

Scott Christian College (Autonomous) - Nagercoil

ACADEMIC and ADMINISTRATIVE AUDIT (AAA) for the year 2019-20

19th April 2021

We, the audit members acknowledge the service rendered by the Management, Principal, IQAC team and the faculty towards this quality initiative exercise undertaken for their own growth. It should be done annually, seriously by understanding the recent higher education expectations, needs and demands.

REASON FOR NOT AWARDING MARKS

The following are the reasons, why we are not awarding marks in the score card?

One or more reasons applicable to the departments and units:

- There is no matching for the quality metrics given to us and the responses from the department / units for their score , in most of the cases
- No presenter was able to justify what is expected off for the audit report to carry the required information
- No QnMs data was shown which are the supportive document for the QIMs to be judged for its tangibility in the departments/ units
- Insufficient time to learn from the faculty what they owned in this exercise
- Comprehension of questions and the required answer for most of the metrics from them is extremely poor

However, we provide the following as our observation for betterment.

CURRICULAR, TEACHING AND LEARNING ASPECTS

The College has adopted and implemented OBE and a flexible CBCS across all UG and PG programmes. It is one of the first Arts and Science HEI to adopt OBE in 2017 itself which is HIGHLY significant.

The CBCS curriculum framework for both UG and PG programmes has included several scopes of learning through Core, Allied and Languages, Core Electives and Skill Based Courses (SBC)

Audit Members felt the departments can take up one or two value added courses in each academic year. The departments can also try the blended learning approach in few courses.

Departments also needs to identify cross cutting issues on Gender Sensitivity, Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

The faculty members across the college have attempted at moving from regular teaching to e-teaching adopting different methods and tools like Scott LMS and Google Classrooms. In this aspect, we suggest the departments to create more Digital Content to deliver the courses in a better way.

The students across departments are also encouraged to participate in various intercollegiate curricular, co-curricular and extracurricular activities and have been awarded and recognized for the same.

Intensive remedial coaching is also done in certain departments of the college, and in certain departments even nearly half of the students have received the same.

In some departments specifically in the Management side the staff members felt the exchange of faculty in handling courses across departments will be beneficial to the student community. We, strongly suggests the management to consider in this aspect

RESEARCH CONSULTANCY AND EXTENSION

The faculty members of the college (Aided and Management) are well experienced and highly qualified. More than 50% of the faculty members are doctorates as well as guides also a few Emirates Professors. This indicates that the college provides conducive ambience for research which has manifested into receiving some extramural grants from UGC, DST, DBT, etc and consultancy.

It is also observed that the college doesn't provides any seed money as a research grant specially to young teachers to enable them become good researchers in order to attract extramural research funding in future.

This intensive research has made an impact on the output of publications. The audit members expects departments under life sciences can go for patents - filed on societal problems by innovation.

Even though the faculty are continuously updating their knowledge through participation in workshops, FDPs, seminars and conferences both at national and international levels collaborations among departments within the college and with other colleges is the need of the hour.

LIBRARY

Scott Christian College has an adequate library for the benefit of students, faculties and researchers. The Library has a large collection of books covering various branches of Commerce, Science, Humanities and a few rare collection of books or library enrichment

Library automation starts with the adoption of indigenous library management software in the library. The software should have the maximum facilities to automate the library into computerized systems. At present only minimum number of facilities are incorporated in the Library ILLMS software. Bar coding is not integrated inside the software.

The Library have subscriptions *via* INFLIBNET and DELENT to access various resources, but the audit members felt that purchasing of e-Journals and getting access to few databases is the

need of the hour. The management can think of expanding the average annual expenditure for purchase of books and journals.

SUPPORTING UNITS

NCC (Navy & Army) and various NSS Units

The college is actively engaged in helping the marginalised communities by conducting various awareness programmes/camps

The college has also engaged regular services under its extension activities through various Clubs, Cells along with NSS and NCC units. The NCC Navy unit of the College do a commendable work in this area by receiving few notable awards

Documenting the activities is very crucial in the current manual with proper evidences like geo-Tagged Photographs, News Paper Clippings; Appreciation letter for the works to be carried out should be included in the reports

Scott Research Forum

This entity is actively functioning by publishing articles through the in-House journal from various departments and outside college also. This forum can take up the activity of framing the research policy of the institution.

IIC, ICTC, Eco Club, HRDC

These clubs are doing their few activities. The clubs activities can be further strengthened in the coming year. Their accomplishments should be visible in the College Website

Website Committee

Though the User Interface of the website seems good there are considerable areas the website should be improved

- ✓ Strengthen the Content Management System (CMS) to easily update content.
- ✓ Encourage sharing of information from various departments and units of the College
- ✓ Integrate document sharing.

STRENGTHS

- The automation part in the O/o CoE, their implementation strategy are highly encouraging
- The implementation of LOCF by the college with the support of the department and faculty, mapping, etc.in alignment with the UGC
- Research work of select departments and their publications sounds well
- Faculty were made to work, which could be better if they work by knowing them correctly
- Sufficiently a good infrastructure and ambience

WEAKNESS

- Ambiguity in knowing the metrics across disciplines and faculty. QIMs demands the pooling of QnMs. Thus, there may be less data from each department / unit or wrong collection of information
- Certain misnomer in conceiving the concepts such as Best Practices (721), Distinctiveness (731) and almost many metrics in Institutional Values and Social Responsibility (711 – 7111), Incubation and Eco system (331), Extension Activities as per the current manual (361), ICT integration(232) are some of the areas
- ICT integration in Teaching-Learning-Evaluation; their count; their repository status; utility point upgradation, their outcome; etc. are to be taught among faculty and students
- Computer facility and utility to be enhanced
- Most of the departments and unit heads are unaware of Governance Procedure and the Policies of the College
- Faculty need a complete picture what is what; a detailed input to how to work for this RAF Manual to rise the CGPA of the college

GENERAL COMMENT

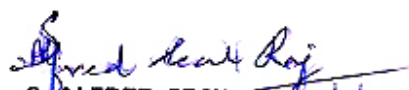
- Commitment of faculty and a motivated group of IQAC Core Team will bring back the reputation of Scott in the fifth accreditation if consistent efforts are in full swing
- Resolve issues exhibited during the audit by some departments
- If Audit Instruments and Audit purpose is known to the departments and units, they could work better

RECOMMENDATIONS BY THE COMMITTEE

- Present OBE model may be continuously monitored and assessed on flexibility catering to different types of learners
- Course content for OBE may be prepared as modules rather than units indicating suggestive learning methods and tools for each course
- The Scott LMS may be strengthened for the benefit of students
- More Workshops may be conducted on e-content developments to create more digital contents to strengthen the institutional repository
- Providing Seed Money to young researchers
- Promotion of innovative projects to impact the society to be undertaken at UG, PG and research level through consultancy services
- College may develop policies to on Research, Consultancy, e-Governance, etc.
- An orientation programme can be planned for the staff members on NAAC-RAF

Thank you for the opportunity given to us to learn from the century old institution of high repute in the down South.

ALL THE BEST FOR THE FUTURE



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