



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution		SCOTT CHRISTIAN COLLEGE
Name of the head of the Institution		J Robert Victor Edward
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		04652235240
Mobile no.		9443605698
Registered Email		sccprincipal@yahoo.com
Alternate Email		jrvedward@gmail.com
Address		K.P. Road, Veturnimadam Post.
City/Town		Nagercoil
State/UT		Tamil Nadu
Pincode		629003
2. Institutional Status		

Autonomous Status (Provide date of Conformant of Autonomous Status)	16-May-2005
Type of Institution	Co-education
Location	Urban
Financial Status	Self financed and grant-in-aid
Name of the IQAC co-ordinator/Director	C. James
Phone no/Alternate Phone no.	04652235240
Mobile no.	9443746555
Registered Email	cjamesha@gmail.com
Alternate Email	sccprincipal@yahoo.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://scc.scott.ac.in/wp-content/uploads/2019/09/AQAR16_17.pdf
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4. Whether Academic Calendar prepared during the year

Yes

if yes, whether it is uploaded in the institutional website:
Weblink :

<https://scott.ac.in/>

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
2	B++	2.96	2019	01-May-2019	30-Apr-2024

6. Date of Establishment of IQAC

26-May-2000

7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Planning and Preparatory meeting of Academic and Administrative Audit -	16-Oct-2019 1	50

Workshop on Plagiarism	25-Sep-2019 1	16
Workshop on Constructive use of Social Media	23-Sep-2019 1	33
FDP : Workshop on Research Based Pedagogy Tools and its Applications	11-Feb-2020 1	15
Administrative Training Programme: Workshop on Administrative Practices	31-Oct-2019 1	92
Proccessional Development Progrmme: Workshop on Outcome Based Education	29-Nov-2019 1	155
FDP: Outcome Based Education and Innovative Teaching - Learning Method	25-Oct-2019 1	37
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8. Provide the list of Special Status conferred by Central/ State Government-UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
No Files Uploaded !!!				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Workshop on constructive use of social media, Workshop on plagiarism, Faculty Development Programme on Outcome Based Education, Administrative Training Programme for Non Teaching Staff Faculty Development Programme on Research based Pedagogy tools.

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
Benchmarking on various NAAC parameters	IQAC has developed quality benchmarks/parameters for the various academic and administrative activities of the College. A sincere effort has been made to rationalize the benchmarks by investigating the metricwise data and the scores obtained by different other Colleges in the recent AA of NAAC. IQAC has subsequently disseminated the benchmarks for the 136 quality parameters among the faculty members by organizing several Departmentlevel interactions.
Conduct Academic and Administrative Audit	IQAC has conducted Academic and Administrative Audit (AAA) for the academic year 2018 - 2019 in a similar way of NAAC's RAF. IQAC has come out with modalities for conducting the AAA with 70% of QnMs by system generated score (SGS) and the remaining 30% QlMs with External peer-team assessment. The first step of data collection for AAA was made on both digital and physical form. The Departments and Units had a freedom of submitting the data either digital mode or physical mode. In order to maintain the accuracy and reliability of the data, IQAC team verified thoroughly each metric with the documents submitted for proof. The collected data have been fed to the computer through a system developed by IQAC to generate score for all QlMs. External peer-team, comprising Dr V. Bala Murugan - Director IQAC, Monomania Sundaranar University and Dr A. Lourdusamy - IQAC Director, St. Xavier's College (Autonomous), Tirunelveli, visited our college on 18th October 2019, physically audited all the 17 Departments, 10 Administrative Units, 10 Clubs/Cells and 10 Extension Units and finally

	<p>submitted the report along with the scores for QlMs. Understanding the value of critical information that impacts strategic decision making, IQAC adhered adata quality strategy wherein the collected data have been validated, processed and stored in computerdatabase with proper data integration. Grading of all Departments, Administrative Units, Clubs/Cells andExtension Units have been made after due consolidation of SGS and peer team assessment. Reports forevery individual units of the College have been generated according to NAAC RAF methodology. AAA report 2018 - 2019 has been published in November 2019 as book consisting of grade-sheets, radar-charts, bar-charts and strengths and weaknesses for College, Departments, Administrative Units, Clubs/Cells and Extension Units.</p>
<p>IQAC news letter</p>	<p>Publication of the IQAC News Letter has been delayed owing to data digitization and AAA related works. Now the efforts are underway forthe publication of IQAC Newsletter for dissemination of quality parameters and quality-related activities, including adoption and dissemination of best practices to all its stake holders shortly.</p>
<p>Conduct of seminar on Intellectual Property Rights (IPR)</p>	<p>Workshop on Constructive use of Social Media: Venue : Conference Hall; Date & Time : 23 September 2019 & 10.00 pm; Resource Person : Dr. Samuel Johnson; No. of Participants : 33 Workshop on Plagiarism : Venue : Conference Hall; Date & Time : 25 September 2019 & 10.00 pm; Resource Person : Dr. D. Hudson Oliver; No. of Participants : 16 Planning and Preparatory meeting of Academic and Administrative Audit 2018 -2019: Venue : Conference Hall; Date & Time : 16 October 2019 & 12.30 pm; Resource Person : Dr. C. James; No. of Participants : 50Faculty Development Programme: Outcome Based Education and Innovative Teaching - Learning Methods: Venue : Physics Library; Date & Time : 25 October 2019 & 10.00 am; Resource Persons : Dr. C. James - Outcome Based Education; Dr. D. Hudson Oliver - Innovative Teaching - Learning Methods; No. of Participants : 37 Professional Development Programme: Workshop on Outcome Based Education: Venue : Eastaff Hall; Date & Time : 29 November</p>

	2019 & 9.30 am; Resource Persons : Dr. Nivetha
Confirmation of the Minutes (2019-20/1-5)	The minutes were duly recorded and published in the college website.
Action Taken Report on the Minutes (2019-20/1-5)	The action taken report (ATR) was duly recorded and published in the college website.
Presentation of Academic and Administrative Audit Report 2018-19 (AAA)	1. IQAC planned and scheduled Department-wise Review meetings at the end of March 2020 to disseminate the quality parameters and to initiate new quality measures and the process has been stopped due to lockdown for COVID pandemic. 2. Necessary instructions were given to the Head of the Departments and the Dean - placement for tracking students through Whatsapp or Telegram groups and also to maintain records of Students Progression and Placements and take necessary follow-ups for improvement. 3. IQAC conducted seminar series on 2020 March 18 to 20 for all the teachers on awareness about IRINS and hands-on training to enter their research data in VIDWAN along with Dean-Student Affairs.
Roles and Responsibilities of Administrators	For internalizing and institutionalizing qualities at National/Global standards of Higher Education, IQAC stated "Roles and Responsibilities" for all the Academic Administrators of our institution and the same has been communicated to all.
Performing Career Appraisal	As the Govt. of Tamilnadu recently passed GO on 2018 UGC regulations, awaiting for the revised DDE Proceedings to implement Career Appraisal System (CAS) for teachers
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14. Whether AQAR was placed before statutory body ?	Yes
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Name of Statutory Body	Meeting Date
Academic Council	10-Oct-2020

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?	No
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16. Whether institutional data submitted to AISHE:	Yes
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Year of Submission	2020
Date of Submission	27-Feb-2020
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Design and Development

1.1.1 – Programmes for which syllabus revision was carried out during the Academic year

Name of Programme	Programme Code	Programme Specialization	Date of Revision
No Data Entered/Not Applicable !!!			
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1.1.2 – Programmes/ courses focussed on employability/ entrepreneurship/ skill development during the Academic year

Programme with Code	Programme Specialization	Date of Introduction	Course with Code	Date of Introduction
No Data Entered/Not Applicable !!!				
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1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the Academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective Course System implemented at the College level during the Academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	GH	17/06/2019
BA	GT	Nil
BA	GF	Nil
BA	GE	Nil
BBA	GA	Nil
BCA	GR	Nil
BCom	GK	Nil
BSc	GP	Nil
BSc	GM	Nil
BSc	GB	Nil
BSc	GC	Nil
BSc	GZ	Nil

BSc	GS	Nil
MA	PE	Nil
MA	PT	Nil
MA	PH	Nil
MA	PF	Nil
MCom	PK	Nil
MSc	PD	Nil
MSc	PM	Nil
MSc	PP	Nil
MSc	PC	Nil
MSc	PB	Nil
MSc	PZ	Nil
MSc	PY	Nil
MPhil	MT	Nil
MPhil	ME	Nil
MPhil	MH	Nil
MPhil	MF	Nil
MPhil	MM	Nil
MPhil	MP	Nil
MPhil	MC	Nil
MPhil	MB	Nil
MPhil	MZ	Nil
MPhil	MK	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No Data Entered/Not Applicable !!!		
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
MSc	CSIR Integrated Skill Initiative Programme	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes

Parents	Yes
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1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
No Data Entered/Not Applicable !!!

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA	Economics	74	85	61
BA	English (Aided)	74	206	62
BA	English (SF)	74	110	57
BA	History	74	93	70
BA	Tamil	74	62	47
BBA	Business Administration	74	115	67
BCA	Computer Application	55	84	51
BCom	Commerce (Aided)	74	190	67
BCom	Commerce (SF)	74	152	69
BSc	Botany	48	50	26
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	869	284	127	38	21

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
186	186	300	52	30	150
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

SCC has an effective mentoring system with 18:1 student-mentor ratio. An innovative method of mentor record is maintained with i) Academic ii) Health iii) Socio-economic parameters graphically. Mentor Data has been periodically analysed and necessary follow-up action has been taken through the mentor cell in the College

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
2834	181	1:16

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
182	182	0	2	129

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
No Data Entered/Not Applicable !!!				
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2.5.2 – Average percentage of Student complaints/grievances about evaluation against total number appeared in the examinations during the year

Number of complaints or grievances about evaluation	Total number of students appeared in the examination	Percentage
363	5829	6.22

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.scott.ac.in>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
No Data Entered/Not Applicable !!!					

[View File](#)

2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.scott.ac.in>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Promotion of Research and Facilities

3.1.1 – The institution provides seed money to its teachers for research

No

No file uploaded.

3.1.2 – Teachers awarded National/International fellowship for advanced studies/ research during the year

Type	Name of the teacher awarded the fellowship	Name of the award	Date of award	Awarding agency
Nil	NA	NA	Nil	NA
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3.2 – Resource Mobilization for Research

3.2.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Minor Projects	2	UGC	185000	124000
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3.2.2 – Number of ongoing research projects per teacher funded by government and non-government agencies during the years

2

3.3 – Innovation Ecosystem

3.3.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
State level workshop on Research Methodology with special reference to Plagiarism [Financially supported by TNSCST]	Zoology	13/12/2019
View File		

3.3.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
NA	NA	NA	Nil	NA
No file uploaded.				

3.3.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
NA	NA	NA	NA	NA	Nil
No file uploaded.					

3.4 – Research Publications and Awards

3.4.1 – Ph. Ds awarded during the year

Name of the Department	Number of PhD's Awarded
Botany	10
Physics	2
Mathematics	6
Zoology	5
Chemistry	6
Commerce	11
Tamil	8
English	6
Economics	2
History	1

3.4.2 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Physics	3	0
View File			

3.4.3 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	22
View File	

3.4.4 – Patents published/awarded during the year

Patent Details	Patent status	Patent Number	Date of Award
NA	Nil	0	Nil
No file uploaded.			

3.4.5 – Bibliometrics of the publications during the last academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Dependence of structural/morphological and	V. Anslin Ferby, A. Moses Ezhil Raj,	Applied Physics A: Materials Science and Processing	2019	0	Scott Christian College (Autonomous)	0

magnetic properties of LaCoO ₃ nanoparticles prepared by citrate nitrate auto combustion	26(11), 909:1-8				
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3.4.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Dependence of structural/morphological and magnetic properties of LaCoO ₃ nanoparticles prepared by citrate nitrate auto combustion	V. Anslin Ferby, A. Moses Ezhil Raj, M. Bououdina	Applied Physics A: Materials Science and Processing 26(11), 909:1-8	2019	145	0	Scott Christian College (Autonomous)

[View File](#)

3.4.7 – Faculty participation in Seminars/Conferences and Symposia during the year

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	19	21	6	9

[View File](#)

3.5 – Consultancy

3.5.1 – Revenue generated from Consultancy during the year

Name of the Consultan(s) department	Name of consultancy project	Consulting/Sponsoring Agency	Revenue generated (amount in rupees)
No Data Entered/Not Applicable !!!			

[View File](#)

3.5.2 – Revenue generated from Corporate Training by the institution during the year

Name of the Consultan(s) department	Title of the programme	Agency seeking / training	Revenue generated (amount in rupees)	Number of trainees
Nil	Nil	Nil	0	0

No file uploaded.

3.6 – Extension Activities

3.6.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
No Data Entered/Not Applicable !!!			
View File			

3.6.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
View File			

3.6.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agen cy/collaborating agency	Name of the activity	Number of teachers participated in such activites	Number of students participated in such activites
No Data Entered/Not Applicable !!!				
View File				

3.7 – Collaborations

3.7.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No Data Entered/Not Applicable !!!			
View File			

3.7.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
No Data Entered/Not Applicable !!!					
View File					

3.7.3 – MoUs signed with institutions of national, international importance, other institutions, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
No Data Entered/Not Applicable !!!			
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
300000	306678

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
Scottlib	Fully	9	2006

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	56067	Nill	262	10925525	56329	10925525
Reference Books	24033	Nill	506	Nill	24539	Nill
Journals	85	121955	Nill	Nill	85	121955
Digital Database	Nill	5900	Nill	Nill	Nill	5900
Digital Database	Nill	13570	Nill	Nill	Nill	13570
CD & Video	295	Nill	Nill	Nill	295	Nill

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
NA	NA	NA	Null
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	155	87	87	12	0	21	17	50	19
Added	15	5	5	0	0	4	4	50	2
Total	170	92	92	12	0	25	21	100	21

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3000000	3420340	3500000	4157346

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website)

<p>Cleaning and maintenance of class rooms, toilets and other physical facilities are done by labour outsourcing. Computers and other electronic items are maintained through AMC. Proper records are maintained for the maintenance of Laboratory equipment, library and sports complex.</p> <p>https://www.scott.ac.in</p>
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CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Endowments	209	111300
Financial Support from Other Sources			

a) National	Minority scholarship	953	2325775
b) International	Nil	Nil	Nil
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language and Communication Skills	26/07/2019	47	Department of English, Scott Christian College, Nagercoil
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2020	NET Coaching Class	50	0	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA	0	0	Apps4Org, 195 Cheran Street, Tambaram, Chennai-73	33	2
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
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2019	1	MSc	Physics	Scott Christian College, Nagercoil	Ph.D
View File					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	3
Any Other	4
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Carrer Guidance Program by Mr.Vinoth, Chemical Biology Laboratory, Kyoto University, Japan.	International	49
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	II Prize in Verse Writing	National	Nil	1	7150 1204 6107	SURESH KUMAR.M
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

<p>Scott Christian College has an active student Council representing various academic and administrative bodies. The students council, Chairman, Secretary and all other members are elected following the recommendation of Lyndohs Commission, Inauguration, valedictory and other meetings were conducted to solve various issues pertaining to students welfare</p>
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5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of registered Alumni:

0

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

Tenth Kavimoni Endowment lecture jointly organized by the Scott Alumni Association and the Department of Tamil was held on 29.07.2019 at the Scott Alumni Centre. The Sixth Parker Memorial Endowment Lecture on "Treating Patients without Medicine.. Exercise can reduce Knee Pain" was jointly organized by the Scott Alumni Association and the Department of Chemistry and Research Centre on 19.08.2019. Dr. P. Baneerjee Endowment Inter-School Quiz Competition was jointly organized by the Scott Alumni Association and the Department of Chemistry and Research Centre on 19.08.2019. Nineth John D K Sundersingh Endowment lecture jointly organized by the Scott Alumni Association and the Post-Graduate Research Centre, Department of Economics was held on "Entrepreneurship" 12.09.2019 at the Scott Alumni Centre. The fifth Dr. P. Samraj Endowment Lecture on "Ecological and Economic Importance of Pteridophytes" was jointly organized by the Scott Alumni Association and the Department of Botany and Research Centre on 25.09.2019. The Tenth Prof. J.M. Arthur Endowment Lecture on "Systems and Development of Meteorology in India" Inter-School Quiz Contest was jointly organized by the Scott Alumni Association and the Department of Physics and Research Centre on 15.10.2019. Special Guest Lecture on "Role of Mathematical and Statistical Analysis in Climate Research" jointly organized by the Scott Alumni Association and the Department of Mathematics and Research Centre on 15.10.2019. The first Get-together of the students of B.Sc Zoology 1967-70 (Fifty Years Later) was held on 19.10.2019 in Scott Christian College. 9th Annual Family Get-together of Bengaluru Chapter on 16.11.2019 at Tagore Hall of the United Theological College, Bengaluru. 10th Annual Family Get-together of Coimbatore Chapter on 23.11.2019 at PSG College of Technology, Coimbatore. Ecumenical Christmas Carol Service and Inter-faith Christmas Get-together, held on 3.12.2019 at Scott Alumni Hall. The 1975-78 B.Sc Chemistry Students Reunion Get-together was held at Edu-Sat Hall in Scott Christian College (Autonomous) on 4.1.2020. 6th Annual Family Get-together of Thiruvananthapuram Chapter on 04.01.2020 at YMCA Hall, Thiruvananthapuram. Second Dr. P. Peter Endowment Lecture on "Economic Slowdown in India" jointly organized by the Scott Alumni Association and the Department of Economics and Research Centre on 20.01.2020. The 10th TV Ramasubbaiyer Endowment Lecture on "Medical Records Management and Ethics in History" was jointly organized by the Scott Alumni Association and the Department of History and Research Centre on 05.02.2020 at Scott Alumni Hall. Mr. M. George Second Endowment Lecture on "Recent Advances in Polymer Science" jointly organized by the Scott Alumni Association and the Department of Chemistry and Research Centre on 06.02.2020. Ninth Scott Std Alumni Day was celebrated on 13.2.2020 at Centenary Auditorium. 14th Annual Family Get-together of Chennai Chapter on 22.2.2020 at Allama Bukhari Hall Royapettah Chennai

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1) Admission : Students' admission is performed through preparation of rank list by admission committee. The Admission Committee is formulated with senior faculty members. Admission committee is taking care of implementing reservations and other policies. 2) Internal Complaint Cell (ICC) : Complaints related to women sexual harassment, anti-ragging, grievances in assessments are addressed through various committees consisting of faculty members.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	Scott Christian College adopts outcomes based education envisaging Program Outcome, Program Specific Outcome and Course Outcome with proper mapping. Outcomes are duly emulated and IQAC regularly reviews and takes up follow up action.
Teaching and Learning	Every Teacher maintains a Teacher Handbook with duly specified Teaching plan - Teaching method, Learning activities and assessment tasks. IQAC regularly reviews the TL and takes follow-up action.
Examination and Evaluation	Scott Christian College examination wing materializes Outcome Based assessments, On-demand exams, Publication of results within 15 days, Digitized question bank and Open book exams.
Research and Development	Scott Christian College has a clear policy of research ethics. Every document produced is plagiarism tested using URKUND software. Faculty members and Scholars are encouraged to publish articles in Scopus and WoS indexed Journals.
Library, ICT and Physical Infrastructure / Instrumentation	The general library and the department libraries provide ample learning and reference materials for students, scholars and teachers. Sufficient ICT enabled classrooms create an ambience for ICT facilitated teaching learning process. Existing and newly constructed spacious classrooms and well-equipped laboratories ensure a pleasant learning environment for the learners.
Human Resource Management	A vibrant Human Resource Development Cell of Scott Christian College conducts Faculty Development programmes and Orientation programmes for young teachers. Also, it conducts training programmes to equip students excel in competitive examinations
Industry Interaction / Collaboration	Scott Christian College has signed Memorandum of Understandings with various leading industries and organizations and encourages students to interact with industrialists through collaborative seminars and internship programmes. Also, the Board of Studies

	of each discipline has one industrialist as an external member, who contributes to the curriculum designing in resonance with the requirements of the industries.
Admission of Students	Scott Christian College receives online applications, the admission committee scrutinizes them and prepares the rank list in accordance with the reservation policy of the Government of Tamilnadu. Selected students are enrolled after an interface with the admission committee.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	The Internal Quality Assurance Cell of Scott Christian in consonance with the Head and the Deans of the instruction meet often and plan for the development and sustenance of the institution.
Administration	Office procedures are fully automated. Maintenance of Dak, Dairy and other file handlings are performed digitally
Finance and Accounts	All Receipts and payments are made through digital mode. An accounting software is in place for writing cash book and ledger following double entry system.
Student Admission and Support	A fully automated online admission portal has been established for submission of applications and fee payments. Students enrollment is made on counselling implementing reservations policies of Government.
Examination	Scott Christian College has a fully automated Examination Management System that provides access to the students through online student portal and ensures instant students redressal of grievances.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
Nil	NA	NA	NA	0
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6.3.2 – Number of professional development / administrative training programmes organized by the Colleges for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2020	National Seminar on Teaching with Integrity : Professional Ethics in Higher Education	NA	24/02/2020	25/02/2020	170	Nil

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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
NPTEL Course Basics in Inorganic Chemistry	1	01/01/2020	31/01/2020	31

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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
182	181	80	80

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
1) Loan facilities through Thrift Society for house construction, purchase vehicles 2) Staff Welfare loan scheme for studies and urgent needs. 3) Gold ring on retirement 4) Christmas Gift for all.	1) Loan facilities through Thrift Society for house construction, purchase vehicles 2) Staff Welfare loan scheme for studies and urgent needs. 3) Preference to the children of non-teaching staff for admission to various courses with reduced fee. 4) Gold ring on retirement 5) Christmas Gift for all. 6) Free	1) Financial support to economically deprived students 2) Free noon meal Scheme 3) Tuition fee waive for deserving students 4) Free food for sports students 5) Fee waive for the achievers in sports and cultural activities

staff tour

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

Financial audits are conducted annually through statutory auditors appointed by Governing Board. Also Government funds are periodically audited by Central and State AGs.NA

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
NA	0	NA
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6.4.3 – Total corpus fund generated

0

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	St. Joseph's College (Autonomous)	No	Nil
Administrative	Yes	St. Joseph's College (Autonomous)	No	Nil

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Biannual PTA meetings 2. PTA engagement in College developmental activities. 3. Collection of feedback on the governance of the College.

6.5.3 – Development programmes for support staff (at least three)

1. Medical Assistance 2. Fee discount for Children 3. Loan for marriage and other activities

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Wifi enabled campus 2. Disabled friendly Campus 3. Smart / ICT enabled Classrooms

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b)Participation in NIRF	Yes
c)ISO certification	Nil
d)NBA or any other quality audit	Nil

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
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2019	Dr. Samuel Johnson	23/09/2019	23/09/2019	23/09/2019	33
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Gender Issue	09/03/2020	Nil	12	20

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
<p>Scott Christian College has Solar Power panels fitted on the roof having a capacity of 18000 watts per day and 6570 KW per year installed in the academic year - 2013 - 14. The Physics department of Scott has exclusive solar panels producing 35000 watts per day and 12775 KW per year installed in the year 2010. Auxiliary units viz. Power Control Unit and batteries are also maintained. The tropical climate of Nagercoil where Scott Christian College is situated plays a positive role in enhanced power production from solar energy. The present condition of solar energy contributing to 10 (approx) of the total power requirement of Scott Christian College would be raised to 25 (approx) within the next academic year.</p>

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	Nil
Ramp/Rails	Yes	Nil
Braille Software/facilities	Yes	Nil
Scribes for examination	Yes	Nil
Rest Rooms	Yes	Nil
Special skill development for differently abled students	Yes	Nil

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
Nil	Nil	Nil	Nil	Nil	NA	NA	Nil
No file uploaded.							

7.1.5 – Human Values and Professional Ethics

Title	Date of publication	Follow up(max 100 words)
Scott Students	17/06/2019	Code of conduct for the students is printed in students Calendar and given to Students. During the student Induction Programme conducted in the beginning of the academic year, newly enrolled students were given awareness on the values and code of conduct
Code of Professional ethics for teaching and non teaching faculty members	17/06/2019	Code of Professional ethics is given College website and followed by the faculty

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
NA	Nil	Nil	Nil
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. Flora and Fauna are labelled and nurtured
2. Over 150 plants, shrubs and trees are labelled and maintained
3. Green Campus initiatives
4. Waste Management
5. Solar energy generators

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

Title of the Practice : Improving Teaching - Learning process. **Objectives of the Practice :** To ensure completion of syllabus to attain 100 , to make the students excel in academic and extra - curricular activities, encourage the students for creative writing in Hindi language and to develop appetite for higher studies in Hindi Language and Literature. **The Context :** The teacher should be well prepared and should be able to complete the syllabus well in advance. Student should be given enough time to revise the whole portion of the syllabus. **The Practice :** The syllabus with Po, Pso is given to the student's class tests and evaluation are conducted to improve the performance of students. Assignments and seminar in different topics in class room enhance to improve the study level of the students. Feed back also obtained from students. The students are encouraged to interact in the class. **Evidence of Success :**

- Improvement in the percentage of marks of each student,
- The students communicate effectively in class and out side.
- Students are fully aware of the importance of their programme and thus their future studies also

Title of the Practice : Equipping students by education for sustainable development **Objectives of the Practice :** The objectives are:

- To education to the students who missed the opportunity to continue their studies.
- To enrich the students to confront the competitive world
- Capacity building
- To hone the skills and talents of students

The Context : Oneness among the contributors (contributors - faculties of the dept. of Economics) **The Practice :** The faculty members of the department of Economics are contributing 1 of their gross monthly salary to the students by imparting quality education. An opportunity is created for the

potential students who missed the chance for higher education due to financial constraint and other barriers. Evidence of Success : Provisional certificate
Final mark statement of passed students Problems Encountered and Resources
Required : nil

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://scott.ac.in>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

• Mentor system is an effective system that improves the teacher student relationship. Students share their personal grievances to the faculty .They are kept confidential and steps are being taken individually and department wise and most of them are benefitted. The mentor system has been instrumental in improving the morale of the students. Teachers visit the houses of the beneficiaries and check whether they deserve and also they verify their source of income and the family conditions. There is a substantial improvement in the teacher learner relationship. When needed students are given counseling and moral support. the Mentor system is the process to make them effective use of resources in the college and to guide them to become better citizens Financial support is given to students to pay the semester examination fee from the department poor fund scheme.PG and research scholars attend various competitions,seminars and conferences in other institutions. The department pays the expenditure to the students who need monitory support for this. • We provide high-energy food with high nutritional values with complete free of cost. It is an incentive for the students to continue their education. It provides food security at times of crisis and helps them to become healthy and productive adults, thus breaking the cycle of poverty and hunger. Most of the students are benefitted by this midday meal scheme. The main objective of the Scheme is to retain students in colleges, especially girls to continue their study due to distance to school, parents' financial affordability and other connected societal factors Monthly once counselling classes are given department wise by the Chaplin of our college. • During the Christmas eve, the selected students with very poor background are gifted with new dresses by the faculty members. • Skill based classes like preparation of chemically useful products like soap, candle, phenyl, washing powder, liquid soap, pain balm are taught to the students.

Provide the weblink of the institution

<https://scott.ac.in>

8.Future Plans of Actions for Next Academic Year

IQAC plays a pivotal role in internalizing and institutionalizing the quality in campus. IQAC plans to implement a computerized Management Information System in future. There is a plan to develop an application for recording the implementation of Outcome Based Education favoring the students and the Faculty.