

# Scott Christian College (Autonomous), Nagercoil – 3

Report of the

ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



## **INTERNAL QUALITY ASSURANCE CELL**

### SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) NAGERCOIL - 629 003, Kanniyakumari District, Tamilnadu, India

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#### Date: 21 Nov 2019

The Internal Quality Assurance Cell (IQAC) of Scott Christian College (Autonomous) is one of the hyperactive bodies of our college. It is considered as the backbone of any higher educational institution. The IQAC of our college is functioning under the leadership of Dr. C. James, Dean – IQAC. From the day one of his take over the cell is functioning vigorously. We had formed an IQAC committee as per the guidelines of NAAC and the first meeting of IQAC committee was convened on 12<sup>th</sup> September 2019. As per the minutes of the meeting several programs were arranged to improve the quality aspects of our institution. The main agenda of the first meeting is to conduct the annual Academic and Administrative Audit (AAA) for the academic year 2018 – 2019. The AAA has been conducted on 18<sup>th</sup> October 2019. For AAA process, we designated Dr. V. Balamurugan, Director – IQAC, Manonmaniam Sundaranar University, Tirunelveli and Dr. A. Lourdhusamy, IQAC Co-ordinator of St. Xavier's College (Autonomous) as external peer team members. We were impressed with their volunteering service and liability towards the given commitment.

By the whole hearted involvement of all fellow faculty members, we concluded the Academic and Administrative Audit for the academic year 2018 – 2019 in grand success. As the Principal of Scott Christian College, I appreciate the hard work and determination of the whole IQAC team, especially the leadership of Dean Dr. C. James and supports of Dr. D. Hudson Oliver. I applaud the works rendered by the non-teaching staff for IQAC as well. Here I am glad to present the AAA report for the academic year 2018 – 2019. This report clearly depicts the present quality standards of our college with respect to the quality parameters suggested by NAAC. Let's all work together as departments, Clubs, Cells and units to reform the weaknesses and also to sustain our strengths. May God be with us in all our future endeavours.



## FOREWORD

In pursuance of the ongoing process of Internalizing the Quality Mandates and Institutionalizing the Best-practices in Campus, IQAC Committee has resolved to conduct the Academic and Administrative Audit (AAA) for the academic year 2018-19 in a similar way of NAAC's RAF. As a first step of AAA, IQAC has created quality benchmarks/parameters for the various academic and administrative activities of the College. A sincere effort has been made to rationalize the benchmarks by investigating the metric-wise data and the scores obtained by different other Colleges in the recent A&A of NAAC. Concomitantly IQAC has come out with modalities for conducting the AAA with 70% of QnMs by system generated score (SGS) and the remaining 30% QIMs with External peer-team assessment.

The first step of data collection for AAA was made on both digital and physical form. The Departments and Units had a freedom of submitting the data either digital mode or physical mode. In order to maintain the accuracy and reliability of the data, IQAC team verified thoroughly each metric with the documents submitted for proof. The collected data have been fed to the computer through a system developed by IQAC to generate score for all QIMs.

External peer-team, comprising Dr V. Balamurugan – Director IQAC, Manonmaniam Sundaranar University and Dr A. Lourdusamy – IQAC Director, St. Xavier's College (Autonomous), Tirunelveli, visited our college on 18<sup>th</sup> October 2019, physically audited all the 17 Departments, 10 Administrative Units, 10 Clubs/Cells and 10 Extension Units and finally submitted the report along with the scores for QIMs.

Understanding the value of critical information that impacts strategic decision making, IQAC adhered a data quality strategy wherein the collected data have been validated, processed and stored in computer database with proper data integration. Grading of all Departments, Administrative Units, Clubs/Cells and Extension Units have been made after due consolidation of SGS and peer team assessment. Reports for every individual units of the College have been generated according to NAAC RAF methodology.

I am pleased to put on record the guidance and support rendered by the Management, Principal and IQAC committee. I thank all Heads of Administrative Units, HoDs, IQAC liaison members, Coordinators/Conveners of Cells/Units, Dr Hudson Oliver - IQAC MIS, and IQAC office staff Ms S. Presanna & Mr K. Prabhu for their time, effort and valuable suggestions based on their expertise which has resulted in this valuable AAA report. It is a matter of privilege to present this AAA Report to all the stake holders of our College for continuous quality sustenance and enhancement.

Nagercoil November 2019

C. James – Dean IQAC

## **IQAC** Committee

#### A) Administrative Officers

- 1. Dr J. Robert Victor Edward Principal
- 2. Dr A. Moses Ezhil Raj Vice-Principal
- 3. Dr S. Robinson Chellathurai Bursar
- 4. **Dr G. Allen Gnana Raj** Controller of Examinations

#### **B)** Faculty Members

- 5. Dr J.G. Duresh Dean: Arts
- 6. **Dr A.E. Dulip Daniels** Dean: Research
- 7. Dr R. Ragel Mabel Saroja Dean: Student Welfare
- 8. Dr R.D. Stevens Jones Dean – Sciences

















- 9. Dr G. Isaac Arul Dhas Senate Member
- 10. Dr B. Shamina Ross Website

11. Dr D. Hudson Oliver IQAC-MIS

#### C) Management

12. Mr N. Subhanandha Raj Governing Board Member

D) Local Society / Alumni :

13. **Ms J. Meriba Nissy** MSc Physics 2016-18

- E) Employers / Industrialists
- 14. Mrs Parveen Mathew KA Industries
  - F) Dean IQAC
- 15. Dr C. James















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# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



### **Criteria-wise Grade Sheet**

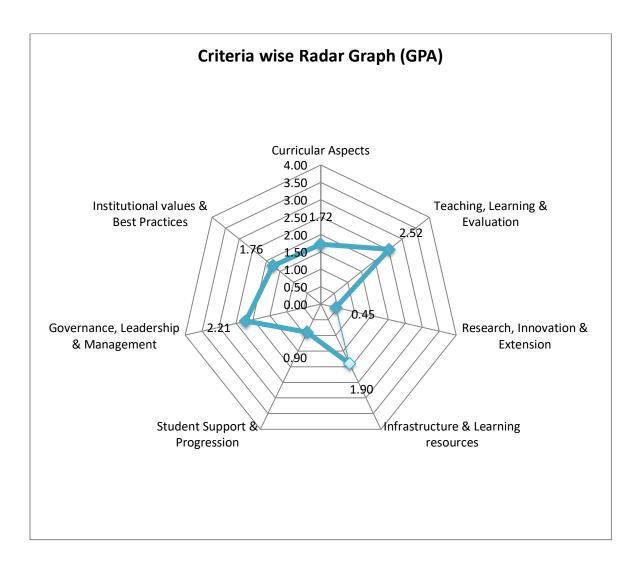
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	257.63	1.72
2	Teaching, Learning & Evaluation	300.00	755.22	2.52
3	Research, Innovation & Extension	150.00	67.52	0.45
4	Infrastructure & Learning resources	100.00	190.29	1.90
5	Student Support & Progression	100.00	90.14	0.90
6	Governance, Leadership & Management	100.00	221.09	2.21
7	Institutional values & Best Practices	100.00	176.43	1.76
	Total	1000.00	1758.34	1.76

### Academic and Administrative Audit - 18.10.2019

CGPA: 1.76

Dean IQAC

Principal



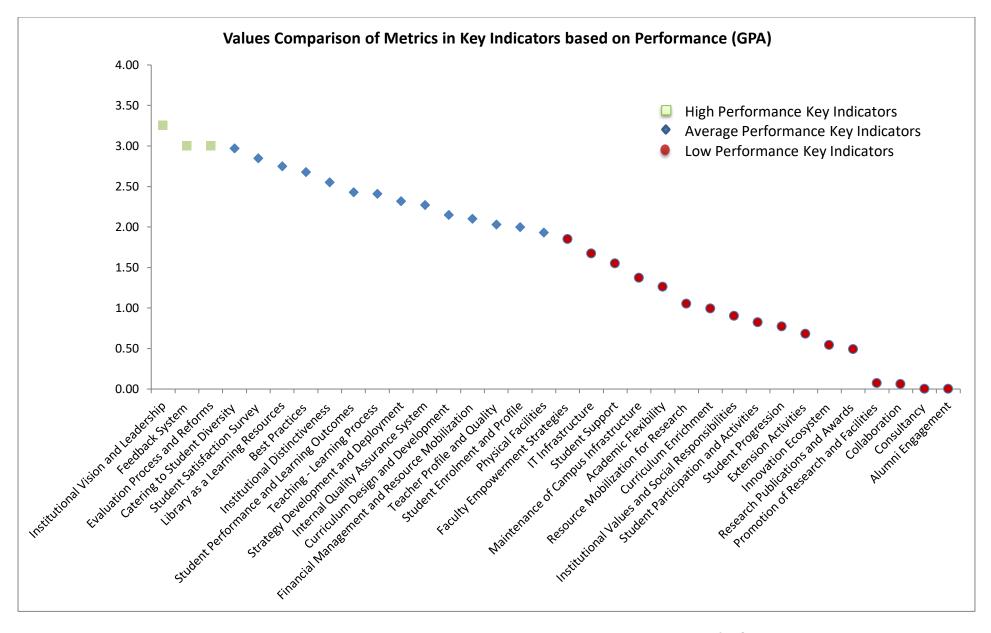
## Key Indicator-wise Grade Sheet

## Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indic ator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	spects		
1.1	Curriculum Design and Development	50	107.47	2.15
1.2	Academic Flexibility	40	50.53	1.26
1.3	Curriculum Enrichment	40	39.63	0.99
1.4	Feedback System	20	60.00	3.00
	Total	150	257.63	1.72
	Criterion II – Teaching-Learning a	and Evaluation	n	
2.1	Student Enrolment and Profile	20	40.00	2.00
2.2	Catering to Student Diversity	30	89.08	2.97
2.3	Teaching - Learning Process	50	120.67	2.41
2.4	Teacher Profile and Quality	60	121.67	2.03
2.5	Evaluation Process and Reforms	40	120.00	3.00
2.6	Student Performance and Learning Outcomes	50	121.31	2.43
2.7	Student Satisfaction Survey	50	142.50	2.85
	Total	300	755.22	2.52
	Criterion III – Research, Innovation	is and Extensi	on	
3.1	Promotion of Research and Facilities	20	1.33	0.07
3.2	Resource Mobilization for Research	10	10.50	1.05
3.3	Innovation Ecosystem	20	10.88	0.54
3.4	Research Publications and Awards	20	9.72	0.49
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	33.97	0.68
3.7	Collaboration	20	1.11	0.06
	Total	150	67.52	0.45

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

Criterion IV – Infrastructure and Learning Resources					
4.1	Physical Facilities	30	57.94	1.93	
4.2	Library as a Learning Resources	20	55.00	2.75	
4.3	IT Infrastructure	30	50.00	1.67	
4.4	Maintenance of Campus Infrastructure	20	27.35	1.37	
	Total	100	190.29	1.90	
	Criterion V - Student Support and	d Progression			
5.1	Student Support	30	42.40	1.41	
5.2	Student Progression	30	23.16	0.77	
5.3	Student Participation and Activities	30	24.58	0.82	
5.4	Alumni Engagement	10	0.00	0.00	
	Total	100	90.14	0.90	
	Criterion VI – Governance, Leadership	and Manage	ment		
6.1	Institutional Vision and Leadership	10	32.50	3.25	
6.2	Strategy Development and Deployment	10	23.21	2.32	
6.3	Faculty Empowerment Strategies	30	55.39	1.85	
6.4	Financial Management and Resource Mobilization	20	42.00	2.10	
6.5	Internal Quality Assurance System	30	68.00	2.27	
	Total	100	221.09	2.21	
	Criterion VII – Institutional Values a	nd Best Pract	ices		
7.1	Institutional Values and Social Responsibilities	50	45.07	0.90	
7.2	Best Practices	30	80.45	2.68	
7.3	Institutional Distinctiveness	20	50.91	2.55	
	Total	100	176.43	1.76	
	Grand Total	1000	1758.34	1.76	



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC



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AAA 2018 - 2019 - Assessment Sheet



## **Qualitative & Quantitative Metrics**

Metri c	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.35	66.95
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0.84	16.84
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	2.37	23.68
1.1	Curriculum Design and Development		50	2.15	107.47
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0.00	0.00
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	2.53	50.53
1.2	Academic Flexibility		40	1.26	50.53
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	2.70	27.00
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0.00	0.00
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0.00	0.00

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	1.26	12.63
1.3	Curriculum Enrichment		40	0.99	39.63
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3.20	32.00
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2.80	28.00
1.4	Feedback System		20	3.00	60.00
Criterio	on I – Curricular Aspects		150	1.72	257.63
	Criterion II – Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile				
2.1.1	List of students on roll from other States and Countries during 2018-2019	QnM	5	0.00	0.00
2.1.2	Demand Ratio of 2018-2019	QnM	5	0.00	0.00
2.1.3	Seats filled against seats reserved for various categories as per applicable reservation policy during 2018-2019	QnM	10	4.00	40.00
2.1	Student Enrolment and Profile		20	2.00	40.00
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2.66	26.58
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3.83	57.50
2.2.3	Details of differently-abled students (Divyangjan) on rolls (2018 – 2019)	QnM	5	1.00	5.00
2.2	Catering to Student Diversity		30	2.97	89.08

2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	2.95	58.95
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0.00	0.00
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3.67	36.67
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2.51	25.06
2.3	Teaching - Learning Process		50	2.41	120.67
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	3.78	37.78
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	2.78	55.56
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	1.94	19.44
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018- 2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0.22	2.22
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0.67	6.67
2.4	Teacher Profile and Quality		60	2.03	121.67
2.5	Evaluation Process and Reforms				
2.5.1	Number of days from the date of last semester-end/ year- end examination till the declaration of results during 2018-2019	QnM	15	4.00	60.00
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	5	3.00	15.00
2.5.3	Applications for revaluation leading to change in marks	QnM	5	0.00	0.00
2.5.4	Provide the Positive impact of reforms on Examination Procedures & Processes including IT Integration and CIA	QIM	10	3.50	35.00
2.5.5	Status of automation of Examination division along with approved examination Manual	QnM	5	2.00	10.00
2.5	Evaluation Process and Reforms		40	3.00	120.00

2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO)</li> <li>/ Course Outcomes (CO) for all programmes offered</li> <li>by the Department.</li> </ul>	QIM	20	3.40	68.00
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2.78	27.75
2.6.3	Passed out details of final year students	QnM	20	1.28	25.56
2.6	Student Performance and Learning Outcomes		50	2.43	121.31
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.85	142.50
2.7	Student Satisfaction Survey		50	2.85	142.50
Criterio	on II – Teaching-Learning and Evaluation		300	2.52	755.22
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QnM	1	0.00	0.00
3.1.2	The institution provides seed money to its teachers for research	QnM	6	0.00	0.00
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0.22	1.33
3.1.4	Institution has the following facilities: 1. Central Instrumentation Centre 2. Animal House/Green House / Museum 3. Central Fabrication facility 4. Media laboratory/Business Lab/Studios 5. Research/Statistical Databases	QnM	7	0.00	0.00
3.1	Promotion of Research and Facilities		20	0.07	1.33
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0.44	1.33
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	2.00	4.00
3.2.3	Teachers recognised as research guides	QnM	2	2.00	4.00
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0.39	1.17
3.2	Resource Mobilization for Research		10	1.05	10.50

3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2.51	10.04
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018- 2019	QnM	6	0.05	0.32
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0.00	0.00
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0.11	0.53
3.3	Innovation Ecosystem		20	0.54	10.88
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0.67	0.67
3.4.2	The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	1	0.00	0.00
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0.00	0.00
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0.50	2.00
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	2.22	4.44
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018-2019	QnM	5	0.39	1.94
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0.22	0.44
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0.22	0.22
3.4	Research Publications and Awards		20	0.49	9.72
3.5	Consultancy				
3.5.1	Institution has a policy on consultancy including revenue sharing between the institution and the individual	QnM	1	0.00	0.00

3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0.00	0.00
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0.00	0.00
3.5	Consultancy		10	0.00	0.00
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	3.04	30.43
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0.13	2.00
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0.00	0.00
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0.15	1.54
3.6	Extension Activities		50	0.68	33.97
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0.00	0.00
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0.00	0.00
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0.22	1.11
3.7	Collaboration		20	0.06	1.11
Criterio	Criterion III – Research, Innovations and Extension		150	0.45	67.52
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3.74	18.68

etc., and cultural activitiesImage: Construction of the const				-		
4.1.3- enabled facilities such as smart class, LMS, etc.UNM100.181.764.1.4Budget allocation, excluding salary for infrastructure augmentation (INR in Lakhs)QnM102.0020.004.1Physical Facilities301.9357.944.2Library as a Learning Resources301.9357.944.2.1Provide the details of Integrated library Management System (ILMS)QIM43.0012.004.2.2Give the details of Rare Books/ Rare Manuscripts/ Special ReportsQIM32.006.004.2.3Does the institution have the following: 1. e - journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM33.009.004.2.4Annual expenditure for purchase of books and journals during 2018-2019QnM74.0028.000.2.5Does the institution have the following: 1. e - journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM10.000.004.2.6Usage of library by teachers and students (2018-19)QnM20.000.004.2.1Institution frequently updates its IT facilities including Wi-FiQIM103.0030.004.3.2Student - Computer ratio (current year data) Number of Computers in working conditionQnM140.000.004.3.3Available bandwidth of internet connection in the InstitutionQnM54.0020.004.3.4tertre, Recording facility, Lecture Capturing System (	4.1.2	games (indoor, outdoor) gymnasium, yoga centre	QIM	5	3.50	17.50
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4.2Library as a Learning ResourcesImage: Constraint of the second	4.1.4		QnM	10	2.00	20.00
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4.2.1Management System (ILMS)UIM43.0012.004.2.2Give the details of Rare Books/ Rare Manuscripts/ Special ReportsQIM32.006.004.2.3Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM33.009.004.2.4Annual expenditure for purchase of books and journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM74.0028.004.2.5Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM10.000.004.2.6Usage of library by teachers and students (2018-19) including Wi-FiQnM20.000.004.3Institution frequently updates its IT facilities including Wi-FiQIM103.0030.004.3.2Student - Computer ratio (current year data) Number of Computers in working conditionQnM140.000.004.3.3Available bandwidth of internet connection in the InstitutionQnM10.000.004.3.4Facilities for e-content development such as Media (LCS)3016.750.004.3IT Infrastructure301.6750.004.3IT Infrastructure301.6750.004.3IT Infrastructure301.6750.004.3.4Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 20	4.2	Library as a Learning Resources				
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4.2.4journals during 2018-2019QnM74.0028.00Joes the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. DatabasesQnM10.000.004.2.5Usage of library by teachers and students (2018-19)QnM20.000.004.2Library as a Learning Resources202.7555.004.3IT Infrastructure202.7555.004.3.1Institution frequently updates its IT facilities including Wi-FiQIM103.0030.004.3.2Student - Computer ratio (current year data) Number of Computers in working conditionQnM140.000.004.3.3Available bandwidth of internet connection in the InstitutionQnM54.0020.004.3.4Facilities for e-content development such as Media (LCS)301.6750.004.3IT Infrastructure301.6750.004.4.1Facilities and academic support facilities excluding salary component during 2018-2019QnM100.00	4.2.3	journals 2. e-ShodhSindhu 3. Shodhganga	QnM	3	3.00	9.00
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4.3IT InfrastructureImage: construction of the second secon	4.2.6	Usage of library by teachers and students (2018-19)	QnM	2	0.00	0.00
4.3.1Institution frequently updates its IT facilities including Wi-FiQIM103.0030.004.3.2Student - Computer ratio (current year data) Number of Computers in working conditionQnM140.000.004.3.3Available bandwidth of internet connection in the InstitutionQnM54.0020.004.3.4Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS)QnM10.000.004.3IT Infrastructure301.6750.004.4Maintenance of Campus InfrastructureI0.000.004.4.1Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00	4.2	Library as a Learning Resources		20	2.75	55.00
4.3.1including Wi-FiQIM103.0030.004.3.2Student - Computer ratio (current year data) Number of Computers in working conditionQnM140.000.004.3.3Available bandwidth of internet connection in the InstitutionQnM54.0020.004.3.4Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS)QnM10.000.004.3IT Infrastructure301.6750.004.4Maintenance of Campus Infrastructure10.000.004.4.1Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00	4.3	IT Infrastructure				
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4.3.3InstitutionQnM54.0020.004.3.4Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS)QnM10.000.004.3IT Infrastructure301.6750.004.4Maintenance of Campus InfrastructureImage: Campus InfrastructureImage: Campus InfrastructureImage: Campus Infrastructure4.4.1Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00	4.3.2		QnM	14	0.00	0.00
4.3.4centre, Recording facility, Lecture Capturing System (LCS)QnM10.000.004.3IT Infrastructure301.6750.004.4Maintenance of Campus InfrastructureImage: Component during 2018-2019Image: Component during 2018-2019OneImage: Component during 2018-2019One4.3.1Expenditure incurred on maintenance of physical salary component during 2018-2019OneOneImage: Component during 2018-2019One	4.3.3		QnM	5	4.00	20.00
4.4Maintenance of Campus InfrastructureImage: Comparison of Campus Infrastructure4.4.1Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00		centre, Recording facility, Lecture Capturing System (LCS)	QnM			
4.4.1Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00				30	1.67	50.00
4.4.1facilities and academic support facilities excluding salary component during 2018-2019QnM100.000.00	4.4	Maintenance of Campus Infrastructure				
4.4.2 Drovido the Service (Maintenance Record OIM 10 2.74 27.25	4.4.1	facilities and academic support facilities excluding	QnM	10	0.00	0.00
4.4.2 Provide the Service/Maintenance Record Qivi 10 2.74 27.55	4.4.2	Provide the Service/Maintenance Record	QIM	10	2.74	27.35
4.4Maintenance of Campus Infrastructure201.3727.35	4.4	Maintenance of Campus Infrastructure		20	1.37	27.35
Criterion IV – Infrastructure and Learning Resources1001.90190.29	Criterio	on IV – Infrastructure and Learning Resources		100	1.90	190.29

	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2018 -19	QnM	5	4.00	20.00
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during 2018-2019	QnM	5	2.50	12.50
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0.30	2.70
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0.40	3.20
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0.00	0.00
5.1.6	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	1	4.00	4.00
5.1	Student Support		30	1.41	42.40
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0.00	0.00
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	2.00	20.00
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)		10	0.32	3.16
5.2	Student Progression		30	0.77	23.16
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2018-2019	QnM	15	0.00	0.00
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2.46	24.58

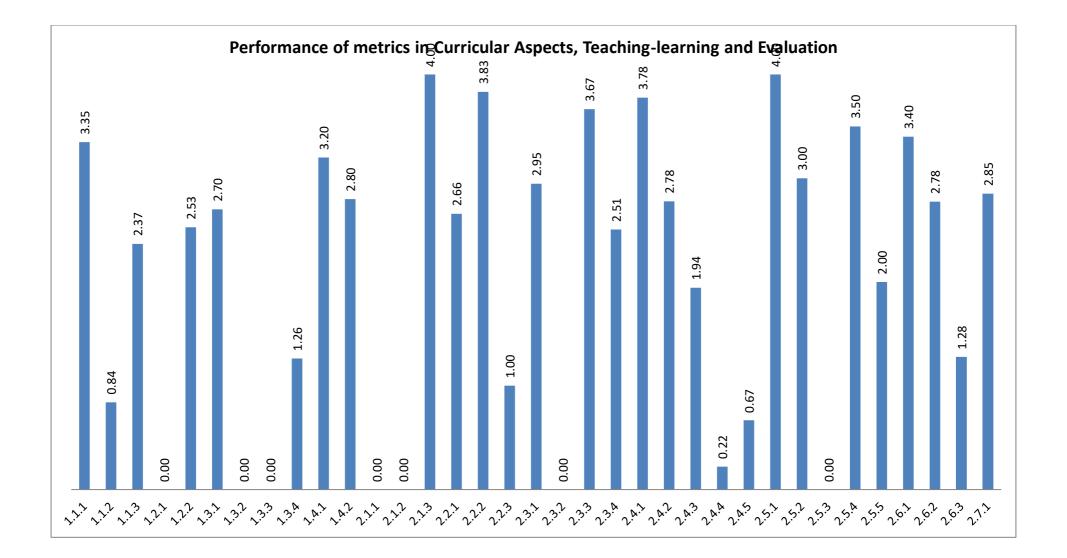
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2018 – 2019	QnM	5	0.00	0.00
5.3	Student Participation and Activities		30	0.82	24.58
5.4	Alumni Engagement				
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means.	QIM	4	0.00	0.00
5.4.2	Alumni contribution during 2018-2019	QnM	4	0.00	0.00
5.4.3	Number of Alumni Association /Chapters meetings held during 2018-2019	QnM	2	0.00	0.00
5.4	Alumni Engagement		10	0.00	0.00
Criterio	on V - Student Support and Progression		100	0.90	90.14
	Criterion VI – Governance, Leadership and				
6.4	Management				
6.1	Institutional Vision and Leadership				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution.	QnM	5	3.00	15.00
6.1.2	The institution practices decentralization and participative management	QIM	5	3.50	17.50
6.1	Institutional Vision and Leadership		10	3.25	32.50
6.2	Strategy Development and Deployment				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QIM	2	2.10	4.20
6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism		2	3.20	6.40
6.2.3	Implementation of e-governance in areas of operation : 1. Planning and Development 2. Administration 3. Finance and Accounts 4. Student Admission and Support 5. Examination		4	2.00	8.00
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.30	4.61
6.2	Strategy Development and Deployment		10	2.32	23.21
6.3	Faculty Empowerment Strategies				
6.3.1	List of Welfare measures for teaching & Non- teaching Staff	QIM	9	3.50	31.50

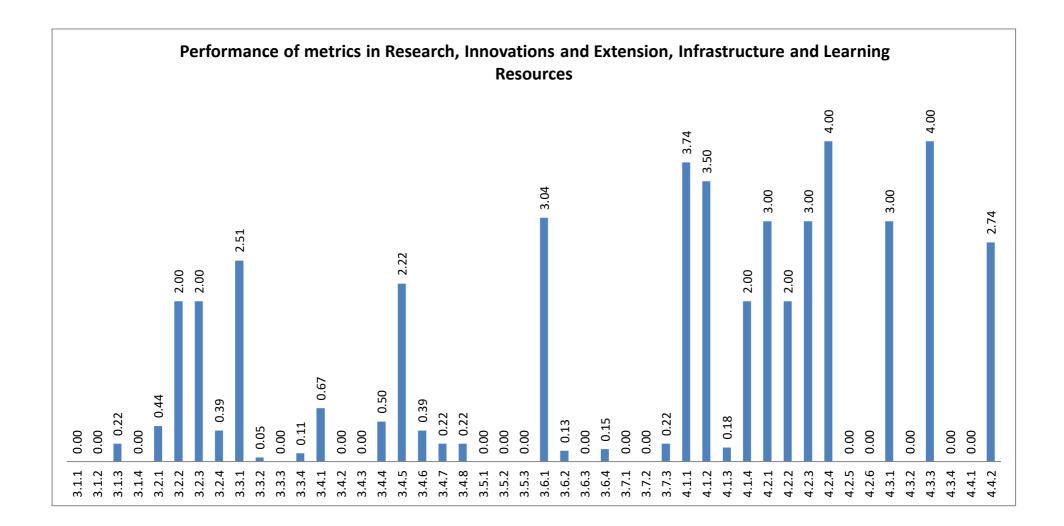
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2018-2019	QnM	6	0.00	0.00
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0.23	1.14
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	1.55	7.75
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff	QIM	5	3.00	15.00
6.3	Faculty Empowerment Strategies		30	1.85	55.39
6.4	Financial Management and Resource Mobilization				
6.4.1	Internal Audit & External Audit Report and Balance Sheets	QIM	4	3.50	14.00
6.4.2	Funds / Grants received from Government, non- government bodies, individuals, philanthropers during 2018-2019	QnM	8	0.00	0.00
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	QIM	8	3.50	28.00
6.4	Financial Management and Resource Mobilization		20	2.10	42.00
6.5	Internal Quality Assurance System				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QIM	8	2.50	20.00
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	QIM	8	2.50	20.00
6.5.3	Number of quality initiatives by IQAC for promoting quality culture	QnM	3	0.00	0.00
6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit	QnM	6	3.00	18.00

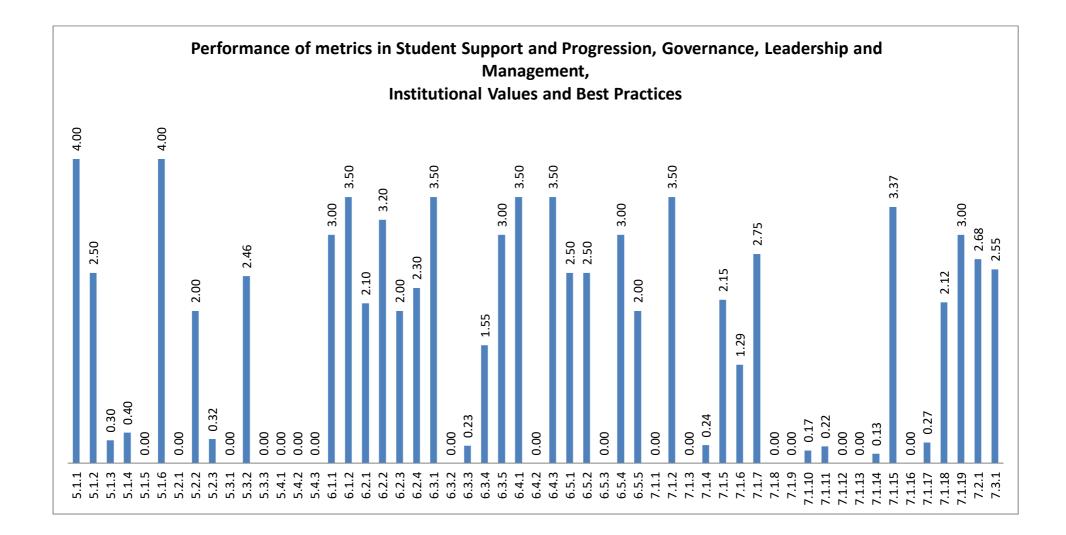
6.5.5	Post accreditation quality initiatives	QIM	5	2.00	10.00
6.5	Internal Quality Assurance System		30	2.27	68.00
Criterio	on VI – Governance, Leadership and Management		100	2.21	221.09
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0.00	0.00
7.1.2	Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room		5	3.50	17.50
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources		1	0.00	0.00
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0.24	0.24
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E- waste management	QIM	3	2.15	6.44
7.1.6	Rain water harvesting structures and utilization	QIM	1	1.29	1.29
7.1.7	Green Practices`: 1) Students, staff using : a. Bicycles b. Public Transport c. Pedestrian Friendly Roads 2. Plastic free campus 3. Paperless office 4. Green landscaping with trees and plants	QIM	2	2.75	5.50
7.1.8	Expenditure on green initiatives and waste management excluding salary component during 2018-2019	QnM	2	0.00	0.00
7.1.9	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms designated 6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify)	QnM	10	0.00	0.00

7.2	Best Practices		30	2.68	80.45
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2.68	80.45
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		50	0.90	45.07
7.1.19	Describe the maintenance of transparency in Financial, Academic, Administrative & Auxiliary functions (in 500 words)		2	3.00	6.00
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	2.12	2.12
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019		2	0.27	0.55
7.1.16	The institutional functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions (Yes/No)	QnM	1	0.00	0.00
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	3.37	3.37
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0.13	0.13
7.1.13	Display of core values in the institution and on its website <b>(Yes/No)</b>	QnM	1	0.00	0.00
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration and support staff <b>(Yes/No)</b>	QnM	1	0.00	0.00
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0.22	1.11
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0.17	0.83

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2.55	50.91
7.3	Institutional Distinctiveness		20	2.55	50.91
Criterio	on VII – Institutional Values and Best Practices		100	1.76	176.43
	Criteriawise Assessment		Weighta ge (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.72	257.63
2	Teaching, Learning & Evaluation		300.00	2.52	755.22
3	Research, Innovation & Extension		150.00	0.45	67.52
4	Infrastructure & Learning resources		100.00	1.90	190.29
5	Student Support & Progression		100.00	0.90	90.14
6	Governance, Leadership & Management		100.00	2.21	221.09
7	Institutional values & Best Practices		100.00	1.76	176.43
	Overall:-		1000.00	1.76	1758.34









Scott Christian College (Autonomous), Nagercoil - 3 INTERNAL QUALITY ASSURANCE CELL

## Academic and Administrative Audit - 18.10.2019

## Grade

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade
	T	Dep	artment	S		[]			
Tamil	2.29	3.02	0.61	1.90	1.02	2.17	2.55	2.12	В
English	2.47	2.74	0.50	2.80	1.36	2.58	2.20	2.07	В
Malayalam	1.00	2.73	0.06	2.40	0.68	0.17	1.41	1.46	D
History	0.93	2.39	0.44	1.60	0.42	1.75	2.23	1.47	D
Economics	2.60	2.61	0.63	1.60	0.81	2.83	2.22	1.99	С
Commerce	1.37	2.40	0.46	1.70	0.51	1.00	2.43	1.59	С
Mathematics	1.74	2.59	0.40	1.60	1.17	1.75	0.09	1.54	С
Physics	2.17	2.42	0.51	1.70	1.02	0.92	0.05	1.56	С
Chemistry	1.97	2.74	0.69	2.10	2.02	2.25	2.88	2.10	В
Botany	2.27	2.61	0.81	2.00	0.51	1.33	2.17	1.91	С
Zoology	2.33	2.89	1.04	2.40	0.83	2.33	2.26	2.14	В
Hindi	0.87	2.94	0.03	1.20	0.85	0.17	1.14	1.44	D
Computer Science	2.07	2.42	0.23	2.00	1.02	0.75	1.41	1.64	С
Business Studies	2.17	2.39	0.30	1.90	1.10	0.92	2.23	1.76	С
Physical Education	0.80	2.77	0.19	1.60	1.02	0.33	1.25	1.44	D
Microbiology	2.27	2.74	0.48	2.00	0.34	0.50	2.12	1.86	С
Computer Application	1.93	2.00	0.10	2.00	0.68	0.58	0.11	1.27	D

IQAC SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade	
Units /Cells / Clubs										
Dean -Arts	0.70	1.68	3.20	-	-	1.17	2.74	1.42	D	
Dean -Science	0.70	1.63	3.00	-	-	0.83	2.72	1.38	D	
Dean -Research	-	-	0.08	-	-	0.00	2.50	0.91	D	
Dean Student Welfare	-	3.00	-	-	1.48	3.50	3.05	2.53	B+	
Bursar	-	-	0.00	1.00	4.00	2.10	3.07	2.43	В	
NCC – Army	-	-	0.08	-	-	-	2.83	1.86	C	
NCC - Navy	-	-	2.00	-	-	-	3.78	2.92	B++	
NSS – 90	-	-	1.60	-	-	-	3.76	2.72	B+	
NSS - 91	-	-	1.60	-	-	-	3.76	2.72	B+	
NSS – 92	-	150	1.60	-	-	-	3.76	2.72	B+	
NSS – 93	-	1	1.60	-	-	-	3.76	2.72	B+	
NSS – 123	-	3-17	1.60	-	-	-	3.76	2.72	B+	
NSS – 124	5.3		1.60	4.5	-	-	3.76	2.72	B+	
NSS – 127	-	-	1.60	-	-	-	3.76	2.72	B+	
Sports	-	TO	A-C	3.50	0.00	-	3.00	2.79	B++	
Youth Welfare			to base of		0.00	2.50	3.00	2.72	B+	
Science Club	_		1.40	-	3.50	2.50	2.59	2.37	В	
Youth Red Cross	-	-	1.60	-	3.50	2.50	2.59	2.42	В	
Scott Adventure Club	-	-	1.60	-	3.50	2.50	2.59	2.42	В	
Rotaract Club	-	-	1.60	-	3.00	2.50	2.59	2.37	В	
Innovation Council	-	-	0.90	-	-	0.00	1.00	0.94	D	
HRDC	-	-	-	-	0.62	-	3.00	2.13	В	
Placement	-	-	-	-	0.82	-	0.00	0.40	D	
IQAC	3.00	2.95	-	-	-	1.94	-	2.65	B+	
Admission	-	1.80	-	-	-	2.00	-	1.81	В	
Governance - Office	-	0.80	-	-	-	3.17	0.27	1.14	D	
Controller of Examinations	-	2.79	-	-	-	1.09	2.10	2.42	В	
Website	-	2.24	-	1.67	-	1.67	0.00	2.03	В	
Library	-	-	-	2.75	-	1.00	2.00	2.18	В	
Alumni	-	-	-	-	0.00	-	-	0.00	D	

## Dean IQAC

## Principal

### **Strengths and Weaknesses**

### Strengths :

- Institutional Vision and Leadership
- Feedback System
- Evaluation Process and Reforms

#### Weaknesses :

- Physical Facilities
- Faculty Empowerment Strategies
- IT Infrastructure
- Student Support
- Maintenance of Campus Infrastructure
- Academic Flexibility
- Resource Mobilization for Research
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Student Participation and Activities
- Student Progression
- Extension Activities
- Innovation Ecosystem
- Research Publications and Awards
- Promotion of Research and Facilities
- Collaboration
- Consultancy
- Alumni Engagement



#### Internal Quality Assurance Cell MANONMANIAM SUNDARANAR UNIVERSITY Abishekappatti, Tirunelveli – 627012



Dr. V. Balamurugan Director Mobile: 94862 40097 e- mail: bala\_vm@msuniv.ac.in

Date: 18<sup>th</sup> Oct 2019

То

The Dean Internal Quality Assurance Cell Scott Christian College (Autonomous) Nagercoil – 629 003

Sir,

Sub: Exit Summary on the Conduct of AAA on 18th Oct 2019 - Regarding

#### Warm Greetings!

First of all, I feel happy to be the part of the AAA programme that was conducted on 18<sup>th</sup> Oct 2019. I hereby submit a report as "Exit Summary" which will be useful to the college in improving the quality.

1. Though the academic process is effective the documentation needs improvements in the areas viz. Activity based Learning, Identification of Slow, Medium and Advanced Learners, Outcome Mapping, Students Participation in Committees, etc.

2. The programme objectives needs improvement in some of the departments like Mathematics and History. Therefore it may be ensured that the programme objectives may be specific, measurable, attainable, relevant and time bound.

3. It may be ensured that all the meetings must be minuted and the signatures of the members may be obtained in the minutes itself.

4. A faculty development training may be conducted in the areas of activity based learning, NAAC criterions, Research Quality Parameters, etc.

5. Policies, Processes, Procedures, Duties and Responsibilities, Organisation Chart, etc may be compiled as a single document and a softcopy may be made available in the college website.

6. More number of MoUs, placement and Extension activities may be conducted in the days to come.

7. Quality initiatives and its effectiveness may be documented and displayed on the walls.

Yours faithfully, ) 18 lustig Dr.V.Balamuruga



## Dr. A. Lourdusamy IQAC DIRECTOR

Associate Professor Department of Mathematics St. Xavier's College (Autonomous) Palayamkottai - 627002 Tirunelveli District, Tamil Nadu, INDIA

Res: 9/33, Arul Nagar, Palayamkottai-627002, Tamil Nadu, India.Mobile:9994343275E.mail: lourdusamy15@gmail.com

Date: 18.10.2019

То

Principal Scott Christian College(Autonomous) Nagercoil – 629 003.

Respected Sir,

Greetings from Dr. A. Lourdusamy, IQAC Director & Associate Professor of Mathematics, St. Xavier's College (Autonomous), Palayamkottai.

I am happy to be part of the Expert Team to conduct Academic and Administrative Audit on October 18, 2019. As an academician and a well-wisher of the College, I am very much pleased to offer my suggestions and feedback about Scott Christian College, Nagercoil – 629 003.

Since 1809, Scott Christian College, Nagercoil – 629 003, has been striving hard to promote holistic education and overall development of the underprivileged young men and women and to empower them to be eminent entrepreneurs and educationists. Apart from that, the students are also trained well to have social responsibility through extension programmes. So Scott Christian College is able to blend academic training with the noble task of making the students realize their social concern.

Autonomy has helped your institution to remodel the syllabus periodically and inculcate the knowledge and skills among the students in recent developments and academic innovations.

All Departments are doing commendable work in raising the standard of education in the College. The Internal Quality Assurance Cell(IQAC) is very active and undertakes a slew of quality sustenance and quality enhancement activities. All clubs actively participate in co-curricular and extracurricular activities.

I am really proud to mention the keen interest of the institution in research activities. I wish and pray that the institution produces more researchers to take the fruit of the research to the society.

I offer my prayerful wishes for the growth of the institution. I wish that Scott Christian College reaches newer heights in all its endeavors.

Yours Sincerely,

(Dr.A. Lourdusamy)



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF TAMIL**



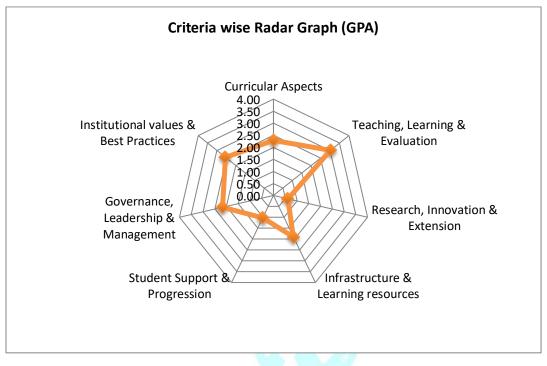
## Department / Cell : TAMIL

#### Academic and Administrative Audit - 18.10.2019

No	Criteria	Weightage (Wi)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150	344.0	2.29
2	Teaching, Learning & Evaluation	235	709.0	3.02
3	Research, Innovation & Extension	134	82.0	0.61
4	Infrastructure & Learning resources	25	47.5	1.90
5	Student Support & Progression	59	60.0	1.02
6	Governance, Leadership & Management	12	26.0	2.17
7	Institutional values & Best Practices	76	194.0	2.55
	Total	691	1462.5	2.12
	CGPA : 2.12			
	Grade : B			

Dean IQAC

Principal



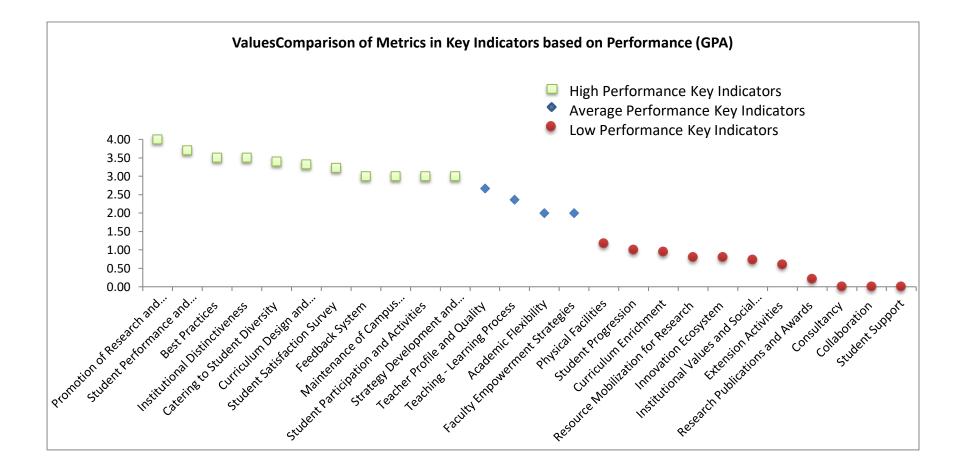


## Department / Cell : Tamil

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	166.0	3.32
1.2	Academic Flexibility	40	80.0	2.00
1.3	Curriculum Enrichment	40	38.0	0.95
1.4	Feedback System	20	60.0	3.00
	Total	150	344.0	2.29
	Criterion II – Teaching-Learning a	nd Evaluation	I	
2.2	Catering to Student Diversity	25	85.0	3.40
2.3	Teaching - Learning Process	50	118.0	2.36
2.4	Teacher Profile and Quality	60	160.0	2.67
2.6	Student Performance and Learning Outcomes	50	185.0	3.70
2.7	Student Satisfaction Survey	50	161.0	3.22
	Total	235	709.0	3.02
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	24.0	4.00
3.2	Resource Mobilization for Research	10	8.0	0.80
3.3	Innovation Ecosystem	20	16.0	0.80
3.4	Research Publications and Awards	19	4.0	0.21
3.5	Consultancy	9	0.0	0.00
3.6	Extension Activities	50	30.0	0.60
3.7	Collaboration	20	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Total	134	82.0	0.61
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	17.5	1.17
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00
	Total	25	47.5	1.90
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	30.0	1.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	60.0	1.02
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	20.0	2.00
	Total	12	26.0	2.17
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	19.0	0.73
7.2	Best Practices	30	105.0	3.50
7.3	Institutional Distinctiveness	20	70.0	3.50
	Total	76	194.0	2.55
	Grand Total	691	1462.5	2.12





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Tamil

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.8	76
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	1	10
1.1	Curriculum Design and Development		50	3.32	166
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.8	38
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.95	38
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criterio	n I – Curricular Aspects		150	2.29	344
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2.5	25
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.4	85
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2.8	28
2.3	Teaching - Learning Process		50	2.36	118
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80

2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	4	40
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2.67	160
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	3.5	70
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	3.7	185
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.22	161
2.7	Student Satisfaction Survey		50	3.22	161
Criterio	on II – Teaching-Learning and Evaluation		235	3.02	709
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	4	24
3.1	Promotion of Research and Facilities		6	4	24
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	2	4	8
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0.8	8
	Resource mobilization for Research				
3.3	Innovation Ecosystem				

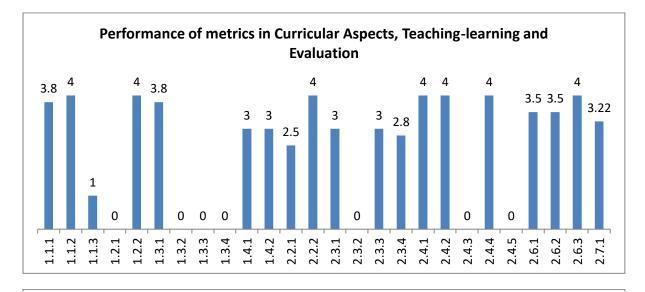
	for creation and transfer of knowledge?				
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	1	6
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.8	16
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	1	4
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.21	4
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	3	30

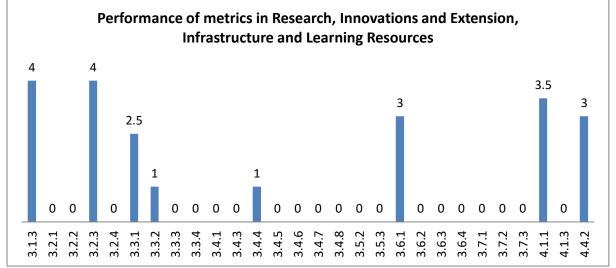
3.6.2Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19QnM1503.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM150Students participating in extension activities withStudents participating in extension activities with0	0
3.6.3conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM150	
Students participating in extension activities with	0
3.6.4Organizations and Programmes such as SwachhQnM100Bharat, Aids Awareness, Gender Issue, etc. during 2018-20192018-20190	0
<b>3.6 Extension Activities</b> 50 0.6	30
3.7 Collaboration	
3.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM50	0
Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM100	0
Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM50	0
3.7         Collaboration         20         0	0
3.7         Collaboration         20         0	0 82
3.7         Collaboration         20         0	
3.7       Collaboration       20       0         Criterion III – Research, Innovations and Extension       134       0.61	
3.7       Collaboration       20       0         Criterion III – Research, Innovations and Extension       134       0.61         Criterion IV – Infrastructure and Learning Resources       134       0.61         4.1       Physical Facilities       1       1         The institution has adequate facilities for teaching –       1       1       1	
3.7       Collaboration       20       0         Criterion III – Research, Innovations and Extension       134       0.61         Criterion IV – Infrastructure and Learning Resources       134       0.61         4.1       Physical Facilities       1       1         4.1.1       The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing       QIM       5       3.5       1	82
3.7       Collaboration       20       0         Criterion III – Research, Innovations and Extension       134       0.61         Criterion IV – Infrastructure and Learning Resources       134       0.61         4.1       Physical Facilities       1       1         4.1.1       The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.       QIM       5       3.5       1         4.1.3       Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.       QnM       10       0	82
3.7       Collaboration       20       0         Criterion III – Research, Innovations and Extension       134       0.61         Criterion IV – Infrastructure and Learning Resources       134       0.61         4.1       Physical Facilities       1       1         4.1.1       The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.       QIM       5       3.5       1         4.1.3       Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.       QnM       10       0	82 17.5 0
3.7Collaboration200Criterion III - Research, Innovations and Extension1340.61Criterion IV - Infrastructure and Learning Resources1340.614.1Physical Facilities114.1.1Physical Facilities114.1.1Percentage of classrooms, laboratories, computing equipment, etc.QIM53.514.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM1004.1Maintenance of Campus Infrastructure111	82 17.5 0
3.7Collaboration200Criterion III - Research, Innovations and Extension1340.61Criterion IV - Infrastructure and Learning Resources1340.614.1Physical Facilities11The institution has adequate facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.QIM53.514.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM1004.1Physical Facilities151.1714.1Provide the Service/Maintenance RecordQIM103	82 17.5 0 17.5

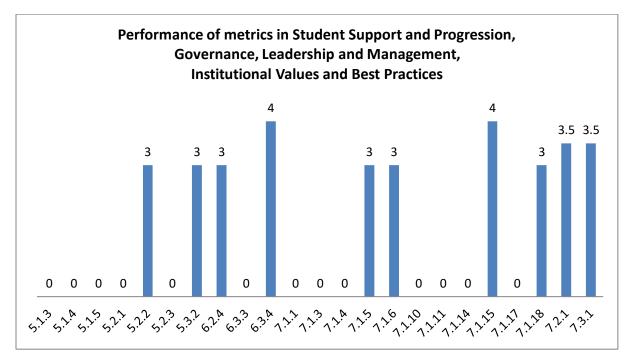
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		59	1.02	60
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6

6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	4	20
6.3	Faculty Empowerment Strategies		10	2	20
Criterion VI – Governance, Leadership and Management			12	2.17	26
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	3	3
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		26	0.73	19
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3.5	105
7.2	Best Practices		30	3.5	105
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3.5	70
7.0					
7.3	Institutional Distinctiveness		20	3.5	70
	Institutional Distinctiveness on VII – Institutional Values and Best Practices		20 76	3.5 2.55	70 194
	on VII – Institutional Values and Best Practices		76 Weight age	2.55	194 Wtd Grade Point
Criterio	on VII – Institutional Values and Best Practices Criteriawise Assessment		76 Weight age (W)	2.55 Score	194 Wtd Grade Point (WGP)
Criterio 1	on VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects		76 Weight age (W) 150.00	2.55 Score 2.29	194 Wtd Grade Point (WGP) 344.00
Criterio 1 2	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation		76 Weight age (W) 150.00 235.00	2.55 Score 2.29 3.02	194 Wtd Grade Point (WGP) 344.00 709.00
Criterio 1 2 3	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension		76 Weight age (W) 150.00 235.00 134.00	2.55 Score 2.29 3.02 0.61	194 Wtd Grade Point (WGP) 344.00 709.00 82.00
Criterio 1 2 3 4	on VII – Institutional Values and Best Practices         Criteriawise Assessment         Curricular Aspects         Teaching, Learning & Evaluation         Research, Innovation & Extension         Infrastructure & Learning resources		76 Weight age (W) 150.00 235.00 134.00 25.00	2.55 Score 2.29 3.02 0.61 1.90	194 Wtd Grade Point (WGP) 344.00 709.00 82.00 47.50
Criterio 1 2 3 4 5	on VII – Institutional Values and Best Practices         Criteriawise Assessment         Curricular Aspects         Teaching, Learning & Evaluation         Research, Innovation & Extension         Infrastructure & Learning resources         Student Support & Progression		76 Weight age (W) 150.00 235.00 134.00 25.00 59.00	2.55 Score 2.29 3.02 0.61 1.90 1.02	194 Wtd Grade Point (WGP) 344.00 709.00 82.00 47.50 60.00







#### **Department / Cell : Tamil**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Promotion of Research and Facilities
- Student Performance and Learning Outcomes
- Best Practices
- Institutional Distinctiveness
- Catering to Student Diversity
- Curriculum Design and Development
- Student Satisfaction Survey
- Feedback System
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Strategy Development and Deployment

#### Weaknesses :

- Student Progression
- Curriculum Enrichment
- Resource Mobilization for Research
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Extension Activities
- Research Publications and Awards
- Consultancy
- Collaboration
- Student Support



## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF ENGLISH**



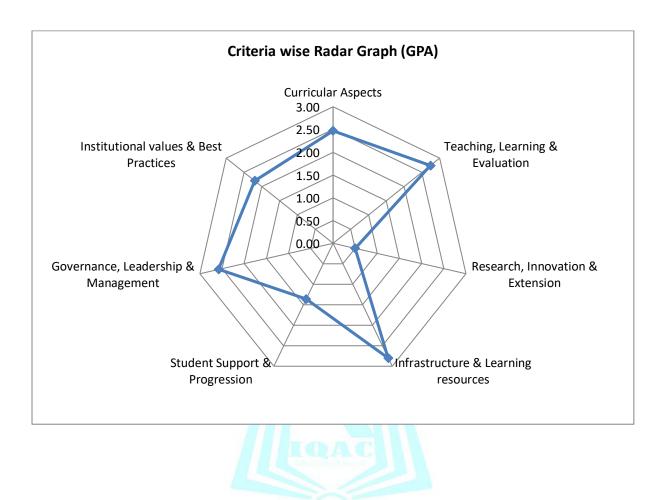
## Department / Cell : English

## Academic and Administrative Audit - 18.10.2019

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150	370.0	2.47
2	Teaching, Learning & Evaluation	235	644.5	2.74
3	Research, Innovation & Extension	134	67.0	0.50
4	Infrastructure & Learning resources	25	70.0	2.80
5	Student Support & Progression	59	80.0	1.36
6	Governance, Leadership & Management	12	31.0	2.58
7	Institutional values & Best Practices	76	167.0	2.20
	Total	691	1429.5	2.07
	CGPA : 2.07			
	Grade : B			

Dean IQAC

Principal



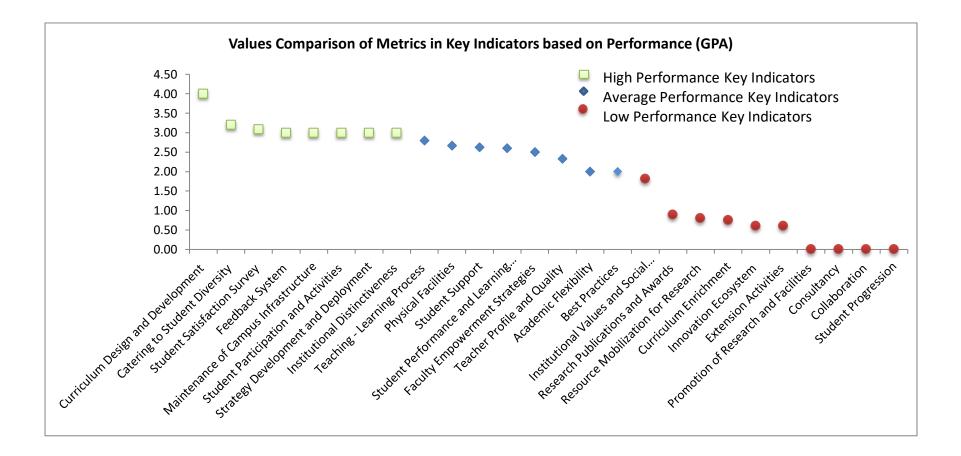
## Department / Cell : English

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)		
	Criterion I – Curricular Aspects					
1.1	Curriculum Design and Development	50	200.0	4.00		
1.2	Academic Flexibility	40	80.0	2.00		
1.3	Curriculum Enrichment	40	30.0	0.75		
1.4	Feedback System	20	60.0	3.00		
	Total	150	370.0	2.47		
	Criterion II – Teaching-Learning a	nd Evaluation	I			
2.2	Catering to Student Diversity	25	80.0	3.20		
2.3	Teaching - Learning Process	50	140.0	2.80		
2.4	Teacher Profile and Quality	60	140.0	2.33		
2.6	Student Performance and Learning Outcomes	50	130.0	2.60		
2.7	Student Satisfaction Survey	50	154.5	3.09		
	Total	235	644.5	2.74		
	Criterion III – Research, Innovation	s and Extensio	on			
3.1	Promotion of Research and Facilities	6	0.0	0.00		
3.2	Resource Mobilization for Research	10	8.0	0.80		
3.3	Innovation Ecosystem	20	12.0	0.60		
3.4	Research Publications and Awards	19	17.0	0.89		
3.5	Consultancy	9	0.0	0.00		
3.6	Extension Activities	50	30.0	0.60		

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
3.7	Collaboration	20	0.0	0.00
	Total	134	67.0	0.50
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	40.0	2.67
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00
	Total	25	70.0	2.80
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	50.0	2.63
5.2	Student Progression	30	0.0	0.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	80.0	1.36
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	25.0	2.50
	Total	12	31.0	2.58
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	47.0	1.81
7.2	Best Practices	30	60.0	2.00
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	167.0	2.20
	Grand Total	691	1429.5	2.07





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of English

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	4	200
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.75	30
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	2.47	370
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2	20
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2.2 <b>2.2</b>	Student - Full time teacher ratio(current year data) Catering to Student Diversity	QnM	15 25	4 3.2	60 80
		QnM			
2.2	Catering to Student Diversity	QnM QIM			
2.2 2.3	Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning		25	3.2	80
<b>2.2</b> <b>2.3</b> 2.3.1	Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning	QIM	25 20	3.2	80
<ul> <li>2.2</li> <li>2.3</li> <li>2.3.1</li> <li>2.3.2</li> </ul>	Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019) Ratio of students to mentor for academic and	QIM QnM	25 20 10	3.2 4 0	80 80 0

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	2	20
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2.33	140
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all programmes</li> <li>offered by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2.6	130
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.09	154.5
2.7	Student Satisfaction Survey		50	3.09	154.5
Criterio	on II – Teaching-Learning and Evaluation		235	2.74	644.5
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0

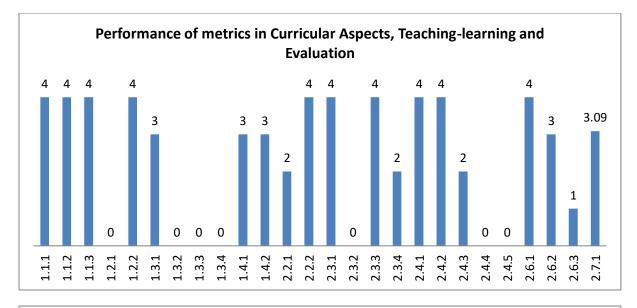
3.2.2	Number of research centers recognized by	QnM	2	4	8
	Institution and National/International Bodies				
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0.8	8
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	3	12
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.6	12
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018-2019	QnM	4	1	4
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018-2019	QnM	5	1	5
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0

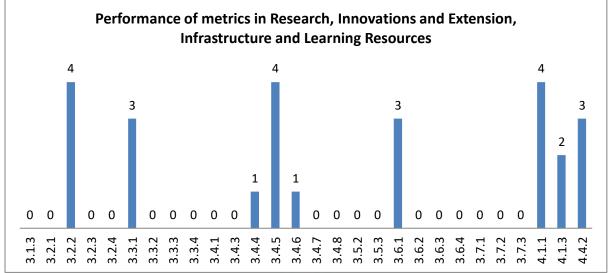
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.6	30
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.5	67
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20

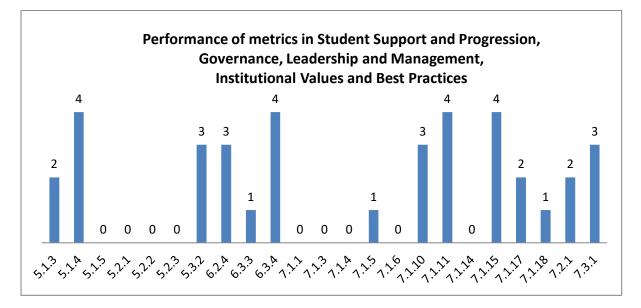
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS,	QnM	10	2	20
4.1	etc.		15	2.67	40
4.1	Physical Facilities Maintenance of Campus Infrastructure		15	2.07	40
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure	QIIVI	10	3	30
	n IV – Infrastructure and Learning Resources		25	2.8	70
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	2	18
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	4	32
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	2.63	50
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30

Criterion VI – Governance, Leadership and Management						
6.2	Strategy Development and Deployment					
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6	
6.2	Strategy Development and Deployment		2	3	6	
6.3	Faculty Empowerment Strategies					
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	1	5	
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	4	20	
6.3	Faculty Empowerment Strategies		10	2.5	25	
Cr	iterion VI – Governance, Leadership and Managemer	nt	12	2.58	31	
	Criterion VII – Institutional Values and Best Practices					
7.1	Institutional Values and Social Responsibilities					
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0	
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0	
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0	
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E- waste management	QIM	3	1	3	
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0	
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	3	15	
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	4	20	
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0	

	-				
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	2	4
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	1.81	47
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		76	2.2	167
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.47	370.00
2	Teaching, Learning & Evaluation		235.00	2.74	644.50
3	Research, Innovation & Extension		134.00	0.50	67.00
4	Infrastructure & Learning resources		25.00	2.80	70.00
5	Student Support & Progression		59.00	1.36	80.00
6	Governance, Leadership & Management		12.00	2.58	31.00
7	Institutional values & Best Practices		76.00	2.20	167.00
	Overall:-		691.00	2.07	1429.50







#### **Department / Cell : English**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Curriculum Design and Development
- Catering to Student Diversity
- Student Satisfaction Survey
- Feedback System
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Strategy Development and Deployment
- Institutional Distinctiveness

#### Weaknesses :

- Research Publications and Awards
- Resource Mobilization for Research
- Curriculum Enrichment
- Innovation Ecosystem
- Extension Activities
- Promotion of Research and Facilities
- Consultancy
- Collaboration
- Student Progression



## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF MALAYALAM**



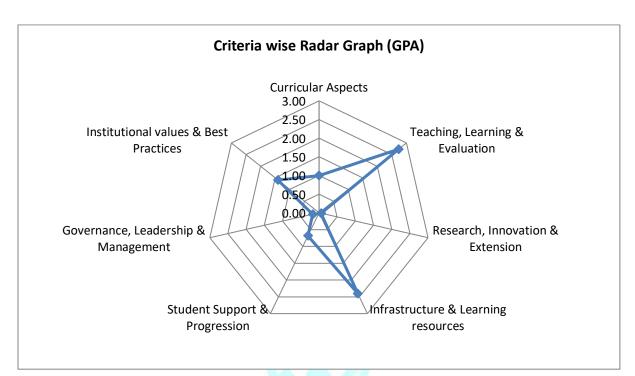
## Department / Cell : Malayalam

Academic and Administrative Audit - 18.10.2019	
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No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )				
1	Curricular Aspects	150	150.0	1.00				
2	Teaching, Learning & Evaluation	235	642.0	2.73				
3	Research, Innovation & Extension	134	8.0	0.06				
4	Infrastructure & Learning resources	25	60.0	2.40				
5	Student Support & Progression	59	40.0	0.68				
6	Governance, Leadership & Management	12	2.0	0.17				
7	Institutional values & Best Practices	76	107.0	1.41				
	Total	691	1009	1.46				
	CGPA : 1.46							
	Grade : D							

Dean IQAC

Principal





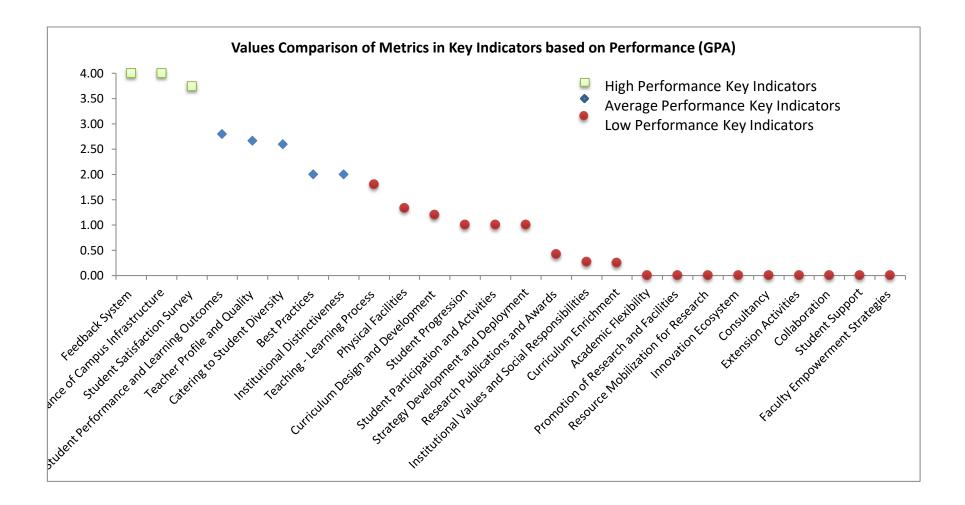
## Department / Cell : Malayalam

## Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion I – Curricular Aspects						
1.1	Curriculum Design and Development	50	60.0	1.20		
1.2	Academic Flexibility	40	0.0	0.00		
1.3	Curriculum Enrichment	40	10.0	0.25		
1.4	Feedback System	20	80.0	4.00		
	Total	150	150.0	1.00		
Criterion II – Teaching-Learning and Evaluation						
2.2	Catering to Student Diversity	25	65.0	2.60		
2.3	Teaching - Learning Process	50	90.0	1.80		
2.4	Teacher Profile and Quality	60	160.0	2.67		
2.6	Student Performance and Learning Outcomes	50	140.0	2.80		
2.7	Student Satisfaction Survey	50	187.0	3.74		
	Total	235	642.0	2.73		
Criterion III – Research, Innovations and Extension						
3.1	Promotion of Research and Facilities	6	0.0	0.00		
3.2	Resource Mobilization for Research	10	0.0	0.00		
3.3	Innovation Ecosystem	20	0.0	0.00		
3.4	Research Publications and Awards	19	8.0	0.42		
3.5	Consultancy	9	0.0	0.00		
3.6	Extension Activities	50	0.0	0.00		

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (Wi)	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)		
3.7	Collaboration	20	0.0	0.00		
	Total	134	8.0	0.06		
Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	15	20.0	1.33		
4.4	Maintenance of Campus Infrastructure	10	40.0	4.00		
	Total	25	60.0	2.40		
Criterion V - Student Support and Progression						
5.1	Student Support	19	0.0	0.00		
5.2	Student Progression	30	30.0	1.00		
5.3	Student Participation and Activities	10	10.0	1.00		
	Total	59	40.0	0.68		
Criterion VI – Governance, Leadership and Management						
6.2	Strategy Development and Deployment	2	2.0	1.00		
6.3	Faculty Empowerment Strategies	10	0.0	0.00		
	Total	12	2.0	0.17		
Criterion VII – Institutional Values and Best Practices						
7.1	Institutional Values and Social Responsibilities	26	7.0	0.27		
7.2	Best Practices	30	60.0	2.00		
7.3	Institutional Distinctiveness	20	40.0	2.00		
	Total	76	107.0	1.41		
	Grand Total	691	1009	1.46		





Scott Christian College (Autonomous), Nagercoil 3

AAA 2018 - 2019 - Assessment Sheet



Department of Malayalam

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3	60
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.2	60
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	1	10
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

		1			
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.25	10
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterion	– Curricular Aspects		150	1	150
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2	20
2.2.1	of the students, after admission and organises special programs for advanced	QIM QnM	10 15	2	20 45
	of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current				
2.2.2	of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data)		15	3	45
2.2.2 <b>2.2</b>	of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity		15	3	45
2.2.2 2.2 2.3	of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are	QnM	15 25	3 2.6	45 65

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	1	10
2.3	Teaching - Learning Process		50	0	90
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018- 2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	4	40
2.4	Teacher Profile and Quality		60	2.67	160
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course Outcomes</li> <li>(CO) for all programmes offered by the</li> <li>Department.</li> </ul>	QIM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	2.8	140
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.74	187
2.7.1 <b>2.7</b>	, , ,	QnM	50 50	3.74 3.74	187 187
2.7	regarding to teaching learning process.	QnM			
2.7	regarding to teaching learning process. Student Satisfaction Survey	QnM	50	3.74	187
2.7	regarding to teaching learning process. Student Satisfaction Survey II – Teaching-Learning and Evaluation Criterion III – Research, Innovations and	QnM	50	3.74	187
2.7 Criterion	regarding to teaching learning process. Student Satisfaction Survey II – Teaching-Learning and Evaluation Criterion III – Research, Innovations and Extension	QnM QnM	50	3.74	187
2.7 Criterion 3.1	regarding to teaching learning process.Student Satisfaction SurveyII – Teaching-Learning and EvaluationCriterion III – Research, Innovations and ExtensionPromotion of Research and FacilitiesNumber of teachers awarded international fellowship for advanced studies/ research		50 235	3.74 2.73	187 642

	Crante for receased projects are recerded by				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	0	0
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018-2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018-2019	QnM	5	0	0

3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.42	8
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0

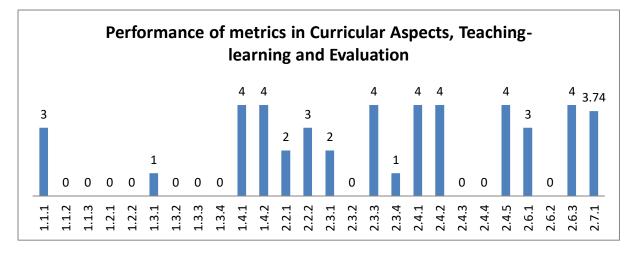
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterion	III – Research, Innovations and Extension		134	0.06	8
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.33	20
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	4	40
4.4	Maintenance of Campus Infrastructure		10	4	40
Criterion	IV – Infrastructure and Learning Resources		25	2.4	60
	Criterion V - Student Support and Progression				
5.1	Student Support				
	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career				
5.1.3	Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.3	Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3	QnM	9 8	0	0
	Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one) Students benefited by guidance for competitive examinations and career counseling offered by the institution during				
5.1.4 5.1.5 <b>5.1</b>	<ul> <li>Remedial coaching 5. Language lab, 6.</li> <li>Bridge courses 7. Yoga and Meditation 8.</li> <li>Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)</li> <li>Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019</li> <li>Students benefited by Vocational Education</li> </ul>	QnM	8	0	0
5.1.4	Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one) Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019 Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	8	0	0
5.1.4 5.1.5 <b>5.1</b>	Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one) Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019 Students benefited by Vocational Education and Training (VET) during 2018-2019 <b>Student Support</b>	QnM	8	0	0

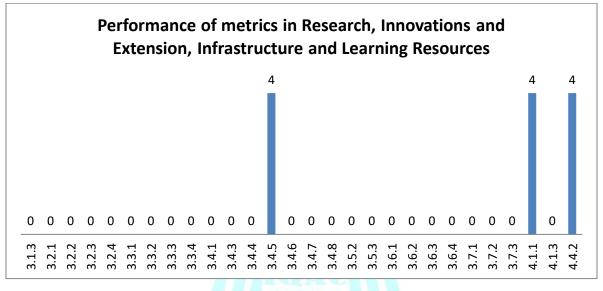
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	1	10
5.3	Student Participation and Activities		10	1	10
Criterion	V - Student Support and Progression		59	0.68	40
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	1	2
6.2	Strategy Development and Deployment		2	1	2
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		10	0	0
Crit	erion VI – Governance, Leadership and Management		12	0.17	2
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018- 2019	QnM	5	0	0

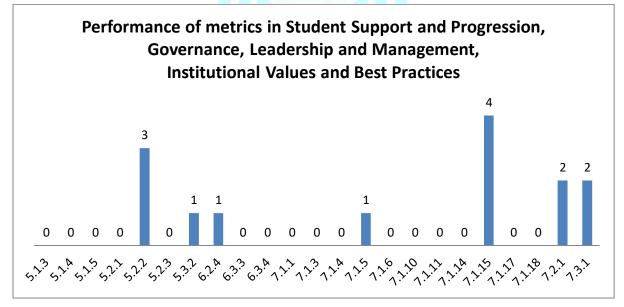
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	1	3
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	0	0
7.1	Institutional Values and Social Responsibilities		26	0.27	7
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterion	VII – Institutional Values and Best Practices		76	1.41	107
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.00	150.00
2	Teaching, Learning & Evaluation		235.00	2.73	642.00
3	Research, Innovation & Extension		134.00	0.06	8.00
4	Infrastructure & Learning resources		25.00	2.40	60.00
5	Student Support & Progression		59.00	0.68	40.00
6	Governance, Leadership & Management		12.00	0.17	2.00
7	Institutional values & Best Practices		76.00	1.41	107.00
	Overall:-		691.00	1.46	1009.00









#### Department / Cell : Malayalam

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Feedback System
- Maintenance of Campus Infrastructure
- Student Satisfaction Survey

#### Weaknesses :

- Student Progression
- Student Participation and Activities
- Strategy Development and Deployment
- Research Publications and Awards
- Institutional Values and Social Responsibilities
- Curriculum Enrichment
- Academic Flexibility
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Student Support
- Faculty Empowerment Strategies



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF HISTORY**



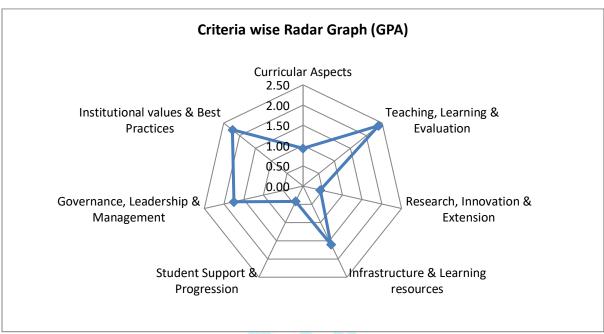
# Department / Cell : History

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150	140.0	0.93
2	Teaching, Learning & Evaluation	235	562.0	2.39
3	Research, Innovation & Extension	134	59.0	0.44
4	Infrastructure & Learning resources	25	40.0	1.60
5	Student Support & Progression	59	25.0	0.42
6	Governance, Leadership & Management	12	21.0	1.75
7	Institutional values & Best Practices	76	169.5	2.23
	Total	691	1016.5	1.47
	CGPA : 1.47			
	Grade : D			

# Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



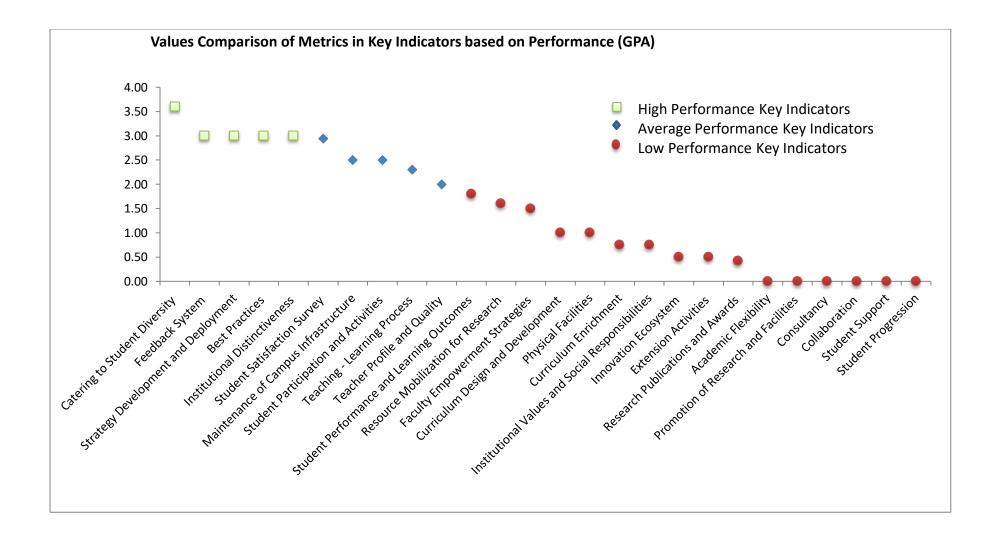


# Department / Cell : History

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
	Criterion I – Curricular Aspects							
1.1	Curriculum Design and Development	50	50.0	1.00				
1.2	Academic Flexibility	40	0.0	0.00				
1.3	Curriculum Enrichment	40	30.0	0.75				
1.4	Feedback System	20	60.0	3.00				
	Total	150	140.0	0.93				
	Criterion II – Teaching-Learning a	nd Evaluation	I					
2.2	Catering to Student Diversity	25	90.0	3.60				
2.3	Teaching - Learning Process	50	115.0	2.30				
2.4	Teacher Profile and Quality	60	120.0	2.00				
2.6	Student Performance and Learning Outcomes	50	90.0	1.80				
2.7	Student Satisfaction Survey	50	147.0	2.94				
	Total	235	562.0	2.39				
	Criterion III – Research, Innovation	s and Extensio	on					
3.1	Promotion of Research and Facilities	6	0.0	0.00				
3.2	Resource Mobilization for Research	10	16.0	1.60				
3.3	Innovation Ecosystem	20	10.0	0.50				
3.4	Research Publications and Awards	19	8.0	0.42				
3.5	Consultancy	9	0.0	0.00				
3.6	Extension Activities	50	25.0	0.50				
3.7	Collaboration	20	0.0	0.00				

Νο	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Total	134	59.0	0.44
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	15.0	1.00
4.4	Maintenance of Campus Infrastructure	10	25.0	2.50
	Total	25	40.0	1.60
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	0.0	0.00
5.3	Student Participation and Activities	10	25.0	2.50
	Total	59	25.0	0.42
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	15.0	1.50
	Total	12	21.0	1.75
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	19.5	0.75
7.2	Best Practices	30	90.0	3.00
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	169.5	2.23
	Grand Total	691	1016.5	1.47





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of History

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	2.5	50
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	1	50
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.75	30
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	0.93	140
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.6	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	2.5	50
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2.5	25
2.3	Teaching - Learning Process		50	0	115
2.4	Teacher Profile and Quality				

				1	
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2		QnM	20	4	80
2.7.2	Full time teachers with Ph.D. during 2018-2019	QIIIVI	20	-	00
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2	120
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	1.8	90
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.94	147
2.7	Student Satisfaction Survey		50	2.94	147
Criterio	on II – Teaching-Learning and Evaluation		235	2.39	562
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
	Grants for research projects sponsored by the government, non-government sources such as				
3.2.1	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.1	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM QnM	3	0	0

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.6	16
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2.5	10
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.5	10
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.42	8
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0

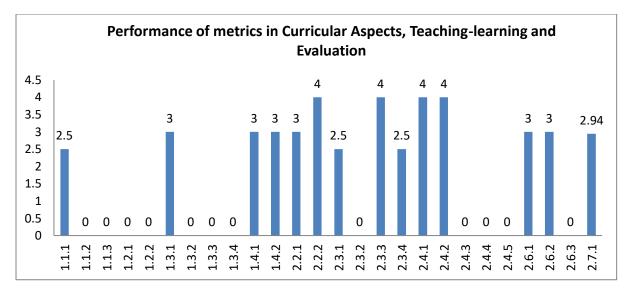
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	2.5	25
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.5	25
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.44	59
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3	15
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1	15
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2.5	25
4.4	Maintenance of Campus Infrastructure		10	2.5	25
Criterio	on IV – Infrastructure and Learning Resources		25	1.6	40

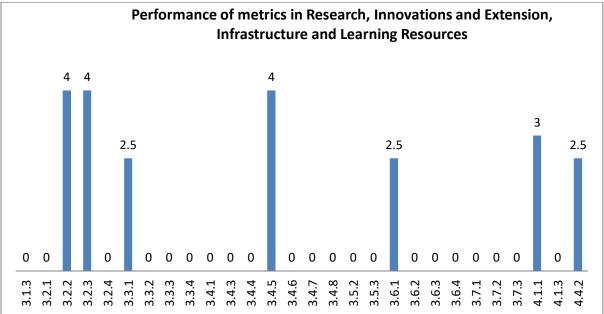
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2.5	25
5.3	Student Participation and Activities		10	2.5	25
Criterio	on V - Student Support and Progression		59	0.42	25
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher	QnM	5	3	15

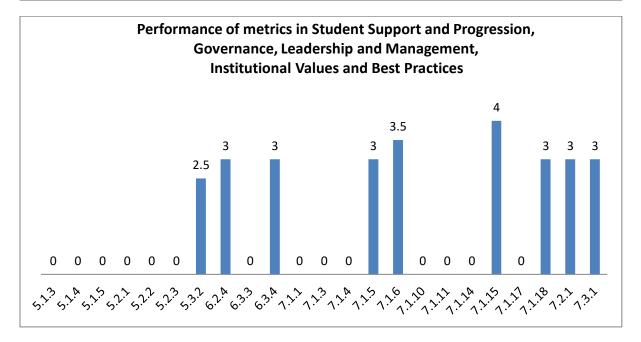
	Course, Short Term Course, Faculty Development				
6.3	Programmes during 2018-2019		10	1.5	15
	Faculty Empowerment Strategies erion VI – Governance, Leadership and Management		10	1.75	21
Crit	Criterion VII – Institutional Values and Best Practices		12	1.75	21
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	3.5	3.5
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		26	0.75	19.5
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		76	2.23	169.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	0.93	140.00
2	Teaching, Learning & Evaluation		235.00	2.39	562.00
3	Research, Innovation & Extension		134.00	0.44	59.00
4	Infrastructure & Learning resources		25.00	1.60	40.00
5	Student Support & Progression		59.00	0.42	25.00
6	Governance, Leadership & Management		12.00	1.75	21.00
7	Institutional values & Best Practices		76.00	2.23	169.50
	Overall:-		691.00	1.47	1016.50









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#### **Department / Cell : History**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Catering to Student Diversity
- Feedback System
- Strategy Development and Deployment
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Curriculum Design and Development
- Physical Facilities
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Innovation Ecosystem
- Extension Activities
- Research Publications and Awards
- Academic Flexibility
- Promotion of Research and Facilities
- Consultancy
- Collaboration
- Student Support
- Student Progression



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF ECONOMICS**



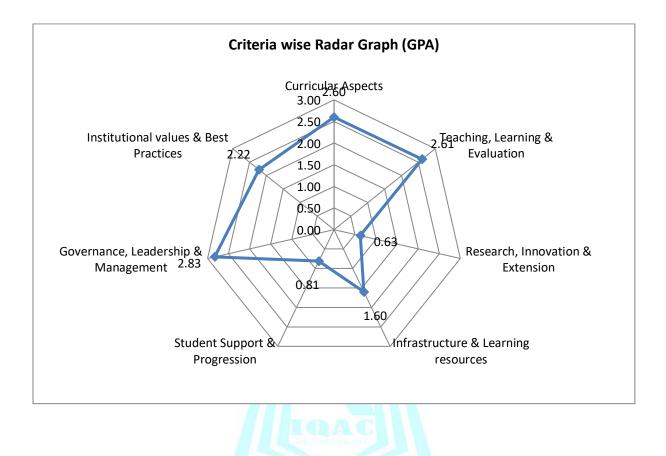
## **Department / Cell : Economics**

## Academic and Administrative Audit - 18.10.2019

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	390.0	2.60			
2	Teaching, Learning & Evaluation	235	612.5	2.61			
3	Research, Innovation & Extension	134	85.0	0.63			
4	Infrastructure & Learning resources	25	40.0	1.60			
5	Student Support & Progression	59	48.0	0.81			
6	Governance, Leadership & Management	12	34.0	2.83			
7	Institutional values & Best Practices	76	169.0	2.22			
	Total	691	1378.5	1.99			
	CGPA : 1.99						
	Grade : C						

Dean IQAC

Principal

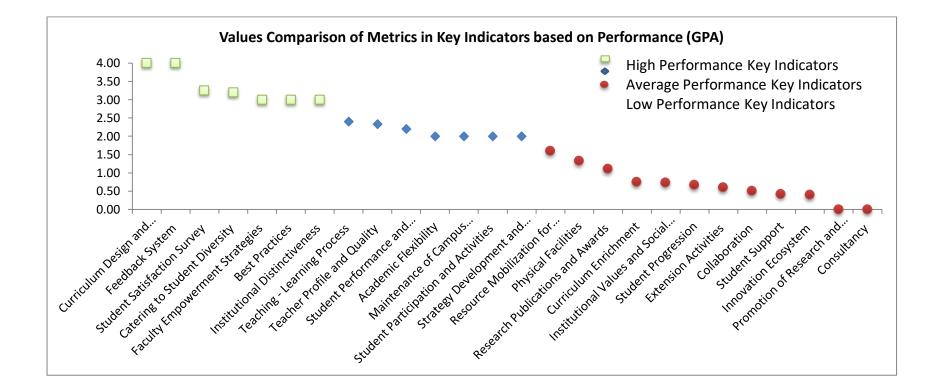


## **Department / Cell : Economics**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	200.0	4.00
1.2	Academic Flexibility	40	80.0	2.00
1.3	Curriculum Enrichment	40	30.0	0.75
1.4	Feedback System	20	80.0	4.00
	Total	150	390.0	2.60
	Criterion II – Teaching-Learning a	nd Evaluation	I	
2.2	Catering to Student Diversity	25	80.0	3.20
2.3	Teaching - Learning Process	50	120.0	2.40
2.4	Teacher Profile and Quality	60	140.0	2.33
2.6	Student Performance and Learning Outcomes	50	110.0	2.20
2.7	Student Satisfaction Survey	50	162.5	3.25
	Total	235	612.5	2.61
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	16.0	1.60
3.3	Innovation Ecosystem	20	8.0	0.40
3.4	Research Publications and Awards	19	21.0	1.11
3.5	Consultancy	9	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	30.0	0.60
3.7	Collaboration	20	10.0	0.50
	Total	134	85.0	0.63
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	20.0	1.33
4.4	Maintenance of Campus Infrastructure	10	20.0	2.00
	Total	25	40.0	1.60
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	8.0	0.42
5.2	Student Progression	30	20.0	0.67
5.3	Student Participation and Activities	10	20.0	2.00
	Total	59	48.0	0.81
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	4.0	2.00
6.3	Faculty Empowerment Strategies	10	30.0	3.00
	Total	12	34.0	2.83
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	19.0	0.73
7.2	Best Practices	30	90.0	3.00
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	169.0	2.22
	Grand Total	691	1378.5	1.99



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Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Economics

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	4	200
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.75	30
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	2.6	390
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
<b>2.2</b> 2.2.1	Catering to Student DiversityThe institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2	20
	The institution assesses the learning levels of the students, after admission and organises special	QIM QnM	10	2	20
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	-			
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data)	-	15	4	60
2.2.1 2.2.2 <b>2.2</b>	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity	-	15	4	60
2.2.1 2.2.2 2.2 2.3	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning	QnM	15 25	4 3.2	60 80
2.2.1 2.2.2 2.2 2.3 2.3.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) <b>Catering to Student Diversity</b> <b>Teaching - Learning Process</b> Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	QnM	15 25 20	4 3.2 3	60 80 60
2.2.1 2.2.2 2.2 2.3 2.3.1 2.3.2	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) <b>Catering to Student Diversity</b> <b>Teaching - Learning Process</b> Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019) Ratio of students to mentor for academic and stress	QnM QIM QnM	15 25 20 10	4 3.2 3 0	60 80 60 0
2.2.1 2.2.2 2.2 2.3 2.3.1 2.3.1 2.3.2 2.3.2	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019) Ratio of students to mentor for academic and stress related issues (current year data) Preparation and adherence to Academic Calendar and	QnM QIM QnM QnM	15 25 20 10 10	4 3.2 3 0 4	60 80 60 0 40

	1			
Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
Teaching experience of full time teachers in number of years (current year data)	QnM	10	2	20
Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
Teacher Profile and Quality		60	2.33	140
Student Performance and Learning Outcomes				
i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	4	80
Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
Passed out details of final year students	QnM	20	0	0
Student Performance and Learning Outcomes		50	2.2	110
Student Satisfaction Survey				
Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.25	162.5
Student Satisfaction Survey		50	3.25	162.5
n II – Teaching-Learning and Evaluation		235	2.61	612.5
Criterion III – Research, Innovations and Extension				
Promotion of Research and Facilities				
Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
Promotion of Research and Facilities		6	0	0
Resource Mobilization for Research				
Grants for research projects sponsored by the government, non-government sources such as				
industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM QnM	3	0	0
	2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years Full time teachers with Ph.D. during 2018-2019 Teaching experience of full time teachers in number of years (current year data) Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards Full time teachers from other States against sanctioned posts during 2018-2019 <b>Teacher Profile and Quality</b> <b>Student Performance and Learning Outcomes</b> i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department. Evaluation of attainment of PO, PSO & CO Passed out details of final year students <b>Student Performance and Learning Outcomes</b> <b>Student Satisfaction Survey</b> Online student satisfaction survey (SSS) regarding to teaching learning process. <b>Student Satisfaction Survey</b> n II – Teaching-Learning and Evaluation <b>Criterion III – Research, Innovations and Extension</b> <b>Promotion of Research and Facilities</b> Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019 <b>Promotion of Research and Facilities</b> <b>Resource Mobilization for Research</b>	2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of yearsQnMFull time teachers with Ph.D. during 2018-2019QnMTeaching experience of full time teachers in number of years (current year data)QnMFull time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awardsQnMFull time teachers from other States against sanctioned posts during 2018-2019QnMTeacher Profile and QualityMStudent Performance and Learning OutcomesQIMPorvide the web link displaying Programme Outcomes (PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.QIMStudent Performance and Learning OutcomesQIMStudent Performance and Learning OutcomesQIMPassed out details of final year studentsQnMStudent Satisfaction SurveyQIMOnline student satisfaction survey (SSS) regarding to teaching learning process.QnMStudent Satisfaction SurveyQIMII – Teaching-Learning and EvaluationQnMOriterion III – Research, Innovations and ExtensionQnMPromotion of Research and FacilitiesQnMNumber of teachers awarded international fellowship for advanced studies/ research during 2018-2019QnM	2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of yearsQnM10Full time teachers with Ph.D. during 2018-2019QnM20Teaching experience of full time teachers in number of years (current year data)QnM10Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awardsQnM10Full time teachers from other States against sanctioned posts during 2018-2019QnM10Teacher Profile and Quality60Student Performance and Learning OutcomesQIM20i) Provide the web link displaying Programme Outcomes (CO) for all programmes offered by the Department.QnM20Evaluation of attainment of PO, PSO & COQIM20Student Performance and Learning Outcomes50Student Satisfaction Survey50Online student satisfaction survey (SSS) regarding to teaching learning process.QnM50Student Satisfaction Survey50Til – Teaching-Learning and Evaluation235Criterion III – Research, Innovations and Extension235Promotion of Research and Facilities6Resource Mobilization for Research6	2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of yearsQnM104Full time teachers with Ph.D. during 2018-2019QnM204Teaching experience of full time teachers in number of years (current year data)QnM102Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awardsQnM100Full time teachers from other States against sanctioned posts during 2018-2019QnM100Teacher Profile and Quality602.33Student Performance and Learning OutcomesQIM204i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.QnM103Evaluation of attainment of PO, PSO & COQIM103Passed out details of final year studentsQnM503.25Student Performance and Learning Outcomes502.22.2Student Satisfaction Survey503.253.25Student Satisfaction Survey503.253.25III - Teaching-Learning and Evaluation2352.61Criterion III - Research, Innovations and ExtensionM6Promotion of Research and Facilities60Number of teachers awarded international fellowship for advanced studies/ research during 2018

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.6	16
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.4	8
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	4	4
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	1	4
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	1	5
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	1.11	21
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0

3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.6	30
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	2	10
3.7	Collaboration		20	0.5	10
Criterio	on III – Research, Innovations and Extension		134	0.63	85
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
	Percentage of classrooms and seminar halls with ICT –	QnM	10	0	0

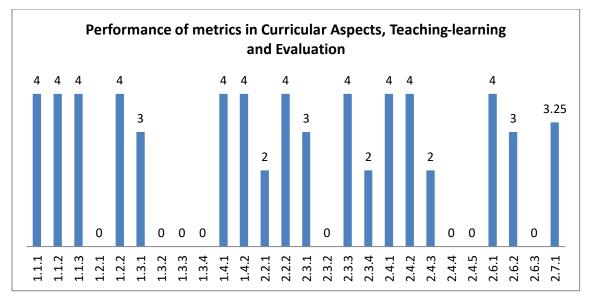
4.1	Physical Facilities		15	1.33	20
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Maintenance of Campus Infrastructure		10	2	20
Criterio	on IV – Infrastructure and Learning Resources		25	1.6	40
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	1	8
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0.42	8
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.1 5.2.2	Placement of outgoing students during 2018-2019 Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM QnM	10 10	0 2	0 20
	Student progression to higher education (previous				
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil	QnM	10	2	20
5.2.2 5.2.3	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10 10	2	20
5.2.2 5.2.3 <b>5.2</b>	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression	QnM	10 10	2	20 0
5.2.2 5.2.3 5.2 5.2 5.3	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic &	QnM QnM	10 10 30	2 0 0.67	20 0 20
5.2.2 5.2.3 5.2 5.3 5.3 5.3.2 5.3.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Progression Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression	QnM QnM	10 10 30 10	2 0 0.67 2	20 0 20 20 20
5.2.2 5.2.3 5.2 5.3 5.3 5.3.2 5.3.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities	QnM QnM	10 10 30 10 10	2 0 0.67 2 2	20 0 20 20 20 20
5.2.2 5.2.3 5.2 5.3 5.3 5.3.2 5.3.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and	QnM QnM	10 10 30 10 10	2 0 0.67 2 2	20 0 20 20 20 20
5.2.2 5.2.3 5.2 5.3 5.3.2 5.3.2 Criterio	Student progression to higher education (previous graduating batch i.e., 2018 - 2019) Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and Management	QnM QnM	10 10 30 10 10	2 0 0.67 2 2	20 0 20 20 20 20

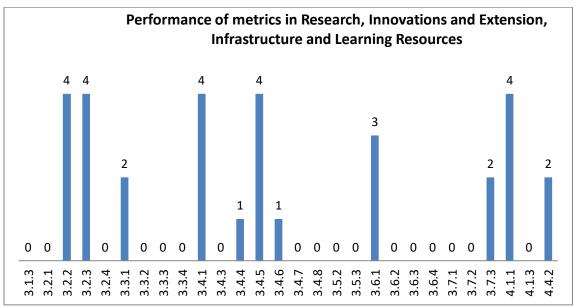
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

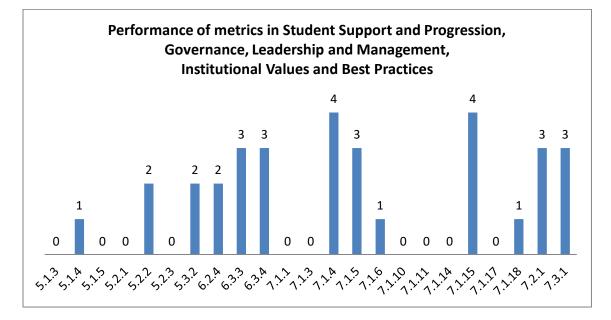
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	3	15
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	3	15
6.3	Faculty Empowerment Strategies		10	3	30
Criterio	n VI – Governance, Leadership and Management		12	2.83	34
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	4	4
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	1	1
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.73	19

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		76	2.22	169
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.60	390.00
2	Teaching, Learning & Evaluation		235.00	2.61	612.50
3	Research, Innovation & Extension		134.00	0.63	85.00
4	Infrastructure & Learning resources		25.00	1.60	40.00
5	Student Support & Progression		59.00	0.81	48.00
6	Governance, Leadership & Management		12.00	2.83	34.00
7	Institutional values & Best Practices		76.00	2.22	169.00
	Overall:-		691.00	1.99	1378.50









SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

#### **Department / Cell : Economics**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Curriculum Design and Development
- Feedback System
- Student Satisfaction Survey
- Catering to Student Diversity
- Faculty Empowerment Strategies
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Student Progression
- Extension Activities
- Collaboration
- Student Support
- Innovation Ecosystem
- Promotion of Research and Facilities
- Consultancy



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF COMMERCE**



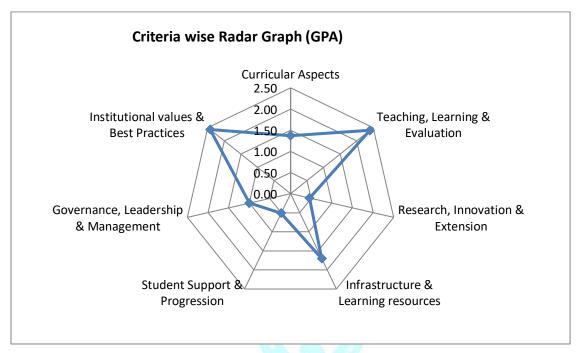
#### **Department / Cell : Commerce**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	205.0	1.37			
2	Teaching, Learning & Evaluation	235	563.0	2.40			
3	Research, Innovation & Extension	134	62.0	0.46			
4	Infrastructure & Learning resources	25	42.5	1.70			
5	Student Support & Progression	59	30.0	0.51			
6	Governance, Leadership & Management	12	12.0	1.00			
7	Institutional values & Best Practices	76	185.0	2.43			
	Total	691	1099.5	1.59			
	CGPA : 1.59						
	Grade : C						

Dean IQAC

Principal



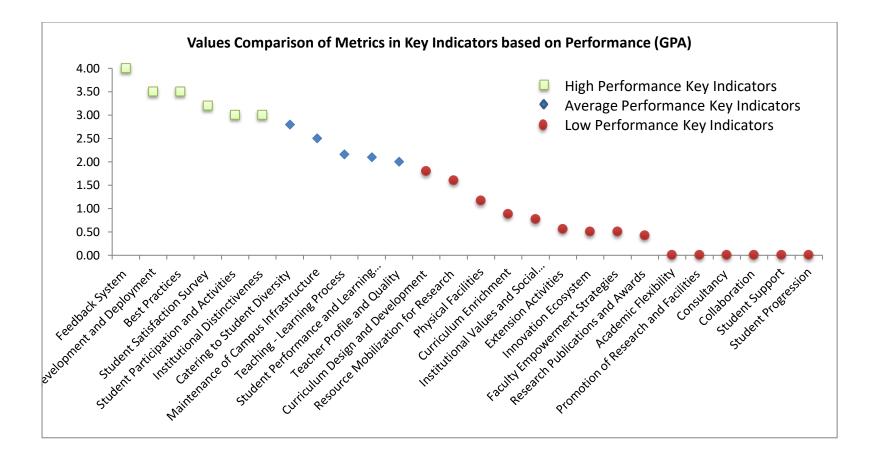


#### **Department / Cell : Commerce**

### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	90.0	1.80
1.2	Academic Flexibility	40	0.0	0.00
1.3	Curriculum Enrichment	40	35.0	0.88
1.4	Feedback System	20	80.0	4.00
	Total	150	205.0	1.37
	Criterion II – Teaching-Learning a	nd Evaluation	I	
2.2	Catering to Student Diversity	25	70.0	2.80
2.3	Teaching - Learning Process	50	108.0	2.16
2.4	Teacher Profile and Quality	60	120.0	2.00
2.6	Student Performance and Learning Outcomes	50	105.0	2.10
2.7	Student Satisfaction Survey	50	160.0	3.20
	Total	235	563.0	2.40
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	16.0	1.60
3.3	Innovation Ecosystem	20	10.0	0.50
3.4	Research Publications and Awards	19	8.0	0.42
3.5	Consultancy	9	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	28.0	0.56
3.7	Collaboration	20	0.0	0.00
	Total	134	62.0	0.46
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	17.5	1.17
4.4	Maintenance of Campus Infrastructure	10	25.0	2.50
	Total	25	42.5	1.70
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	0.0	0.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	30.0	0.51
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	7.0	3.50
6.3	Faculty Empowerment Strategies	10	5.0	0.50
	Total	12	12.0	1.00
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	20.0	0.77
7.2	Best Practices	30	105.0	3.50
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	185.0	2.43
	Grand Total	691	1099.5	1.59





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Commerce

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3	60
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	3	30
1.1	Curriculum Design and Development		50	1.8	90
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.88	35
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	1.37	205
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2.5	25
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	Catering to Student Diversity		25	2.8	70
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	2	20
1		1	1	1	
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2.8	28
2.3.4 <b>2.3</b>		QIM	10 50	2.8 2.16	28 108

				1	
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2	120
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	3.5	70
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	2.1	105
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.2	160
2.7	Student Satisfaction Survey		50	3.2	160
Criterio	on II – Teaching-Learning and Evaluation		235	2.4	563
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
	Resource Mobilization for Research				
3.2	Resource wobilization for Research				
<b>3.2</b> 3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM QnM	3	0	0

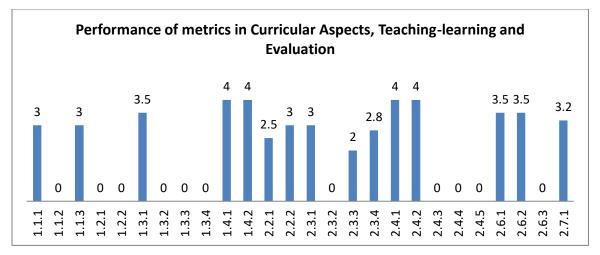
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.6	16
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2.5	10
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.5	10
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.42	8
3.5	Consultancy				

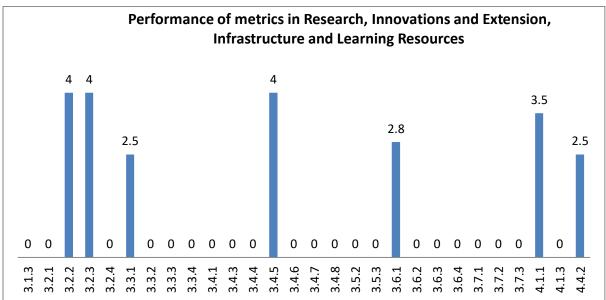
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	2.8	28
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.56	28
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.46	62
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3.5	17.5

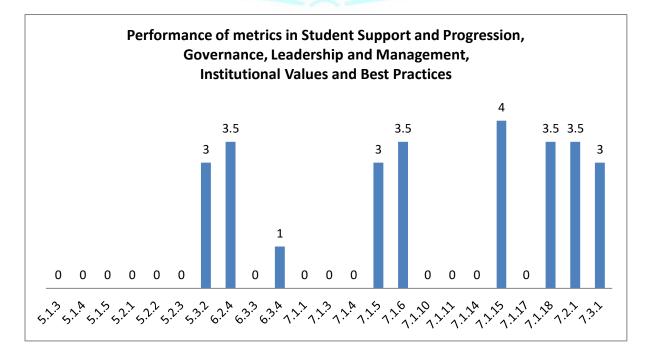
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.17	17.5
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2.5	25
4.4	Maintenance of Campus Infrastructure		10	2.5	25
Criterio	n IV – Infrastructure and Learning Resources		25	1.7	42.5
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	<i>Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees</i>	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Critorio	n V - Student Support and Progression		59	0.51	30

	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3.5	7
6.2	Strategy Development and Deployment		2	3.5	7
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	1	5
6.3	Faculty Empowerment Strategies		10	0.5	5
Crite	rion VI – Governance, Leadership and Management		12	1	12
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
	Environmental Consciousness and Sustainability				
7.1.3	Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.3	requirement of the Department met by the renewable	QnM QnM	1	0	0
	requirement of the Department met by the renewable energy sources Annual lighting power requirements met through LED				
7.1.4	requirement of the Department met by the renewable energy sources Annual lighting power requirements met through LED bulbs Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste	QnM	1	0	0
7.1.4	requirement of the Department met by the renewable energy sources Annual lighting power requirements met through LED bulbs Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QnM QIM	1 3	0	0 9

7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3.5	3.5
7.1	Institutional Values and Social Responsibilities		26	0.77	20
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3.5	105
7.2	Best Practices		30	3.5	105
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		76	2.43	185
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.37	205.00
2	Teaching, Learning & Evaluation		235.00	2.40	563.00
3	Research, Innovation & Extension		134.00	0.46	62.00
		1	1		42 50
4	Infrastructure & Learning resources		25.00	1.70	42.50
4 5	Student Support & Progression		25.00 59.00	1.70 0.51	42.50 30.00
	Student Support & Progression Governance, Leadership & Management				
5	Student Support & Progression		59.00	0.51	30.00







#### **Department / Cell : Commerce**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Feedback System
- Strategy Development and Deployment
- Best Practices
- Student Satisfaction Survey
- Student Participation and Activities
- Institutional Distinctiveness

#### Weaknesses :

- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Extension Activities
- Innovation Ecosystem
- Faculty Empowerment Strategies
- Research Publications and Awards
- Academic Flexibility
- Promotion of Research and Facilities
- Consultancy
- Collaboration
- Student Support
- Student Progression



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF MATHEMATICS**



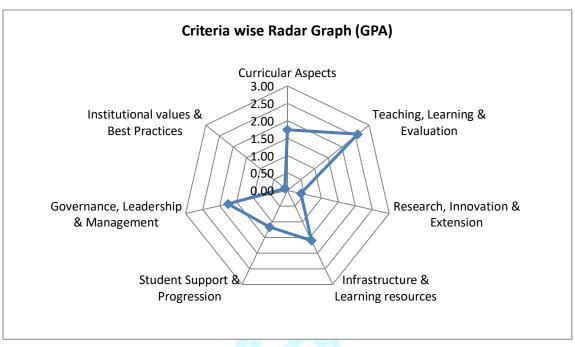
#### **Department / Cell : Mathematics**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	261.0	1.74			
2	Teaching, Learning & Evaluation	235	609.5	2.59			
3	Research, Innovation & Extension	134	54.0	0.40			
4	Infrastructure & Learning resources	25	40.0	1.60			
5	Student Support & Progression	59	69.0	1.17			
6	Governance, Leadership & Management	12	21.0	1.75			
7	Institutional values & Best Practices	76	7.0	0.09			
	Total	691	1061.5	1.54			
	CGPA : 1.54						
	Grade : C						

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



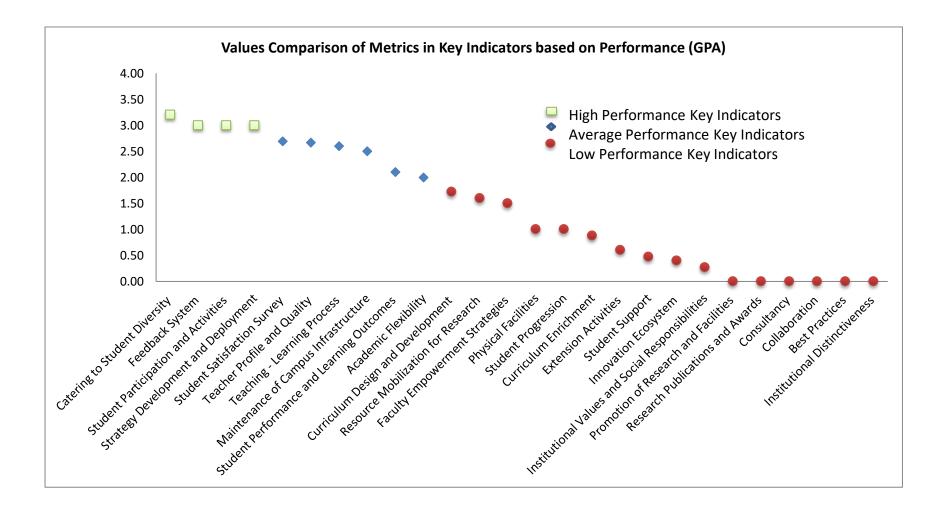


#### **Department / Cell : Mathematics**

### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)				
	Criterion I – Curricular As	pects						
1.1	Curriculum Design and Development	50	86.0	1.72				
1.2	Academic Flexibility	40	80.0	2.00				
1.3	Curriculum Enrichment	40	35.0	0.88				
1.4	Feedback System	20	60.0	3.00				
	Total	150	261.0	1.74				
	Criterion II – Teaching-Learning and Evaluation							
2.2	Catering to Student Diversity	25	80.0	3.20				
2.3	Teaching - Learning Process	50	130.0	2.60				
2.4	Teacher Profile and Quality	60	160.0	2.67				
2.6	Student Performance and Learning Outcomes	50	105.0	2.10				
2.7	Student Satisfaction Survey	50	134.5	2.69				
	Total	235	609.5	2.59				
	Criterion III – Research, Innovation	s and Extensio	on					
3.1	Promotion of Research and Facilities	6	0.0	0.00				
3.2	Resource Mobilization for Research	10	16.0	1.60				
3.3	Innovation Ecosystem	20	8.0	0.40				
3.4	Research Publications and Awards	19	0.0	0.00				
3.5	Consultancy	9	0.0	0.00				

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	30.0	0.60
3.7	Collaboration	20	0.0	0.00
	Total	134	54.0	0.40
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	15.0	1.00
4.4	Maintenance of Campus Infrastructure	10	25.0	2.50
	Total	25	40.0	1.60
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	9.0	0.47
5.2	Student Progression	30	30.0	1.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	69.0	1.17
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	15.0	1.50
	Total	12	21.0	1.75
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	7.0	0.27
7.2	Best Practices	30	0.0	0.00
7.3	Institutional Distinctiveness	20	0.0	0.00
	Total	76	7.0	0.09
	Grand Total	691	1061.5	1.54





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Mathematics

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	2.8	56
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	3	30
1.1	Curriculum Design and Development		50	1.72	86
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

				-	
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.88	35
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	1.74	261
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2	20
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.2	80
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3	30
2.3	Teaching - Learning Process		50	2.6	130

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	4	40
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2.67	160
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2.5	25
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2.1	105
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.69	134.5
2.7	Student Satisfaction Survey		50	2.69	134.5
Criterio	on II – Teaching-Learning and Evaluation		235	2.59	609.5
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
	Grants for research projects sponsored by the				
3.2.1	government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.1	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM QnM	3	0	0

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.6	16
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.4	8
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0

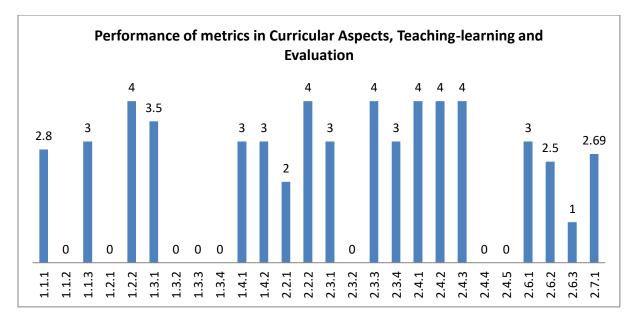
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

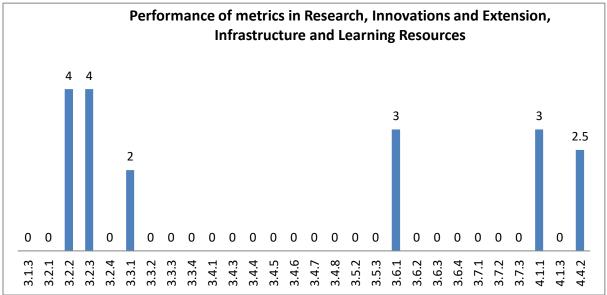
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.6	30
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.4	54
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3	15
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1	15
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2.5	25
4.4	Maintenance of Campus Infrastructure		10	2.5	25
Criterion IV – Infrastructure and Learning Resources			25	1.6	

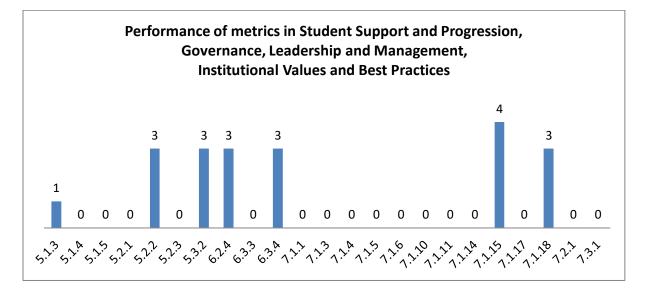
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	<ul> <li>Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2.</li> <li>Career Counselling, 3. Softskill development, 4.</li> <li>Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling</li> <li>Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)</li> </ul>	QnM	9	1	9
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0.47	9
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		59	1.17	69
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6
6.3	Faculty Empowerment Strategies				

			1		
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	3	15
6.3	Faculty Empowerment Strategies		10	1.5	15
Crite	erion VI – Governance, Leadership and Management		12	1.75	21
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	0	0
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		26	0.27	7
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		76	0.09	7
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.74	261.00
2	Teaching, Learning & Evaluation		235.00	2.59	609.50
3	Research, Innovation & Extension		134.00	0.40	54.00
4	Infrastructure & Learning resources		25.00	1.60	40.00
5	Student Support & Progression		59.00	1.17	69.00
6	Governance, Leadership & Management		12.00	1.75	21.00
7	Institutional values & Best Practices		76.00	0.09	7.00
	Overall:-		691.00	1.54	1061.50







## **Department / Cell : Mathematics**

### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

## Strengths :

- Catering to Student Diversity
- Feedback System
- Student Participation and Activities
- Strategy Development and Deployment

#### Weaknesses :

- Physical Facilities
- Student Progression
- Curriculum Enrichment
- Extension Activities
- Student Support
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Research Publications and Awards
- Consultancy
- Collaboration
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF PHYSICS**



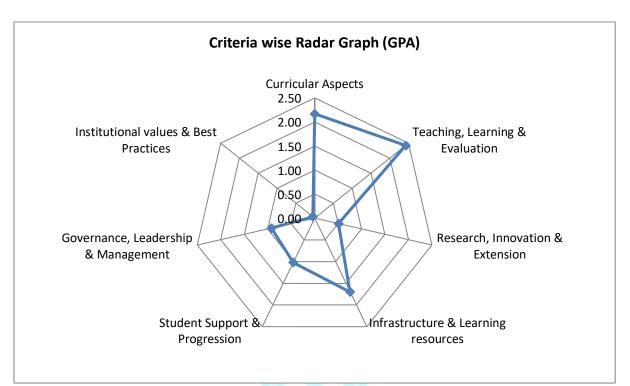
## **Department / Cell : Physics**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )				
1	Curricular Aspects	150	325.0	2.17				
2	Teaching, Learning & Evaluation	235	569.0	2.42				
3	Research, Innovation & Extension	134	69.0	0.51				
4	Infrastructure & Learning resources	25	42.5	1.70				
5	Student Support & Progression	59	60.0	1.02				
6	Governance, Leadership & Management	12	11.0	0.92				
7	Institutional values & Best Practices	76	4.0	0.05				
	Total	691	1080.5	1.56				
	CGPA : 1.56							
	Grade : C							

# Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



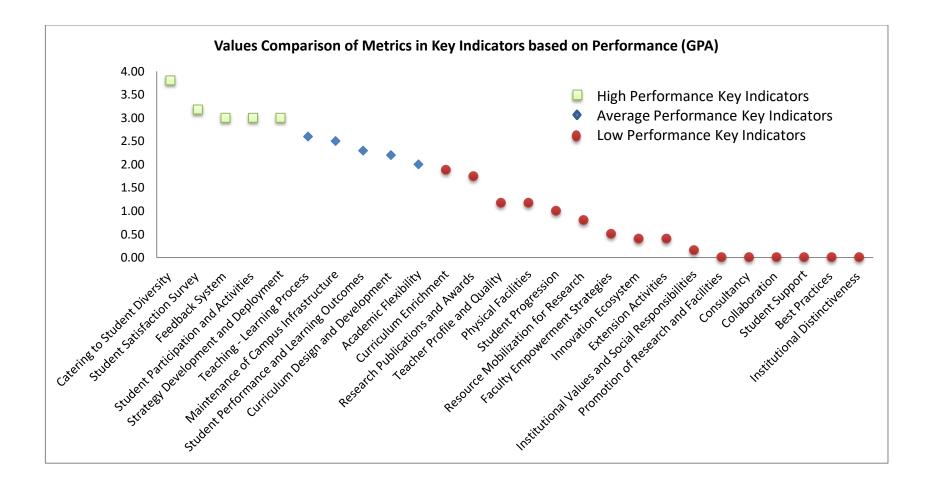


## **Department / Cell : Physics**

## Academic and Administrative Audit - 18.10.2019

Νο	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	110.0	2.20
1.2	Academic Flexibility	40	80.0	2.00
1.3	Curriculum Enrichment	40	75.0	1.88
1.4	Feedback System	20	60.0	3.00
	Total	150	325.0	2.17
	Criterion II – Teaching-Learning a	nd Evaluation	1	
2.2	Catering to Student Diversity	25	95.0	3.80
2.3	Teaching - Learning Process	50	130.0	2.60
2.4	Teacher Profile and Quality	60	70.0	1.17
2.6	Student Performance and Learning Outcomes	50	115.0	2.30
2.7	Student Satisfaction Survey	50	159.0	3.18
	Total	235	569.0	2.42
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	8.0	0.80
3.3	Innovation Ecosystem	20	8.0	0.40
3.4	Research Publications and Awards	19	33.0	1.74
3.5	Consultancy	9	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)				
3.6	Extension Activities	50	20.0	0.40				
3.7	Collaboration	20	0.0	0.00				
	Total	134	69.0	0.51				
	Criterion IV – Infrastructure and Lea	rning Resour	ces					
4.1	Physical Facilities	15	17.5	1.17				
4.4	Maintenance of Campus Infrastructure	10	25.0	2.50				
	Total	25	42.5	1.70				
	Criterion V - Student Support and Progression							
5.1	Student Support	19	0.0	0.00				
5.2	Student Progression	30	30.0	1.00				
5.3	Student Participation and Activities	10	30.0	3.00				
	Total	59	60.0	1.02				
	Criterion VI – Governance, Leadership	and Manage	ment					
6.2	Strategy Development and Deployment	2	6.0	3.00				
6.3	Faculty Empowerment Strategies	10	5.0	0.50				
	Total	12	11.0	0.92				
	Criterion VII – Institutional Values a	nd Best Practi	ces					
7.1	Institutional Values and Social Responsibilities	26	4.0	0.15				
7.2	Best Practices	30	0.0	0.00				
7.3	Institutional Distinctiveness	20	0.0	0.00				
	Total	76	4.0	0.05				
	Grand Total	691	1080.5	1.56				





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



# Department of Physics

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.5	70
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.2	110
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	4	40
1.3	Curriculum Enrichment		40	1.88	75
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2	20
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	2.17	325
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3.5	35
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.8	95
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3	30
2.3	Teaching - Learning Process		50	0	130
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	3	30

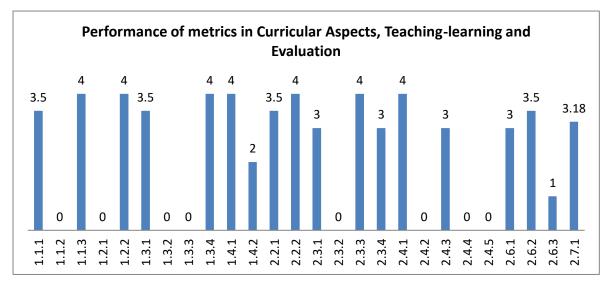
3.3.1	Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8
	What are the innovation done by the Department /				
3.3	Innovation Ecosystem				
3.2	Resource Mobilization for Research		10	0.8	8
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	4	8
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2	Resource Mobilization for Research				
3.1	Promotion of Research and Facilities		6	0	0
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities				
cinterie	Criterion III – Research, Innovations and Extension		200		505
	on II – Teaching-Learning and Evaluation		235	2.42	569
2.7.1 <b>2.7</b>	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50 50	3.18 3.18	159 159
2.7	Student Satisfaction Survey				
2.6	Student Performance and Learning Outcomes		50	2.3	115
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	3	60
2.6	Student Performance and Learning Outcomes		00	1.17	70
2.4.5	sanctioned posts during 2018-2019 Teacher Profile and Quality	QnM	10 60	0	0 70
2.4.5	recognition/awards Full time teachers from other States against	OnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international	QnM	10	0	0

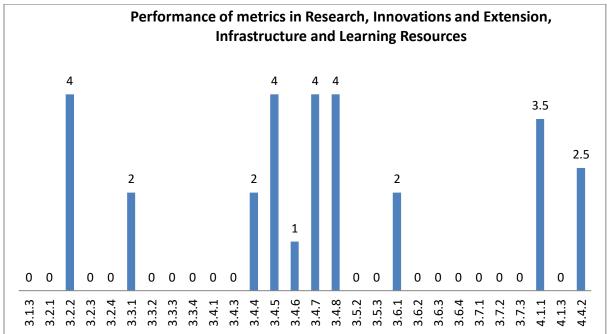
				-	
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.4	8
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	2	8
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	1	5
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	4	8
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	4	4
3.4	Research Publications and Awards		19	1.74	33
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0

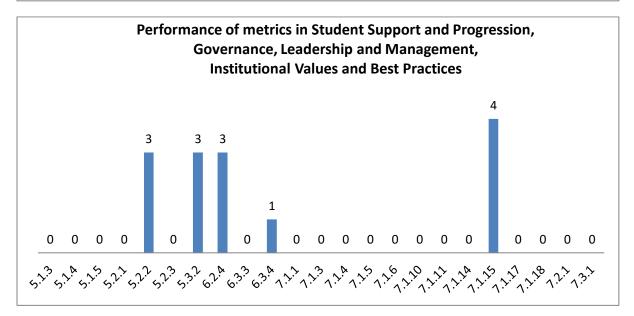
	Number of extension and outreach Programmes				
3.6.3	conducted in collaboration with industry, community	QnM	15	0	0
	and Non- Government Organizations through				
	NSS/NCC/Red cross/YRC etc., during 2018-2019 Students participating in extension activities with				
	Government Organizations, Non-Government				
3.6.4	Organizations and Programmes such as Swachh	QnM	10	0	0
5.0.4	Bharat, Aids Awareness, Gender Issue, etc. during	QIIIVI	10	Ŭ	Ū
	2018-2019				
3.6	Extension Activities		50	0.4	20
3.7	Collaboration				
	Number of Collaborative activities for research, faculty		_		-
3.7.1	exchange, student exchange	QnM	5	0	0
	Number of linkages with institutions/industries for				
3.7.2	internship, on-the-job training, project work, sharing	QnM	10	0	0
	of research facilities etc. during 2018-2019				
	Number of functional MoUs with institutions of				
3.7.3	national, international importance, other universities,	QnM	5	0	0
	industries, corporate houses etc. during 2018-2019				
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		134	0.51	69
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
	The institution has adequate facilities for teaching –				
4.1.1	learning, viz., classrooms, laboratories, computing	QIM	5	3.5	17.5
	equipment, etc.				
4.1.3	Percentage of classrooms and seminar halls with ICT –	QnM	10	0	0
4.1.5	enabled facilities such as smart class, LMS, etc.	QIIIVI	10	0	0
4.1	Physical Facilities		15	1.17	17.5
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2.5	25
4.4	Maintenance of Campus Infrastructure		10	2.5	25
Criterio	on IV – Infrastructure and Learning Resources		25	1.7	42.5
	Criterion V - Student Support and Progression				
5.1	Criterion V - Student Support and Progression Student Support				
5.1					
5.1	Student Support				
5.1	Student Support Number of capability enhancement and development				
	<b>Student Support</b> Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses	OnM	9	0	0
5.1.3	<b>Student Support</b> Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling	QnM	9	0	0
	Student SupportNumber of capability enhancement and developmentschemes 1. Guidance for competitive examinations, 2.Career Counselling, 3. Softskill development, 4.Remedial coaching 5. Language lab, 6. Bridge courses7. Yoga and Meditation 8. Personal CounsellingOptions: A. 7 or more of the above B. Any 6 of the	QnM	9	0	0
	Student SupportNumber of capability enhancement and developmentschemes 1. Guidance for competitive examinations, 2.Career Counselling, 3. Softskill development, 4.Remedial coaching 5. Language lab, 6. Bridge courses7. Yoga and Meditation 8. Personal CounsellingOptions: A. 7 or more of the above B. Any 6 of theabove V. Any 5 of the aboveD. Any 4 of the above	QnM	9	0	0
	Student SupportNumber of capability enhancement and developmentschemes 1. Guidance for competitive examinations, 2.Career Counselling, 3. Softskill development, 4.Remedial coaching 5. Language lab, 6. Bridge courses7. Yoga and Meditation 8. Personal CounsellingOptions: A. 7 or more of the above B. Any 6 of theabove V. Any 5 of the aboveD. Any 4 of the aboveE. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.3	Student SupportNumber of capability enhancement and developmentschemes 1. Guidance for competitive examinations, 2.Career Counselling, 3. Softskill development, 4.Remedial coaching 5. Language lab, 6. Bridge courses7. Yoga and Meditation 8. Personal CounsellingOptions: A. 7 or more of the above B. Any 6 of theabove V. Any 5 of the above D. Any 4 of the aboveE. ≤ 3 of the above (Opt one)Students benefited by guidance for competitive				
	Student SupportNumber of capability enhancement and developmentschemes 1. Guidance for competitive examinations, 2.Career Counselling, 3. Softskill development, 4.Remedial coaching 5. Language lab, 6. Bridge courses7. Yoga and Meditation 8. Personal CounsellingOptions: A. 7 or more of the above B. Any 6 of theabove V. Any 5 of the aboveD. Any 4 of the aboveE. ≤ 3 of the above (Opt one)	QnM	9	0	0

5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	on V - Student Support and Progression		59	1.02	60
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6
6.2 6.3	Strategy Development and Deployment Faculty Empowerment Strategies		2	3	6
		QnM	2	3 0	6 0
6.3	Faculty Empowerment Strategies Number of professional development / administrative training Programmes organized by the Institution for	QnM QnM			
<b>6.3</b> 6.3.3	Faculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development		5	0	0
<ul> <li>6.3</li> <li>6.3.4</li> <li>6.3.4</li> </ul>	Faculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019Faculty Empowerment Strategies		5	0	0
<ul> <li>6.3</li> <li>6.3.4</li> <li>6.3</li> </ul>	Faculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019		5	0 1 0.5	0 5 5
<ul> <li>6.3</li> <li>6.3.4</li> <li>6.3</li> </ul>	Faculty Empowerment Strategies         Number of professional development / administrative         training Programmes organized by the Institution for         teaching and non teaching staff during 2018-2019         Teachers attending professional development         Programmes, viz., Orientation Programme, Refresher         Course, Short Term Course, Faculty Development         Programmes during 2018-2019         Faculty Empowerment Strategies         erion VI – Governance, Leadership and Management		5	0 1 0.5	0 5 5
6.3.3 6.3.4 6.3 Crite	Faculty Empowerment Strategies         Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019         Teachers attending professional development         Programmes, viz., Orientation Programme, Refresher         Course, Short Term Course, Faculty Development         Programmes during 2018-2019         Faculty Empowerment Strategies         erion VI – Governance, Leadership and Management         Criterion VII – Institutional Values and Best Practices		5	0 1 0.5	0 5 5
6.3.3 6.3.4 6.3 Crite 7.1	Faculty Empowerment Strategies         Number of professional development / administrative         training Programmes organized by the Institution for         teaching and non teaching staff during 2018-2019         Teachers attending professional development         Programmes, viz., Orientation Programme, Refresher         Course, Short Term Course, Faculty Development         Programmes during 2018-2019         Faculty Empowerment Strategies         erion VI – Governance, Leadership and Management         Criterion VII – Institutional Values and Best Practices         Institutional Values and Social Responsibilities         Number of gender equity promotion Programmes         organized by the department/club/cell/ unit during	QnM	5 5 10 12	0 1 0.5 0.92	0 5 5 11

	Overall:-		691.00	1.56	1080.50
7	Institutional values & Best Practices		76.00	0.05	4.00
6	Governance, Leadership & Management		12.00	0.92	11.00
5	Student Support & Progression		59.00	1.02	60.00
4	Infrastructure & Learning resources		25.00	1.70	42.50
3	Research, Innovation & Extension		134.00	0.51	69.00
2	Teaching, Learning & Evaluation		235.00	2.42	569.00
1	Curricular Aspects		150.00	2.17	325.00
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
	on VII – Institutional Values and Best Practices		76	0.05	4
7.3	Institutional Distinctiveness		20	0	0
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness				
7.2	Best Practices		30	0	0
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		26	0.15	4
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.5	management b) Liquid waste management c) E-waste management	QIM	3	0	0







## **Department / Cell : Physics**

## Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Catering to Student Diversity
- Student Satisfaction Survey
- Feedback System
- Student Participation and Activities
- Strategy Development and Deployment

#### Weaknesses :

- Student Progression
- Resource Mobilization for Research
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Extension Activities
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Consultancy
- Collaboration
- Student Support
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF CHEMISTRY**

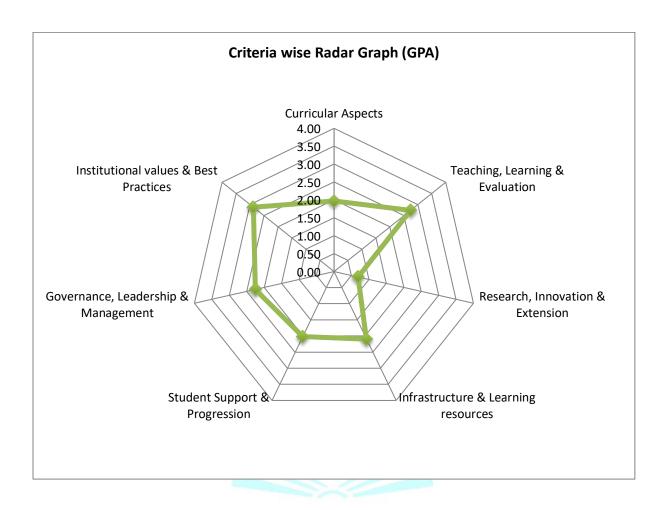


# **Department / Cell : Chemistry**

No	Criteria	Weightage (W <sub>i</sub> )	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )				
1	Curricular Aspects	150	295.0	1.97				
2	Teaching, Learning & Evaluation	235	644.0	2.74				
3	Research, Innovation & Extension	134	92.0	0.69				
4	Infrastructure & Learning resources	25	52.5	2.10				
5	Student Support & Progression	59	119.0	2.02				
6	Governance, Leadership & Management	12	27.0	2.25				
7	Institutional values & Best Practices	76	214.5	2.82				
	Total	691	1444	2.09				
	CGPA : 2.09							
	Grade : B							

Dean IQAC

Principal

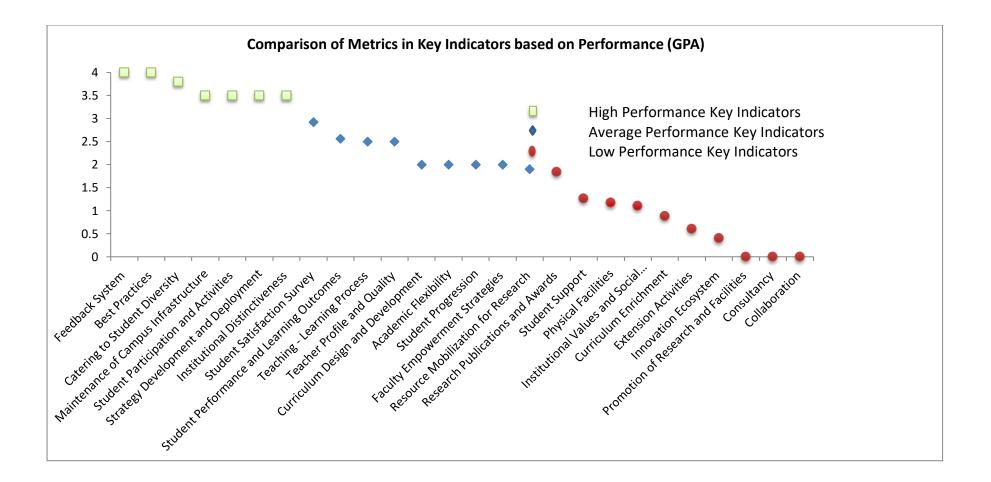


# Department / Cell : Chemistry

## Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )		
	Criterion I – Curricular Asp	ects				
1.1	Curriculum Design and Development	50	100.0	2.00		
1.2	Academic Flexibility	40	80.0	2.00		
1.3	Curriculum Enrichment	40	35.0	0.88		
1.4	Feedback System	20	80.0	4.00		
	Total	150	295.0	1.97		
	Criterion II – Teaching-Learning and Evaluation					
2.2	Catering to Student Diversity	25	95.0	3.80		
2.3	Teaching - Learning Process	50	125.0	2.50		
2.4	Teacher Profile and Quality	60	150.0	2.50		
2.6	Student Performance and Learning Outcomes	50	128.0	2.56		
2.7	Student Satisfaction Survey	50	146.0	2.92		
	Total	235	644.0	2.74		
	Criterion III – Research, Innovations	and Extension				
3.1	Promotion of Research and Facilities	6	0.0	0.00		
3.2	Resource Mobilization for Research	10	19.0	1.90		
3.3	Innovation Ecosystem	20	8.0	0.40		
3.4	Research Publications and Awards	19	35.0	1.84		
3.5	Consultancy	9	0.0	0.00		
3.6	Extension Activities	50	30.0	0.60		
3.7	Collaboration	20	0.0	0.00		
	Total	134	92.0	0.69		

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
	Criterion IV – Infrastructure and Lear	ning Resources					
4.1	Physical Facilities	15	17.5	1.17			
4.4	Maintenance of Campus Infrastructure	10	35.0	3.50			
	Total	25	52.5	2.10			
	Criterion V - Student Support and Progression						
5.1	Student Support	19	24.0	1.26			
5.2	Student Progression	30	60.0	2.00			
5.3	Student Participation and Activities	10	35.0	3.50			
	Total	59	119.0	2.02			
	Criterion VI – Governance, Leadership	and Management					
6.2	Strategy Development and Deployment	2	7.0	3.50			
6.3	Faculty Empowerment Strategies	10	20.0	2.00			
	Total	12	27.0	2.25			
	Criterion VII – Institutional Values and	d Best Practices					
7.1	Institutional Values and Social Responsibilities	26	24.5	0.94			
7.2	Best Practices	30	120.0	4.00			
7.3	Institutional Distinctiveness	20	70.0	3.50			
	Total	76	214.5	2.82			
	Grand Total	691	1444.0	2.09			
	Overall Grade Point & Grade	2.09 (B)					





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Chemistry

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.5	70
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	3	30
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35

1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.88	35
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	1.97	295
	Criterion II – Teaching-Learning and				
2.2	Evaluation Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3.5	35
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.8	95
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60

Criterio	n II – Teaching-Learning and Evaluation		235	2.74	644
2.7	Student Satisfaction Survey		50	2.92	146
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.92	146
2.7	Student Satisfaction Survey				
2.6	Student Performance and Learning Outcomes		50	2.56	128
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.8	38
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all</li> <li>programmes offered by the Department.</li> </ul>	QIM	20	3.5	70
2.6	Student Performance and Learning Outcomes				
2.4	Teacher Profile and Quality		60	2.5	150
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	3	30
2.4.2	Full time teachers with Ph.D. during 2018- 2019	QnM	20	4	80
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4	Teacher Profile and Quality				
2.3	Teaching - Learning Process		50	0	125
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3.5	35
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E- learning resources etc. (2018 - 2019)	QnM	10	0	0

	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	4	8
3.2.3	Teachers recognised as research guides	QnM	2	4	8
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	1.9	19
3.2 3.3	Resource Mobilization for Research Innovation Ecosystem		10	1.9	19
		QIM	4	2	19 8
3.3	Innovation Ecosystem What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer	QIM			
<b>3.3</b> 3.3.1	Innovation EcosystemWhat are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during		4	2	8
<b>3.3</b> 3.3.1 3.3.2	Innovation EcosystemWhat are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018-2019Number of awards for innovation won by institution/teachers/research	QnM	4	2	8
3.3         3.3.1         3.3.2         3.3.3         3.3.4         3.3.4	Innovation EcosystemWhat are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018-2019Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019Number of start-ups incubated on campus during 2018-2019Innovation Ecosystem	QnM QnM	4	2 0 0	8
3.3         3.3.1         3.3.2         3.3.3         3.3.4	Innovation EcosystemWhat are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?Number of workshops/seminars conducted on 	QnM QnM	4 6 5 5	2 0 0	8 0 0

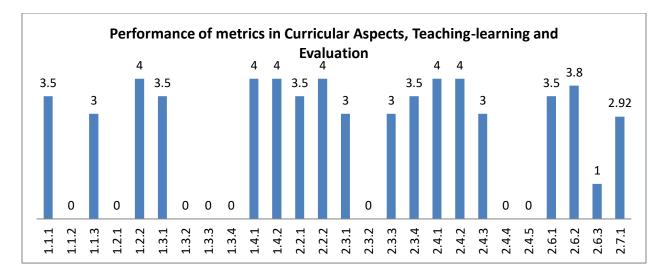
				1	
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018-2019	QnM	4	2	8
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018-2019	QnM	5	3	15
3.4.7	Bibliometrics of the publications during 2018- 2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018- 19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	1.84	35
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	3	30
	Number of awards and recognition received				
3.6.2	for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.2	for extension activities from Government	QnM QnM	15	0	0
	for extension activities from Government /recognized bodies during 2018 - 19 Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red				

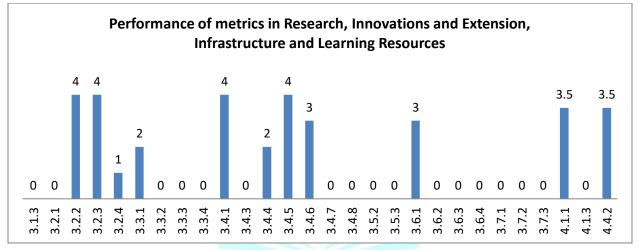
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.69	92
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3.5	17.5
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.17	17.5
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3.5	35
4.4	Maintenance of Campus Infrastructure		10	3.5	35
Criterio	n IV – Infrastructure and Learning Resources		25	2.1	52.5
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0

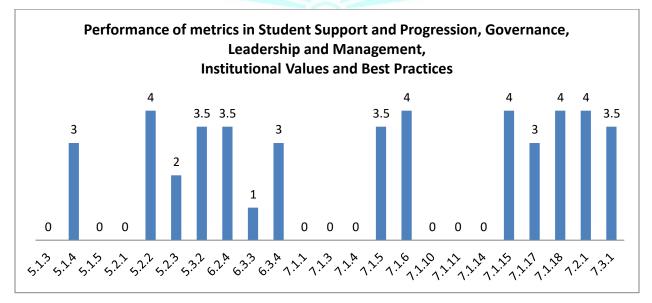
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	3	24
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	1.26	24
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018- 2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	4	40
5.2.3	Students qualifying in state/ national/ international level examinations during 2018- 2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	2	20
5.2	Student Progression		30	2	60
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3.5	35
5.3	Student Participation and Activities		10	3.5	35
Criterio	n V - Student Support and Progression		59	2.02	119
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3.5	7
6.2	Strategy Development and Deployment		2	3.5	7
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	1	5
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	3	15
6.3	Faculty Empowerment Strategies		10	2	20
C	riterion VI – Governance, Leadership and Management		12	2.25	27

	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3.5	10.5
7.1.6	Rain water harvesting structures and utilization	QIM	1	4	4
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	3	6
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	4	4

7.1	Institutional Values and Social Responsibilities		26	1.1	28.5
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3.5	70
7.3	Institutional Distinctiveness		20	3.5	70
Criterion VII – Institutional Values and Best Practices			76	2.88	218.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.97	295.00
2	Teaching, Learning & Evaluation		235.00	2.74	644.00
3	Research, Innovation & Extension		134.00	0.69	92.00
4	Infrastructure & Learning resources		25.00	2.10	52.50
5	Student Support & Progression		59.00	2.02	119.00
6	Governance, Leadership & Management		12.00	2.25	27.00
7	Institutional values & Best Practices		76.00	2.88	218.50
	Overall:-		691.00	2.10	1448.0 0







# **Department / Cell : Chemistry**

### Academic and Administrative Audit - 18.10.2019

### **Strengths and Weaknesses**

## Strengths :

- Feedback System
- Best Practices
- Catering to Student Diversity
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Strategy Development and Deployment
- Institutional Distinctiveness

#### Weaknesses :

- Curriculum Enrichment
- Extension Activities
- Innovation Ecosystem
- Promotion of Research and Facilities
- Consultancy
- Collaboration



## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF BOTANY**



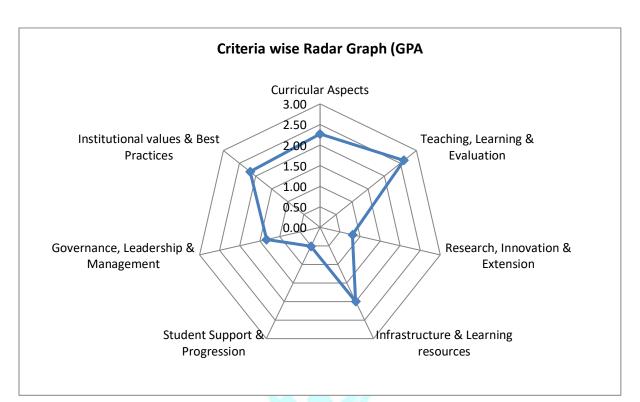
### **Department / Cell : Botany**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )		
1	Curricular Aspects	150	340.0	2.27		
2	Teaching, Learning & Evaluation	235	614.0	2.61		
3	Research, Innovation & Extension	134	108.0	0.81		
4	Infrastructure & Learning resources	25	50.0	2.00		
5	Student Support & Progression	59	30.0	0.51		
6	Governance, Leadership & Management	12	16.0	1.33		
7	Institutional values & Best Practices	76	165.0	2.17		
	Total	691	1323	1.91		
	CGPA : 1.91					
	Grade : C					

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



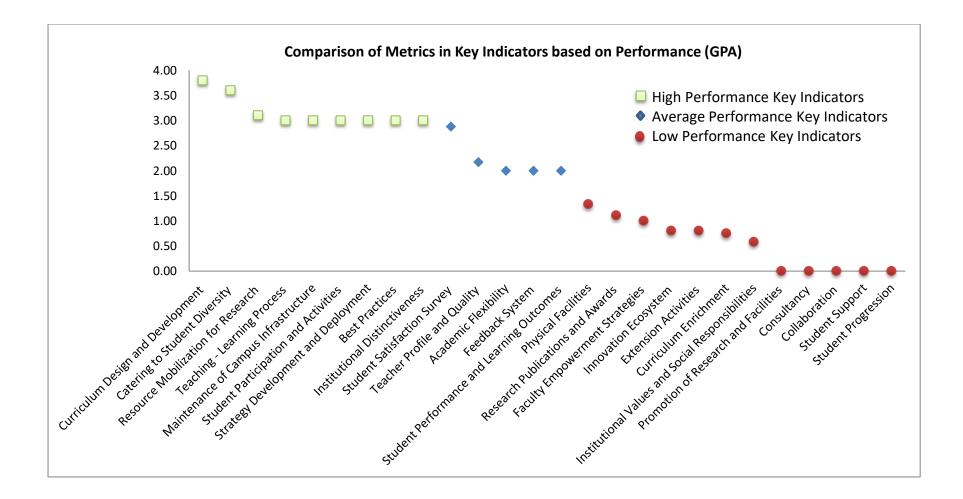


### **Department / Cell : Botany**

## Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
	Criterion I – Curricular As	pects						
1.1	Curriculum Design and Development	50	190.0	3.80				
1.2	Academic Flexibility	40	80.0	2.00				
1.3	Curriculum Enrichment	40	30.0	0.75				
1.4	Feedback System	20	40.0	2.00				
	Total	150	340.0	2.27				
	Criterion II – Teaching-Learning and Evaluation							
2.2	Catering to Student Diversity	25	90.0	3.60				
2.3	Teaching - Learning Process	50	150.0	3.00				
2.4	Teacher Profile and Quality	60	130.0	2.17				
2.6	Student Performance and Learning Outcomes	50	100.0	2.00				
2.7	Student Satisfaction Survey	50	144.0	2.88				
	Total	235	614.0	2.61				
	Criterion III – Research, Innovation	s and Extensio	on					
3.1	Promotion of Research and Facilities	6	0.0	0.00				
3.2	Resource Mobilization for Research	10	31.0	3.10				
3.3	Innovation Ecosystem	20	16.0	0.80				
3.4	Research Publications and Awards	19	21.0	1.11				
3.5	Consultancy	9	0.0	0.00				

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	40.0	0.80
3.7	Collaboration	20	0.0	0.00
	Total	134	108.0	0.81
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	20.0	1.33
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00
	Total	25	50.0	2.00
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	0.0	0.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	30.0	0.51
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	10.0	1.00
	Total	12	16.0	1.33
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	15.0	0.58
7.2	Best Practices	30	90.0	3.00
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	165.0	2.17
	Grand Total	691	1323	1.91



Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet



Department of Botany

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	3	30
1.1	Curriculum Design and Development		50	3.8	190
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.75	30
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	2	20
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2	20
1.4	Feedback System		20	2	40
Criterio	on I – Curricular Aspects		150	2.27	340
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.6	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	4	80
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	<i>Preparation and adherence to Academic Calendar and Teaching plans by the institution</i>	QIM	10	3	30
2.3	Teaching - Learning Process		50	3	150
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	1	10

2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2.17	130
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	2	100
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.88	144
2.7	Student Satisfaction Survey		50	2.88	144
Criterio	on II – Teaching-Learning and Evaluation		235	2.61	614
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	4	12
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	4	8
3.2.3	Teachers recognised as research guides	QnM	2	4	8
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	3.1	31
3.3					
	Innovation Ecosystem				

3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.8	16
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	4	4
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	1	4
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	1	5
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	1.11	21
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	40

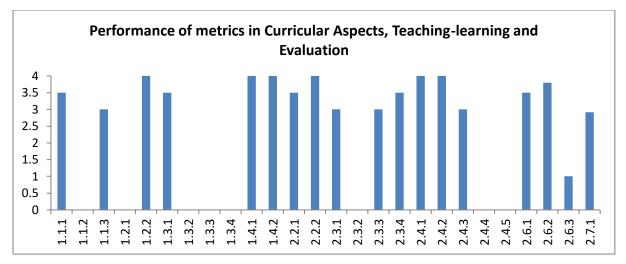
4.1.1 4.1.3 <b>4.1</b>	learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc. Physical Facilities	QIM QnM	5 10 15	4 0 1.33	20 0 20
	learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT –				
4.1.1	learning, viz., classrooms, laboratories, computing	QIM	5	4	20
	The institution has adequate facilities for teaching –				
4.1	Physical Facilities				
	Criterion IV – Infrastructure and Learning Resources				
Criterio	on III – Research, Innovations and Extension		134	0.81	108
3.7	Collaboration		20	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7	Collaboration				
3.6	Extension Activities		50	0.8	40
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0

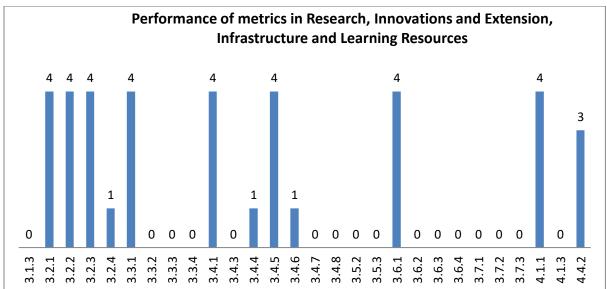
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	<i>Presence of an active Student Council &amp; representation of students on academic &amp; administrative bodies/committees</i>	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	on V - Student Support and Progression		59	0.51	30
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0

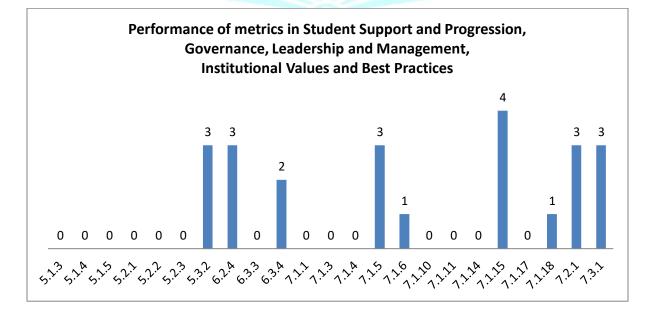
			-		
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	2	10
6.3	Faculty Empowerment Strategies		10	1	10
Crite	erion VI – Governance, Leadership and Management		12	1.33	16
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	1	1
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.58	15

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		76	2.17	165
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.27	340.00
2	Teaching, Learning & Evaluation		235.00	2.61	614.00
3	Research, Innovation & Extension		134.00	0.81	108.00
4	Infrastructure & Learning resources		25.00	2.00	50.00
5	Student Support & Progression		59.00	0.51	30.00
6	Governance, Leadership & Management		12.00	1.33	16.00
7	Institutional values & Best Practices		76.00	2.17	165.00
	Overall:-		691.00	1.91	1323.00









#### **Department / Cell : Botany**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Curriculum Design and Development
- Catering to Student Diversity
- Resource Mobilization for Research
- Teaching Learning Process
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Strategy Development and Deployment
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Faculty Empowerment Strategies
- Innovation Ecosystem
- Extension Activities
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Consultancy
- Collaboration
- Student Support
- Student Progression



## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF ZOOLOGY**



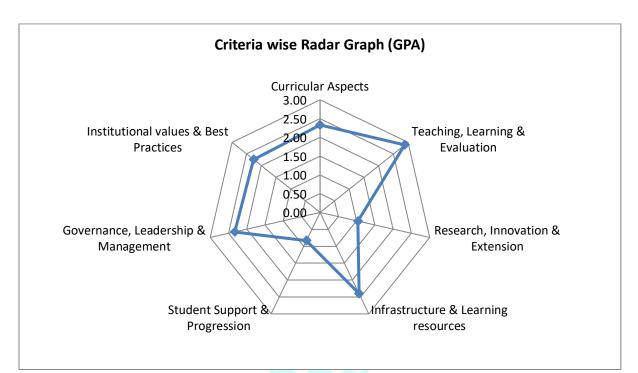
## Department / Cell : Zoology

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	350.0	2.33			
2	Teaching, Learning & Evaluation	235	678.5	2.89			
3	Research, Innovation & Extension	134	139.0	1.04			
4	Infrastructure & Learning resources	25	60.0	2.40			
5	Student Support & Progression	59	49.0	0.83			
6	Governance, Leadership & Management	12	28.0	2.33			
7	Institutional values & Best Practices	76	172.0	2.26			
	Total	691	1476.5	2.14			
	CGPA : 2.14						
	Grade : B						

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal





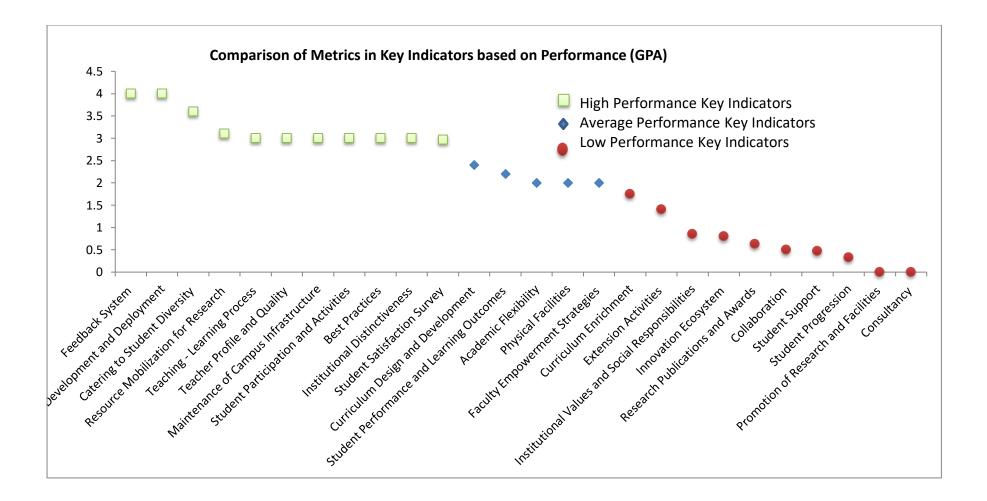
## Department / Cell : Zoology

## Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion I – Curricular Aspects						
1.1	Curriculum Design and Development	50	120.0	2.40		
1.2	Academic Flexibility	40	80.0	2.00		
1.3	Curriculum Enrichment	40	70.0	1.75		
1.4	Feedback System	20	80.0	4.00		
	Total	150	350.0	2.33		
	Criterion II – Teaching-Learning and Evaluation					
2.2	Catering to Student Diversity	25	90.0	3.60		
2.3	Teaching - Learning Process	50	150.0	3.00		
2.4	Teacher Profile and Quality	60	180.0	3.00		
2.6	Student Performance and Learning Outcomes	50	110.0	2.20		
2.7	Student Satisfaction Survey	50	148.5	2.97		
	Total	235	678.5	2.89		
	Criterion III – Research, Innovation	s and Extensio	on			
3.1	Promotion of Research and Facilities	6	0.0	0.00		
3.2	Resource Mobilization for Research	10	31.0	3.10		
3.3	Innovation Ecosystem	20	16.0	0.80		
3.4	Research Publications and Awards	19	12.0	0.63		
3.5	Consultancy	9	0.0	0.00		
3.6	Extension Activities	50	70.0	1.40		

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)	
3.7	Collaboration	20	10.0	0.50	
	Total	134	139.0	1.04	
Criterion IV – Infrastructure and Learning Resources					
4.1	Physical Facilities	15	30.0	2.00	
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00	
	Total	25	60.0	2.40	
	Criterion V - Student Support and	d Progression			
5.1	Student Support	19	9.0	0.47	
5.2	Student Progression	30	10.0	0.33	
5.3	Student Participation and Activities	10	30.0	3.00	
	Total	59	49.0	0.83	
	Criterion VI – Governance, Leadership	and Manage	ment		
6.2	Strategy Development and Deployment	2	8.0	4.00	
6.3	Faculty Empowerment Strategies	10	20.0	2.00	
	Total	12	28.0	2.33	
	Criterion VII – Institutional Values a	nd Best Practi	ces		
7.1	Institutional Values and Social Responsibilities	26	22.0	0.85	
7.2	Best Practices	30	90.0	3.00	
7.3	Institutional Distinctiveness	20	60.0	3.00	
	Total	76	172.0	2.26	
	Grand Total	691	1476.5	2.14	



Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet



Department of Zoology

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.4	120
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	4	40
1.3	Curriculum Enrichment		40	1.75	70
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	2.33	350
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.6	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	4	80
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3	30
2.3	Teaching - Learning Process		50	3	150
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40

2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	2	20
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	4	40
2.4	Teacher Profile and Quality		60	3	180
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	2.2	110
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.97	148.5
2.7	Student Satisfaction Survey		50	2.97	148.5
Criterio	on II – Teaching-Learning and Evaluation		235	2.89	678.5
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	4	12
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	4	8
3.2.3	Teachers recognised as research guides	QnM	2	4	8
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	3.1	31

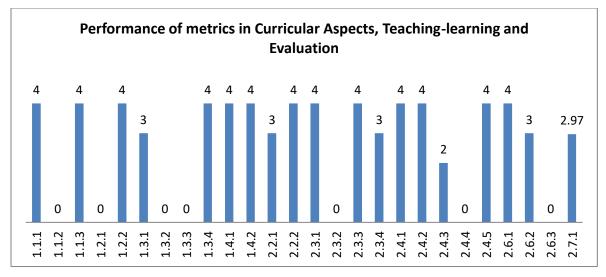
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	4	16
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.8	16
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	1	4
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.63	12
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0

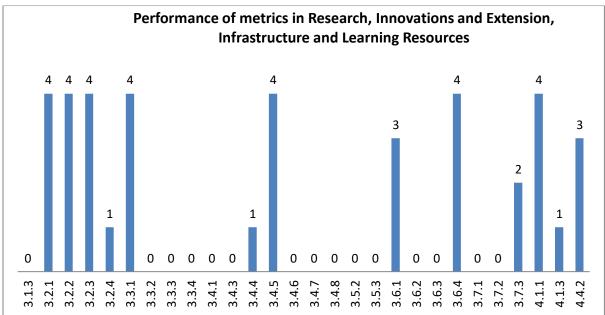
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	4	40
3.6	Extension Activities		50	1.4	70
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	2	10
3.7	Collaboration		20	0.5	10
Criterio	n III – Research, Innovations and Extension		134	1.04	139
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	Physical Facilities		15	2	30
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure		10	3	30
Criterio	n IV – Infrastructure and Learning Resources		25	2.4	60

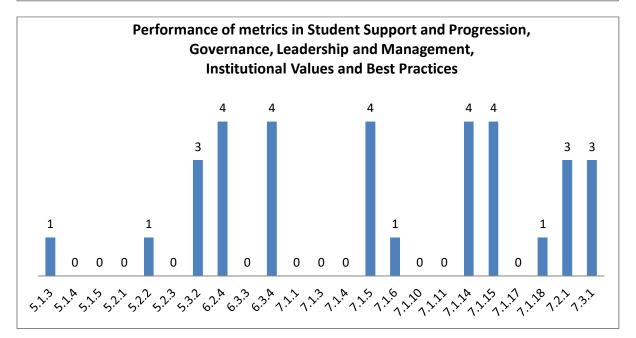
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	1	9
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0.47	9
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	1	10
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0.33	10
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		59	0.83	49
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	4	8
6.2	Strategy Development and Deployment		2	4	8

6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	4	20
6.3	Faculty Empowerment Strategies		10	2	20
Crite	rion VI – Governance, Leadership and Management		12	2.33	28
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	4	12
7.1.6	Rain water harvesting structures and utilization	QIM	1	1	1
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	4	4
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.85	22
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		76	2.26	172
Criterio	on VII – Institutional Values and Best Practices		76	2.26	172
Criteric	on VII – Institutional Values and Best Practices Criteriawise Assessment		76 Weight age (W)	2.26 Score	172 Wtd Grade Point (WGP)
Criteric			Weight		Wtd Grade Point
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Criteriawise Assessment Curricular Aspects		Weight age (W) 150.00	<b>Score</b> 2.33	Wtd Grade Point (WGP) 350.00
1 2	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation		Weight age (W) 150.00 235.00	<b>Score</b> 2.33 2.89	Wtd Grade Point (WGP) 350.00 678.50
1 2 3	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension		Weight age (W) 150.00 235.00 134.00	<b>Score</b> 2.33 2.89 1.04	Wtd Grade Point (WGP) 350.00 678.50 139.00
1 2 3 4	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension Infrastructure & Learning resources		Weight age (W) 150.00 235.00 134.00 25.00	<b>Score</b> 2.33 2.89 1.04 2.40	Wtd Grade Point (WGP) 350.00 678.50 139.00 60.00
1 2 3 4 5	Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension Infrastructure & Learning resources Student Support & Progression		Weight age (W) 150.00 235.00 134.00 25.00 59.00	<b>Score</b> 2.33 2.89 1.04 2.40 0.83	Wtd Grade Point (WGP) 350.00 678.50 139.00 60.00 49.00







#### **Department / Cell : Zoology**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Feedback System
- Strategy Development and Deployment
- Catering to Student Diversity
- Resource Mobilization for Research
- Teaching Learning Process
- Teacher Profile and Quality
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Institutional Values and Social Responsibilities
- Innovation Ecosystem
- Research Publications and Awards
- Collaboration
- Student Support
- Student Progression
- Promotion of Research and Facilities
- Consultancy



## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF HINDI**

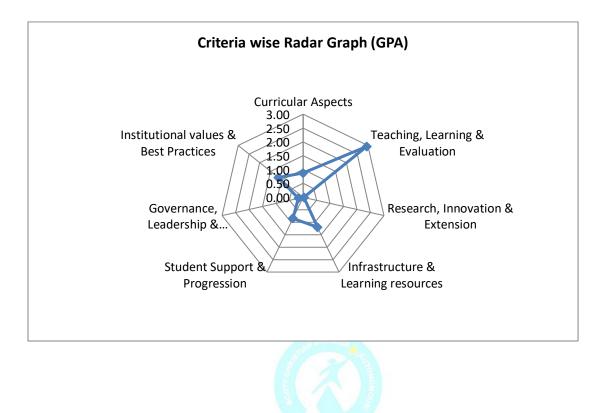


## Department / Cell : Hindi

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	130.0	0.87			
2	Teaching, Learning & Evaluation	235	690.0	2.94			
3	Research, Innovation & Extension	134	4.0	0.03			
4	Infrastructure & Learning resources	25	30.0	1.20			
5	Student Support & Progression	59	50.0	0.85			
6	Governance, Leadership & Management	12	2.0	0.17			
7	Institutional values & Best Practices	76	87.0	1.14			
	Total	691	993	1.44			
	CGPA : 1.44						
	Grade : D						

Dean IQAC

Principal



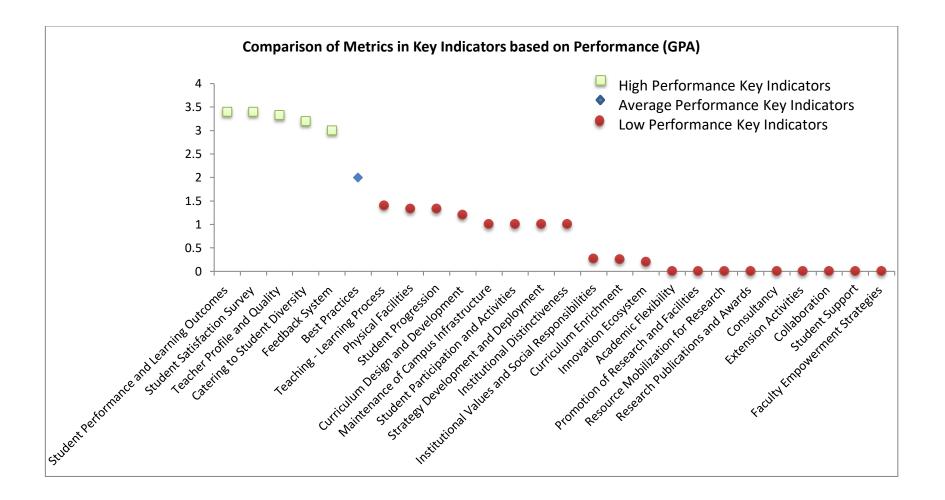
## Department / Cell : Hindi

### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	60.0	1.20
1.2	Academic Flexibility	40	0.0	0.00
1.3	Curriculum Enrichment	40	10.0	0.25
1.4	Feedback System	20	60.0	3.00
	Total	150	130.0	0.87
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	25	80.0	3.20
2.3	Teaching - Learning Process	50	70.0	1.40
2.4	Teacher Profile and Quality	60	200.0	3.33
2.6	Student Performance and Learning Outcomes	50	170.0	3.40
2.7	Student Satisfaction Survey	50	170.0	3.40
	Total	235	690.0	2.94
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	0.0	0.00
3.3	Innovation Ecosystem	20	4.0	0.20
3.4	Research Publications and Awards	19	0.0	0.00
3.5	Consultancy	9	0.0	0.00
3.6	Extension Activities	50	0.0	0.00

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (Wi)	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.7	Collaboration	20	0.0	0.00
	Total	134	4.0	0.03
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	20.0	1.33
4.4	Maintenance of Campus Infrastructure	10	10.0	1.00
	Total	25	30.0	1.20
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	40.0	1.33
5.3	Student Participation and Activities	10	10.0	1.00
	Total	59	50.0	0.85
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	2.0	1.00
6.3	Faculty Empowerment Strategies	10	0.0	0.00
	Total	12	2.0	0.17
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	7.0	0.27
7.2	Best Practices	30	60.0	2.00
7.3	Institutional Distinctiveness	20	20.0	1.00
	Total	76	87.0	1.14
	Grand Total	691	993	1.44





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Hindi

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3	60
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.2	60
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	1	10
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.25	10
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	0.87	130
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	2	20
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.2	80
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	1	20
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	1	10
2.3	Teaching - Learning Process		50	1.4	70

2.4	Teacher Profile and Quality				
	Full time teachers against sanctioned posts during				
2.4.1	2018-2019 (10) & 2.4.3 Teaching experience of full	QnM	10	4	40
	time teachers in number of years				-
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
242	Teaching experience of full time teachers in number of	0	10	4	40
2.4.3	years (current year data)	QnM	10	4	40
	Full time teachers who received awards, recognition,				
	fellowships at State, National, International level from				
2.4.4	Government, recognised bodies during 2018-2019 (10)	QnM	10	0	0
	& for 3.4.2 The institution provides incentives to	<b>_</b>			·
	teachers who receive state, national and international				
	recognition/awards				
2.4.5	Full time teachers from other States against	QnM	10	4	40
	sanctioned posts during 2018-2019				200
2.4	Teacher Profile and Quality		60	3.33	200
2.6	Student Performance and Learning Outcomes				
	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) /				
2.6.1	Course Outcomes (CO) for all programmes offered by	QIM	20	4	80
	the Department.				
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	1	10
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes	-	50	3.4	170
2.7	Student Satisfaction Survey				
	Online student satisfaction survey (SSS) regarding to				
2.7.1	teaching learning process.	QnM	50	3.4	170
2.7	Student Satisfaction Survey		50	3.4	170
Criteric	on II – Teaching-Learning and Evaluation		235	2.94	690
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship	QnM	6	0	0
5.1.5	for advanced studies/ research during 2018-2019	QIIIVI	0	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
	Grants for research projects sponsored by the				
	government, non-government sources such as				
3.2.1	government, non-government sources such as industry, corporate houses, international bodies,	QnM	3	0	0
3.2.1	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM	3	0	0
3.2.1	industry, corporate houses, international bodies,	QnM	3	0	0
	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-				
3.2.1 3.2.2	industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM QnM	3	0	0

224	Number of research projects per teacher funded by	0.14	2	0	0
3.2.4	government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	1	4
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.2	4
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0

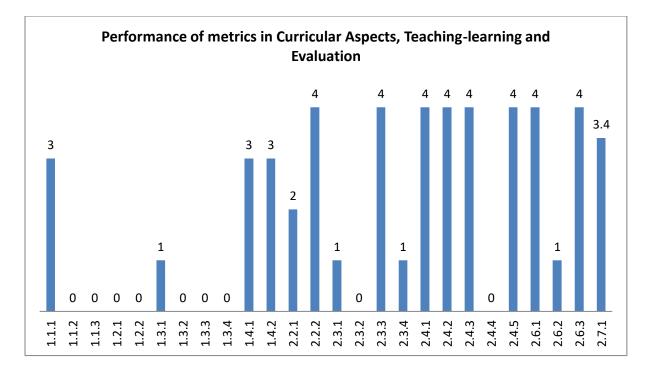
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.03	4
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.33	20
4.4	Maintenance of Campus Infrastructure				
Criterio	on IV – Infrastructure and Learning Resources		25	1.2	30

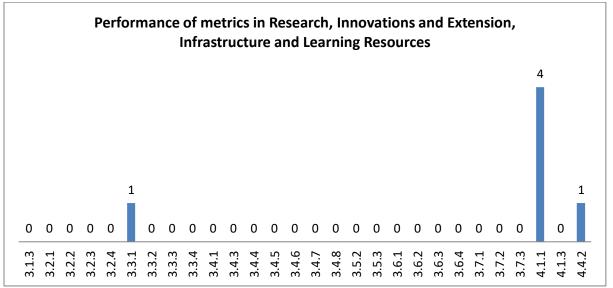
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	4	40
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1.33	40
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	1	10
5.3	Student Participation and Activities		10	1	10
Criterio	on V - Student Support and Progression		59	0.85	50
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	1	2
6.2	Strategy Development and Deployment		2	1	2
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0

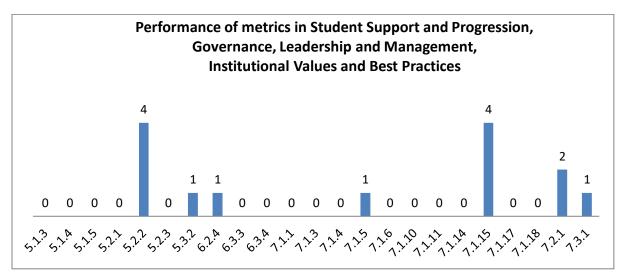
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		10	0	0
Crite	erion VI – Governance, Leadership and Management		12	0.17	2
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	1	3
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	0	0
7.1	Institutional Values and Social Responsibilities		26	0.27	7
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio	n VII – Institutional Values and Best Practices		76	1.14	87
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	0.87	130.00
2	Teaching, Learning & Evaluation		235.00	2.94	690.00
3	Research, Innovation & Extension		134.00	0.03	4.00
4	Infrastructure & Learning resources		25.00	1.20	30.00
5	Student Support & Progression		59.00	0.85	50.00
6	Governance, Leadership & Management		12.00	0.17	2.00
7	Institutional values & Best Practices		76.00	1.14	87.00
	Overall:-		691.00	1.44	993.00









SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

#### Department / Cell : Hindi

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Student Performance and Learning Outcomes
- Student Satisfaction Survey
- Teacher Profile and Quality
- Catering to Student Diversity
- Feedback System

#### Weaknesses :

- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Strategy Development and Deployment
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Curriculum Enrichment
- Innovation Ecosystem
- Academic Flexibility
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Research Publications and Awards
- Consultancy
- Extension Activities
- Collaboration
- Student Support
- Faculty Empowerment Strategies



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF COMPUTER SCIENCE**



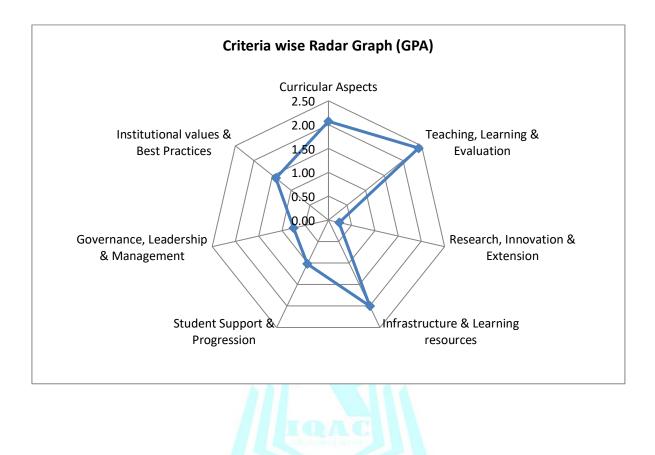
#### **Department / Cell : Computer Science**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	310.0	2.07			
2	Teaching, Learning & Evaluation	235	569.0	2.42			
3	Research, Innovation & Extension	134	31.0	0.23			
4	Infrastructure & Learning resources	25	50.0	2.00			
5	Student Support & Progression	59	60.0	1.02			
6	Governance, Leadership & Management	12	9.0	0.75			
7	Institutional values & Best Practices	76	107.0	1.41			
	Total	691	1136	1.64			
	CGPA : 1.64						
	Grade : C						

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal

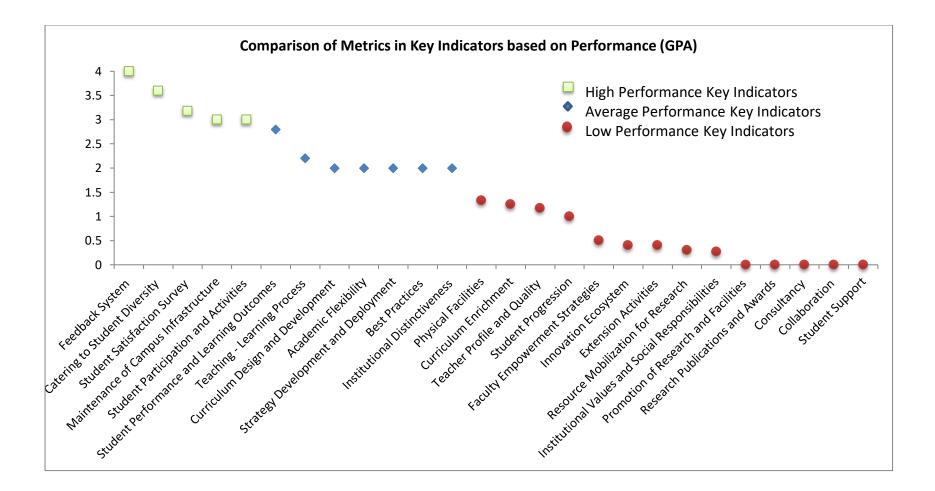


#### **Department / Cell : Computer Science**

### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	100.0	2.00
1.2	Academic Flexibility	40	80.0	2.00
1.3	Curriculum Enrichment	40	50.0	1.25
1.4	Feedback System	20	80.0	4.00
	Total	150	310.0	2.07
	Criterion II – Teaching-Learning a	nd Evaluation	I	
2.2	Catering to Student Diversity	25	90.0	3.60
2.3	Teaching - Learning Process	50	110.0	2.20
2.4	Teacher Profile and Quality	60	70.0	1.17
2.6	Student Performance and Learning Outcomes	50	140.0	2.80
2.7	Student Satisfaction Survey	50	159.0	3.18
	Total	235	569.0	2.42
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	3.0	0.30
3.3	Innovation Ecosystem	20	8.0	0.40
3.4	Research Publications and Awards	19	0.0	0.00
3.5	Consultancy	9	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	20.0	0.40
3.7	Collaboration	20	0.0	0.00
	Total	134	31.0	0.23
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	20.0	1.33
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00
	Total	25	50.0	2.00
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	30.0	1.00
5.3	Student Participation and Activities	10	30.0	3.00
	Total	59	60.0	1.02
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	4.0	2.00
6.3	Faculty Empowerment Strategies	10	5.0	0.50
	Total	12	9.0	0.75
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	7.0	0.27
7.2	Best Practices	30	60.0	2.00
7.3	Institutional Distinctiveness	20	40.0	2.00
	Total	76	107.0	1.41
	Grand Total	691	1136	1.64





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

Department of Computer Science

### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3	60
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	1	10
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	4	40
1.3	Curriculum Enrichment		40	1.25	50
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	2.07	310
	•				
	Criterion II – Teaching-Learning and Evaluation				
2.2	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity				
<b>2.2</b> 2.2.1		QIM	10	3	30
	Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special	QIM QnM	10	3	30
2.2.1	Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data)				
2.2.1	Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners		15	4	60
2.2.1 2.2.2 <b>2.2</b>	Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity		15	4	60
2.2.1 2.2.2 <b>2.2</b> <b>2.3</b>	Catering to Student DiversityThe institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersStudent - Full time teacher ratio(current year data)Catering to Student DiversityTeaching - Learning ProcessStudent centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning	QnM	15 25	4 3.6	60 90
2.2.1 2.2.2 <b>2.2</b> <b>2.3</b> 2.3.1	Catering to Student DiversityThe institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersStudent - Full time teacher ratio(current year data)Catering to Student DiversityTeaching - Learning ProcessStudent centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesTeachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	QnM	15 25 20	4 3.6 2	60 90 40
2.2.1 2.2.2 2.2 2.3 2.3.1 2.3.2	Catering to Student DiversityThe institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersStudent - Full time teacher ratio(current year data)Catering to Student DiversityTeaching - Learning ProcessStudent centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesTeachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)Ratio of students to mentor for academic and stress	QnM QIM QnM	15 25 20 10	4 3.6 2 0	60 90 40 0

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	3	30
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	1.17	70
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2.8	140
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.18	159
2.7	Student Satisfaction Survey		50	3.18	159
Criterio	n II – Teaching-Learning and Evaluation		235	2.42	569
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	0	0

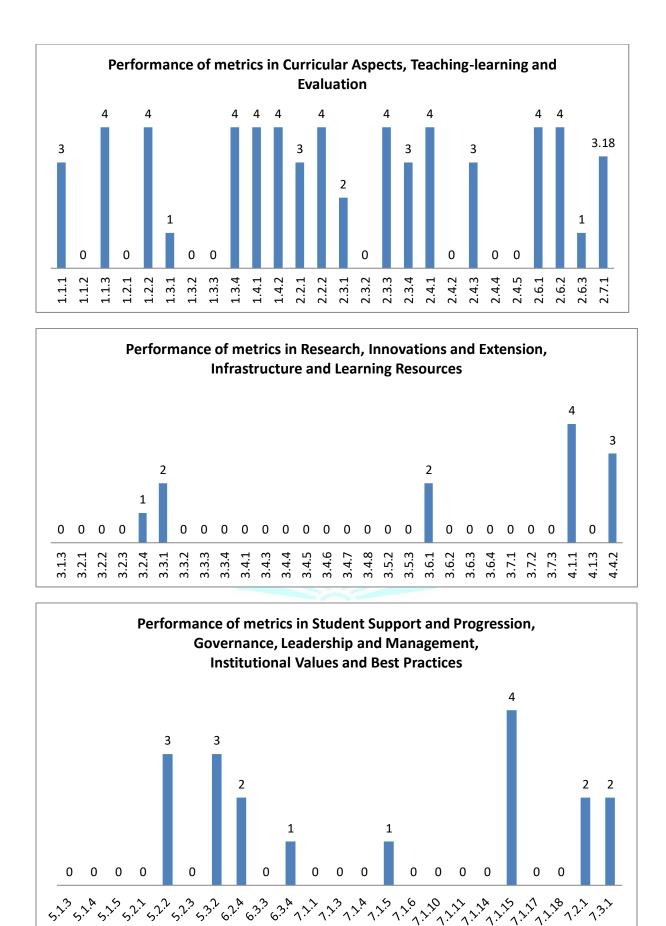
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	0.3	3
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.4	8
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0

3.5Consultancyom9003.6Extension ActivitiesIIII3.6.1What are the Extension activities in the neighborhood to social issues and holistic development during 2018- 2019?QuM102203.6.2Number of awards and recognition received for bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community nSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-20190003.6.1Extension Activities Government Organizations, Non-Government participating in extension activities with Government Organizations, Non-Government participating in extension activities with Government Organizations, Non-Government participating in extension activities with Government Organizations, Non-Government participating in extension activities with goute activities for souther of linkages with institutions/industries for internship, on-the-job training, project work, sharing or research facilities etc. during 2018-2019003.7CollaborationImmet of internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019003.7.1Number of functional MOUS with institutions of industries, corporate houses etc. during 2018-20191340.233113.7Collaboration </th <th>3.5.3</th> <th>Revenue generated from corporate training by the Department during 2018-2019</th> <th>QnM</th> <th>3</th> <th>0</th> <th>0</th>	3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?QIM102203.6.2Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Alds Awareness, Gender Issue, etc. during 2018-20190003.7Collaboration00003.7.1Number of Collaborative activities for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-20190003.7.2Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-20190003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-20190003.7.4Collaboration1340.23313.7.5Collaboration1340.23313.7.1Protein III – Research, Innovations and Extension1340.2313.7.3Collaboration </td <td>3.5</td> <td>Consultancy</td> <td></td> <td>9</td> <td>0</td> <td>0</td>	3.5	Consultancy		9	0	0
3.6.1community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?QIM102203.6.2Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-20190003.7Collaboration003.7.1Rxtension Activities exchange, student exchangeQnM5003.7.2Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019003.7.3Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-20190003.7.4CollaborationIIIIII3.7.4Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019IIII3.7.2CollaborationIIIIIII </td <td>3.6</td> <td>Extension Activities</td> <td></td> <td></td> <td></td> <td></td>	3.6	Extension Activities				
3.6.2extension activities from Government /recognized bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019QnM10003.6Extension Activities>500.4203.7Collaboration>>003.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of functional MOUS with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM55003.7.3Number of functional MOUS with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM55003.7CollaborationImportance and ExtensionImportanceImportanceImportanceImportance3.7.1Physical FacilitiesImportance, other universities, industries, corporate houses etc. during 2018-2019ImportanceImportanceImportance3.7.4TollaborationImportance, other universities, industries, corporate houses etc. during 2018-2019ImportanceImpo	3.6.1	community in terms of impact and sensitizing students to social issues and holistic development during 2018-	QIM	10	2	20
3.6.3conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019QnM10003.6Extension Activitiesinternational modelinternationalinternational03.7Collaborationinternationalinternationalinternational03.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM10003.7.2Number of Innkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM55003.7.4CollaborationQn1340.23314.7CollaborationInternational MOUS with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019International003.7.1Number of functional MOUS with institutions of national, international adequate facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.InternationalInternationalInternational4.1.1Ph	3.6.2	extension activities from Government /recognized	QnM	15	0	0
3.6.4Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019QnM10003.6Extension Activities500.42003.7Collaboration500.42003.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of Inkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM1000003.7.3Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM500.03.7.3CollaborationQnM50.003.7.4Programmes such as smart class, LMS, etc.QnM50.003.7.3Programme functional moortance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7.4Programme functional importance, other universities, industries, corporate houses etc. during 2018-2019200003.7.4Number of functional MOUS with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019200003.7.4Programme functional moortance research facilities atc.I100004.7.3Programme functional moortance research facilities atc.Quite	3.6.3	conducted in collaboration with industry, community and Non- Government Organizations through	QnM	15	0	0
3.7CollaborationImage: Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationQn200003.7CollaborationImage: Collaboration and ExtensionImage: Collaboration and Extension1340.23314.1Physical FacilitiesImage: Collaboration and Extension a	3.6.4	Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during	QnM	10	0	0
3.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationQnM5003.7CollaborationImportance, other universities, industries, corporate houses etc. during 2018-2019200003.7CollaborationImportance, other universities, 	3.6	Extension Activities		50	0.4	20
3.7.1exchange, student exchangeQIIM3003.7.2Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7Collaboration2000Criterion IV – Infrastructure and Learning Resources4.1Physical FacilitiesIII4.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM1000	3.7	Collaboration				
3.7.2internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7Collaboration20003.7Collaboration2000Criterion IV - Infrastructure and Learning Resources1340.23314.1Physical Facilities11111The institution has adequate facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM1000	3.7.1		QnM	5	0	0
3.7.3national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7Collaboration2000Criterion IV – Infrastructure and Learning ResourcesI1340.23314.1Physical FacilitiesIIII4.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM1000	3.7.2	internship, on-the-job training, project work, sharing	QnM	10	0	0
CriterionIII - Research, Innovations and ExtensionI1340.2331Criterion IV - Infrastructure and Learning ResourcesIIIIPhysical FacilitiesIIIII4.1.1The institution has adequate facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM1000	3.7.3	national, international importance, other universities,	QnM	5	0	0
Criterion IV - Infrastructure and Learning Resources1340.23314.1Physical Facilities11340.23314.1.1Physical Facilities11114.1.1Physical Facilities11114.1.1Physical Facilities11114.1.1Physical Facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM1000	3.7	Collaboration		20	0	0
Criterion IV – Infrastructure and Learning ResourcesImage: Marcol Content of the second s	Criteric			134	0.23	31
4.1Physical FacilitiesImage: Constraint of the state of the st	Cinterio					
4.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM1000	4.1					
4.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM1000	4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing	QIM	5	4	20
4.1         Physical Facilities         15         1.33         20	4.1.3	Percentage of classrooms and seminar halls with ICT –	QnM	10	0	0
	4.1	Physical Facilities		15	1.33	20

4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure		10	3	30
Criterio	on IV – Infrastructure and Learning Resources		25	2	50
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	on V - Student Support and Progression		59	1.02	60
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2	4

6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	1	5
6.3	Faculty Empowerment Strategies		10	0.5	5
Crite	erion VI – Governance, Leadership and Management		12	0.75	9
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	1	3
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	0	0
7.1	Institutional Values and Social Responsibilities		26	0.27	7
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterio	Criterion VII – Institutional Values and Best Practices		76	1.41	107
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.07	310.00
2	Teaching, Learning & Evaluation		235.00	2.42	569.00
3	Research, Innovation & Extension		134.00	0.23	31.00
4	Infrastructure & Learning resources		25.00	2.00	50.00
5	Student Support & Progression		59.00	1.02	60.00
6	Governance, Leadership & Management		12.00	0.75	9.00
7	Institutional values & Best Practices		76.00	1.41	107.00
	Overall:-		691.00	1.64	1136.00



#### **Department / Cell : Computer Science**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Feedback System
- Catering to Student Diversity
- Student Satisfaction Survey
- Maintenance of Campus Infrastructure
- Student Participation and Activities

#### Weaknesses :

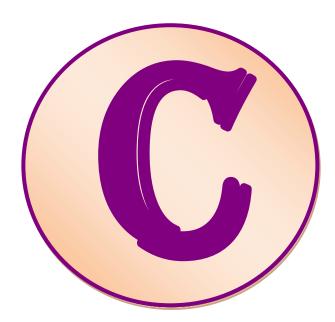
- Student Progression
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Extension Activities
- Resource Mobilization for Research
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Research Publications and Awards
- Consultancy
- Collaboration
- Student Support



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# DEPARTMENT OF BUSINESS STUDIES



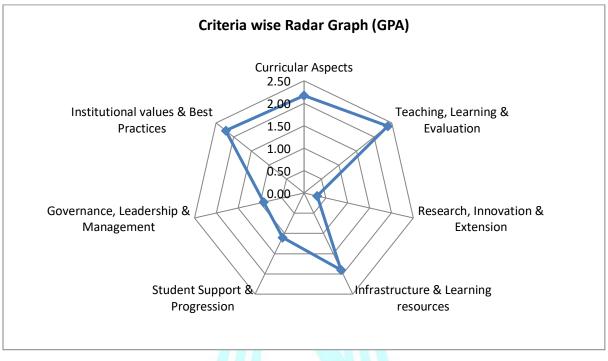
#### **Department / Cell : Business Studies**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )				
1	Curricular Aspects	150	325.0	2.17				
2	Teaching, Learning & Evaluation	235	561.0	2.39				
3	Research, Innovation & Extension	134	40.0	0.30				
4	Infrastructure & Learning resources	25	47.5	1.90				
5	Student Support & Progression	59	65.0	1.10				
6	Governance, Leadership & Management	12	11.0	0.92				
7	Institutional values & Best Practices	76	169.5	2.23				
	Total	691	1219	1.76				
	CGPA : 1.76							
	Grade : C							

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



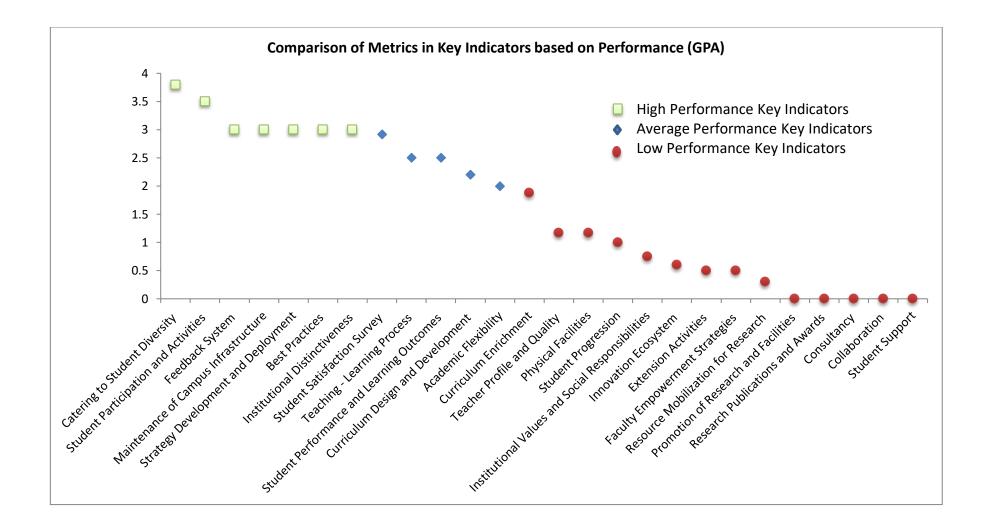


#### **Department / Cell : Business Studies**

### Academic and Administrative Audit - 18.10.2019

Νο	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	110.0	2.20
1.2	Academic Flexibility	40	80.0	2.00
1.3	Curriculum Enrichment	40	75.0	1.88
1.4	Feedback System	20	60.0	3.00
	Total	150	325.0	2.17
	Criterion II – Teaching-Learning a	nd Evaluation	1	
2.2	Catering to Student Diversity	25	95.0	3.80
2.3	Teaching - Learning Process	50	125.0	2.50
2.4	Teacher Profile and Quality	60	70.0	1.17
2.6	Student Performance and Learning Outcomes	50	125.0	2.50
2.7	Student Satisfaction Survey	50	146.0	2.92
	Total	235	561.0	2.39
	Criterion III – Research, Innovation	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	3.0	0.30
3.3	Innovation Ecosystem	20	12.0	0.60
3.4	Research Publications and Awards	19	0.0	0.00
3.5	Consultancy	9	0.0	0.00

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
3.6	Extension Activities	50	25.0	0.50
3.7	Collaboration	20	0.0	0.00
	Total	134	40.0	0.30
	Criterion IV – Infrastructure and Lea	rning Resour	ces	
4.1	Physical Facilities	15	17.5	1.17
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00
	Total	25	47.5	1.90
	Criterion V - Student Support and	d Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	30.0	1.00
5.3	Student Participation and Activities	10	35.0	3.50
	Total	59	65.0	1.10
	Criterion VI – Governance, Leadership	and Manage	ment	
6.2	Strategy Development and Deployment	2	6.0	3.00
6.3	Faculty Empowerment Strategies	10	5.0	0.50
	Total	12	11.0	0.92
	Criterion VII – Institutional Values a	nd Best Practi	ces	
7.1	Institutional Values and Social Responsibilities	26	19.5	0.75
7.2	Best Practices	30	90.0	3.00
7.3	Institutional Distinctiveness	20	60.0	3.00
	Total	76	169.5	2.23
	Grand Total	691	1219	1.76







AAA 2018 - 2019 - Assessment Sheet

Department of Business Studies

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.5	70
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.2	110
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	4	40
1.3	Curriculum Enrichment		40	1.88	75
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2	20
1.4	Feedback System		20	3	60
Criterion I – Curricular Aspects			150	2.17	325
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3.5	35
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	3.8	95
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3	60
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
·		0	10	4	40
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.3 2.3.4		QIM	10	2.5	25

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	3	30
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	1.17	70
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes (PSO) /</li> <li>Course Outcomes (CO) for all programmes offered by</li> <li>the Department.</li> </ul>	QIM	20	3.5	70
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2.5	125
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.92	146
2.7	Student Satisfaction Survey		50	2.92	146
Criteric	on II – Teaching-Learning and Evaluation		235	2.39	561
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1.3 <b>3.1</b>	·	QnM	6	0	0
	for advanced studies/ research during 2018-2019	QnM	-		-
3.1	for advanced studies/ research during 2018-2019 Promotion of Research and Facilities	QnM QnM	-		-
3.1 3.2	for advanced studies/ research during 2018-2019 Promotion of Research and Facilities Resource Mobilization for Research Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-		6	0	0

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	0.3	3
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	3	12
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.6	12
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
	Department during 2010 2015				

3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	2.5	25
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.5	25
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		134	0.3	40
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	3.5	17.5
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.17	17.5
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure		10	3	30
Criterio	on IV – Infrastructure and Learning Resources		25	1.9	47.5

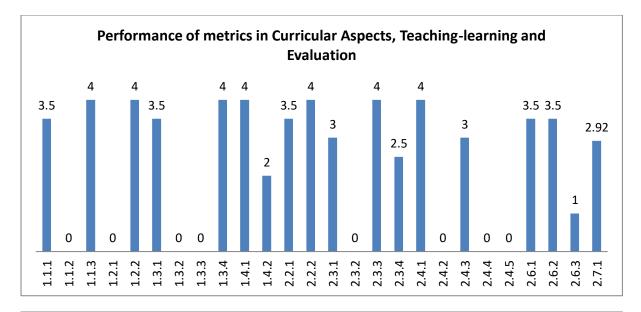
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

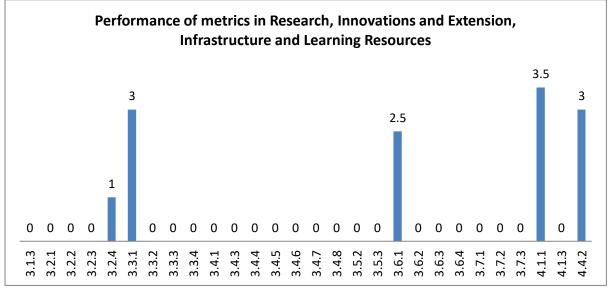
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3.5	35
5.3	Student Participation and Activities		10	3.5	35
Criterio	n V - Student Support and Progression		59	1.1	65
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6

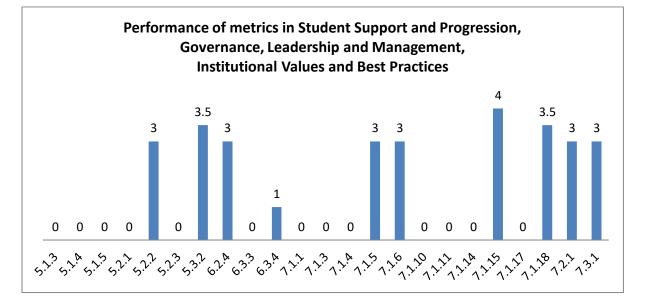
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	1	5
6.3	Faculty Empowerment Strategies		10	0.5	5
Crite	erion VI – Governance, Leadership and Management		12	0.92	11
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	3	3
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3.5	3.5
7.1	Institutional Values and Social Responsibilities		26	0.75	19.5
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		76	2.23	169.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.17	325.00
2	Teaching, Learning & Evaluation		235.00	2.39	561.00
3	Research, Innovation & Extension		134.00	0.30	40.00
4	Infrastructure & Learning resources		25.00	1.90	47.50
5	Student Support & Progression		59.00	1.10	65.00
6	Governance, Leadership & Management		12.00	0.92	11.00
7	Institutional values & Best Practices		76.00	2.23	169.50
	Overall:-		691.00	1.76	1219.00







#### **Department / Cell : Business Studies**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Catering to Student Diversity
- Student Participation and Activities
- Feedback System
- Maintenance of Campus Infrastructure
- Strategy Development and Deployment
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Student Progression
- Institutional Values and Social Responsibilities
- Innovation Ecosystem
- Extension Activities
- Faculty Empowerment Strategies
- Resource Mobilization for Research
- Promotion of Research and Facilities
- Research Publications and Awards
- Consultancy
- Collaboration
- Student Support



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF PHYSICAL EDUCATION**



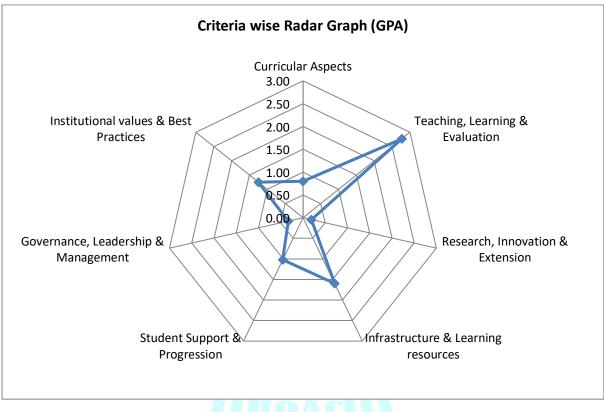
## **Department / Cell : Physical Education**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	120.0	0.80			
2	Teaching, Learning & Evaluation	235	651.5	2.77			
3	Research, Innovation & Extension	134	25.0	0.19			
4	Infrastructure & Learning resources	25	40.0	1.60			
5	Student Support & Progression	59	60.0	1.02			
6	Governance, Leadership & Management	12	4.0	0.33			
7	Institutional values & Best Practices	76	95.0	1.25			
	Total	691	995.5	1.44			
	CGPA: 1.44	·					
	Grade : D						

## Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal





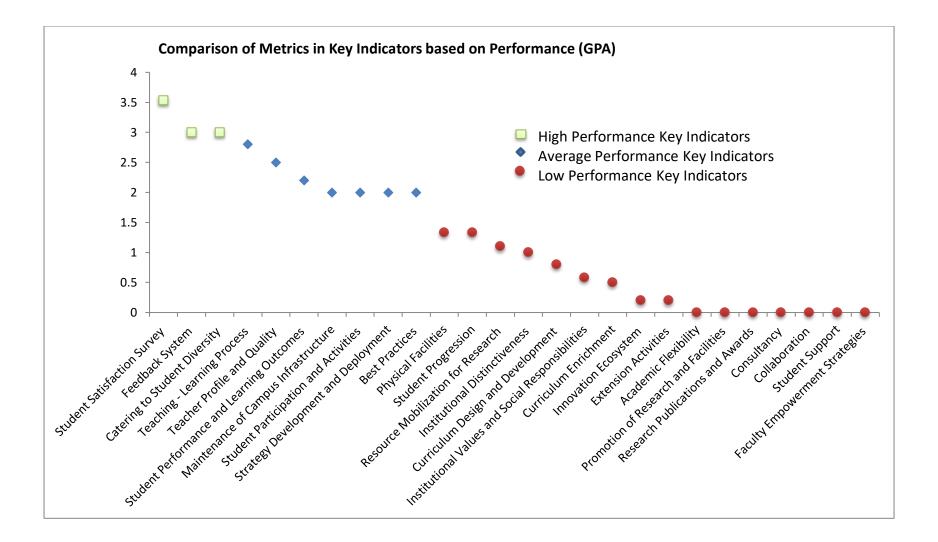
## **Department / Cell : Physical Education**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/ Wi)
	Criterion I – Curricular As	pects		
1.1	Curriculum Design and Development	50	40.0	0.80
1.2	Academic Flexibility	40	0.0	0.00
1.3	Curriculum Enrichment	40	20.0	0.50
1.4	Feedback System	20	60.0	3.00
	Total	150	120.0	0.80
	Criterion II – Teaching-Learning a	nd Evaluation		
2.2	Catering to Student Diversity	25	75.0	3.00
2.3	Teaching - Learning Process	50	140.0	2.80
2.4	Teacher Profile and Quality	60	150.0	2.50
2.6	Student Performance and Learning Outcomes	50	110.0	2.20
2.7	Student Satisfaction Survey	50	176.5	3.53
	Total	235	651.5	2.77
	Criterion III – Research, Innovations	s and Extensio	on	
3.1	Promotion of Research and Facilities	6	0.0	0.00
3.2	Resource Mobilization for Research	10	11.0	1.10
3.3	Innovation Ecosystem	20	4.0	0.20
3.4	Research Publications and Awards	19	0.0	0.00
3.5	Consultancy	9	0.0	0.00

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/ Wi)
3.6	Extension Activities	50	10.0	0.20
3.7	Collaboration	20	0.0	0.00
	Total	134	25.0	0.19
	Criterion IV – Infrastructure and Lea	rning Resourc	es	
4.1	Physical Facilities	15	20.0	1.33
4.4	Maintenance of Campus Infrastructure	10	20.0	2.00
	Total	25	40.0	1.60
	Criterion V - Student Support and	Progression		
5.1	Student Support	19	0.0	0.00
5.2	Student Progression	30	40.0	1.33
5.3	Student Participation and Activities	10	20.0	2.00
	Total	59	60.0	1.02
	Criterion VI – Governance, Leadership	and Manager	nent	
6.2	Strategy Development and Deployment	2	4.0	2.00
6.3	Faculty Empowerment Strategies	10	0.0	0.00
	Total	12	4.0	0.33
	Criterion VII – Institutional Values an	d Best Practio	ces	
7.1	Institutional Values and Social Responsibilities	26	15.0	0.58
7.2	Best Practices	30	60.0	2.00
7.3	Institutional Distinctiveness	20	20.0	1.00
	Total	76	95.0	1.25
	Grand Total	691	995.5	1.44





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

Department of Physical Education

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	2	40
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	0.8	40
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.5	20
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3	30
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	3	30
1.4	Feedback System		20	3	60
Criteric	on I – Curricular Aspects		150	0.8	120
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
	The institution assesses the learning levels of the				
2.2.1	students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
2.2.1 2.2.2	students, after admission and organises special	QIM QnM	10 15	3	30 45
	students, after admission and organises special programs for advanced learners and slow learners	-			
2.2.2	students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data)	-	15	3	45
2.2.2 <b>2.2</b>	students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity	-	15	3	45
2.2.2 2.2 2.3	students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning	QnM	15 25	3 3	45 75
2.2.2 2.2 2.3 2.3.1	students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	QnM QIM	15 25 20	3 3 4	45 75 80
2.2.2 2.2 2.3 2.3.1 2.3.2	students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019) Ratio of students to mentor for academic and stress	QnM QIM QnM	15 25 20 10	3 3 4 0	45 75 80 0

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	3	30
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	2.5	150
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	2.2	110
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.53	176.5
2.7	Student Satisfaction Survey		50	3.53	176.5
Criterio	on II – Teaching-Learning and Evaluation		235	2.77	651.5
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution	QnM	2	0	0
5.2.2	and National/International Bodies				

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	1	3
3.2	Resource Mobilization for Research		10	1.1	11
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	1	4
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.2	4
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0

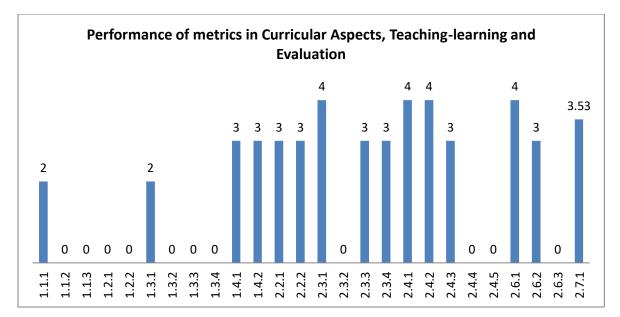
What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?QIM101103.6.2Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019QnM10003.6Extension ActivitiesCollaborative activities for research facility exchange, student exchange number of functional MOUs with institutions of national, internstional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationCCO0003.7.1Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationCCO0003.7.2Friterion IV - Infrastructure and Learning ResourcesCCO04.1Physical FacilitiesCCC03.7.3<	3.6	Extension Activities				
3.6.2extension activities from Government /recognized bodies during 2018 - 19QnM15003.6.3Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-20190nM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-20190nM10003.6Extension Activities1500.2103.7Collaboration1500.2103.7.1Number of Collaborative activities for research, faculty exchange, student exchange0nM10003.7.2Internship, on-the-job training, project work, sharing of national, international importance, other universities, national, international importance, other universities, national, international importance, other universities, industries, corporate houses etc. during 2018-20190nM5003.7.3Collaboration2200003.7.4Prosical Facilities11340.19253.7.5Collaboration and Extension22003.7.4Prosical Facilities112203.7.5Collaboration22003.7.6Collaboration3310.1923.7.7Collaboration22	3.6.1	community in terms of impact and sensitizing students to social issues and holistic development during 2018-	QIM	10	1	10
3.6.3conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019QnM15003.6.4Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019QnM100003.6Extension ActivitiesImage: CollaborationImage: CollaborationIm	3.6.2	extension activities from Government /recognized	QnM	15	0	0
3.6.4Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-201910003.6Extension Activities500.2103.7Collaboration15003.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of Inikages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM55003.7CollaborationII0004.11Physical FacilitiesInnovations and ExtensionIII004.13Percentage of classrooms, laboratories, computing equipment, etc.QIM54204.13Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.QIM10004.14Physical FacilitiesIIIIIIII4.14Physical FacilitiesIIIIIIII4.14Physical FacilitiesIIIIIIII4.15Provide the Service/Maintenance RecordQIMI	3.6.3	conducted in collaboration with industry, community and Non- Government Organizations through	QnM	15	0	0
3.7CollaborationImage: CollaborationImage: Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.1Number of Collaborative activities for research, faculty exchange, student exchangeQnM5003.7.2Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7Collaboration20000Criterion IV - Infrastructure and Learning ResourcesImage: Compare the comparison of the compare the comparison of the compare the comparison of the compare the com	3.6.4	Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during	QnM	10	0	0
Image: section of the institution o	3.6	Extension Activities		50	0.2	10
3.7.1exchange, student exchangeQIMMJJOONumber of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.2Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationQnM5000Criterion III – Research, Innovations and Extension2000Criterion IV – Infrastructure and Learning Resources20004.1.1Physical FacilitiesII2004.1.2Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1.3Physical FacilitiesI151.33204.4Maintenance of Campus InfrastructureQIM102204.4Maintenance of Campus InfrastructureII20204.4Maintenance of Campus InfrastructureI102204.4Maintenance of Campus InfrastructureII20204.4Maintenance of Campus InfrastructureII2204.4Maintenance of Campus InfrastructureII2204.4Maintenance of Campus InfrastructureII2204.4Mainten	3.7	Collaboration				
3.7.2internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019QnM10003.7.3Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7CollaborationQnM1340.19256Criterion IV - Infrastructure and Learning ResourcesII1014.1Physical FacilitiesIII104.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QIM10004.1Physical FacilitiesIII204.1Physical FacilitiesIII204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.0II204.1Physical FacilitiesIII20III4.1.2Provide the Service/Maintenance RecordQIMIII204.4Maintenance of Campus InfrastructureIII2204.4Maintenance of Campus InfrastructureIIII2204.4Maintenance of Campus InfrastructureIII <td>3.7.1</td> <td></td> <td>QnM</td> <td>5</td> <td>0</td> <td>0</td>	3.7.1		QnM	5	0	0
3.7.3national, international importance, other universities, industries, corporate houses etc. during 2018-2019QnM5003.7Collaboration20003.7Collaboration1340.1925Criterion IV – Infrastructure and Learning Resources111.140.19254.1Physical Facilities11 <td>3.7.2</td> <td>internship, on-the-job training, project work, sharing of</td> <td>QnM</td> <td>10</td> <td>0</td> <td>0</td>	3.7.2	internship, on-the-job training, project work, sharing of	QnM	10	0	0
Image: Criterion IV - Infrastructure and Learning ResourcesImage: Criterion II - Infrastructure and Learning Resource	3.7.3	national, international importance, other universities,	QnM	5	0	0
Criterion IV - Infrastructure and Learning ResourcesIndextifyIndextifyIndextify4.1Physical FacilitiesIndextifyIndextifyIndextify4.1.1The institution has adequate facilities for teaching - learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM10004.1Physical FacilitiesIndextifyIndextifyIndextifyIndextifyIndextify4.1.3Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureIndextifyIndextifyIndextify204.4Maintenance of Campus InfrastructureIndextifyIndextifyIndextifyIndextify4.4Maintenance of Campus InfrastructureIndextifyIndextifyIndextifyIndextifyIndextify4.4Maintenance of Campus Infrastructure	3.7	Collaboration		20	0	0
4.1Physical FacilitiesImage: Construct of Campus InfrastructureConstructureConstructionConstruc	Criterio	on III – Research, Innovations and Extension		134	0.19	25
A.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities151.33204.1Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureI102204.4Maintenance of Campus InfrastructureI10220		Criterion IV – Infrastructure and Learning Resources				
4.1.1learning, viz., classrooms, laboratories, computing equipment, etc.QIM54204.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities151.33204.1Physical Facilities151.33204.1Physical Facilities11102204.4Maintenance of Campus InfrastructureQIM102204.4Maintenance of Campus Infrastructure10220	4.1	Physical Facilities				
4.1.3enabled facilities such as smart class, LMS, etc.OOO4.1Physical Facilities151.33204.4Maintenance of Campus InfrastructureIIII4.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureIIIII4.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureIIII4.4Maintenance of Campus InfrastructureIIII4.4Maintenance of Campus InfrastructureIIII	4.1.1	learning, viz., classrooms, laboratories, computing	QIM	5	4	20
4.4Maintenance of Campus InfrastructureImage: Compute Service/Maintenance RecordQIM102204.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure10220	4.1.3		QnM	10	0	0
4.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure10220				15	1.33	20
4.4Maintenance of Campus Infrastructure10220		-				
			QIM			
		-				

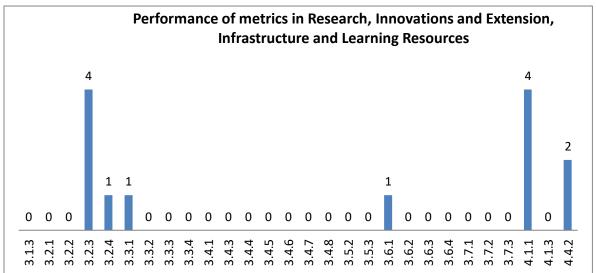
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	4	40
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1.33	40
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterio	on V - Student Support and Progression		59	1.02	60
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2	4
6.2	Strategy Development and Deployment		2	2	4
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0

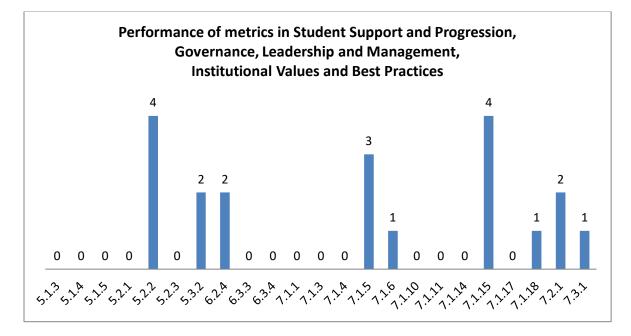
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		10	0	0
Crite	erion VI – Governance, Leadership and Management		12	0.33	4
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	1	1
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.58	15
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60

7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio	n VII – Institutional Values and Best Practices		76	1.25	95
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	0.80	120.00
2	Teaching, Learning & Evaluation		235.00	2.77	651.50
3	Research, Innovation & Extension		134.00	0.19	25.00
4	Infrastructure & Learning resources		25.00	1.60	40.00
5	Student Support & Progression		59.00	1.02	60.00
6	Governance, Leadership & Management		12.00	0.33	4.00
7	Institutional values & Best Practices		76.00	1.25	95.00
	Overall:-		691.00	1.44	995.50









### **Department / Cell : Physical Education**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Student Satisfaction Survey
- Feedback System
- Catering to Student Diversity

#### Weaknesses :

- Institutional Distinctiveness
- Curriculum Design and Development
- Institutional Values and Social Responsibilities
- Curriculum Enrichment
- Innovation Ecosystem
- Extension Activities
- Academic Flexibility
- Promotion of Research and Facilities
- Research Publications and Awards
- Consultancy
- Collaboration
- Student Support
- Faculty Empowerment Strategies



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF MICROBIOLOGY**



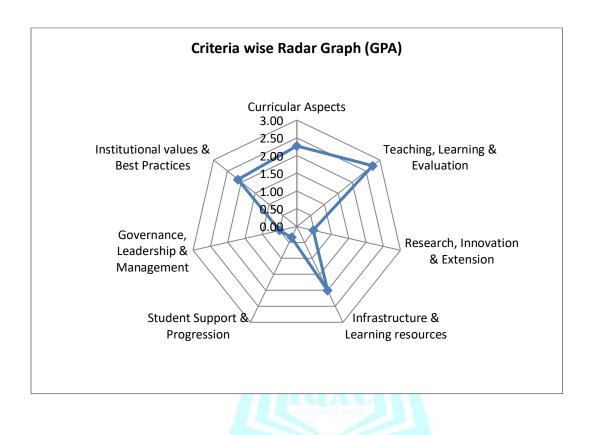
## **Department / Cell : Microbiology**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )		
1	Curricular Aspects	150	340.0	2.27		
2	Teaching, Learning & Evaluation	235	644.0	2.74		
3	Research, Innovation & Extension	134	64.0	0.48		
4	Infrastructure & Learning resources	25	50.0	2.00		
5	Student Support & Progression	59	20.0	0.34		
6	Governance, Leadership & Management	12	6.0	0.50		
7	Institutional values & Best Practices	76	161.0	2.12		
	Total	691	1285	1.86		
CGPA : 1.86						
Grade : C						

## Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal

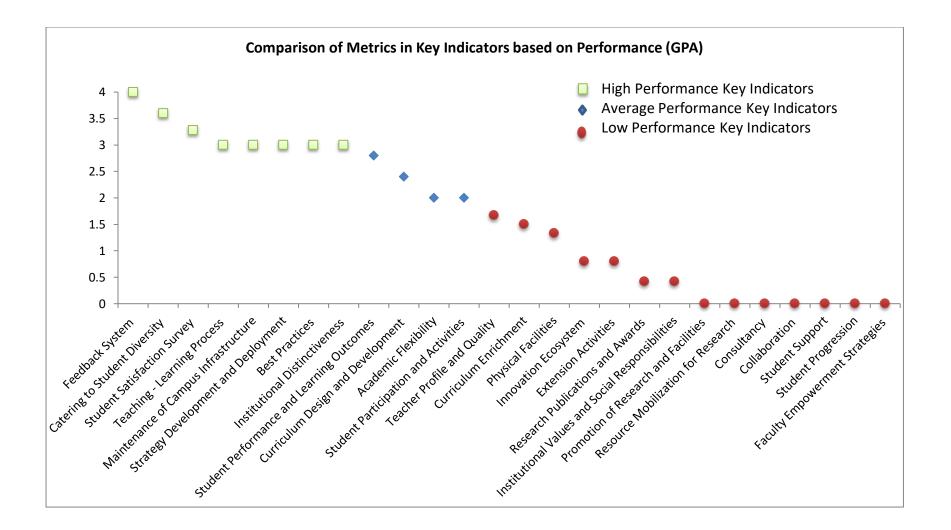


## **Department / Cell : Microbiology**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)					
	Criterion I – Curricular Aspects								
1.1	Curriculum Design and Development	50	120.0	2.40					
1.2	Academic Flexibility	40	80.0	2.00					
1.3	Curriculum Enrichment	40	60.0	1.50					
1.4	Feedback System	20	80.0	4.00					
	Total	150	340.0	2.27					
	Criterion II – Teaching-Learning a	and Evaluatio	n						
2.2	Catering to Student Diversity	25	90.0	3.60					
2.3	Teaching - Learning Process	50	150.0	3.00					
2.4	Teacher Profile and Quality	60	100.0	1.67					
2.6	Student Performance and Learning Outcomes	50	140.0	2.80					
2.7	Student Satisfaction Survey	50	164.0	3.28					
	Total	235	644.0	2.74					
	Criterion III – Research, Innovatior	ns and Extensi	on						
3.1	Promotion of Research and Facilities	6	0.0	0.00					
3.2	Resource Mobilization for Research	10	0.0	0.00					
3.3	Innovation Ecosystem	20	16.0	0.80					
3.4	Research Publications and Awards	19	8.0	0.42					
3.5	Consultancy	9	0.0	0.00					
3.6	Extension Activities	50	40.0	0.80					

No	Criteria and Key Indicators	Key Indicator Weightage (Wi)	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
3.7	Collaboration	20	0.0	0.00				
	Total	134	64.0	0.48				
	Criterion IV – Infrastructure and Lea	arning Resou	rces					
4.1	Physical Facilities	15	20.0	1.33				
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00				
	Total	25	50.0	2.00				
	Criterion V - Student Support and Progression							
5.1	Student Support	19	0.0	0.00				
5.2	Student Progression	30	0.0	0.00				
5.3	Student Participation and Activities	10	20.0	2.00				
	Total	59	20.0	0.34				
	Criterion VI – Governance, Leadership	o and Manage	ement					
6.2	Strategy Development and Deployment	2	6.0	3.00				
6.3	Faculty Empowerment Strategies	10	0.0	0.00				
	Total	12	6.0	0.50				
Criterion VII – Institutional Values and Best Practices								
7.1	Institutional Values and Social Responsibilities	26	11.0	0.42				
7.2	Best Practices	30	90.0	3.00				
7.3	Institutional Distinctiveness	20	60.0	3.00				
	Total	76	161.0	2.12				
	Grand Total	691	1285	1.86				





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

Department of Microbiology

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.4	120
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0

1.4Feedback SystemImage: Constraint of the second se	1.5     60       4     40       4     40
1.4.1Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the aboveQnM101.4.2Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collectedQnM101.4Feedback System20Criterion I – Curricular Aspects1502	
1.4.1Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the aboveQnM101.4.2Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collectedQnM101.4Feedback System20Criterion I – Curricular Aspects1502	
1.4.2as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collectedQnM101.4Feedback System20Criterion I – Curricular Aspects1502	4 40
Criterion I – Curricular Aspects     150     2	
	4 80
	2.27 34
Criterion II – Teaching-Learning and Evaluation	
2.2 Catering to Student Diversity	
The institution assesses the learning levels of theQIM2.2.1students, after admission and organises special programs for advanced learners and slow learnersQIM	3 30
2.2.2 Student - Full time teacher ratio(current year data) QnM 15	4 60
2.2 Catering to Student Diversity 25	3.6 90
2.3 Teaching - Learning Process	
2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences QIM 20	4 80
2.3.2Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.QnM10(2018 - 2019)	0 0
2.3.3Ratio of students to mentor for academic and stress related issues (current year data)QnM10	4 40
2.3.4Preparation and adherence to Academic Calendar and Teaching plans by the institutionQIM10	3 30
2.3Teaching - Learning Process50	

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	4	40
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	2	40
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	2	20
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	1.67	100
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	Student Performance and Learning Outcomes		50	2.8	140
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.28	164
2.7	Student Satisfaction Survey		50	3.28	164
Criterio	on II – Teaching-Learning and Evaluation		235	2.74	644
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	0	0

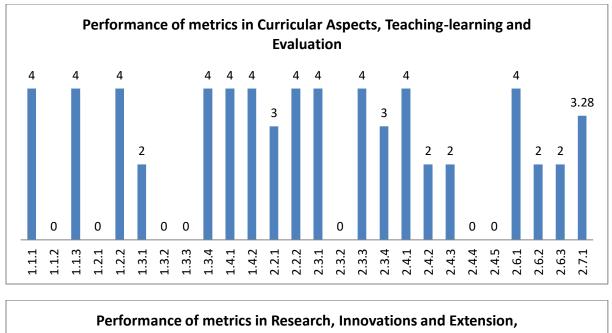
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	4	16
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.8	16
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	4	8
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0.42	8
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018- 2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0

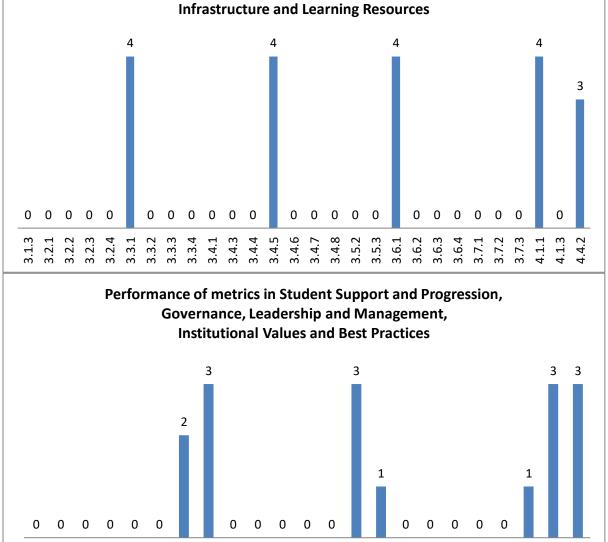
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.8	40
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		134	0.48	64
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.33	20
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure		10	3	30
Criterion IV – Infrastructure and Learning Resources			25	2	50

	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterio	on V - Student Support and Progression		59	0.34	20
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3	6
6.2	Strategy Development and Deployment		2	3	6
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0

6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		10	0	0
Crite	erion VI – Governance, Leadership and Management		12	0.5	6
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
7.1.4	Annual lighting power requirements met through LED bulbs	QnM	1	0	0
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	3	9
7.1.6	Rain water harvesting structures and utilization	QIM	1	1	1
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.42	11

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterion VII – Institutional Values and Best Practices			76	2.12	161
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.27	340.00
2	Teaching, Learning & Evaluation		235.00	2.74	644.00
3	Research, Innovation & Extension		134.00	0.48	64.00
4	Infrastructure & Learning resources		25.00	2.00	50.00
5	Student Support & Progression		59.00	0.34	20.00
6	Governance, Leadership & Management		12.00	0.50	6.00
7	Institutional values & Best Practices		76.00	2.12	161.00
	Overall:-		691.00	1.86	1285.00





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#### **Department / Cell : Microbiology**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Feedback System
- Catering to Student Diversity
- Student Satisfaction Survey
- Teaching Learning Process
- Maintenance of Campus Infrastructure
- Strategy Development and Deployment
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- Innovation Ecosystem
- Extension Activities
- Research Publications and Awards
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Consultancy
- Collaboration
- Student Support
- Student Progression
- Faculty Empowerment Strategies



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **DEPARTMENT OF COMPUTER APPLICATION**



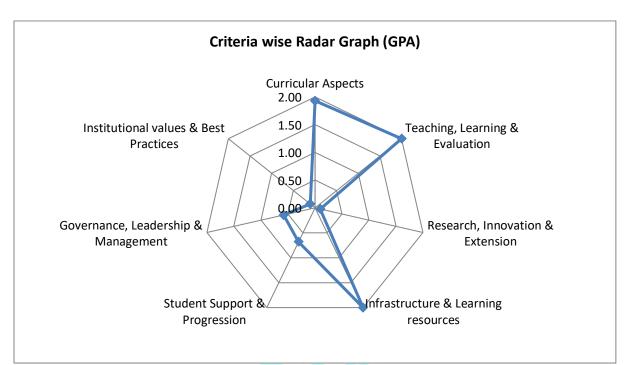
### **Department / Cell : Computer Application**

No	Criteria	Weightage (W1)	Weighted Grade Point (CrWGP <sub>i</sub> )	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )			
1	Curricular Aspects	150	290.0	1.93			
2	Teaching, Learning & Evaluation	235	469.0	2.00			
3	Research, Innovation & Extension	134	13.0	0.10			
4	Infrastructure & Learning resources	25	50.0	2.00			
5	Student Support & Progression	59	40.0	0.68			
6	Governance, Leadership & Management	12	7.0	0.58			
7	Institutional values & Best Practices	76	8.0	0.11			
	Total	691	877	1.27			
	CGPA : 1.27						
	Grade : D						

# Academic and Administrative Audit - 18.10.2019

Dean IQAC

Principal



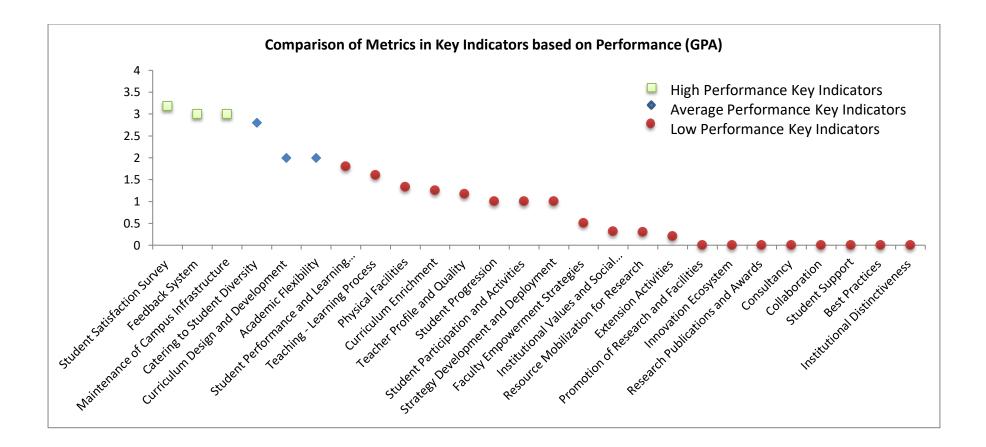


### **Department / Cell : Computer Application**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)				
	Criterion I – Curricular As	spects						
1.1	Curriculum Design and Development	50	100.0	2.00				
1.2	Academic Flexibility	40	80.0	2.00				
1.3	Curriculum Enrichment	40	50.0	1.25				
1.4	Feedback System	20	60.0	3.00				
	Total	150	290.0	1.93				
	Criterion II – Teaching-Learning and Evaluation							
2.2	Catering to Student Diversity	25	70.0	2.80				
2.3	Teaching - Learning Process	50	80.0	1.60				
2.4	Teacher Profile and Quality	60	70.0	1.17				
2.6	Student Performance and Learning Outcomes	50	90.0	1.80				
2.7	Student Satisfaction Survey	50	159.0	3.18				
	Total	235	469.0	2.00				
	Criterion III – Research, Innovation	is and Extensi	on					
3.1	Promotion of Research and Facilities	6	0.0	0.00				
3.2	Resource Mobilization for Research	10	3.0	0.30				
3.3	Innovation Ecosystem	20	0.0	0.00				
3.4	Research Publications and Awards	19	0.0	0.00				
3.5	Consultancy	9	0.0	0.00				

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
3.6	Extension Activities	50	10.0	0.20				
3.7	Collaboration	20	0.0	0.00				
	Total	134	13.0	0.10				
	Criterion IV – Infrastructure and Lea	arning Resour	ces					
4.1	Physical Facilities	15	20.0	1.33				
4.4	Maintenance of Campus Infrastructure	10	30.0	3.00				
	Total	25	50.0	2.00				
	Criterion V - Student Support and Progression							
5.1	Student Support	19	0.0	0.00				
5.2	Student Progression	30	30.0	1.00				
5.3	Student Participation and Activities	10	10.0	1.00				
	Total	59	40.0	0.68				
	Criterion VI – Governance, Leadership	and Manage	ment					
6.2	Strategy Development and Deployment	2	2.0	1.00				
6.3	Faculty Empowerment Strategies	10	5.0	0.50				
	Total	12	7.0	0.58				
	Criterion VII – Institutional Values a	nd Best Pract	ices					
7.1	Institutional Values and Social Responsibilities	26	8.0	0.31				
7.2	Best Practices	30	0.0	0.00				
7.3	Institutional Distinctiveness	20	0.0	0.00				
	Total	76	8.0	0.11				
	Grand Total	691	877	1.27				





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Department of Computer Application

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3	60
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	4	40
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	1	10
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the students	QnM	10	0	0
	List of Value-added courses imparting transferable and life skills offered during 2018-2019 with details of the	QnM	10	0	0
1.3.3	students				
1.3.3 1.3.4	-	QnM	10	4	40

1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2	20
1.4	Feedback System		20	3	60
Criterio	on I – Curricular Aspects		150	1.93	290
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	1	10
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		25	2.8	70
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	1	20
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		50	0	80
2.4	Teacher Profile and Quality				
	Full time teachers against sanctioned posts during	QnM	10	4	40
2.4.1	2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	<u> </u>	10		
2.4.1		QnM	20	0	0

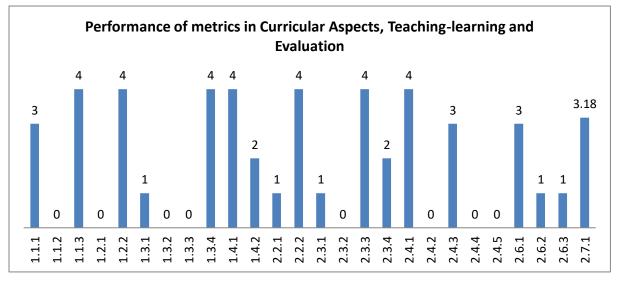
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	1.17	70
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	1	10
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	1.8	90
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.18	159
2.7	Student Satisfaction Survey		50	3.18	159
Criterio	n II – Teaching-Learning and Evaluation		235	2	469
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1			~		
	Promotion of Research and Facilities		6	0	0
3.2			6	0	0
<b>3.2</b> 3.2.1	Promotion of Research and Facilities         Resource Mobilization for Research         Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-2019	QnM	3	0	0
	Resource Mobilization for Research Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018-	QnM			
3.2.1	Resource Mobilization for ResearchGrants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019Number of research centers recognized by Institution		3	0	0
3.2.1	Resource Mobilization for ResearchGrants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019Number of research centers recognized by Institution and National/International Bodies	QnM	3	0	0

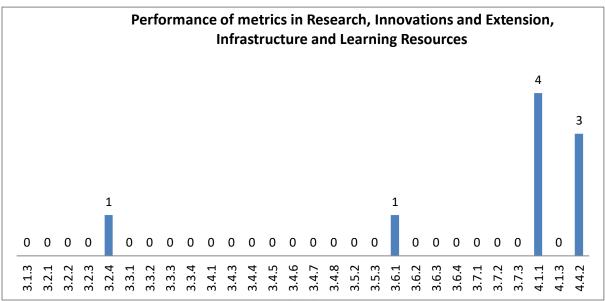
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	0	0
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018- 2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018- 2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018- 2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		19	0	0
3.5	Consultancy				
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
3.5.3	Revenue generated from corporate training by the Department during 2018-2019	QnM	3	0	0
3.5	Consultancy		9	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	1	10

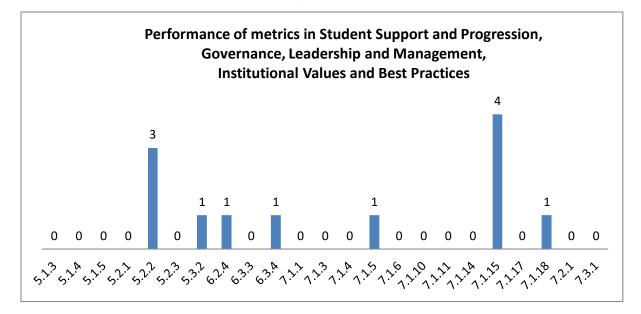
r			r	1	1
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.2	10
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		134	0.1	13
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	5	4	20
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		15	1.33	20
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	3	30
4.4	Maintenance of Campus Infrastructure		10	3	30
Criterio	n IV – Infrastructure and Learning Resources		25	2	50
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0

5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	1	10
5.3	Student Participation and Activities		10	1	10
Criterio	on V - Student Support and Progression		59	0.68	40
Crite	erion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	1	2
6.2	Strategy Development and Deployment		2	1	2
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	1	5
6.3	Faculty Empowerment Strategies		10	0.5	5
Crite	erion VI – Governance, Leadership and Management		12	0.58	7
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.3	Environmental Consciousness and Sustainability Alternate Energy initiatives such as: Power requirement of the Department met by the renewable energy sources	QnM	1	0	0
	Annual lighting power requirements met through LED	QnM			0

	r				
7.1.5	Waste Management steps including: a) Solid waste management b) Liquid waste management c) E-waste management	QIM	3	1	3
7.1.6	Rain water harvesting structures and utilization	QIM	1	0	0
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	4	4
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	1	1
7.1	Institutional Values and Social Responsibilities		26	0.31	8
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		76	0.11	8
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.93	290.00
2	Teaching, Learning & Evaluation		235.00	2.00	469.00
3	Research, Innovation & Extension		134.00	0.10	13.00
4					F0 00
4	Infrastructure & Learning resources		25.00	2.00	50.00
5	Student Support & Progression		59.00	0.68	40.00
5 6	Student Support & Progression Governance, Leadership & Management		59.00 12.00	0.68 0.58	40.00 7.00
5	Student Support & Progression		59.00	0.68	40.00







#### **Department / Cell : Computer Application**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Student Satisfaction Survey
- Feedback System
- Maintenance of Campus Infrastructure

#### Weaknesses :

- Student Progression
- Student Participation and Activities
- Strategy Development and Deployment
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Resource Mobilization for Research
- Extension Activities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Research Publications and Awards
- Consultancy
- Collaboration
- Student Support
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



#### Department / Cell : Arts

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	105.0	0.70
2	Teaching, Learning & Evaluation	120.00	202.0	1.68
3	Research, Innovation & Extension	4.00	12.8	3.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	15.00	17.50	1.17
7	Institutional values & Best Practices	56.00	153.50	2.74
	Total	345.00	490.8	1.42
	CGPA :	1.42		

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

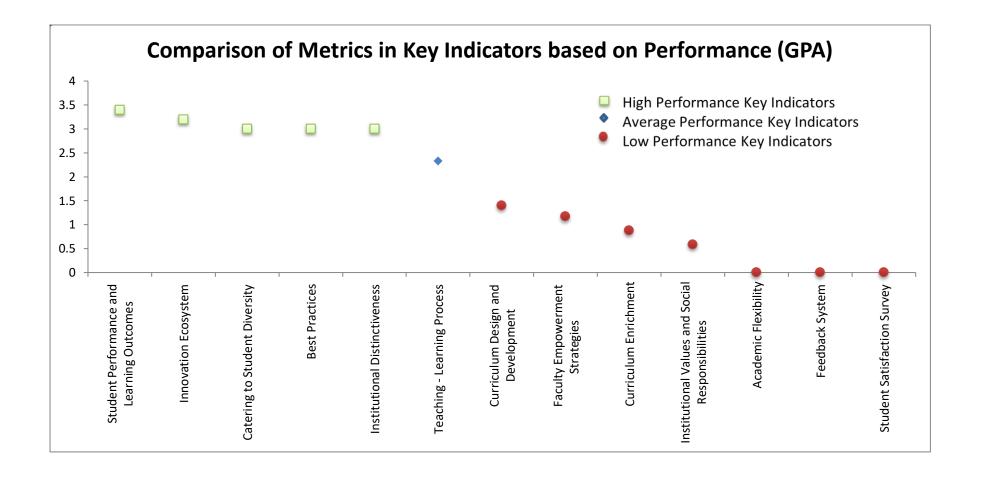
Criteria wise Radar Graph (GPA) **Curricular Aspects** 3.50 3.00 Institutional values & Teaching, Learning & 2.50 Best Practices 2/74 Evaluation 2.00 1.50 0.70 1.68 1.00 0,50 0.00 Research, Innovation & 3.20 Extension 1/17 Governance, Leadership 0,000.00 Extension & Management Student Support & Infrastructure & Progression Learning resources

Principal

# Department / Cell : Arts

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular A	spects		
1.1	Curriculum Design and Development	50	70	1.4
1.2	Academic Flexibility	40	0	0
1.3	Curriculum Enrichment	40	35	0.88
1.4	Feedback System	20	0	0
	Total	150	105.0	0.70
	Criterion II – Teaching-Learning	and Evaluatio	n	
2.2	Catering to Student Diversity	10	30	3
2.3	Teaching - Learning Process	30	70	2.33
2.6	Student Performance and Learning Outcomes	30	102	3.4
2.7	Student Satisfaction Survey	50	0	0
	Total	120	202.0	1.68
	Criterion III – Research, Innovation	ns and Extens	ion	
3.3	Innovation Ecosystem	4	12.8	3.2
	Total	4	12.8	3.20
	Criterion VI – Governance, Leadershi	p and Manage	ement	
6.3	Faculty Empowerment Strategies	15	17.5	1.17
	Total	15	17.5	1.17
	Criterion VII – Institutional Values a	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	6	3.5	0.58
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	56	153.5	2.74
	Grand Total	345	490.8	1.42





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

Arts

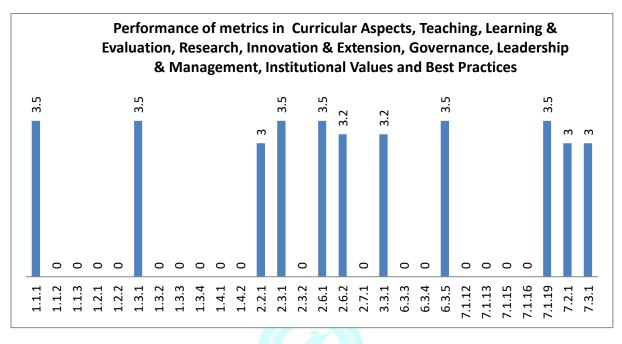
# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.5	70
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.4	70
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0
1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.88	35

1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	0	0
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	0	0
1.4	Feedback System		20	0	0
Criterio	n I – Curricular Aspects		150	0.7	105
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
2.2	Catering to Student Diversity		10	3	30
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	20	3.5	70
2.3.2	Teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (2018 - 2019)	QnM	10	0	0
2.3	Teaching - Learning Process		30	2.33	70
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all</li> <li>programmes offered by the Department.</li> </ul>	QIM	20	3.5	70
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.2	32
2.6	Student Performance and Learning Outcomes	1	30	3.4	102

2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	0	0
2.7	Student Satisfaction Survey		50	0	0
Criterio	n II – Teaching-Learning and Evaluation		120	1.68	202
	Criterion III – Research, Innovations and Extension				
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	3.2	12.8
3.3	Innovation Ecosystem		4	3.2	12.8
Criterio	n III – Research, Innovations and Extension		4	3.2	12.8
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff	Qlm	5	3.5	17.5
6.3	Faculty Empowerment Strategies		15	1.17	17.5
Criterio	on VI – Governance, Leadership and Management		15	1.17	17.5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration and support staff (Yes/No)	QnM	1	0	
7.1.13	Display of core values in the institution and on its website (Yes/No)	QnM	1	0	
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	0	0

	1	-			-
7.1.16	The institutional functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions (Yes/No)	QnM	2	0	0
7.1.19	Describe the maintenance of transparency in Financial, Academic, Administrative & Auxiliary functions (in 500 words)	QIM	1	3.5	3.5
7.1	Institutional Values and Social Responsibilities		6	0.58	3.5
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		56	2.74	153.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	0.70	105.00
				4 60	
2	Teaching, Learning & Evaluation		120.00	1.68	202.00
2 3	Teaching, Learning & Evaluation Research, Innovation & Extension		120.00 4.00	1.68     3.20	202.00 12.80
3	Research, Innovation & Extension		4.00	3.20	12.80





#### **Department / Cell : Arts**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- > Student Performance and Learning Outcomes
- Innovation Ecosystem
- > Catering to Student Diversity
- Best Practices
- > Institutional Distinctiveness

#### Weaknesses :

- ✓ Curriculum Enrichment
- ✓ Institutional Values and Social Responsibilities
- ✓ Academic Flexibility
- ✓ Feedback System
- ✓ Student Satisfaction Survey



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019







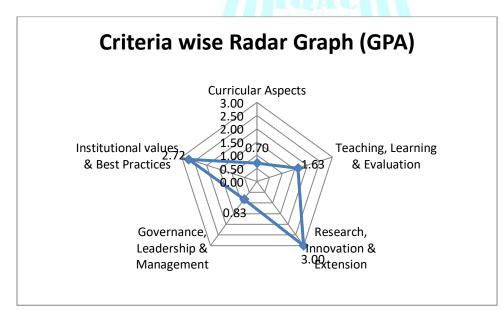
### **Department / Cell : Science**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	105.0	0.70
2	Teaching, Learning & Evaluation	120.00	195.0	1.63
3	Research, Innovation & Extension	4.00	12.0	3.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	15.00	12.50	0.83
7	Institutional values & Best Practices	56.00	152.50	2.72
	Total	345.00	477.00	1.38
	CGPA :	1.38		

#### Academic and Administrative Audit - 18.10.2019

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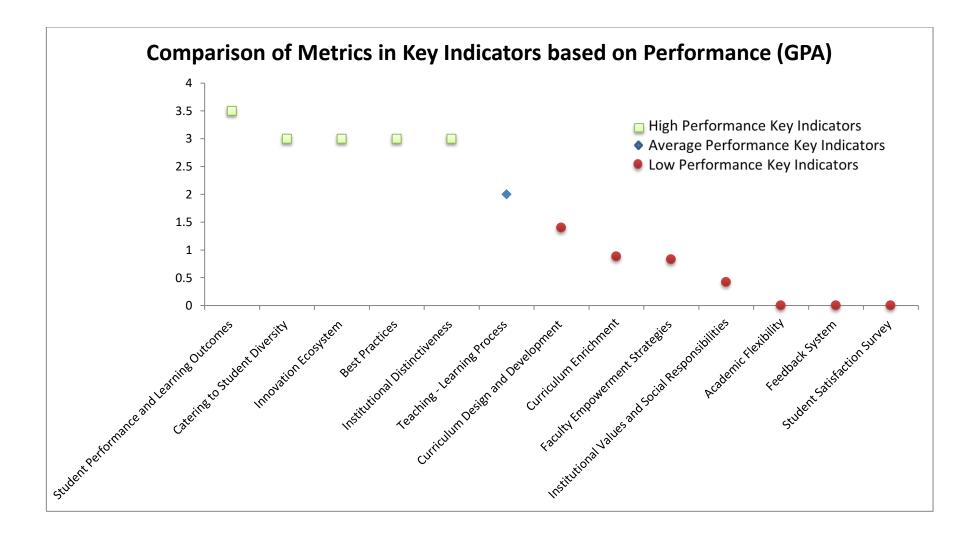
Principal



### **Department / Cell : Science**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion I – Curricular Aspects							
1.1	Curriculum Design and Development	50	70	1.4			
1.2	Academic Flexibility	40	0	0			
1.3	Curriculum Enrichment	40	35	0.88			
1.4	Feedback System	20	0	0			
	Total	150	105.0	0.70			
	Criterion II – Teaching-Learning	and Evaluatio	n				
2.2	Catering to Student Diversity	10	30	3			
2.3	Teaching - Learning Process	30	60	2			
2.6	Student Performance and Learning Outcomes	30	105	3.5			
2.7	Student Satisfaction Survey	50	0	0			
	Total	120	195.0	1.63			
	Criterion III – Research, Innovatio	ns and Extens	ion				
3.3	Innovation Ecosystem	4	12	3			
	Total	4	12.0	3.00			
	Criterion VI – Governance, Leadershi	p and Manag	ement				
6.3	Faculty Empowerment Strategies	15	12.5	0.83			
	Total	15	12.5	0.83			
	<b>Criterion VII – Institutional Values</b>	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	6	2.5	0.42			
7.2	Best Practices	30	90	3			
7.3	Institutional Distinctiveness	20	60	3			
	Total	56	152.5	2.72			
	Grand Total	345	477.0	1.38			



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Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



Science

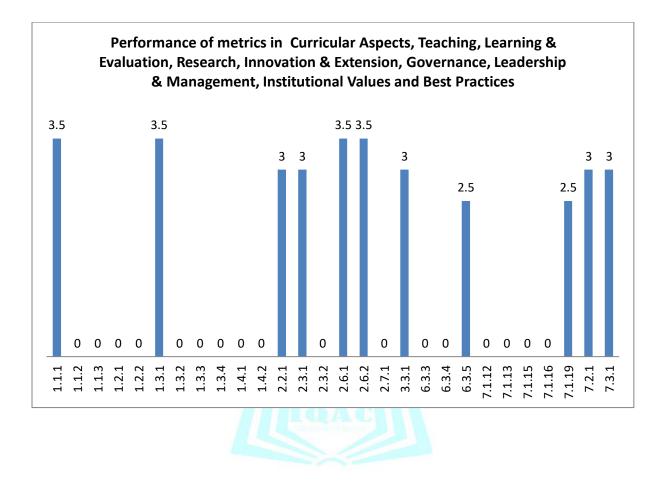
# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weighta ge	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.5	70
1.1.2	List of Programmes where syllabus revision was carried out during 2018-2019	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2018 - 2019	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.4	70
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2018 – 2019.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2018-19)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.5	35
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0

1.3.3	List of Value-added courses imparting transferable and life skills offered during 2018- 2019 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2018 - 2019)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.88	35
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	0	0
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	0	0
1.4	Feedback System		20	0	0
Criterion	I – Curricular Aspects		150	0.7	105
Criterion	I – Curricular Aspects Criterion II – Teaching-Learning and Evaluation		150	0.7	105
Criterion			150	0.7	105
	Criterion II – Teaching-Learning and Evaluation	QIM	150	0.7	105 30
2.2	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special	QIM			
<b>2.2</b> 2.2.1	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	10	3	30
<b>2.2</b> 2.2.1 <b>2.2</b>	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Catering to Student Diversity	QIM	10	3	30
2.2 2.2.1 2.2 2.3	Criterion II – Teaching-Learning and EvaluationCatering to Student DiversityThe institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersCatering to Student DiversityTeaching - Learning ProcessStudent centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing		10	3	30

2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all programmes</li> <li>offered by the Department.</li> </ul>	QIM	20	3.5	70
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6	Student Performance and Learning Outcomes		30	3.5	105
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	0	0
2.7	Student Satisfaction Survey		50	0	0
Criterion	II – Teaching-Learning and Evaluation		120	1.63	195
	Criterion III – Research, Innovations and Extension				
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	3	12
3.3	Innovation Ecosystem		4	3	12
Criterion	III – Research, Innovations and Extension		4	3	12
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff	Qlm	5	2.5	12.5
6.3	Faculty Empowerment Strategies		15	0.83	12.5
Criterio	n VI – Governance, Leadership and Management		15	0.83	12.5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration and support staff (Yes/No)	QnM	1	0	

7.1.13	Display of core values in the institution and on its website (Yes/No)	QnM	1	0	
7.1.15	The Department offers a course on Human Values and professional ethics (Yes/No)	QnM	1	0	0
7.1.16	The institutional functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions (Yes/No)	QnM	2	0	0
7.1.19	Describe the maintenance of transparency in Financial, Academic, Administrative & Auxiliary functions (in 500 words)	QIM	1	2.5	2.5
7.1	Institutional Values and Social Responsibilities		6	0.42	2.5
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterion	VII – Institutional Values and Best Practices		56	2.72	152.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	0.70	105.00
2	Teaching, Learning & Evaluation		120.00	1.63	195.00
3	Research, Innovation & Extension		4.00	3.00	12.00
6	Governance, Leadership & Management		15.00	0.83	12.50
7	Institutional values & Best Practices		56.00	2.72	152.50
	Overall:-		345.00	1.38	477.00



#### **Department / Cell : Science**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- > Student Performance and Learning Outcomes
- > Catering to Student Diversity
- Innovation Ecosystem
- Best Practices
- > Institutional Distinctiveness

- ✓ Curriculum Enrichment
- ✓ Faculty Empowerment Strategies
- ✓ Institutional Values and Social Responsibilities
- ✓ Academic Flexibility
- ✓ Feedback System
- ✓ Student Satisfaction Survey









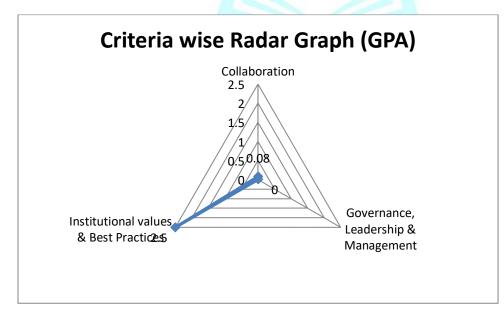
#### **Department / Cell : Research**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	97.00	8.0	0.08
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	16.00	0.00	0.00
7	Institutional values & Best Practices	60.00	150.00	2.50
	Total	173.00	158.00	0.91
	CGPA :	0.91		

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

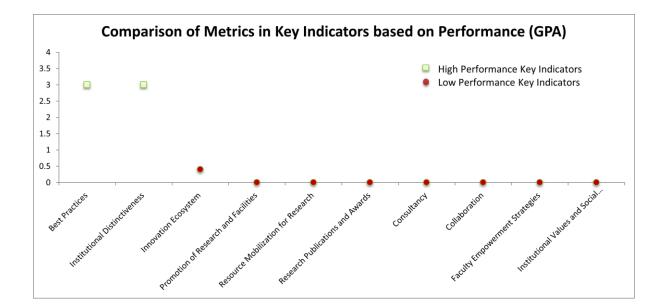
Principal



#### Department / Cell : Research

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovation	ns and Extens	ion	
3.1	Promotion of Research and Facilities	20	0	0
3.2	Resource Mobilization for Research	10	0	0
3.3	Innovation Ecosystem	20	8	0.4
3.4	Research Publications and Awards	20	0	0
3.5	Consultancy	7	0	0
3.7	Collaboration	20	0	0
	Total	97	8.0	0.08
	Criterion VI – Governance, Leadershi	p and Manag	ement	
6.3	Faculty Empowerment Strategies	16	0	0
	Total	16	0.0	0.00
	Criterion VII – Institutional Values a	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	10	0	0
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	60	150.0	2.50
	Grand Total	193	158.0	0.82







Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet Research



#### **Qualitative & Quantitative Metrics**

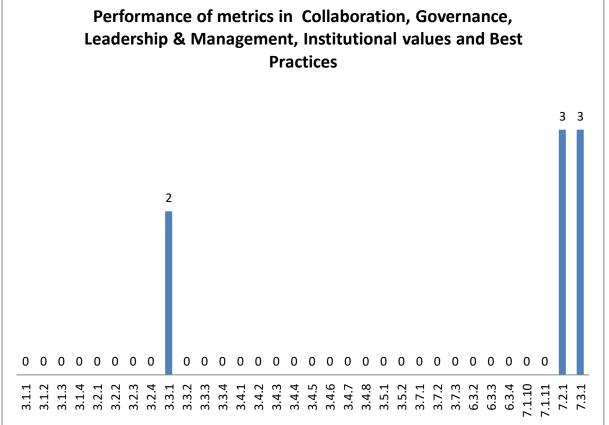
Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QnM	1	0	0
3.1.2	The institution provides seed money to its teachers for research	QnM	6	0	0
3.1.3	Number of teachers awarded international fellowship for advanced studies/ research during 2018-2019	QnM	6	0	0
3.1.4	Institution has the following facilities: 1. Central Instrumentation Centre 2. Animal House/Green House / Museum 3. Central Fabrication facility 4. Media laboratory/Business Lab/Studios 5. Research/Statistical Databases <b>Options: A.</b> Any four facilities exist <b>B.</b> Three of the facilities exist <b>C.</b> Two of the facilities exist <b>D.</b> One of the facilities exist <b>E.</b> None of the facilities exist	QnM	7	0	0
3.1	Promotion of Research and Facilities		20	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2018- 2019	QnM	3	0	0
3.2.2	Number of research centers recognized by Institution and National/International Bodies	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	2	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2018-2019	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8

		1			n
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	0	0
3.3	Innovation Ecosystem		20	0.4	8
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	1	0	0
3.4.2	The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	1	0	0
3.4.3	Number of Patents published/awarded during 2018-2019	QnM	4	0	0
3.4.4	Number of Ph.D.s awarded per teacher during 2018-2019	QnM	4	0	0
3.4.5	Number of research papers per teacher in the Journals notified on UGC website during 2018-2019	QnM	2	0	0
3.4.6	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2018-2019	QnM	5	0	0
3.4.7	Bibliometrics of the publications during 2018-2019 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	2	0	0
3.4.8	Bibliometrics of the publications during 2018-19 based on Scopus/ Web of Science – h-index of the Department	QnM	1	0	0
3.4	Research Publications and Awards		20	0	0
3.5	Consultancy				
3.5.1	Institution has a policy on consultancy including revenue sharing between the institution and the individual	QnM	1	0	0
3.5.2	Revenue generated from consultancy during 2018-2019	QnM	6	0	0
	Consultancy		7	0	0

3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange	QnM	5	0	0
3.7.2	Number of linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during 2018-2019	QnM	10	0	0
3.7.3	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2018-2019	QnM	5	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		97	0.08	8
Criterio	n VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2018-2019	QnM	6	0	0
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		16	0	0
Crite	erion VI – Governance, Leadership and Management		16	0	0
Criterio	n VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.10	Number of specific initiatives to address locational advantages and disadvantages during 2018-2019	QnM	5	0	0
7.1.11	Number of initiatives taken to engage with and contribute to local community during 2018-2019	QnM	5	0	0
7.1	Institutional Values and Social Responsibilities		10	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	Criterion VII – Institutional Values and Best Practices		60	2.5	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Collaboration		97	0.08	8
6	Governance, Leadership & Management		16	0	0
7	Institutional values & Best Practices		60	2.5	150
	Overall:-		173	0.91	158





#### Department / Cell : Research

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

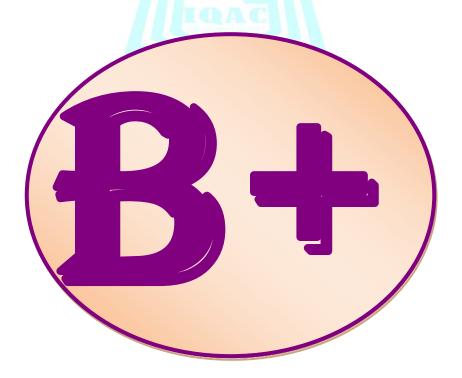
- Best Practices
- Institutional Distinctiveness

- ✓ Innovation Ecosystem
- ✓ Promotion of Research and Facilities
- ✓ Resource Mobilization for Research
- ✓ Research Publications and Awards
- ✓ Consultancy
- ✓ Collaboration
- ✓ Faculty Empowerment Strategies
- ✓ Institutional Values and Social Responsibilities





# **STUDENT WELFARE**



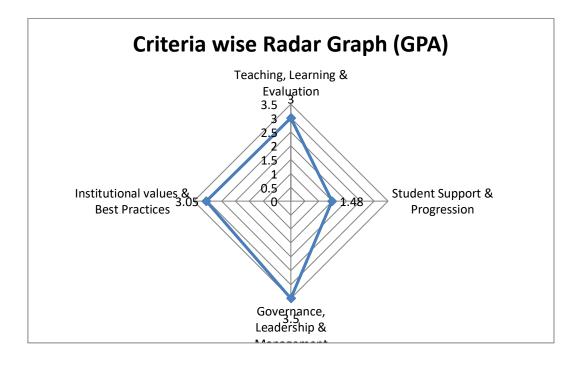
#### **Department / Cell : Student Welfare**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	10.00	30.0	3.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	40	59.0	1.48
6	Governance, Leadership & Management	2.00	7.00	3.50
7	Institutional values & Best Practices	68.00	207.50	3.05
	Total	120.00	303.50	2.53
	CGPA :	2.53		

#### Academic and Administrative Audit - 18.10.2019



Principal



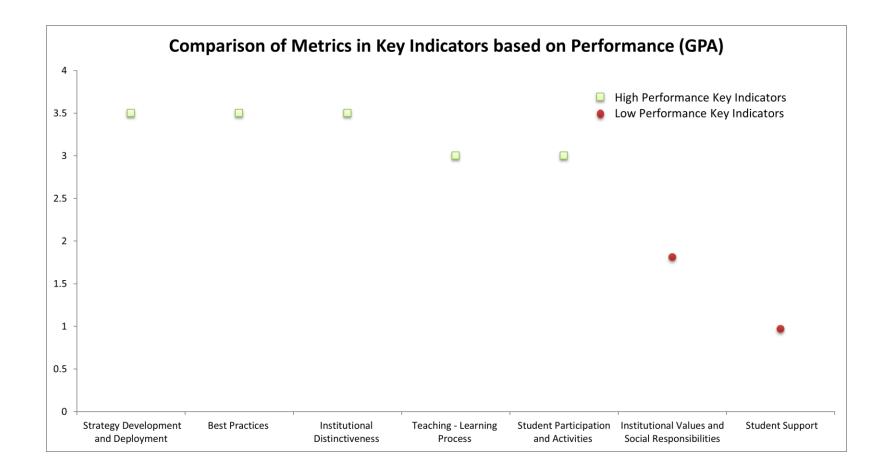
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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#### **Department / Cell : Student Welfare**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
	Criterion II – Teaching-Learning	and Evaluatio	on					
2.3	Teaching - Learning Process	10	30	3				
	Total	10	30.0	3.00				
	Criterion V - Student Support and Progression							
5.1	Student Support	30	29	0.97				
5.3	Student Participation and Activities	10	30	3				
	Total	40	59.0	1.48				
	Criterion VI – Governance, Leadershi	ip and Manag	ement					
6.2	Strategy Development and Deployment	2	7	3.5				
	Total	2	7.0	3.50				
	Criterion VII – Institutional Values	and Best Prac	tices					
7.1	Institutional Values and Social Responsibilities	18	32.5	1.81				
7.2	Best Practices	30	105	3.5				
7.2								
7.2	Institutional Distinctiveness	20	70	3.5				
		20 <b>68</b>	70 <b>207.5</b>	3.5 <b>3.05</b>				





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



### Student Welfare

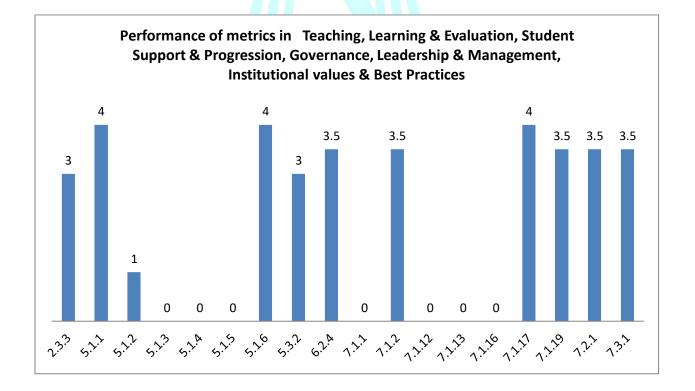
#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
Cr	iterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process				
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30
2.3	Teaching - Learning Process		10	3	30
Criterio	n II – Teaching-Learning and Evaluation		10	3	30
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Average percentage of students benefited by scholarships and freeships provided by the Government during 2018-19	QnM	5	4	20
5.1.2	Average percentage of students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during 2018-19	QnM	5	1	5
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1.6	The institution has a t r a n s p a r e n t mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	1	4	4
5.1	Student Support		30	0.97	29

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	on V - Student Support and Progression		40	1.48	59
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3.5	7
6.2	Strategy Development and Deployment		2	3.5	7
Criterio	on VI – Governance, Leadership and Management		2	3.5	7
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.2	Institution shows gender sensitivity in providing facilities such as: a) Safety and Security b) Counselling c) Common Room	QIM	5	3.5	17.5
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration and support staff (Yes/No)	QnM	1	0	0
7.1.13	Display of core values in the institution and on its website (Yes/No)	QnM	1	0	0
7.1.16	The institutional functioning is as per professional code of prescribed / suggested by statutory bodies / regulatory authorities for different professions (Yes/No)	QnM	2	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018- 2019	QnM	2	4	8
7.1.19	Describe the maintenance of transparency in Financial, Academic, Administrative & Auxiliary functions	QIM	2	3.5	7
7.1	Institutional Values and Social Responsibilities		18	1.81	32.5

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3.5	105
7.2	Best Practices		30	3.5	105
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3.5	70
7.3	Institutional Distinctiveness		20	3.5	70
Criterio	on VII – Institutional Values and Best Practices		68	3.05	207.5
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation		10	3	30
5	Student Support & Progression		40	1.48	59
6	Governance, Leadership & Management		2	3.5	7
7	Institutional values & Best Practices		68	3.05	207.5
	Overall:-		120	2.53	303.5



#### **Department / Cell : Student Welfare**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Strategy Development and Deployment
- > Best Practices
- Institutional Distinctiveness
- Teaching Learning Process
- > Student Participation and Activities

- ✓ Institutional Values and Social Responsibilities
- ✓ Student Support









#### Department / Cell : Bursar

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	7.00	0.0	0.00
4	Infrastructure & Learning resources	20.00	20.0	1.00
5	Student Support & Progression	10.00	40.0	4.00
6	Governance, Leadership & Management	35.00	73.5	2.10
7	Institutional values & Best Practices	65.00	199.5	3.07
	Total	137.00	333.00	2.43
	CGPA :	2.43		

#### Academic and Administrative Audit - 18.10.2019

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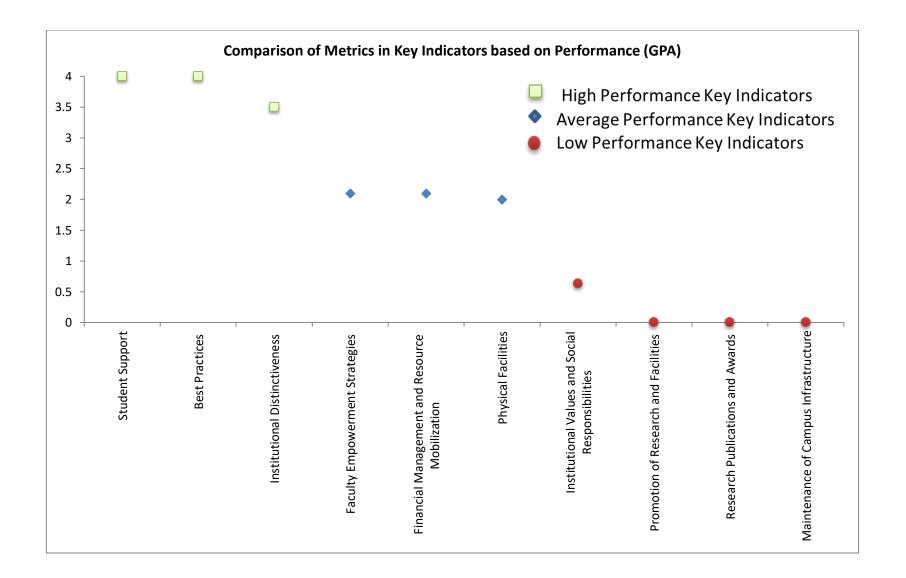
Principal

Criteria wise Radar Graph (GPA) Research, Innovation & Extension 4.00 3.00 2.00 Institutional values & Best Practices 3.07 Governance, 2,10
Governance, 2, <del>10</del> Leadership & Student Support &
Management 4.00 <sup>Progression</sup>

#### Department / Cell : Bursar

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ns and Extens	ion	
3.1	Promotion of Research and Facilities	6	0	0
3.4	Research Publications and Awards	1	0	0
	Total	7	0.0	0.00
	Criterion IV – Infrastructure and Le	arning Resou	rces	
4.1	Physical Facilities	10	20	2
4.4	Maintenance of Campus Infrastructure	10	0	0
	Total	20	20.0	1.00
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	10	40	4
	Total	10	40.0	4.00
	Criterion VI – Governance, Leadershi	p and Manag	ement	
6.3	Faculty Empowerment Strategies	15	31.5	2.1
6.4	Financial Management and Resource Mobilization	20	42	2.1
	Total	35	73.5	2.10
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	15	9.5	0.63
7.2	Best Practices	30	120	4
7.3	Institutional Distinctiveness	20	70	3.5
	Total	65	199.5	3.07
	Grand Total	137	333.0	2.43



Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet



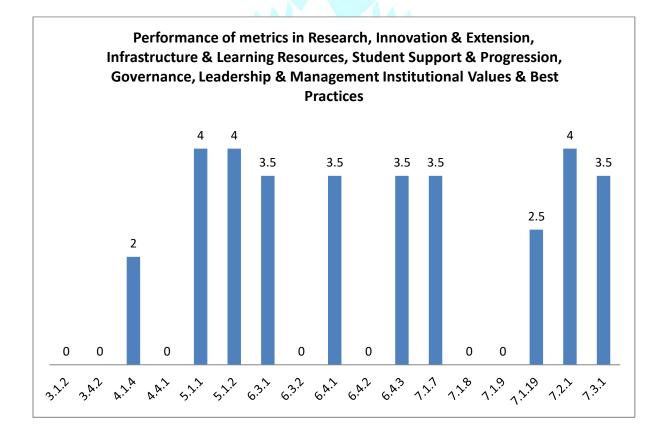
#### **Qualitative & Quantitative Metrics**

Bursar

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.2	The institution provides seed money to its teachers for research	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.4	Research Publications and Awards				
3.4.2	The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	1	0	0
3.4	Research Publications and Awards		1	0	0
Criterio	n III – Research, Innovations and Extension		7	0	0
Crit	erion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.4	Average percentage of budget allocation, excluding salary for infrastructure augmentation during	QnM	10	2	20
4.1	Physical Facilities		10	2	20
4.4	Maintenance of Campus Infrastructure				
4.4.1	Average expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, as a percentage during	QnM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterio	n IV – Infrastructure and Learning Resources		20	1	20
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2018 -19	QnM	5	4	20

		1		1	
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government schemes during 2018-2019	QnM	5	4	20
5.1	Student Support		10	4	40
Criterio	on V - Student Support and Progression		10	4	40
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.1	Welfare measures for staff	QIM	9	3.5	31.5
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2018-2019	QnM	6	0	0
6.3	Faculty Empowerment Strategies		15	2.1	31.5
6.4	Financial Management and Resource Mobilization				
6.4.1	Institution conducts internal and external financial audits regularly	QIM	4	3.5	14
6.4.2	Funds / Grants received from non-government bodies, individuals, philanthropers during 2018-19	QnM	8	0	0
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	QIM	8	3.5	28
6.4	Financial Management and Resource Mobilization		20	2.1	42
Criter	rion VI – Governance, Leadership and Management		35	2.1	73.5
Crit	erion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.7	Green Practices : 1. Students, staff using a) Bicycles b) Public Transport c) Pedestrian Friendly Roads 2. Plastic free campus 3. Paperless office 4. Green landscaping with trees and plants	QIM	2	3.5	7
7.1.8	Expenditure on green initiatives and waste management excluding salary component during 2018-2019	QnM	2	0	0
	Differently abled (Divyangjan) friendliness. Resources available in the institution 1. Physical facilities 2. Provision for lift 3. Ramp / Rails 4. Braille Software/facilities 5. Rest Rooms designated	QnM	10	0	0
7.1.9	6. Scribes for examination 7. Special skill development for differently abled students 8. Any other similar facility (Specify)				
7.1.9 7.1.19	6. Scribes for examination 7. Special skill development for differently abled students 8. Any	QIM	1	2.5	2.5

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3.5	70
7.3	Institutional Distinctiveness		20	3.5	70
Criterio	on VII – Institutional Values and Best Practices		65	3.07	199.5
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		7.00	0.00	0.00
4	Infrastructure & Learning resources		20.00	1.00	20.00
5	Student Support & Progression		10.00	4.00	40.00
6	Governance, Leadership & Management		35.00	2.10	73.50
7	Institutional values & Best Practices		65.00	3.07	199.50
	Overall:-		137.00	2.43	333.00



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#### Department / Cell : Bursar

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Student Support
- Best Practices
- Institutional Distinctiveness

- ✓ Institutional Values and Social Responsibilities
- ✓ Promotion of Research and Facilities
- ✓ Research Publications and Awards
- ✓ Maintenance of Campus Infrastructure





# NCC - ARMY

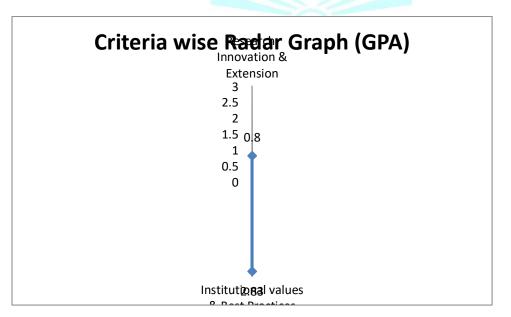


#### Department / Cell : NCC - Army

Academic and Administrative Audit - 18.10.2019	
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No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	40.0	0.80
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	lifat -	-	-
7	Institutional values & Best Practices	54.00	153.00	2.83
	Total	104.00	193.00	1.86
	CGPA :	1.86		

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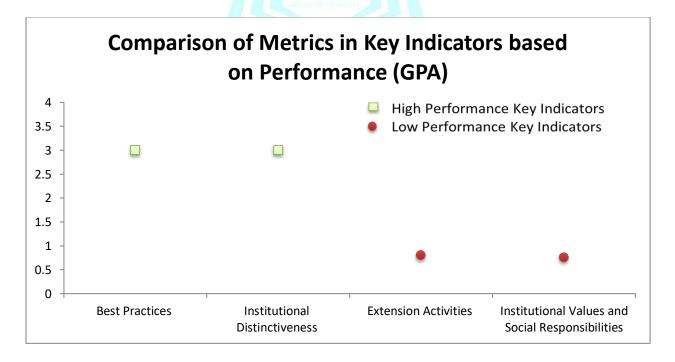


Principal

#### Department / Cell : NCC - Army

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	40	0.8		
	Total	50	40.0	0.80		
	Criterion VII – Institutional V	alues and Be	st Practices			
7.1	Institutional Values and Social Responsibilities	4	3	0.75		
7.2	Best Practices	30	90	3		
7.3	Institutional Distinctiveness	20	60	3		
	Total	54	153.0	2.83		
	Grand Total	104	193.0	1.86		





#### Scott Christian College (Autonomous), Nagercoil

AAA 2018 - 2019 - Assessment Sheet

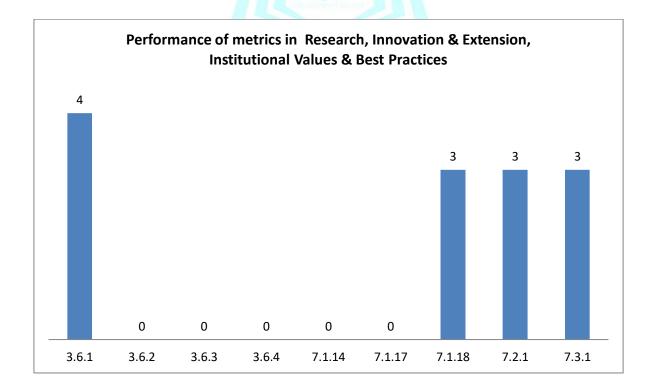


#### NCC-Army

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
Criter	ion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	0.8	40
	Criterion III – Research, Innovations and Extens	ion	50	0.8	40
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		4	0.75	3
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		54	2.83	153
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50	0.8	40
7	Institutional values & Best Practices	*	54	2.83	153
	Overall:-		104	1.86	193



#### Department / Cell : NCC - Army

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Best Practices
- Institutional Distinctiveness

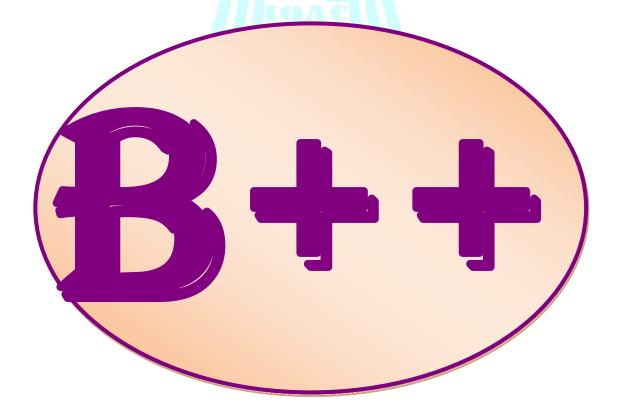
- ✓ Extension Activities
- ✓ Institutional Values and Social Responsibilities







# NCC - NAVY

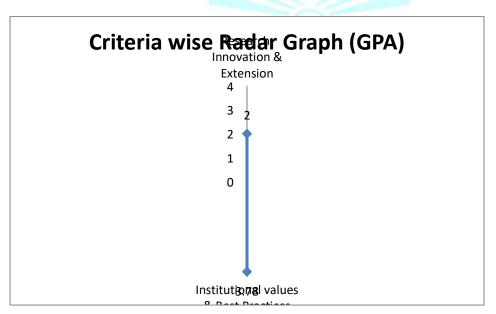


#### Department / Cell : NCC - Navy

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	100.0	4.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	204.00	3.78
	Total	104.00	304.00	2.92
	CGPA :	2.92		

#### Academic and Administrative Audit - 18.10.2019

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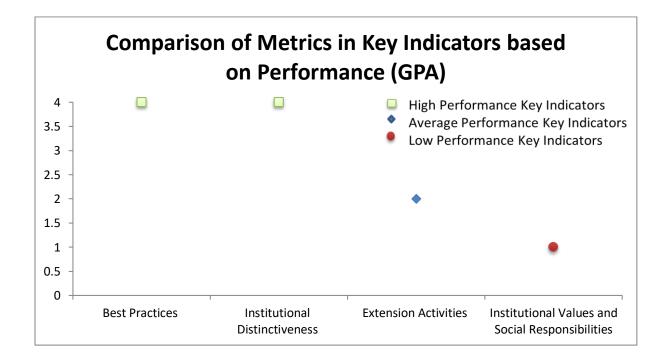


Principal

## **Department / Cell : NCC - Navy**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	100	2			
	Total	50	100.0	2.00			
	Criterion VII – Institutional Values and Best Practices						
7.1	Institutional Values and Social Responsibilities	4	4	1			
7.2	Best Practices	30	120	4			
7.3	Institutional Distinctiveness	20	80	4			
	Total	54	204.0	3.78			
	Grand Total	104	304.0	2.92			





Scott Christian College (Autonomous), Nagercoil - 3



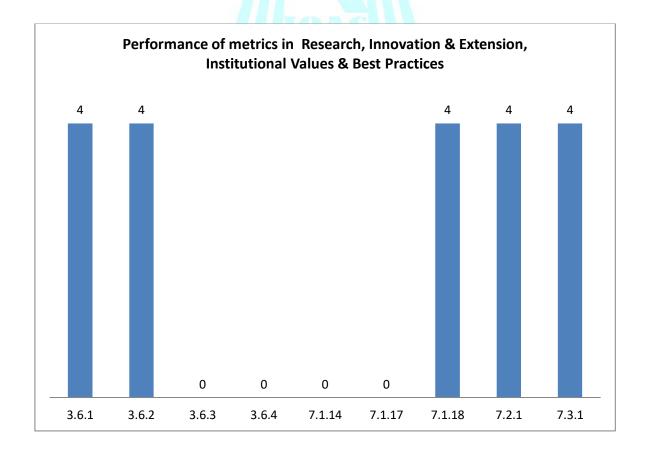
AAA 2018 - 2019 - Assessment Sheet

# NCC-Navy

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Crit	erion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	4	60
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	0
3.6	Extension Activities		50	2	100
	Criterion III – Research, Innovations and Extension		50	2	100
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	4	4
7.1	Institutional Values and Social Responsibilities		4	1	4
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness		20	4	80
Criterio	n VII – Institutional Values and Best Practices		54	3.78	204
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50	2	100
7	Institutional values & Best Practices		54	3.78	204
	Overall:-		104	2.92	304



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

## Department / Cell : NCC - Navy

## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

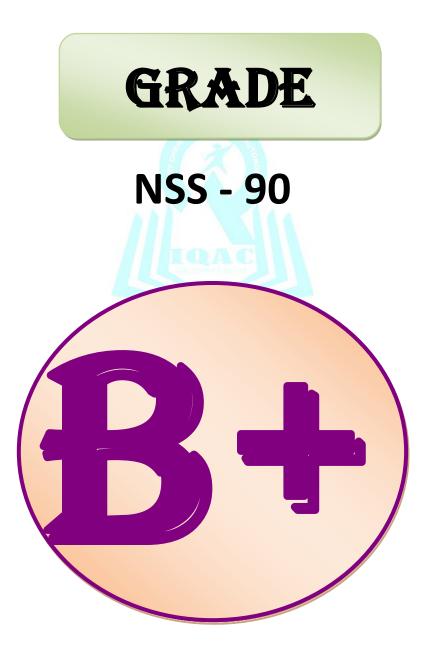
### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



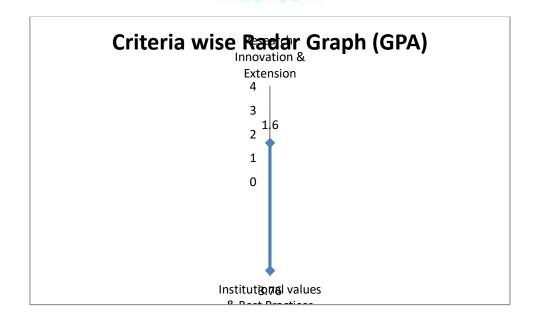
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	3.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		

### Academic and Administrative Audit - 18.10.2019

Dean IQAC

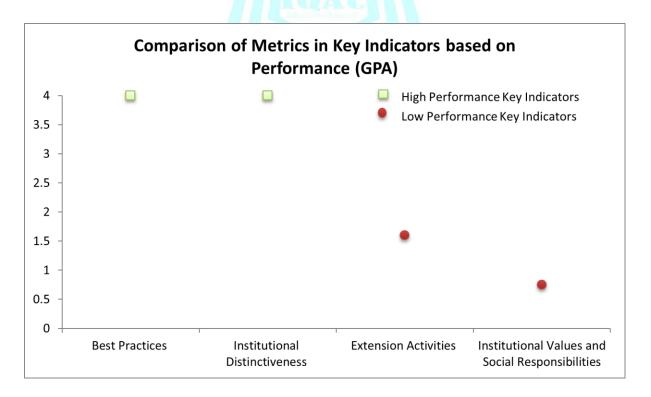


Principal



#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	80	1.6		
	Total	50	80.0	1.60		
	Criterion VII – Institutional Values and Best Practices					
7.1	Institutional Values and Social Responsibilities	4	3	0.75		
7.2	Best Practices	30	120	4		
7.3	Institutional Distinctiveness	20	80	4		
	Total	54	203.0	3.76		
	Grand Total	104	283.0	2.72		





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet

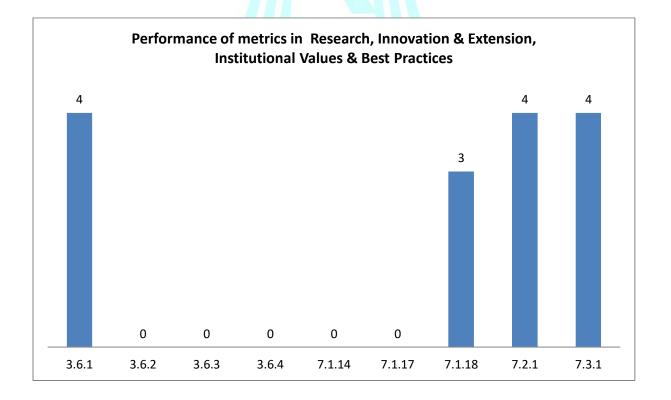


# **NSS-90**

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Cri	terion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		4	0.75	3
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness		20	4	80
Criterio	n VII – Institutional Values and Best Practices		54	3.76	203
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50	1.6	80
7	Institutional values & Best Practices		54	3.76	203
	Overall:-		104	2.72	283



## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



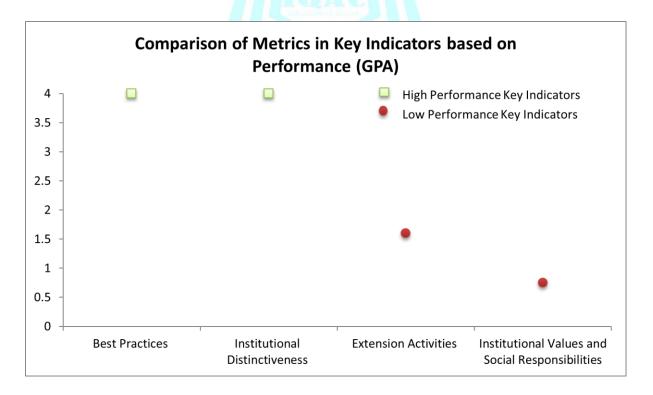
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		

## Academic and Administrative Audit - 18.10.2019

Dean IQAC Principal Criteria wise Radar Graph (GPA) Extension 4 3 1|6 2 1 0 Institution alues O Doot Drootico

#### Academic and Administrative Audit - 18.10.2019

Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension						
Extension Activities	50	80	1.6			
Total	50	80.0	1.60			
Criterion VII – Institutional Values	and Best Prac	tices				
Institutional Values and Social Responsibilities	4	3	0.75			
Best Practices	30	120	4			
Institutional Distinctiveness	20	80	4			
Total	54	203.0	3.76			
Grand Total	104	283.0	2.72			
	Criterion III – Research, Innovation Extension Activities Total Criterion VII – Institutional Values Institutional Values and Social Responsibilities Best Practices Institutional Distinctiveness Institutional Distinctiveness	Criteria and Key IndicatorsIndicator Weightage (Wi)Criterion III – Research, Innovational ExtensionSOExtension ActivitiesSOTotalSOCriterion VII – Institutional Values and Social Responsibilities4Institutional Values and Social Responsibilities30Institutional Distinctiveness20Total54	Criteria and Key IndicatorsKey Indicator Wise Wise (Wise (Wise) (Wise) (KIWGP);Criterion III – Research, Innovational Extension Activities5080Extension Activities5080.0Total5080.0Criterion VII – Institutional Values and Social Responsibilities43Best Practices30120Institutional Distinctiveness2080Total54203.0			





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

# NSS-91

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Cri	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		4	0.75	3
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness		20	4	80
Criterio	n VII – Institutional Values and Best Practices		54	3.76	203
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50	1.6	80
7	Institutional values & Best Practices		54	3.76	203
	Overall:-		104	2.72	283
Performance of metrics in Research, Innovation & Extension, Institutional Values & Best Practices 4 4 4					
4			4	2	1



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## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

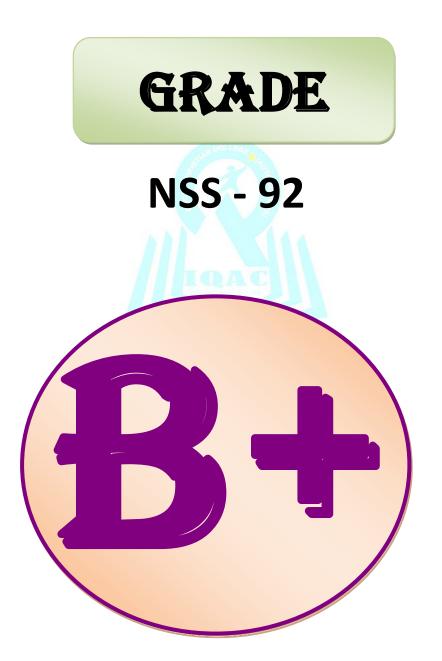
### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



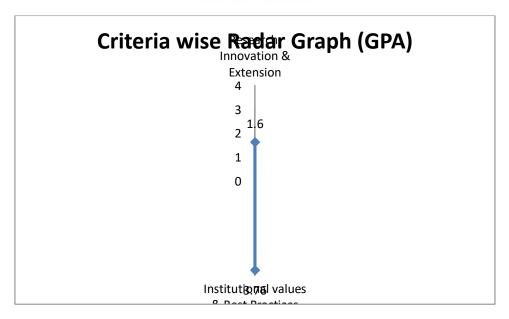
Academic and Administrative Audit - 18.10	.2019
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No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		



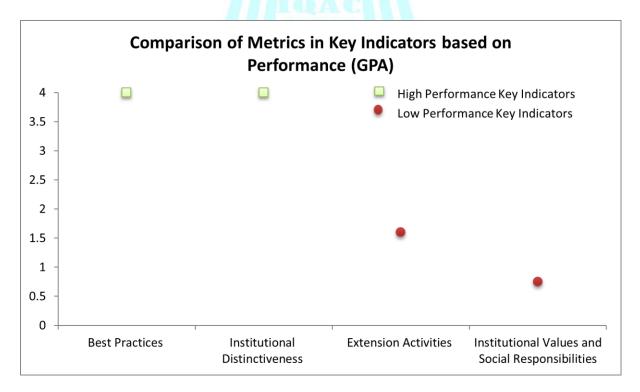
Dean IQAC

Principal



#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	80	1.6		
	Total	50	80.0	1.60		
	Criterion VII – Institutional Values a	and Best Prac	tices			
7.1	Institutional Values and Social Responsibilities	4	3	0.75		
7.2	Best Practices	30	120	4		
7.3	Institutional Distinctiveness	20	80	4		
	Total	54	203.0	3.76		
	Grand Total	104	283.0	2.72		





Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

# NSS-92

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Cri	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018- 2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019 Institution organizes national festivals and birth / death anniversaries of the great Indian	QnM QIM	2	0	0	
	personalities.					
7.1	Institutional Values and Social Responsibilities		4	0.75	3	
7.2	Best Practices					
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120	
7.2	Best Practices		30	4	120	
7.3	Institutional Distinctiveness					
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80	
7.3	Institutional Distinctiveness		20	4	80	
Criterio	n VII – Institutional Values and Best Practices		54	3.76	203	
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)	
3	Research, Innovation & Extension		50	1.6	80	
7	Institutional values & Best Practices		54	3.76	203	
	Overall:-		104	2.72	283	
4	Performance of metrics in Research, Innovation & Extension, Institutional Values & Best Practices 4 4 4					
		3				

0

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SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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3.6.1

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7.3.1

## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



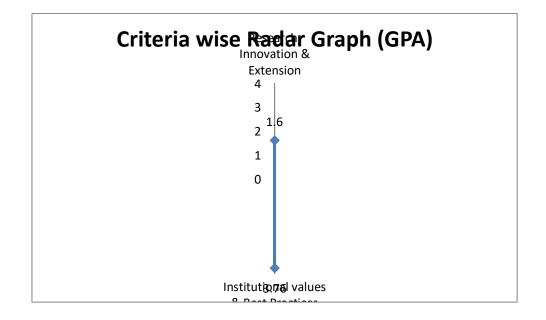
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		

## Academic and Administrative Audit - 18.10.2019



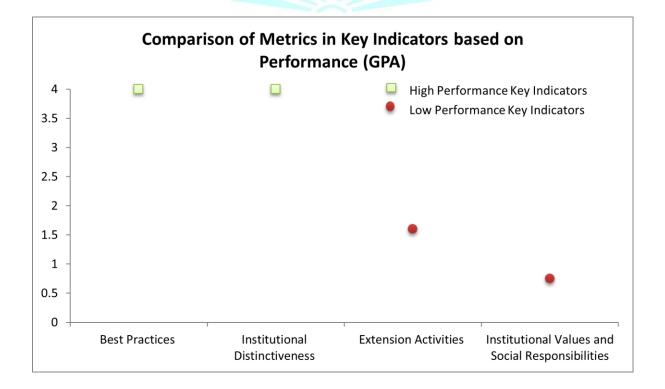
Dean IQAC

Principal



#### Academic and Administrative Audit - 18.10.2019

Νο	Criteria and Key Indicators	Key Indicator Weightag e (W <sub>i</sub> )	Key Indicator Wise Weighte d Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi )			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	50	80	1.6			
	Total	50	80.0	1.60			
	Criterion VII – Institutional Values a	nd Best Pract	ices				
7.1	Institutional Values and Social Responsibilities	4	3	0.75			
7.2	Best Practices	30	120	4			
7.3	Institutional Distinctiveness	20	80	4			
	Total	54	203.0	3.76			
	Grand Total	104	283.0	2.72			



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC



Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

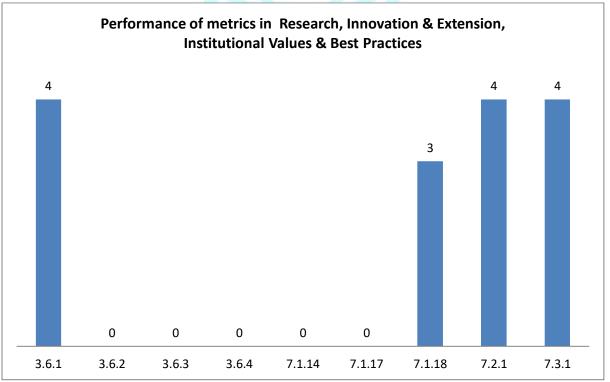
# **NSS-93**

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
С	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension	1	50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

	Overall:-		104	2.72	283
7	Institutional values & Best Practices		54	3.76	203
3	Research, Innovation & Extension		50	1.6	80
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
Cinterio	ni vii – institutional values and best Fractices		54	5.70	205
7.3 Critoric	Institutional Distinctiveness on VII – Institutional Values and Best Practices		20 54	4 3.76	80 203
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness				
7.2	Best Practices		30	4	120
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		4	0.75	3
7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3





## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

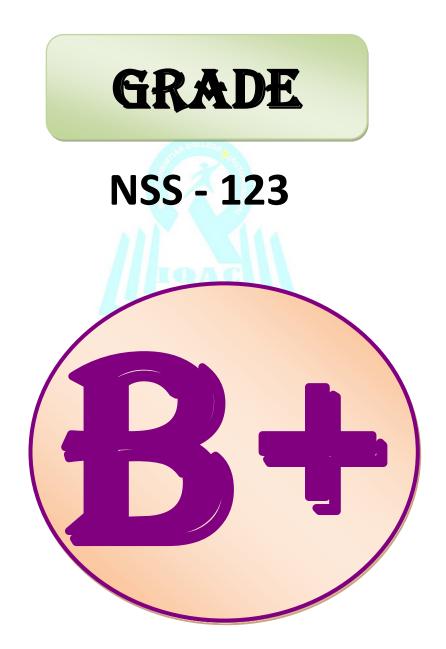
#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019

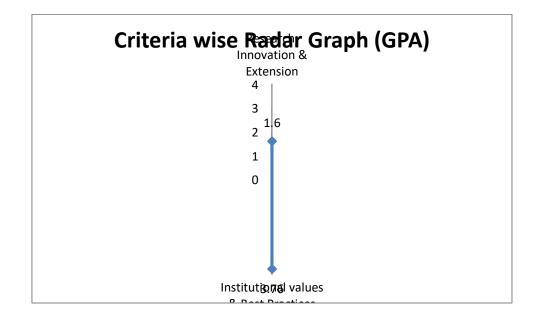


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		

## Academic and Administrative Audit - 18.10.2019



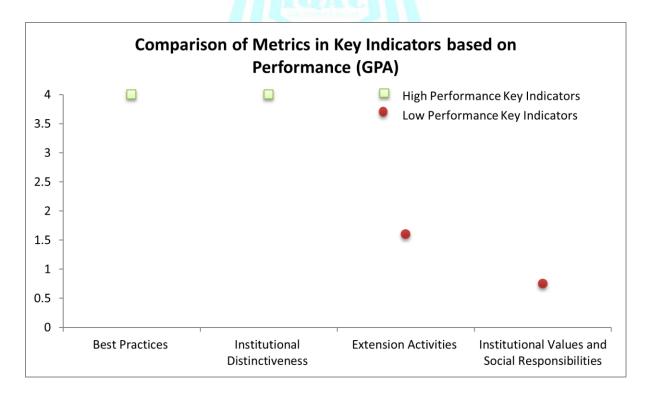
Principal



Dean IQAC

#### Academic and Administrative Audit - 18.10.2019

Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension						
Extension Activities	50	80	1.6			
Total	50	80.0	1.60			
Criterion VII – Institutional Values	and Best Prac	tices				
Institutional Values and Social Responsibilities	4	3	0.75			
Best Practices	30	120	4			
Institutional Distinctiveness	20	80	4			
Total	54	203.0	3.76			
Grand Total	104	283.0	2.72			
	Criterion III – Research, Innovatio Extension Activities Total Criterion VII – Institutional Values Institutional Values and Social Responsibilities Best Practices Institutional Distinctiveness Institutional Distinctiveness	Criteria and Key IndicatorsIndicator Weightage (Wi)Criterion III – Research, Innovational ExtensionSOExtension Activities50Total50Criterion VII – Institutional Values and Social Responsibilities4Institutional Values and Social Responsibilities30Institutional Distinctiveness20Total54	Criteria and Key IndicatorsKey Indicator Wise Weightage (Wi)Indicator Wise Weightage Grade Points (KIWGP);Criterion III – Research, Innovational Extension Activities5080Extension Activities5080.0Criterion VII – Institutional Values Responsibilities5080.0Institutional Values and Social Responsibilities43Best Practices30120Institutional Distinctiveness2080Total54203.0			





Scott Christian College (Autonomous), Nagercoil - 3



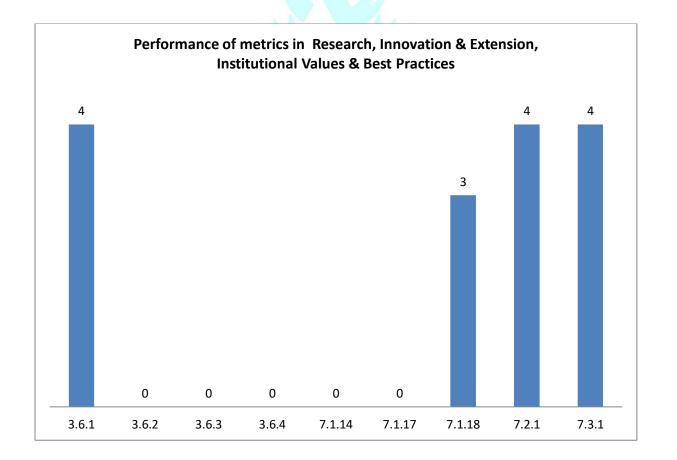
AAA 2018 - 2019 - Assessment Sheet

# NSS-123

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
C	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

7.1.18	Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
7.1	Institutional Values and Social Responsibilities		4	0.75	3
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness		20	4	80
Criterio	n VII – Institutional Values and Best Practices		54	3.76	203
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50	1.6	80
7	Institutional values & Best Practices		54	3.76	203
	Overall:-		104	2.72	283



## Academic and Administrative Audit - 18.10.2019

## **Strengths and Weaknesses**

## Strengths :

- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019

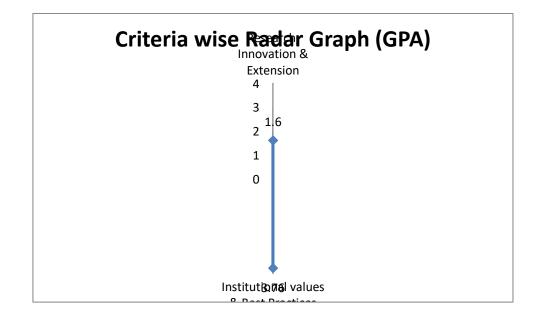


Academic and Administrative Audit - 18.10.201	.9
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No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		



Principal

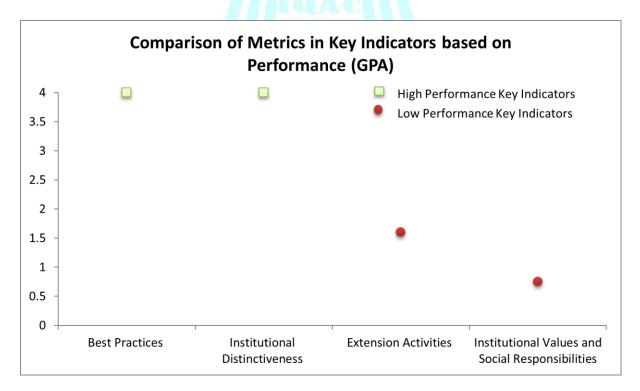


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# Department / Cell : NSS - 124

### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovation	ns and Extens	ion	
3.6	Extension Activities	50	80	1.6
	Total	50	80.0	1.60
	Criterion VII – Institutional Values a	and Best Pract	tices	
7.1	Institutional Values and Social Responsibilities	4	3	0.75
7.2	Best Practices	30	120	4
7.3	Institutional Distinctiveness	20	80	4
	Total	54	203.0	3.76
	Grand Total	104	283.0	2.72





Scott Christian College (Autonomous), Nagercoil - 3



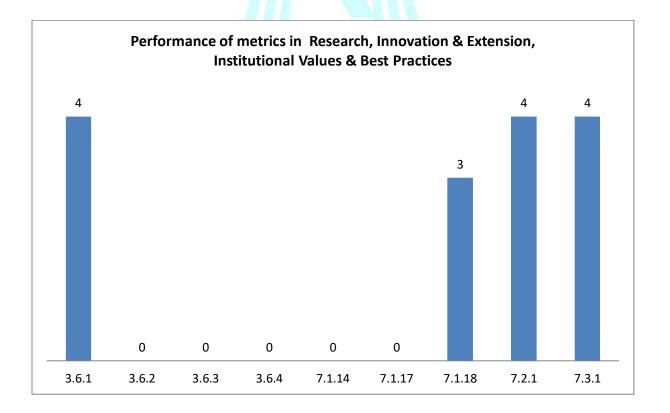
AAA 2018 - 2019 - Assessment Sheet

# NSS-124

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Cr	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, comm unity and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best				
	Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

death anniversaries of the great Indian personalities.AAAA7.1Institutional Values and Social Responsibilities40.7537.2Best PracticesImage: Comparison of the performance of the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM304127.3Institutional DistinctivenessImage: Criteriawise AssessmentQIM204807.3Research, Innovation & ExtensionScore501.680						
7.1.18death anniversaries of the great Indian personalities.UIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2Best Practices304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204807.3.1Institutional Distinctiveness204807.3.1Institutional Distinctiveness204807.3.1Criteriawise AssessmentWeight age (W)ScoreWright Grapo Poi (WO)	7	Institutional values & Best Practices		54	3.76	203
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Best Practices304127.2Best Practices304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204807.3Institutional Distinctiveness204807.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204807.3Institutional Distinctiveness204807.4Criteriawise AssessmentWeight age (W)ScoreWi Gra Poi	3	Research, Innovation & Extension		50	1.6	80
7.1.18death anniversaries of the great Indian personalities.QIMI337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Best Practices304127.2Best Practices304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204807.3Institutional Distinctiveness20480		Criteriawise Assessment		age	Score	Wtd Grade Point (WGP)
7.1.18death anniversaries of the great Indian personalities.QIMI337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Best Practices304127.2Best Practices304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204807.3Institutional Distinctiveness20480						
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Best Practices304127.2Best Practices304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM20480	Criterio	n VII – Institutional Values and Best Practices		54	3.76	203
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2.1Best Practices304127.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.3Institutional Distinctiveness304127.3.1Describe/Explain the performance the DepartmentOIM20480	7.3	Institutional Distinctiveness		20	4	80
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304127.2Best Practices30412	7.3.1		QIM	20	4	80
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices40.7537.2.1Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM30412	7.3	Institutional Distinctiveness				
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.7537.2Best Practices2227.2.1Describe any one best practice followed by theOIM30412	7.2	Best Practices		30	4	120
7.1.18death anniversaries of the great Indian personalities.QIM1337.1Institutional Values and Social Responsibilities40.753	7.2.1		QIM	30	4	120
death anniversaries of the great Indian personalities.	7.2	Best Practices				
	7.1	Institutional Values and Social Responsibilities		4	0.75	3
	7.1.18	<b>–</b>	QIM	1	3	3



# Department / Cell : NSS - 124

# Academic and Administrative Audit - 18.10.2019

# Strengths and Weaknesses

# Strengths :

- Best Practices
- Institutional Distinctiveness

### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



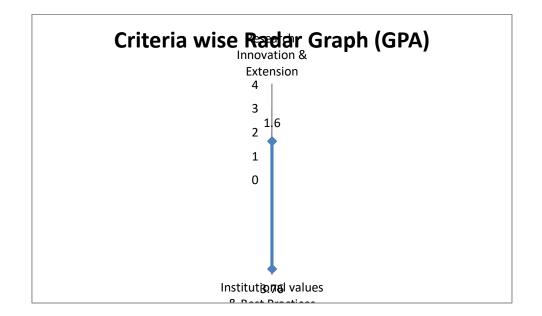
# Department / Cell : NSS - 127

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	80.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	54.00	203.00	3.76
	Total	104.00	283.00	2.72
	CGPA :	2.72		

# Academic and Administrative Audit - 18.10.2019



Principal

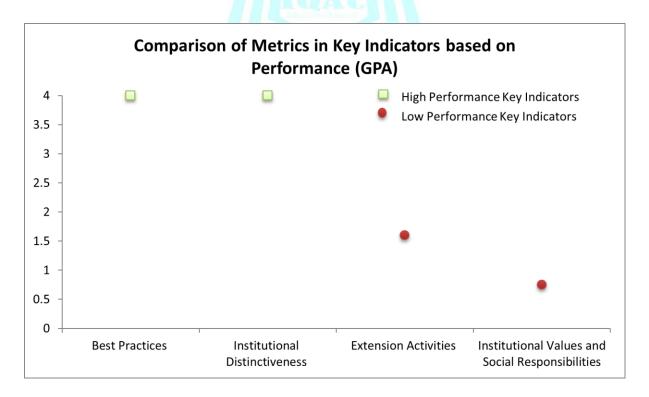


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# Department / Cell : NSS - 127

#### Academic and Administrative Audit - 18.10.2019

Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovatio	ns and Extens	ion	
Extension Activities	50	80	1.6
Total	50	80.0	1.60
Criterion VII – Institutional Values a	and Best Prac	tices	
Institutional Values and Social Responsibilities	4	3	0.75
Best Practices	30	120	4
Institutional Distinctiveness	20	80	4
Total	54	203.0	3.76
Grand Total	104	283.0	2.72
	Criterion III – Research, Innovation Extension Activities Total Criterion VII – Institutional Values and Institutional Values and Social Responsibilities Best Practices Institutional Distinctiveness Total	Criteria and Key IndicatorsIndicator Weightage (Wi)Criterion III – Research, Innovational Extensionand ExtensionExtension Activities50Total50Criterion VII – Institutional ValuesBest PracticesInstitutional Values and Social Responsibilities4Best Practices30Institutional Distinctiveness20Total54	Criteria and Key IndicatorsKey Indicator Wise Weightage (Wi)Indicator Wise Weightage (Wi)Criterion III – Research, Innovati> and Extension Activities5080Extension Activities5080.0Total5080.0Criterion VII – Institutional Values and Social Responsibilities43Best Practices30120Institutional Distinctiveness2080Total54203.0





Scott Christian College (Autonomous), Nagercoil - 3



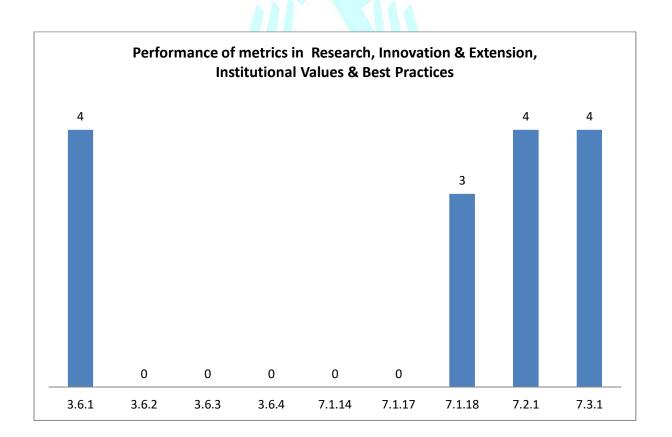
AAA 2018 - 2019 - Assessment Sheet

# NSS-127

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
Cr	riterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	4	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	15
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2018-2019	QnM	15	0	15
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2018-2019	QnM	10	0	40
3.6	Extension Activities		50	1.6	80
	Criterion III – Research, Innovations and Extension		50	1.6	80
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0
7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0

Institution organizes national festivals and birth / death anniversaries of the great Indian personalities.	QIM	1	3	3
Institutional Values and Social Responsibilities		4	0.75	3
Best Practices				
Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	4	120
Best Practices		30	4	120
Institutional Distinctiveness				
Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
Institutional Distinctiveness		20	4	80
	1			
n VII – Institutional Values and Best Practices		54	3.76	203
n VII – Institutional Values and Best Practices		54	3.76	203
n VII – Institutional Values and Best Practices Criteriawise Assessment		54 Weight age (W)	3.76 Score	203 Wtd Grade Point (WGP)
		Weight		Wtd Grade Point
Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
	death anniversaries of the great Indian personalities. Institutional Values and Social Responsibilities Best Practices Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	death anniversaries of the great Indian personalities.QIMInstitutional Values and Social ResponsibilitiesBest PracticesDescribe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIMBest PracticesInstitutional DistinctivenessDescribe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM	death anniversaries of the great Indian personalities.QIM1Institutional Values and Social Responsibilities4Best Practices4Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM30Best Practices30Institutional Distinctiveness30Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM20	death anniversaries of the great Indian personalities.QIM13Institutional Values and Social Responsibilities40.75Best Practices40.75Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitQIM304Best Practices304Institutional Distinctiveness5304Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & ThrustQIM204



# Department / Cell : NSS - 127

# Academic and Administrative Audit - 18.10.2019

# **Strengths and Weaknesses**

# Strengths :

- Best Practices
- Institutional Distinctiveness

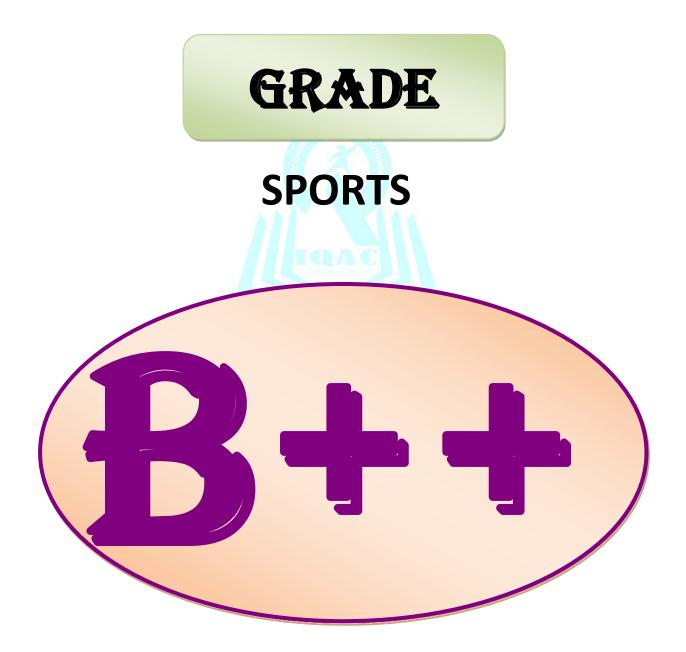
### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



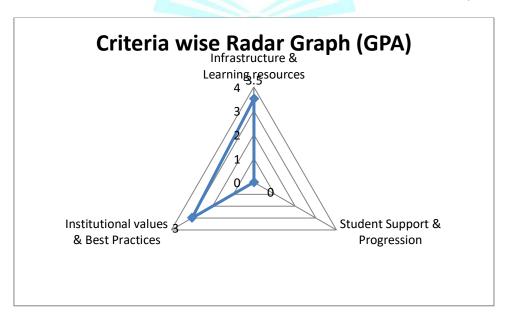
# **Department / Cell : Sports**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	5	17.5	3.50
5	Student Support & Progression	5	0.0	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50	150.0	3.00
	Total	60.00	167.50	2.79
	CGPA :	2.79		

# Academic and Administrative Audit - 18.10.2019

#### Dean IQAC

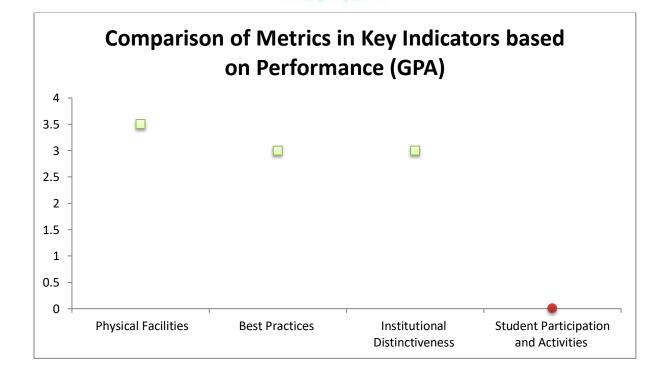
Principal



# **Department / Cell : Sports**

# Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion IV – Infrastructure and	Learning Res	ources	
4.1	Physical Facilities	5	17.5	3.5
	Total	5	17.5	3.50
	Criterion V - Student Support	and Progress	sion	
5.3	Student Participation and Activities	5	0	0
	Total	5	0.0	0.00
	Criterion VII – Institutional Value	es and Best Pr	actices	
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	50	150.0	3.00
	Grand Total	60	167.5	2.79



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC



Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet

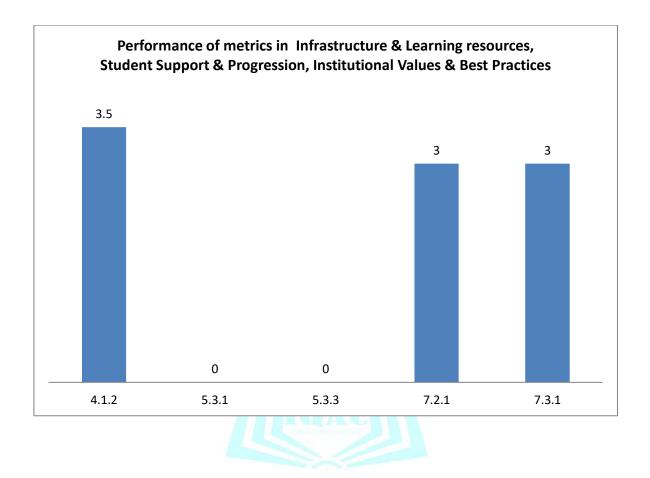


Sports

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QIM	5	3.5	17.5
4.1	Physical Facilities		5	3.5	17.5
Criterio	n IV – Infrastructure and Learning Resources		5	3.5	17.5
	<b>Criterion V - Student Support and Progression</b>				
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2018-2019	QnM	9	0	0
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2018 – 2019	QnM	5	0	0
5.3	Student Participation and Activities		5	0	0
Criterio	n V - Student Support and Progression		5	0	0
	<b>Criterion VII – Institutional Values and Best Practices</b>				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		50	3	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
4	Infrastructure & Learning resources		5	3.5	17.5
5	Student Support & Progression		5	0	0
7	Institutional values & Best Practices		50	3	150
	Overall:-		60	2.79	167.5

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC



# **Department / Cell : Sports**

# Academic and Administrative Audit - 18.10.2019

# **Strengths and Weaknesses**

# Strengths :

- Physical Facilities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Student Participation and Activities

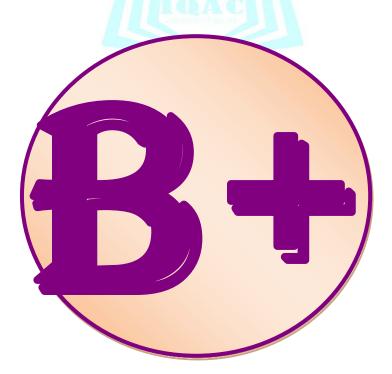




# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **YOUTH WELFARE**

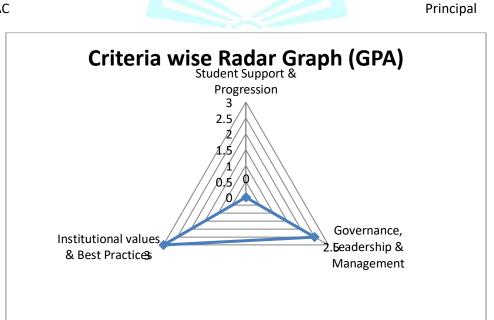


# **Department / Cell : Youth Welfare**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	5	0.0	0.00
6	Governance, Leadership & Management	2	5.0	2.50
7	Institutional values & Best Practices	50	150.0	3.00
	Total	57.00	155.00	2.72
	CGPA :	2.72		

### Academic and Administrative Audit - 18.10.2019

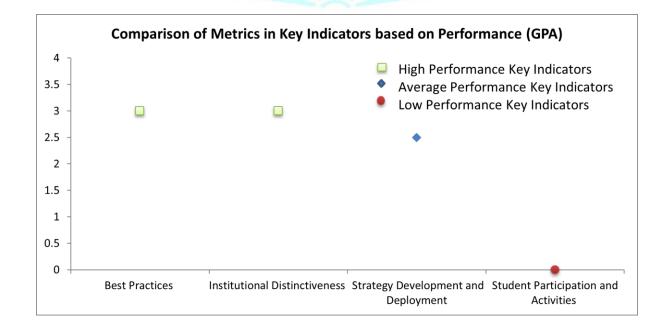




# Department / Cell : Youth Welfare

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion V - Student Support a			
5.3	Student Participation and Activities	5	0	0
	Total	5	0.0	0.00
	Criterion VI – Governance, Leadersh	p and Manag	ement	
6.2	Strategy Development and Deployment	2	5	2.5
	Total	2	5.0	2.50
	Criterion VII – Institutional Values	and Best Prac	tices	
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	50	150.0	3.00
	Grand Total	57	155.0	2.72

#### Academic and Administrative Audit - 18.10.2019





Scott Christian College (Autonomous), Nagercoil - 3

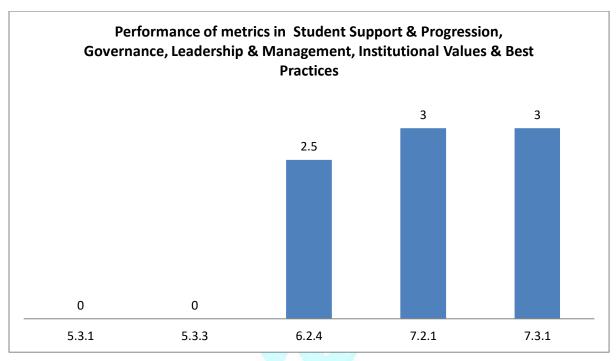
AAA 2018 - 2019 - Assessment Sheet



# Youth Welfare

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2018-2019	QnM	9	0	0
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2018 – 2019	QnM	5	0	
5.3	Student Participation and Activities		5	0	0
Criterio	n V - Student Support and Progression		5	0	0
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.5	5
6.2	Strategy Development and Deployment		2	2.5	5
Criterio	n VI – Governance, Leadership and Management		2	2.5	5
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		50	3	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression		5	0	0
6	Governance, Leadership & Management		2	2.5	5
7	Institutional values & Best Practices		50	3	150
	Overall:-		57	2.72	155





# **Department / Cell : Youth Welfare**

### Academic and Administrative Audit - 18.10.2019

# **Strengths and Weaknesses**

# Strengths :

- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Student Participation and Activities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **SCIENCE CLUB**



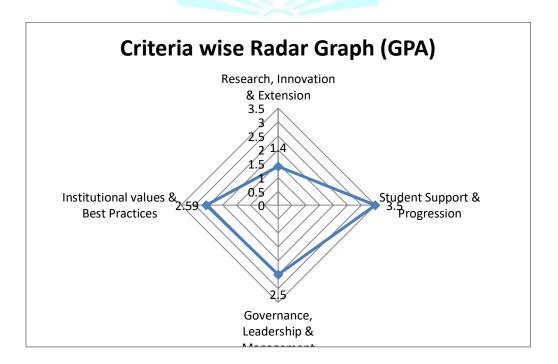
# **Department / Cell : Science Club**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	35.0	1.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10	35.0	3.50
6	Governance, Leadership & Management	2	5.0	2.50
7	Institutional values & Best Practices	58	150.0	2.59
	Total	95.00	225.00	2.37
	CGPA :	2.37		

### Academic and Administrative Audit - 18.10.2019

Dean IQAC

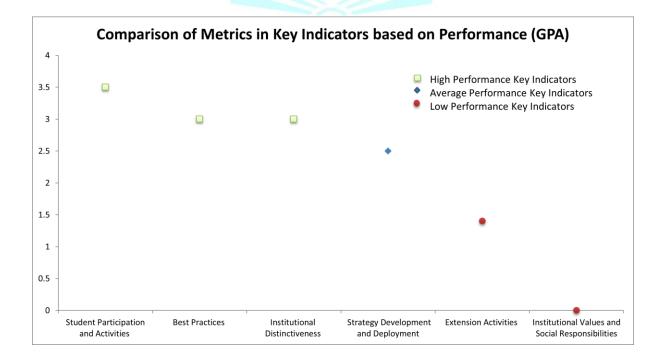
Principal



# Department / Cell : Science Club

Academic and Administrative Audit	- 18.10.2019
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No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ns and Extens	sion	
3.6	Extension Activities	25	35	1.4
	Total	25	35.0	1.40
	Criterion V - Student Support a	nd Progressio	n	
5.3	Student Participation and Activities	10	35	3.5
	Total	10	35.0	3.50
	Criterion VI – Governance, Leadersh	ip and Manag	ement	
6.2	Strategy Development and Deployment	2	5	2.5
	Total	2	5.0	2.50
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	8	0	0
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	58	150.0	2.59
	Grand Total	95	225.0	2.37





# Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



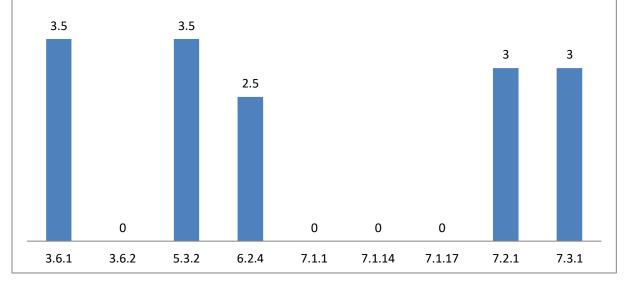
# Science Club

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018-2019?	QIM	10	3.5	35
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6	Extension Activities		25	1.4	35
Criterio	on III – Research, Innovations and Extension		25	1.4	35
	<b>Criterion V - Student Support and Progression</b>				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3.5	35
5.3	Student Participation and Activities		10	3.5	35
Criterio	on V - Student Support and Progression		10	3.5	35
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.5	5
6.2	Strategy Development and Deployment		2	2.5	5
Criterio	on VI – Governance, Leadership and Management		2	2.5	5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non-Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1	Institutional Values and Social Responsibilities		8	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		58	2.59	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25	1.4	35
5	Student Support & Progression		10	3.5	35
6	Governance, Leadership & Management		2	2.5	5
7	Institutional values & Best Practices		58	2.59	150
	Overall:-		95	2.37	225

Performance of metrics in Research, Innovation & Extension, Student Support & Progression, Governance, Leadership & Management Institutional Values & Best Practices



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

# **Department / Cell : Science Club**

# Academic and Administrative Audit - 18.10.2019

# **Strengths and Weaknesses**

# Strengths :

- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **YOUTH RED CROSS**



# Department / Cell : Youth Red Cross

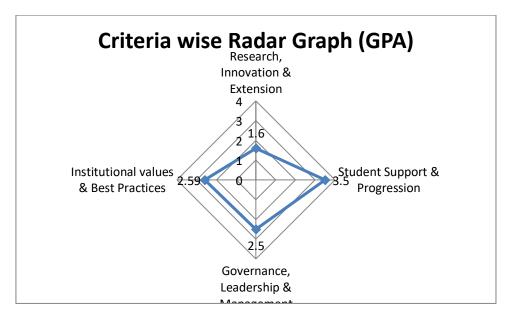
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	40.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10	35.0	3.50
6	Governance, Leadership & Management	2	5.0	2.50
7	Institutional values & Best Practices	58	150.0	2.59
	Total	95.00	230.00	2.42
	CGPA :	2.42		

### Academic and Administrative Audit - 18.10.2019



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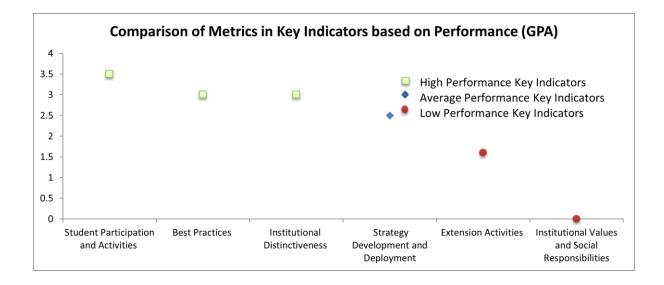
Principal



# Department / Cell : Youth Red Cross

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innova	tions and Exte	ension	
3.6	Extension Activities	25	40	1.6
	Total	25	40.0	1.60
	Criterion V - Student Support	and Progress	sion	
5.3	Student Participation and Activities	10	35	3.5
	Total	10	35.0	3.50
	Criterion VI – Governance, Leader	ship and Man	agement	
6.2	Strategy Development and Deployment	2	5	2.5
	Total	2	5.0	2.50
	Criterion VII – Institutional Value	es and Best Pr	actices	
7.1	Institutional Values and Social Responsibilities	8	0	0
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	58	150.0	2.59
	Grand Total	95	230.0	2.42

### Academic and Administrative Audit - 18.10.2019





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet

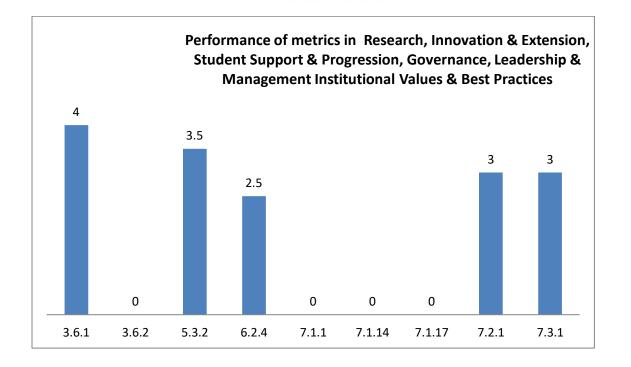


# Youth Red Cross

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6	Extension Activities		25	1.6	40
Criterio	n III – Research, Innovations and Extension		25	1.6	40
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3.5	35
5.3	Student Participation and Activities		10	3.5	35
Criterio	on V - Student Support and Progression		10	3.5	35
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.5	5
6.2	Strategy Development and Deployment		2	2.5	5
Criterio	n VI – Governance, Leadership and Management		2	2.5	5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1	Institutional Values and Social Responsibilities		8	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		58	2.59	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25	1.6	40
5	Student Support & Progression		10	3.5	35
6	Governance, Leadership & Management		2	2.5	5
7	Institutional values & Best Practices		58	2.59	150
	Overall:-		95	2.42	230



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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# **Department / Cell : Youth Red Cross**

### Academic and Administrative Audit - 18.10.2019

# **Strengths and Weaknesses**

# Strengths :

- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities



# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **SCOTT ADVENTURE CLUB**



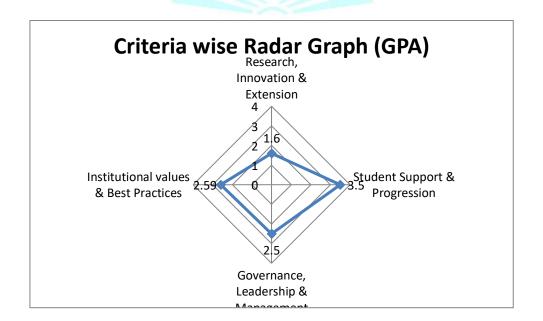
# Department / Cell : Scott Adventure Club

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	40.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10	35.0	3.50
6	Governance, Leadership & Management	2	5.0	2.50
7	Institutional values & Best Practices	58	150.0	2.59
	Total	95.00	230.00	2.42
	CGPA :	2.42		

### Academic and Administrative Audit - 18.10.2019

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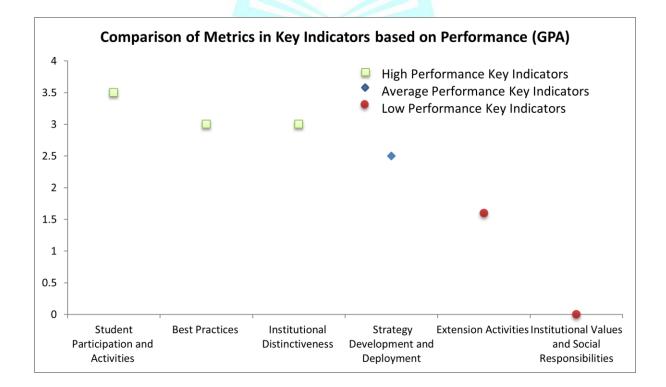
Principal



#### Department / Cell : Scott Adventure Club

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovati	ons and Exter	nsion	
3.6	Extension Activities	25	40	1.6
	Total	25	40.0	1.60
	Criterion V - Student Support a	and Progressi	on	
5.3	Student Participation and Activities	10	35	3.5
	Total	10	35.0	3.50
	Criterion VI – Governance, Leadersh	nip and Mana	gement	
6.2	Strategy Development and Deployment	2	5	2.5
	Total	2	5.0	2.50
	Criterion VII – Institutional Values	and Best Pra	ctices	
7.1	Institutional Values and Social Responsibilities	8	0	0
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	58	150.0	2.59
	Grand Total	95	230.0	2.42

#### Academic and Administrative Audit - 18.10.2019





AAA 2018 - 2019 - Assessment Sheet



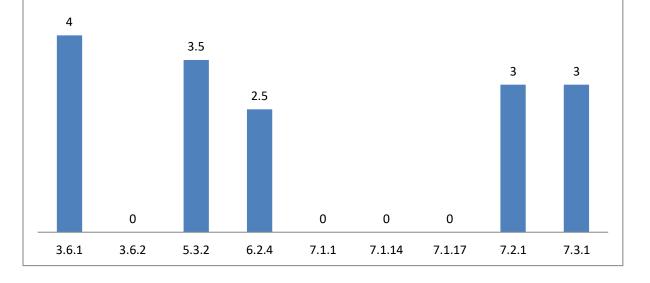
#### Scott Adventure Club

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6	Extension Activities		25	1.6	40
Criterio	n III – Research, Innovations and Extension		25	1.6	40
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3.5	35
5.3	Student Participation and Activities		10	3.5	35
Criterio	n V - Student Support and Progression		10	3.5	35
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.5	5
6.2	Strategy Development and Deployment		2	2.5	5
Criterio	n VI – Governance, Leadership and Management		2	2.5	5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1	Institutional Values and Social Responsibilities		8	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	on VII – Institutional Values and Best Practices		58	2.59	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25	1.6	40
5	Student Support & Progression		10	3.5	35
6	Governance, Leadership & Management		2	2.5	5
7	Institutional values & Best Practices		58	2.59	150
	Overall:-		95	2.42	230





#### Department / Cell : Scott Adventure Club

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

#### Strengths :

- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





## ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# **ROTARACT CLUB**



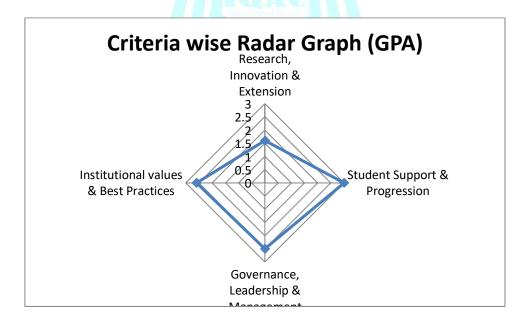
#### Department / Cell : Rotaract Club

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	40.0	1.60
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10	30.0	3.00
6	Governance, Leadership & Management	2	5.0	2.50
7	Institutional values & Best Practices	58	150.0	2.59
	Total	95.00	225.00	2.37
	CGPA :	2.37		

#### Academic and Administrative Audit - 18.10.2019

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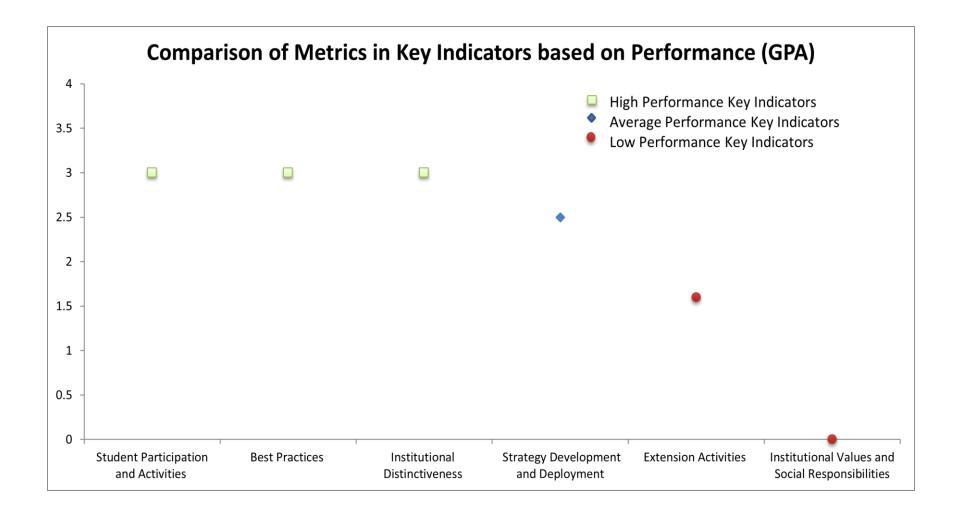
Principal



#### Department / Cell : Rotaract Club

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ons and Extens	sion	
3.6	Extension Activities	25	40	1.6
	Total	25	40.0	1.60
	Criterion V - Student Support a	nd Progressio	n	
5.3	Student Participation and Activities	10	30	3
	Total	10	30.0	3.00
	Criterion VI – Governance, Leadersh	ip and Manag	ement	
6.2	Strategy Development and Deployment	2	5	2.5
	Total	2	5.0	2.50
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	8	0	0
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	58	150.0	2.59
	Grand Total	95	225.0	2.37





AAA 2018 - 2019 - Assessment Sheet

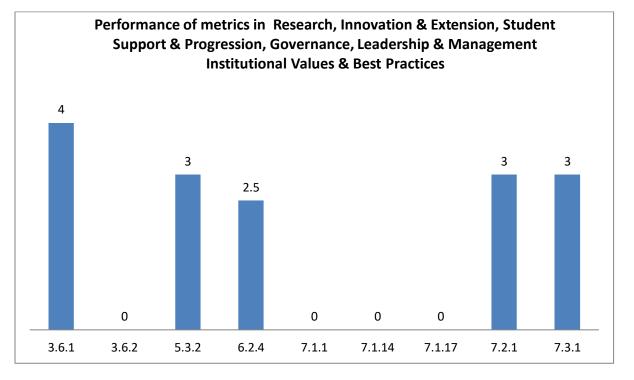


### Rotaract Club

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2018- 2019?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2018 - 19	QnM	15	0	0
3.6	Extension Activities		25	1.6	40
Criterio	n III – Research, Innovations and Extension		25	1.6	40
	<b>Criterion V - Student Support and Progression</b>				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		10	3	30
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2.5	5
6.2	Strategy Development and Deployment		2	2.5	5
Criterio	n VI – Governance, Leadership and Management		2	2.5	5
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2018-2019	QnM	5	0	0
7.1.14	The Department plans and organizes appropriate activities to increase consciousness about national identities and symbols; Fundamental Duties and Rights of Indian citizens and other constitutional obligations (Yes/No)	QnM	1	0	0

7.1.17	Number of activities conducted for promotion of universal values (Truth, Righteous conduct, Love, Non- Violence and peace); national values, human values, national integration, communal harmony and social cohesion as well as for observance of fundamental duties during 2018-2019	QnM	2	0	0
7.1	Institutional Values and Social Responsibilities		8	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterio	n VII – Institutional Values and Best Practices		58	2.59	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25	1.6	40
5	Student Support & Progression		10	3	30
6	Governance, Leadership & Management		2	2.5	5
7	Institutional values & Best Practices		58	2.59	150
	Overall:-		95	2.37	225



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

#### Department / Cell : Rotaract Club

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

#### Strengths :

- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

✓ Institutional Values and Social Responsibilities





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# INNOVATION



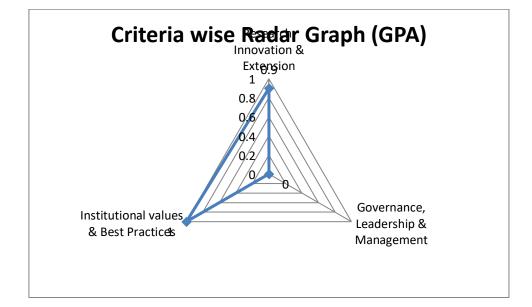
#### **Department / Cell : Innovation**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	20.00	18.0	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	2.00	0.00	0.00
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	72.00	68.00	0.94
	CGPA :	0.94		

#### Academic and Administrative Audit - 18.10.2019



Principal

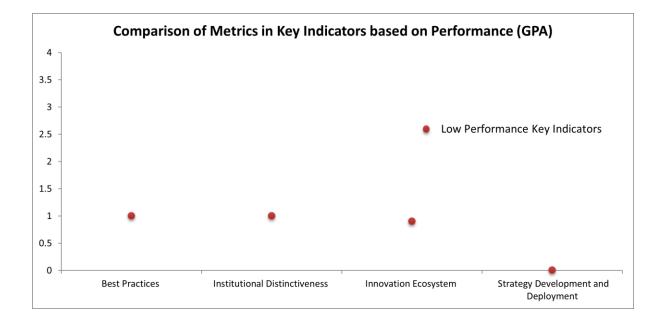


Dean IQAC

#### **Department / Cell : Innovation**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innov	ations and Ex	tension	
3.3	Innovation Ecosystem	20	18	0.9
	Total	20	18.0	0.90
	Criterion VI – Governance, Leade	rship and Ma	nagement	
6.2	Strategy Development and Deployment	2	0	0
	Total	2	0.0	0.00
	Criterion VII – Institutional Valu	ies and Best I	Practices	
7.2	Best Practices	30	30	1
7.3	Institutional Distinctiveness	20	20	1
	Total	50	50	1.00
	Grand Total	72	68	0.94



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC



AAA 2018 - 2019 - Assessment Sheet

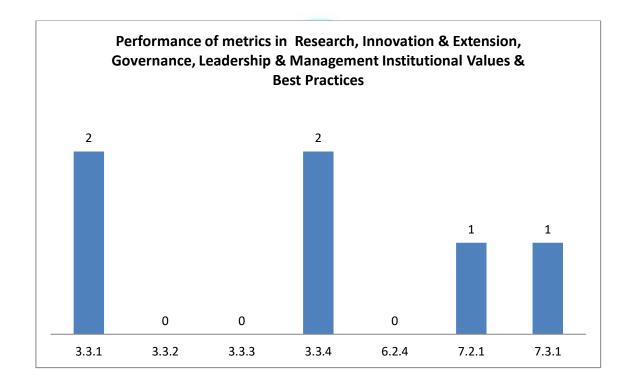


### Innovation

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	4	2	8
3.3.2	Number of workshops/seminars conducted on Intellectual Property Rights (IPR) and Industry- Academia Innovative practices during 2018-2019	QnM	6	0	0
3.3.3	Number of awards for innovation won by institution/teachers/research scholars/students during 2018-2019	QnM	5	0	0
3.3.4	Number of start-ups incubated on campus during 2018-2019	QnM	5	2	10
3.3	Innovation Ecosystem		20	0.9	18
Criterio	Criterion III – Research, Innovations and Extension		20	0.9	18
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	0	0
6.2	Strategy Development and Deployment		2	0	0
Criterio	on VI – Governance, Leadership and Management		2	0	0
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30
7.3	Institutional Distinctiveness				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio	n VII – Institutional Values and Best Practices		50	1	50
	Criteriawise Assessment		Weight age	Score	Wtd Grade
			(W)		Point (WGP)
3	Research, Innovation & Extension		-	0.9	
3			(W)		(WGP)
	Research, Innovation & Extension		(W) 20	0.9	<b>(WGP)</b> 18



#### **Department / Cell : Innovation**

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

#### Strengths : Nil

#### Weaknesses :

- ✓ Best Practices
- ✓ Institutional Distinctiveness
- ✓ Innovation Ecosystem
- ✓ Strategy Development and Deployment





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



#### **Department / Cell : HRDC**

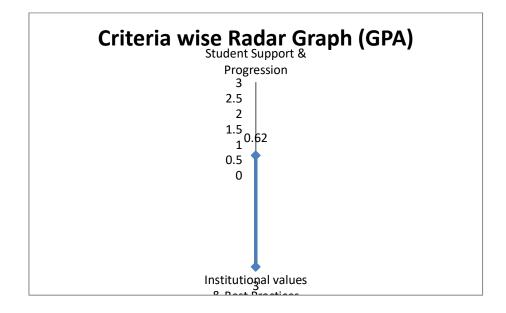
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	29	18.0	0.62
6	Governance, Leadership & Management	0 <sup>011</sup> Eaé	-	-
7	Institutional values & Best Practices	50.00	150.00	3.00
	Total	79.00	168.00	2.13
	CGPA :	2.13	4	

#### Academic and Administrative Audit - 18.10.2019



Dean IQAC

Principal

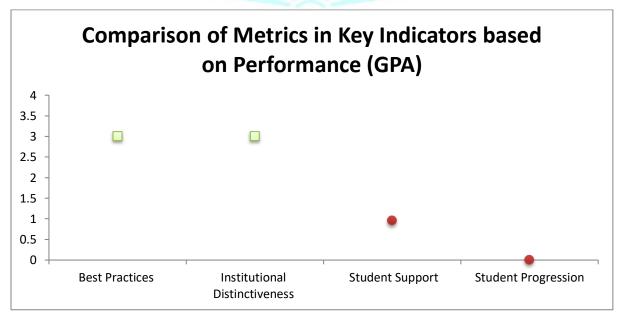


#### **Department / Cell : HRDC**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion V - Student Suppor	t and Progres	sion	
5.1	Student Support	19	18	0.95
5.2	Student Progression	10	0	0
	Total	29	18	0.62
	Criterion VII – Institutional Valu	es and Best P	ractices	
7.2	Best Practices	30	90	3
7.3	Institutional Distinctiveness	20	60	3
	Total	50	150.0	3.00
	Grand Total	79	168.0	2.13







AAA 2018 - 2019 - Assessment Sheet



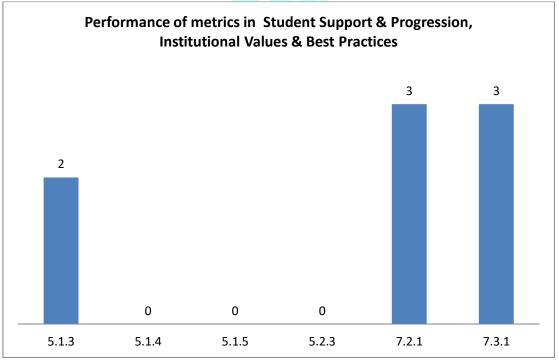
### HRDC

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	<ul> <li>Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling,</li> <li>3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)</li> </ul>	QnM	9	2	18
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0.95	18
5.2	Student Progression				
5.2.3	Students qualifying in state/ national/ international level examinations during 2018- 2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		10	0	0
Criterion	V - Student Support and Progression		29	0.62	18
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterion	Criterion VII – Institutional Values and Best Practices		50	3	150
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP )
5	Student Support & Progression		29	0.62	18
7	Institutional values & Best Practices		50	3	150
	Overall:-		79	2.13	168





#### **Department / Cell : HRDC**

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

#### Strengths :

- Best Practices
- Institutional Distinctiveness

#### Weaknesses :

- ✓ Student Support
- ✓ Student Progression





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



# PLACEMENT

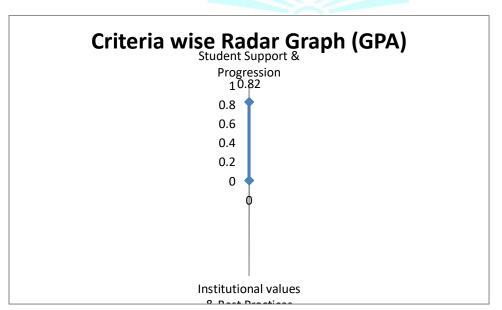


#### **Department / Cell : Placement**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	49	40.0	0.82
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	99.00	40.00	0.4
	CGPA :	0.4		

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

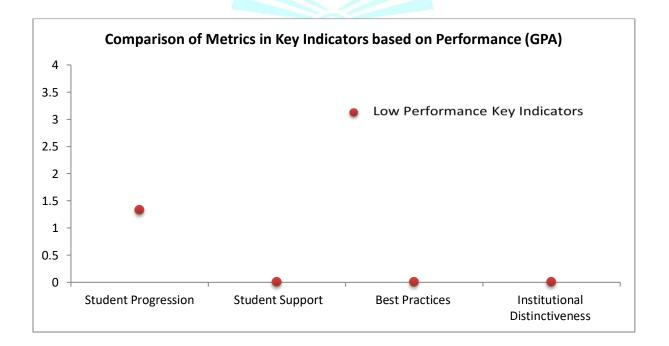


Principal

#### **Department / Cell : Placement**

#### Academic and Administrative Audit - 18.10.2019

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	<b>Criterion V - Student Support</b>	and Progressi	on	
5.1	Student Support	19	0	0
5.2	Student Progression	30	40	1.33
	Total	49	40	0.82
	Criterion VII – Institutional Value	s and Best Pra	actices	
7.2	Best Practices	30	0	0
7.3	Institutional Distinctiveness	20	0	0
	Total	50	0	0.00
	Grand Total	99	40.0	0.4





AAA 2018 - 2019 - Assessment Sheet



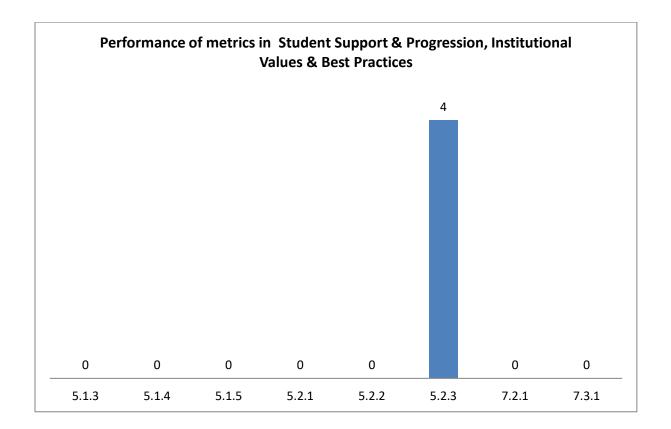
### Placement

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Guidance for competitive examinations, 2. Career Counselling, 3. Softskill development, 4. Remedial coaching 5. Language lab, 6. Bridge courses 7. Yoga and Meditation 8. Personal Counselling Options: A. 7 or more of the above B. Any 6 of the above V. Any 5 of the above D. Any 4 of the above E. ≤ 3 of the above (Opt one)	QnM	9	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2018-2019	QnM	8	0	0
5.1.5	Students benefited by Vocational Education and Training (VET) during 2018-2019	QnM	2	0	0
5.1	Student Support		19	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2018-2019	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2018 - 2019)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2018-2019 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	4	40
5.2	Student Progression		30	1.33	40
Criterio	n V - Student Support and Progression		49	0.82	40
	Criterion VII – Institutional Values and Best				
	Practices				
7.2	Practices Best Practices				
<b>7.2</b> 7.2.1		QIM	30	0	0
	Best Practices Describe any one best practice followed by the	QIM	30 30	0	0

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	Criterion VII – Institutional Values and Best Practices		50	0	0
	Criteriawise Assessment		Weight age	Score	Wtd Grade
			(W)		Point (WGP)
5	Student Support & Progression		<b>(W)</b> 49	0.82	
5	Student Support & Progression Institutional values & Best Practices			0.82	(WGP)



#### **Department / Cell : Placement**

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

Strengths: Nil

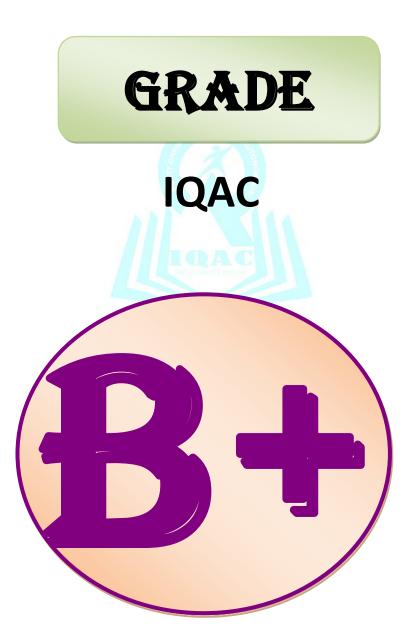
#### Weaknesses :

- ✓ Student Support
- ✓ Best Practices
- ✓ Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE AUDIT 2018 – 2019



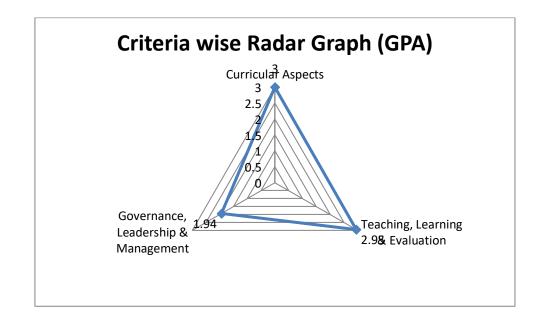
#### Department / Cell : IQAC

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	20.00	60.0	3.00
2	Teaching, Learning & Evaluation	60.00	177.0	2.95
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	35.00	68.00	1.94
7	Institutional values & Best Practices	-	-	-
	Total	115.00	305.00	2.65
	CGPA :	2.65		

#### Academic and Administrative Audit - 18.10.2019

Dean IQAC

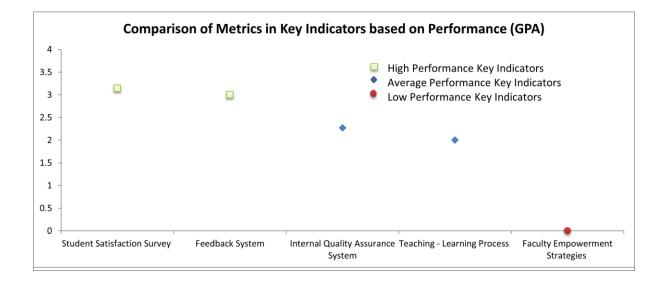
Principal



#### Department / Cell : IQAC

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
Criterion	I – Curricular Aspects			
1.4	Feedback System	20	60	3
	Total	20	60	3.00
Criterion	II – Teaching-Learning and Evaluation			
2.3	Teaching - Learning Process	10	20	2
2.7	Student Satisfaction Survey	50	157	3.14
	Total	60	177	2.95
Criterion	VI – Governance, Leadership and Management			
6.3	Faculty Empowerment Strategies	5	0	0
6.5	Internal Quality Assurance System	30	68	2.27
	Total	35	68	1.94
	Grand Total	95	245.0	2.58

#### Academic and Administrative Audit - 18.10.2019





AAA 2018 - 2019 - Assessment Sheet

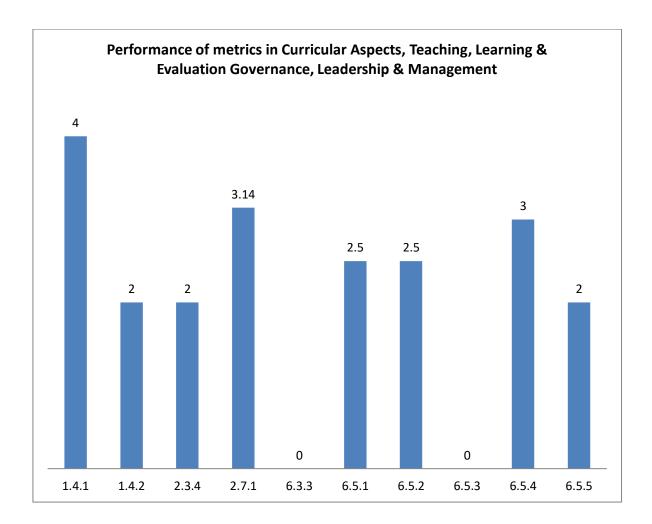


### IQAC

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise ( <i>Weightage:</i> 10 <i>QnM</i> ) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) Feedback collected, analysed and action taken and feedback available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not collected	QnM	10	2	20
1.4	Feedback System		20	3	60
Criterio	n I – Curricular Aspects		20	3	60
	Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process				
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		10	2	20
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.14	157
2.7	Student Satisfaction Survey		50	3.14	157
Criterio	n II – Teaching-Learning and Evaluation		60	2.95	177

	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		5	0	0
6.5	Internal Quality Assurance System				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QIM	8	2.5	20
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	QIM	8	2.5	20
6.5.3	Number of quality initiatives by IQAC for promoting quality culture	QnM	3	0	0
6.5.4	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. ISO Certification 5. NBA or any other quality audit	QnM	6	3	18
6.5.5	Post accreditation quality initiatives	QIM	5	2	10
6.5	Internal Quality Assurance System		30	2.27	68
Crite	rion VI – Governance, Leadership and Management		35	1.94	68
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		20	3	60
2	Teaching, Learning & Evaluation		60	2.95	177
6	Governance, Leadership & Management		35	1.94	68
	Overall:-		115	2.65	305



#### **Department / Cell : IQAC**

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

#### Strengths :

- Student Satisfaction Survey
- Feedback System

#### Weaknesses :

✓ Faculty Empowerment Strategies







# ADMISSION



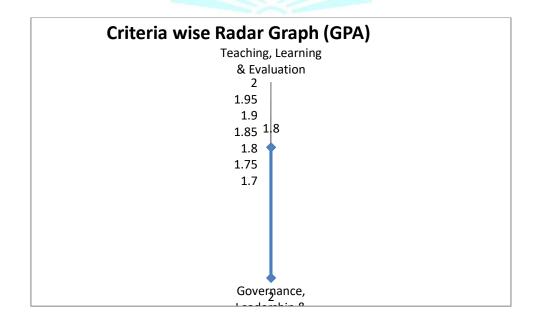
#### **Department / Cell : Admission**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	25.00	45.0	1.80
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	2.00	4.00	2.00
7	Institutional values & Best Practices	-	-	-
	Total	27.00	49.00	1.81
	CGPA :	1.81		

#### Academic and Administrative Audit - 18.10.2019

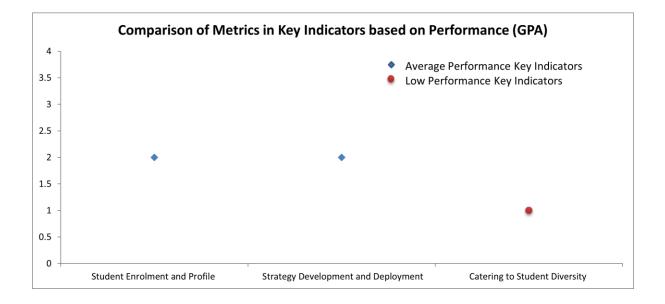
Dean IQAC





#### **Department / Cell : Admission**

No	Criteria and Key Indicators	Key Indicator Weightag e (W <sub>i</sub> )	Key Indicator Wise Weighte d Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi )			
	Criterion II – Teaching-Learning and Evaluation						
2.1	Student Enrolment and Profile	20	40	2			
2.2	Catering to Student Diversity	5	5	1			
	Total	25	45	1.80			
	Criterion VI – Governance, Leadership	and Manage	ment				
6.2	Strategy Development and Deployment	2	4	2			
	Total	2	4	2.00			
	Grand Total	27	49	1.81			





Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet

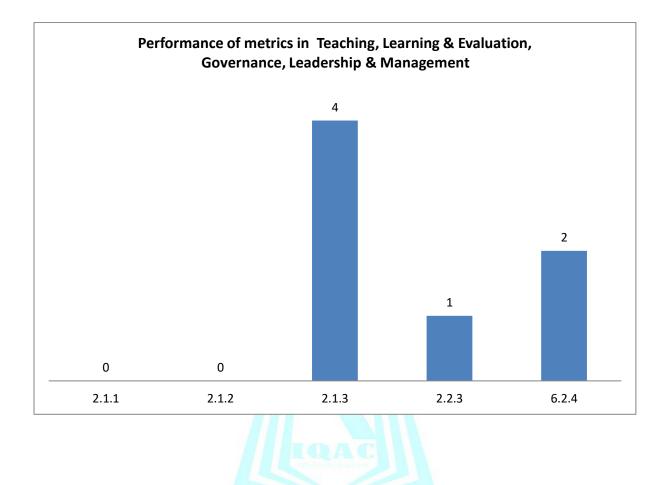


### Admission

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile				
2.1.1	List of students on roll from other States and Countries during 2018-2019	QnM	5	0	0
2.1.2	Demand Ratio of 2018-2019	QnM	5	0	0
2.1.3	Seats filled against seats reserved for various categories as per applicable reservation policy during 2018-2019	QnM	10	4	40
2.1	Student Enrolment and Profile		20	2	40
2.2	Catering to Student Diversity				
2.2.3	Details of differently-abled students (Divyangjan) on rolls (2018 – 2019)	QnM	5	1	5
2.2	Catering to Student Diversity		5	1	5
Criterio	on II – Teaching-Learning and Evaluation		25	1.8	45
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	2	4
6.2	Strategy Development and Deployment		2	2	4
	Criterion VI – Governance, Leadership and Management		2	2	4

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation	25	1.8	45
6	Governance, Leadership & Management	2	2	4
	Overall:-	27	1.81	49



#### **Department / Cell : Admission**

#### Academic and Administrative Audit - 18.10.2019

#### Strengths and Weaknesses

Strengths : Nil

Weaknesses :

✓ Catering to Student Diversity







# GOVERNANCE



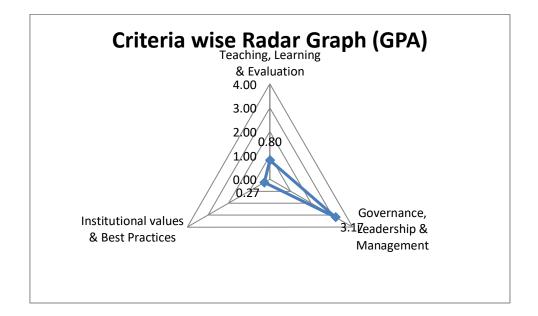
#### **Department / Cell : Governance**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	75.00	60.0	0.80
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	19.00	60.30	3.17
7	Institutional values & Best Practices	15.00	4.00	0.27
	Total	109.00	124.30	1.14
	CGPA :	1.14		

#### Academic and Administrative Audit - 18.10.2019

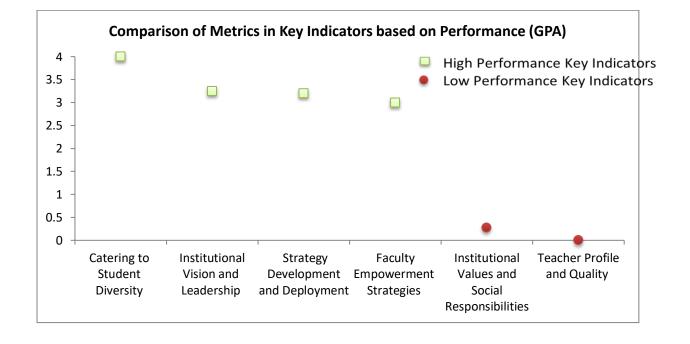


Dean IQAC



#### **Department / Cell : Governance**

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
	Criterion II – Teaching-Learning	and Evaluatio	n			
2.2	Catering to Student Diversity	15	60	4		
2.4	Teacher Profile and Quality	60	0	0		
	Total	75	60	0.80		
	Criterion VI – Governance, Leadershi	p and Manag	ement			
6.1	Institutional Vision and Leadership	10	32.5	3.25		
6.2	Strategy Development and Deployment	4	12.8	3.2		
6.3	Faculty Empowerment Strategies	5	15	3		
	Total	19	60.3	3.17		
	Criterion VII – Institutional Values and Best Practices					
7.1	Institutional Values and Social Responsibilities	15	4	0.27		
	Total	15	4	0.27		
	Grand Total	109	124.3	1.14		





#### Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



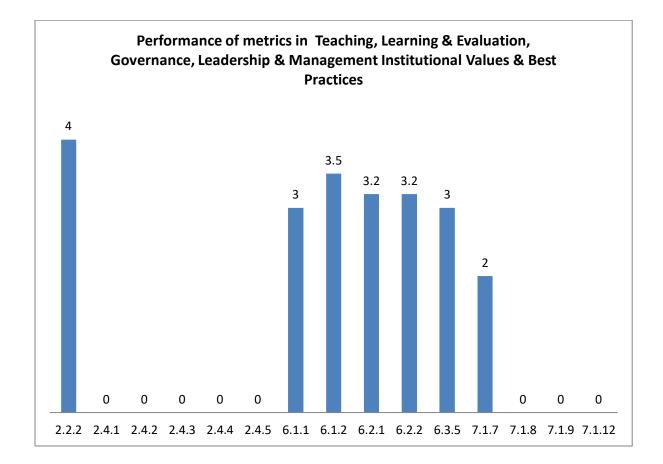
### Governance

### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		15	4	60
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2018-2019 (10) & 2.4.3 Teaching experience of full time teachers in number of years	QnM	10	0	0
2.4.2	Full time teachers with Ph.D. during 2018-2019	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in number of years (current year data)	QnM	10	0	0
2.4.4	Full time teachers who received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during 2018-2019 (10) & for 3.4.2 The institution provides incentives to teachers who receive state, national and international recognition/awards	QnM	10	0	0
2.4.5	Full time teachers from other States against sanctioned posts during 2018-2019	QnM	10	0	0
2.4	Teacher Profile and Quality		60	0	0
Criterior	II – Teaching-Learning and Evaluation		75	0.8	60
	Criterion VI – Governance, Leadership and Management				
6.1	Institutional Vision and Leadership				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution	QIM	5	3	15
6.1.2	The institution practices decentralization and participative management	QIM	5	3.5	17.5
6.1	Institutional Vision and Leadership		10	3.25	32.5

6.2	Strategy Development and Deployment				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QIM	2	3.2	6.4
6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism	QIM	2	3.2	6.4
6.2	Strategy Development and Deployment		4	3.2	12.8
6.3	Faculty Empowerment Strategies				
6.3.5	Institution has Performance Appraisal System for teaching and non-teaching staff	QIM	5	3	15
6.3	Faculty Empowerment Strategies		5	3	15
Criterion	VI – Governance, Leadership and Management		19	3.17	60.3
	Criterion VII – Institutional Values and Best				
	Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.7	Green Practices`: (1) Students, staff using a) Bicycles b) Public Transport c) Pedestrian Friendly Roads (2) Plastic free campus (3) Paperless office (4) Green landscaping with trees and plants	QIM	2	2	4
7.1.8	Expenditure on green initiatives and waste management excluding salary component during 2018-2019	QnM	2	0	0
7.1.9	Differently abled (Divyangjan) friendliness : Resources available in the institution (1) Physical facilities (2) Provision for lift (3) Ramp / Rails (10) Braille Software/facilities (11) Rest Rooms designated (12) Scribes for examination (13) Special skill development for differently abled students (14) Any other similar facility (Specify)	QnM	10	0	0
7.1.12	Code of conduct handbook exists for students, teachers, governing body, administration and support staff (Yes/No)	QnM	1	0	0
7.1	Institutional Values and Social Responsibilities		15	0.27	4
Criterion	VII – Institutional Values and Best Practices		15	0.27	4

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation	75.00	0.80	60.00
6	Governance, Leadership & Management	19.00	3.17	60.30
7	Institutional values & Best Practices	15.00	0.27	4.00
	Overall:-	109.00	1.14	124.30



#### **Department / Cell : Governance**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Catering to Student Diversity
- Institutional Vision and Leadership
- Strategy Development and Deployment
- Faculty Empowerment Strategies

#### Weaknesses :

- ✓ Institutional Values and Social Responsibilities
- ✓ Teacher Profile and Quality





## **CONTROLLER OF EXAMINATIONS**



#### **Department / Cell : Controller of Examinations**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	70.00	195.0	2.79
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	7.00	7.60	1.09
7	Institutional values & Best Practices	50.00	105.00	2.10
	Total	127.00	307.60	2.42
	CGPA :	2.42		

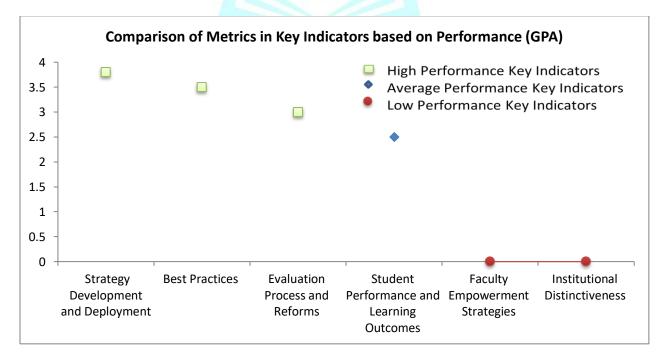
#### Academic and Administrative Audit - 18.10.2019

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Criteria wise Radar Graph (C Teaching, Learning & Evalvation 3.00 2.50 2.00 1.50 1.00 0.50 0.00 1.09 Gover	iPA)
Institutional values 2/10	rship &
& Best Practices	gement
i viunu į	sement

#### **Department / Cell : Controller of Examinations**

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion II – Teaching-Learning and Evaluation						
2.5	Evaluation Process and Reforms	40	120	3		
2.6	Student Performance and Learning Outcomes	30	75	2.5		
	Total	70	195	2.79		
	Criterion VI – Governance, Leadership a	nd Manage	ement			
6.2	Strategy Development and Deployment	2	7.6	3.8		
6.3	Faculty Empowerment Strategies	5	0	0		
	Total	7	7.6	1.09		
	Criterion VII – Institutional Values and	Best Pract	ices			
7.2	Best Practices	30	105	3.5		
7.3	Institutional Distinctiveness	20	0	0		
	Total	50	105	2.10		
	Grand Total	127	307.6	2.42		





#### Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



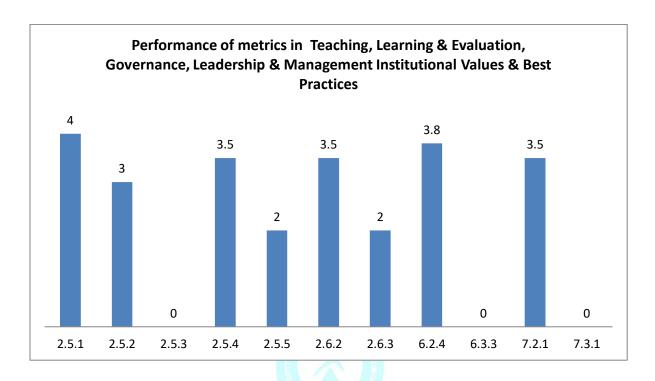
### **Controller of Examinations**

**Qualitative & Quantitative Metrics** 

Metri c	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.5	Evaluation Process and Reforms				
2.5.1	Number of days from the date of last semester- end/ year- end examination till the declaration of results during 2018-2019	QnM	15	4	60
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	5	3	0
2.5.3	Applications for revaluation leading to change in marks.	QnM	5	0	15
2.5.4	Provide the Positive impact of reforms on Examination Procedures & Processes including IT Integration and CIA	QIM	10	3.5	35
2.5.5	Status of automation of Examination division along with approved examination Manual	QnM	5	2	10
2.5	Evaluation Process and Reforms		40	3	120
2.6	Student Performance and Learning Outcomes				
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3.5	35
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	Student Performance and Learning Outcomes		30	2.5	75
Criterio	on II – Teaching-Learning and Evaluation		70	2.79	195
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	3.8	7.6
6.2	Strategy Development and Deployment		2	3.8	7.6

6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2018-2019	QnM	5	0	0
6.3	Faculty Empowerment Strategies		5	0	0
	Criterion VI – Governance, Leadership and Management		7	1.09	7.6
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3.5	105
7.2	Best Practices		30	3.5	105
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	on VII – Institutional Values and Best Practices		50	2.1	105

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation	70.00	2.79	195.0 0
6	Governance, Leadership & Management	7.00	1.09	7.60
7	Institutional values & Best Practices	50.00	2.10	105.0 0
	Overall:-	127.00	2.42	307.6 0





**Department / Cell : Controller of Examinations** 

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

#### Strengths :

- Strategy Development and Deployment
- Best Practices
- Evaluation Process and Reforms

#### Weaknesses :

- ✓ Faculty Empowerment Strategies
- ✓ Institutional Distinctiveness







## WEBSITE

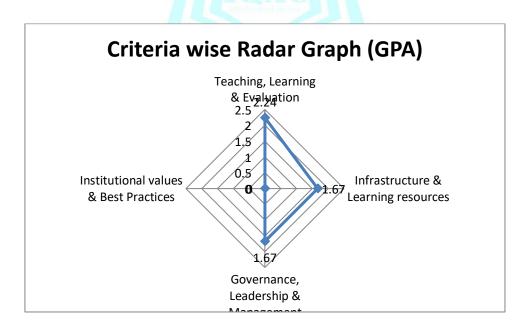


Department / Cell : Website scott christian college (autonomous) aaa 2018-19 IQAC

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGPi/Wi)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	70.00	157.0	2.24
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	30	50.0	1.67
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	6.00	10.00	1.67
7	Institutional values & Best Practices	1.00	0.00	0.00
	Total	107.00	217.00	2.03
	CGPA :	2.03		

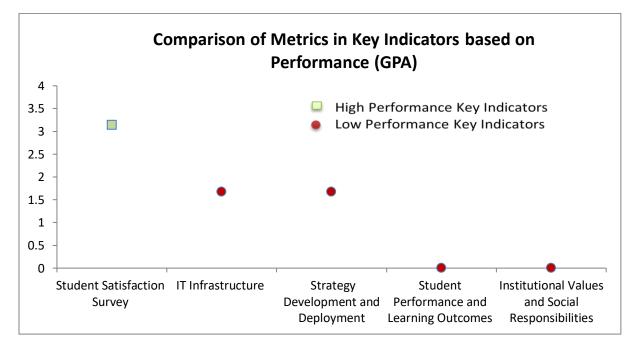
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#### **Department / Cell : Website**

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion II – Teaching-Learning a	nd Evaluatio	on	
2.6	Student Performance and Learning Outcomes	20	0	0
2.7	Student Satisfaction Survey	50	157	3.14
	Total	70	157	2.24
	Criterion IV – Infrastructure and Lea	rning Resou	rces	
4.3	IT Infrastructure	30	50	1.67
	Total	30	50	1.67
	Criterion VI – Governance, Leadership	and Manag	ement	
6.2	Strategy Development and Deployment	6	10	1.67
	Total	6	10	1.67
	Criterion VII – Institutional Values an	d Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	1	0	0
	Total	1	0	0.00
	Grand Total	107	217	2.03



Scott Christian College (Autonomous), Nagercoil - 3



AAA 2018 - 2019 - Assessment Sheet

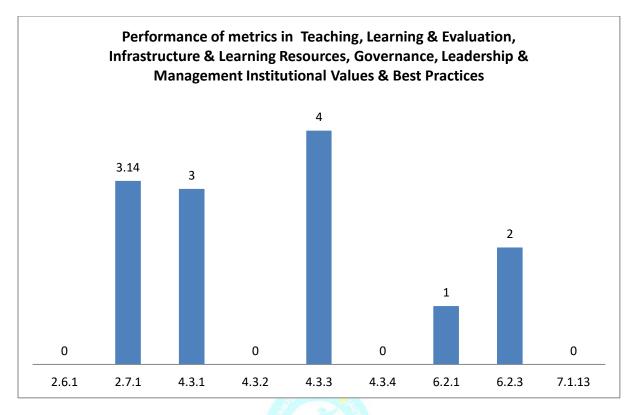


### Website

### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion II – Teaching-Learning an	<mark>d Evalua</mark>	ation		
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course</li> <li>Outcomes (CO) for all programmes offered</li> <li>by the Department.</li> </ul>	QIM	20	0	0
2.6	Student Performance and Learning Outcomes		20	0	0
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.14	157
2.7	Student Satisfaction Survey		50	3.14	157
Criterion	II – Teaching-Learning and Evaluation		70	2.24	157
Criterion Resource	n IV – Infrastructure and Learning es				
4.3	IT Infrastructure				
4.3.1	Institution frequently updates its IT facilities including Wi-Fi	QIM	10	3	30
4.3.2	Student - Computer ratio (current year data) Number of Computers in working condition	QnM	14	0	0
4.3.3	Available bandwidth of internet connection in the Institution	QnM	5	4	20
4.3.4	Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS)	QnM	1	0	0
4.3	IT Infrastructure		30	1.67	50
Criterion Resource	n IV – Infrastructure and Learning es		30	1.67	50
	Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QIM	2	1	2

6.2.3	Implementation of e-governance in areas of operation	QnM	4	2	8
6.2	Strategy Development and Deployment		6	1.67	10
Criterion Manager	VI – Governance, Leadership and nent		6	1.67	10
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.13	Display of core values in the institution and on its website (Yes/No)	QnM	1	0	0
7.1	Institutional Values and Social Responsibilities		1	0	0
Criterion	VII – Institutional Values and Best Practices		1	0	0
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP )
2	Teaching, Learning & Evaluation		70	2.24	157
4	Infrastructure & Learning resources		30	1.67	50
6	Governance, Leadership & Management		6	1.67	10
7	Institutional values & Best Practices		1	0	0
	Overall:-		107	2.03	217



**Department / Cell : Website** 

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**



#### Strengths :

Student Satisfaction Survey

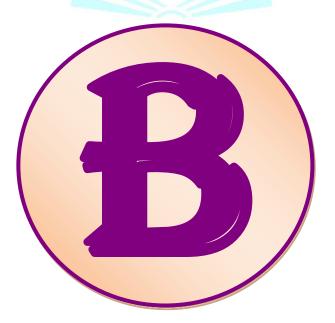
#### Weaknesses :

- ✓ Student Performance and Learning Outcomes
- ✓ Institutional Values and Social Responsibilities









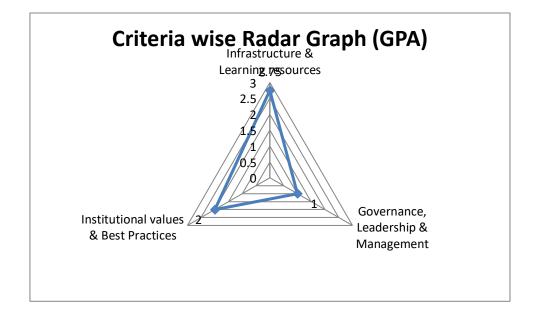
#### **Department / Cell : Library**

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	20	55.0	2.75
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	2.00	2.00	1.00
7	Institutional values & Best Practices	50.00	100.00	2.00
	Total	72.00	157.00	2.18
	CGPA :	2.18		

#### Academic and Administrative Audit - 18.10.2019

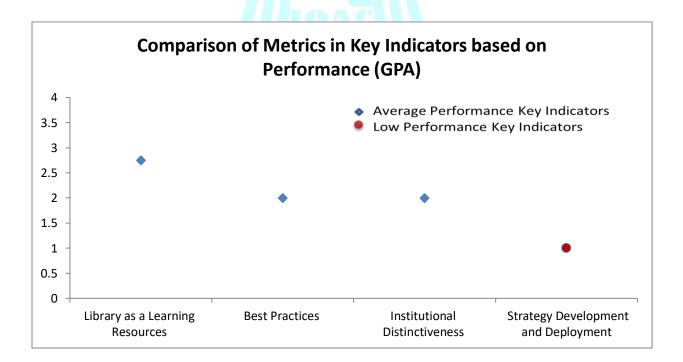


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#### **Department / Cell : Library**

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion IV – Infrastructure and Learning Resources						
4.2	Library as a Learning Resources	20	55	2.75			
	Total	20	55	2.75			
	Criterion VI – Governance, Leaders	ship and Man	agement				
6.2	Strategy Development and Deployment	2	2	1			
	Total	2	2	1.00			
	Criterion VII – Institutional Value	es and Best Pr	actices				
7.2	Best Practices	30	60	2			
7.3	Institutional Distinctiveness	20	40	2			
	Total	50	100	2.00			
	Grand Total	72	157	2.18			





AAA 2018 - 2019 - Assessment Sheet Library

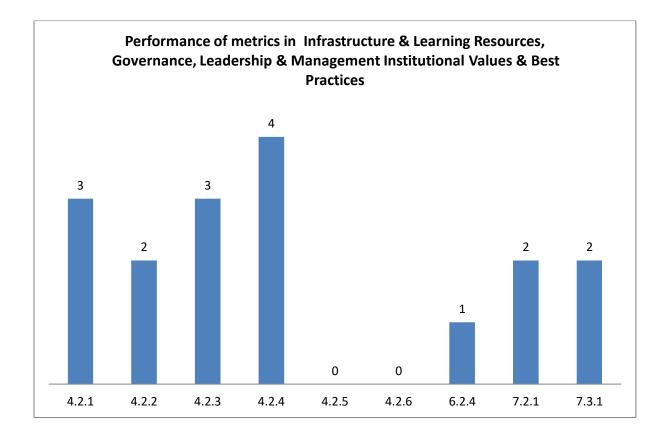


## Qualitative & Quantitative Metrics

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion IV – Infrastructure and Le	arning	Resource	S	
4.2	Library as a Learning Resources				
4.2.1	Provide the details of Integrated library Management System (ILMS)	QIM	4	3	12
4.2.2	Give the details of Rare Books/ Rare Manuscripts/ Special Reports	QIM	3	2	6
4.2.3	Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases	QnM	3	3	9
4.2.4	Annual expenditure for purchase of books and journals during 2018-2019	QnM	7	4	28
4.2.5	Remote access to e-resources	QnM	1	0	0
4.2.6	Usage of library by teachers and students (2018-19)	QnM	2	0	0
4.2	Library as a Learning Resources		20	2.75	55
Criterio Resourc	n IV – Infrastructure and Learning es		20	2.75	55
	Criterion VI – Governance, Leadership	and Ma	nagemer	nt	
6.2	Strategy Development and Deployment				
6.2.4	Minutes of Meetings and action taken reports of Associations /Cells / Bodies / Committees /Clubs etc	QIM	2	1	2
6.2	Strategy Development and Deployment		2	1	2
Criterio Manage	n VI – Governance, Leadership and ment		2	1	2
	Criterion VII – Institutional Values ar	nd Best I	Practices		
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterion VII – Institutional Values and Best Practices			50	2	100

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
4	Infrastructure & Learning resources	20	2.75	55
6	Governance, Leadership & Management	2	1	2
7	Institutional values & Best Practices	50	2	100
	Overall:-	72	2.18	157



#### **Department / Cell : Library**

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

Strengths : Nil

Weaknesses :

✓ Strategy Development and Deployment









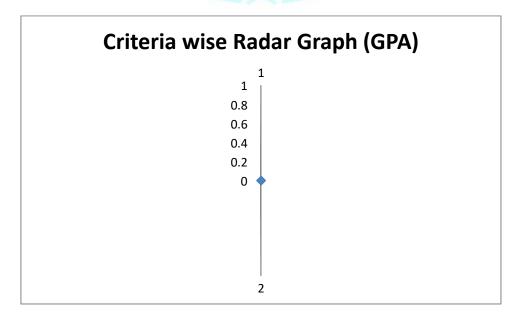


#### Department / Cell : Alumni

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGPi/Wi)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10	0.0	0.00
6	Governance, Leadership & Management	tac	-	-
7	Institutional values & Best Practices	A MARK	-	-
	Total	10.00	0.00	0
	CGPA :	0		

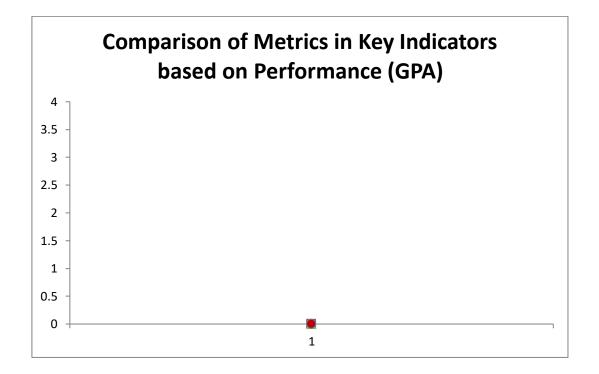
#### Academic and Administrative Audit - 18.10.2019





#### Department / Cell : Alumni

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Grade Point Weighted Averages Grade (CrWGPi/Wi) Points (KIWGP) <sub>i</sub>		
	Criterion V - Student Support and Progression				
5.4	Alumni Engagement	10	0	0	
	Total	10	0	0.00	
	Grand Total	10	0	0	





### Scott Christian College (Autonomous), Nagercoil - 3

AAA 2018 - 2019 - Assessment Sheet



## Alumni

<b>Qualitative 8</b>	Quantitative	Metrics
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QIM			
QIM			
QIM			
-	4	0	0
QnM	4	0	0
QnM	2	0	0
	10	0	0
	10	0	0
	/1	10	10 0

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression	10	0	0
	Overall:-	10	0	0

Performance of me	Performance of metrics in Student Support & Progression			
0	0	0		
5.4.1	5.4.2	5.4.3		

#### Department / Cell : Alumni

#### Academic and Administrative Audit - 18.10.2019

#### **Strengths and Weaknesses**

Strengths : Nil

Weaknesses :

✓ Alumni Engagement

