Scott Christian College (Autonomous), Nagercoil – 3

Report of the

ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

INTERNAL QUALITY ASSURANCE CELL

Foreword

In pursuance of the ongoing process of Internalizing the Quality Mandates and Institutionalizing the Best-practices in Campus, IQAC Committee has resolved to conduct the Academic and Administrative Audit (AAA) for the academic year 2019-20 in a similar way of NAAC's RAF. As a first step of AAA, IQAC has created quality benchmarks/parameters for the various academic and administrative activities of the College. A sincere effort has been made to rationalize the benchmarks by investigating the metric-wise data and the scores obtained by different other Colleges in the recent A&A of NAAC. Concomitantly IQAC has come out with modalities for conducting the AAA with 70% of QnMs by system generated score (SGS) and the remaining 30% QlMs with External peer-team assessment.

The first step of data collection for AAA was made on both digital and physical form. The Departments and Units had a freedom of submitting the data either digital mode or physical mode. In order to maintain the accuracy and reliability of the data, IQAC team verified thoroughly each metric with the documents submitted for proof. The collected data have been fed to the computer through a system developed by IQAC to generate score for all QlMs.

External peer-team, comprising Dr S. Alfred Cecil Raj – Controller of Examinations, Associate Professor of Physics, St. Joseph's College (Autonomous), Tiruchirappalli and Dr V. Jude Nirmal – Assistant Professor of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli, visited our college on 19th April 2021, physically audited all the 17 Departments, 15 Administrative Units, 10 Clubs/Cells and 9 Extension Units and finally submitted the report along with the scores for QlMs.

Understanding the value of critical information that impacts strategic decision making, IQAC adhered a data quality strategy wherein the collected data have been validated, processed and stored in computer database with proper data integration. Grading of all Departments, Administrative Units, Clubs/Cells and Extension Units have been made after due consolidation of SGS and peer team assessment. Reports for every individual units of the College have been generated according to NAAC RAF methodology.

I am pleased to put on record the guidance and support rendered by the Management, Principal and IQAC committee. I thank all Heads of Administrative Units, HoDs, IQAC liaison members, Coordinators/Conveners of Cells/Units, IQAC Assistant Coordinators Dr D. Hylin Reba, Dr L. Judith Sophia, Dr Shirley Daniel, Dr A. Malar Retna, Dr D. Hudson Oliver and IQAC office staff Ms S. Presanna, Mr K. Prabhu and Ms. J. Shoba for their time, effort and valuable suggestions based on their expertise which has resulted in this valuable AAA report. It is a matter of privilege to present this AAA Report to all the stake holders of our College for continuous quality sustenance and enhancement.

Nagercoil
March 2022

C. James – Dean IQAC

IQAC Committee

A) Chairman

1. **Dr J. Robert Victor Edward**
   Principal

B) Faculty Members

2. **Dr G. Isaac Arul Dhas**
   Senior Faculty

3. **Dr G. Allen Gnana Raj**
   Senior Faculty

4. **Dr D. Hylin Reba**
   Asst. Coordinator

5. **Dr L. Judith Sophia**
   Asst. Coordinator

6. **Dr Shirley Daniel**
   Asst. Coordinator

7. **Dr A. Malar Retna**
   Asst. Coordinator

8. **Dr D. Hudson Oliver**
   Asst. Coordinator

9. **Dr B. Shamina Ross**
   Website

C) Administrative Officers

10. **Dr J.G. Duresh**
Dean: Arts

11. **Dr R.D. Stevens Jones**
Dean – Sciences

12. **Dr A.E. Dulip Daniels**
Dean: Research

13. **Dr R. Ragel Mabel Saroja**
Dean: Student Welfare

14. **Mr T. Smith** (Office Superintendent)

C) Management

15. **Mr G. Rajesh**
Governing Board Member

D) Local Society / Alumni :

16. **Ms J. Merrila Nissi**
MSc Physics 2016-18

E) Employers / Industrialists

17. **Mrs Parveen Mathew**
KA Industries

F) Dean IQAC

18. **Dr C. James**

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ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

COLLEGE

GRADE

Score : 1.82/4

Scott Christian College

Criteria-wise Overall Grade Sheet

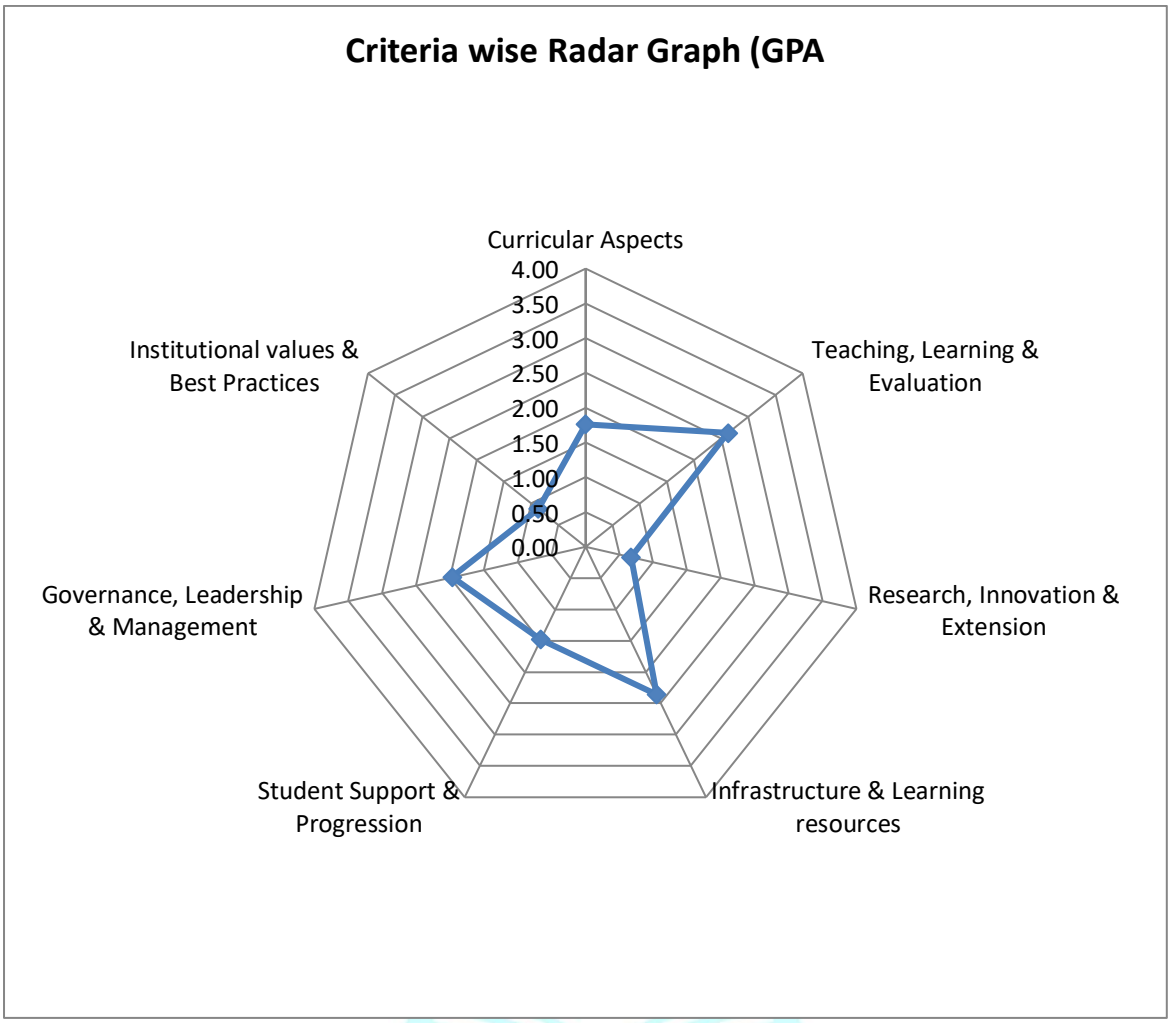
Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	263.89	1.76
2	Teaching, Learning & Evaluation	300.00	785.55	2.62
3	Research, Innovation & Extension	150.00	99.84	0.67
4	Infrastructure & Learning resources	100.00	235.75	2.36
5	Student Support & Progression	100.00	148.43	1.48
6	Governance, Leadership & Management	100.00	197.45	1.97
7	Institutional values & Best Practices	100.00	87.16	0.87
	Total	**1000.00**	**1818.07**	**1.82**

CGPA : 1.82

Dean IQAC

Principal



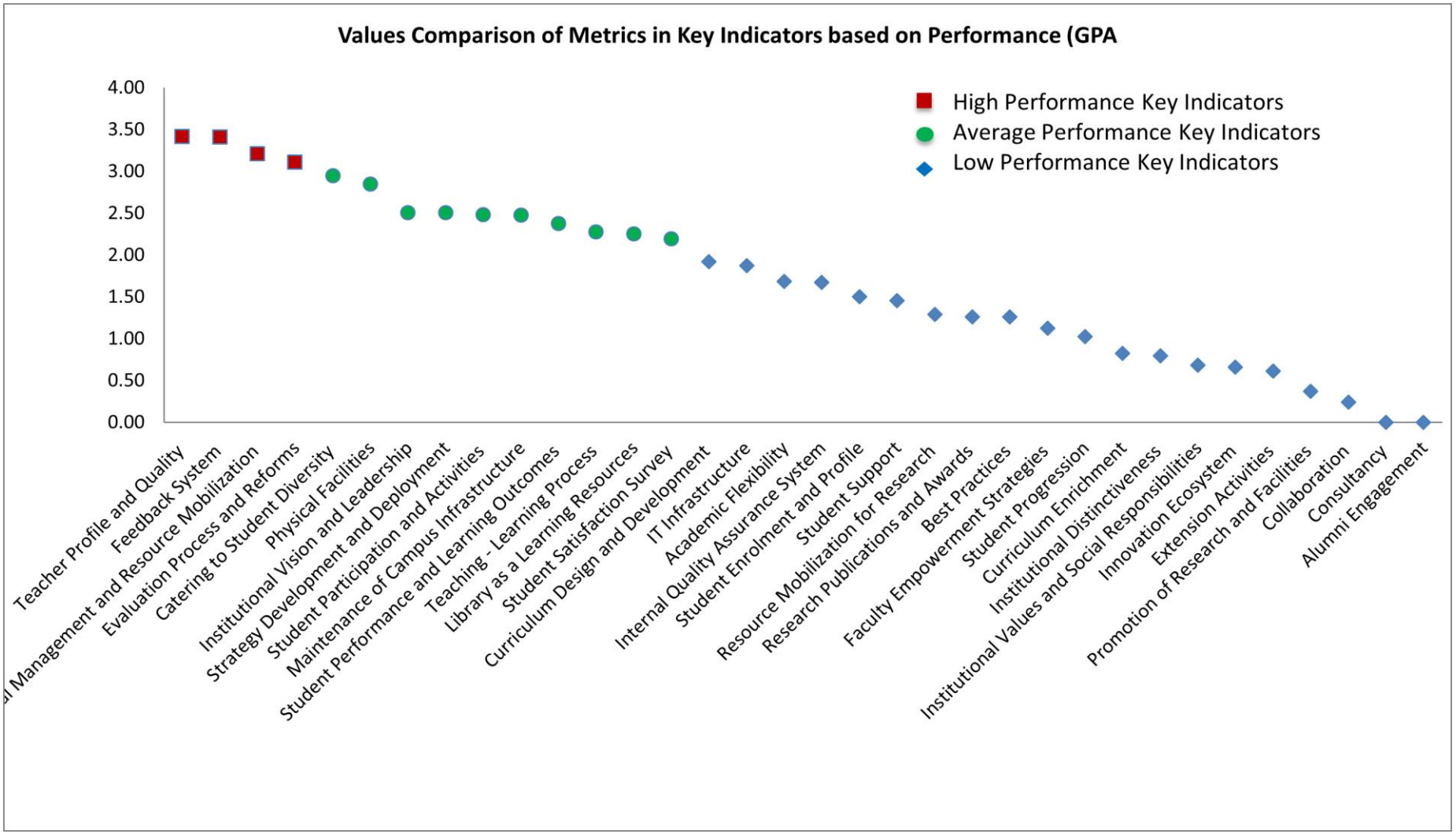
Radar graph indicating the performance of College

Key Indicator-wise Grade Sheet - College

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	95.89	1.92
1.2	Academic Flexibility	40	67.37	1.68
1.3	Curriculum Enrichment	40	32.63	0.82
1.4	Feedback System	20	68.00	3.40
	Total	**150**	**263.89**	**1.76**
Criterion II – Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile	20	30.00	1.50
2.2	Catering to Student Diversity	30	88.11	2.94
2.3	Teaching - Learning Process	50	113.51	2.27
2.4	Teacher Profile and Quality	50	170.56	3.41
2.5	Evaluation Process and Reforms	50	155.00	3.10
2.6	Student Performance and Learning Outcomes	50	118.67	2.37
2.7	Student Satisfaction Survey	50	109.71	2.19
	Total	**300**	**785.55**	**2.62**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	20	7.42	0.37
3.2	Resource Mobilization for Research	10	12.91	1.29
3.3	Innovation Ecosystem	10	6.58	0.66
3.4	Research Publications and Awards	30	37.78	1.26
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	30.41	0.61
3.7	Collaboration	20	4.74	0.24
	Total	**150**	**99.84**	**0.67**

Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	30	85.33	2.84
4.2	Library as a Learning Resources	20	45.00	2.25
4.3	IT Infrastructure	30	56.00	1.87
4.4	Maintenance of Campus Infrastructure	20	49.41	2.47
	Total	**100**	**235.75**	**2.36**
Criterion V - Student Support and Progression				
5.1	Student Support	30	43.60	1.45
5.2	Student Progression	30	30.47	1.02
5.3	Student Participation and Activities	30	74.36	2.48
5.4	Alumni Engagement	10	0.00	0.00
	Total	**100**	**148.43**	**1.48**
Criterion VI – Governance, Leadership and Management				
6.1	Institutional Vision and Leadership	10	25.00	2.50
6.2	Strategy Development and Deployment	10	25.00	2.50
6.3	Faculty Empowerment Strategies	30	33.45	1.12
6.4	Financial Management and Resource Mobilization	20	64.00	3.20
6.5	Internal Quality Assurance System	30	50.00	1.67
	Total	**100**	**197.45**	**1.97**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	50	33.75	0.68
7.2	Best Practices	30	37.66	1.26
7.3	Institutional Distinctiveness	20	15.74	0.79
	Total	100	87.16	**0.87**
	Grand Total	**1000**	**1818.07**	**1.82**


Values Comparison of Metrics in Key Indicators based on Performance (GPA
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Teacher Profile and Quality
Feedback System
Management and Resource Mobilization
Evaluation Process and Reforms
Catering to Student Diversity
Physical Facilities
Institutional Vision and Leadership
Strategy Development and Deployment
Student Participation and Activities
Maintenance of Campus Infrastructure
Student Performance and Learning Outcomes
Teaching - Learning Process
Library as a Learning Resources
Student Satisfaction Survey
Curriculum Design and Development
IT Infrastructure
Academic Flexibility
Internal Quality Assurance System
Student Enrolment and Profile
Student Support
Resource Mobilization for Research
Research Publications and Awards
Best Practices
Faculty Empowerment Strategies
Student Progression
Curriculum Enrichment
Institutional Distinctiveness
Institutional Values and Social Responsibilities
Innovation Ecosystem
Extension Activities
Promotion of Research and Facilities
Collaboration
Consultancy
Alumni Engagement

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

College – Overall Performance

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	3.40	68.00
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0.89	17.89
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1.00	10.00
1.1	**Curriculum Design and Development**		50	1.92	95.89
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0.00	0.00
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	3.37	67.37
1.2	**Academic Flexibility**		40	1.68	67.37
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	3.05	30.53
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0.00	0.00

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0.00	0.00
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0.21	2.11
1.3	**Curriculum Enrichment**		40	0.82	32.63
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	3.40	34.00
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	3.40	34.00
1.4	**Feedback System**		20	3.40	68.00
Criterion I – Curricular Aspects			150	1.76	263.89
	Criterion II – Teaching-Learning and Evaluation				
2.1	**Student Enrolment and Profile**			0.00	
2.1.1	Average Enrolment percentage during 2019-2020	QnM	10	3.00	**30.00**
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the 2019-2020	QnM	10	0.00	**0.00**
2.1	**Student Enrolment and Profile**		20	1.50	**30.00**

2.2	**Catering to Student Diversity**			0.00	
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	2.26	33.95
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3.61	54.17
2.2	**Catering to Student Diversity**		30	2.94	88.11
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2.00	30.00
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	1.79	26.84
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3.22	32.22
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	2.44	24.44
2.3	**Teaching - Learning Process**		50	2.27	113.51
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4.00	60.00
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	3.78	75.56
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2.33	35.00
2.4	**Teacher Profile and Quality**		50	3.41	170.56
2.5	**Evaluation Process and Reforms**				
2.5.1	Number of days from the date of last semester-end/ year- end examination till the declaration of results during 2019-2020	QnM	20	4.00	80.00
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	15	1.00	15.00

2.5.3	IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution	QlM	15	4.00	60.00
2.5	**Evaluation Process and Reforms**		50	3.10	155.00
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2.70	54.00
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	1.80	18.00
2.6.3	Passed out details of final year students	QnM	20	2.33	46.67
2.6	**Student Performance and Learning Outcomes**		50	2.37	118.67
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.19	**109.71**
2.7	**Student Satisfaction Survey**		50	2.19	109.71
Criterion II – Teaching-Learning and Evaluation			300	2.62	785.55
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QlM	6	0.50	**3.00**
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0.00	**0.00**
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0.74	**4.42**
3.1	**Promotion of Research and Facilities**		20	0.37	7.42

3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	1.05	**2.11**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0.74	**1.47**
3.2.3	Teachers recognised as research guides	QnM	3	3.11	**9.33**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0.00	**0.00**
3.2	**Resource Mobilization for Research**		10	1.29	12.91
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0.37	**1.84**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0.95	**4.74**
3.3	**Innovation Ecosystem**		10	0.66	6.58
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	1.11	5.56
3.4.2	Number of Ph.D.s registered per teacher during 2019-2020	QnM	5	2.00	10.00
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	3.28	16.39
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1.17	5.83

3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0.00	0.00
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0.00	0.00
3.4	**Research Publications and Awards**		30	1.26	37.78
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0.00	0.00
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0.00	0.00
3.5	**Consultancy**		10	0.00	0.00
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	1.26	12.58
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0.42	6.29
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0.00	0.00
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0.77	11.54
3.6	**Extension Activities**		50	0.61	30.41

3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0.00	**0.00**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0.47	**4.74**
3.7	**Collaboration**		20	0.24	4.74
Criterion III – Research, Innovations and Extension			150	0.67	99.84
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	3.56	21.33
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QlM	4	6.00	24.00
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0.00	0.00
4.1.4	Budget allocation, excluding salary for infrastructure augmentation (INR in Lakhs)	QnM	10	4.00	40.00
4.1	**Physical Facilities**		30	2.84	85.33
4.2	**Library as a Learning Resources**				
4.2.1	Provide the details of Integrated library Management System (ILMS)	QlM	5	3.00	15.00
4.2.2	Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases 6. Remote access to e-resources	QnM	5	0.00	0.00
4.2.3	Annual expenditure for purchase of books / e-books and subscription to journals/e-journals during 2019-2020	QnM	5	4.00	20.00
4.2.4	Usage of library by teachers and students (2019-20)	QnM	5	2.00	10.00
4.2	**Library as a Learning Resources**		20	2.25	45.00

4.3	**IT Infrastructure**				
4.3.1	Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities	QlM	8	2.00	16.00
4.3.2	Student - Computer ratio (current year data) Number of Computers in working condition	QnM	8	0.00	0.00
4.3.3	Available bandwidth of internet connection in the Institution	QnM	10	4.00	40.00
4.3.4	Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS), Mixing equipments and softwares for editing	QnM	4	0.00	0.00
4.3	**IT Infrastructure**		30	1.87	**56.00**
4.4	**Maintenance of Campus Infrastructure**				
4.4.1	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2019-2020	QnM	10	4.00	40.00
4.4.2	Provide the Service/Maintenance Record	QlM	10	0.94	9.41
4.4	**Maintenance of Campus Infrastructure**		20	2.47	49.41
Criterion IV – Infrastructure and Learning Resources			100	2.36	235.75
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4.00	24.00
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non-government agencies schemes during 2019-2020	QnM	5	1.00	5.00
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0.85	6.80
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1.30	7.80

5.1.5	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	5	0.00	0.00
5.1	**Student Support**		30	1.45	43.60
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0.39	3.89
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2.16	21.58
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0.50	5.00
5.2	**Student Progression**		30	1.02	30.47
5.3	**Student Participation and Activities**				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	2.67	**26.67**
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	1.77	**17.69**
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	3.00	**30.00**
5.3	**Student Participation and Activities**		30	2.48	74.36
5.4	**Alumni Engagement**				
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means. other support services	QlM	5	0.00	0.00
5.4.2	Alumni financial contribution during 2019-2020	QnM	5	0.00	0.00
5.4	**Alumni Engagement**		10	0.00	0.00
Criterion V - Student Support and Progression			100	1.48	148.43

	Criterion VI – Governance, Leadership and Management				
6.1	**Institutional Vision and Leadership**				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution.	QlM	5	2.00	10.00
6.1.2	The institution practices decentralization and participative management	QlM	5	3.00	15.00
6.1	**Institutional Vision and Leadership**		10	2.50	**25.00**
6.2	**Strategy Development and Deployment**				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QlM	2	0.50	**1.00**
6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism	QlM	4	2.00	**8.00**
6.2.3	Implementation of e-governance in areas of operation : 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination	QnM	4	4.00	**16.00**
6.2	**Strategy Development and Deployment**		10	2.50	25.00
6.3	**Faculty Empowerment Strategies**				
6.3.1	List of Welfare measures for teaching & Non-teaching Staff	QlM	4	2.00	8.00
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020	QnM	8	0.00	0.00
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0.68	5.45

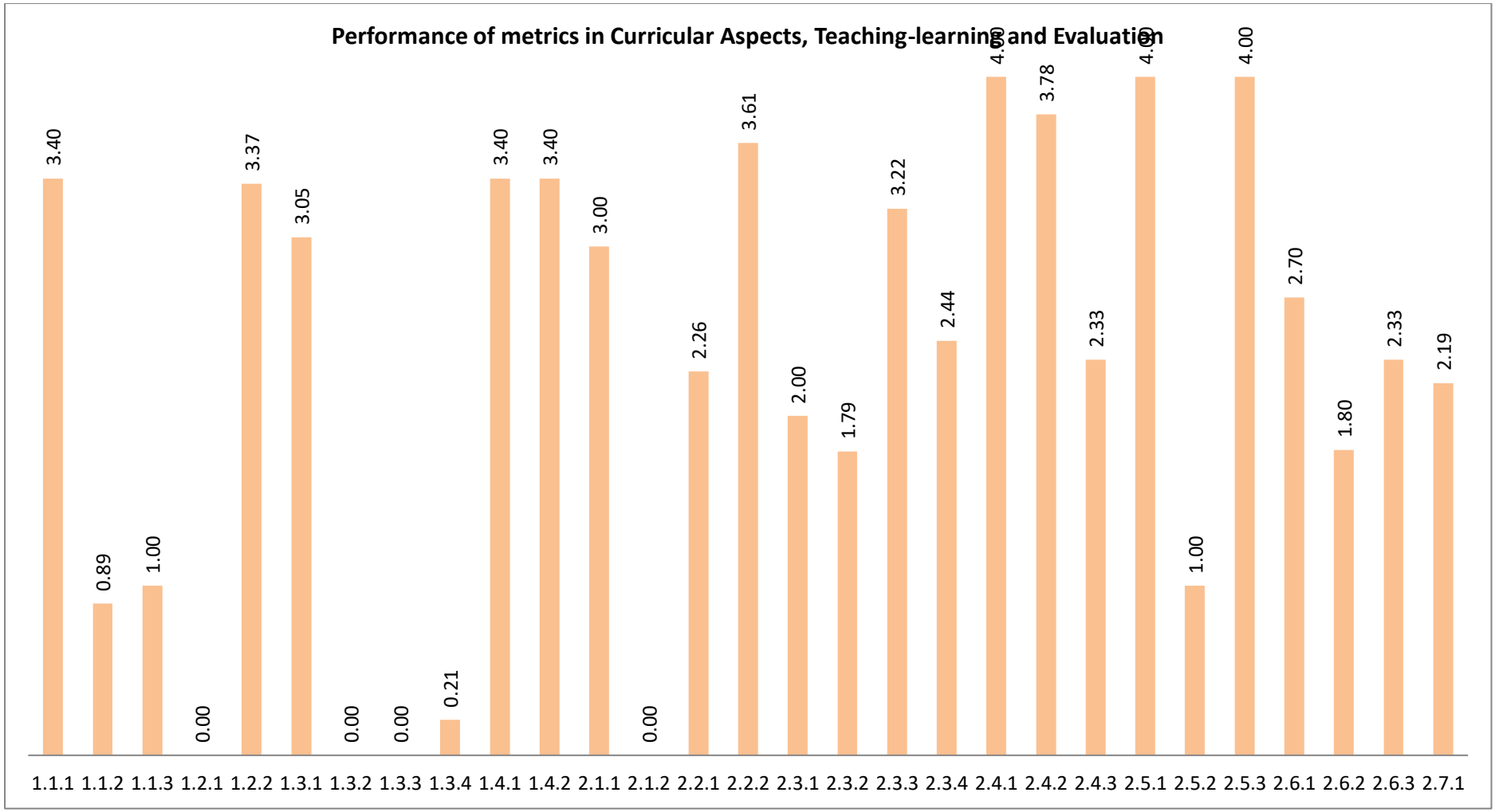
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2.00	20.00
6.3	**Faculty Empowerment Strategies**		30	1.12	33.45
6.4	**Financial Management and Resource Mobilization**				
6.4.1	Internal Audit & External Audit Report and Balance Sheets	QlM	4	3.00	**12.00**
6.4.2	Funds / Grants received from Government, non-government bodies, individuals, philanthropers during 2019-2020	QnM	10	4.00	**40.00**
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	QlM	6	2.00	**12.00**
6.4	**Financial Management and Resource Mobilization**		20	3.20	64.00
6.5	**Internal Quality Assurance System**				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QlM	10	3.00	**30.00**
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	QlM	10	2.00	**20.00**
6.5.3	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. NBA or any other quality audit recognized by state, national or international agencies (ISO Certification)	QnM	10	0.00	**0.00**
6.5	**Internal Quality Assurance System**		30	1.67	50.00
Criterion VI – Governance, Leadership and Management			100	1.97	197.45

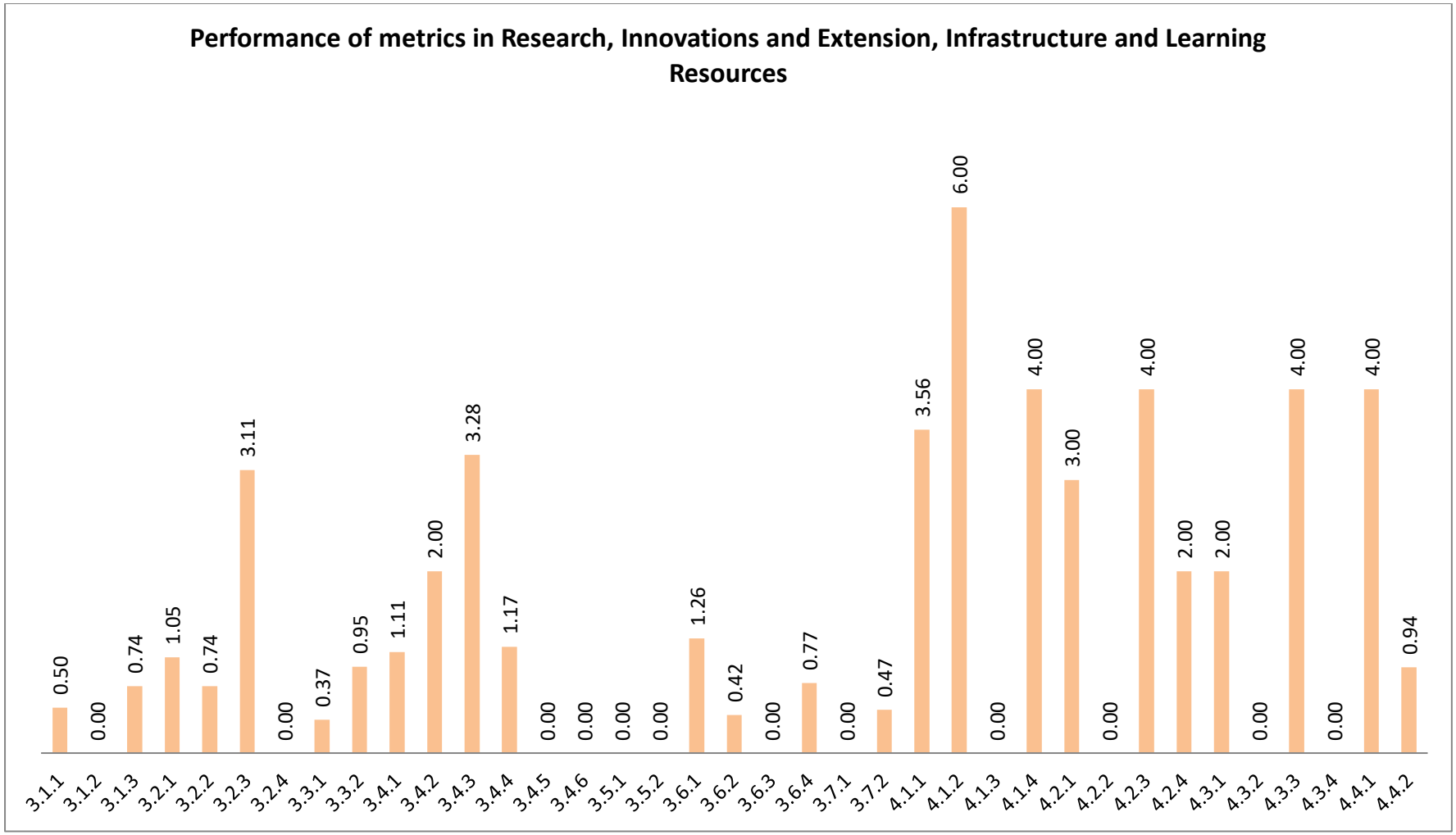
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0.90	**4.52**
7.1.2	The Department / Cell / Body / Committee / Club/Unit has facilities for alternate sources of energy and energy conservation measures such as : 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment	QnM	5	0.00	**0.00**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0.53	**2.11**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0.32	**1.26**
7.1.5	Green Practices`: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	QnM	4	0.00	**0.00**

7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0.00	**0.00**
7.1.7	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	QnM	4	0.00	**0.00**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	1.14	**5.71**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	1.06	**4.23**

7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0.67	**3.33**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	2.52	**12.59**
7.1	**Institutional Values and Social Responsibilities**		50	0.68	33.75
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1.26	37.66
7.2	**Best Practices**		30	1.26	37.66
7.3	**Institutional Distinctiveness**			0.00	
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0.79	15.74
7.3	**Institutional Distinctiveness**		20	0.79	15.74
Criterion VII – Institutional Values and Best Practices			100	0.87	87.16

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	1.76	263.89
2	Teaching, Learning & Evaluation		300.00	2.62	785.55
3	Research, Innovation & Extension		150.00	0.67	99.84
4	Infrastructure & Learning resources		100.00	2.36	235.75
5	Student Support & Progression		100.00	1.48	148.43
6	Governance, Leadership & Management		100.00	1.97	197.45
7	Institutional values & Best Practices		100.00	0.87	87.16
	Overall:-		1000.00	1.82	1818.07


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
3.40
0.89
1.00
0.00
3.37
3.05
0.00
0.00
0.21
3.40
3.40
3.00
0.00
2.26
3.61
2.00
1.79
3.22
2.44
4.00
3.78
2.33
4.00
1.00
4.00
2.70
1.80
2.33
2.19
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.1.1 2.1.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.5.1 2.5.2 2.5.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
0.50
0.00
0.74
1.05
0.74
3.11
0.00
0.37
0.95
1.11
2.00
3.28
1.17
0.00
0.00
0.00
0.00
1.26
0.42
0.00
0.77
0.00
0.47
3.56
6.00
0.00
4.00
3.00
0.00
4.00
2.00
2.00
0.00
4.00
0.00
4.00
0.94
3.1.1
3.1.2
3.1.3
3.2.1
3.2.2
3.2.3
3.2.4
3.3.1
3.3.2
3.4.1
3.4.2
3.4.3
3.4.4
3.4.5
3.4.6
3.5.1
3.5.2
3.6.1
3.6.2
3.6.3
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3.7.1
3.7.2
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4.1.2
4.1.3
4.1.4
4.2.1
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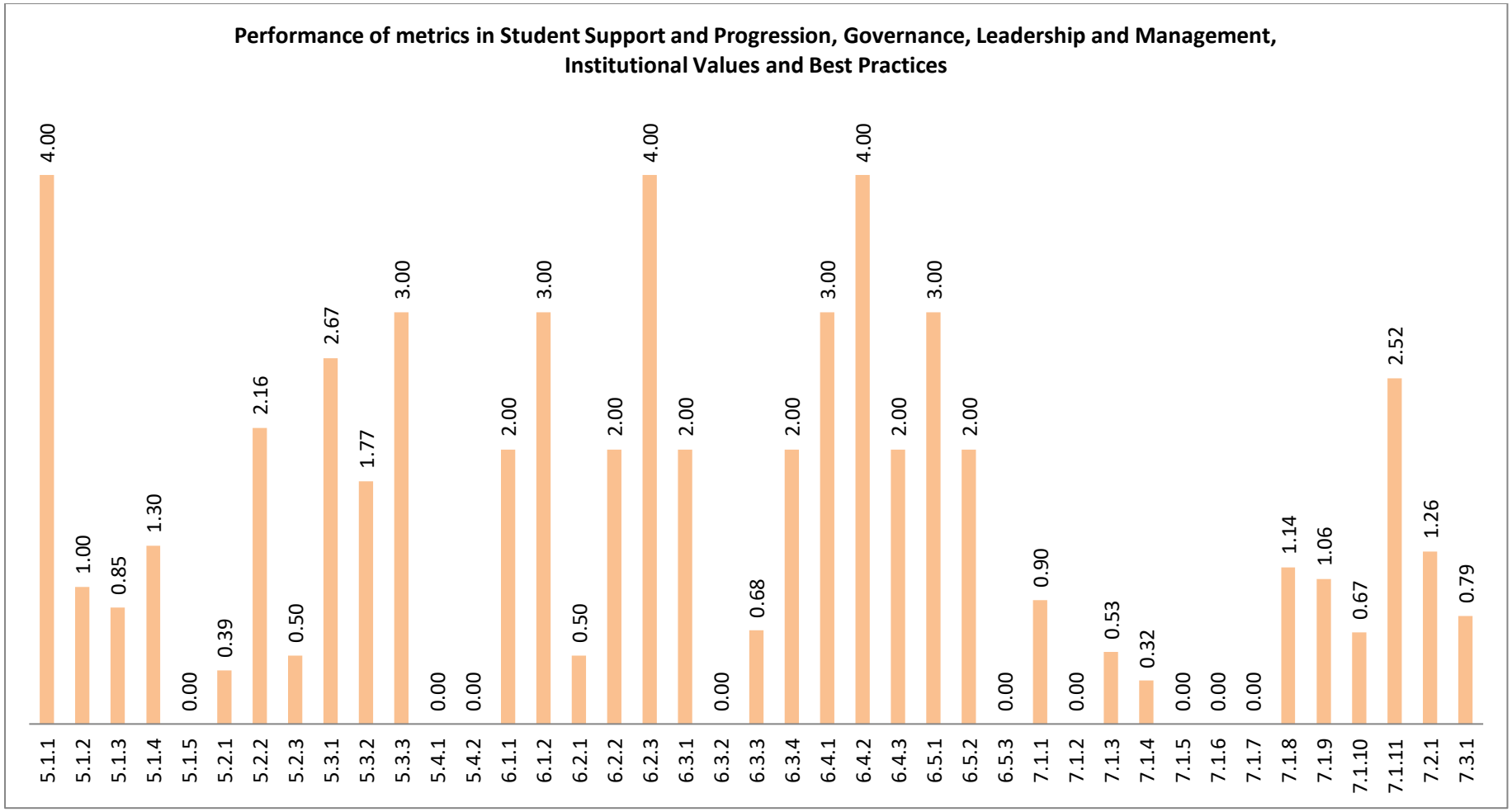
4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
4.00
1.00
0.85
1.30
0.00
0.39
2.16
0.50
2.67
1.77
3.00
0.00
0.00
2.00
3.00
0.50
2.00
4.00
2.00
0.00
0.68
2.00
3.00
4.00
2.00
3.00
2.00
0.00
0.90
0.00
0.53
0.32
0.00
0.00
0.00
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5.2.3
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6.5.3
7.1.1
7.1.2
7.1.3
7.1.4
7.1.5
7.1.6
7.1.7
7.1.8
7.1.9
7.1.10
7.1.11
7.2.1
7.3.1

Academic and Administrative Audit - 2019-2020

Grade

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade
Departments									
Mathematics	2.4	2.93	0.51	1.69	0.93	1.33	0.94	1.88	C
Botany	1.73	3.2	0.42	1.69	1.11	2.22	0.96	1.85	C
Chemistry	1.93	3.48	0.89	2.46	2.15	2.67	3.32	2.46	B
Physics	2	3.28	1.37	1.31	2.44	2.22	1.52	2.27	B
Zoology	2	2.54	0.86	3.23	1.63	3.56	1.64	1.98	C
Economics	1.8	2.15	0.32	1.69	1.44	1.67	3.12	1.75	C
History	2.33	2.63	0.68	0.92	1.04	0.56	0.25	1.68	C
English	2	3.17	0.85	0.46	0.85	2.67	0	1.82	C
Tamil	2.47	2.52	0.94	1.31	1.3	1.11	0.52	1.8	C
Malayalam	1.6	3.22	0.76	0.92	0.74	2.22	2.53	1.92	C
Hindi	2.13	2.94	0.08	0.46	0.37	0	1.49	1.58	C
Commerce	2.33	3	0.24	1.69	1.11	0	0	1.71	C
Computer Science	2.2	2.2	0.19	0.92	0.56	2.22	1.86	1.6	C
Physical Education	1.6	2.22	0.09	0	0.74	0	0	1.17	C
Business Studies	1.73	2.17	0.4	2.08	1.26	1.11	0.78	1.48	D
Computer Application	2	2.24	0.4	0.92	0.85	1.11	0	1.4	D
Microbiology	2.07	3.24	0.43	0.92	0.93	0	0	1.73	C

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade
Units /Cells / Clubs									
Controller of Examinations	-	3.19	-	-	-	0	2	**2.57**	B+
Library	-	-	-	2.25	-	-	1	**1.36**	D
IQAC	-	2	-	-	-	2.16	-	**2.13**	B
Dean -Arts	0	0	-	-	-	0	0	**0.00**	X
Dean -Science	0	0	-	-	-	0	0	**0.00**	X
Dean -Research	-	-	1.24	-	-	1.69	1.67	**1.44**	D
Dean Student Welfare	-	2	-	-	1.73	-	2.46	**2.17**	B
Dean - Placement	-	-	-	-	1.91	-	1	**1.43**	D
Dean – Foreign Affairs	-	-	0.97	-	1	-	1	**0.99**	D*
Bursar	-	-	0	4	2.64	2.25	1.28	**1.87**	C
NCC – Army	-	-	0.4	-	-	-	1.05	**0.76**	D
NCC - Navy	-	-	1.1	-	-	-	0.89	**0.98**	D
NSS – 90	-	-	0.9	-	-	-	1.86	**1.45**	D
NSS – 91	-	-	0.9	-	-	-	1.86	**1.45**	D
NSS – 92	-	-	0.9	-	-	-	1.86	**1.45**	D
NSS – 93	-	-	1.2	-	-	-	1.86	**1.58**	C
NSS – 123	-	-	0.9	-	-	-	1.86	**1.45**	D
NSS – 124	-	-	1.2	-	-	-	1.86	**1.58**	C
NSS – 127	-	-	1.2	-	-	-	1.86	**1.58**	C
Sports	-	-	-	2	3	-	0	**0.92**	D
Youth Welfare	-	-	-	-	4	-	0	**1.14**	D
Science Club	-	-	0	-	0	-	0	**0.00**	D*
Youth Red Cross	-	-	2.4	-	0	-	0	**0.61**	D*
Scott Adventure Club	-	-	0.4	-	2	-	0.75	**0.79**	D*
Rotaract Club	-	-	2.4	-	2	-	1.41	**1.72**	C
Eco club	-	-	0	-	0	-	0	**0.00**	X
ICTC	-	3	-	1.84	2	4	1	**1.73**	C
Scott Research Forum	-	-	-	-	2	-	0	**0.27**	D
Innovation Council	-	-	1	-	-	-	0	**0.17**	D*
HRDC	-	-	-	-	2	-	0	**0.65**	D
Admission	-	1.5	-	-	-	-	0	**0.43**	D
Governance - Office	-	3.08	-	-	-	2.19	1	**2.33**	B
Website	0	1.5	1.82	-	-	1.33	2	**1.50**	D
Alumni	-	-	-	-	0	-	-	**0.00**	D*

X → Not Participated
* → Partly Participated

Dean IQAC **Principal**

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses - College

Strengths :

- ✓ Teacher Profile and Quality
- ✓ Feedback System
- ✓ Financial Management and Resource Mobilization
- ✓ Evaluation Process and Reforms

Weaknesses :

- Catering to Student Diversity
- Physical Facilities
- Institutional Vision and Leadership
- Strategy Development and Deployment
- Student Participation and Activities
- Maintenance of Campus Infrastructure
- Student Performance and Learning Outcomes
- Teaching - Learning Process
- Library as a Learning Resources
- Student Satisfaction Survey
- Curriculum Design and Development
- IT Infrastructure
- Academic Flexibility
- Internal Quality Assurance System
- Student Enrolment and Profile
- Student Support
- Resource Mobilization for Research
- Research Publications and Awards
- Best Practices
- Faculty Empowerment Strategies
- Student Progression
- Curriculum Enrichment
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Innovation Ecosystem
- Extension Activities
- Promotion of Research and Facilities
- Collaboration
- Consultancy
- Alumni Engagement

Scott Christian College (Autonomous) - Nagercoil

ACADEMIC and ADMINSTRATIVE AUDIT (AAA) for the year 2019-20

19th April 2021

We, the audit members acknowledge the service rendered by the Management, Principal, IQAC team and the faculty towards this quality initiative exercise undertaken for their own growth. It should be done annually, seriously by understanding the recent higher education expectations, needs and demands.

REASON FOR NOT AWARDING MARKS

The following are the reasons, why we are not awarding marks in the score card?
One or more reasons applicable to the departments and units:

- There is no matching for the quality metrics given to us and the responses from the department / units for their score , in most of the cases
- No presenter was able to justify what is expected off for the audit report to carry the required information
- No QnMs data was shown which are the supportive document for the QlMs to be judged for its tangibility in the departments/ units
- Insufficient time to learn from the faculty what they owned in this exercise
- Comprehension of questions and the required answer for most of the metrics from them is extremely poor

However, we provide the following as our observation for betterment.

CURRICULAR, TEACHING AND LEARNING ASPECTS

The College has adopted and implemented OBE and a flexible CBCS across all UG and PG programmes. It is one of the first Arts and Science HEI to adopt OBE in 2017 itself which is HIGHLY significant.

The CBCS curriculum framework for both UG and PG programmes has included several scopes of learning through Core, Allied and Languages, Core Electives and Skill Based Courses (SBC)

Audit Members felt the departments can take up one or two value added courses in each academic year. The departments can also try the blended learning approach in few courses.

Departments also needs to identify cross cutting issues on Gender Sensitivity, Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

The faculty members across the college have attempted at moving from regular teaching to e-teaching adopting different methods and tools like Scott LMS and Google Classrooms. In this aspect, we suggest the departments to create more Digital Content to deliver the courses in a better way.

The students across departments are also encouraged to participate in various intercollegiate curricular, co-curricular and extracurricular activities and have been awarded and recognized for the same.
Intensive remedial coaching is also done in certain departments of the college, and in certain departments even nearly half of the students have received the same.

In some departments specifically in the Management side the staff members felt the exchange of faculty in handling courses across departments will be beneficial to the student community. We, strongly suggests the management to consider in this aspect

RESEARCH CONSULTANCY AND EXTENSION

The faculty members of the college (Aided and Management) are well experienced and highly qualified. More than 50% of the faculty members are doctorates as well as guides also a few Emirates Professors. This indicates that the college provides conducive ambience for research which has manifested into receiving some extramural grants from UGC, DST, DBT, *etc* and consultancy.

It is also observed that the college doesn't provides any seed money as a research grant specially to young teachers to enable them become good researchers in order to attract extramural research funding in future.

This intensive research has made an impact on the output of publications. The audit members expects departments under life sciences can go for patents - filed on societal problems by innovation.

Even though the faculty are continuously updating their knowledge through participation in workshops, FDPs, seminars and conferences both at national and international levels collaborations among departments within the college and with other colleges is the need of the hour.

LIBRARY

Scott Christian College has an adequate library for the benefit of students, faculties and researchers. The Library has a large collection of books covering various branches of Commerce, Science, Humanities and a few rare collection of books or library enrichment

Library automation starts with the adoption of indigenous library management software in the library. The software should have the maximum facilities to automate the library into computerized systems. At present only minimum number of facilities are incorporated in the Library ILMS software. Bar coding is not integrated inside the software.

The Library have subscriptions *via* INFLIBNET and DELENT to access various resources, but the audit members felt that purchasing of e-Journals and getting access to few databases is the

need of the hour. The management can think of expanding the average annual expenditure for purchase of books and journals.

SUPPORTING UNITS

NCC (Navy & Army) and various NSS Units

The college is actively engaged in helping the marginalised communities by conducting various awareness programmes/camps

The college has also engaged regular services under its extension activities through various Clubs, Cells along with NSS and NCC units. The NCC Navy unit of the College do a commendable work in this area by receiving few notable awards

Documenting the activities is very crucial in the current manual with proper evidences like geo-Tagged Photographs, News Paper Clippings; Appreciation letter for the works to be carried out should be included in the reports

Scott Research Forum

This entity is actively functioning by publishing articles through the in-House journal from various departments and outside college also. This forum can take up the activity of framing the research policy of the institution.

IIC, ICTC, Eco Club, HRDC

These clubs are doing their few activities. The clubs activities can be further strengthened in the coming year. Their accomplishments should be visible in the College Website

Website Committee

Though the User Interface of the website seems good there are considerable areas the website should be improved

- ✓ Strengthen the Content Management System (CMS) to easily update content.
- ✓ Encourage sharing of information from various departments and units of the College
- ✓ Integrate document sharing.

STRENGTHS

- The automation part in the O/o CoE, their implementation strategy are highly encouraging
- The implementation of LOCF by the college with the support of the department and faculty, mapping, *etc.*in alignment with the UGC
- Research work of select departments and their publications sounds well
- Faculty were made to work, which could be better if they work by knowing them correctly
- Sufficiently a good infrastructure and ambience

WEAKNESS

- Ambiguity in knowing the metrics across disciplines and faculty. QlMs demands the pooling of QnMs. Thus, there may be less data from each department / unit or wrong collection of information
- Certain misnomer in conceiving the concepts such as Best Practices (721), Distinctiveness (731) and almost many metrics in Institutional Values and Social Responsibility (711 – 7111), Incubation and Eco system (331), Extension Activities as per the current manual (361), ICT integration(232) are some of the areas
- ICT integration in Teaching-Learning-Evaluation; their count; their repository status; utility point upgradation, their outcome; *etc.* are to be taught among faculty and students
- Computer facility and utility to be enhanced
- Most of the departments and unit heads are unaware of Governance Procedure and the Policies of the College
- Faculty need a complete picture what is what; a detailed input to how to work for this RAF Manual to rise the CGPA of the college

GENERAL COMMENT

- Commitment of faculty and a motivated group of IQAC Core Team will bring back the reputation of Scott in the fifth accreditation if consistent efforts are in full swing
- Resolve issues exhibited during the audit by some departments
- If Audit Instruments and Audit purpose is known to the departments and units, they could work better

RECOMMENDATIONS BY THE COMMITTEE

- Present OBE model may be continuously monitored and assessed on flexibility catering to different types of learners
- Course content for OBE may be prepared as modules rather than units indicating suggestive learning methods and tools for each course
- The Scott LMS may be strengthened for the benefit of students
- More Workshops may be conducted on e-content developments to create more digital contents to strengthen the institutional repository
- Providing Seed Money to young researchers
- Promotion of innovative projects to impact the society to be undertaken at UG, PG and research level through consultancy services
- College may develop policies to on Research, Consultancy, e-Governance, *etc.*
- An orientation programme can be planned for the staff members on NAAC-RAF

Thank you for the opportunity given to us to learn from the century old institution of high repute in the down South.

ALL THE BEST FOR THE FUTURE

Alfred Cecil Raj 19/4/2021

Dr. S. ALFRED CECIL RAJ,
Controller of Examinations,
Associate Professor of Physics,
St. Joseph's College (Autonomous),
Tiruchirappalli – 620 002

Nirmal 19/04/2021

Dr. V. JUDE NIRMAL,
Assistant Professor of Computer Science,
St. Joseph's College (Autonomous),
Tiruchirappalli – 620 002

ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

DEPARTMENT OF MATHEMATICS

GRADE

Score : 1.88/4

Department : Mathematics

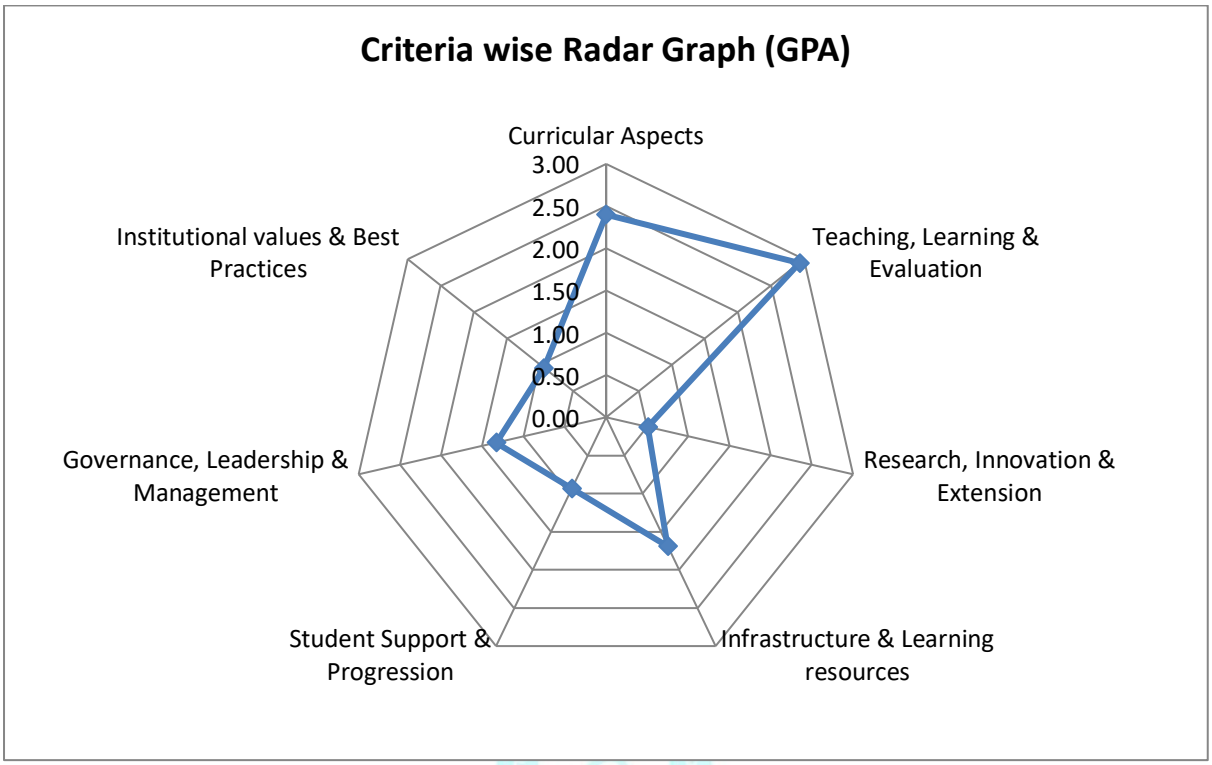
Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	360.00	2.40
2	Teaching, Learning & Evaluation	230.00	675.00	2.93
3	Research, Innovation & Extension	131.00	67.00	0.51
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	50.00	0.93
6	Governance, Leadership & Management	18.00	24.00	1.33
7	Institutional values & Best Practices	77.00	72.00	0.94
	Total	**686.00**	**1292.00**	**1.88**
	CGPA :	**1.88**		

Dean IQAC

Principal

Department : Mathematics

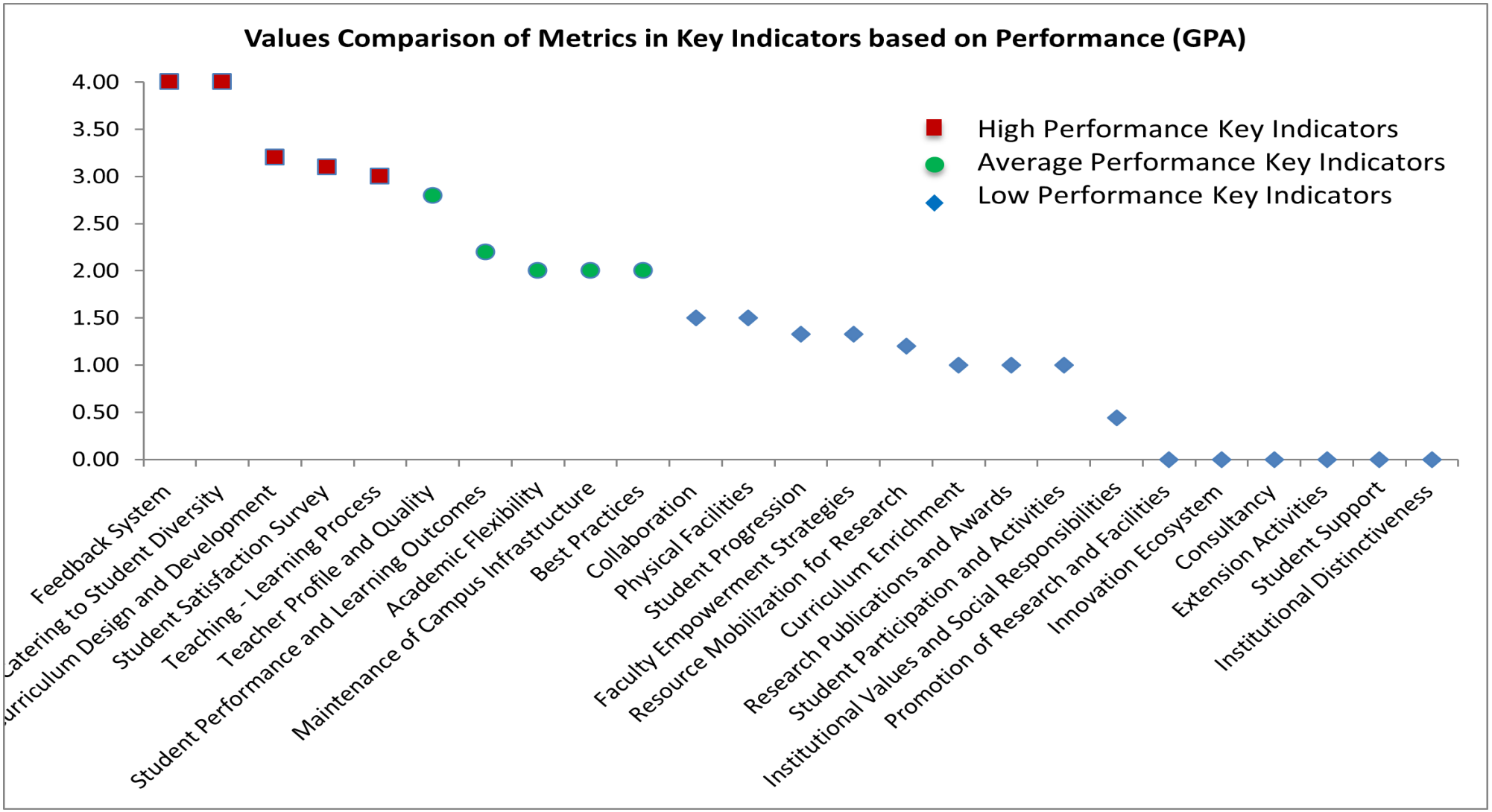


Department : Mathematics

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	160.00	3.20
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**360.00**	**2.40**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	120.00	4.00
2.3	Teaching - Learning Process	50	150.00	3.00
2.4	Teacher Profile and Quality	50	140.00	2.80
2.6	Student Performance and Learning Outcomes	50	110.00	2.20
2.7	Student Satisfaction Survey	50	155.00	3.10
	Total	**230**	**675.00**	**2.93**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	**131**	**67.00**	**0.51**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	**26**	**44.00**	**1.69**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	10.00	1.00
	Total	**54**	**50.00**	**0.93**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	24.00	1.33
	Total	**18**	**24.00**	**1.33**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	12.00	0.44
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	72.00	**0.94**
	Grand Total	**686**	**1292.00**	**1.88**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Catering to Student Diversity
Curriculum Design and Development
Student Satisfaction Survey
Teaching - Learning Process
Teacher Profile and Quality
Student Performance and Learning Outcomes
Academic Flexibility
Maintenance of Campus Infrastructure
Best Practices
Collaboration
Physical Facilities
Student Progression
Faculty Empowerment Strategies
Resource Mobilization for Research
Curriculum Enrichment
Research Publications and Awards
Student Participation and Activities
Institutional Values and Social Responsibilities
Promotion of Research and Facilities
Innovation Ecosystem
Consultancy
Extension Activities
Student Support
Institutional Distinctiveness

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	3.2	160
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40

1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.4	360
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**4**	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	4	120
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	4	60
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	2	20
2.3	**Teaching - Learning Process**		50	3	150
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60

2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	**Teacher Profile and Quality**		50	2.8	140
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	**Student Performance and Learning Outcomes**		50	2.2	110
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**3.1**	**155**
2.7	**Student Satisfaction Survey**		50	3.1	155
Criterion II – Teaching-Learning and Evaluation			230	2.93	675
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12

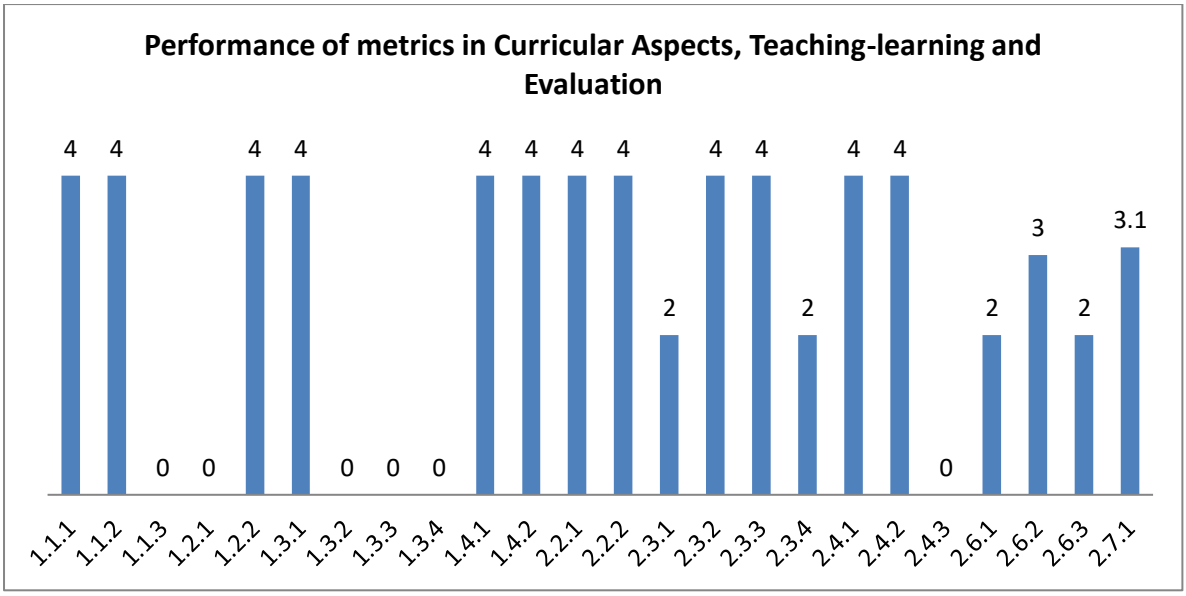
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1	25
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0

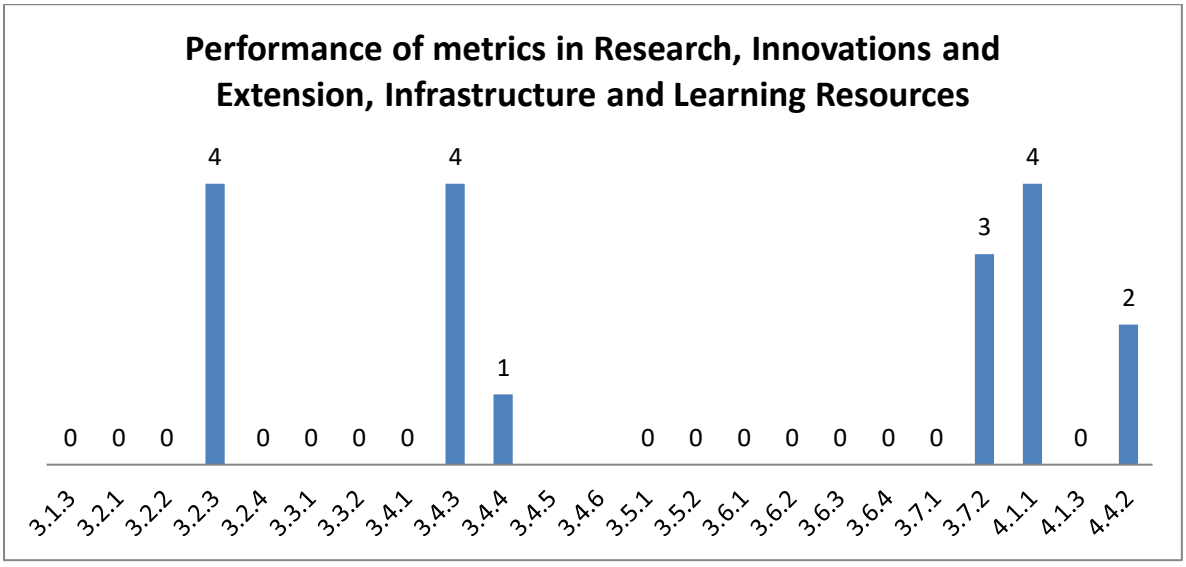
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	3	**30**
3.7	**Collaboration**		20	1.5	30
Criterion III – Research, Innovations and Extension			131	0.51	67
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	1.69	44

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	4	40
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1.33	40
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**1**	**10**
5.3	**Student Participation and Activities**		10	1	10
Criterion V - Student Support and Progression			54	0.93	50
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	3	24
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	1.33	24
Criterion VI – Governance, Leadership and Management			18	1.33	24

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**0**	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0.44	12
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0.94	72
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.40	360.00
2	Teaching, Learning & Evaluation		230.00	2.93	675.00
3	Research, Innovation & Extension		131.00	0.51	67.00
4	Infrastructure & Learning resources		26.00	1.69	44.00
5	Student Support & Progression		54.00	0.93	50.00
6	Governance, Leadership & Management		18.00	1.33	24.00
7	Institutional values & Best Practices		77.00	0.94	72.00
	Overall:-		686.00	1.88	1292.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 4 0 0 4 4 0 0 0 4 4 4 4 2 4 4 2 4 4 0 2 3 2 3.1
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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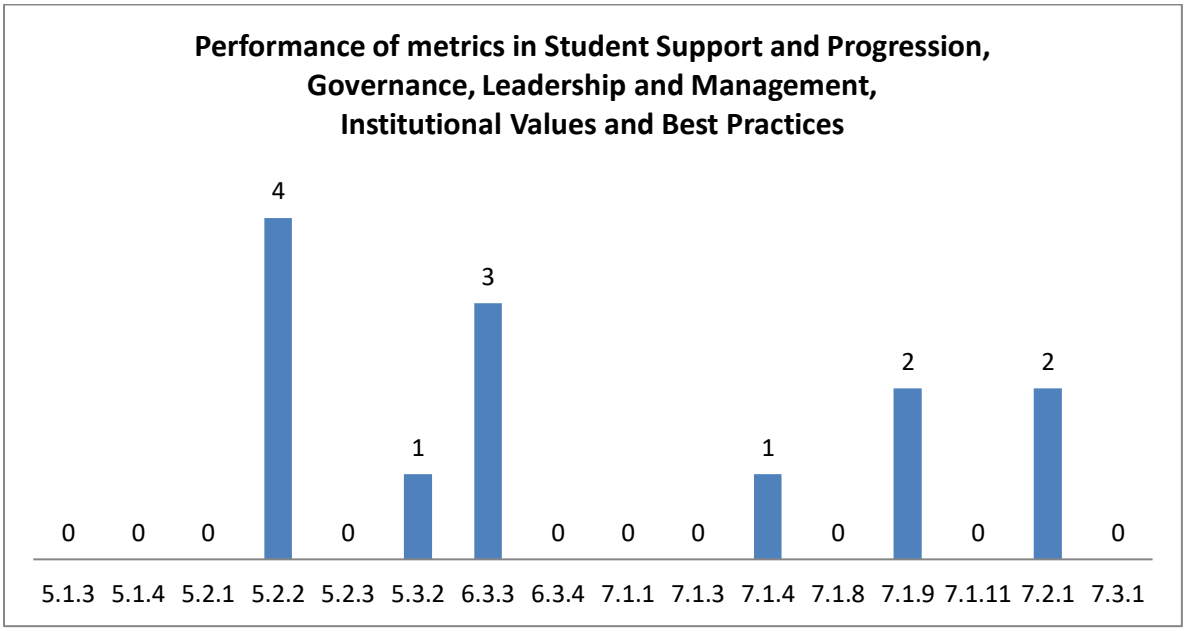
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Mathematics

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Curriculum Design and Development
- ✓ Student Satisfaction Survey
- ✓ Teaching - Learning Process

Weaknesses :

- Teacher Profile and Quality
- Student Performance and Learning Outcomes
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Best Practices
- Collaboration
- Physical Facilities
- Student Progression
- Faculty Empowerment Strategies
- Resource Mobilization for Research
- Curriculum Enrichment
- Research Publications and Awards
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Student Support
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF BOTANY

GRADE

Score : 1.85/4

Department : Botany

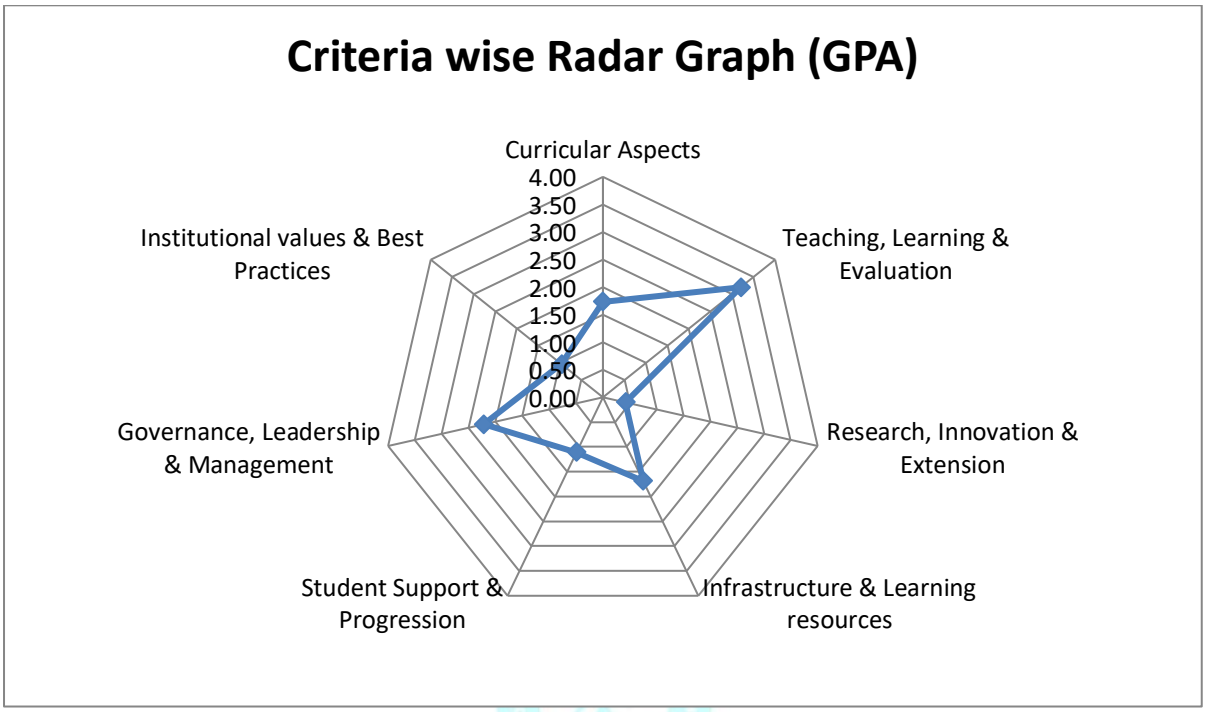
Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	260.00	1.73
2	Teaching, Learning & Evaluation	230.00	735.00	3.20
3	Research, Innovation & Extension	131.00	55.00	0.42
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	60.00	1.11
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	74.00	0.96
	Total	**686.00**	**1268.00**	**1.85**
	CGPA :	**1.85**		

Dean IQAC

Principal

Department : Botany



Department : Botany

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
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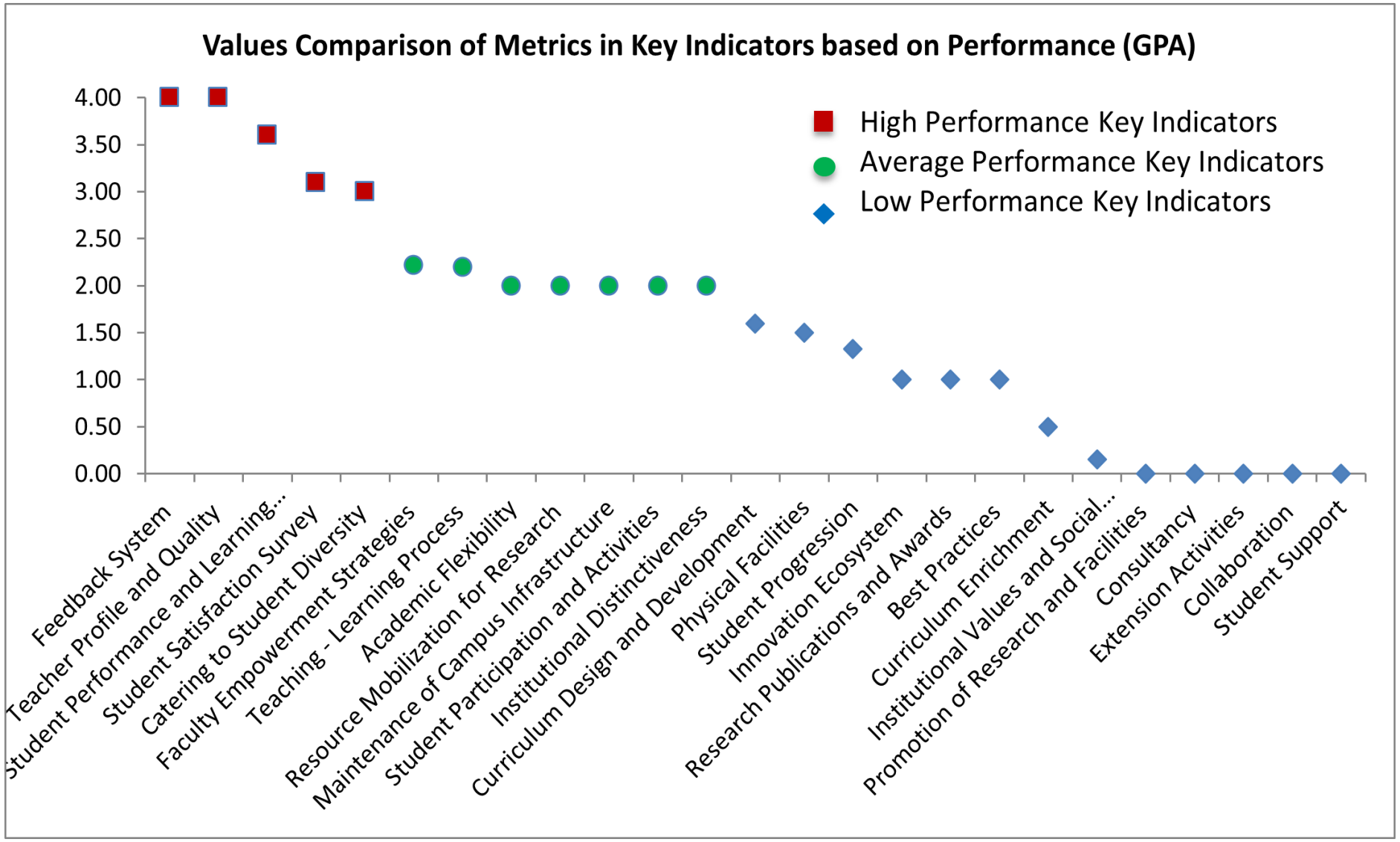
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	20.00	0.50
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**260.00**	**1.73**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	110.00	2.20
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	180.00	3.60
2.7	Student Satisfaction Survey	50	155.00	3.10
	Total	**230**	**735.00**	**3.20**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	20.00	2.00
3.3	Innovation Ecosystem	10	10.00	1.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**55.00**	**0.42**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	**26**	**44.00**	**1.69**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**54**	**60.00**	**1.11**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	**18**	**40.00**	**2.22**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	4.00	0.15
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	74.00	**0.96**
	Grand Total	**686**	**1268.00**	**1.85**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
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2.00
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0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Teacher Profile and Quality
Student Performance and Learning...
Student Satisfaction Survey
Catering to Student Diversity
Faculty Empowerment Strategies
Teaching - Learning Process
Academic Flexibility
Resource Mobilization for Research
Maintenance of Campus Infrastructure
Student Participation and Activities
Institutional Distinctiveness
Curriculum Design and Development
Physical Facilities
Student Progression
Innovation Ecosystem
Research Publications and Awards
Best Practices
Curriculum Enrichment
Institutional Values and Social...
Promotion of Research and Facilities
Consultancy
Extension Activities
Collaboration
Student Support

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Botany

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	1.6	80
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0.5	20
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.73	260
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**2**	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**2**	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	1	10
2.3	**Teaching - Learning Process**		50	2.2	110
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	**Teacher Profile and Quality**		50	4	200
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	3	60
2.6	**Student Performance and Learning Outcomes**		50	3.6	180
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**3.1**	**155**
2.7	**Student Satisfaction Survey**		50	3.1	155
Criterion II – Teaching-Learning and Evaluation			230	3.2	735
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	**8**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**

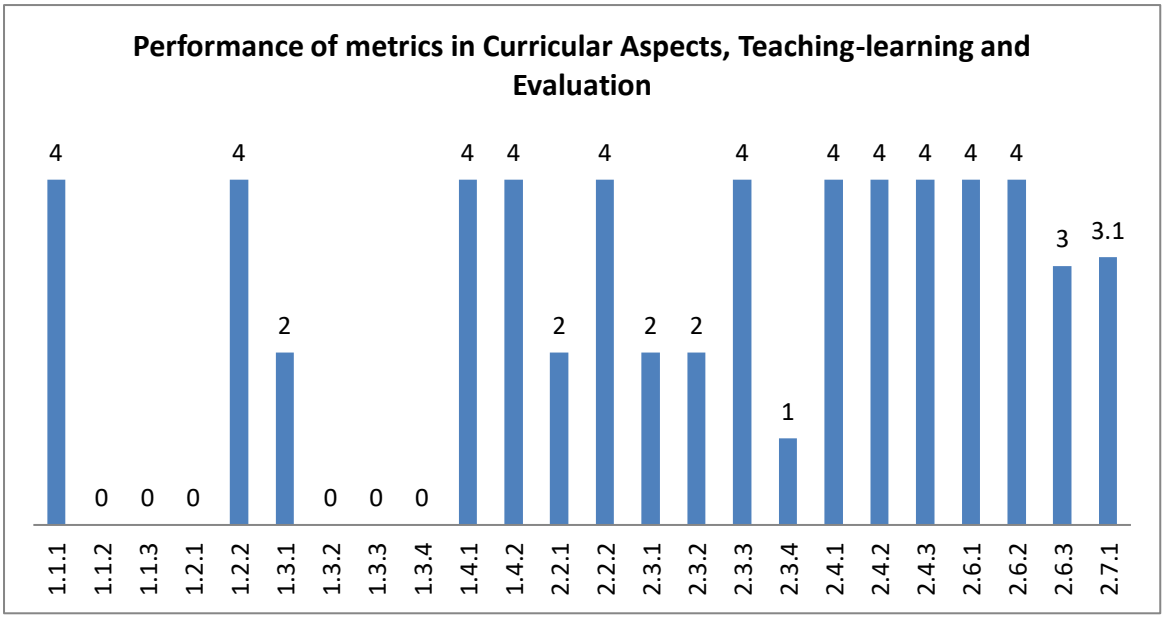
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	2	20
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	2	**10**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	1	10
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1	25
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				

3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.42	55
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	1.69	44

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1.33	40
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			54	1.11	60
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.22	40
Criterion VI – Governance, Leadership and Management			18	2.22	40
	Criterion VII – Institutional Values and Best Practices				

7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0.15	4
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			77	0.96	74

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.73	260.00
2	Teaching, Learning & Evaluation		230.00	3.20	735.00
3	Research, Innovation & Extension		131.00	0.42	55.00
4	Infrastructure & Learning resources		26.00	1.69	44.00
5	Student Support & Progression		54.00	1.11	60.00
6	Governance, Leadership & Management		18.00	2.22	40.00
7	Institutional values & Best Practices		77.00	0.96	74.00
	Overall:-		686.00	1.85	1268.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
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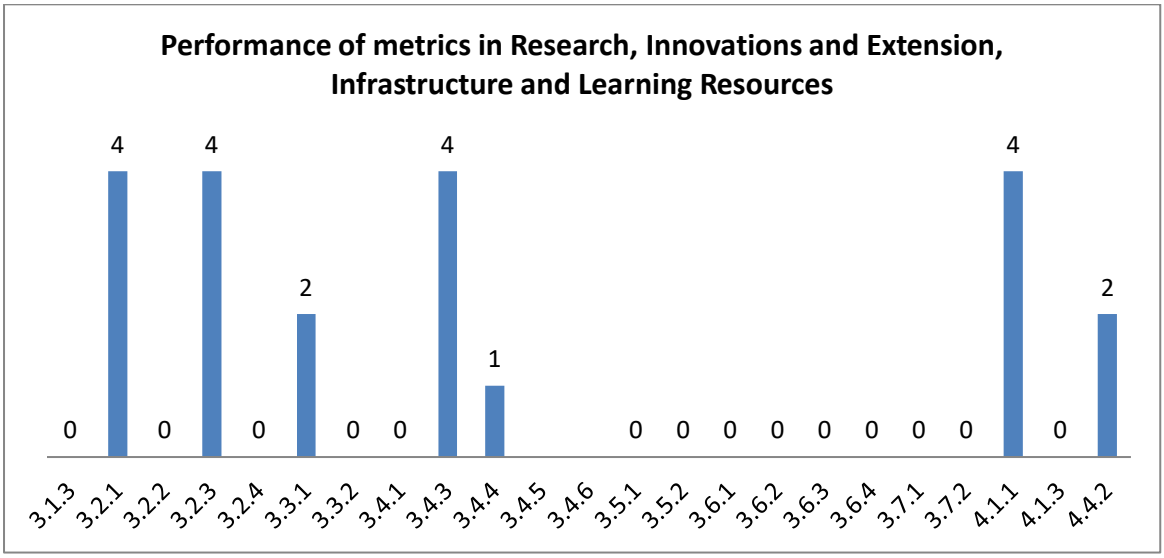
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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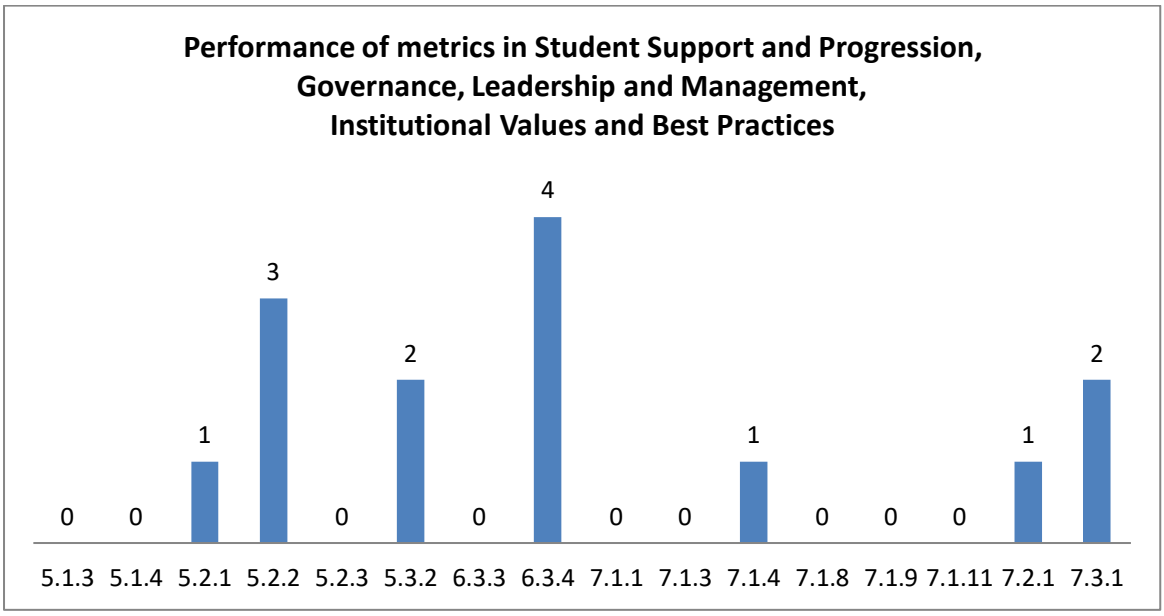
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 0 1 3 0 2 0 4 0 0 1 0 0 0 1 2
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Botany

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Student Satisfaction Survey
- ✓ Catering to Student Diversity

Weaknesses :

- Faculty Empowerment Strategies
- Teaching - Learning Process
- Academic Flexibility
- Resource Mobilization for Research
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Distinctiveness
- Curriculum Design and Development
- Physical Facilities
- Student Progression
- Innovation Ecosystem
- Research Publications and Awards
- Best Practices
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Consultancy
- Extension Activities
- Collaboration
- Student Support

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF CHEMISTRY

GRADE

Score : 2.46/4

Department : Chemistry

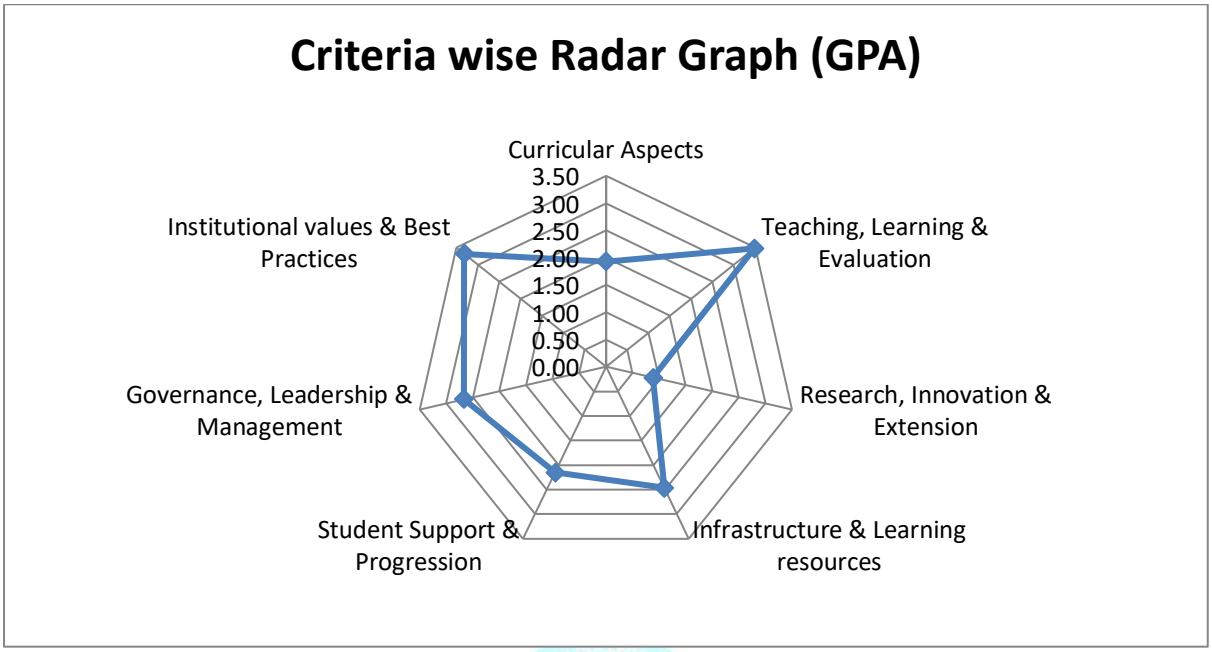
Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	290.00	1.93
2	Teaching, Learning & Evaluation	230.00	800.00	3.48
3	Research, Innovation & Extension	131.00	116.00	0.89
4	Infrastructure & Learning resources	26.00	64.00	2.46
5	Student Support & Progression	54.00	116.00	2.15
6	Governance, Leadership & Management	18.00	48.00	2.67
7	Institutional values & Best Practices	77.00	256.00	3.32
	Total	**686.00**	**1690.00**	**2.46**
	CGPA :	**2.46**		

Dean IQAC

Principal

Department : Chemistry

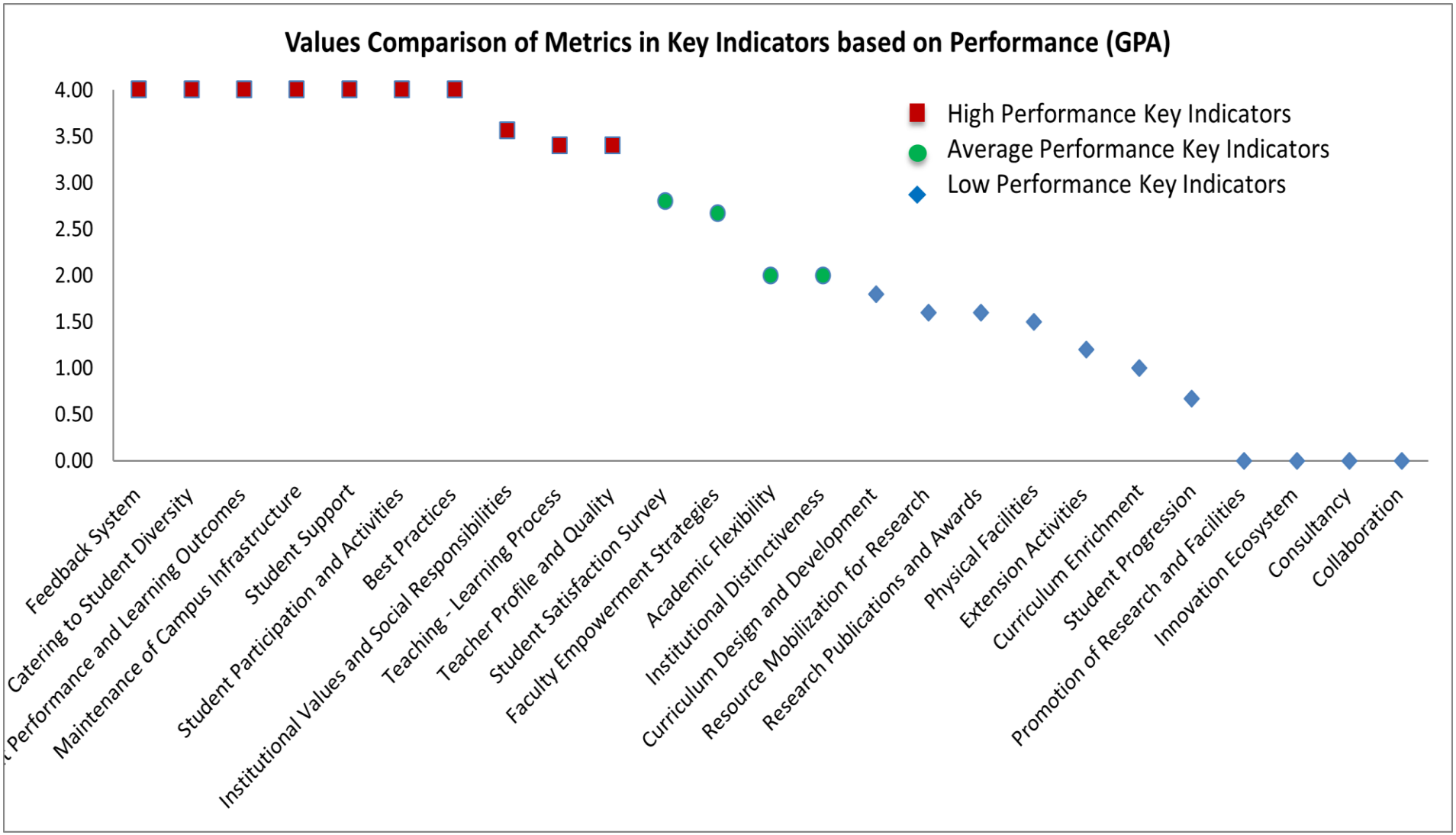


Department : Chemistry

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	90.00	1.80
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**290.00**	**1.93**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	120.00	4.00
2.3	Teaching - Learning Process	50	170.00	3.40
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	200.00	4.00
2.7	Student Satisfaction Survey	50	140.00	2.80
	Total	**230**	**800.00**	**3.48**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	16.00	1.60
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	40.00	1.60
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	60.00	1.20

3.7	Collaboration	20	0.00	0.00
	Total	**131**	**116.00**	**0.89**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	40.00	4.00
	Total	**26**	**64.00**	**2.46**
Criterion V - Student Support and Progression				
5.1	Student Support	14	56.00	4.00
5.2	Student Progression	30	20.00	0.67
5.3	Student Participation and Activities	10	40.00	4.00
	Total	**54**	**116.00**	**2.15**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	48.00	2.67
	Total	**18**	**48.00**	**2.67**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	96.00	3.56
7.2	Best Practices	30	120.00	4.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	256.00	**3.32**
	Grand Total	**686**	**1690.00**	**2.46**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
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High Performance Key Indicators
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Collaboration

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Chemistry

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	**Curriculum Design and Development**		50	1.8	90
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.93	290
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**4**	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	4	120
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	4	60

2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**2**	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	3.4	170
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		50	4	200
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.8**	**140**
2.7	**Student Satisfaction Survey**		50	2.8	140
Criterion II – Teaching-Learning and Evaluation			230	3.48	800
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0

3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	2	**4**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.6	16
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**0**	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	4	20
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0

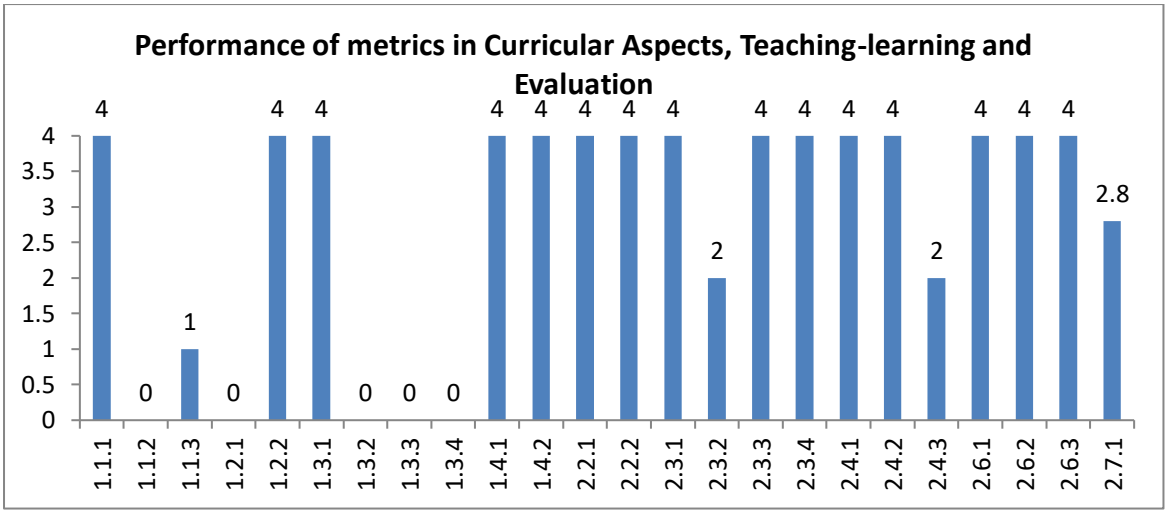
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	**Research Publications and Awards**		25	1.6	40
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	4	60
3.6	**Extension Activities**		50	1.2	60
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**

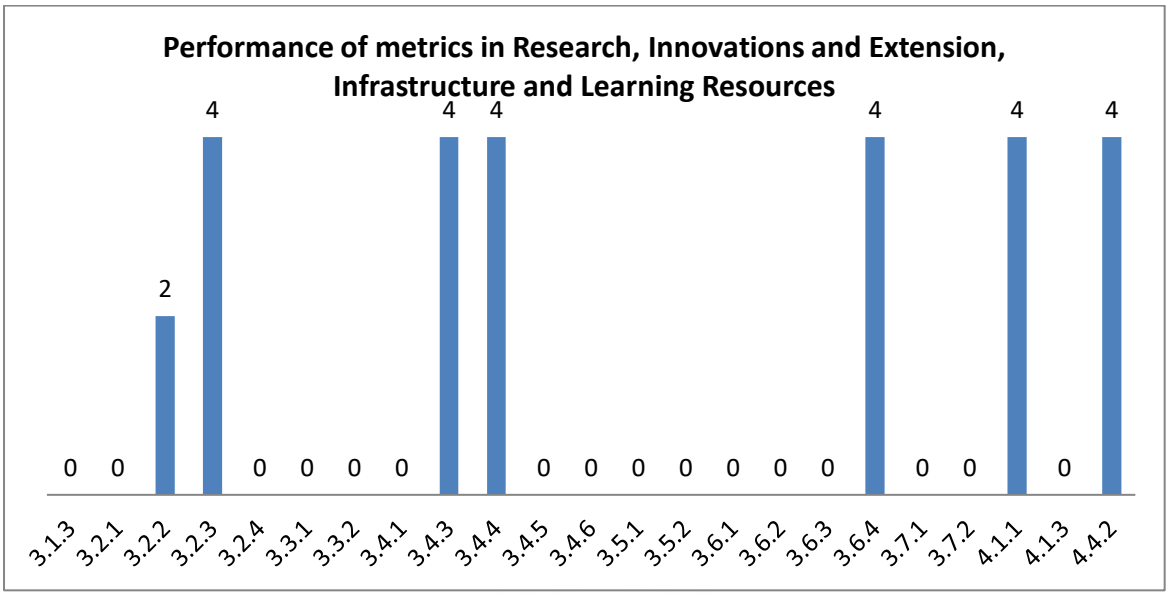
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.89	116
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	4	40
4.4	**Maintenance of Campus Infrastructure**		10	4	40
Criterion IV – Infrastructure and Learning Resources			26	2.46	64
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	4	32
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	**Student Support**		14	4	56
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20

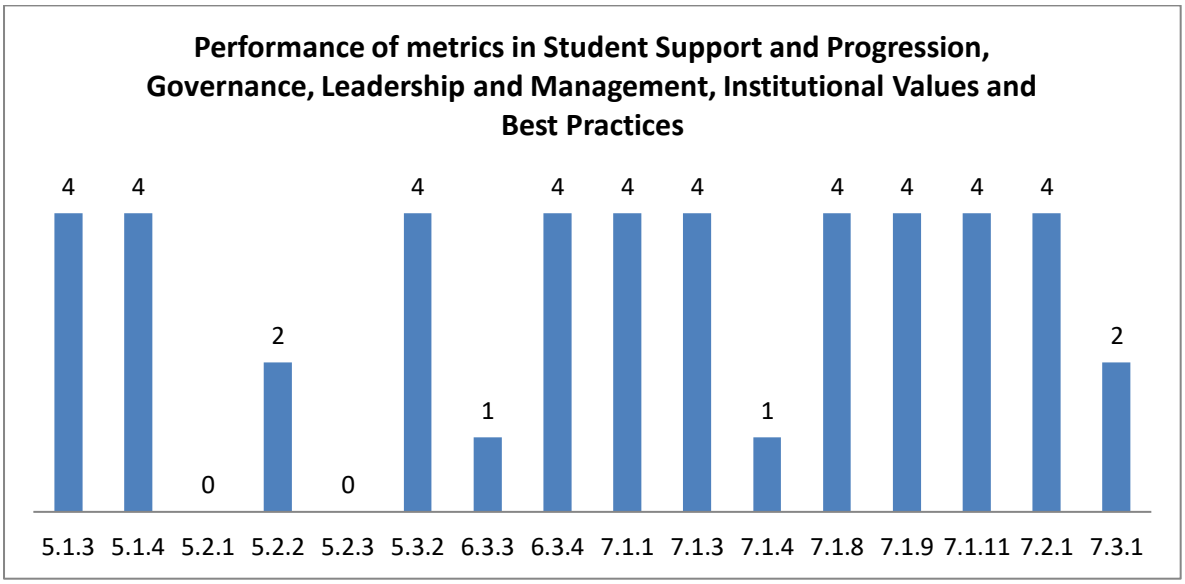
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	0.67	20
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	4	**40**
5.3	**Student Participation and Activities**		10	4	40
Criterion V - Student Support and Progression			54	2.15	116
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	1	8
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.67	48
Criterion VI – Governance, Leadership and Management			18	2.67	48
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**4**	**20**

7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	4	**16**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	4	**20**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	4	**16**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		27	3.56	96
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	4	120
7.2	**Best Practices**		30	4	120
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			77	3.32	256

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.93	290.00
2	Teaching, Learning & Evaluation		230.00	3.48	800.00
3	Research, Innovation & Extension		131.00	0.89	116.00
4	Infrastructure & Learning resources		26.00	2.46	64.00
5	Student Support & Progression		54.00	2.15	116.00
6	Governance, Leadership & Management		18.00	2.67	48.00
7	Institutional values & Best Practices		77.00	3.32	256.00
	Overall:-		686.00	2.46	1690.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 3.5 3 2.5 2 1.5 1 0.5 0
4 0 1 0 4 4 0 0 0 4 4 4 4 4 2 4 4 4 4 2 4 4 4 2.8
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
0 0 2 4 0 0 0 0 4 4 0 0 0 0 0 0 0 4 0 0 4 0 4
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
4 4 0 2 0 4 1 4 4 4 1 4 4 4 4 2
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Chemistry

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Student Performance and Learning Outcomes
- ✓ Maintenance of Campus Infrastructure
- ✓ Student Support
- ✓ Student Participation and Activities
- ✓ Best Practices
- ✓ Institutional Values and Social Responsibilities
- ✓ Teaching - Learning Process
- ✓ Teacher Profile and Quality

Weaknesses :

- Student Satisfaction Survey
- Faculty Empowerment Strategies
- Academic Flexibility
- Institutional Distinctiveness
- Curriculum Design and Development
- Resource Mobilization for Research
- Research Publications and Awards
- Physical Facilities
- Extension Activities
- Curriculum Enrichment
- Student Progression
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF PHYSICS

GRADE

Score : 2.27/4

Department : Physics

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	755.00	3.28
3	Research, Innovation & Extension	131.00	179.00	1.37
4	Infrastructure & Learning resources	26.00	34.00	1.31
5	Student Support & Progression	54.00	132.00	2.44
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	117.00	1.52
	Total	**686.00**	**1557.00**	**2.27**
	CGPA :	**2.27**		

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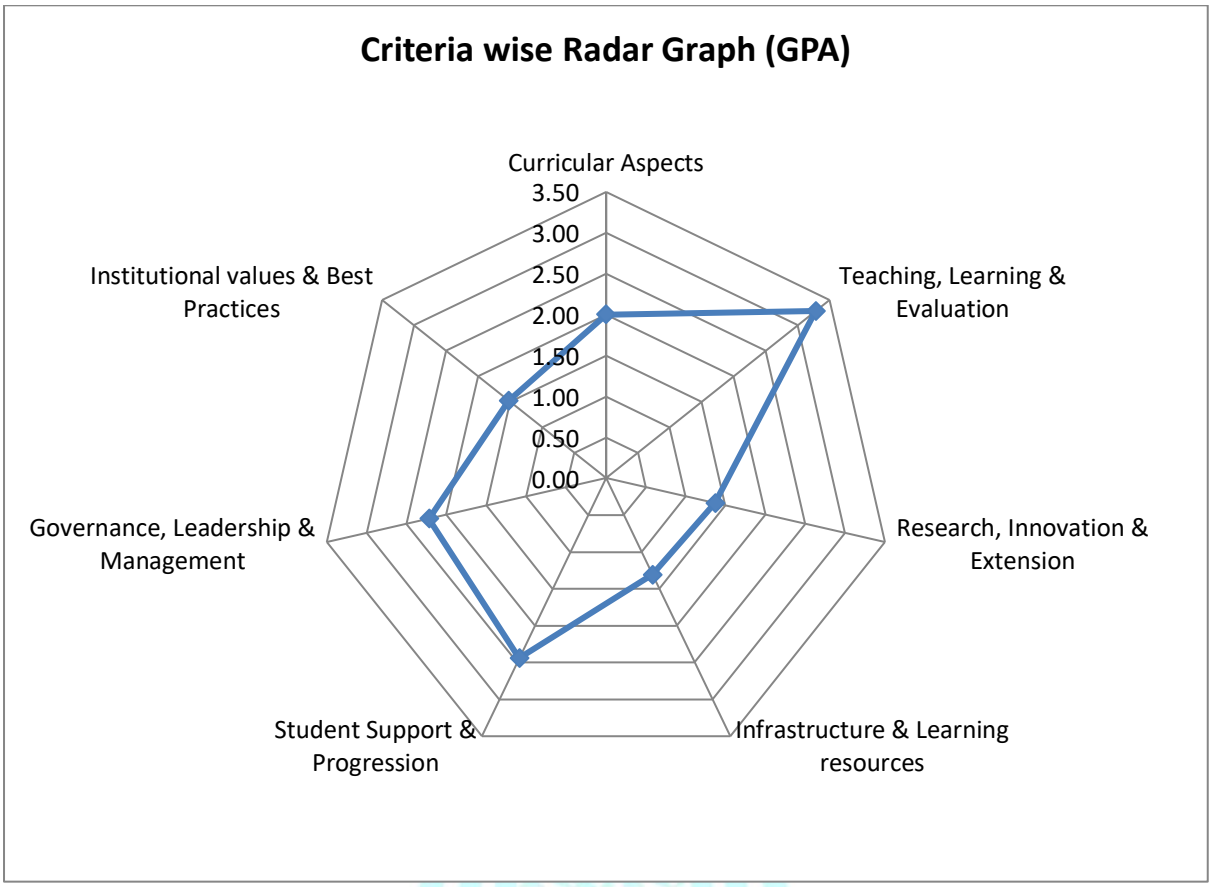
Principal

Department : Physics

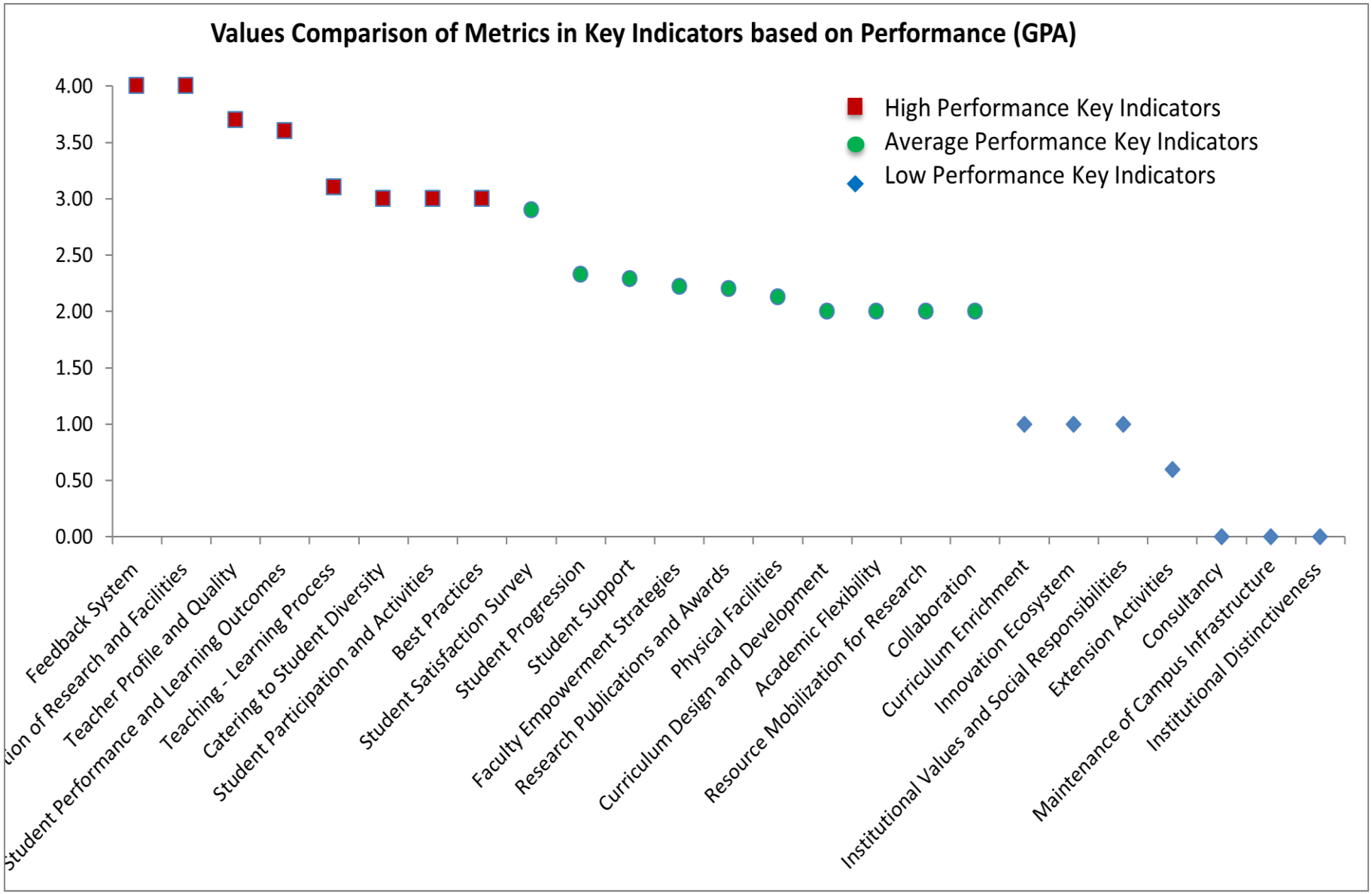


Department : Physics

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**300.00**	**2.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	155.00	3.10
2.4	Teacher Profile and Quality	50	185.00	3.70
2.6	Student Performance and Learning Outcomes	50	180.00	3.60
2.7	Student Satisfaction Survey	50	145.00	2.90
	Total	**230**	**755.00**	**3.28**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	24.00	4.00
3.2	Resource Mobilization for Research	10	20.00	2.00
3.3	Innovation Ecosystem	10	10.00	1.00
3.4	Research Publications and Awards	25	55.00	2.20
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	30.00	0.60
3.7	Collaboration	20	40.00	2.00
	Total	**131**	**179.00**	**1.37**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	34.00	2.13
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**34.00**	**1.31**
Criterion V - Student Support and Progression				
5.1	Student Support	14	32.00	2.29
5.2	Student Progression	30	70.00	2.33
5.3	Student Participation and Activities	10	30.00	3.00
	Total	**54**	**132.00**	**2.44**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	**18**	**40.00**	**2.22**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	27.00	1.00
7.2	Best Practices	30	90.00	3.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	117.00	**1.52**
	Grand Total	**686**	**1557.00**	**2.27**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
ıion of Research and Facilities
Feedback System
Teacher Profile and Quality
Student Performance and Learning Outcomes
Teaching - Learning Process
Catering to Student Diversity
Student Participation and Activities
Best Practices
Student Satisfaction Survey
Student Progression
Student Support
Faculty Empowerment Strategies
Research Publications and Awards
Physical Facilities
Curriculum Design and Development
Academic Flexibility
Resource Mobilization for Research
Collaboration
Curriculum Enrichment
Innovation Ecosystem
Institutional Values and Social Responsibilities
Extension Activities
Consultancy
Maintenance of Campus Infrastructure
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	1	20
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	2	100
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**2**	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	3	45

2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**2**	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	3.1	155
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	3	45
2.4	**Teacher Profile and Quality**		50	3.7	185
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	3	60
2.6	**Student Performance and Learning Outcomes**		50	3.6	180
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.9**	**145**
2.7	**Student Satisfaction Survey**		50	2.9	145
Criterion II – Teaching-Learning and Evaluation			230	3.28	755
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	4	**24**
3.1	**Promotion of Research and Facilities**		6	4	24

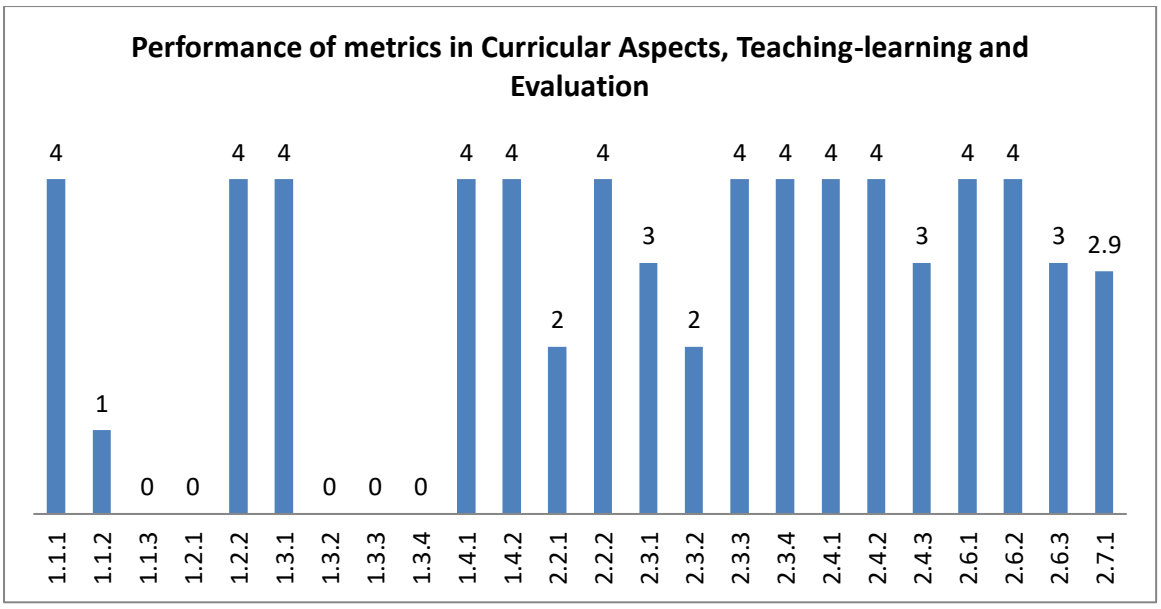
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	**8**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	2	20
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**2**	**10**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	1	10
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	3	15
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0

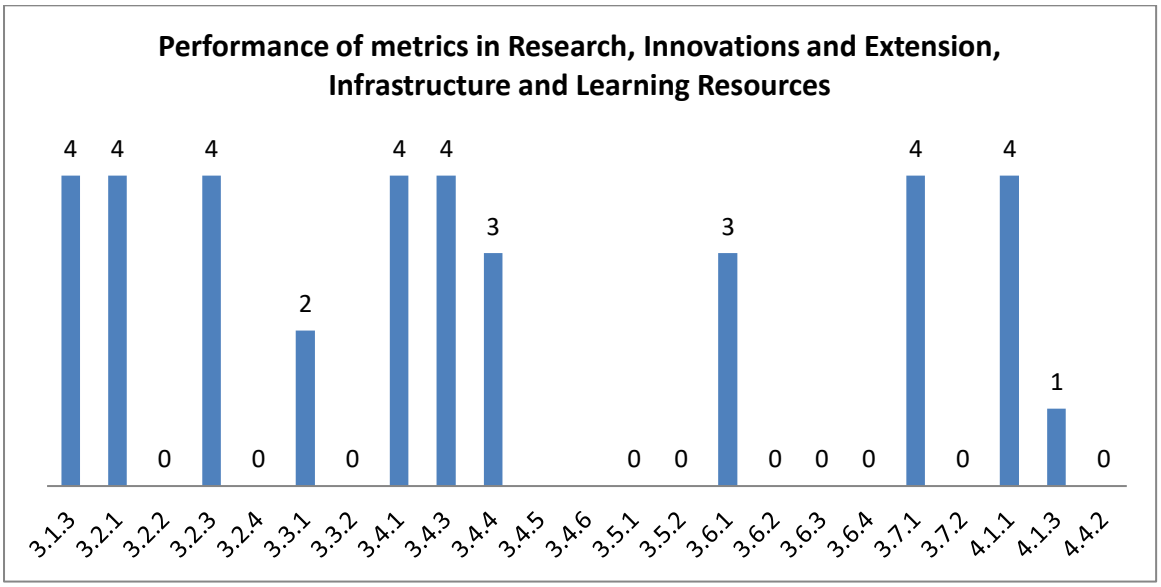
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	2.2	55
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0.6	30
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	4	**40**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	2	40
Criterion III – Research, Innovations and Extension			131	1.37	179

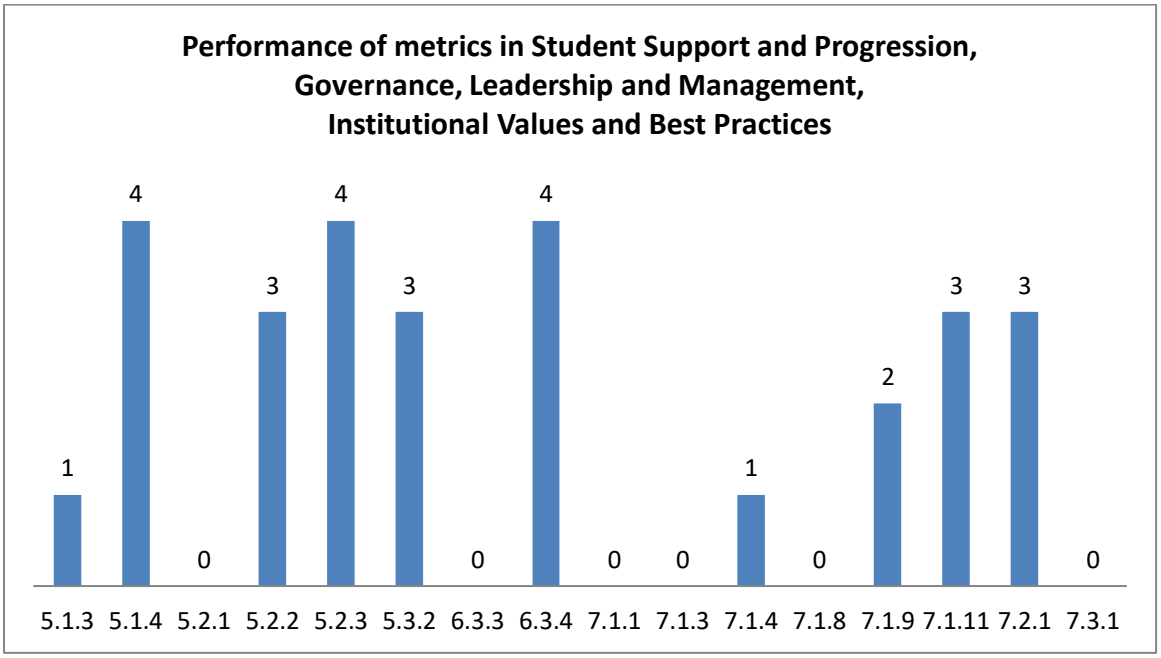
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	**Physical Facilities**		16	2.13	34
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	1.31	34
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	**Student Support**		14	2.29	32
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	4	40
5.2	**Student Progression**		30	2.33	70

5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**3**	**30**
5.3	**Student Participation and Activities**		10	3	30
Criterion V - Student Support and Progression			54	2.44	132
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.22	40
Criterion VI – Governance, Leadership and Management			18	2.22	40
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**0**	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	3	**15**
7.1	**Institutional Values and Social Responsibilities**		27	1	27
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	3	90
7.2	**Best Practices**		30	3	90
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	1.52	117
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	3.28	755.00
3	Research, Innovation & Extension		131.00	1.37	179.00
4	Infrastructure & Learning resources		26.00	1.31	34.00
5	Student Support & Progression		54.00	2.44	132.00
6	Governance, Leadership & Management		18.00	2.22	40.00
7	Institutional values & Best Practices		77.00	1.52	117.00
	Overall:-		686.00	2.27	1557.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 1 0 0 4 4 0 0 0 4 4 2 4 3 2 4 4 4 4 3 4 4 3 2.9
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
4 4 0 4 0 2 0 4 4 3 0 0 3 0 0 0 4 0 4 1 0
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
1 4 0 3 4 3 0 4 0 0 1 0 2 3 3 0
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Physics

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Promotion of Research and Facilities
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Teaching - Learning Process
- ✓ Catering to Student Diversity
- ✓ Student Participation and Activities

Best Practices

Weaknesses :

- Student Satisfaction Survey
- Student Progression
- Student Support
- Faculty Empowerment Strategies
- Research Publications and Awards
- Physical Facilities
- Curriculum Design and Development
- Academic Flexibility
- Resource Mobilization for Research
- Collaboration
- Curriculum Enrichment
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Extension Activities
- Consultancy
- Maintenance of Campus Infrastructure
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF ZOOLOGY

GRADE

Score : 1.98/4

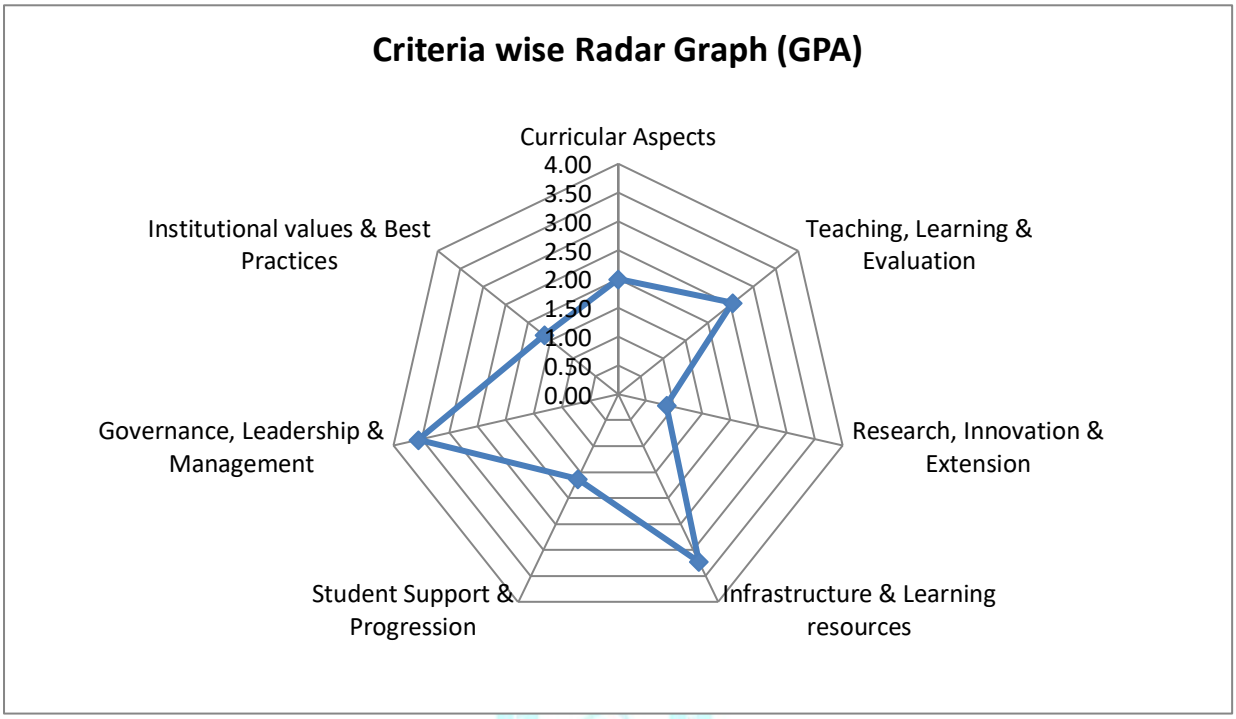
Department : Zoology

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	585.00	2.54
3	Research, Innovation & Extension	131.00	113.00	0.86
4	Infrastructure & Learning resources	26.00	84.00	3.23
5	Student Support & Progression	54.00	88.00	1.63
6	Governance, Leadership & Management	18.00	64.00	3.56
7	Institutional values & Best Practices	77.00	126.00	1.64
	Total	**686.00**	**1360.00**	**1.98**
	CGPA :	**1.98**		

Dean IQAC Principal

Department : Zoology

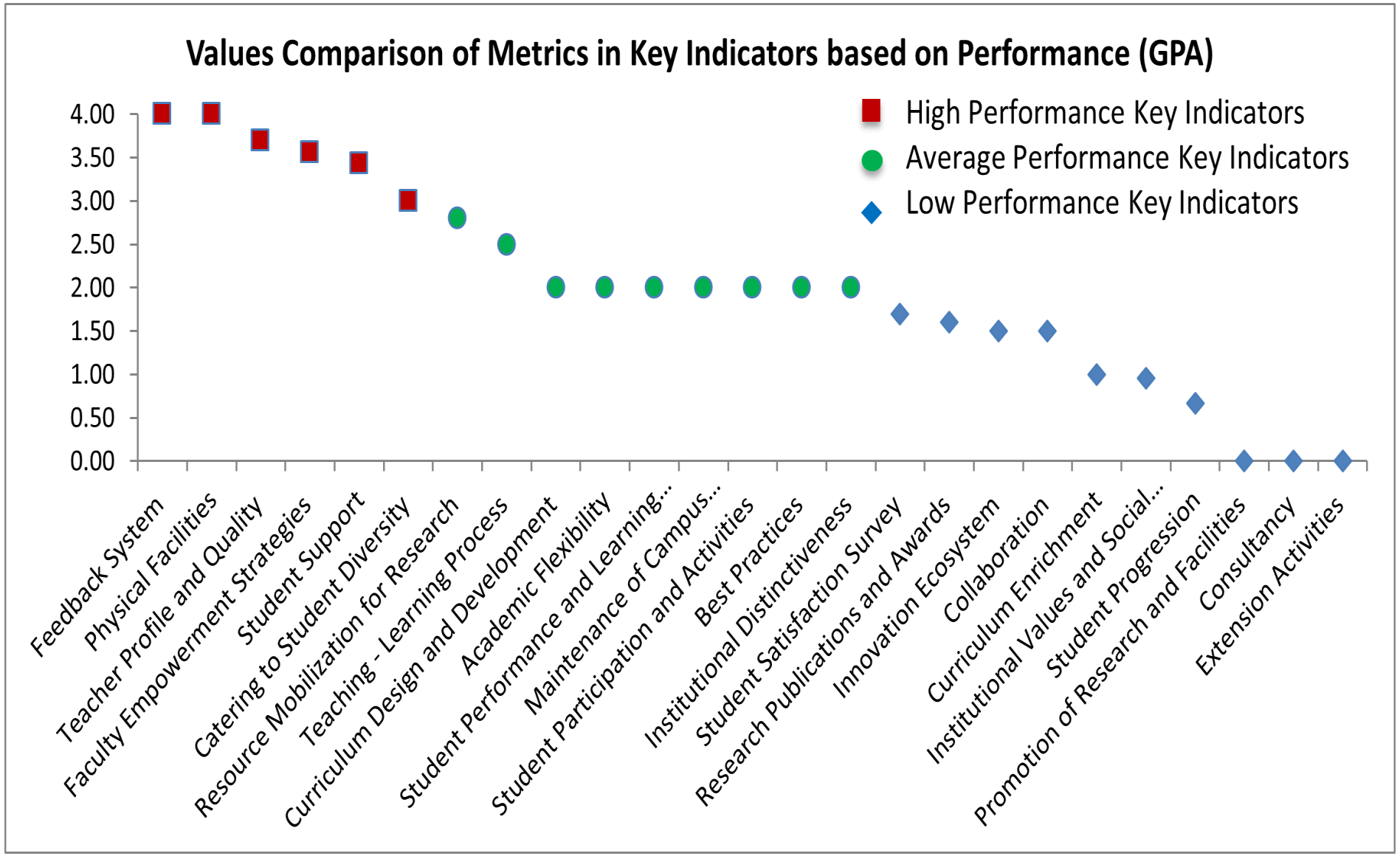


Department : Zoology

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**300.00**	**2.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	125.00	2.50
2.4	Teacher Profile and Quality	50	185.00	3.70
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	85.00	1.70
	Total	**230**	**585.00**	**2.54**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	28.00	2.80
3.3	Innovation Ecosystem	10	15.00	1.50
3.4	Research Publications and Awards	25	40.00	1.60

3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	**131**	**113.00**	**0.86**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	64.00	4.00
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	**26**	**84.00**	**3.23**
Criterion V - Student Support and Progression				
5.1	Student Support	14	48.00	3.43
5.2	Student Progression	30	20.00	0.67
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**54**	**88.00**	**1.63**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	64.00	3.56
	Total	**18**	**64.00**	**3.56**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	26.00	0.96
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	126.00	**1.64**
	Grand Total	**686**	**1360.00**	**1.98**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Physical Facilities
Teacher Profile and Quality
Faculty Empowerment Strategies
Student Support
Catering to Student Diversity
Resource Mobilization for Research
Teaching - Learning Process
Curriculum Design and Development
Academic Flexibility
Student Performance and Learning...
Maintenance of Campus...
Student Participation and Activities
Best Practices
Institutional Distinctiveness
Student Satisfaction Survey
Research Publications and Awards
Innovation Ecosystem
Collaboration
Curriculum Enrichment
Institutional Values and Social...
Student Progression
Promotion of Research and Facilities
Consultancy
Extension Activities

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Zoology

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	**Curriculum Design and Development**		50	2	100
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**2**	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	1	10
2.3	**Teaching - Learning Process**		50	2.5	125
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	3	45
2.4	**Teacher Profile and Quality**		50	3.7	185
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10		0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	**Student Performance and Learning Outcomes**		50	2	100
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**1.7**	**85**
2.7	**Student Satisfaction Survey**		50	1.7	85
Criterion II – Teaching-Learning and Evaluation			230	2.54	585
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	**8**

3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	4	**8**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	2.8	28
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	3	**15**
3.3	**Innovation Ecosystem**		10	1.5	15
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1.6	40
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0

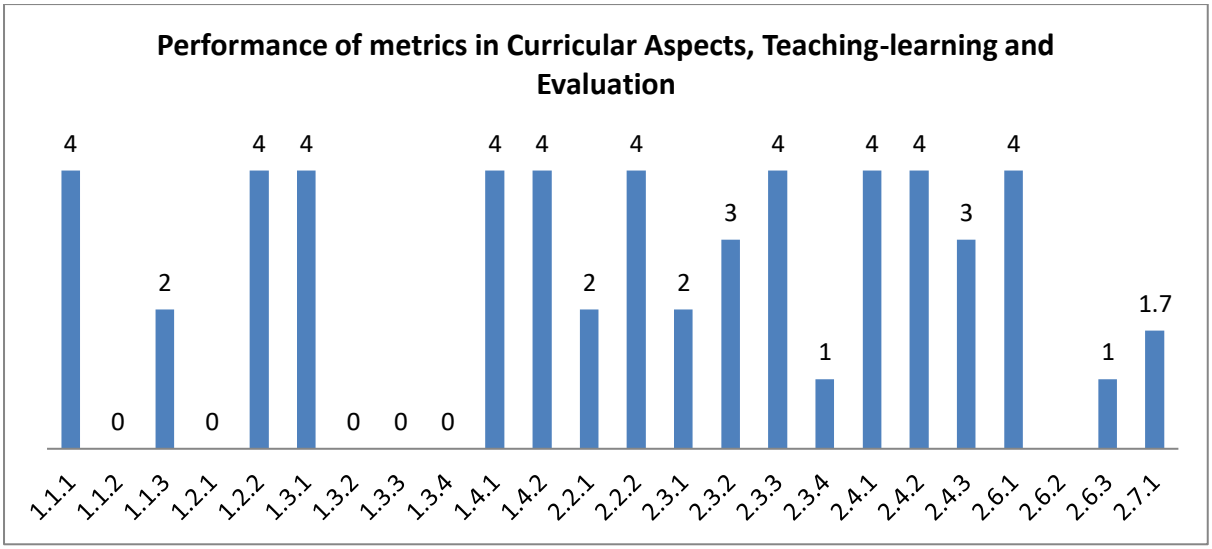
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	3	**30**
3.7	**Collaboration**		20	1.5	30
Criterion III – Research, Innovations and Extension			131	0.86	113
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24

4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	4	40
4.1	**Physical Facilities**		16	4	64
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	3.23	84
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	3	24
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	**Student Support**		14	3.43	48
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	0.67	20
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			54	1.63	88

	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	3	24
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	3.56	64
Criterion VI – Governance, Leadership and Management			18	3.56	64
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	3	**12**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	2	**10**
7.1	**Institutional Values and Social Responsibilities**		27	0.96	26
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			77	1.64	126

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	2.54	585.00
3	Research, Innovation & Extension		131.00	0.86	113.00
4	Infrastructure & Learning resources		26.00	3.23	84.00
5	Student Support & Progression		54.00	1.63	88.00
6	Governance, Leadership & Management		18.00	3.56	64.00
7	Institutional values & Best Practices		77.00	1.64	126.00
	Overall:-		686.00	1.98	1360.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
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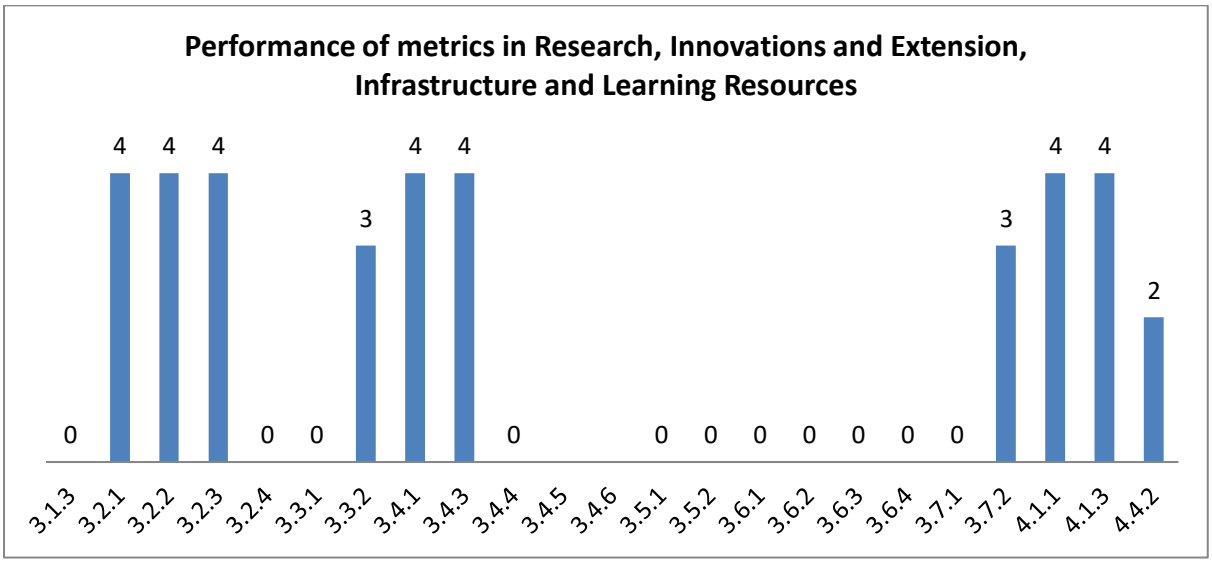
Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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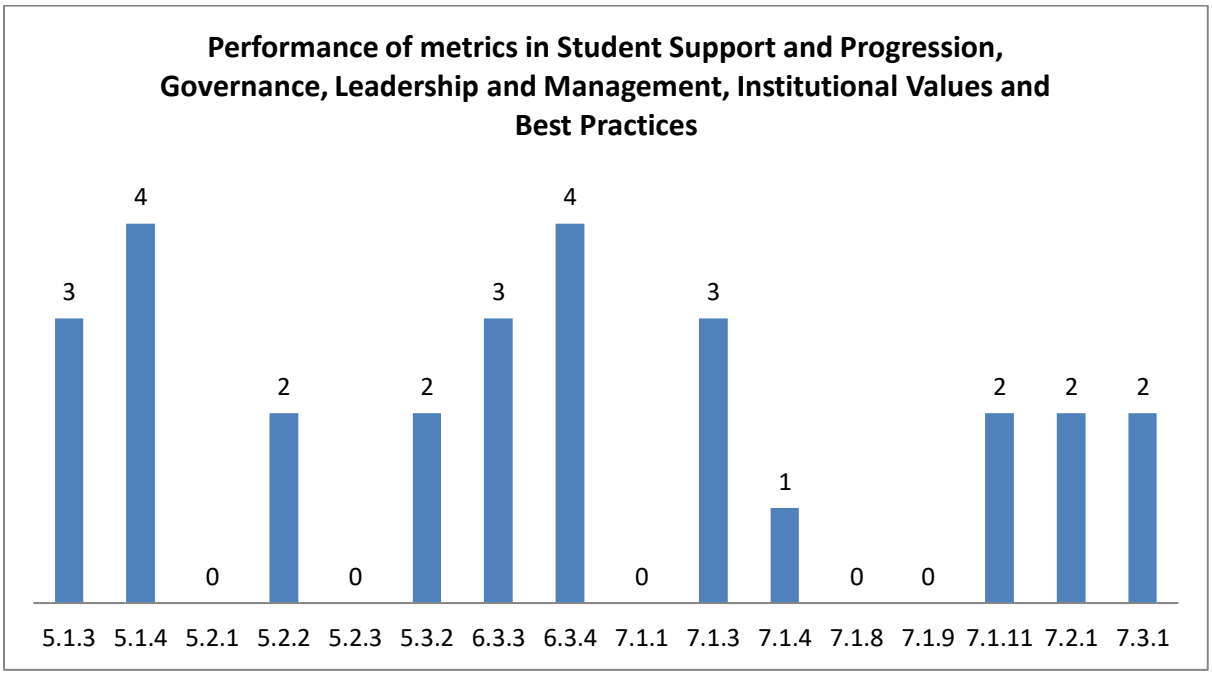
Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
3 4 0 2 0 2 3 4 0 3 1 0 0 2 2 2
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Zoology

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Physical Facilities
- ✓ Teacher Profile and Quality
- ✓ Faculty Empowerment Strategies
- ✓ Student Support
- ✓ Catering to Student Diversity

Weaknesses :

- Resource Mobilization for Research
- Teaching - Learning Process
- Curriculum Design and Development
- Academic Flexibility
- Student Performance and Learning Outcomes
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness
- Student Satisfaction Survey
- Research Publications and Awards
- Innovation Ecosystem
- Collaboration
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Student Progression
- Promotion of Research and Facilities
- Consultancy
- Extension Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF ECONOMICS

GRADE

Score : 1.75/4

Department : Economics

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	270.00	1.80
2	Teaching, Learning & Evaluation	230.00	495.00	2.15
3	Research, Innovation & Extension	131.00	42.00	0.32
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	78.00	1.44
6	Governance, Leadership & Management	18.00	30.00	1.67
7	Institutional values & Best Practices	77.00	240.00	3.12
	Total	**686.00**	**1199.00**	**1.75**
	CGPA :	**1.75**		

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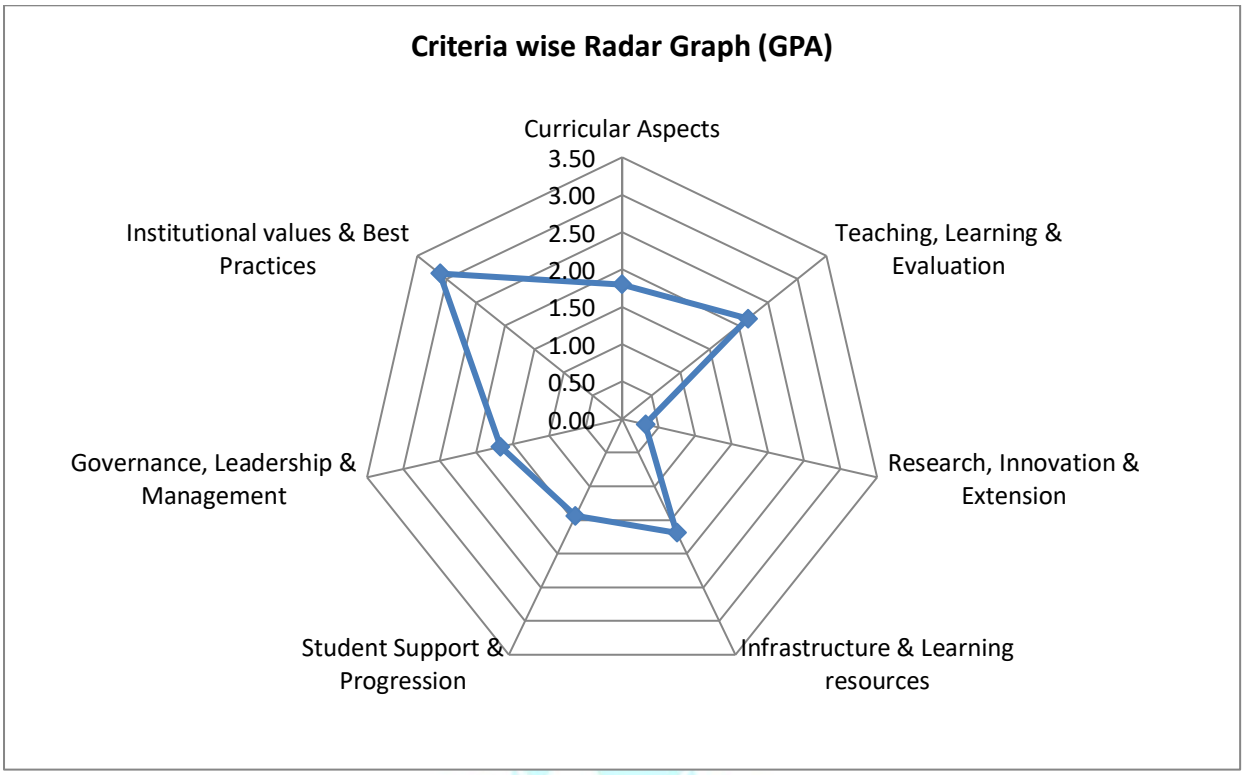
Principal

Department : Economics

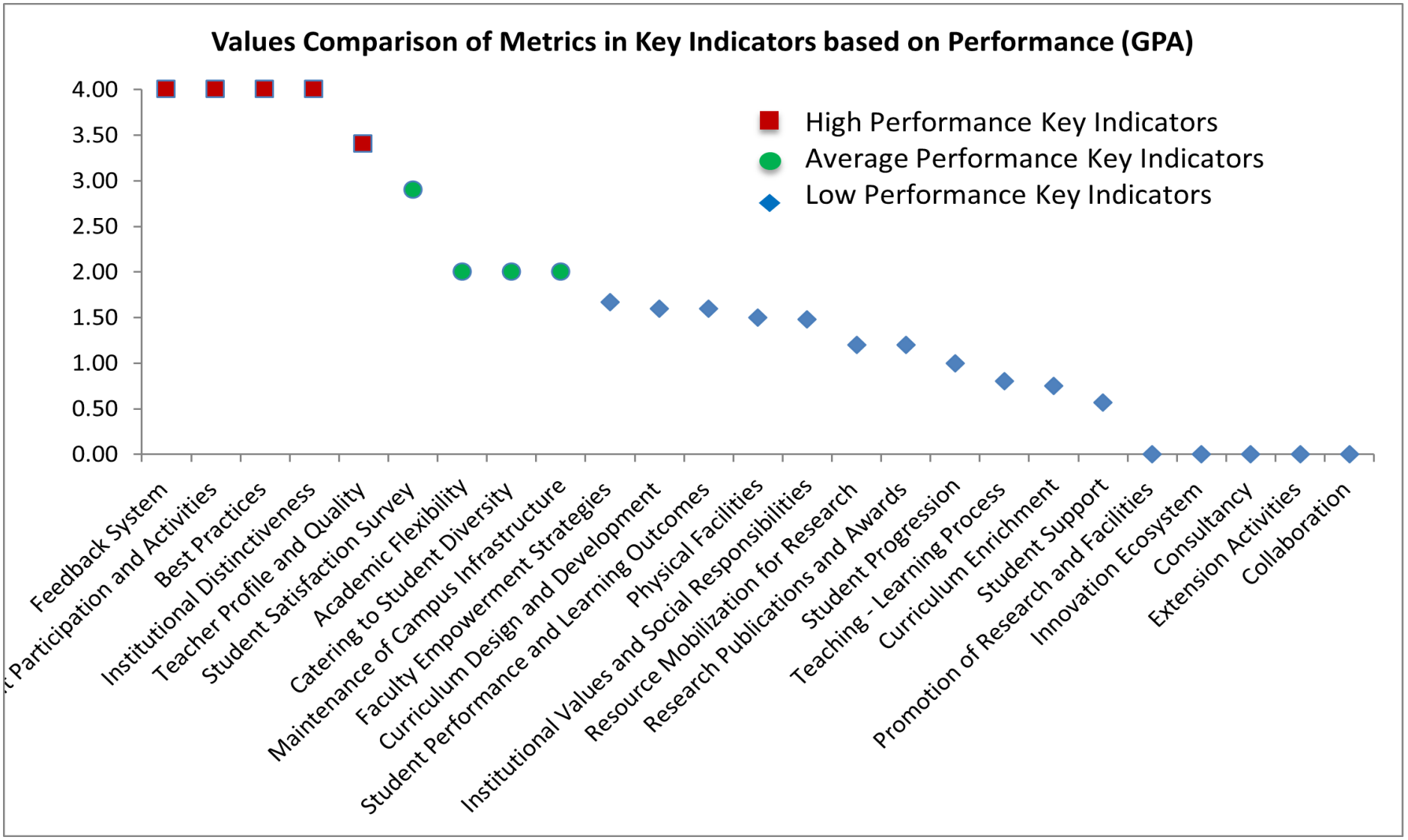


Department : Economics

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	30.00	0.75
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**270.00**	**1.80**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	60.00	2.00
2.3	Teaching - Learning Process	50	40.00	0.80
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	80.00	1.60
2.7	Student Satisfaction Survey	50	145.00	2.90
	Total	**230**	**495.00**	**2.15**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	30.00	1.20
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**42.00**	**0.32**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	**26**	**44.00**	**1.69**
Criterion V - Student Support and Progression				
5.1	Student Support	14	8.00	0.57
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	40.00	4.00
	Total	**54**	**78.00**	**1.44**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	30.00	1.67
	Total	**18**	**30.00**	**1.67**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	40.00	1.48
7.2	Best Practices	30	120.00	4.00
7.3	Institutional Distinctiveness	20	80.00	4.00
	Total	77	240.00	**3.12**
	Grand Total	**686**	**1199.00**	**1.75**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
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High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
t Participation and Activities
Feedback System
Best Practices
Institutional Distinctiveness
Teacher Profile and Quality
Student Satisfaction Survey
Academic Flexibility
Catering to Student Diversity
Maintenance of Campus Infrastructure
Faculty Empowerment Strategies
Curriculum Design and Development
Student Performance and Learning Outcomes
Physical Facilities
Institutional Values and Social Responsibilities
Resource Mobilization for Research
Research Publications and Awards
Student Progression
Teaching - Learning Process
Curriculum Enrichment
Student Support
Promotion of Research and Facilities
Innovation Ecosystem
Consultancy
Extension Activities
Collaboration

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	1.6	80
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0.75	30
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.8	270
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	0	0
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	2	60
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	0	0
2.3	**Teaching - Learning Process**		50	0.8	40

2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	**Student Performance and Learning Outcomes**		50	1.6	80
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.9**	**145**
2.7	**Student Satisfaction Survey**		50	2.9	145
Criterion II – Teaching-Learning and Evaluation			230	2.15	495
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	2	10
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1.2	30
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.32	42
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	1.69	44

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0.57	8
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**4**	**40**
5.3	**Student Participation and Activities**		10	4	40
Criterion V - Student Support and Progression			54	1.44	78
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	3	30
6.3	**Faculty Empowerment Strategies**		18	1.67	30
Criterion VI – Governance, Leadership and Management			18	1.67	30

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**4**	**20**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		27	1.48	40
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	4	120
7.2	**Best Practices**		30	4	120
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	4	80
7.3	**Institutional Distinctiveness**		20	4	80
Criterion VII – Institutional Values and Best Practices			77	3.12	240

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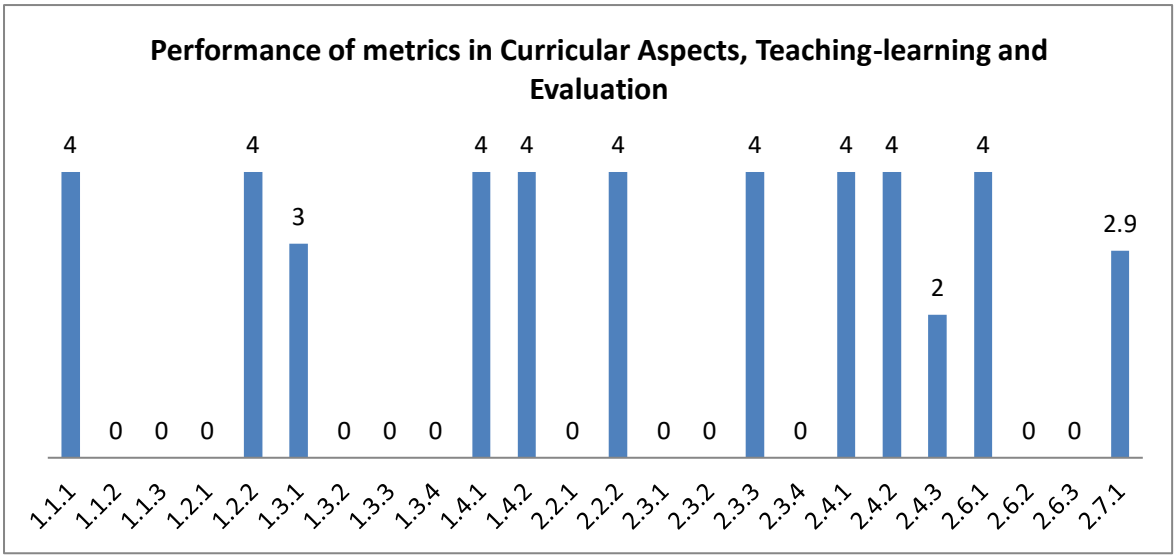
6	Governance, Leadership & Management		18.00	1.67	30.00
7	Institutional values & Best Practices		77.00	3.12	240.00
	Overall:-		686.00	1.75	1199.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
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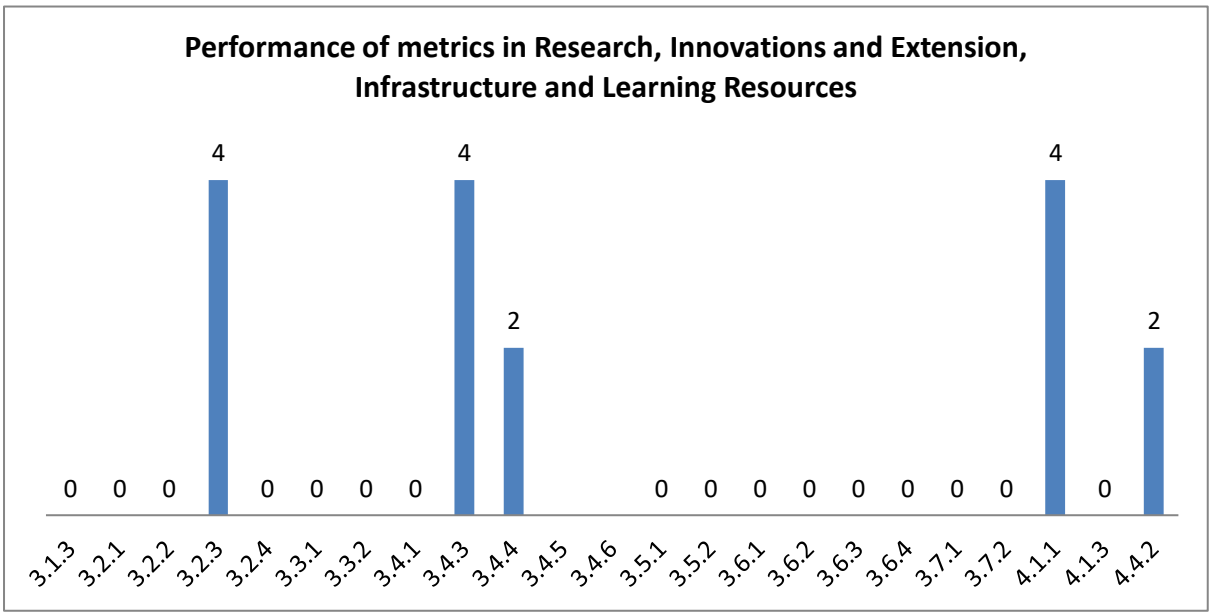
Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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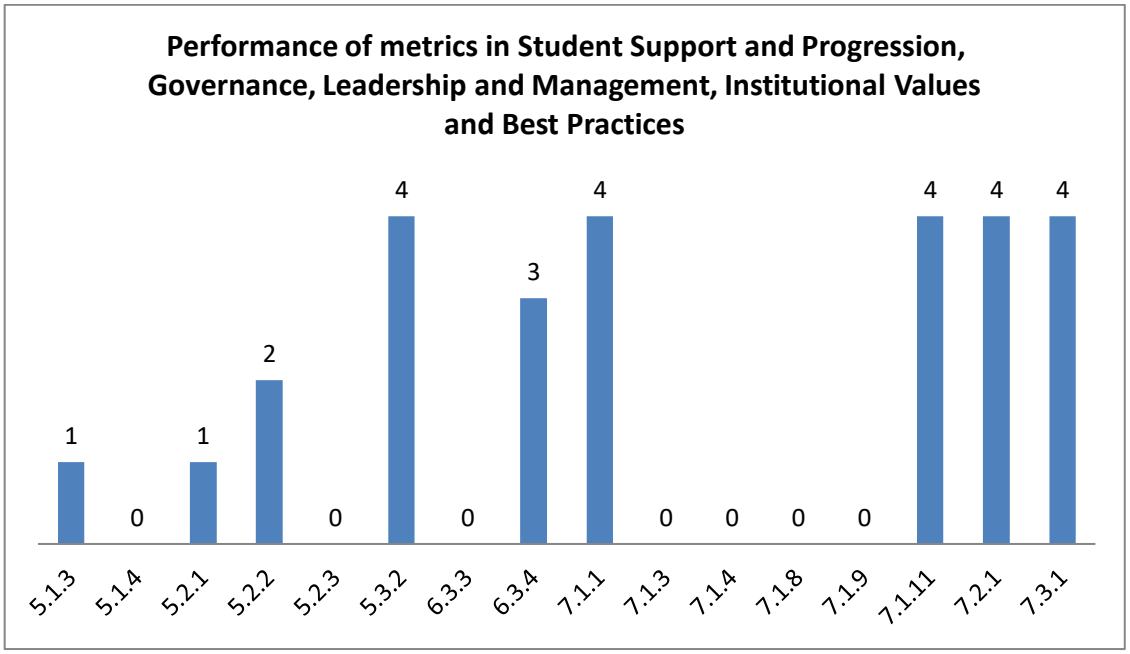
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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Department : Economics

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Best Practices
- ✓ Institutional Distinctiveness
- ✓ Teacher Profile and Quality

Weaknesses :

- Student Satisfaction Survey
- Academic Flexibility
- Catering to Student Diversity
- Maintenance of Campus Infrastructure
- Faculty Empowerment Strategies
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Physical Facilities
- Institutional Values and Social Responsibilities
- Resource Mobilization for Research
- Research Publications and Awards
- Student Progression
- Teaching - Learning Process
- Curriculum Enrichment
- Student Support
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF HISTORY

GRADE

Score : 1.68/4

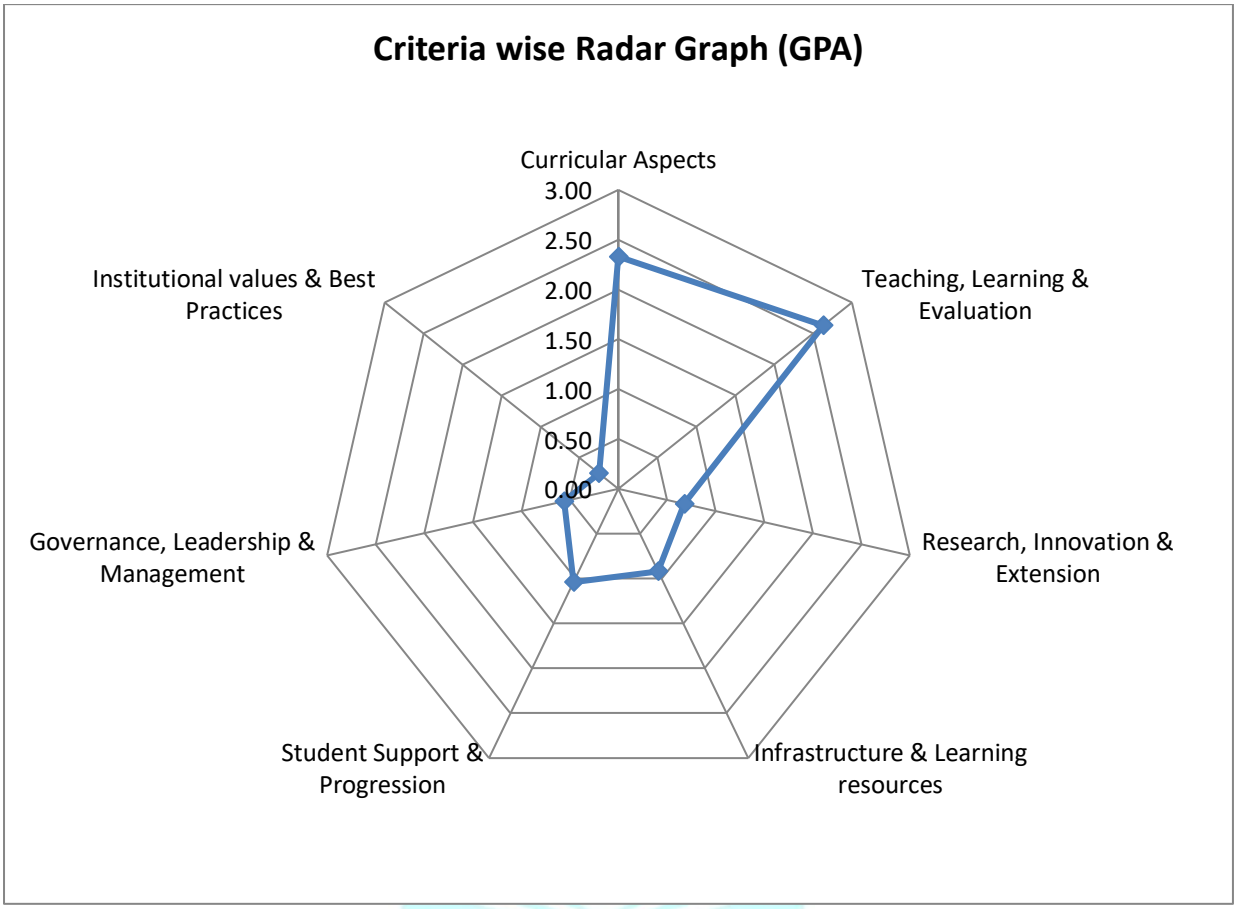
Department : History

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	350.00	2.33
2	Teaching, Learning & Evaluation	230.00	605.00	2.63
3	Research, Innovation & Extension	131.00	89.00	0.68
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	56.00	1.04
6	Governance, Leadership & Management	18.00	10.00	0.56
7	Institutional values & Best Practices	77.00	19.00	0.25
	Total	**686.00**	**1153.00**	**1.68**
	CGPA :	**1.68**		

Dean IQAC Principal

Department : History

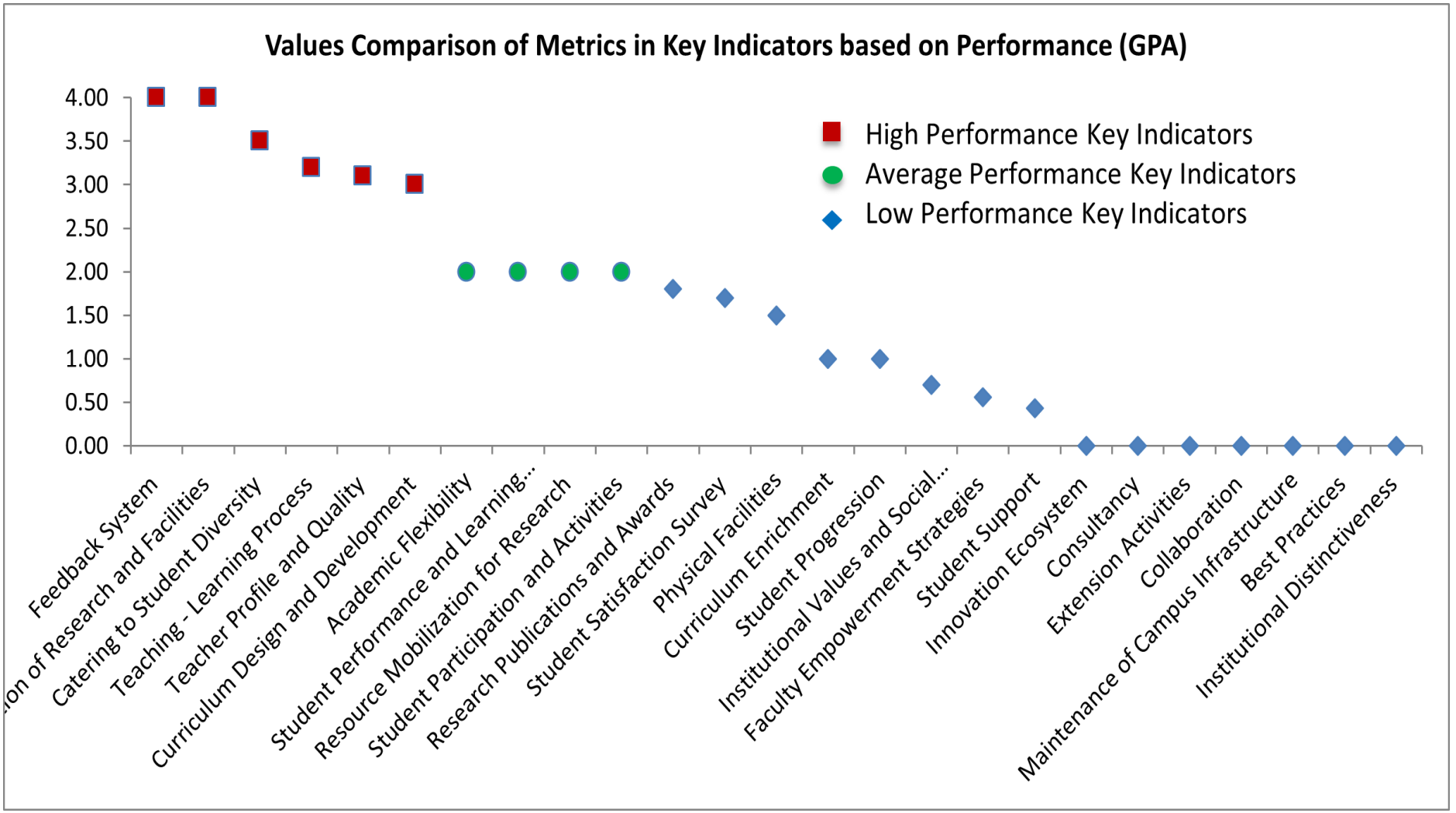


Department : History

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	150.00	3.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**350.00**	**2.33**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	105.00	3.50
2.3	Teaching - Learning Process	50	160.00	3.20
2.4	Teacher Profile and Quality	50	155.00	3.10
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	85.00	1.70
	Total	**230**	**605.00**	**2.63**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	24.00	4.00
3.2	Resource Mobilization for Research	10	20.00	2.00
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	45.00	1.80
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	0.00	0.00

3.7	Collaboration	20	0.00	0.00
	Total	**131**	**89.00**	**0.68**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**24.00**	**0.92**
Criterion V - Student Support and Progression				
5.1	Student Support	14	6.00	0.43
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**54**	**56.00**	**1.04**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	10.00	0.56
	Total	**18**	**10.00**	**0.56**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	19.00	0.70
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	19.00	**0.25**
	Grand Total	**686**	**1153.00**	**1.68**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
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High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
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Feedback System
Catering to Student Diversity
Teaching - Learning Process
Teacher Profile and Quality
Curriculum Design and Development
Academic Flexibility
Student Performance and Learning...
Resource Mobilization for Research
Student Participation and Activities
Research Publications and Awards
Student Satisfaction Survey
Physical Facilities
Curriculum Enrichment
Student Progression
Institutional Values and Social...
Faculty Empowerment Strategies
Student Support
Innovation Ecosystem
Consultancy
Extension Activities
Collaboration
Maintenance of Campus Infrastructure
Best Practices
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	3	60
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	**Curriculum Design and Development**		50	3	150
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.33	350
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	**Catering to Student Diversity**		30	3.5	105
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	3	45
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	3.2	160

2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	1	15
2.4	**Teacher Profile and Quality**		50	3.1	155
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	**Student Performance and Learning Outcomes**		50	2	100
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**1.7**	**85**
2.7	**Student Satisfaction Survey**		50	1.7	85
Criterion II – Teaching-Learning and Evaluation			230	2.63	605
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	4	**24**
3.1	**Promotion of Research and Facilities**		6	4	24
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	**8**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**

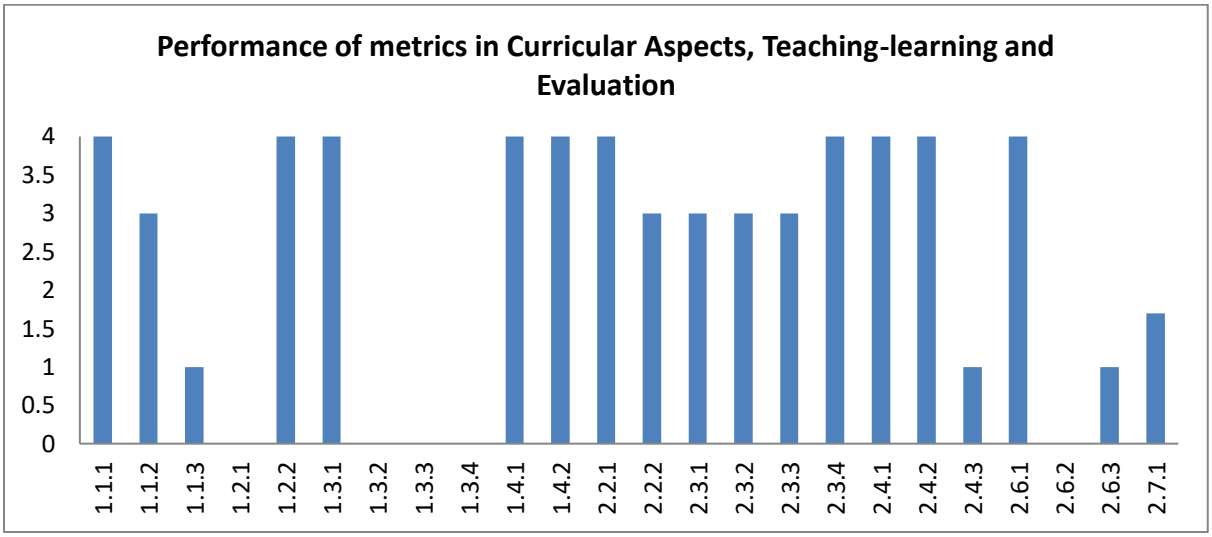
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	2	20
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1.8	45
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.68	89
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.92	24

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1	6
5.1	**Student Support**		14	0.43	6
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			54	1.04	56
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	1	10
6.3	**Faculty Empowerment Strategies**		18	0.56	10
Criterion VI – Governance, Leadership and Management			18	0.56	10

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	**4**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	3	**15**
7.1	**Institutional Values and Social Responsibilities**		27	0.7	19
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0.25	19

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.33	350.00
2	Teaching, Learning & Evaluation		230.00	2.63	605.00
3	Research, Innovation & Extension		131.00	0.68	89.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	1.04	56.00
6	Governance, Leadership & Management		18.00	0.56	10.00
7	Institutional values & Best Practices		77.00	0.25	19.00
	Overall:-		686.00	1.68	1153.00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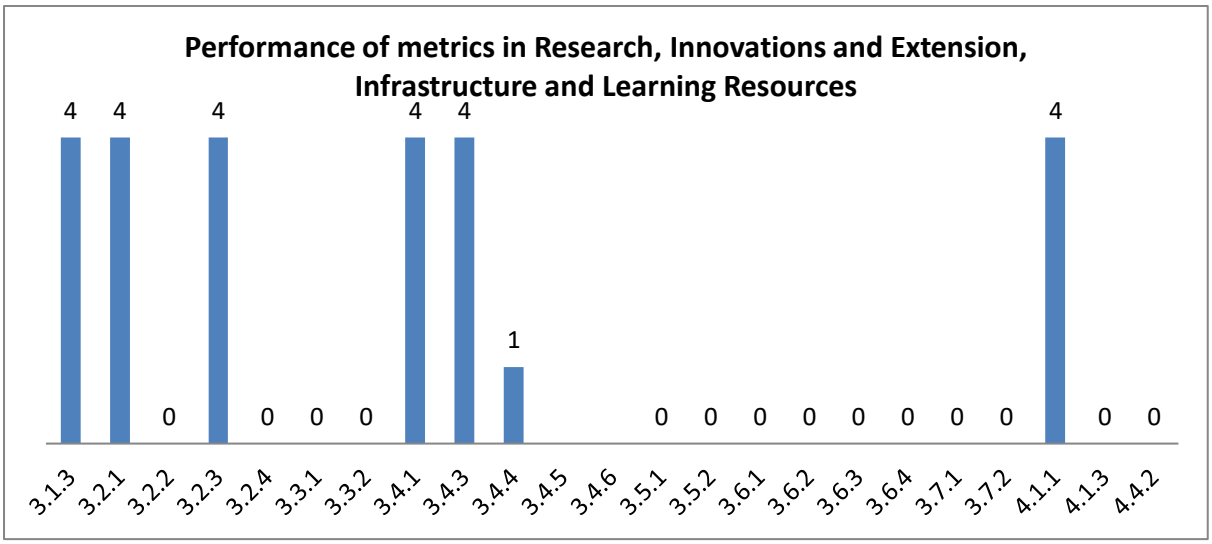
Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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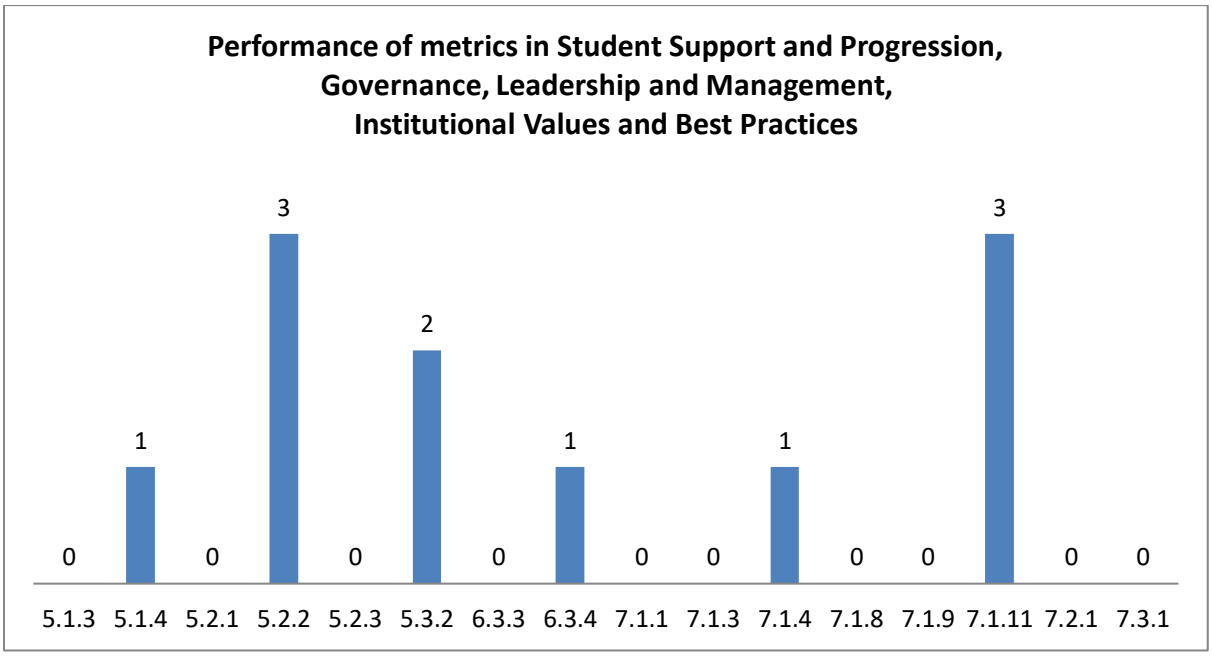
Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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Department : History

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Promotion of Research and Facilities
- ✓ Catering to Student Diversity
- ✓ Teaching - Learning Process
- ✓ Teacher Profile and Quality
- ✓ Curriculum Design and Development

Weaknesses :

- Academic Flexibility
- Student Performance and Learning Outcomes
- Resource Mobilization for Research
- Student Participation and Activities
- Research Publications and Awards
- Student Satisfaction Survey
- Physical Facilities
- Curriculum Enrichment
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- Collaboration
- Maintenance of Campus Infrastructure
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF ENGLISH

GRADE

Score : 1.82/4

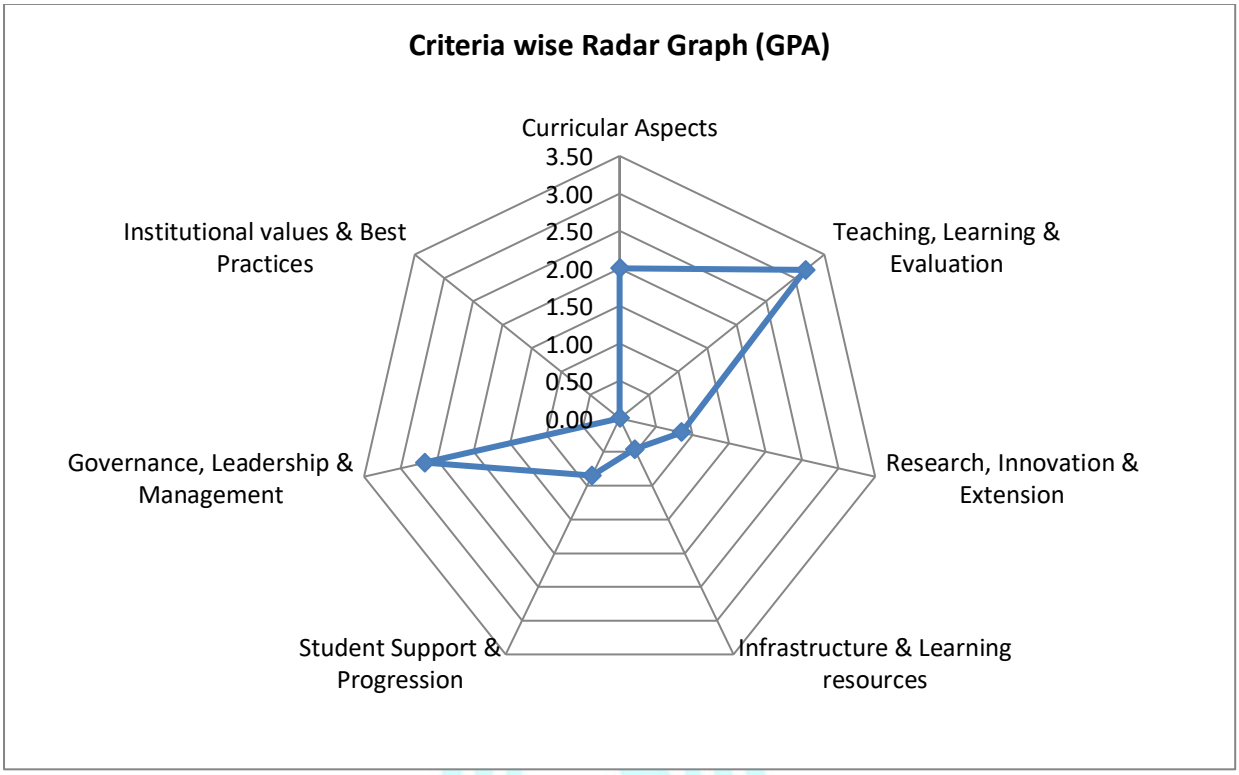
Department : English

Academic and Administrative Audit - 2019-2020

	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	730.00	3.17
3	Research, Innovation & Extension	131.00	112.00	0.85
4	Infrastructure & Learning resources	26.00	12.00	0.46
5	Student Support & Progression	54.00	46.00	0.85
6	Governance, Leadership & Management	18.00	48.00	2.67
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	**686.00**	**1248.00**	**1.82**
	CGPA :	**1.82**		

Dean IQAC Principal

Department : English

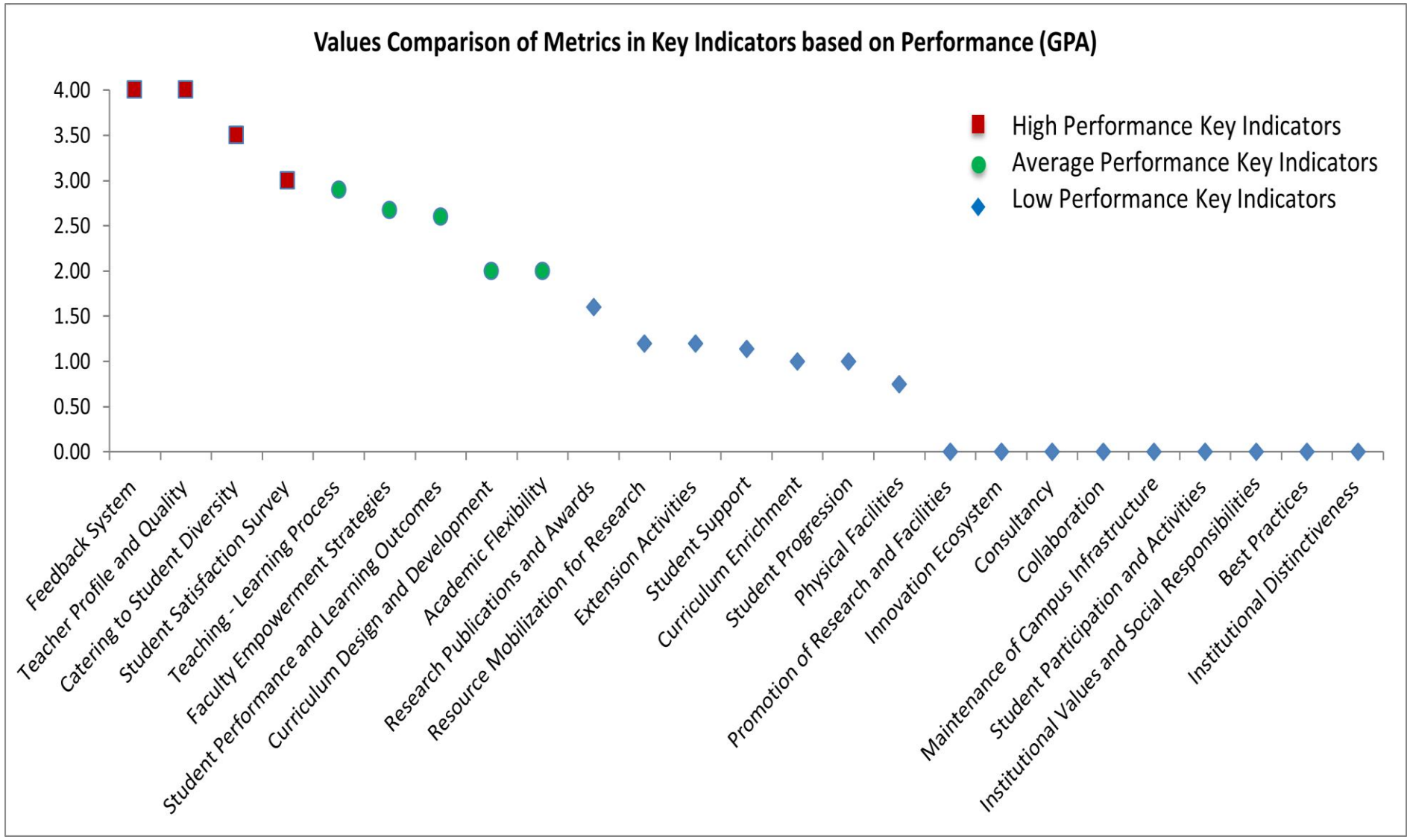


Department : English

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**300.00**	**2.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	105.00	3.50
2.3	Teaching - Learning Process	50	145.00	2.90
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	130.00	2.60
2.7	Student Satisfaction Survey	50	150.00	3.00
	Total	**230**	**730.00**	**3.17**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	40.00	1.60
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	60.00	1.20

3.7	Collaboration	20	0.00	0.00
	Total	**131**	**112.00**	**0.85**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	12.00	0.75
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**12.00**	**0.46**
Criterion V - Student Support and Progression				
5.1	Student Support	14	16.00	1.14
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**54**	**46.00**	**0.85**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	48.00	2.67
	Total	**18**	**48.00**	**2.67**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	**0.00**
	Grand Total	**686**	**1248.00**	**1.82**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
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High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Teacher Profile and Quality
Catering to Student Diversity
Student Satisfaction Survey
Teaching - Learning Process
Faculty Empowerment Strategies
Student Performance and Learning Outcomes
Curriculum Design and Development
Academic Flexibility
Research Publications and Awards
Resource Mobilization for Research
Extension Activities
Student Support
Curriculum Enrichment
Student Progression
Physical Facilities
Promotion of Research and Facilities
Innovation Ecosystem
Consultancy
Collaboration
Maintenance of Campus Infrastructure
Student Participation and Activities
Institutional Values and Social Responsibilities
Best Practices
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	**Curriculum Design and Development**		50	2	100
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**3**	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	3.5	105
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	3	45
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**2**	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	3	30
2.3	**Teaching - Learning Process**		50	2.9	145
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	**Teacher Profile and Quality**		50	4	200
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	3	60
2.6	**Student Performance and Learning Outcomes**		50	2.6	130
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**3**	**150**
2.7	**Student Satisfaction Survey**		50	3	150
Criterion II – Teaching-Learning and Evaluation			230	3.17	730
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**

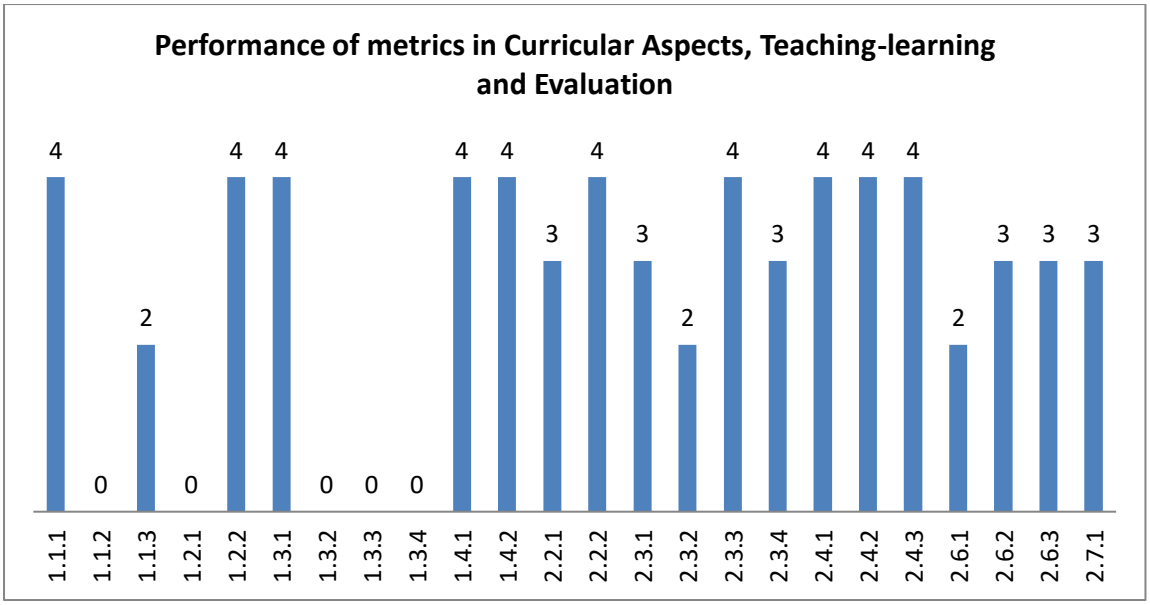
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1.6	40
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	4	60
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	1.2	60
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.85	112
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	2	12
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	0.75	12
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.46	12

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	2	16
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	1.14	16
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	1	10
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	0	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			54	0.85	46
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	1	8
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.67	48
Criterion VI – Governance, Leadership and Management			18	2.67	48

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	3.17	730.00
3	Research, Innovation & Extension		131.00	0.85	112.00
4	Infrastructure & Learning resources		26.00	0.46	12.00
5	Student Support & Progression		54.00	0.85	46.00
6	Governance, Leadership & Management		18.00	2.67	48.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.82	1248.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
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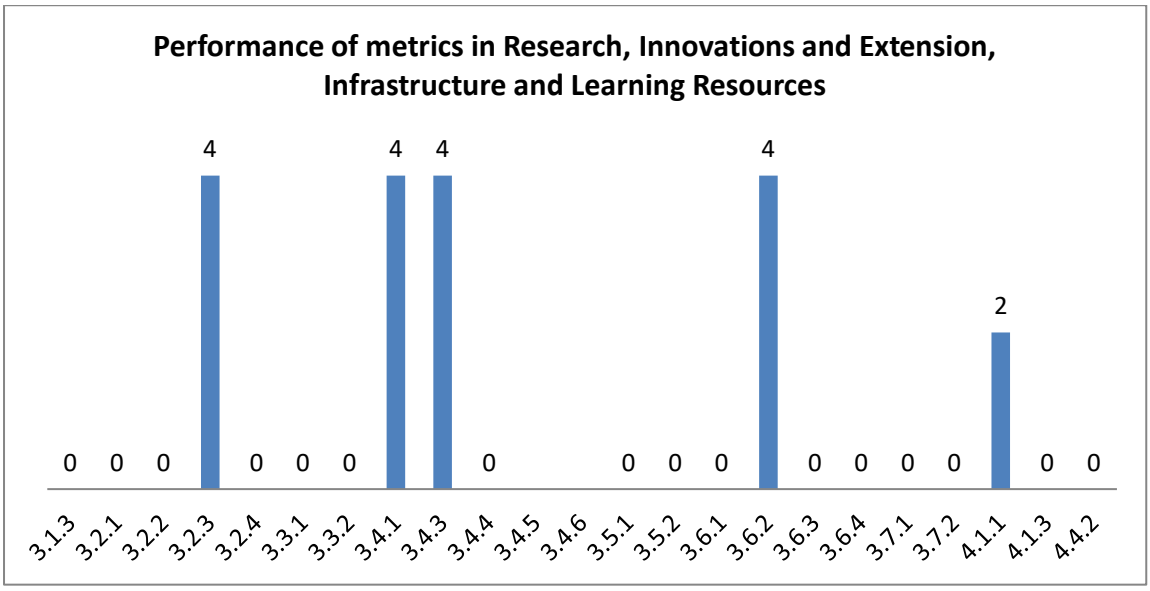
Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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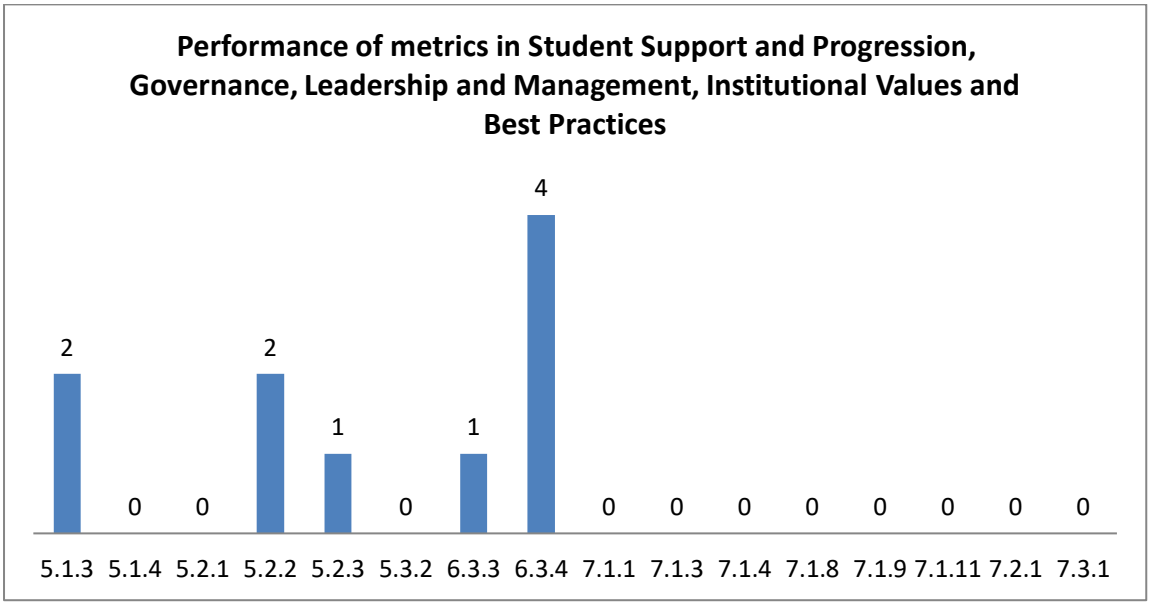
Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : English

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Catering to Student Diversity
- ✓ Student Satisfaction Survey

Weaknesses :

- Teaching - Learning Process
- Faculty Empowerment Strategies
- Student Performance and Learning Outcomes
- Curriculum Design and Development
- Academic Flexibility
- Research Publications and Awards
- Resource Mobilization for Research
- Extension Activities
- Student Support
- Curriculum Enrichment
- Student Progression
- Physical Facilities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF TAMIL

GRADE

Score : 1.80/4

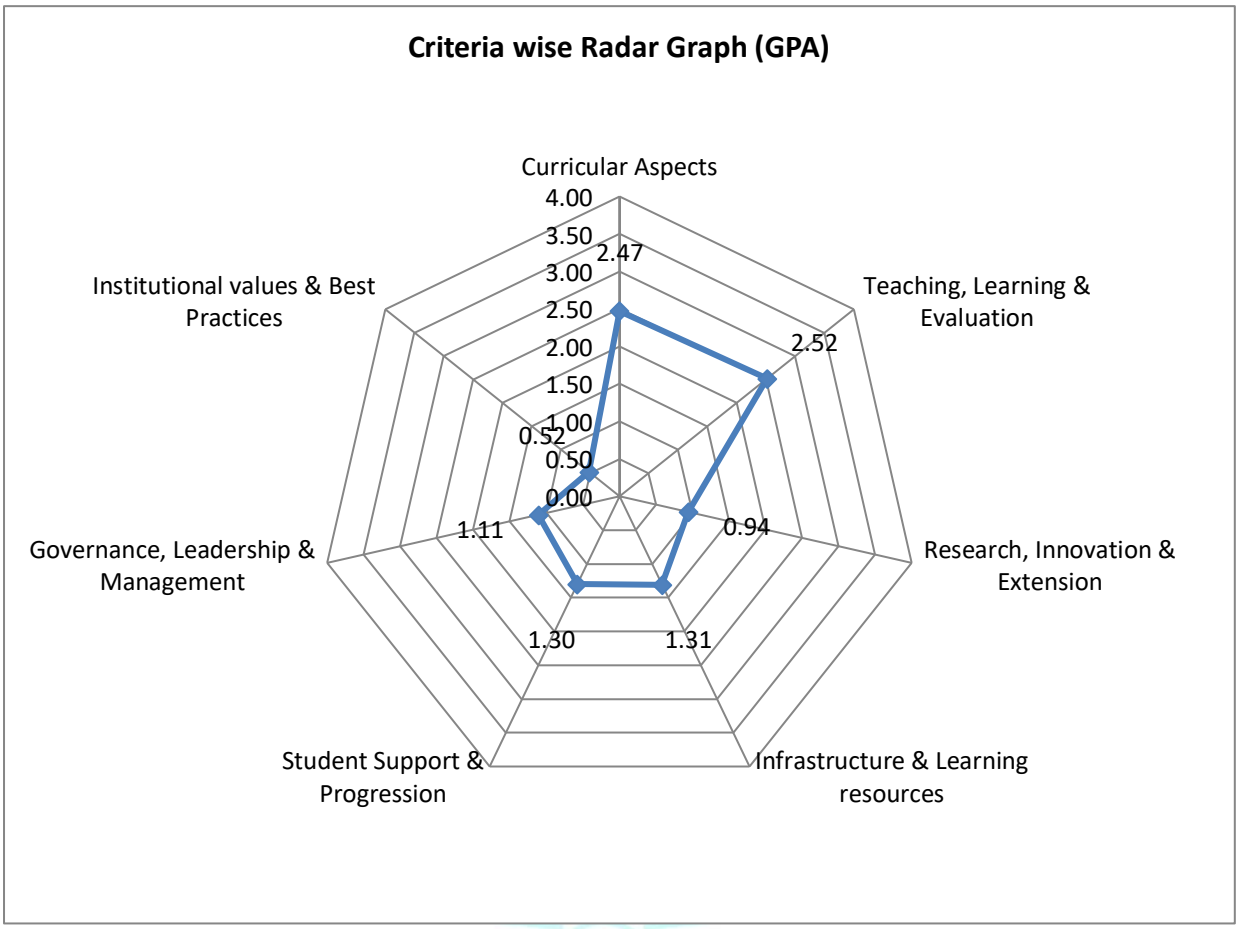
Department : TAMIL

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	370.00	2.47
2	Teaching, Learning & Evaluation	230.00	580.00	2.52
3	Research, Innovation & Extension	131.00	123.00	0.94
4	Infrastructure & Learning resources	26.00	34.00	1.31
5	Student Support & Progression	54.00	70.00	1.30
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	40.00	0.52
	Total	**686.00**	**1237.00**	**1.8**
	CGPA :	**1.8**		

Dean IQAC Principal

Department : TAMIL

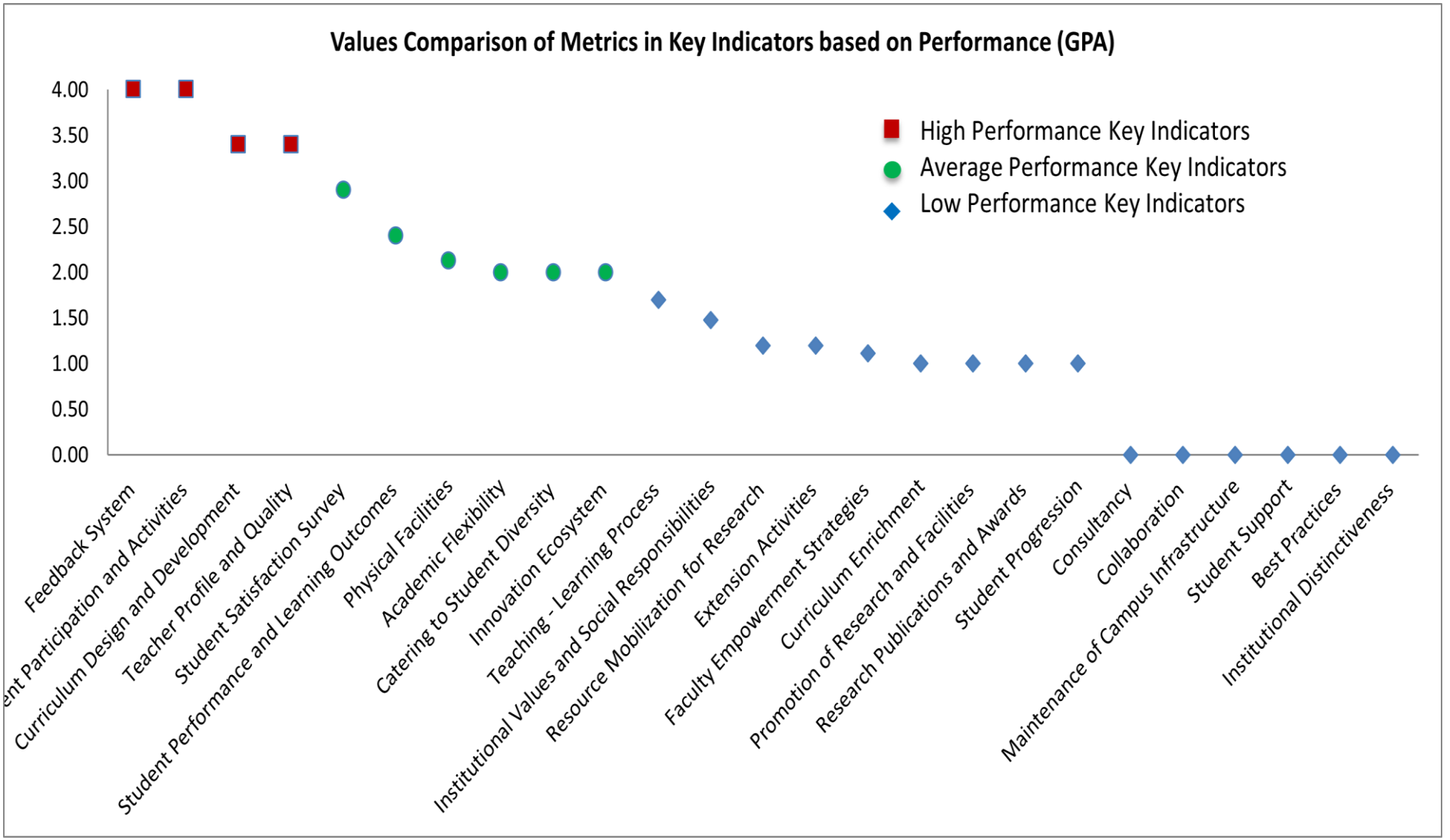


Department : Tamil

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	170.00	3.40
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**370.00**	**2.47**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	60.00	2.00
2.3	Teaching - Learning Process	50	85.00	1.70
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	120.00	2.40
2.7	Student Satisfaction Survey	50	145.00	2.90
	Total	**230**	**580.00**	**2.52**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	6.00	1.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	20.00	2.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	60.00	1.20
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**123.00**	**0.94**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	34.00	2.13
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**34.00**	**1.31**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	40.00	4.00
	Total	**54**	**70.00**	**1.30**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	20.00	1.11
	Total	**18**	**20.00**	**1.11**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	40.00	1.48
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	40.00	**0.52**
	Grand Total	**686**	**1237.00**	**1.8**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
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High Performance Key Indicators
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Institutional Values and Social Responsibilities
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Faculty Empowerment Strategies
Curriculum Enrichment
Promotion of Research and Facilities
Research Publications and Awards
Student Progression
Consultancy
Collaboration
Maintenance of Campus Infrastructure
Student Support
Best Practices
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	**Curriculum Design and Development**		50	3.4	170
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.47	370
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**0**	0
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	2	60
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0

2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	0	0
2.3	**Teaching - Learning Process**		50	1.7	85
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		50	2.4	120
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.9**	**145**
2.7	**Student Satisfaction Survey**		50	2.9	145
Criterion II – Teaching-Learning and Evaluation			230	2.52	580

	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	1	**6**
3.1	**Promotion of Research and Facilities**		6	1	6
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**0**	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	4	**20**
3.3	**Innovation Ecosystem**		10	2	20
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5

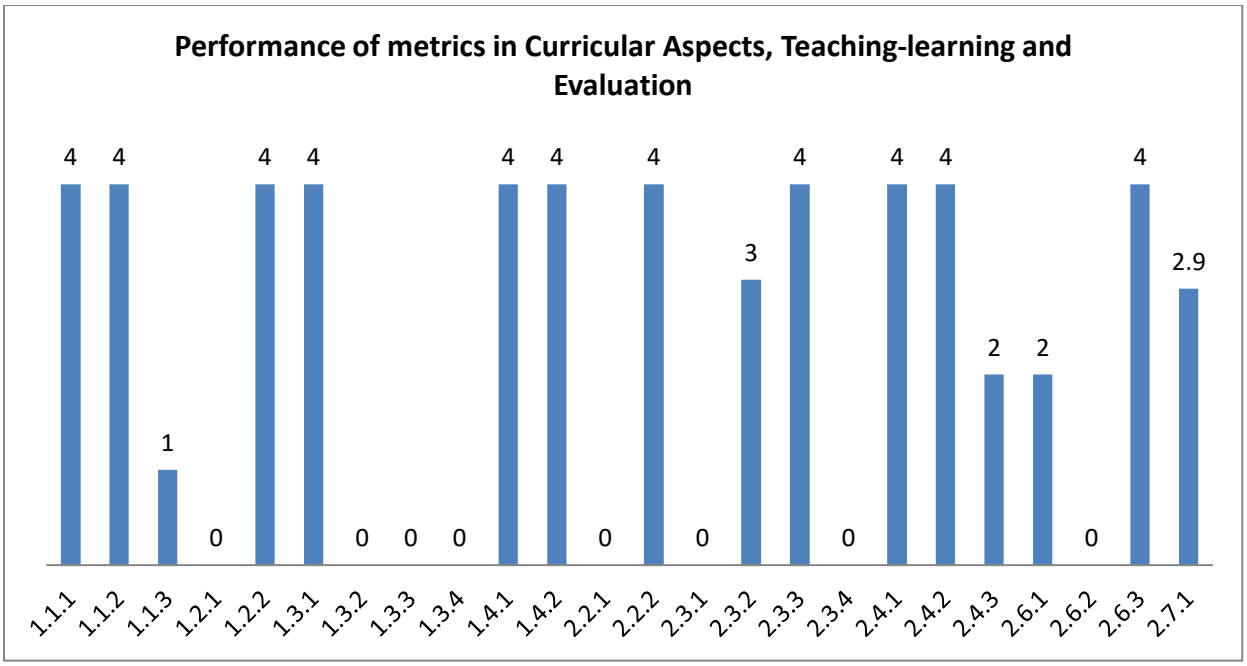
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	**Research Publications and Awards**		25	1	25
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	3	45
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	1.2	60
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.94	123

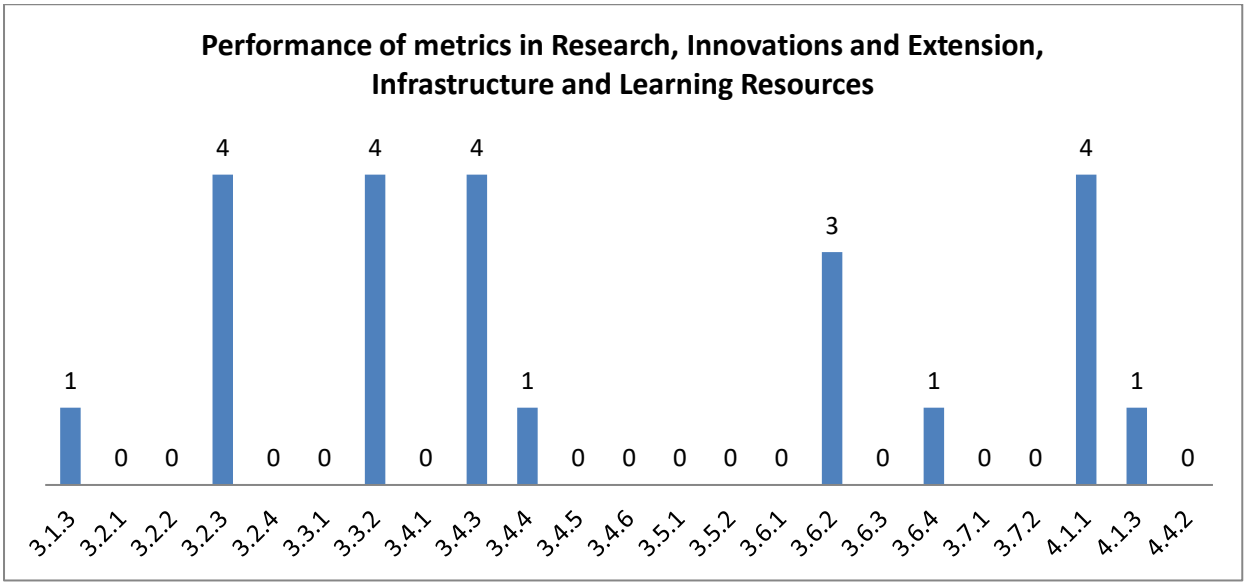
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	**Physical Facilities**		16	2.13	34
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	1.31	34
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology . (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	1	10
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	4	**40**
5.3	**Student Participation and Activities**		10	4	40
Criterion V - Student Support and Progression			54	1.3	70

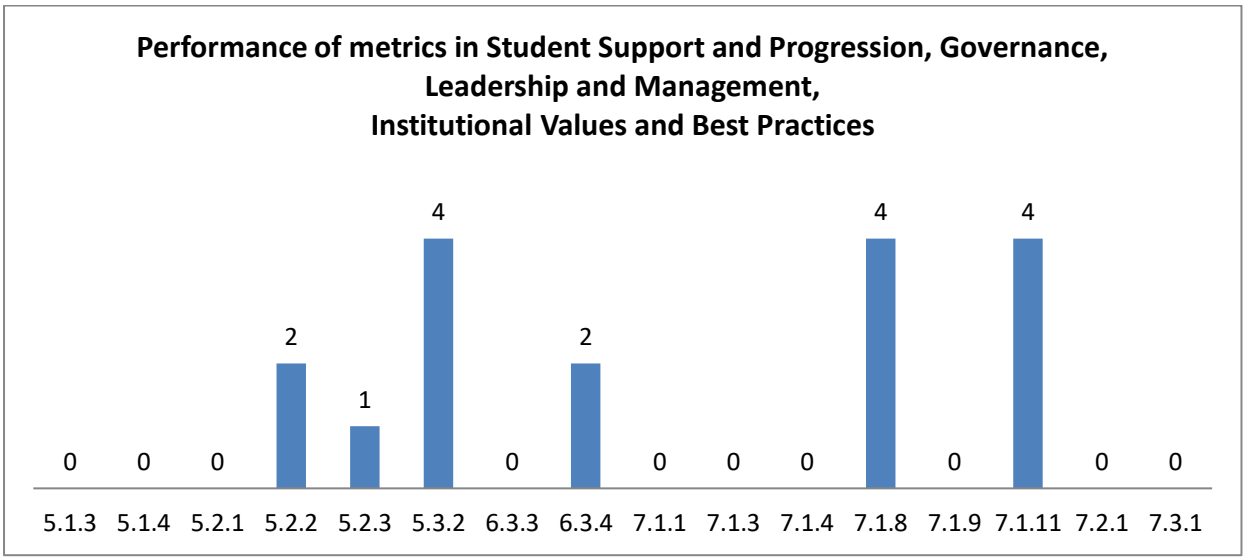
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	**Faculty Empowerment Strategies**		18	1.11	20
Criterion VI – Governance, Leadership and Management			18	1.11	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	4	**20**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		27	1.48	40
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0.52	40

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.47	370.00
2	Teaching, Learning & Evaluation		230.00	2.52	580.00
3	Research, Innovation & Extension		131.00	0.94	123.00
4	Infrastructure & Learning resources		26.00	1.31	34.00
5	Student Support & Progression		54.00	1.30	70.00
6	Governance, Leadership & Management		18.00	1.11	20.00
7	Institutional values & Best Practices		77.00	0.52	40.00
	Overall:-		686.00	1.80	1237.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 4 1 0 4 4 0 0 0 4 4 0 4 0 3 4 0 4 4 2 2 0 4 2.9
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
1 0 0 4 0 0 4 0 4 1 0 0 0 0 0 3 0 1 0 0 4 1 0
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 0 0 2 1 4 0 2 0 0 0 4 0 4 0 0
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Tamil

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Curriculum Design and Development
- ✓ Teacher Profile and Quality

Weaknesses :

- Student Satisfaction Survey
- Student Performance and Learning Outcomes
- Physical Facilities
- Academic Flexibility
- Catering to Student Diversity
- Innovation Ecosystem
- Teaching - Learning Process
- Institutional Values and Social Responsibilities
- Resource Mobilization for Research
- Extension Activities
- Faculty Empowerment Strategies
- Curriculum Enrichment
- Promotion of Research and Facilities
- Research Publications and Awards
- Student Progression
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF MALAYALAM

GRADE

Score : 1.92/4

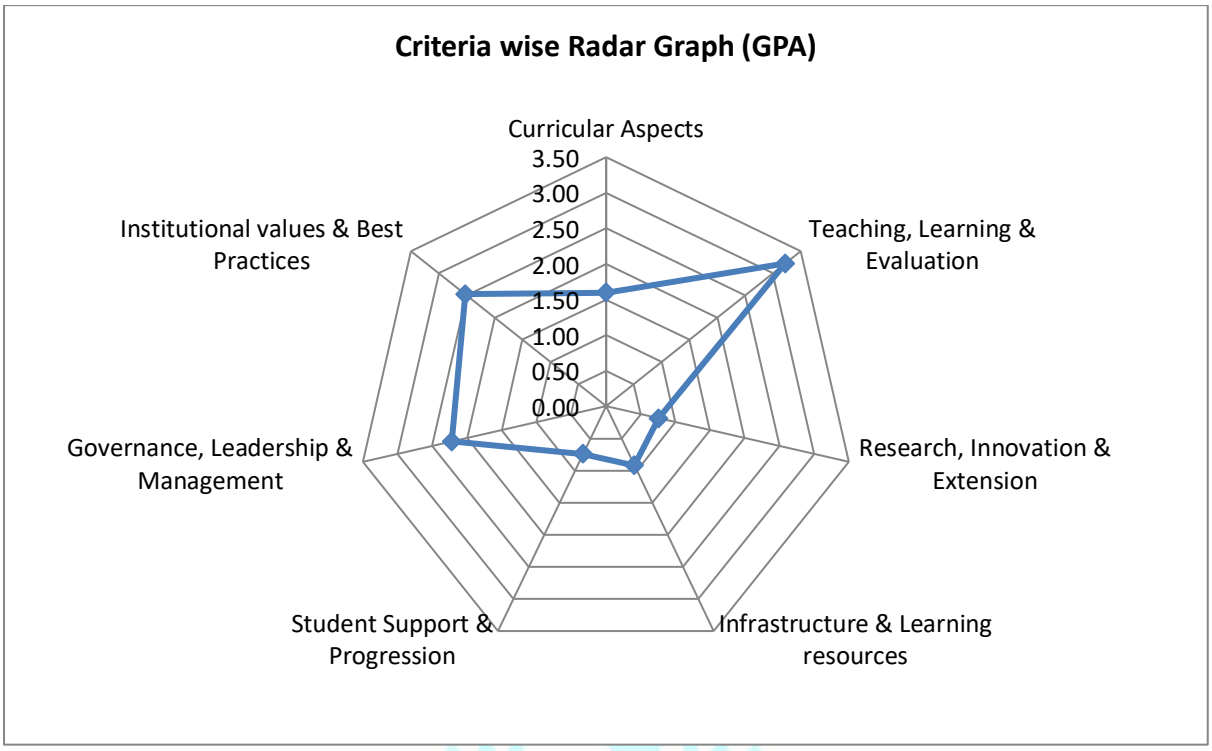
Department : Malayalam

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	240.00	1.60
2	Teaching, Learning & Evaluation	180.00	580.00	3.22
3	Research, Innovation & Extension	131.00	100.00	0.76
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	40.00	0.74
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	195.00	2.53
	Total	**636.00**	**1219.00**	**1.92**
	CGPA :	**1.92**		

Dean IQAC Principal

Department : Malayalam

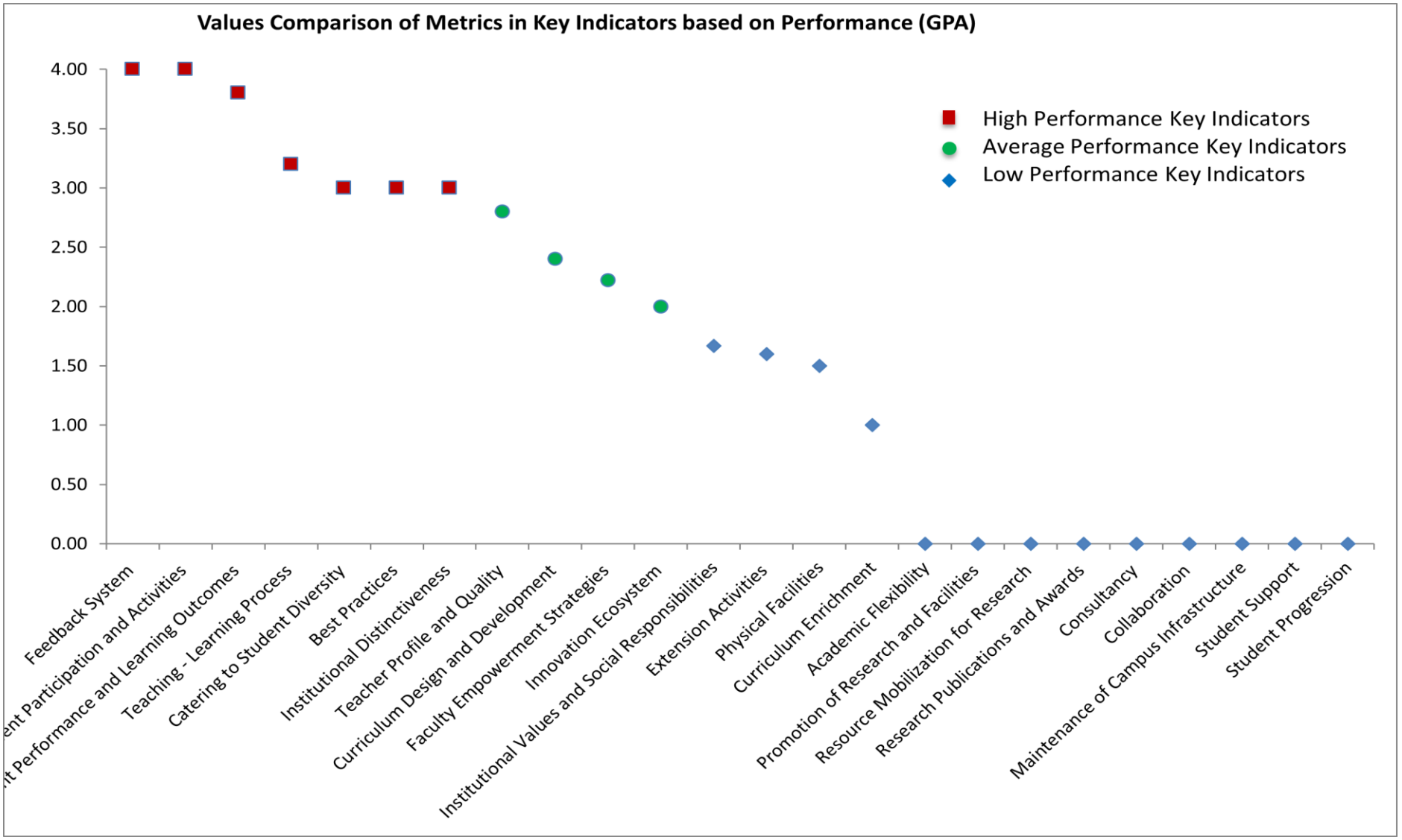


Department : Malayalam

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	120.00	2.40
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**240.00**	**1.60**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	160.00	3.20
2.4	Teacher Profile and Quality	50	140.00	2.80
2.6	Student Performance and Learning Outcomes	50	190.00	3.80
	Total	**180**	**580.00**	**3.22**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	20.00	2.00
3.4	Research Publications and Awards	25	0.00	0.00
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	80.00	1.60

3.7	Collaboration	20	0.00	0.00
	Total	**131**	**100.00**	**0.76**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**24.00**	**0.92**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	0.00	0.00
5.3	Student Participation and Activities	10	40.00	4.00
	Total	**54**	**40.00**	**0.74**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	**18**	**40.00**	**2.22**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	45.00	1.67
7.2	Best Practices	30	90.00	3.00
7.3	Institutional Distinctiveness	20	60.00	3.00
	Total	77	195.00	**2.53**
	Grand Total	**636**	**1219.00**	**1.92**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
nt Participation and Activities
t Performance and Learning Outcomes
Teaching - Learning Process
Catering to Student Diversity
Best Practices
Institutional Distinctiveness
Teacher Profile and Quality
Curriculum Design and Development
Faculty Empowerment Strategies
Innovation Ecosystem
Institutional Values and Social Responsibilities
Extension Activities
Physical Facilities
Curriculum Enrichment
Academic Flexibility
Promotion of Research and Facilities
Resource Mobilization for Research
Research Publications and Awards
Consultancy
Collaboration
Maintenance of Campus Infrastructure
Student Support
Student Progression

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Malayalam

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	4	40
1.1	**Curriculum Design and Development**		50	2.4	120
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	**Academic Flexibility**		40	0	0
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.6	240
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**4**	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	2	30
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**4**	60
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	0	0

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	3.2	160
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	**Teacher Profile and Quality**		50	2.8	140
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		50	3.8	190
Criterion II – Teaching-Learning and Evaluation			180	3.22	580
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**

3.2.3	Teachers recognised as research guides	QnM	3	0	**0**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	0	0
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**3**	**15**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	1	**5**
3.3	**Innovation Ecosystem**		10	2	20
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	0	0
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

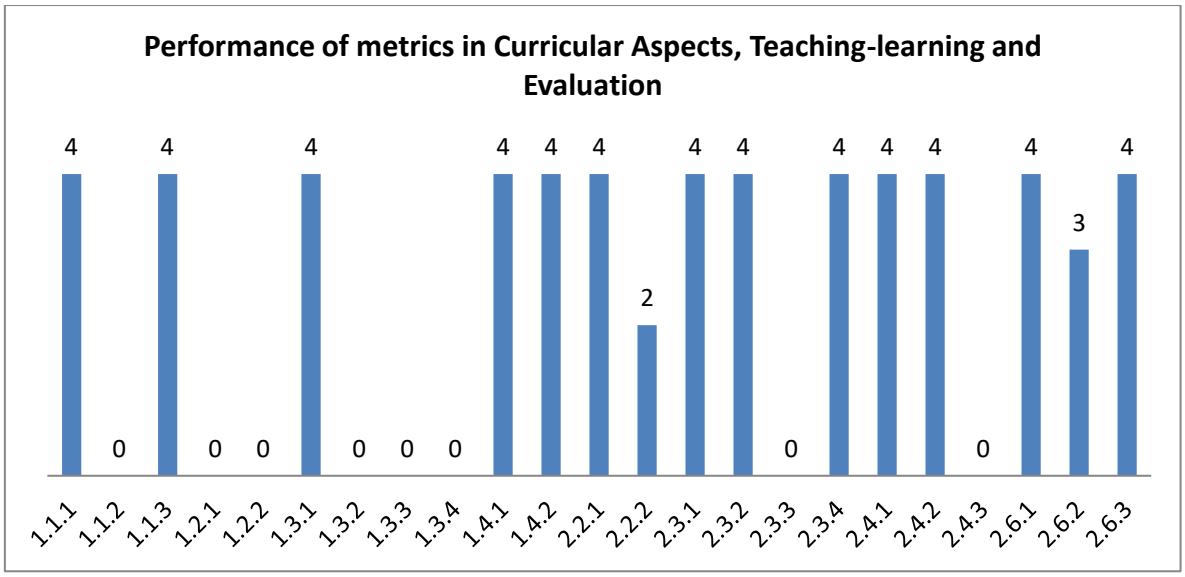
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	4	60
3.6	**Extension Activities**		50	1.6	80
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.76	100
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24

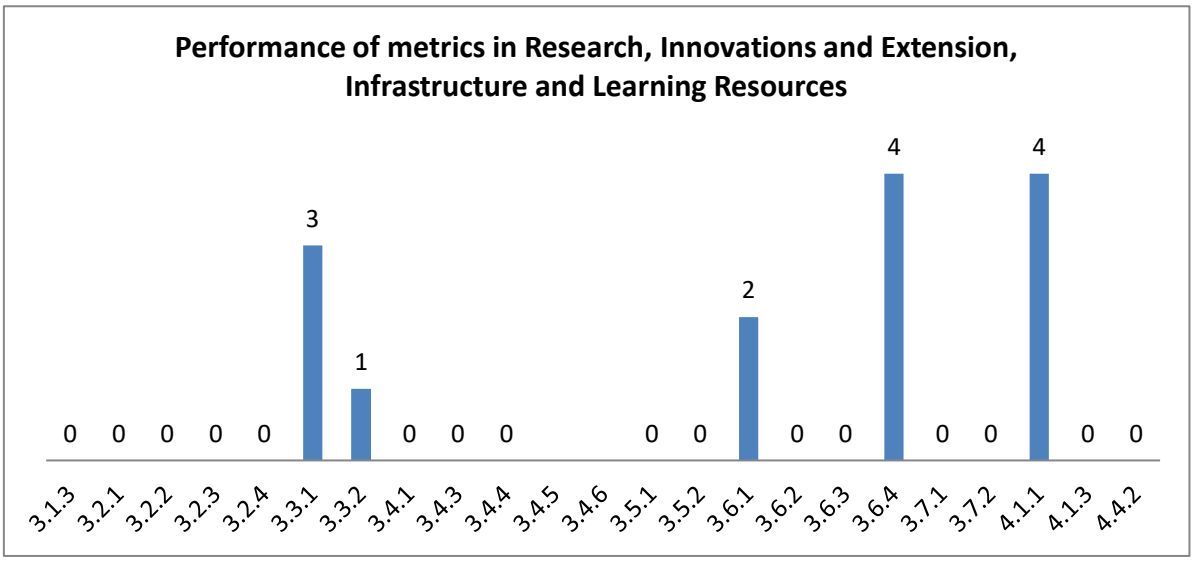
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.92	24
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	0	0
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**4**	**40**
5.3	**Student Participation and Activities**		10	4	40
Criterion V - Student Support and Progression			54	0.74	40
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0

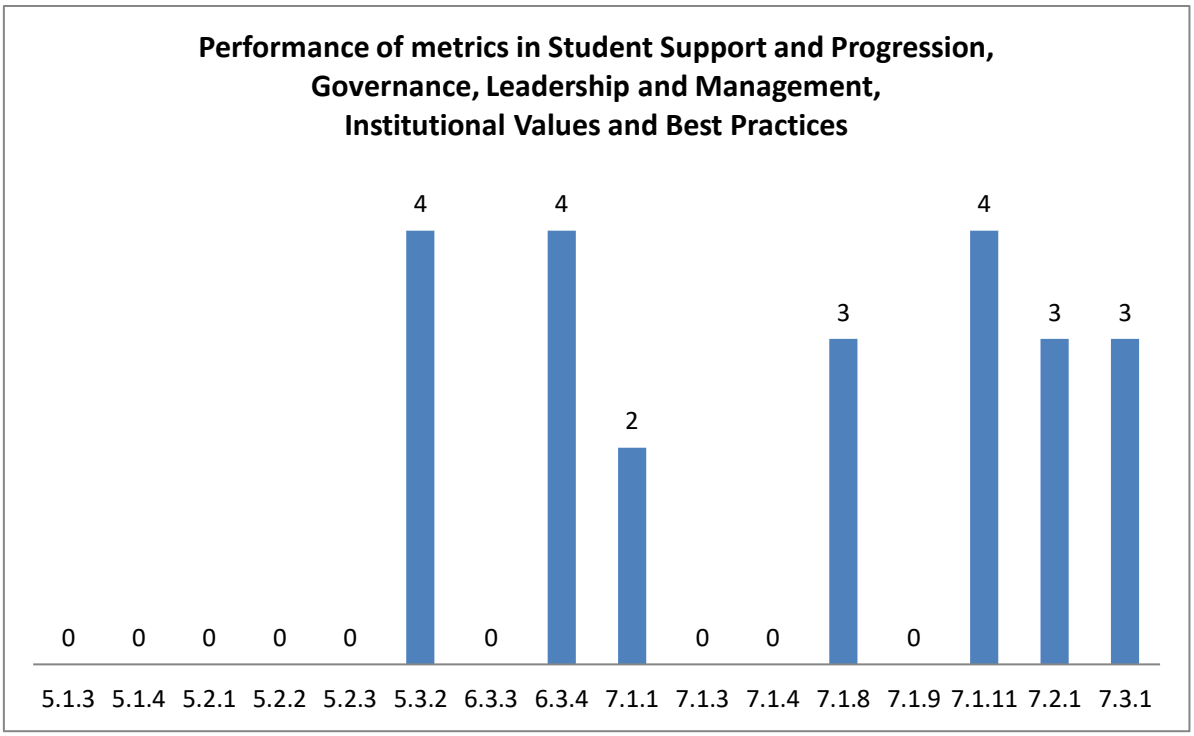
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.22	40
Criterion VI – Governance, Leadership and Management			18	2.22	40
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**2**	**10**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	3	**15**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		27	1.67	45

7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	3	90
7.2	**Best Practices**		30	3	90
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	**Institutional Distinctiveness**		20	3	60
Criterion VII – Institutional Values and Best Practices			77	2.53	195

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	1.60	240.00
2	Teaching, Learning & Evaluation		180.00	3.22	580.00
3	Research, Innovation & Extension		131.00	0.76	100.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	0.74	40.00
6	Governance, Leadership & Management		18.00	2.22	40.00
7	Institutional values & Best Practices		77.00	2.53	195.00
	Overall:-		636.00	1.92	1219.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 0 4 0 0 4 0 0 0 4 4 4 2 4 4 0 4 4 4 0 4 3 4
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
0 0 0 0 0 3 1 0 0 0 0 0 2 0 0 4 0 0 4 0 0
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 0 0 0 0 4 0 4 2 0 0 3 0 4 3 3
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Malayalam

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Student Performance and Learning Outcomes
- ✓ Teaching - Learning Process
- ✓ Catering to Student Diversity
- ✓ Best Practices
- ✓ Institutional Distinctiveness

Weaknesses :

- Teacher Profile and Quality
- Curriculum Design and Development
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Extension Activities
- Physical Facilities
- Curriculum Enrichment
- Academic Flexibility
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Research Publications and Awards
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Student Progression

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF HINDI

GRADE

Score : 1.58/4

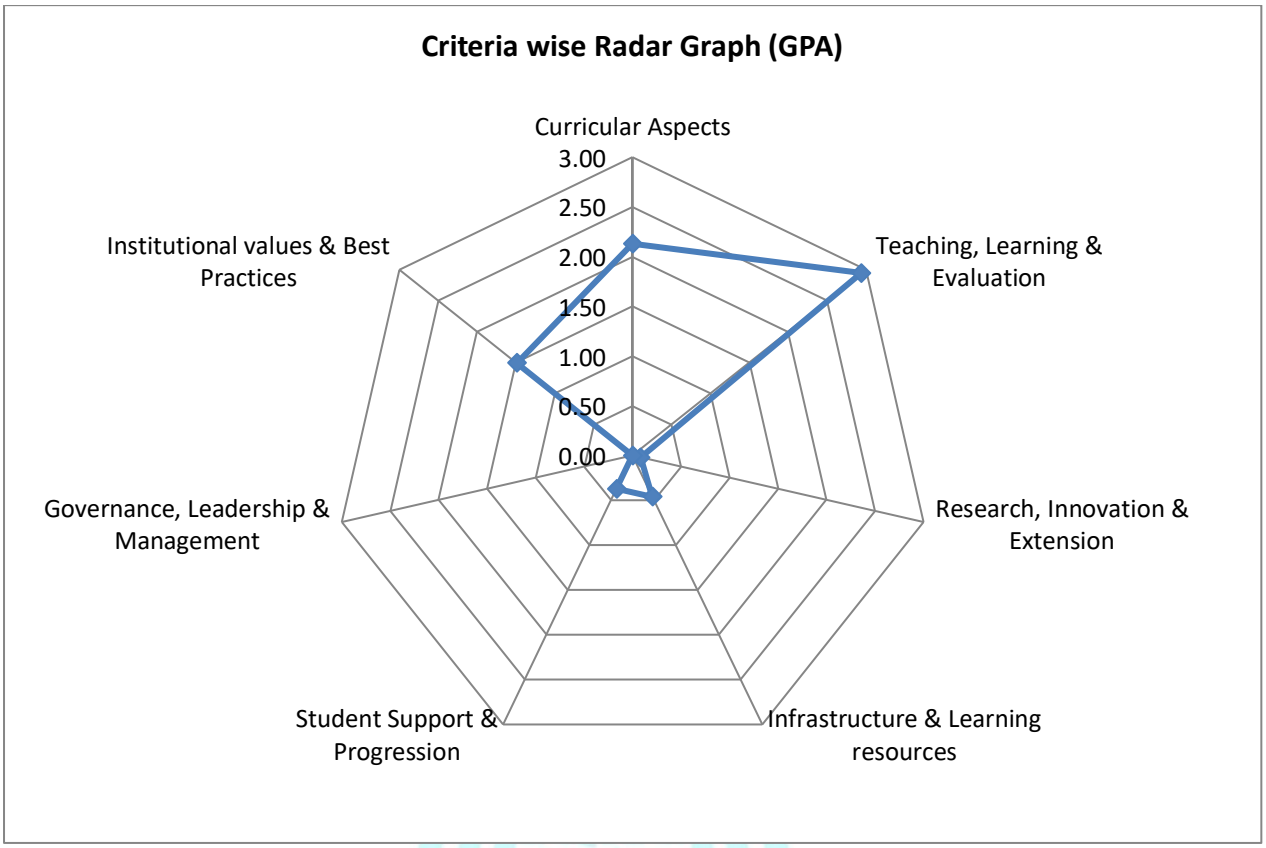
Department : Hindi

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	320.00	2.13
2	Teaching, Learning & Evaluation	180.00	530.00	2.94
3	Research, Innovation & Extension	131.00	10.00	0.08
4	Infrastructure & Learning resources	26.00	12.00	0.46
5	Student Support & Progression	54.00	20.00	0.37
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	115.00	1.49
	Total	**636.00**	**1007.00**	**1.58**
	CGPA :	**1.58**		

Dean IQAC Principal

Department : Hindi

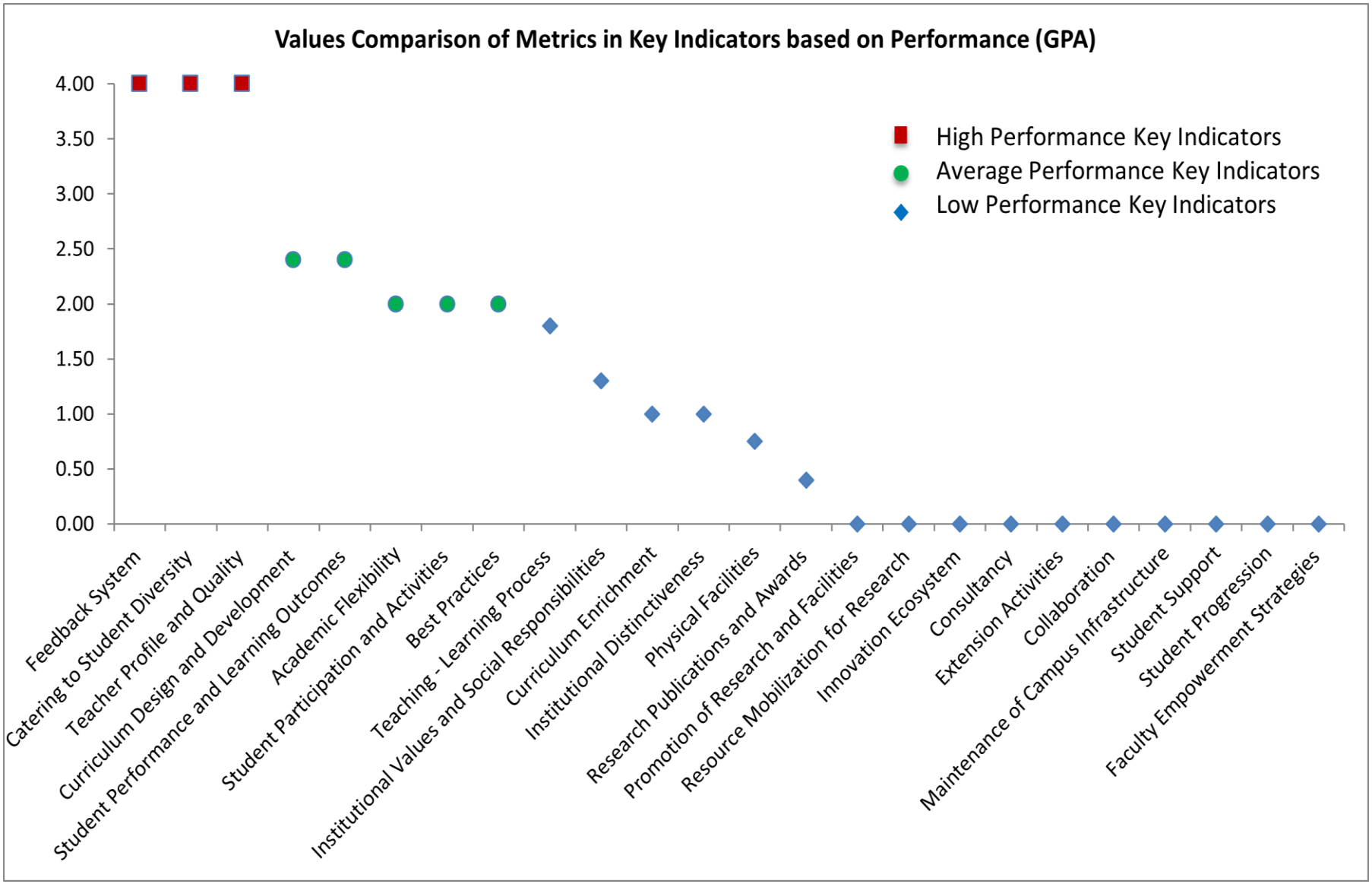


Department : Hindi

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	120.00	2.40
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**320.00**	**2.13**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	120.00	4.00
2.3	Teaching - Learning Process	50	90.00	1.80
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	120.00	2.40
	Total	**180**	**530.00**	**2.94**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	10.00	0.40
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	0.00	0.00

3.7	Collaboration	20	0.00	0.00
	Total	**131**	**10.00**	**0.08**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	12.00	0.75
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**12.00**	**0.46**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	0.00	0.00
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**54**	**20.00**	**0.37**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	35.00	1.30
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	77	115.00	**1.49**
	Grand Total	**636**	**1007.00**	**1.58**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Catering to Student Diversity
Teacher Profile and Quality
Curriculum Design and Development
Student Performance and Learning Outcomes
Academic Flexibility
Student Participation and Activities
Best Practices
Teaching - Learning Process
Institutional Values and Social Responsibilities
Curriculum Enrichment
Institutional Distinctiveness
Physical Facilities
Research Publications and Awards
Promotion of Research and Facilities
Resource Mobilization for Research
Innovation Ecosystem
Consultancy
Extension Activities
Collaboration
Maintenance of Campus Infrastructure
Student Support
Student Progression
Faculty Empowerment Strategies

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Hindi

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	4	40
1.1	**Curriculum Design and Development**		50	2.4	120
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.13	320
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	4	120
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**2**	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	0	0

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	3	30
2.3	**Teaching - Learning Process**		50	1.8	90
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	**Teacher Profile and Quality**		50	4	200
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	1	20
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		50	2.4	120
Criterion II – Teaching-Learning and Evaluation			180	2.94	530
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	0	**0**

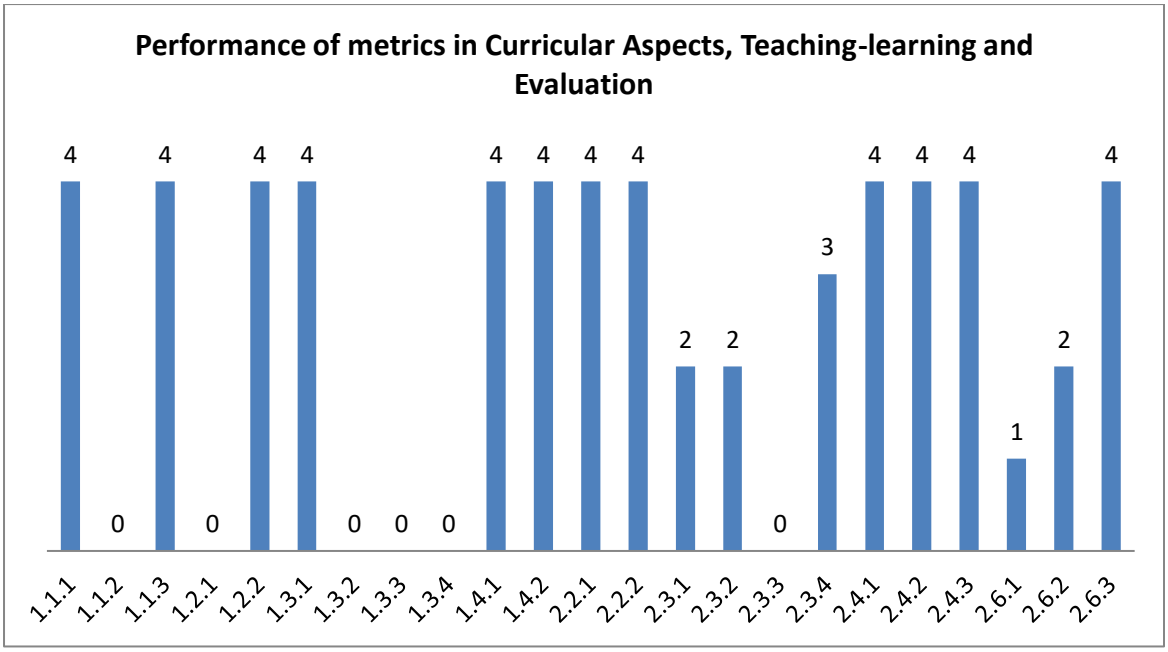
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	0	0
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**0**	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	2	10
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	0.4	10
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.08	10
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	2	12
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	0.75	12
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.46	12

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	0	0
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			54	0.37	20
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	1	**5**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		27	1.3	35
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			77	1.49	115
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.13	320.00
2	Teaching, Learning & Evaluation		180.00	2.94	530.00
3	Research, Innovation & Extension		131.00	0.08	10.00
4	Infrastructure & Learning resources		26.00	0.46	12.00
5	Student Support & Progression		54.00	0.37	20.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		77.00	1.49	115.00
	Overall:-		636.00	1.58	1007.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
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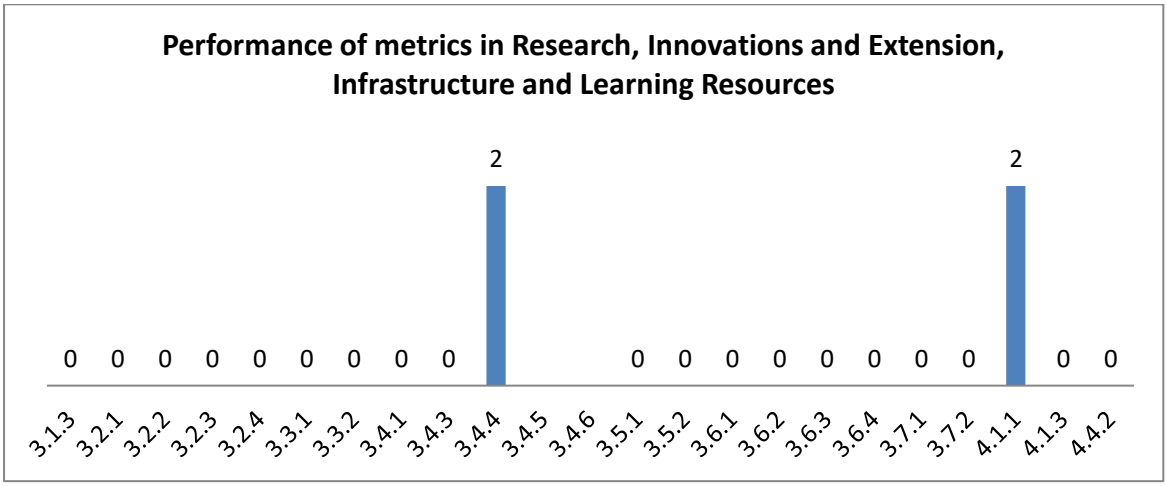
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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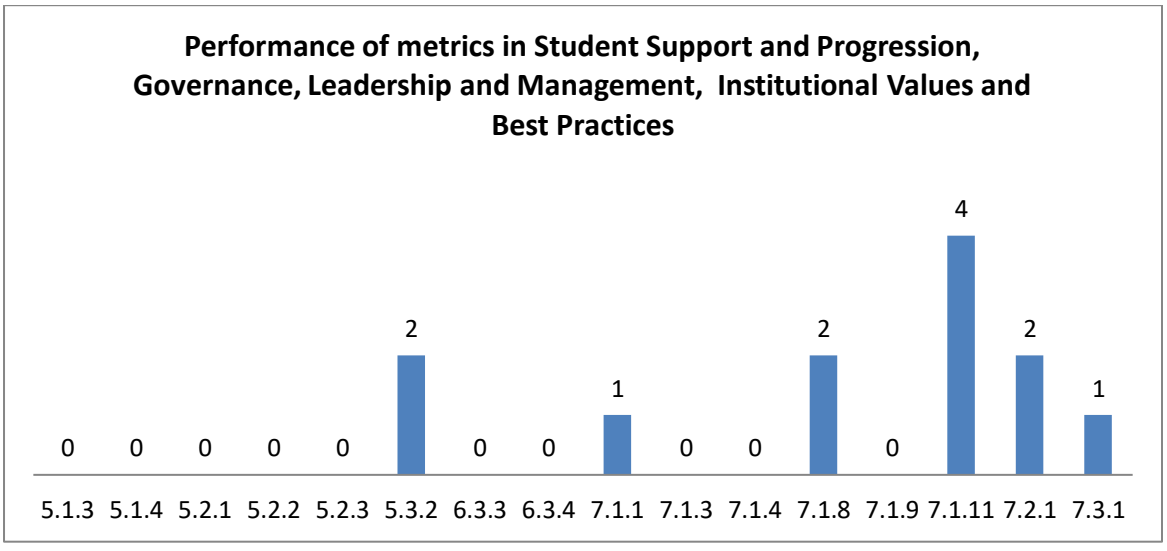
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 0 0 0 0 2 0 0 1 0 0 2 0 4 2 1
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Hindi

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Teacher Profile and Quality

Weaknesses :

- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Academic Flexibility
- Student Participation and Activities
- Best Practices
- Teaching - Learning Process
- Institutional Values and Social Responsibilities
- Curriculum Enrichment
- Institutional Distinctiveness
- Physical Facilities
- Research Publications and Awards
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Student Progression
- Faculty Empowerment Strategies

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF COMMERCE

GRADE

C

Score : 1.71/4

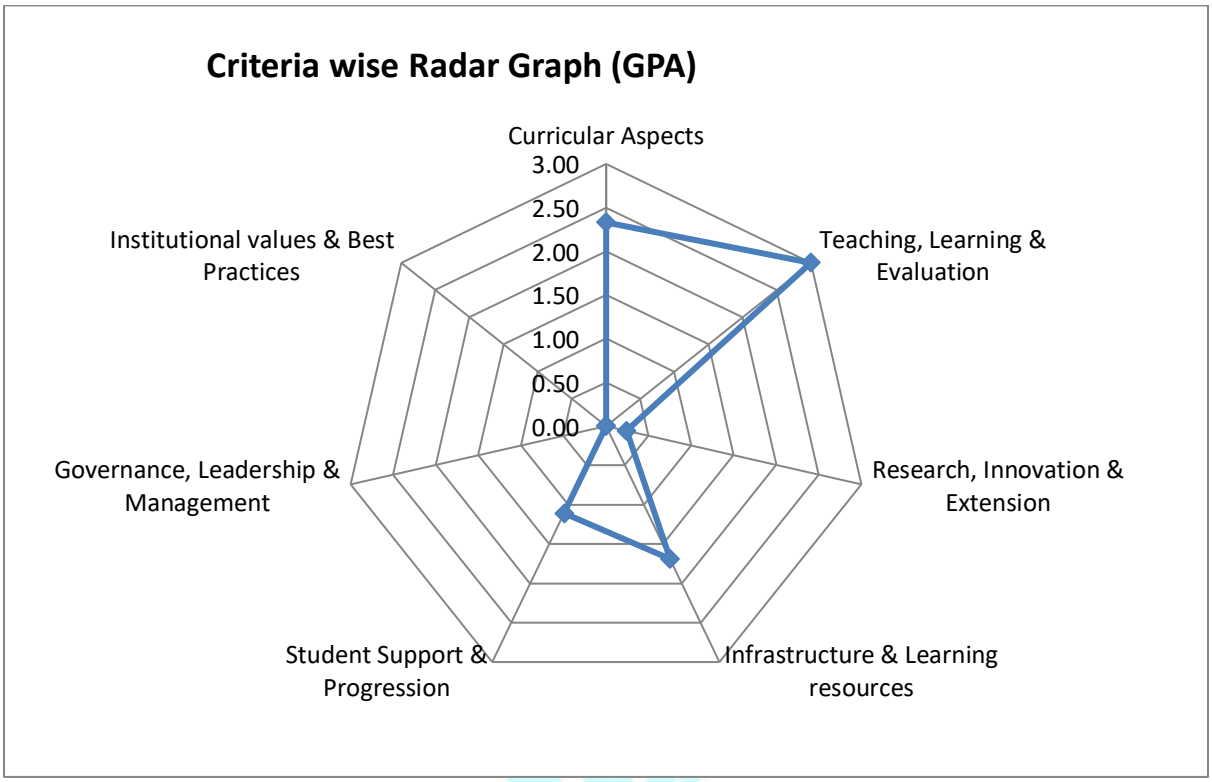
Department : Commerce

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	350.00	2.33
2	Teaching, Learning & Evaluation	230.00	690.00	3.00
3	Research, Innovation & Extension	131.00	32.00	0.24
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	60.00	1.11
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	**686.00**	**1176.00**	**1.71**
	CGPA :	**1.71**		

Dean IQAC Principal

Department : Commerce

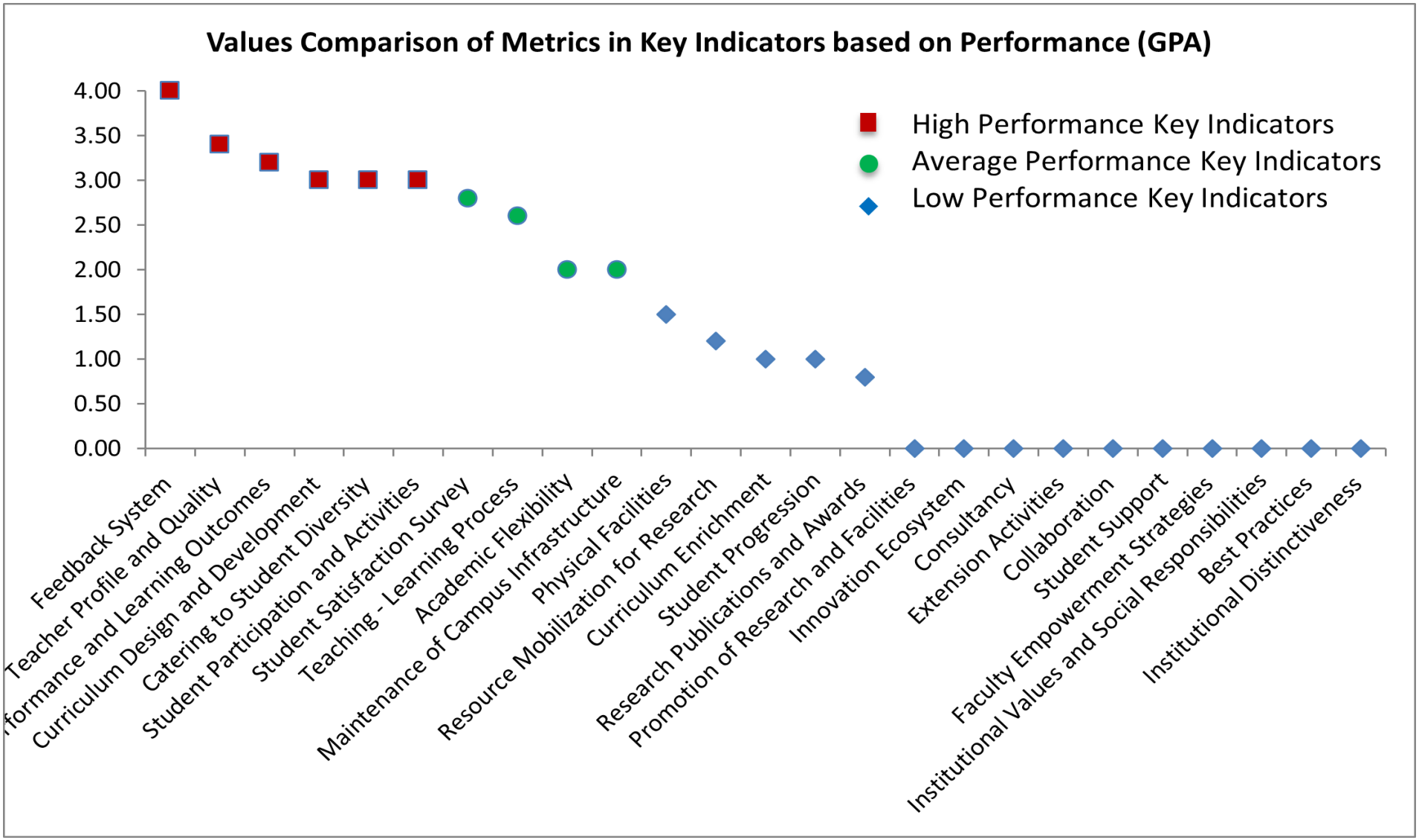


Department : Commerce

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	150.00	3.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**350.00**	**2.33**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	130.00	2.60
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	160.00	3.20
2.7	Student Satisfaction Survey	50	140.00	2.80
	Total	**230**	**690.00**	**3.00**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	20.00	0.80
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**32.00**	**0.24**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	**26**	**44.00**	**1.69**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	30.00	3.00
	Total	**54**	**60.00**	**1.11**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	**0.00**
	Grand Total	**686**	**1176.00**	**1.71**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Teacher Profile and Quality
formance and Learning Outcomes
Curriculum Design and Development
Catering to Student Diversity
Student Participation and Activities
Student Satisfaction Survey
Teaching - Learning Process
Academic Flexibility
Maintenance of Campus Infrastructure
Physical Facilities
Resource Mobilization for Research
Curriculum Enrichment
Student Progression
Research Publications and Awards
Promotion of Research and Facilities
Innovation Ecosystem
Consultancy
Extension Activities
Collaboration
Student Support
Faculty Empowerment Strategies
Institutional Values and Social Responsibilities
Best Practices
Institutional Distinctiveness

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Commerce

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	3	60
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	**Curriculum Design and Development**		50	3	150
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.33	350
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**3**	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**0**	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	2.6	130
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	**Student Performance and Learning Outcomes**		50	3.2	160
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.8**	**140**
2.7	**Student Satisfaction Survey**		50	2.8	140
Criterion II – Teaching-Learning and Evaluation			230	3	690
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**

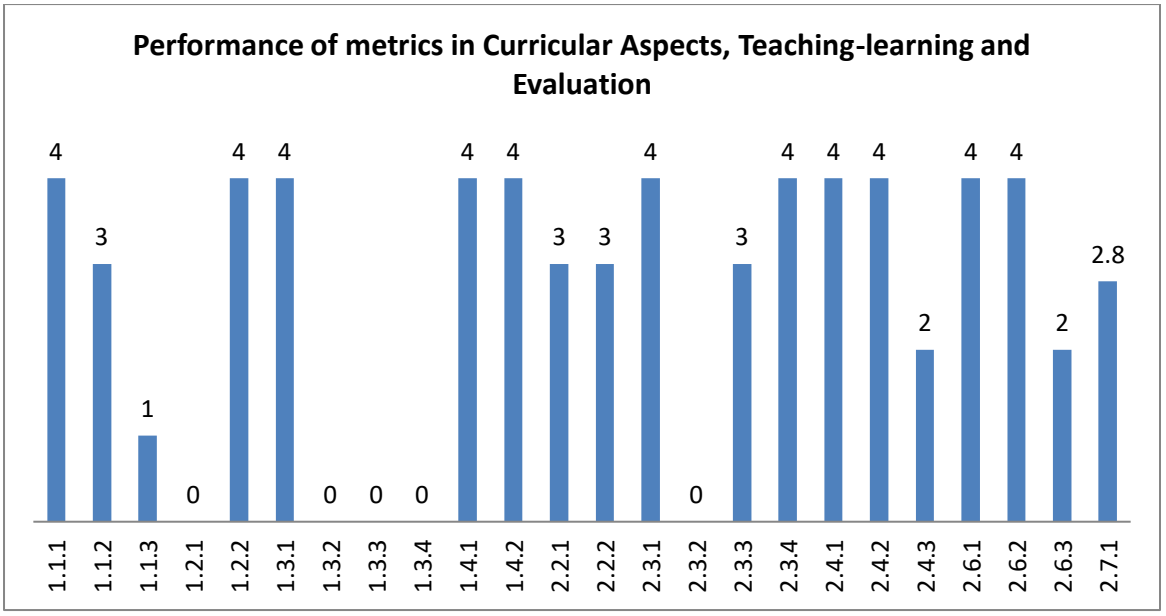
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	0.8	20
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

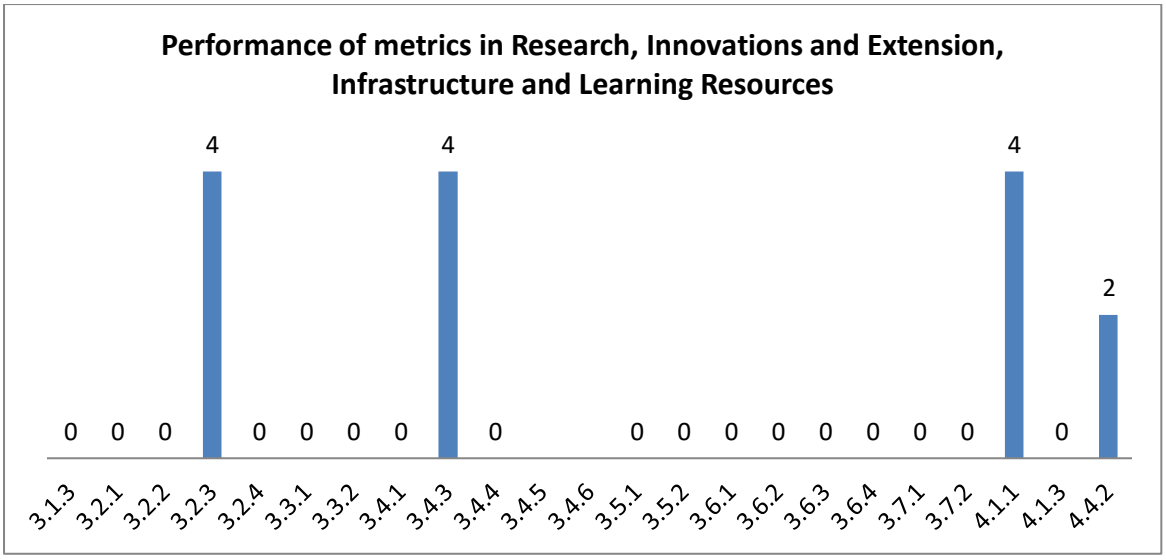
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.24	32
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	1.69	44

	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	3	**30**
5.3	**Student Participation and Activities**		10	3	30
Criterion V - Student Support and Progression			54	1.11	60
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.33	350.00
2	Teaching, Learning & Evaluation		230.00	3.00	690.00
3	Research, Innovation & Extension		131.00	0.24	32.00
4	Infrastructure & Learning resources		26.00	1.69	44.00
5	Student Support & Progression		54.00	1.11	60.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.71	1176.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 3 1 0 4 4 0 0 0 4 4 3 3 4 0 3 4 4 4 2 4 4 2 2.8
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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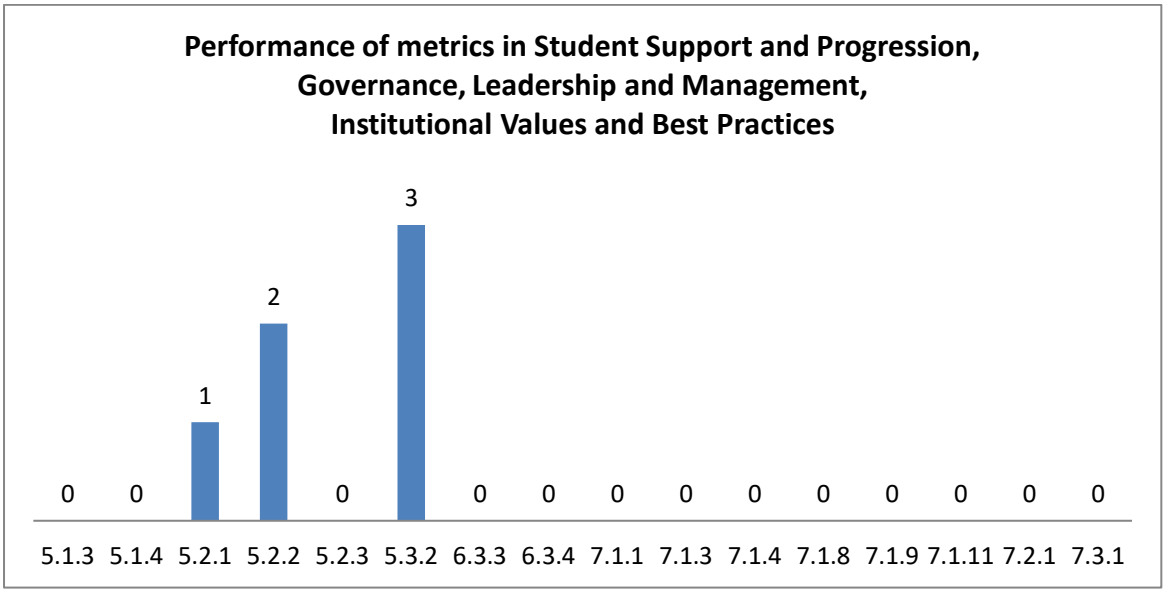
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Commerce

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Curriculum Design and Development
- ✓ Catering to Student Diversity
- ✓ Student Participation and Activities

Weaknesses :

- Student Satisfaction Survey
- Teaching - Learning Process
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Physical Facilities
- Resource Mobilization for Research
- Curriculum Enrichment
- Student Progression
- Research Publications and Awards
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Student Support
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF COMPUTER SCIENCE

GRADE

Score : 1.60/4

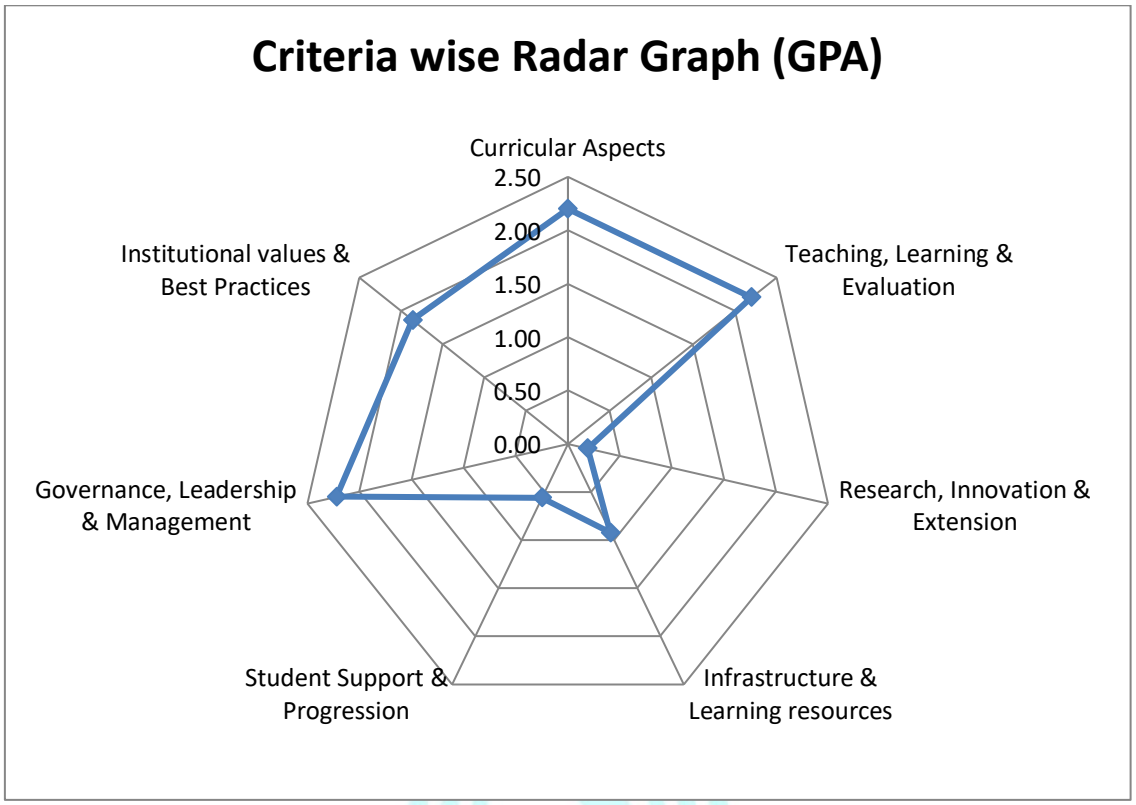
Department : Computer Science

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	330.00	2.20
2	Teaching, Learning & Evaluation	230.00	505.00	2.20
3	Research, Innovation & Extension	131.00	25.00	0.19
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	30.00	0.56
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	143.00	1.86
	Total	**686.00**	**1097.00**	**1.6**
	CGPA :	**1.6**		

Dean IQAC Principal

Department : Computer Science

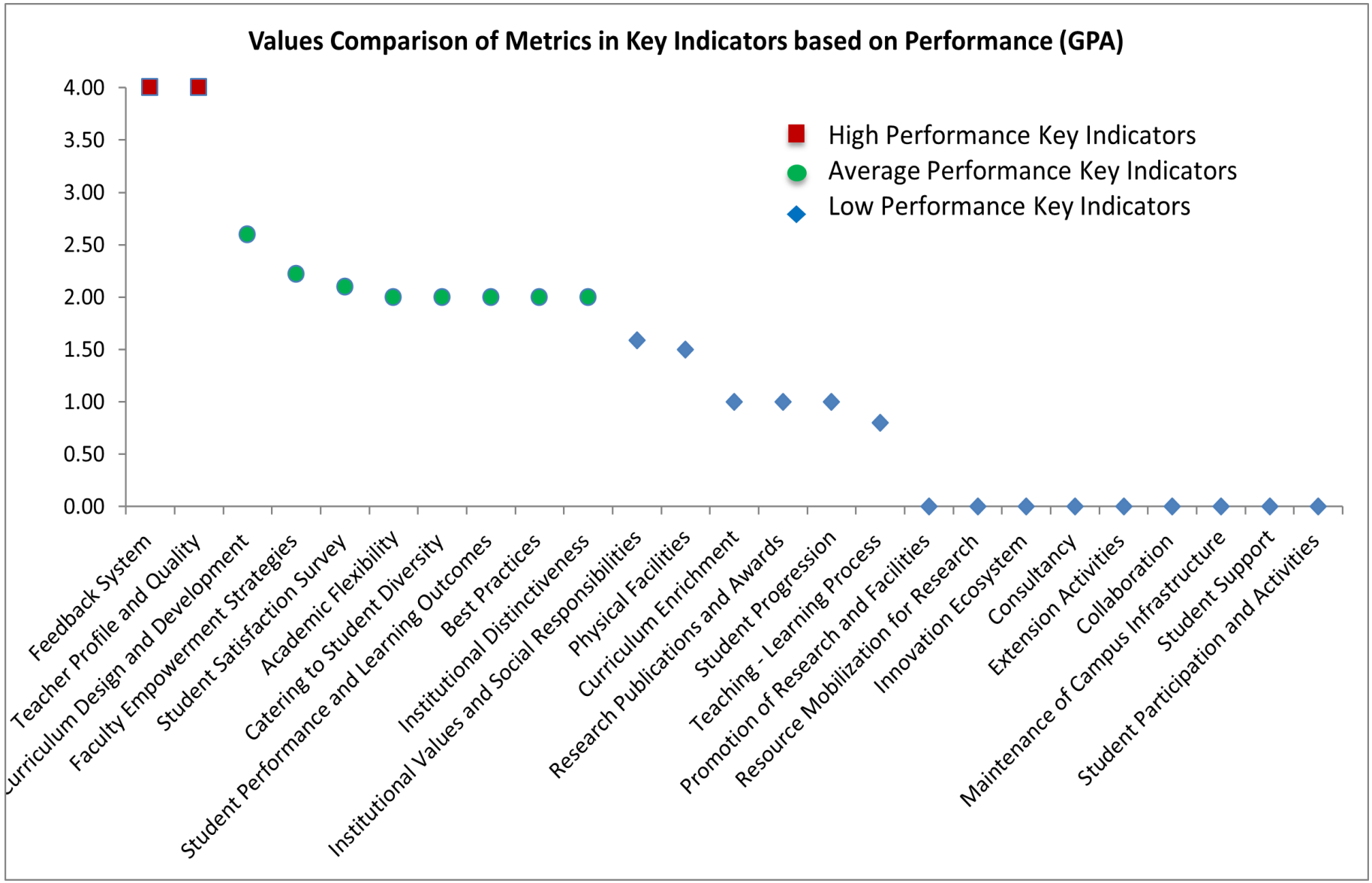


Department : Computer Science

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	130.00	2.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**330.00**	**2.20**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	60.00	2.00
2.3	Teaching - Learning Process	50	40.00	0.80
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	105.00	2.10
	Total	**230**	**505.00**	**2.20**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**25.00**	**0.19**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**24.00**	**0.92**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**54**	**30.00**	**0.56**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	**18**	**40.00**	**2.22**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	43.00	1.59
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	143.00	**1.86**
	Grand Total	**686**	**1097.00**	**1.6**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
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0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Teacher Profile and Quality
Curriculum Design and Development
Faculty Empowerment Strategies
Student Satisfaction Survey
Academic Flexibility
Catering to Student Diversity
Student Performance and Learning Outcomes
Best Practices
Institutional Distinctiveness
Institutional Values and Social Responsibilities
Physical Facilities
Curriculum Enrichment
Research Publications and Awards
Student Progression
Teaching - Learning Process
Promotion of Research and Facilities
Resource Mobilization for Research
Innovation Ecosystem
Consultancy
Extension Activities
Collaboration
Maintenance of Campus Infrastructure
Student Support
Student Participation and Activities

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Computer Science

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	2	40
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	**Curriculum Design and Development**		50	2.6	130
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.2	330
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**0**	0
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	2	60
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**0**	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	0	0
2.3	**Teaching - Learning Process**		50	0.8	40
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	**Teacher Profile and Quality**		50	4	200
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	**Student Performance and Learning Outcomes**		50	2	100
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.1**	**105**
2.7	**Student Satisfaction Survey**		50	2.1	105
Criterion II – Teaching-Learning and Evaluation			230	2.2	505
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				

3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	0	**0**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	0	0
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**0**	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1	25

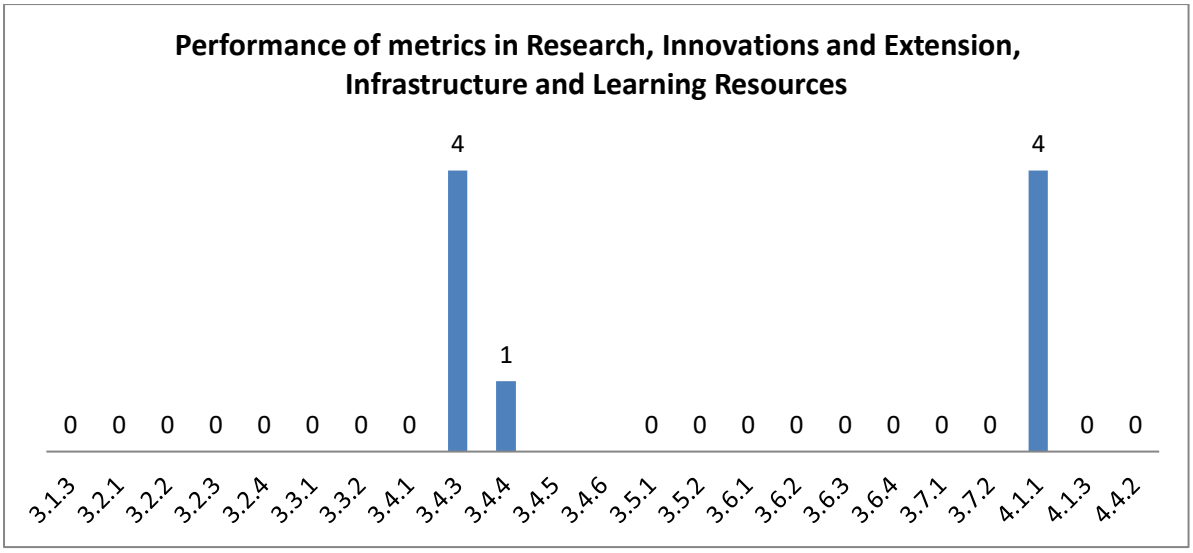
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.19	25
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24

4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.92	24
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1	30
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**0**	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			54	0.56	30

	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	**Faculty Empowerment Strategies**		18	2.22	40
Criterion VI – Governance, Leadership and Management			18	2.22	40
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**3**	**15**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	2	**10**
7.1	**Institutional Values and Social Responsibilities**		27	1.59	43
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			77	1.86	143

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.20	330.00
2	Teaching, Learning & Evaluation		230.00	2.20	505.00
3	Research, Innovation & Extension		131.00	0.19	25.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	0.56	30.00
6	Governance, Leadership & Management		18.00	2.22	40.00
7	Institutional values & Best Practices		77.00	1.86	143.00
	Overall:-		686.00	1.60	1097.00


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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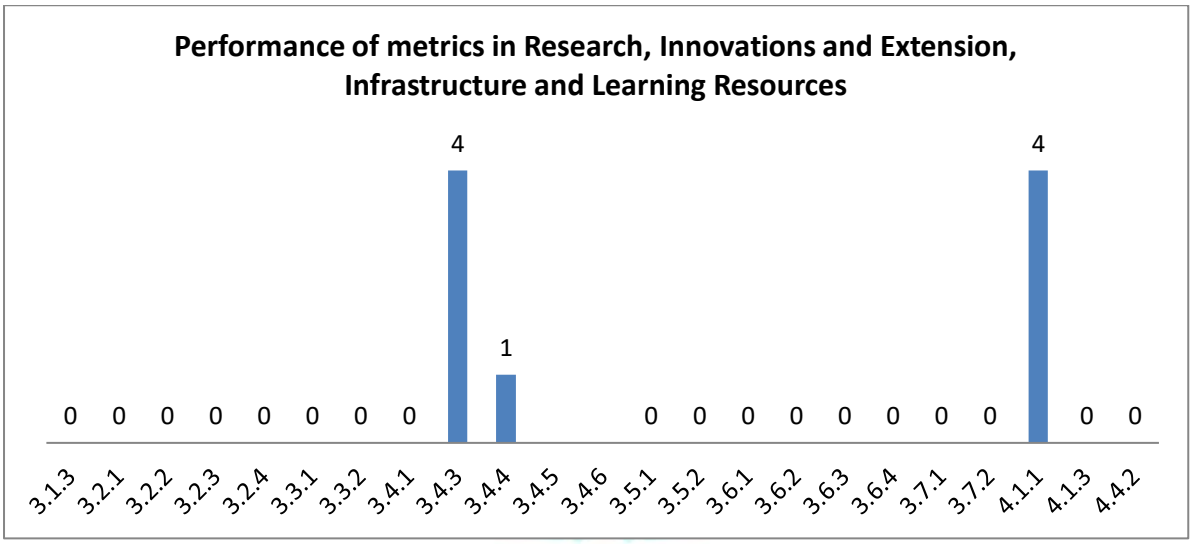
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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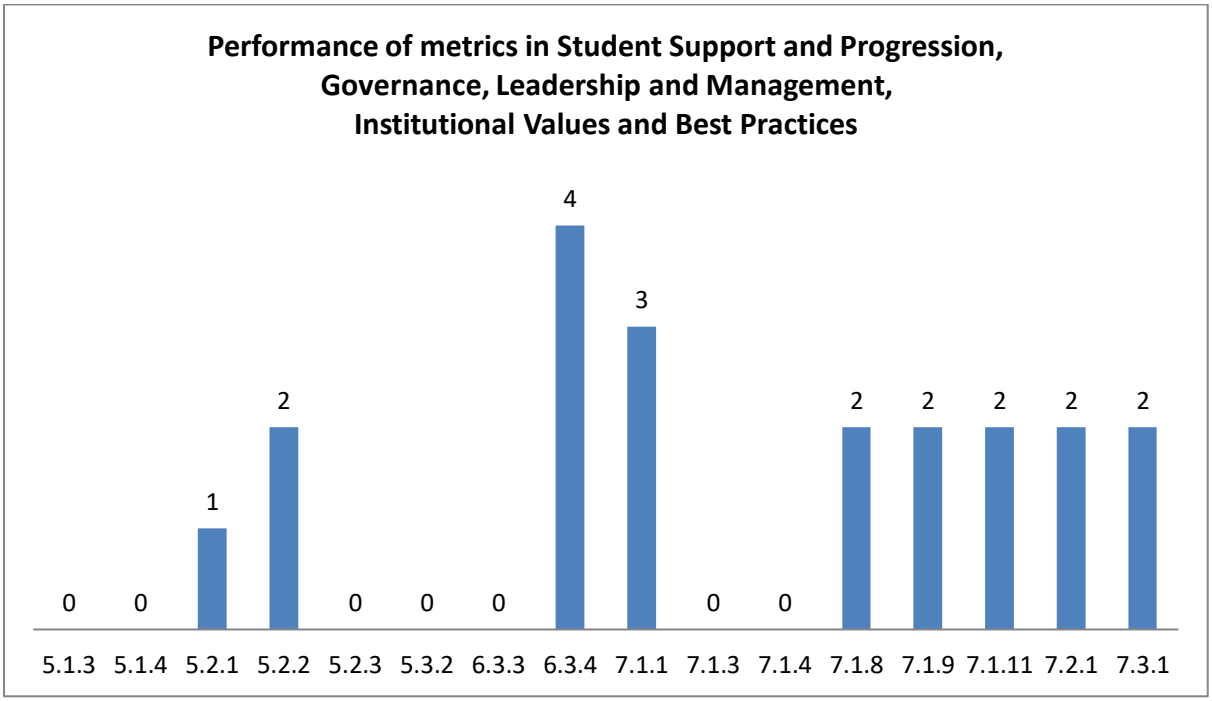
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
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5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Computer Science

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality

Weaknesses :

- Curriculum Design and Development
- Faculty Empowerment Strategies
- Student Satisfaction Survey
- Academic Flexibility
- Catering to Student Diversity
- Student Performance and Learning Outcomes
- Best Practices
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
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- Curriculum Enrichment
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- Student Support
- Student Participation and Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF PHYSICAL EDUCATION

GRADE

Score : 1.17/4

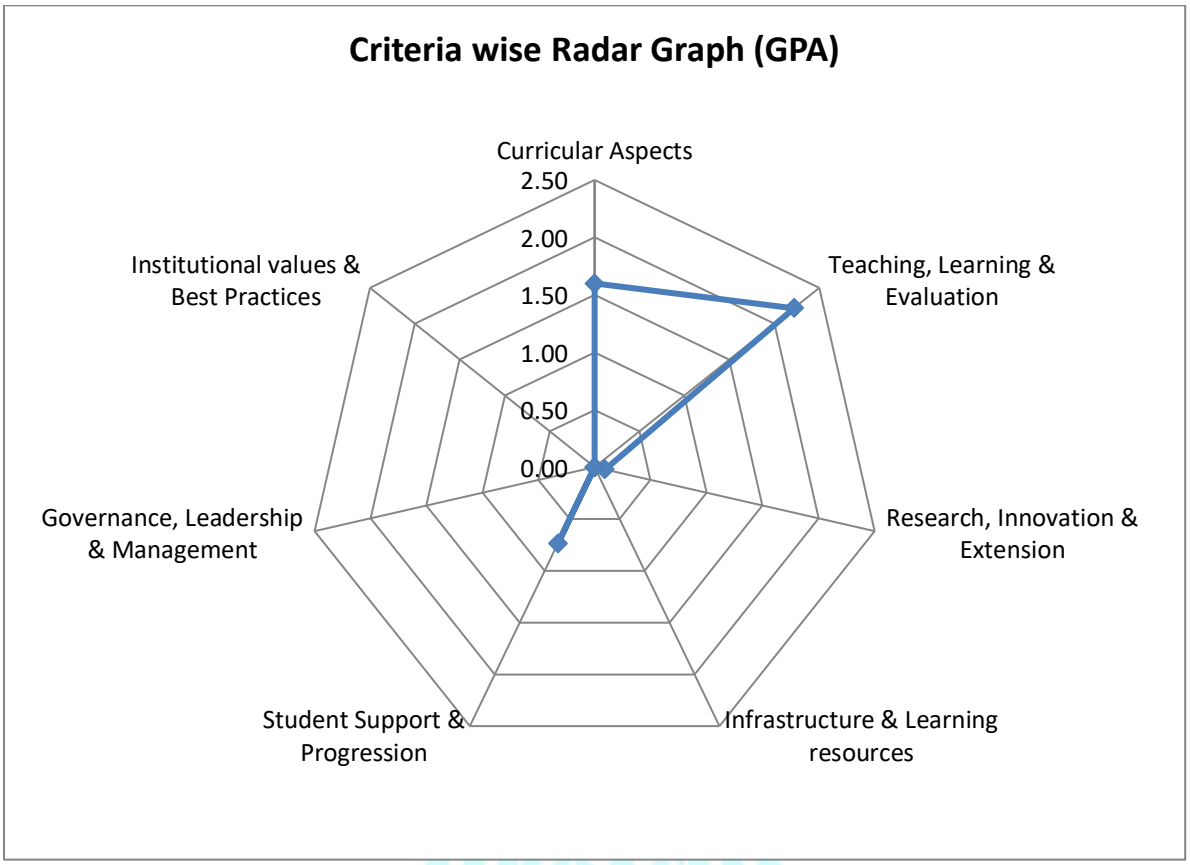
Department : Physical Education

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	240.00	1.60
2	Teaching, Learning & Evaluation	230.00	510.00	2.22
3	Research, Innovation & Extension	131.00	12.00	0.09
4	Infrastructure & Learning resources	26.00	0.00	0.00
5	Student Support & Progression	54.00	40.00	0.74
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	**686.00**	**802.00**	**1.17**
	CGPA :	**1.17**		

Dean IQAC Principal

Department : Physical Education

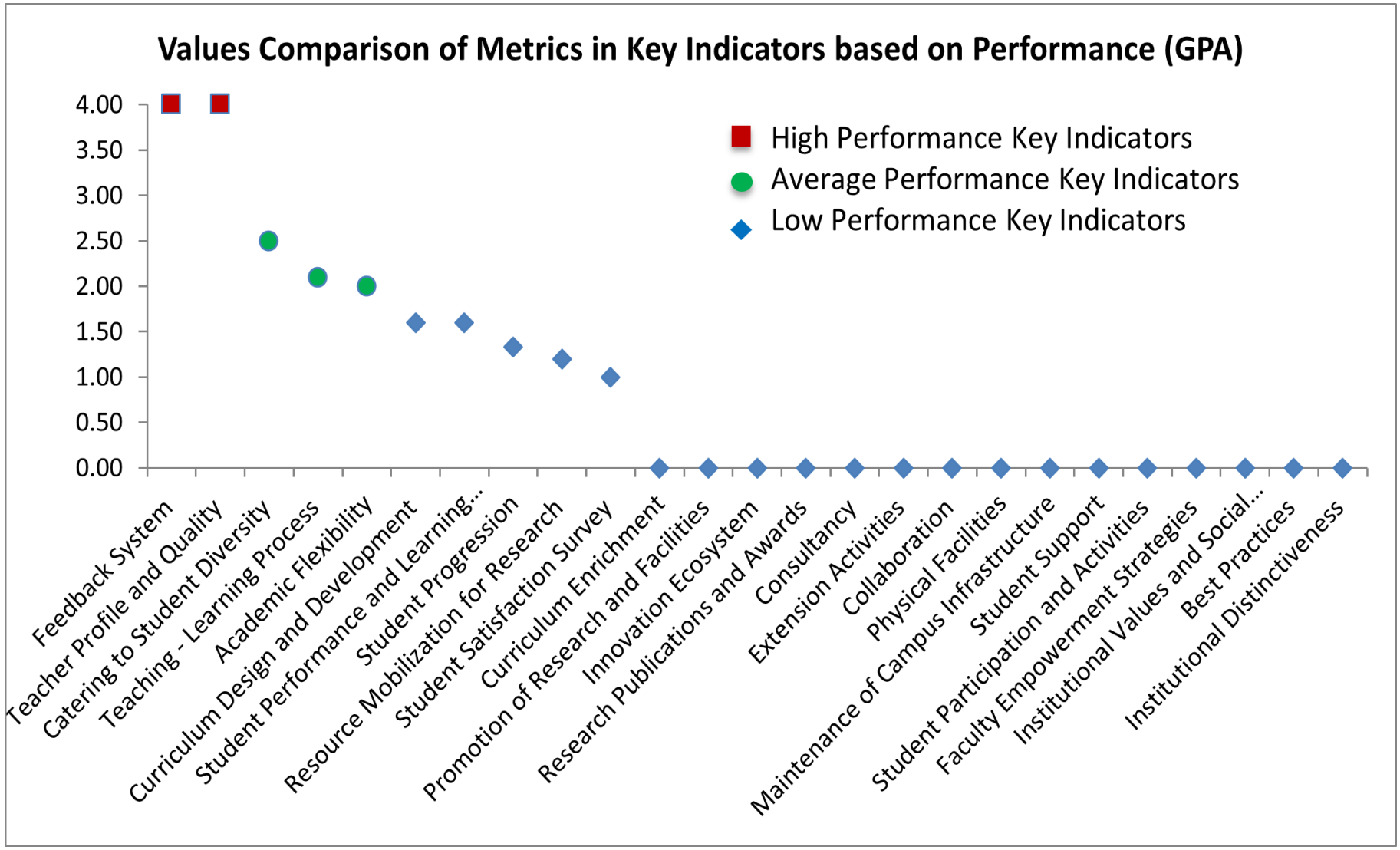


Department : Physical Education

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	0.00	0.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**240.00**	**1.60**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	75.00	2.50
2.3	Teaching - Learning Process	50	105.00	2.10
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	80.00	1.60
2.7	Student Satisfaction Survey	50	50.00	1.00
	Total	**230**	**510.00**	**2.22**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	0.00	0.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**12.00**	**0.09**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	0.00	0.00
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**0.00**	**0.00**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**54**	**40.00**	**0.74**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	**0.00**
	Grand Total	**686**	**802.00**	**1.17**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
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0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Teacher Profile and Quality
Catering to Student Diversity
Teaching - Learning Process
Academic Flexibility
Curriculum Design and Development
Student Performance and Learning...
Student Progression
Resource Mobilization for Research
Student Satisfaction Survey
Curriculum Enrichment
Promotion of Research and Facilities
Innovation Ecosystem
Research Publications and Awards
Consultancy
Extension Activities
Collaboration
Physical Facilities
Maintenance of Campus Infrastructure
Student Support
Student Participation and Activities
Faculty Empowerment Strategies
Institutional Values and Social...
Best Practices
Institutional Distinctiveness

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Physical Education

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	1.6	80
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0	0
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.6	240
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	2	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	**Catering to Student Diversity**		30	2.5	75
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	3	45
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	2	20
2.3	**Teaching - Learning Process**		50	2.1	105
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	**Teacher Profile and Quality**		50	4	200
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	**Student Performance and Learning Outcomes**		50	1.6	80
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**1**	**50**
2.7	**Student Satisfaction Survey**		50	1	50
Criterion II – Teaching-Learning and Evaluation			230	2.22	510
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**

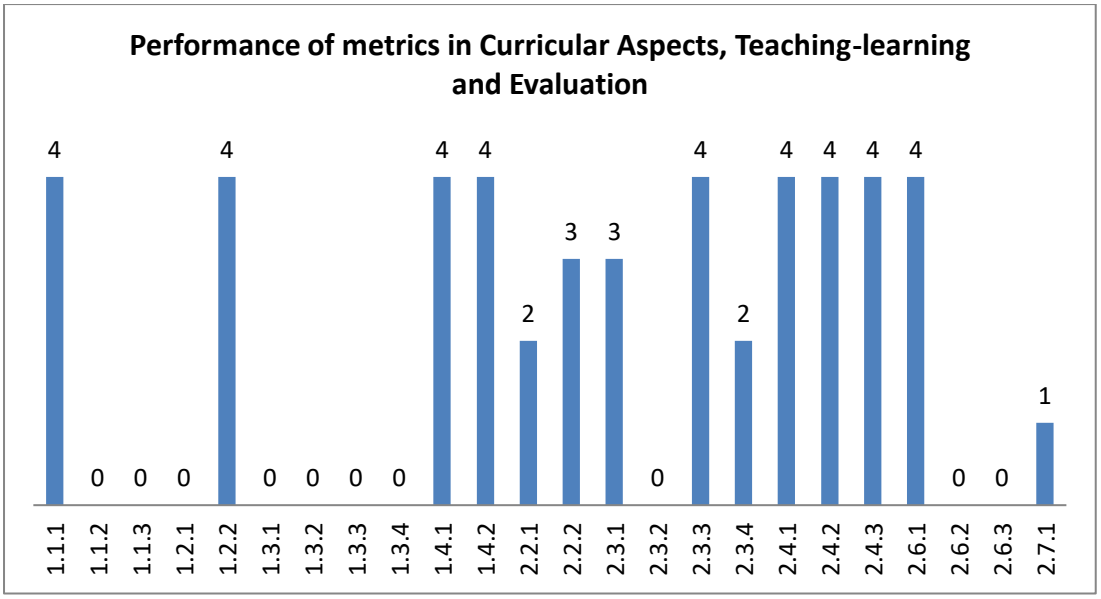
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	0	0
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0

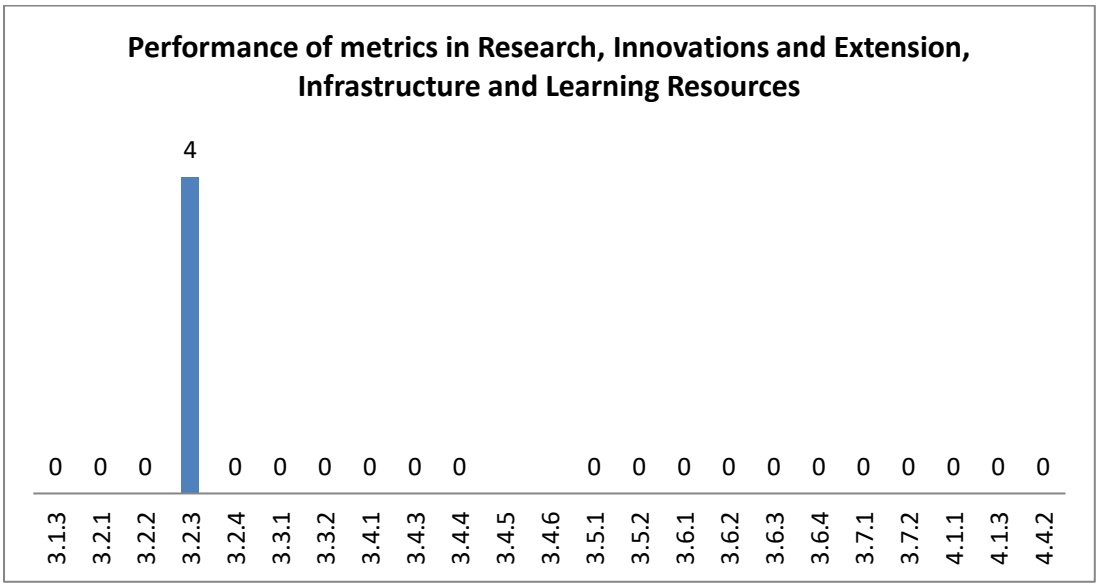
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.09	12
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	0	0
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	0	0
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0	0

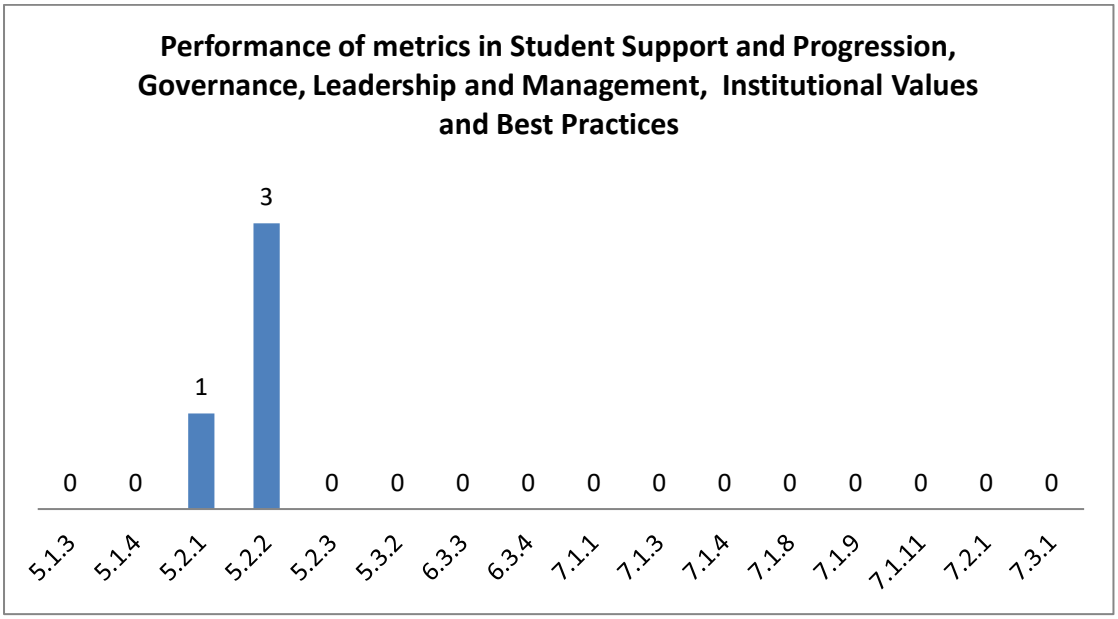
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1.33	40
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	0	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			54	0.74	40
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0	0

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.60	240.00
2	Teaching, Learning & Evaluation		230.00	2.22	510.00
3	Research, Innovation & Extension		131.00	0.09	12.00
4	Infrastructure & Learning resources		26.00	0.00	0.00
5	Student Support & Progression		54.00	0.74	40.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.17	802.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 0 0 0 4 0 0 0 0 4 4 2 3 3 0 4 2 4 4 4 4 0 0 1
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
0 0 0 4 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0 0
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 0 1 3 0 0 0 0 0 0 0 0 0 0 0 0
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Physical Education

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality

Weaknesses :

- Catering to Student Diversity
- Teaching - Learning Process
- Academic Flexibility
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Student Progression
- Resource Mobilization for Research
- Student Satisfaction Survey
- Curriculum Enrichment
- Promotion of Research and Facilities
- Innovation Ecosystem
- Research Publications and Awards
- Consultancy
- Extension Activities
- Collaboration
- Physical Facilities
- Maintenance of Campus Infrastructure
- Student Support
- Student Participation and Activities
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF BUSINESS STUDIES

GRADE

Score : 1.48/4

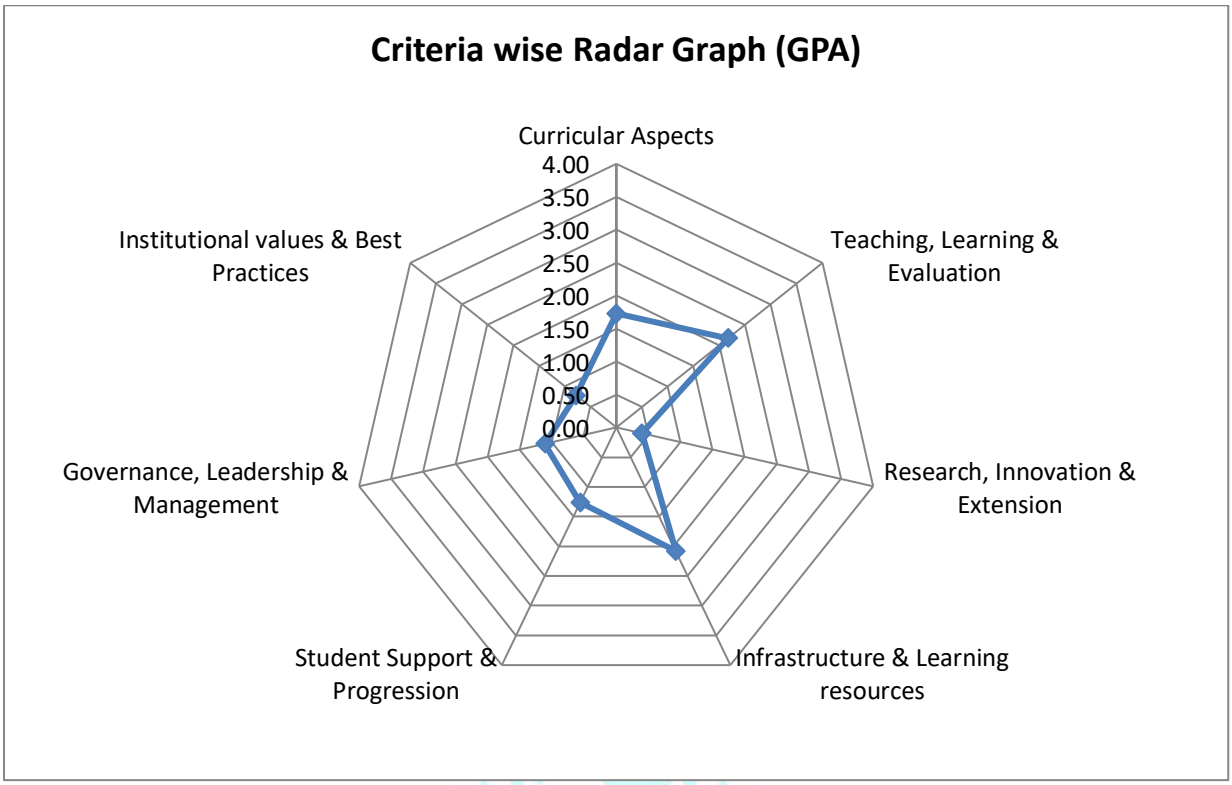
Department : Business Studies

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	260.00	1.73
2	Teaching, Learning & Evaluation	230.00	500.00	2.17
3	Research, Innovation & Extension	131.00	52.00	0.40
4	Infrastructure & Learning resources	26.00	54.00	2.08
5	Student Support & Progression	54.00	68.00	1.26
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	60.00	0.78
	Total	**686.00**	**1014.00**	**1.48**
	CGPA :	**1.48**		

Dean IQAC Principal

Department : Business Studies



Department : Business Studies

Academic and Administrative Audit - 2019-2020

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3.4	Research Publications and Awards	25	35.00	1.40
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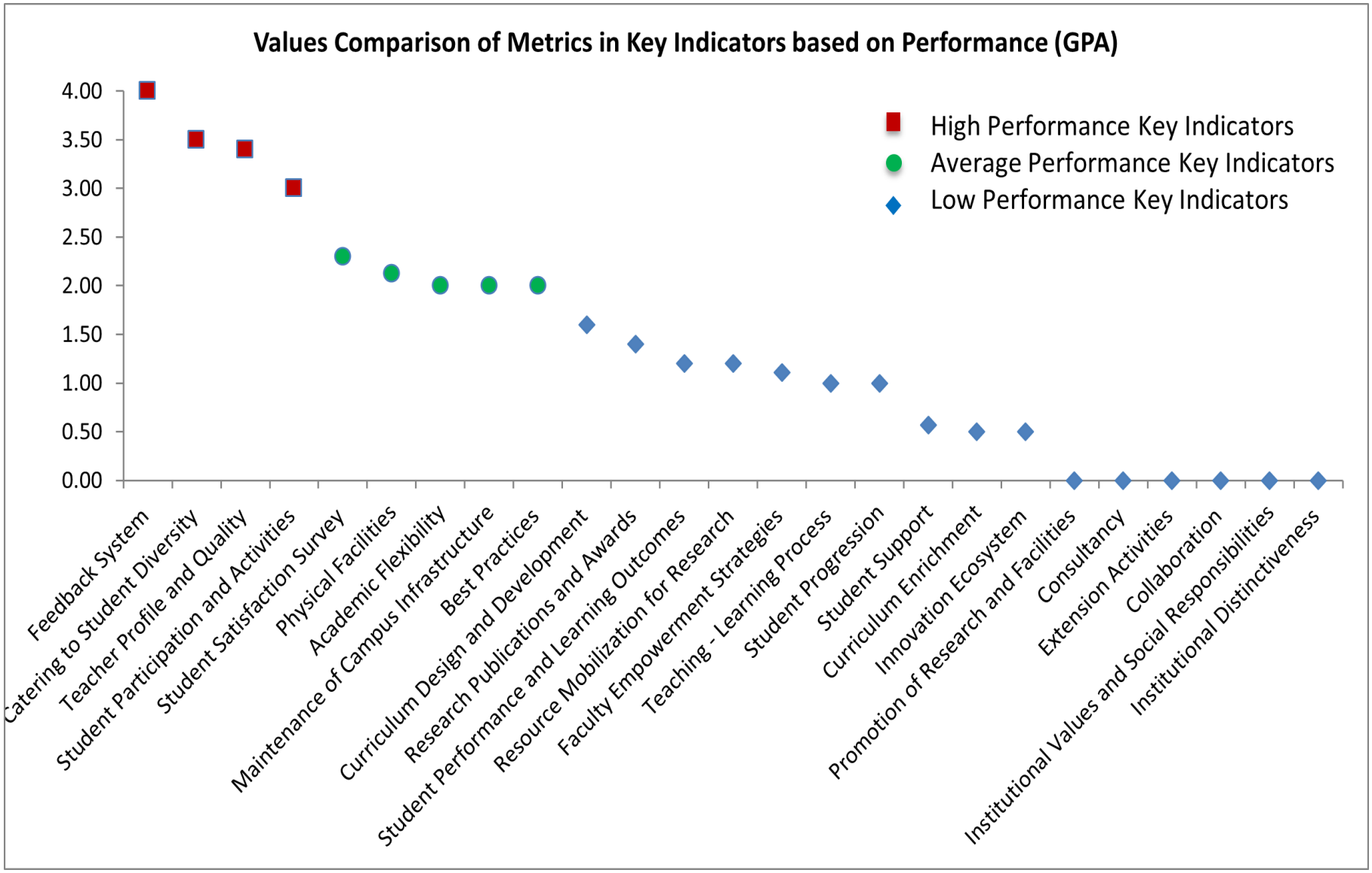
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3.50
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Collaboration
Institutional Values and Social Responsibilities
Institutional Distinctiveness

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Business Studies

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	1.6	80
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0.5	20
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	1.73	260
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**4**	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	**Catering to Student Diversity**		30	3.5	105
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**0**	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	2	20
2.3	**Teaching - Learning Process**		50	1	50
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	**Student Performance and Learning Outcomes**		50	1.2	60
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**2.3**	**115**
2.7	**Student Satisfaction Survey**		50	2.3	115
Criterion II – Teaching-Learning and Evaluation			230	2.17	500
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0

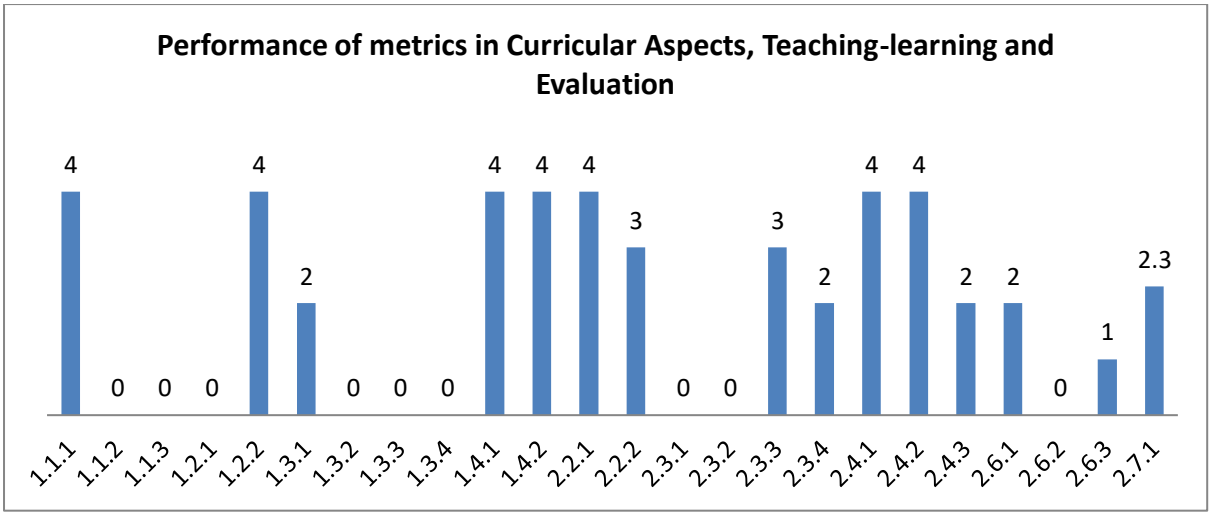
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	**0**	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	1	**5**
3.3	**Innovation Ecosystem**		10	0.5	5
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	3	15
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	1.4	35

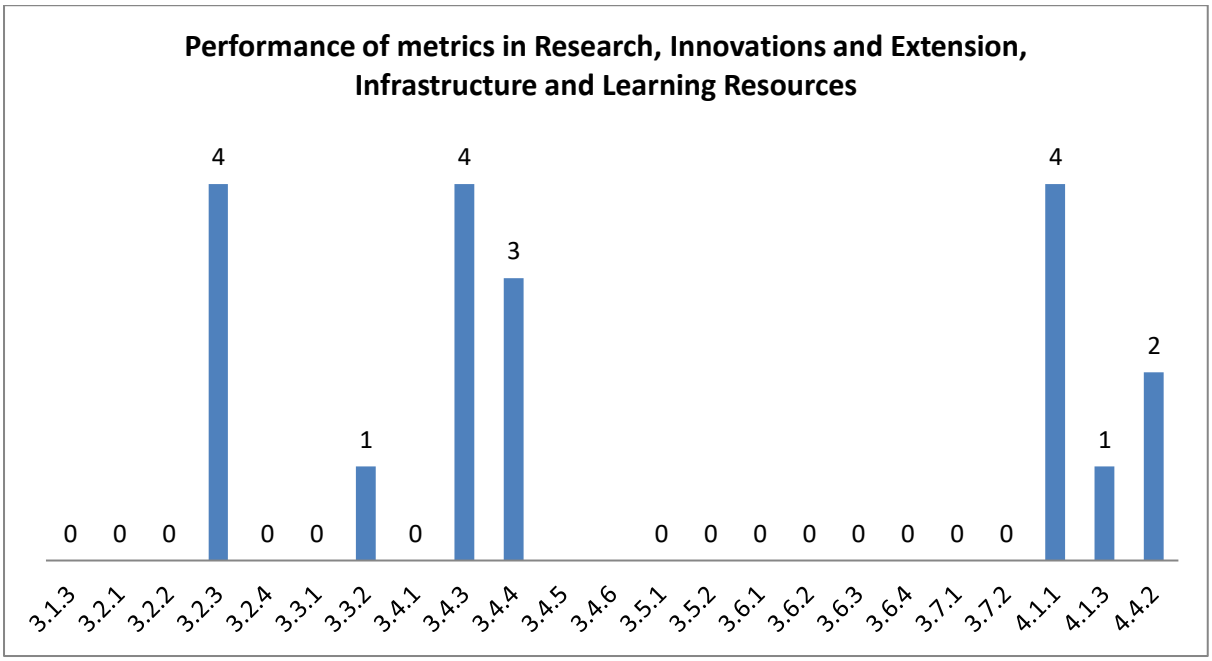
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.4	52

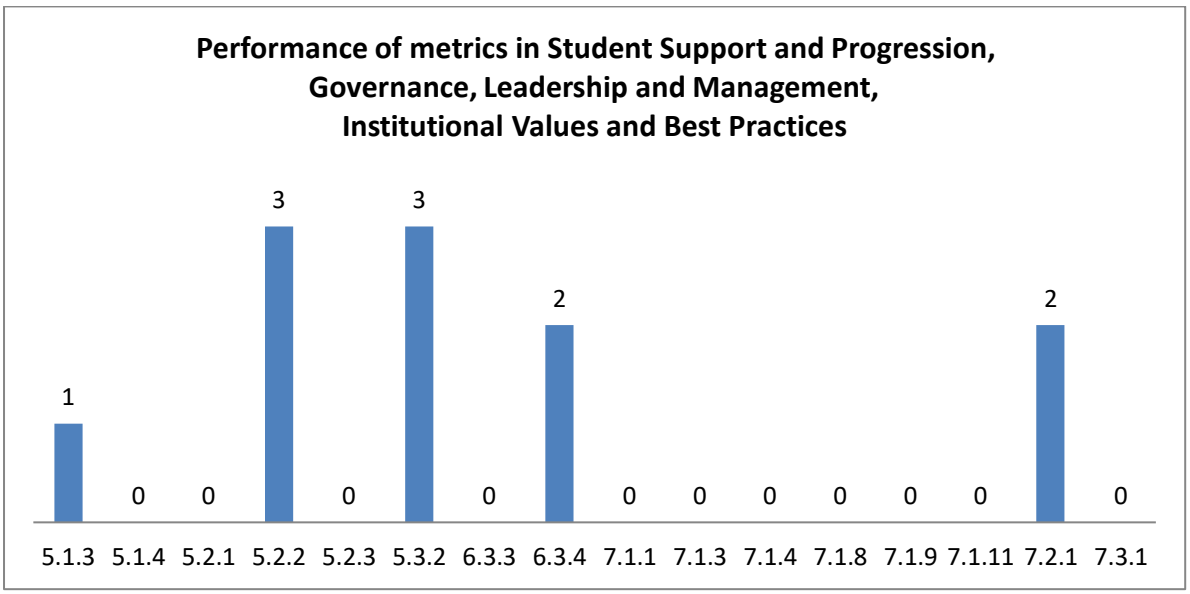
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	**Physical Facilities**		16	2.13	34
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	2	20
4.4	**Maintenance of Campus Infrastructure**		10	2	20
Criterion IV – Infrastructure and Learning Resources			26	2.08	54
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0.57	8
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1	30

5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**3**	**30**
5.3	**Student Participation and Activities**		10	3	30
Criterion V - Student Support and Progression			54	1.26	68
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	**Faculty Empowerment Strategies**		18	1.11	20
Criterion VI – Governance, Leadership and Management			18	1.11	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**0**	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0.78	60
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	1.73	260.00
2	Teaching, Learning & Evaluation		230.00	2.17	500.00
3	Research, Innovation & Extension		131.00	0.40	52.00
4	Infrastructure & Learning resources		26.00	2.08	54.00
5	Student Support & Progression		54.00	1.26	68.00
6	Governance, Leadership & Management		18.00	1.11	20.00
7	Institutional values & Best Practices		77.00	0.78	60.00
	Overall:-		686.00	1.48	1014.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 0 0 0 4 2 0 0 0 4 4 4 3 0 0 3 2 4 4 2 2 0 1 2.3
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
0 0 0 4 0 0 1 0 4 3 0 0 0 0 0 0 0 4 1 2
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
1 0 0 3 0 3 0 2 0 0 0 0 0 0 2 0
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Business Studies

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Teacher Profile and Quality
- ✓ Student Participation and Activities

Weaknesses :

- Student Satisfaction Survey
- Physical Facilities
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Best Practices
- Curriculum Design and Development
- Research Publications and Awards
- Student Performance and Learning Outcomes
- Resource Mobilization for Research
- Faculty Empowerment Strategies
- Teaching - Learning Process
- Student Progression
- Student Support
- Curriculum Enrichment
- Innovation Ecosystem
- Promotion of Research and Facilities
- Consultancy
- Extension Activities
- Collaboration
- Institutional Values and Social Responsibilities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF COMPUTER APPLICATION

GRADE

Score : 1.40/4

Department : Computer Application

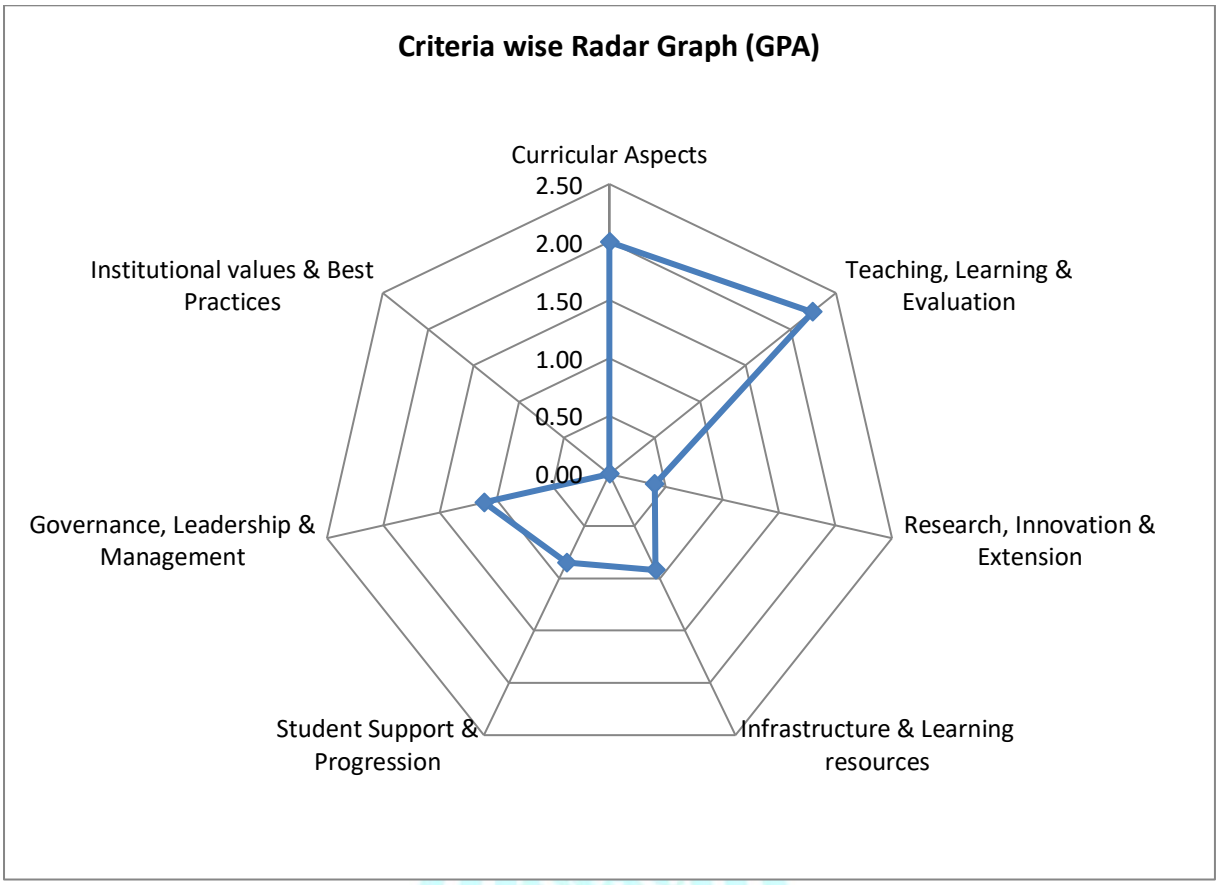
Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	515.00	2.24
3	Research, Innovation & Extension	131.00	52.00	0.40
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	46.00	0.85
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	**686.00**	**957.00**	**1.4**
	CGPA :	**1.4**		

Dean IQAC

Principal

Department : Computer Application

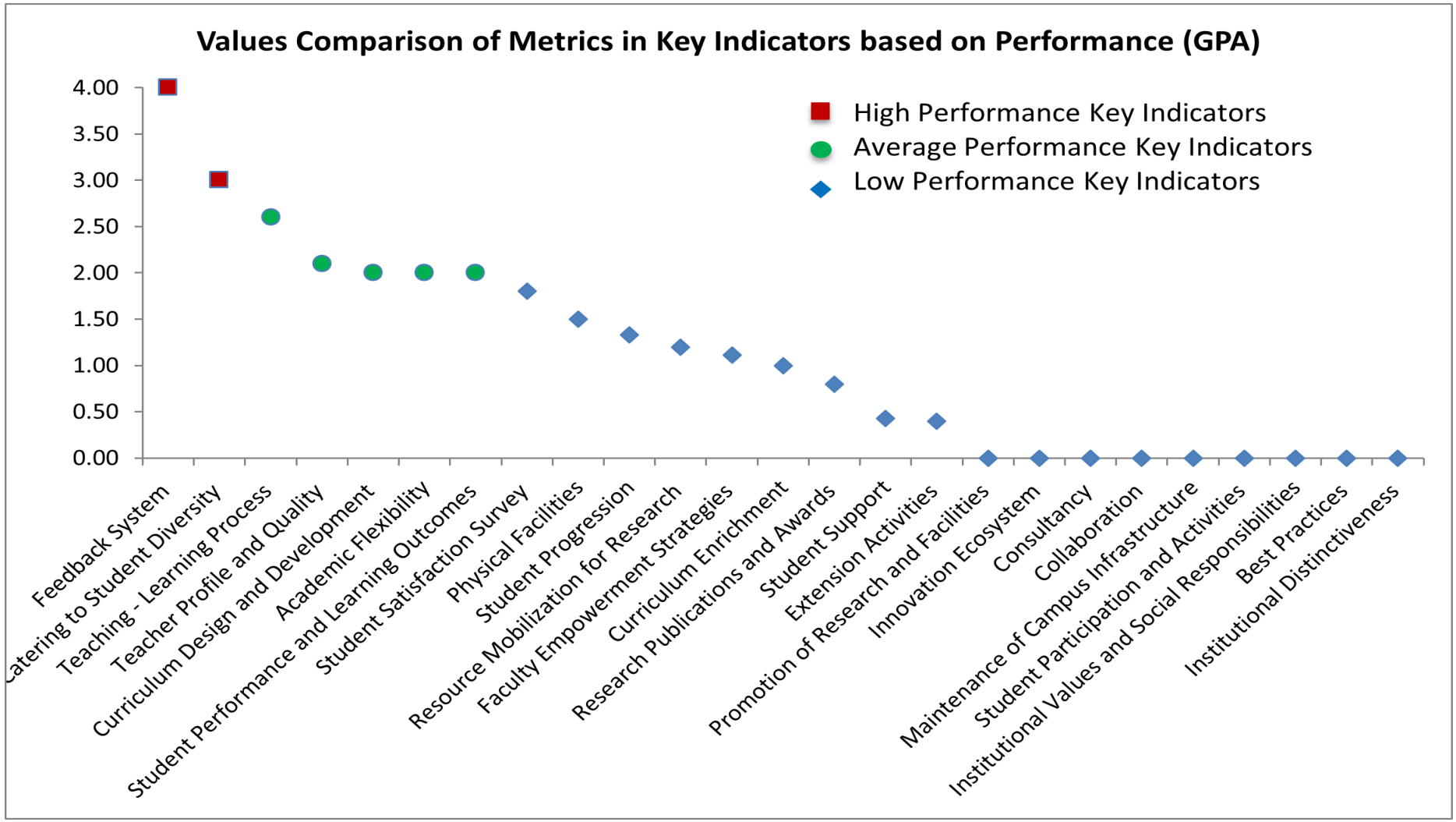


Department : Computer Application

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**300.00**	**2.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	130.00	2.60
2.4	Teacher Profile and Quality	50	105.00	2.10
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	90.00	1.80
	Total	**230**	**515.00**	**2.24**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	20.00	0.80

3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	20.00	0.40
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**52.00**	**0.40**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**24.00**	**0.92**
Criterion V - Student Support and Progression				
5.1	Student Support	14	6.00	0.43
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**54**	**46.00**	**0.85**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	20.00	1.11
	Total	**18**	**20.00**	**1.11**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	**0.00**
	Grand Total	**686**	**957.00**	**1.4**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Feedback System
Catering to Student Diversity
Teaching - Learning Process
Teacher Profile and Quality
Curriculum Design and Development
Academic Flexibility
Student Performance and Learning Outcomes
Student Satisfaction Survey
Physical Facilities
Student Progression
Resource Mobilization for Research
Faculty Empowerment Strategies
Curriculum Enrichment
Research Publications and Awards
Student Support
Extension Activities
Promotion of Research and Facilities
Innovation Ecosystem
Consultancy
Collaboration
Maintenance of Campus Infrastructure
Student Participation and Activities
Institutional Values and Social Responsibilities
Best Practices
Institutional Distinctiveness

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Department of Computer Application

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Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
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1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	**Curriculum Design and Development**		50	2	100
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	1	40
1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	3	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	2.6	130
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	3	45
2.4	**Teacher Profile and Quality**		50	2.1	105
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	**Student Performance and Learning Outcomes**		50	2	100
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**1.8**	**90**
2.7	**Student Satisfaction Survey**		50	1.8	90
Criterion II – Teaching-Learning and Evaluation			230	2.24	515
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**

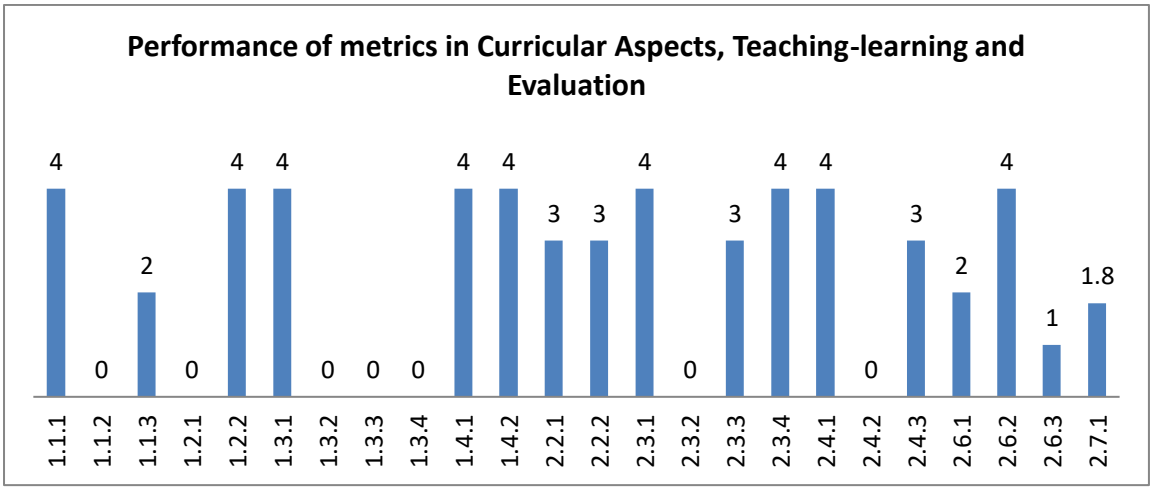
3.1	**Promotion of Research and Facilities**		6	0	0
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	1.2	12
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	**0**
3.3	**Innovation Ecosystem**		10	0	0
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	3	15
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0

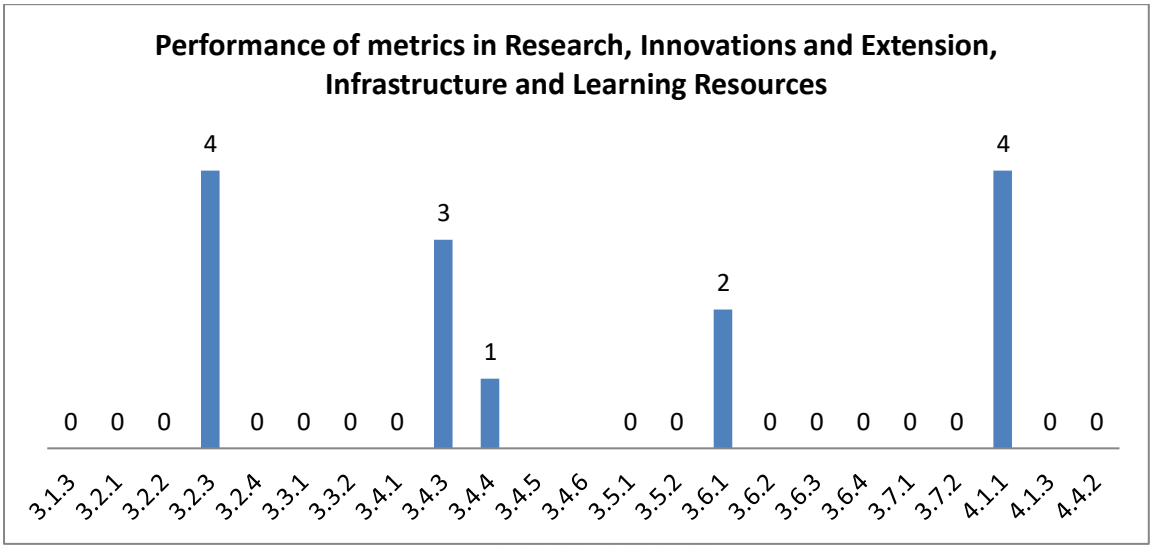
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	**Research Publications and Awards**		25	0.8	20
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0.4	20
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.4	52

	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.92	24
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1	6
5.1	**Student Support**		14	0.43	6
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	1.33	40
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**0**	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			54	0.85	46

	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	**Faculty Empowerment Strategies**		18	1.11	20
Criterion VI – Governance, Leadership and Management			18	1.11	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**0**	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	2.24	515.00
3	Research, Innovation & Extension		131.00	0.40	52.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	0.85	46.00
6	Governance, Leadership & Management		18.00	1.11	20.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.40	957.00


Performance of metrics in Curricular Aspects, Teaching-learning and Evaluation
4 0 2 0 4 4 0 0 0 4 4 3 3 4 0 3 4 4 0 3 2 4 1 1.8
1.1.1 1.1.2 1.1.3 1.2.1 1.2.2 1.3.1 1.3.2 1.3.3 1.3.4 1.4.1 1.4.2 2.2.1 2.2.2 2.3.1 2.3.2 2.3.3 2.3.4 2.4.1 2.4.2 2.4.3 2.6.1 2.6.2 2.6.3 2.7.1


Performance of metrics in Research, Innovations and Extension, Infrastructure and Learning Resources
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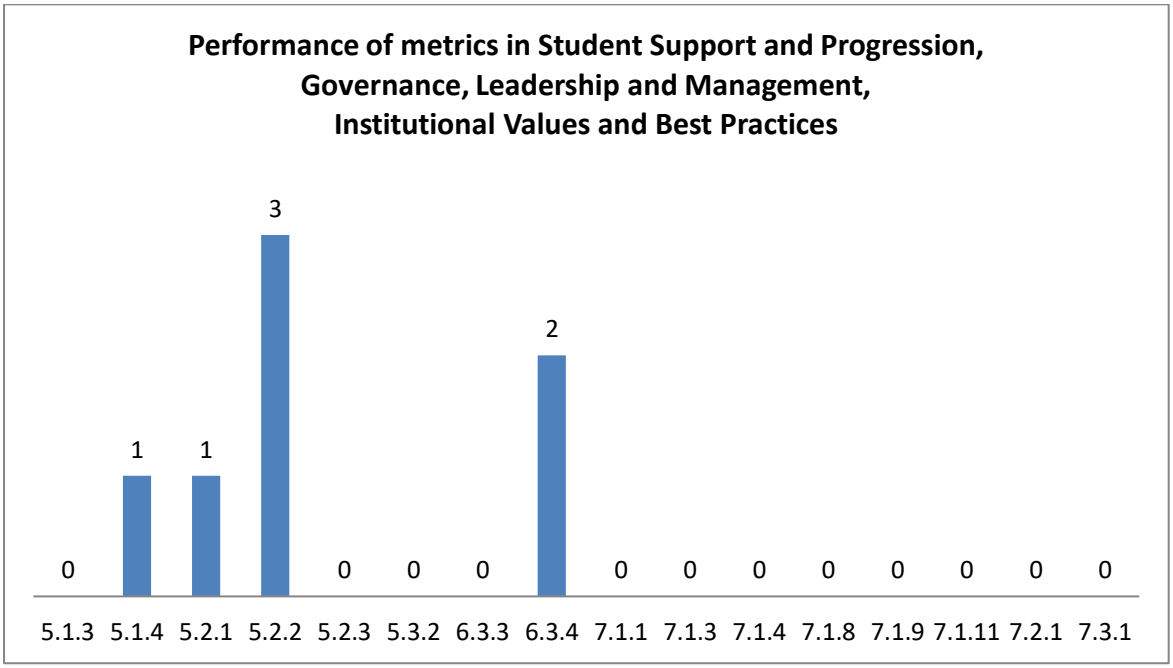
3.1.3 3.2.1 3.2.2 3.2.3 3.2.4 3.3.1 3.3.2 3.4.1 3.4.3 3.4.4 3.4.5 3.4.6 3.5.1 3.5.2 3.6.1 3.6.2 3.6.3 3.6.4 3.7.1 3.7.2 4.1.1 4.1.3 4.4.2


Performance of metrics in Student Support and Progression, Governance, Leadership and Management, Institutional Values and Best Practices
0 1 1 3 0 0 0 2 0 0 0 0 0 0 0 0
5.1.3 5.1.4 5.2.1 5.2.2 5.2.3 5.3.2 6.3.3 6.3.4 7.1.1 7.1.3 7.1.4 7.1.8 7.1.9 7.1.11 7.2.1 7.3.1

Department : Computer Application

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity

Weaknesses :

- Teaching - Learning Process
- Teacher Profile and Quality
- Curriculum Design and Development
- Academic Flexibility
- Student Performance and Learning Outcomes
- Student Satisfaction Survey
- Physical Facilities
- Student Progression
- Resource Mobilization for Research
- Faculty Empowerment Strategies
- Curriculum Enrichment
- Research Publications and Awards
- Student Support
- Extension Activities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEPARTMENT OF MICROBIOLOGY

GRADE

Score : 1.73/4

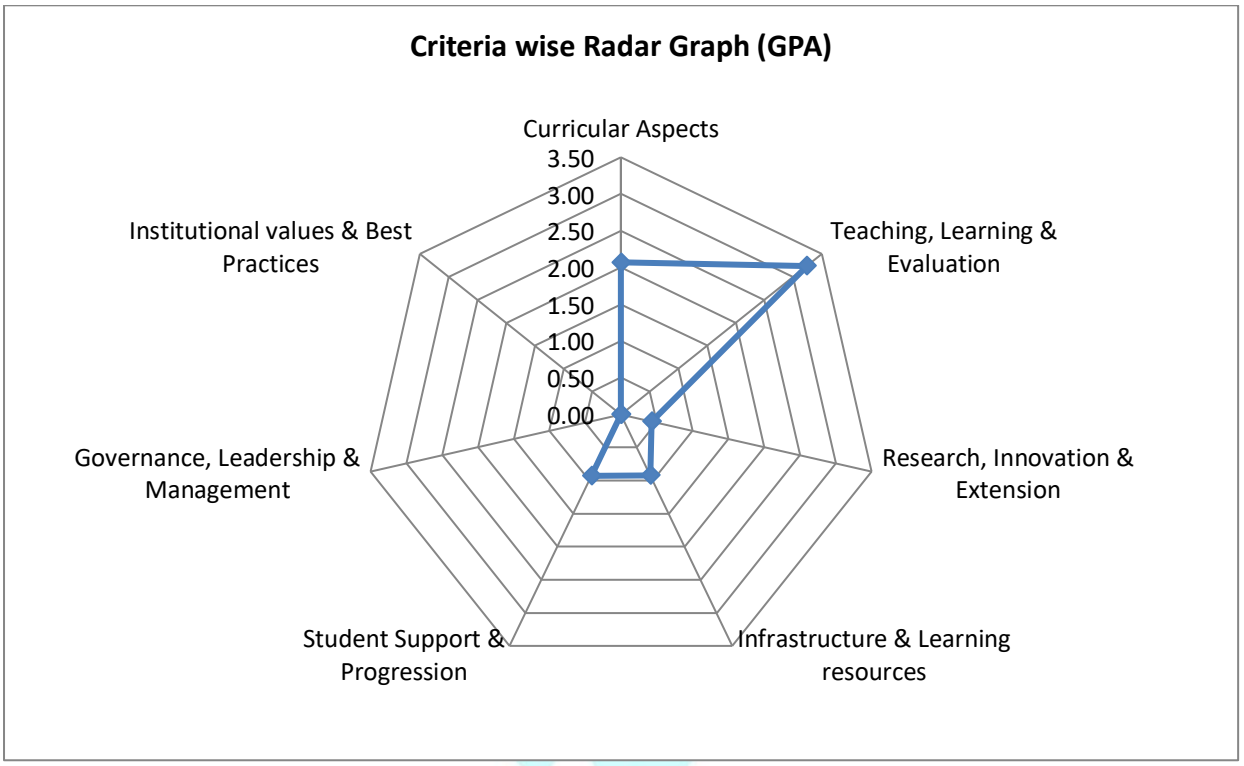
Department : Microbiology

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	150.00	310.00	2.07
2	Teaching, Learning & Evaluation	230.00	745.00	3.24
3	Research, Innovation & Extension	131.00	56.00	0.43
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	50.00	0.93
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	**686.00**	**1185.00**	**1.73**
	CGPA :	**1.73**		

Dean IQAC Principal

Department : Microbiology

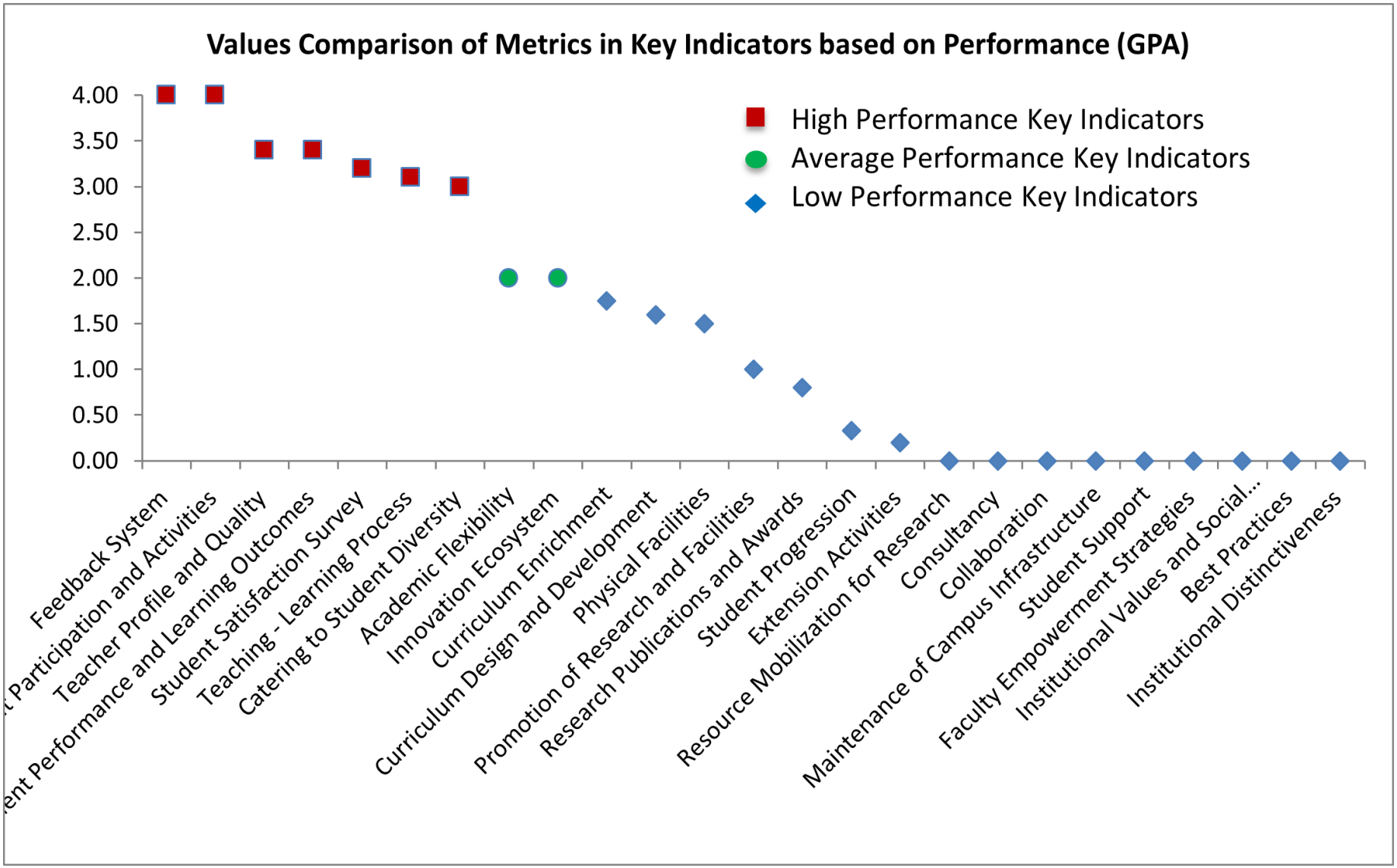


Department : Microbiology

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	70.00	1.75
1.4	Feedback System	20	80.00	4.00
	Total	**150**	**310.00**	**2.07**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	155.00	3.10
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	170.00	3.40
2.7	Student Satisfaction Survey	50	160.00	3.20
	Total	**230**	**745.00**	**3.24**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	6.00	1.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	20.00	2.00
3.4	Research Publications and Awards	25	20.00	0.80
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	10.00	0.20
3.7	Collaboration	20	0.00	0.00
	Total	**131**	**56.00**	**0.43**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	**26**	**24.00**	**0.92**
Criterion V - Student Support and Progression				
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	10.00	0.33
5.3	Student Participation and Activities	10	40.00	4.00
	Total	**54**	**50.00**	**0.93**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	**0.00**
	Grand Total	**686**	**1185.00**	**1.73**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
ent Performance
t Participation and Activities
Feedback System
Teacher Profile and Quality
Performance and Learning Outcomes
Student Satisfaction Survey
Teaching - Learning Process
Catering to Student Diversity
Academic Flexibility
Innovation Ecosystem
Curriculum Enrichment
Curriculum Design and Development
Physical Facilities
Promotion of Research and Facilities
Research Publications and Awards
Student Progression
Extension Activities
Resource Mobilization for Research
Consultancy
Collaboration
Maintenance of Campus Infrastructure
Student Support
Faculty Empowerment Strategies
Institutional Values and Social...
Best Practices
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	1.6	80
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	**Academic Flexibility**		40	2	80
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	4	40
1.3	**Curriculum Enrichment**		40	1.75	70

1.4	**Feedback System**				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	**Feedback System**		20	4	80
Criterion I – Curricular Aspects			150	2.07	310
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	**2**	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		30	3	90
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	**3**	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	4	40
2.3	**Teaching - Learning Process**		50	3.1	155
2.4	**Teacher Profile and Quality**				

2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	**Teacher Profile and Quality**		50	3.4	170
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		50	3.4	170
2.7	**Student Satisfaction Survey**				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	**3.2**	**160**
2.7	**Student Satisfaction Survey**		50	3.2	160
Criterion II – Teaching-Learning and Evaluation			230	3.24	745
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	1	**6**
3.1	**Promotion of Research and Facilities**		6	1	6
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	**0**

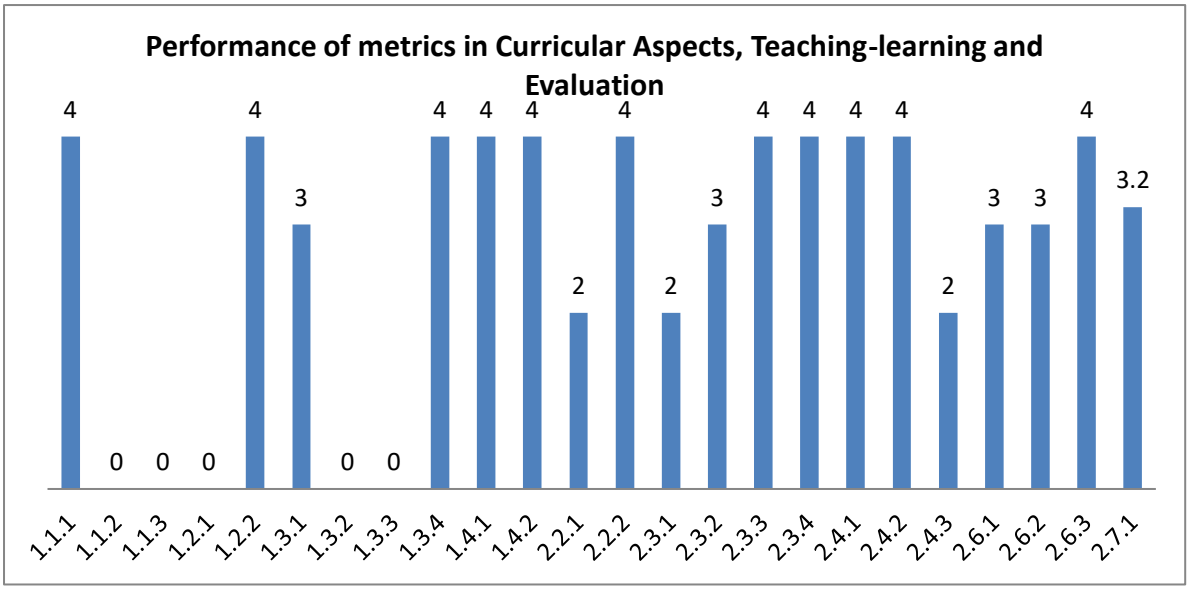
3.2.3	Teachers recognised as research guides	QnM	3	0	**0**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	0	0
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	4	**20**
3.3	**Innovation Ecosystem**		10	2	20
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	**Research Publications and Awards**		25	0.8	20
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.6	**Extension Activities**				

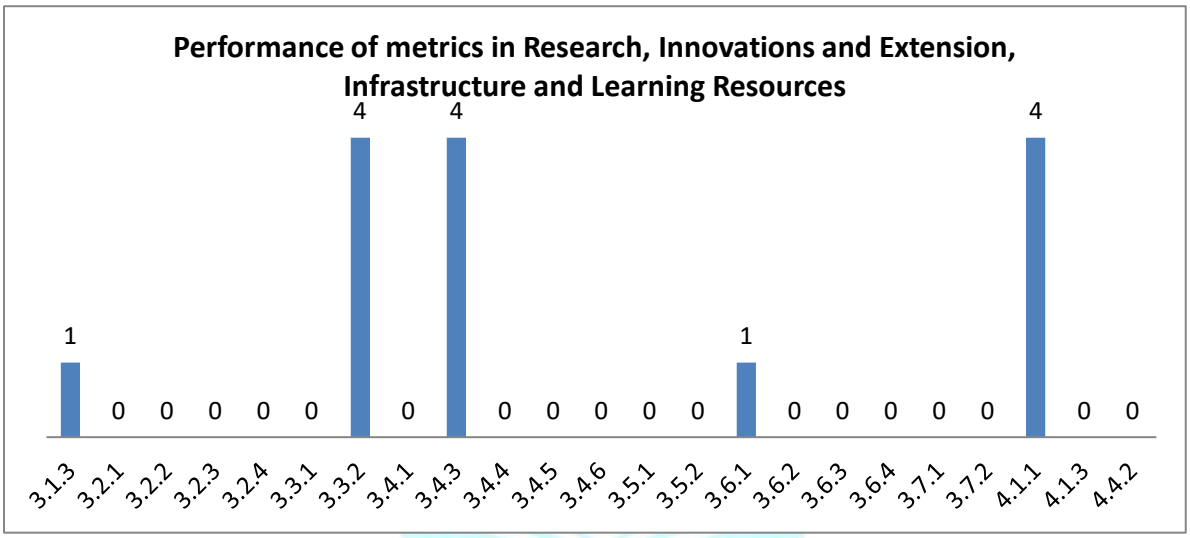
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	1	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	**Extension Activities**		50	0.2	10
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			131	0.43	56
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		16	1.5	24
4.4	**Maintenance of Campus Infrastructure**				
4.4.2	Provide the Service/Maintenance Record	QlM	10	0	0
4.4	**Maintenance of Campus Infrastructure**		10	0	0
Criterion IV – Infrastructure and Learning Resources			26	0.92	24

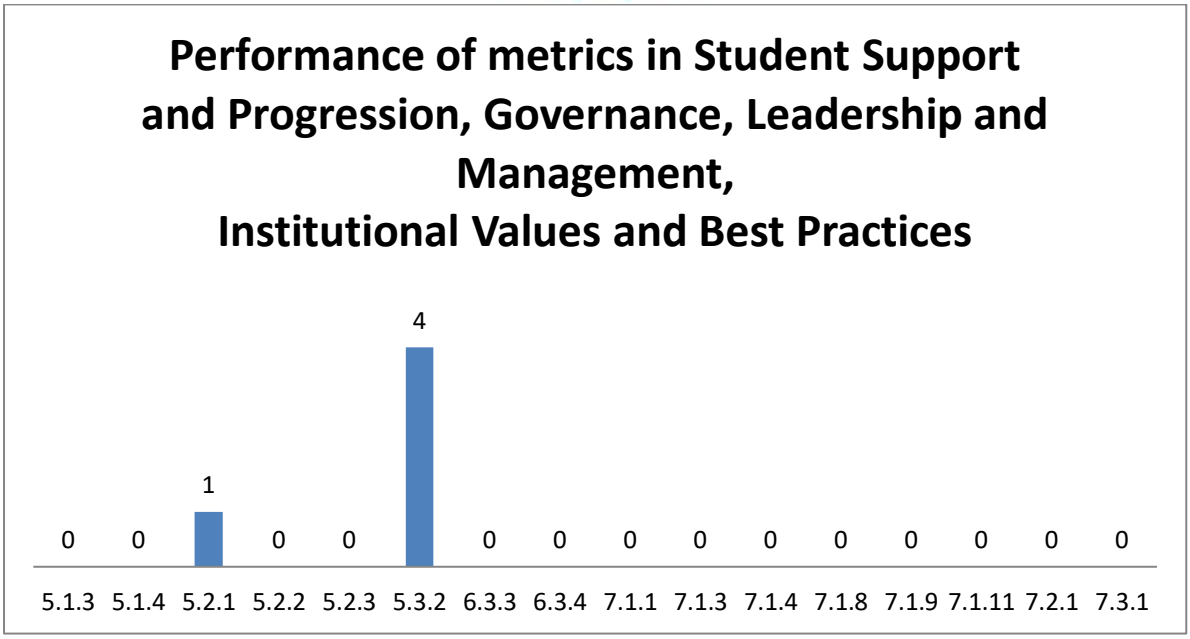
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	**Student Support**		14	0	0
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		30	0.33	10
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	4	**40**
5.3	**Student Participation and Activities**		10	4	40
Criterion V - Student Support and Progression			54	0.93	50
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				

7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	0	**0**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		27	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			77	0	0

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.07	310.00
2	Teaching, Learning & Evaluation		230.00	3.24	745.00
3	Research, Innovation & Extension		131.00	0.43	56.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	0.93	50.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.73	1185.00







Department : Microbiology

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Student Satisfaction Survey
- ✓ Teaching - Learning Process
- ✓ Catering to Student Diversity

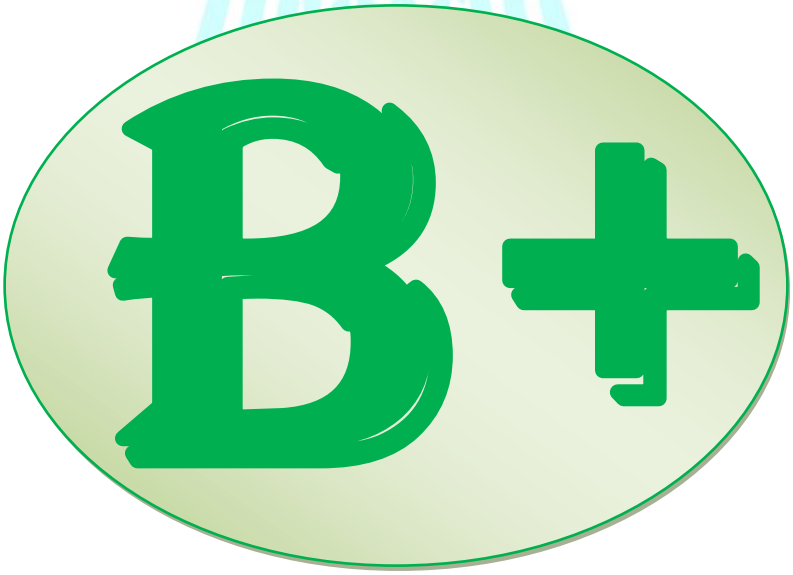
Weaknesses :

- Academic Flexibility
- Innovation Ecosystem
- Curriculum Enrichment
- Curriculum Design and Development
- Physical Facilities
- Promotion of Research and Facilities
- Research Publications and Awards
- Student Progression
- Extension Activities
- Resource Mobilization for Research
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

CONTROLLER OF EXAMINATIONS

GRADE



Score : 2.57/4

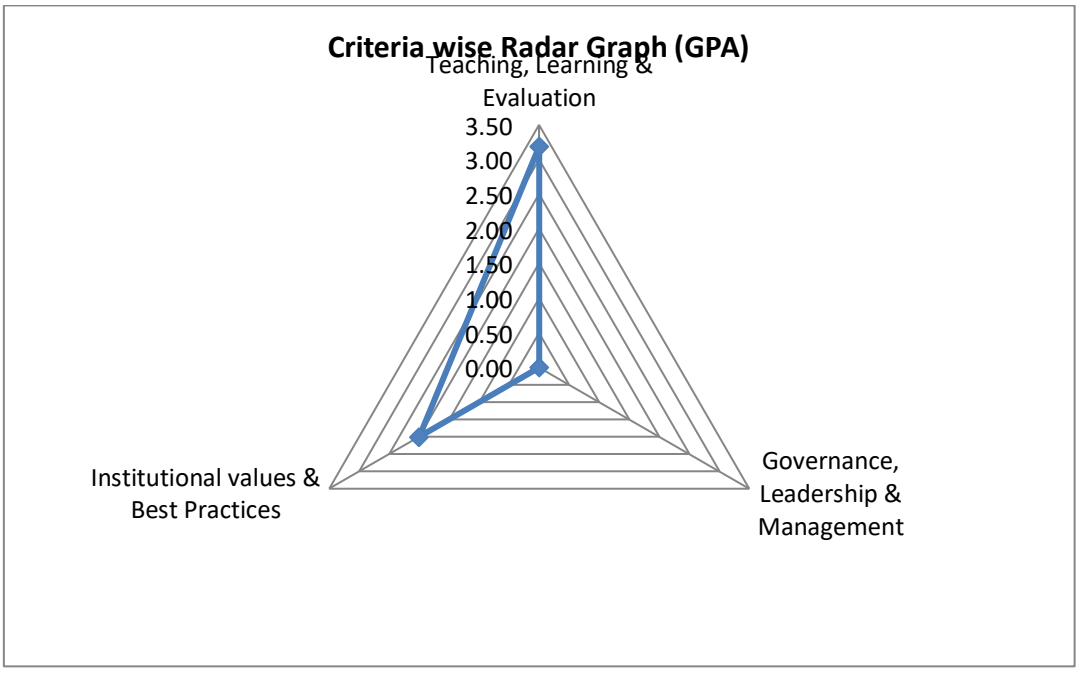
Unit / Cell / Club: Controller of Examinations

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	80.00	255.00	3.19
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	8.00	0.00	0.00
7	Institutional values & Best Practices	50.00	100.00	2.00
	Total	**138.00**	**355.00**	**2.57**
	CGPA :	**2.57**		

Dean IQAC

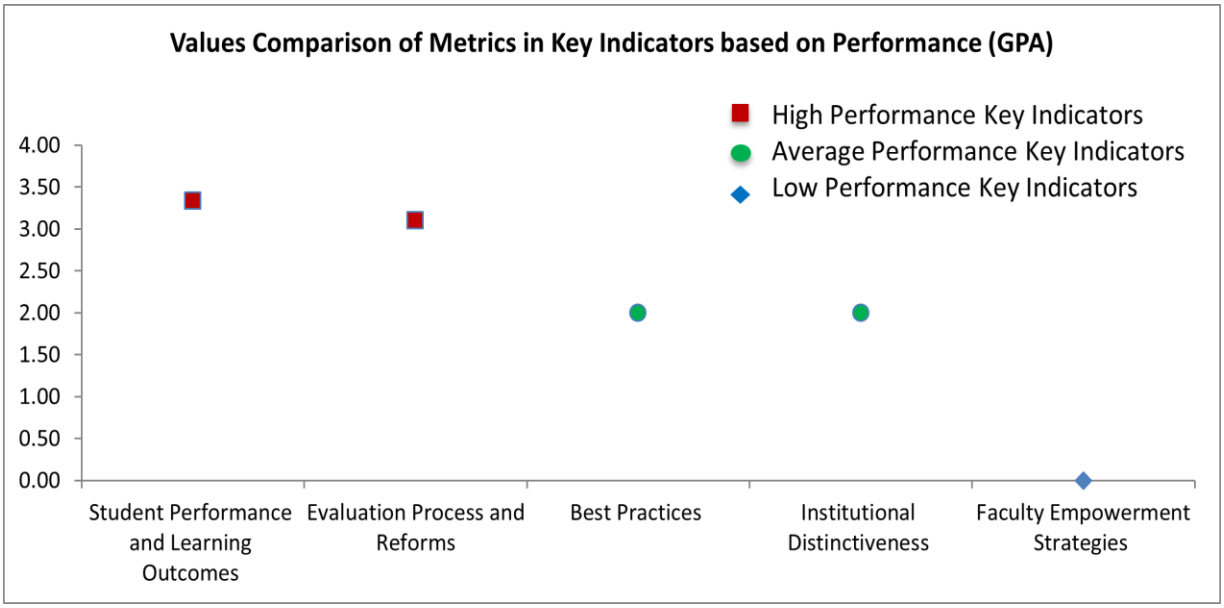
Principal



Unit / Cell / Club: Controller of Examinations

Academic and Administrative Audit - 2019-2020

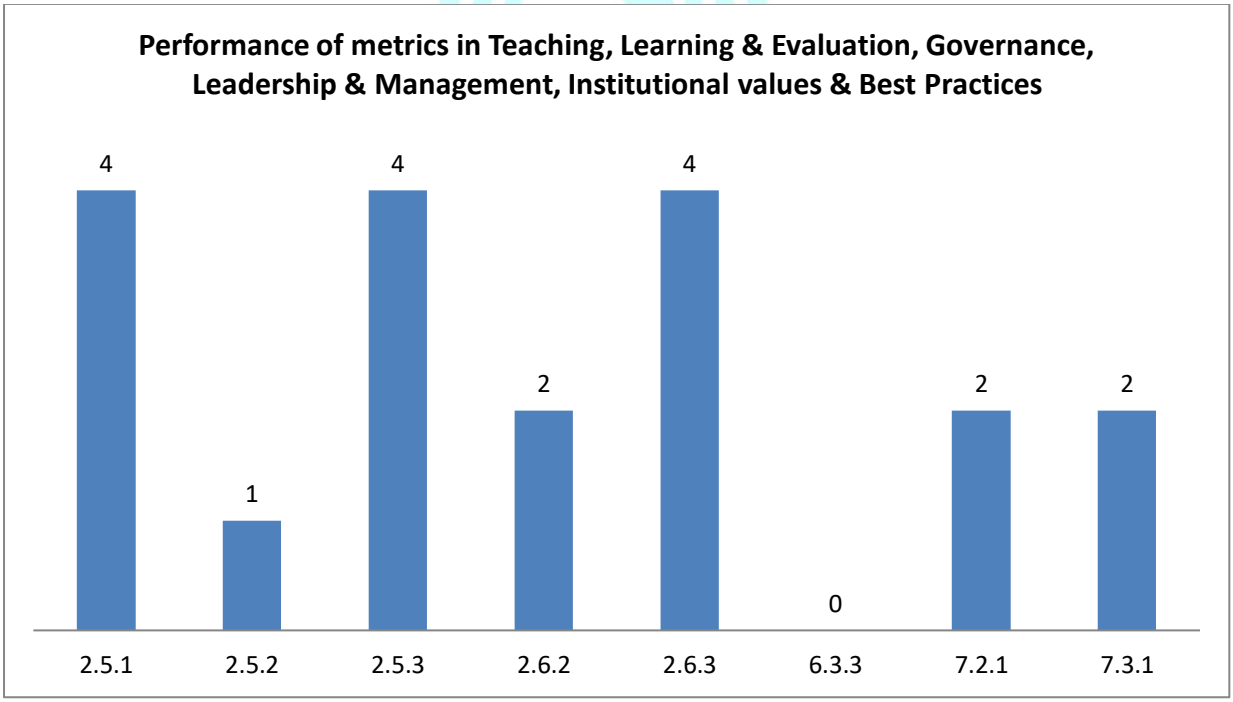
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.5	Evaluation Process and Reforms	50	155.00	3.10
2.6	Student Performance and Learning Outcomes	30	100.00	3.33
	Total	**80**	**255.00**	**3.19**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	8	0.00	0.00
	Total	**8**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	50	100.00	**2.00**
	Grand Total	**138**	**355.00**	**2.57**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.5	**Evaluation Process and Reforms**				
2.5.1	Number of days from the date of last semester-end/ year- end examination till the declaration of results during 2019-2020	QnM	20	4	80
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	15	1	15
2.5.3	IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution	QlM	15	4	60
2.5	**Evaluation Process and Reforms**		50	3.1	155
2.6	**Student Performance and Learning Outcomes**				
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	**Student Performance and Learning Outcomes**		30	3.33	100
Criterion II – Teaching-Learning and Evaluation			80	3.19	255
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3	**Faculty Empowerment Strategies**		8	0	0
Criterion VI – Governance, Leadership and Management			8	0	0

	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			50	2	100
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		80.00	3.19	255.00
6	Governance, Leadership & Management		8.00	0.00	0.00
7	Institutional values & Best Practices		50.00	2.00	100.00
	Overall:-		138.00	2.57	355.00



Unit / Cell / Club: Controller of Examinations

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Student Performance and Learning Outcomes
- ✓ Evaluation Process and Reforms

Weaknesses :

- Best Practices
- Institutional Distinctiveness
- Faculty Empowerment Strategies

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

LIBRARY

GRADE

Score : 1.36/4

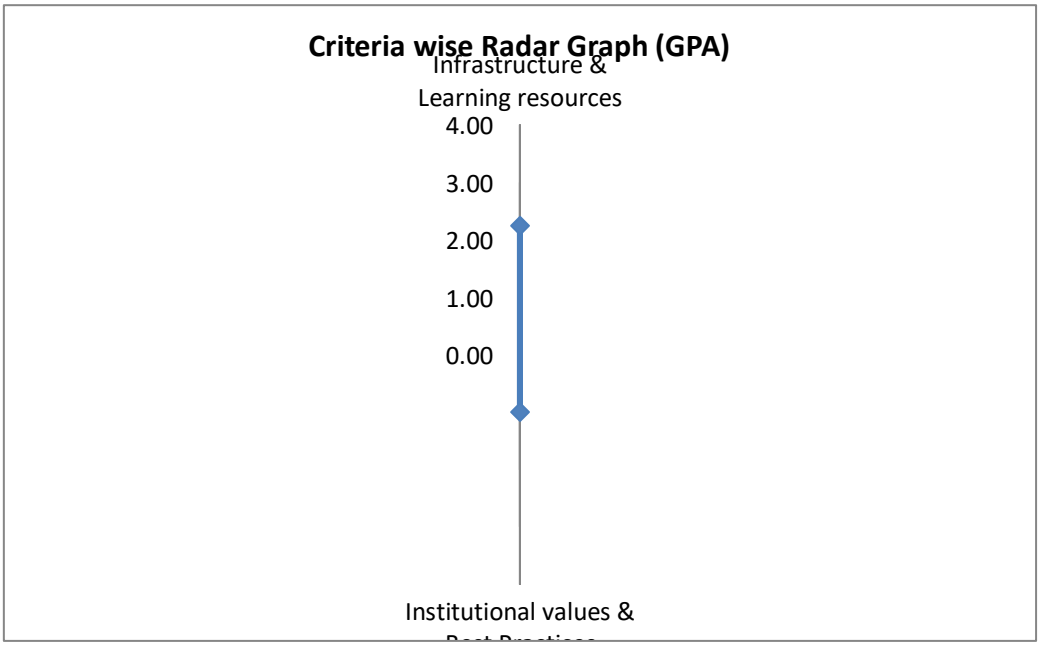
Unit / Cell / Club: Library

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	20.00	45.00	2.25
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	**70.00**	**95.00**	**1.36**
	CGPA :	**1.36**		

Dean IQAC

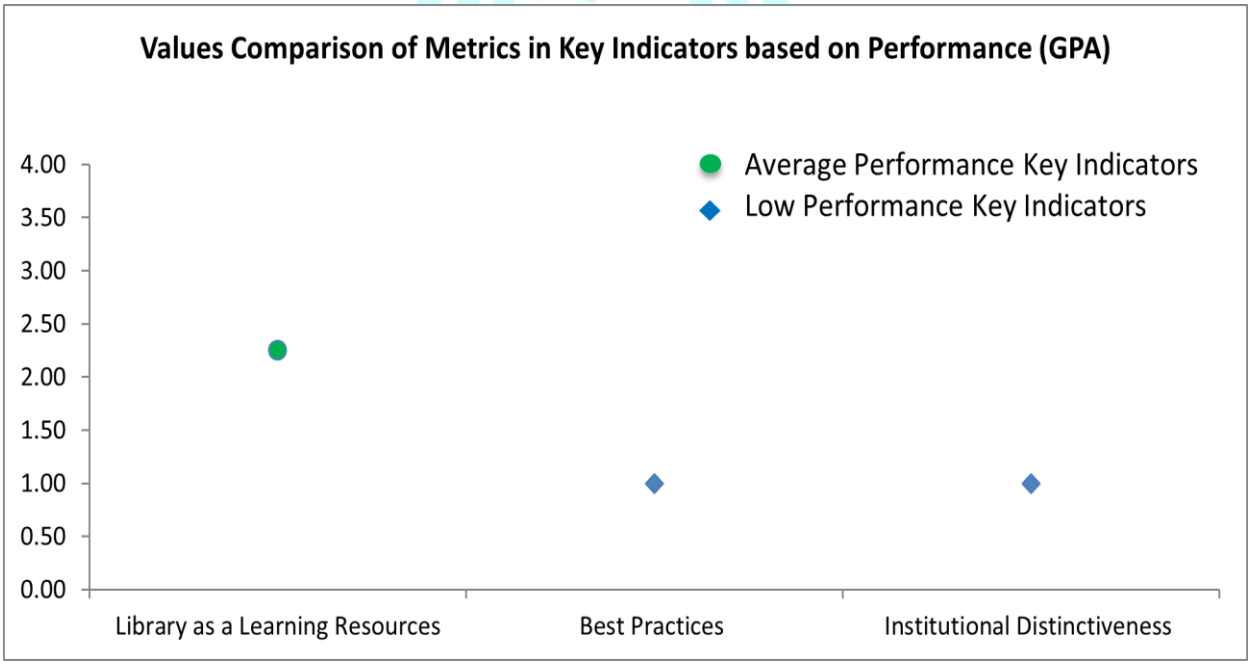
Principal



Unit / Cell / Club: Library

Academic and Administrative Audit - 2019-2020

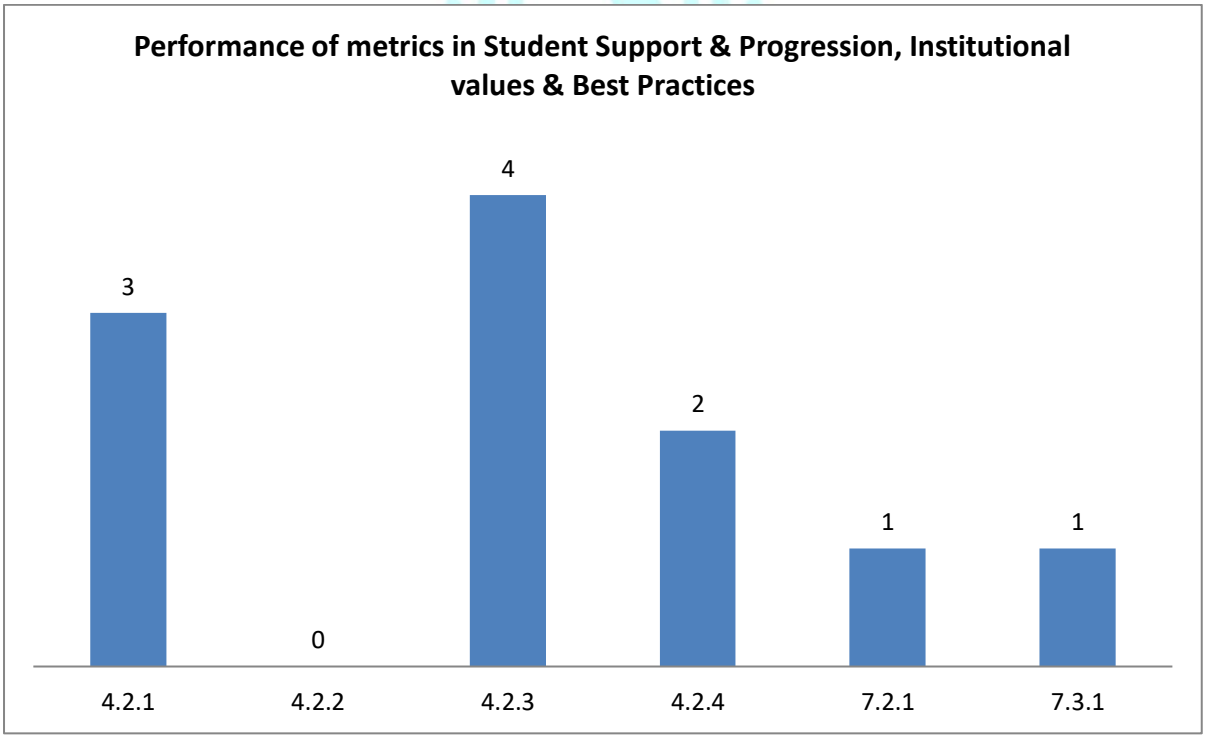
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion IV – Infrastructure and Learning Resources				
4.2	Library as a Learning Resources	20	45.00	2.25
	Total	**20**	**45.00**	**2.25**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	**1.00**
	Grand Total	**70**	**95.00**	**1.36**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion IV – Infrastructure and Learning Resources				
4.2	**Library as a Learning Resources**				
4.2.1	Provide the details of Integrated library Management System (ILMS)	QlM	5	3	15
4.2.2	Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases 6. Remote access to e-resources	QnM	5	0	0
4.2.3	Annual expenditure for purchase of books / e-books and subscription to journals/e-journals during 2019-2020	QnM	5	4	20
4.2.4	Usage of library by teachers and students (2019-20)	QnM	5	2	10
4.2	**Library as a Learning Resources**		20	2.25	45
Criterion IV – Infrastructure and Learning Resources			20	2.25	45
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			50	1	50
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
4	Infrastructure & Learning resources		20.00	2.25	45.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		70.00	1.36	95.00



Unit / Cell / Club: Library

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : **Nil**

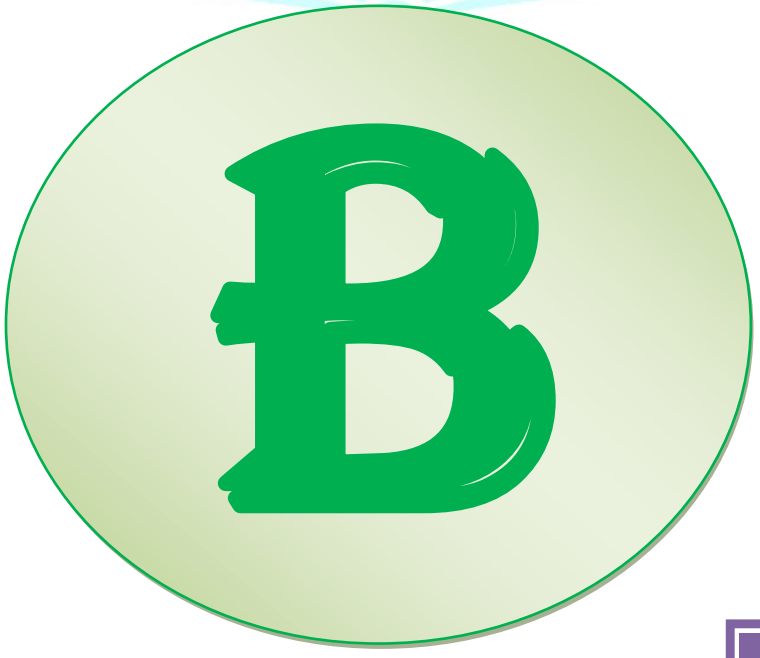
Weaknesses :

- Library as a Learning Resources
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

IQAC

GRADE



Score : 2.75/4

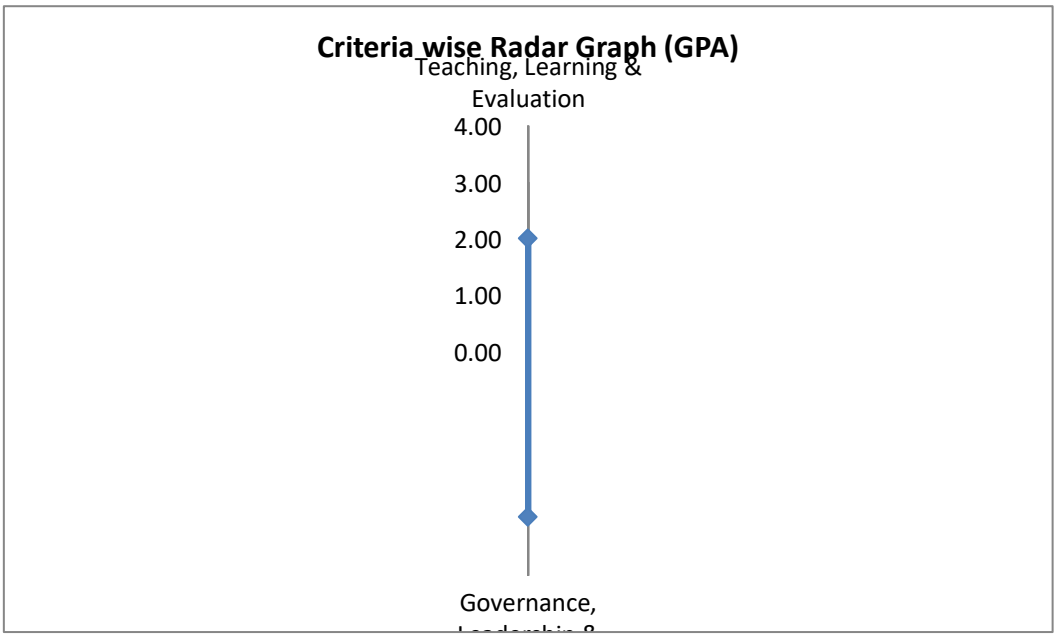
Unit / Cell / Club: IQAC

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	10.00	20.00	2.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	38.00	112.00	2.95
7	Institutional values & Best Practices	-	-	-
	Total	**48.00**	**132.00**	**2.75**
	CGPA :	**2.75**		

Dean IQAC

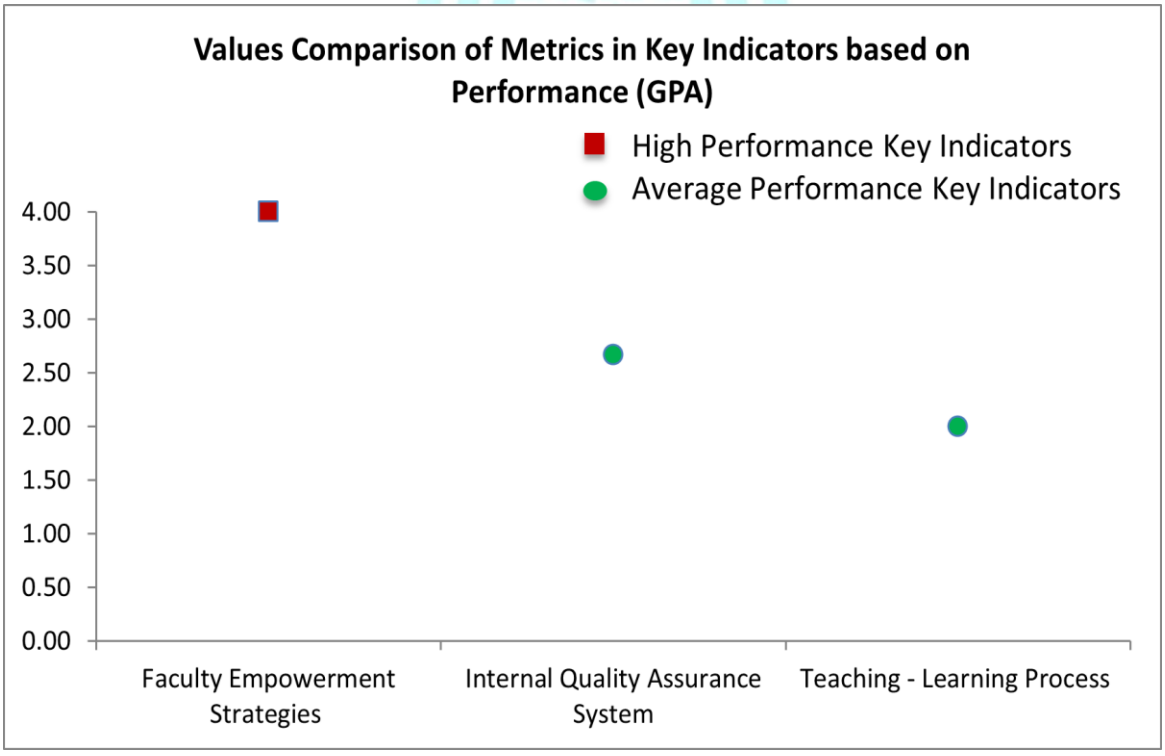
Principal



Unit / Cell / Club: IQAC

Academic and Administrative Audit - 2019-2020

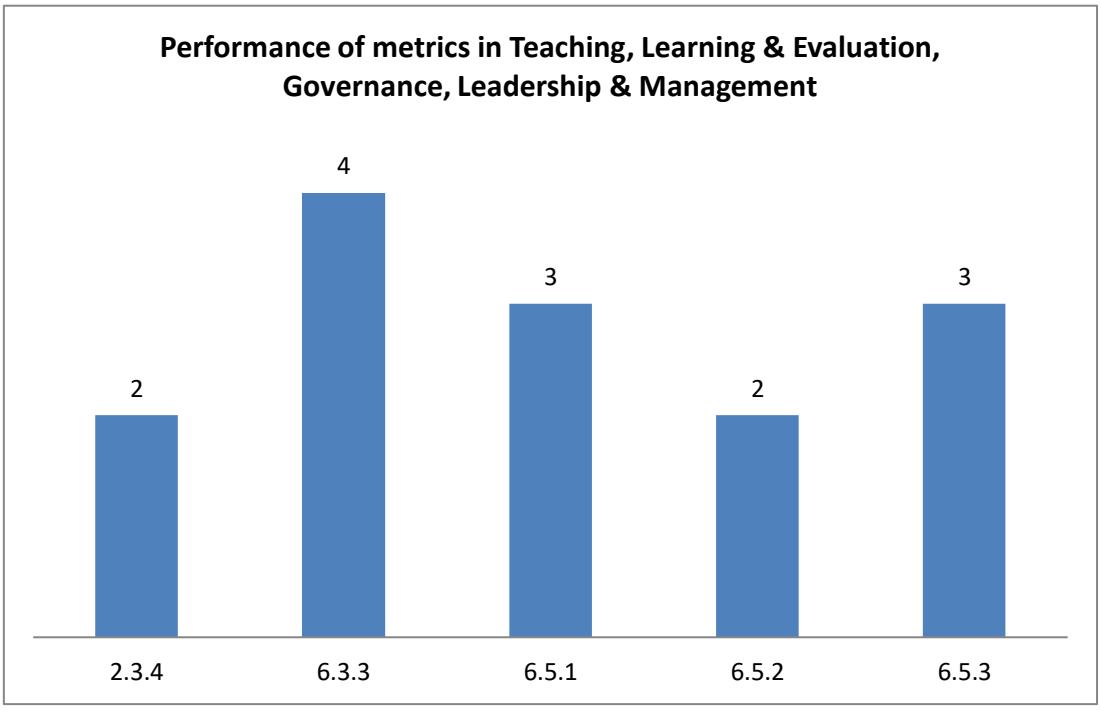
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	8	32.00	4.00
6.5	Internal Quality Assurance System	30	80.00	2.67
	Total	**38**	**112.00**	**2.95**
	Grand Total	**48**	**132.00**	**2.75**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.3	**Teaching - Learning Process**				
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QlM	10	2	20
2.3	**Teaching - Learning Process**		10	2	20
Criterion II – Teaching-Learning and Evaluation			10	2	20
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	4	32
6.3	**Faculty Empowerment Strategies**		8	4	32
6.5	**Internal Quality Assurance System**				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QlM	10	3	**30**

6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	QlM	10	2	**20**
6.5.3	Quality assurance initiatives of the institution include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. NBA or any other quality audit recognized by state, national or international agencies (ISO Certification)	QnM	10	3	**30**
6.5	**Internal Quality Assurance System**		30	2.67	80
Criterion VI – Governance, Leadership and Management			38	2.95	112
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		10.00	2.00	20.00
6	Governance, Leadership & Management		38.00	2.95	112.00
	Overall:-		48.00	2.75	132.00



Unit / Cell / Club: IQAC

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Faculty Empowerment Strategies

Weaknesses :

- Internal Quality Assurance System
- Teaching - Learning Process

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN – ARTS

GRADE

Not Participated

Unit / Cell / Club: Dean Arts

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	130.00	0.00	0.00
2	Teaching, Learning & Evaluation	75.00	0.00	0.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	60.00	0.00	0.00
	Total	**283.00**	**0.00**	**0**
	CGPA :	**0**		

Dean IQAC

Principal

Unit / Cell / Club: Dean Arts

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	0.00	0.00
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	0.00	0.00
	Total	**130**	**0.00**	**0.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	15	0.00	0.00
2.3	Teaching - Learning Process	30	0.00	0.00
2.6	Student Performance and Learning Outcomes	30	0.00	0.00
	Total	**75**	**0.00**	**0.00**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	10	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	60	0.00	**0.00**
	Grand Total	**283**	**0.00**	**0.00**

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	0	0
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	0	0
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	**Academic Flexibility**		40	0	0
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0	0
Criterion I – Curricular Aspects			130	0	0
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	0	0
2.2	**Catering to Student Diversity**		15	0	0
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	0	0
2.3	**Teaching - Learning Process**		30	0	0
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	0	0
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6	**Student Performance and Learning Outcomes**		30	0	0
Criterion II – Teaching-Learning and Evaluation			75	0	0

	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	**0**
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		10	0	0

7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			60	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		130.00	0.00	0.00
2	Teaching, Learning & Evaluation		75.00	0.00	0.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		60.00	0.00	0.00
	Overall:-		283.00	0.00	0.00

Strengths and Weaknesses

Strengths : –

Weaknesses : –

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN – SCIENCE

GRADE

Not Participated

Unit / Cell / Club: Dean - Science

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	130.00	0.00	0.00
2	Teaching, Learning & Evaluation	75.00	0.00	0.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	60.00	0.00	0.00
	Total	**283.00**	**0.00**	**0.00**
	CGPA :	**0**		

Dean IQAC

Principal

Unit / Cell / Club: Dean - Science

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	0.00	0.00
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	0.00	0.00
	Total	**130**	**0.00**	**0.00**
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	15	0.00	0.00
2.3	Teaching - Learning Process	30	0.00	0.00
2.6	Student Performance and Learning Outcomes	30	0.00	0.00
	Total	**75**	**0.00**	**0.00**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	**18**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	10	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	60	0.00	**0.00**
	Grand Total	**283**	**0.00**	**0.00**

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Dean Science - Not Participated; File not Submitted

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	0	0
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	**Curriculum Design and Development**		50	0	0
1.2	**Academic Flexibility**				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	**Academic Flexibility**		40	0	0
1.3	**Curriculum Enrichment**				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QlM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	**Curriculum Enrichment**		40	0	0
Criterion I – Curricular Aspects			130	0	0
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QlM	15	0	0
2.2	**Catering to Student Diversity**		15	0	0
2.3	**Teaching - Learning Process**				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QlM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	0	0
2.3	**Teaching - Learning Process**		30	0	0
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	0	0
2.6.2	Evaluation of attainment of PO, PSO & CO	QlM	10	0	0
2.6	**Student Performance and Learning Outcomes**		30	0	0
Criterion II – Teaching-Learning and Evaluation			75	0	0
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	**Faculty Empowerment Strategies**		18	0	0
Criterion VI – Governance, Leadership and Management			18	0	0

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	**0**
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		10	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			60	0	0

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		130.00	0.00	0.00
2	Teaching, Learning & Evaluation		75.00	0.00	0.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		60.00	0.00	0.00
	Overall:-		283.00	0.00	0.00

Strengths and Weaknesses

Strengths : –

Weaknesses : –

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN – RESEARCH

GRADE

Score : 1.44/4

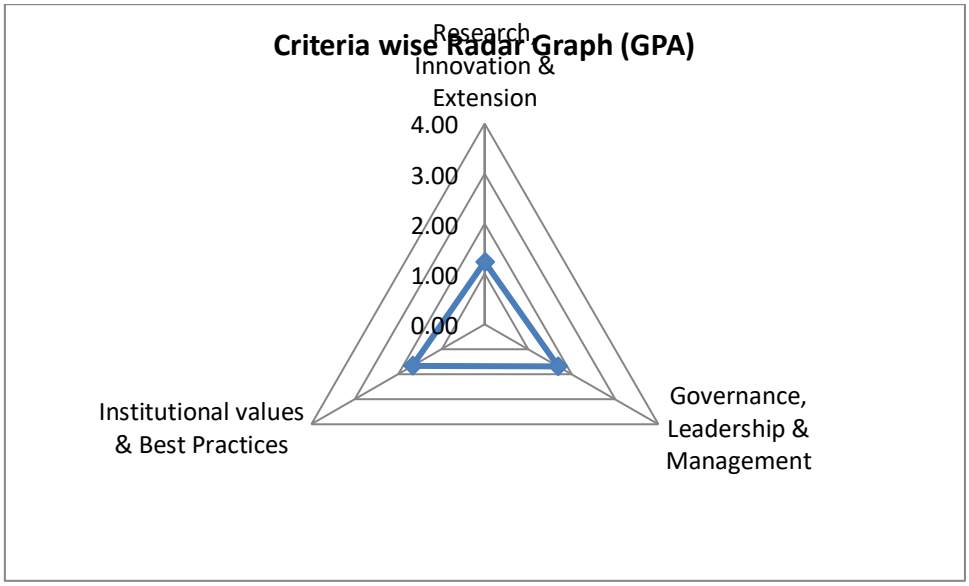
Unit / Cell / Club: Dean - Research

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	100.00	124.00	1.24
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	26.00	44.00	1.69
7	Institutional values & Best Practices	60.00	100.00	1.67
	Total	**186.00**	**268.00**	**1.44**
	CGPA :	**1.44**		

Dean IQAC

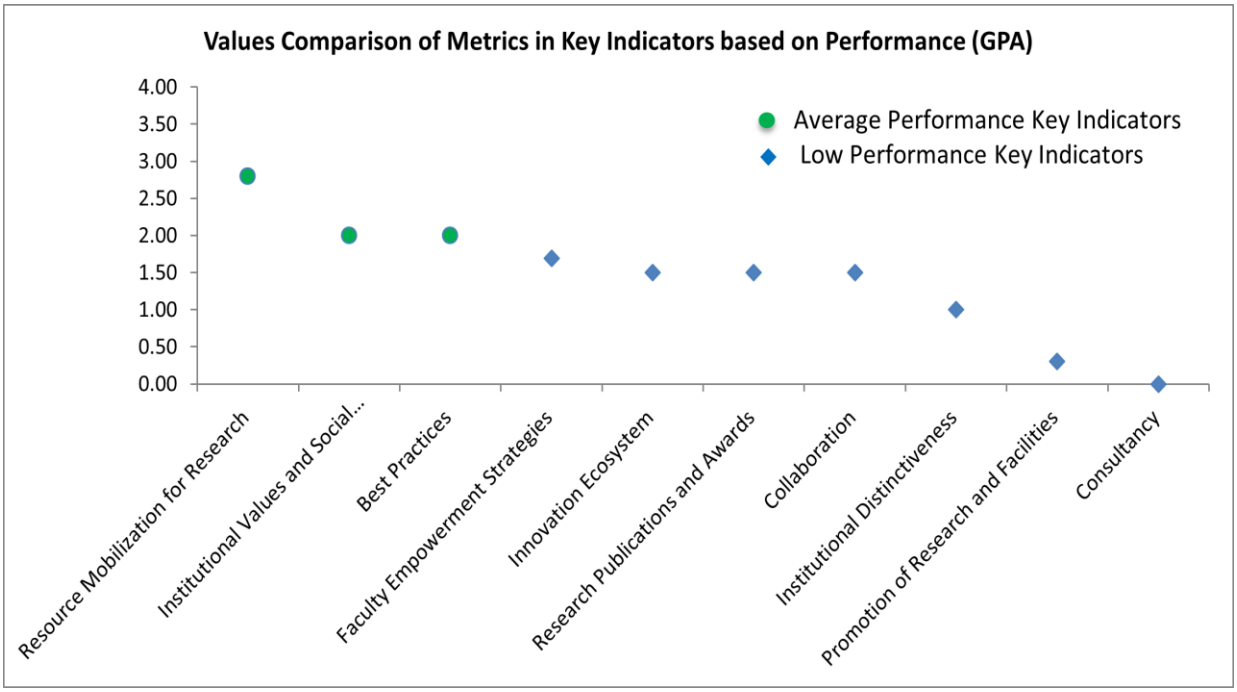
Principal



Unit / Cell / Club: Dean - Research

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	20	6.00	0.30
3.2	Resource Mobilization for Research	10	28.00	2.80
3.3	Innovation Ecosystem	10	15.00	1.50
3.4	Research Publications and Awards	30	45.00	1.50
3.5	Consultancy	10	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	**100**	**124.00**	**1.24**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	26	44.00	1.69
	Total	**26**	**44.00**	**1.69**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	10	20.00	2.00
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	60	100.00	**1.67**
	Grand Total	**186**	**268.00**	**1.44**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
Average Performance Key Indicators
Low Performance Key Indicators
Resource Mobilization for Research
Institutional Values and Social...
Best Practices
Faculty Empowerment Strategies
Innovation Ecosystem
Research Publications and Awards
Collaboration
Institutional Distinctiveness
Promotion of Research and Facilities
Consultancy

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Dean Research

Qualitative & Quantitative Metrics

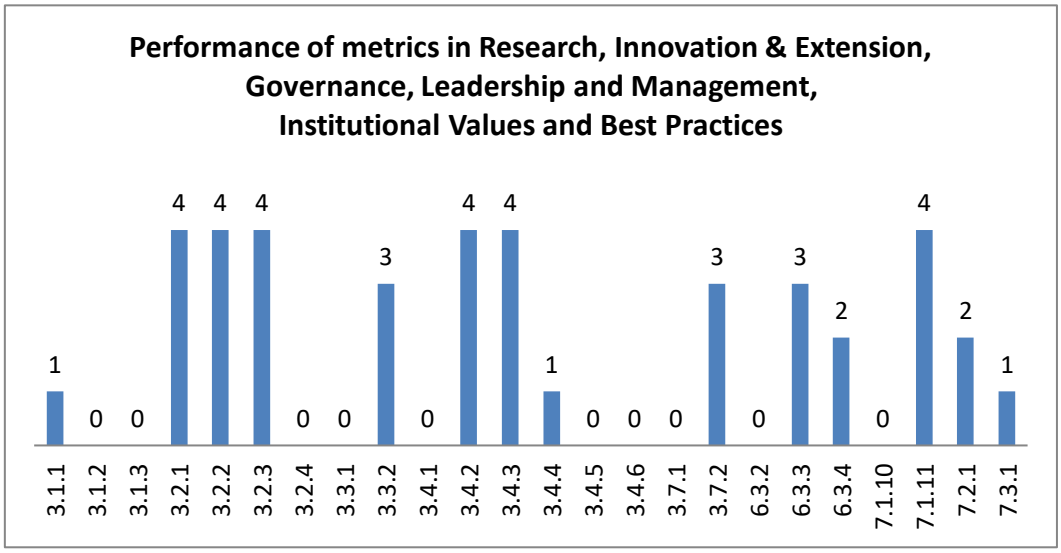
Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QlM	6	1	**6**
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0	**0**
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	**0**
3.1	**Promotion of Research and Facilities**		20	0.3	6
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	**8**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	4	**8**
3.2.3	Teachers recognised as research guides	QnM	3	4	**12**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		10	2.8	28
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**

3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	3	**15**
3.3	**Innovation Ecosystem**		10	1.5	15
3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.2	Number of Ph.D.s registered per teacher during 2019-2020	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	**Research Publications and Awards**		30	1.5	45
3.5	**Consultancy**				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	**Consultancy**		10	0	0
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**

3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	3	**30**
3.7	**Collaboration**		20	1.5	30
Criterion III – Research, Innovations and Extension			100	1.24	124
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020	QnM	8	0	0
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	3	24
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	**Faculty Empowerment Strategies**		26	1.69	44
Criterion VI – Governance, Leadership and Management			26	1.69	44
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	**0**

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		10	2	20
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			60	1.67	100

	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		100.00	1.24	124.00
6	Governance, Leadership & Management		26.00	1.69	44.00
7	Institutional values & Best Practices		60.00	1.67	100.00
	Overall:-		186.00	1.44	268.00



Unit / Cell / Club: Dean - Research

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

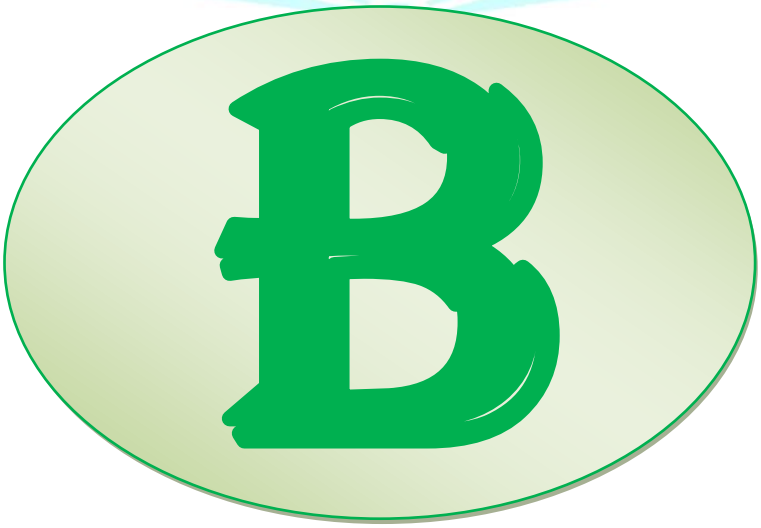
Weaknesses :

- Resource Mobilization for Research
- Institutional Values and Social Responsibilities
- Best Practices
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Research Publications and Awards
- Collaboration
- Institutional Distinctiveness
- Promotion of Research and Facilities
- Consultancy

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN - STUDENT WELFARE

GRADE



Score : 2.17/4

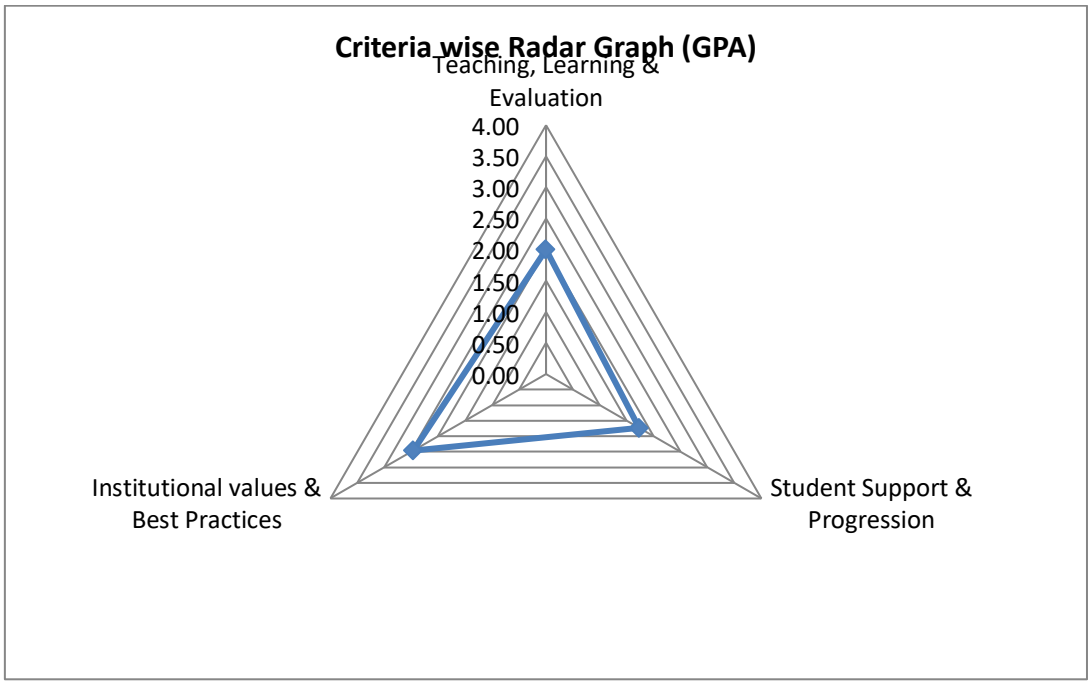
Unit / Cell / Club: Dean - Student Welfare

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	10.00	20.00	2.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	40.00	69.00	1.73
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	65.00	160.00	2.46
	Total	**115.00**	**249.00**	**2.17**
	CGPA :	**2.17**		

Dean IQAC

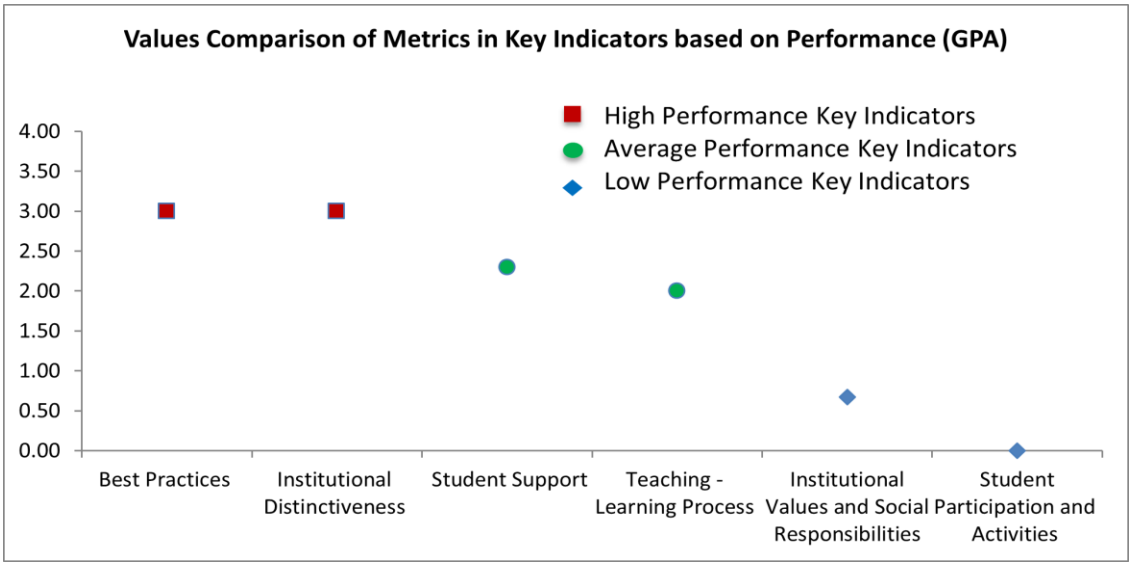
Principal



Unit / Cell / Club: Dean - Student Welfare

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion V - Student Support and Progression				
5.1	Student Support	30	69.00	2.30
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**40**	**69.00**	**1.73**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	15	10.00	0.67
7.2	Best Practices	30	90.00	3.00
7.3	Institutional Distinctiveness	20	60.00	3.00
	Total	65	160.00	**2.46**
	Grand Total	**115**	**249.00**	**2.17**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.3	**Teaching - Learning Process**				
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	2	20
2.3	**Teaching - Learning Process**		10	2	20
Criterion II – Teaching-Learning and Evaluation			10	2	20
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4	24
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non-government agencies schemes during 2019-2020	QnM	5	1	5
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	2	16
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1.5	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	5	0	0
5.1	**Student Support**		30	2.3	69

5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**0**	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			40	1.73	69
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.2	The Department / Cell / Body / Committee / Club/Unit has facilities for alternate sources of energy and energy conservation measures such as : 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment	QnM	5	0	**0**
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	2	**10**
7.1	**Institutional Values and Social Responsibilities**		15	0.67	10
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	3	90
7.2	**Best Practices**		30	3	90

7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	3	60
7.3	**Institutional Distinctiveness**		20	3	60
Criterion VII – Institutional Values and Best Practices			65	2.46	160
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		10.00	2.00	20.00
5	Student Support & Progression		40.00	1.73	69.00
7	Institutional values & Best Practices		65.00	2.46	160.00
	Overall:-		115.00	2.17	249.00

Unit / Cell / Club: Dean - Student Welfare

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Best Practices
- ✓ Institutional Distinctiveness

Weaknesses :

- Student Support
- Teaching - Learning Process
- Institutional Values and Social Responsibilities
- Student Participation and Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN – PLACEMENT

GRADE

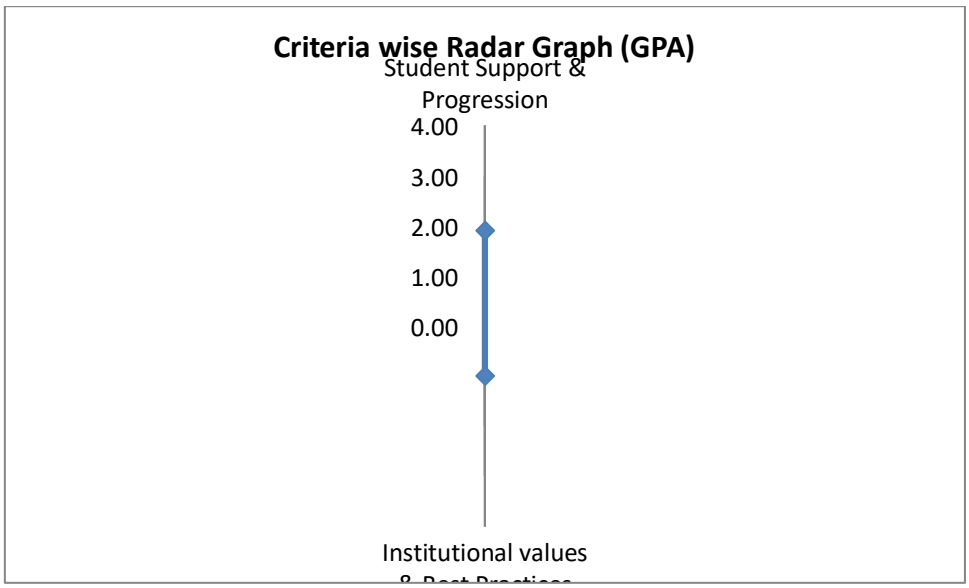
Score : 1.43/4

Unit / Cell / Club: Placement

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	44.00	84.00	1.91
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	**94.00**	**134.00**	**1.43**
	CGPA :	**1.43**		

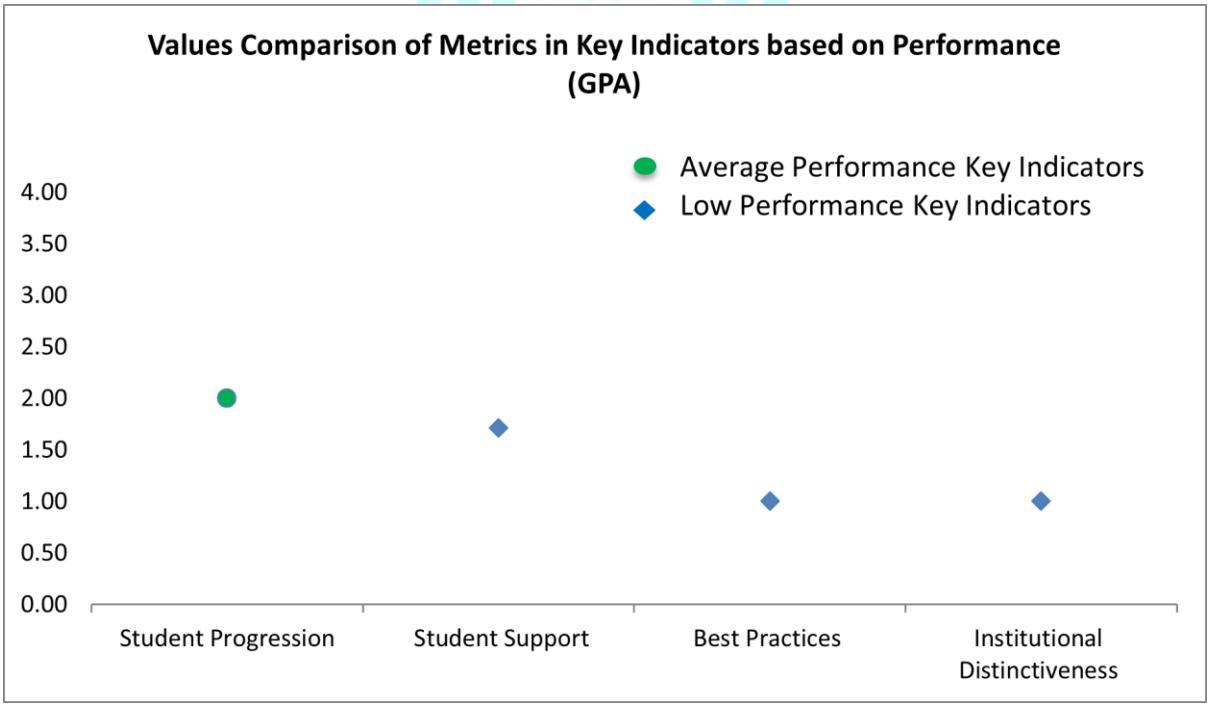
Dean IQAC Principal



Unit / Cell / Club: Placement

Academic and Administrative Audit - 2019-2020

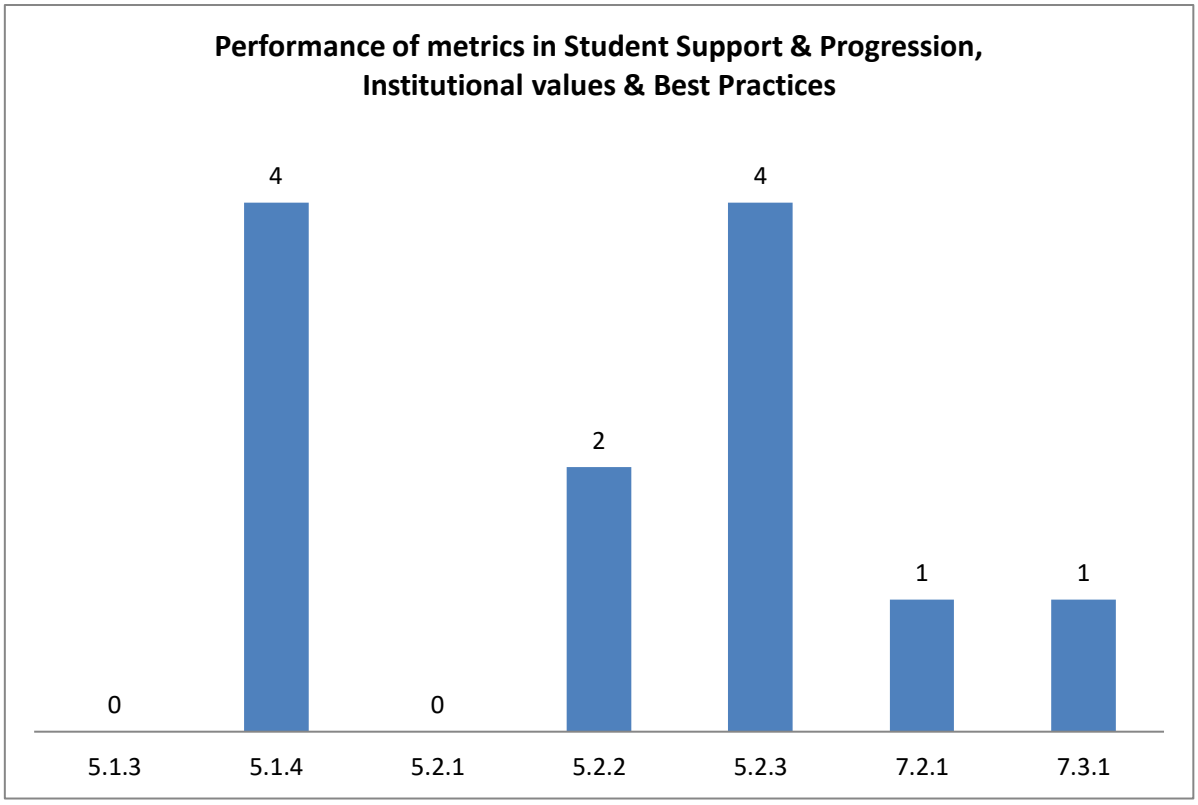
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion V - Student Support and Progression				
5.1	Student Support	14	24.00	1.71
5.2	Student Progression	30	60.00	2.00
	Total	**44**	**84.00**	**1.91**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	**1.00**
	Grand Total	**94**	**134.00**	**1.43**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	**Student Support**		14	1.71	24
5.2	**Student Progression**				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	4	40
5.2	**Student Progression**		30	2	60
Criterion V - Student Support and Progression			44	1.91	84
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			50	1	50
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
5	Student Support & Progression		44.00	1.91	84.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		94.00	1.43	134.00



Unit / Cell / Club: Placement

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Student Progression
- Student Support
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

DEAN – FOREIGN AFFAIRS

GRADE

D

Score : 0.99/4

Not Participated

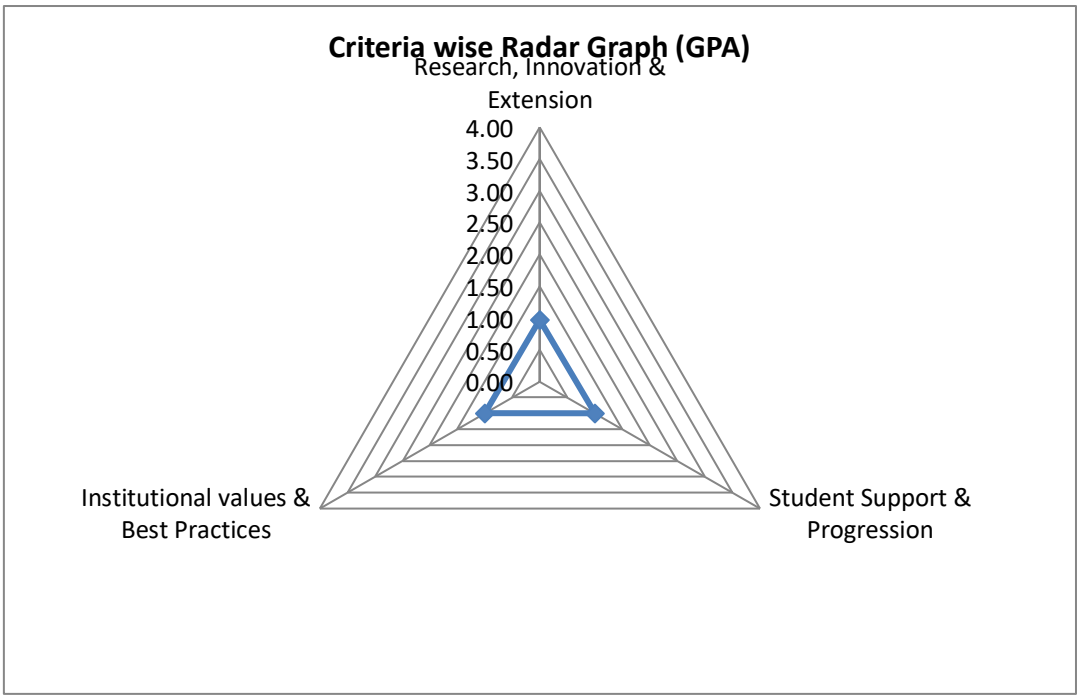
Unit / Cell / Club: Dean – Foreign Affairs

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	33.00	32.00	0.97
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	30.00	30.00	1.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	**113.00**	**112.00**	**0.99**
	CGPA :	**0.99**		

Dean IQAC

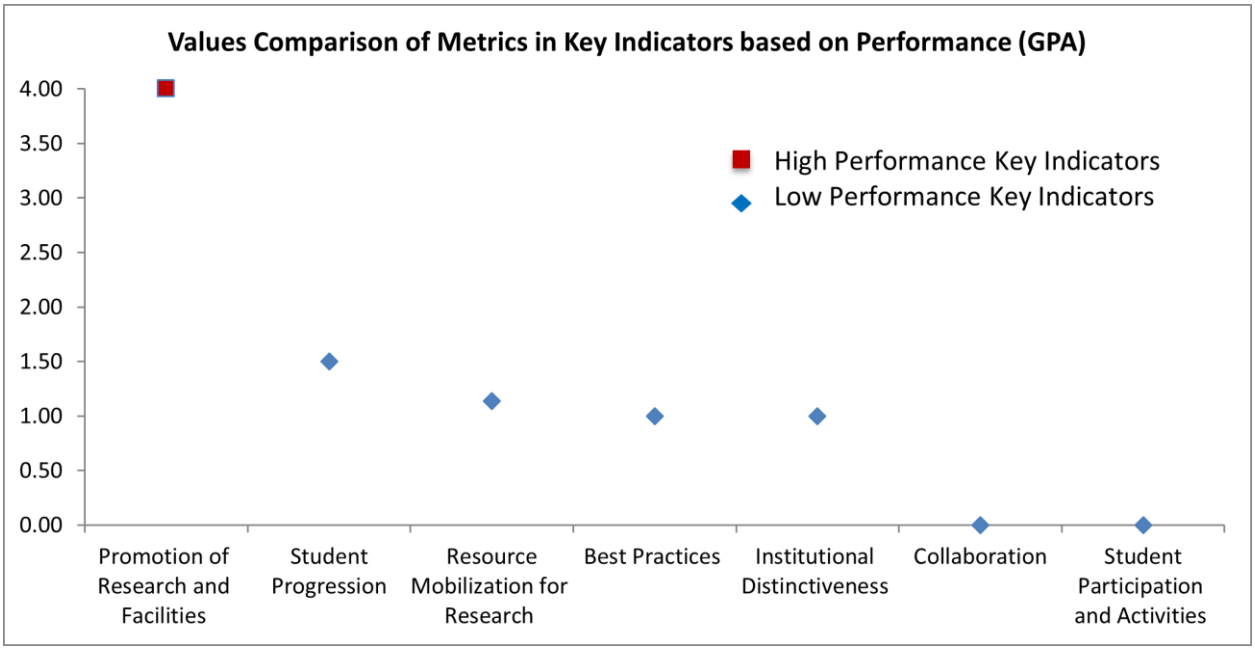
Principal



Unit / Cell / Club: Dean – Foreign Affairs

Academic and Administrative Audit - 2019-2020

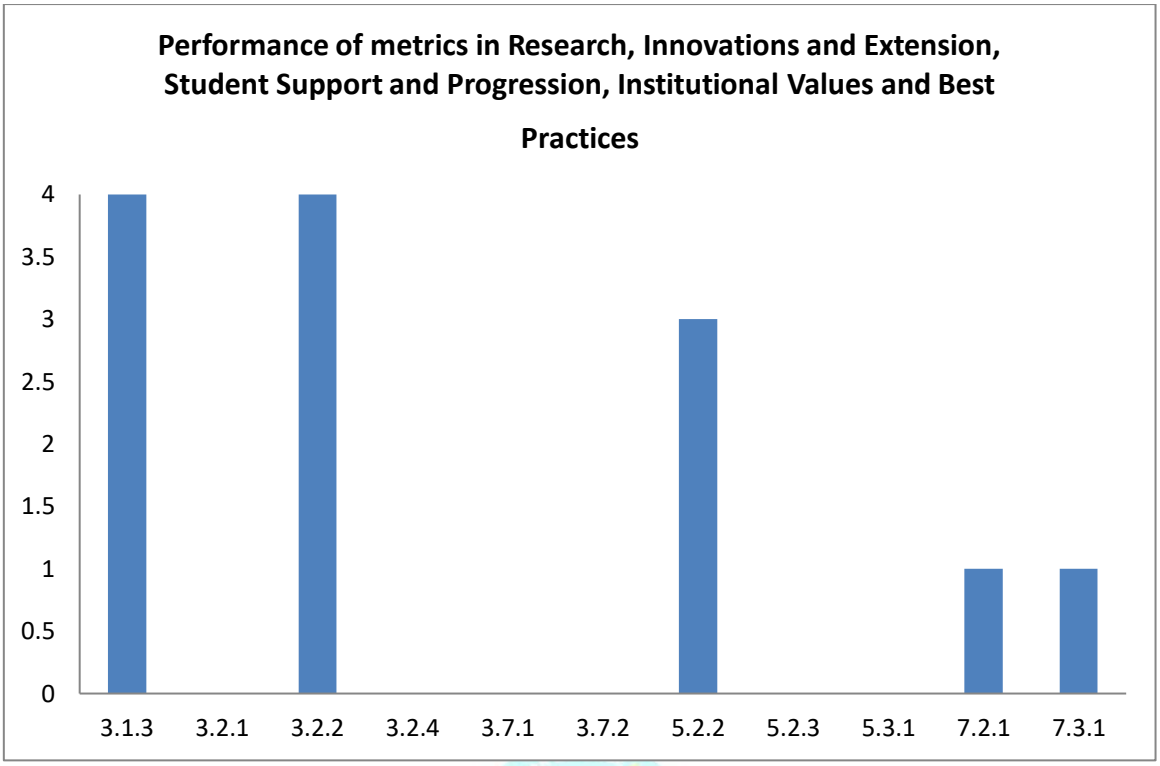
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	24.00	4.00
3.2	Resource Mobilization for Research	7	8.00	1.14
3.7	Collaboration	20	0.00	0.00
	Total	**33**	**32.00**	**0.97**
Criterion V - Student Support and Progression				
5.2	Student Progression	20	30.00	1.50
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**30**	**30.00**	**1.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	**1.00**
	Grand Total	**113**	**112.00**	**0.99**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Low Performance Key Indicators
Promotion of Research and Facilities
Student Progression
Resource Mobilization for Research
Best Practices
Institutional Distinctiveness
Collaboration
Student Participation and Activities

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	4	**24**
3.1	**Promotion of Research and Facilities**		6	4	24
3.2	**Resource Mobilization for Research**				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	**0**
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	4	**8**
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	**0**
3.2	**Resource Mobilization for Research**		7	1.14	8
3.7	**Collaboration**				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	**0**
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	**0**
3.7	**Collaboration**		20	0	0
Criterion III – Research, Innovations and Extension			33	0.97	32

	Criterion V - Student Support and Progression				
5.2	**Student Progression**				
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		20	1.5	30
5.3	**Student Participation and Activities**				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	0	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			30	1	30
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			50	1	50
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		33.00	0.97	32.00
5	Student Support & Progression		30.00	1.00	30.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		113.00	0.99	112.00


Performance of metrics in Research, Innovations and Extension, Student Support and Progression, Institutional Values and Best Practices
4
3.5
3
2.5
2
1.5
1
0.5
0
3.1.3
3.2.1
3.2.2
3.2.4
3.7.1
3.7.2
5.2.2
5.2.3
5.3.1
7.2.1
7.3.1

Unit / Cell / Club: Dean – Foreign Affairs

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Student Progression
- Student Support
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

BURSAR

GRADE

Score : 1.87/4

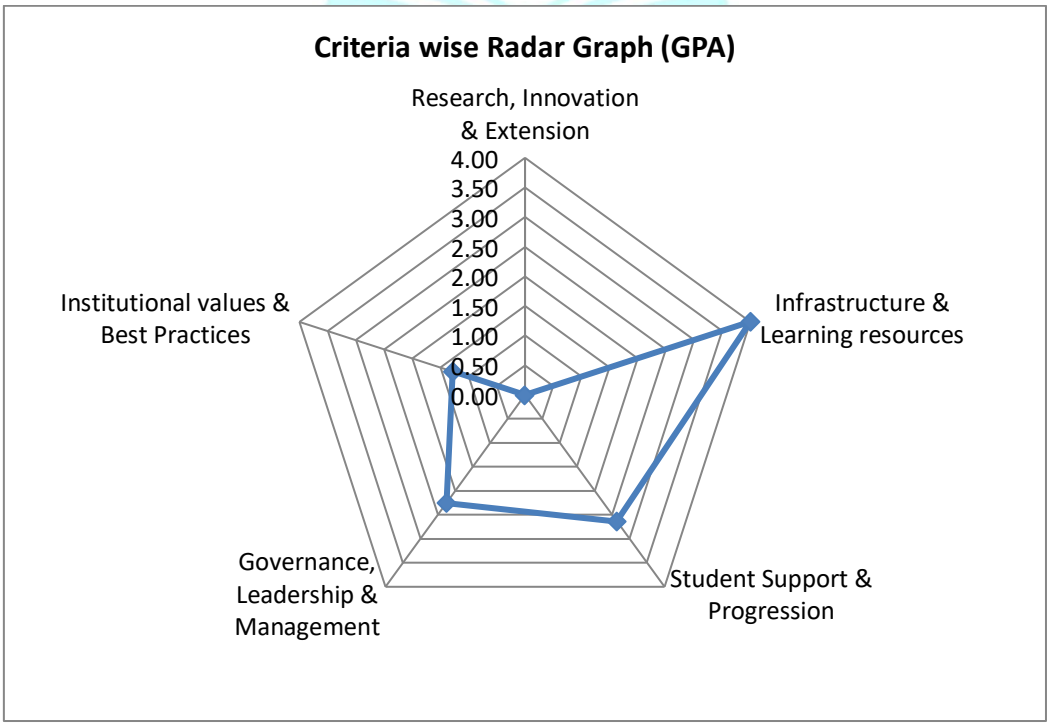
Unit / Cell / Club: Bursar

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	8.00	0.00	0.00
4	Infrastructure & Learning resources	20.00	80.00	4.00
5	Student Support & Progression	11.00	29.00	2.64
6	Governance, Leadership & Management	32.00	72.00	2.25
7	Institutional values & Best Practices	80.00	102.00	1.28
	Total	**151.00**	**283.00**	**1.87**
	CGPA :	**1.87**		

Dean IQAC

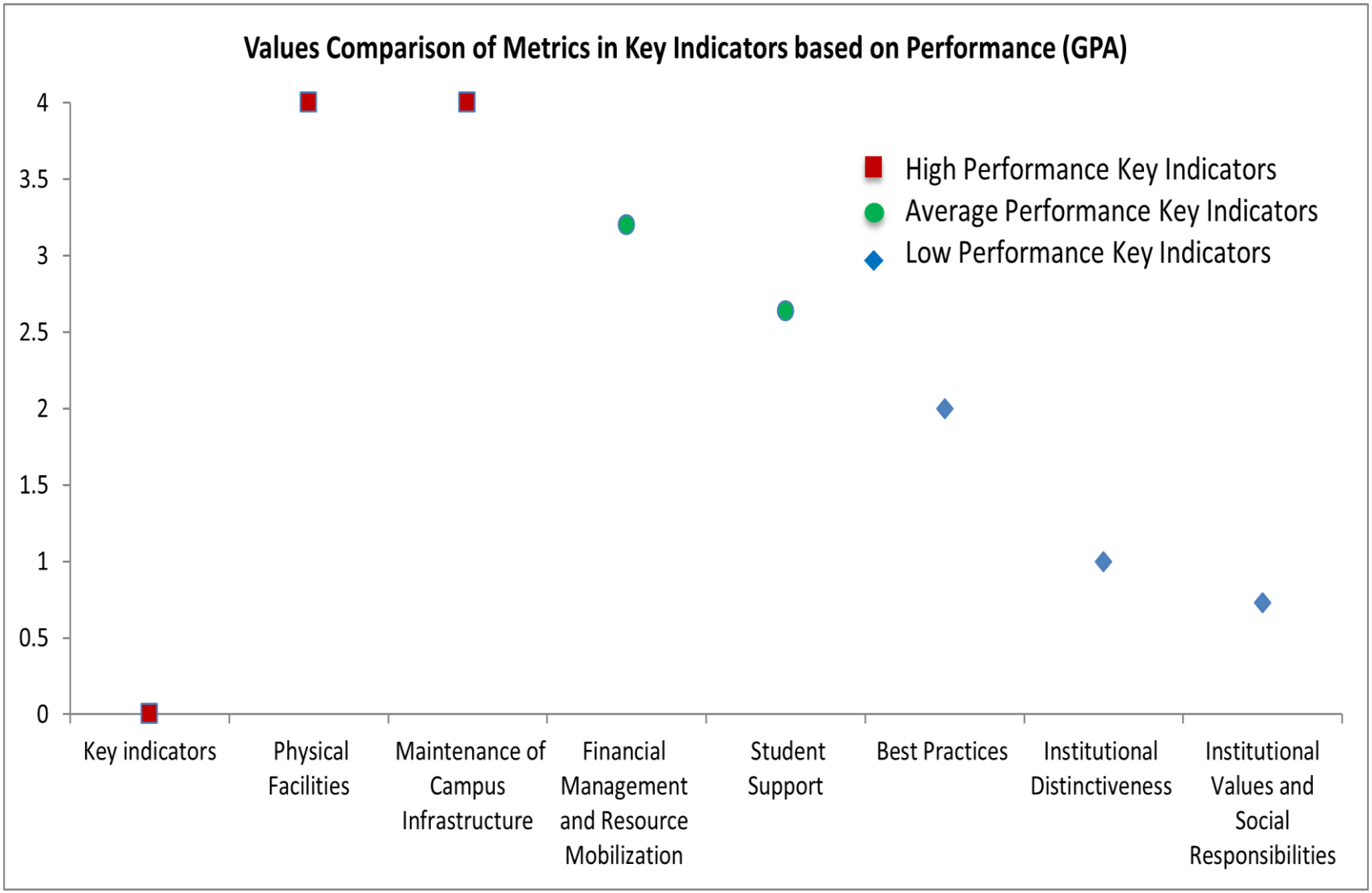
Principal



Unit / Cell / Club: Bursar

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	8	0.00	0.00
	Total	**8**	**0.00**	**0.00**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	10	40.00	4.00
4.4	Maintenance of Campus Infrastructure	10	40.00	4.00
	Total	**20**	**80.00**	**4.00**
Criterion V - Student Support and Progression				
5.1	Student Support	11	29.00	2.64
	Total	**11**	**29.00**	**2.64**
Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies	12	8	0.67
6.4	Financial Management and Resource Mobilization	20	64.00	3.20
	Total	**32**	**72.00**	**2.25**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	30	22.00	0.73
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	80	102.00	**1.28**
	Grand Total	**151**	**283.00**	**1.87**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4
3.5
3
2.5
2
1.5
1
0.5
0
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Key indicators
Physical Facilities
Maintenance of Campus Infrastructure
Financial Management and Resource Mobilization
Student Support
Best Practices
Institutional Distinctiveness
Institutional Values and Social Responsibilities

Qualitative & Quantitative Metrics

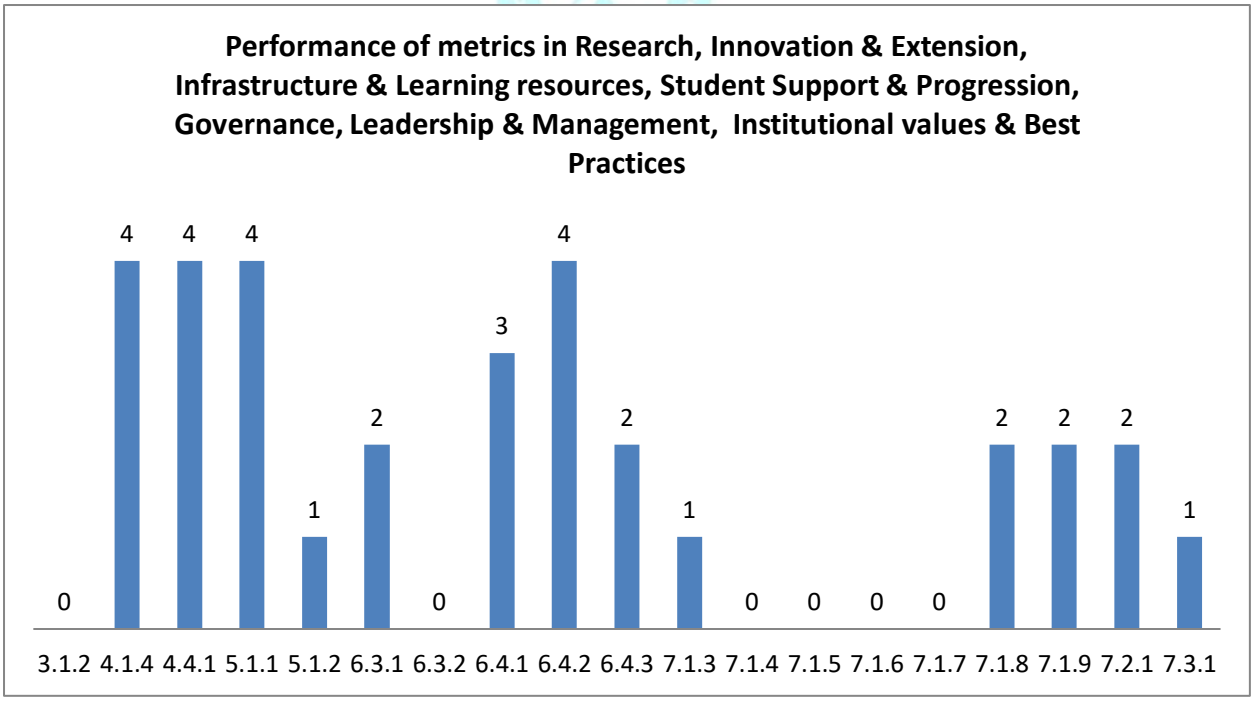
Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0	**0**
3.1	**Promotion of Research and Facilities**		8	0	0
Criterion III – Research, Innovations and Extension			8	0	0
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.4	Budget allocation, excluding salary for infrastructure augmentation (INR in Lakhs)	QnM	10	4	40
4.1	**Physical Facilities**		10	4	40
4.4	**Maintenance of Campus Infrastructure**				
4.4.1	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2019-2020	QnM	10	4	40
4.4	**Maintenance of Campus Infrastructure**		10	4	40
Criterion IV – Infrastructure and Learning Resources			20	4	80
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4	24

5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non-government agencies schemes during 2019-2020	QnM	5	1	5
5.1	**Student Support**		11	2.64	29
Criterion V - Student Support and Progression			11	2.64	29
	Criterion VI – Governance, Leadership and Management				
6.3	**Faculty Empowerment Strategies**				
6.3.1	List of Welfare measures for teaching & Non-teaching Staff	QlM	4	2	8
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020	QnM	8	0	0
6.3	**Faculty Empowerment Strategies**		12	0.67	8
6.4	**Financial Management and Resource Mobilization**				
6.4.1	Internal Audit & External Audit Report and Balance Sheets	QlM	4	3	**12**
6.4.2	Funds / Grants received from Government, non-government bodies, individuals, philanthropers during 2019-2020	QnM	10	4	**40**
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	QlM	6	2	**12**
6.4	**Financial Management and Resource Mobilization**		20	3.2	64
Criterion VI – Governance, Leadership and Management			32	2.25	72

	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	1	**4**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.5	Green Practices`: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	QnM	4	0	**0**
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	**0**

7.1.7	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1	**Institutional Values and Social Responsibilities**		30	0.73	22
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			80	1.28	102

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		8.00	0.00	0.00
4	Infrastructure & Learning resources		20.00	4.00	80.00
5	Student Support & Progression		11.00	2.64	29.00
6	Governance, Leadership & Management		32.00	2.25	72.00
7	Institutional values & Best Practices		80.00	1.28	102.00
	Overall:-		151.00	1.87	283.00



Unit / Cell / Club: Bursar

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Physical Facilities
- ✓ Maintenance of Campus Infrastructure
- ✓ Financial Management and Resource Mobilization

Weaknesses :

- Student Support
- Best Practices
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NCC – ARMY

GRADE

Score : 0.76/4

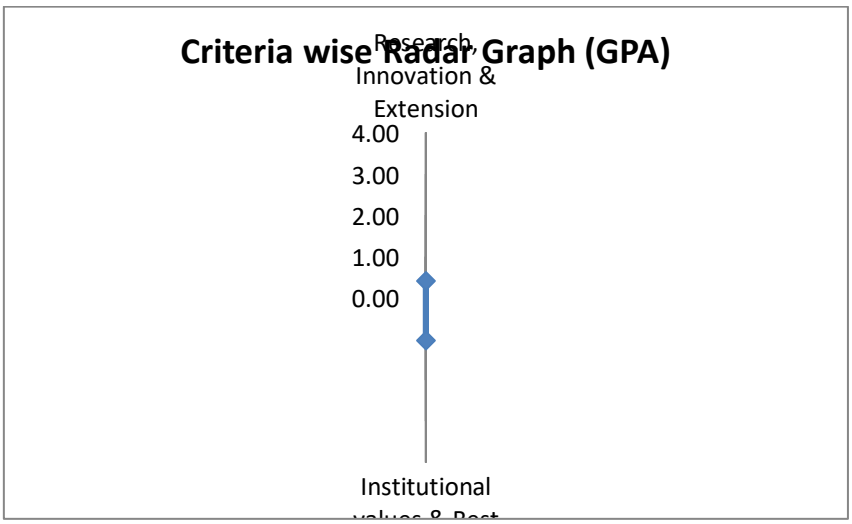
Unit / Cell / Club: NCC - Army

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	20.00	0.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	67.00	1.05
	Total	**114.00**	**87.00**	**0.76**
	CGPA :	**0.76**		

Dean IQAC

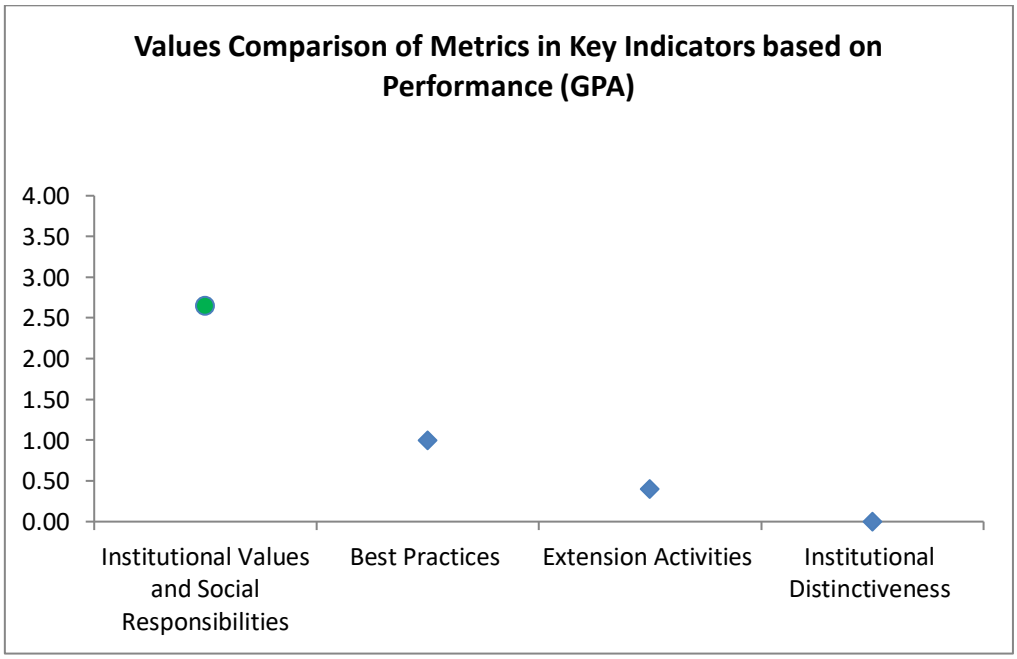
Principal



Unit / Cell / Club: NCC - Army

Academic and Administrative Audit - 2019-2020

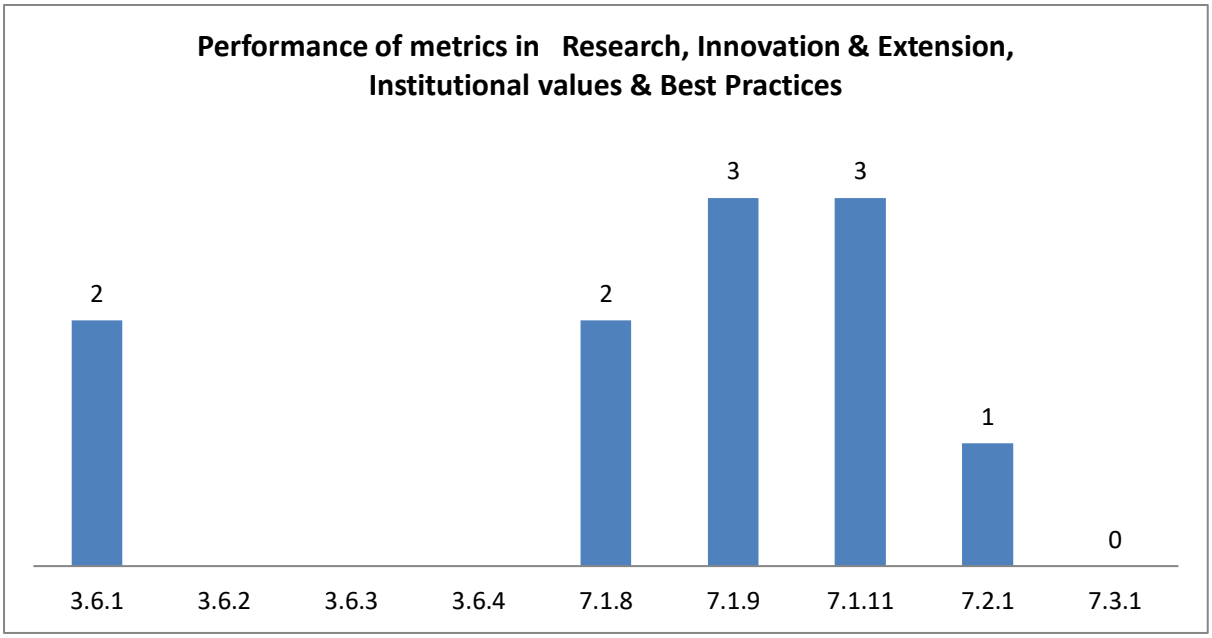
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	20.00	0.40
	Total	**50**	**20.00**	**0.40**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	37.00	2.64
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	67.00	**1.05**
	Grand Total	**114**	**87.00**	**0.76**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15		0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10		0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15		0
3.6	**Extension Activities**		50	0.4	20
Criterion III – Research, Innovations and Extension			50	0.4	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	3	**12**

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	3	**15**
7.1	**Institutional Values and Social Responsibilities**		14	2.64	37
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	1.05	67
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	0.40	20.00
7	Institutional values & Best Practices		64.00	1.05	67.00
	Overall:-		114.00	0.76	87.00



Unit / Cell / Club: NCC - Army

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NCC – NAVY

GRADE

Score : 0.98/4

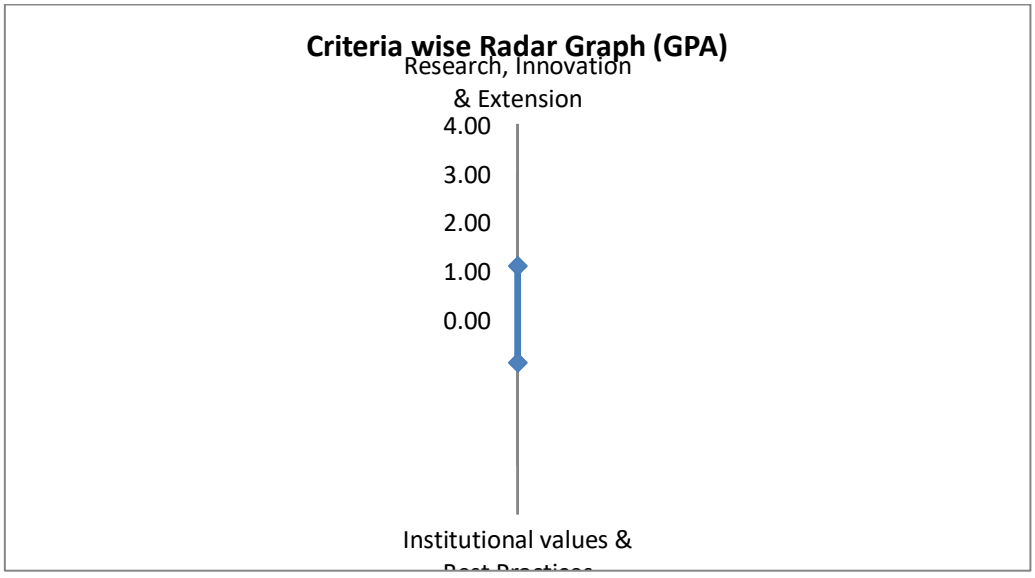
Unit / Cell / Club: NCC - Navy

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	55.00	1.10
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	57.00	0.89
	Total	**114.00**	**112.00**	**0.98**
	CGPA :	**0.98**		

Dean IQAC

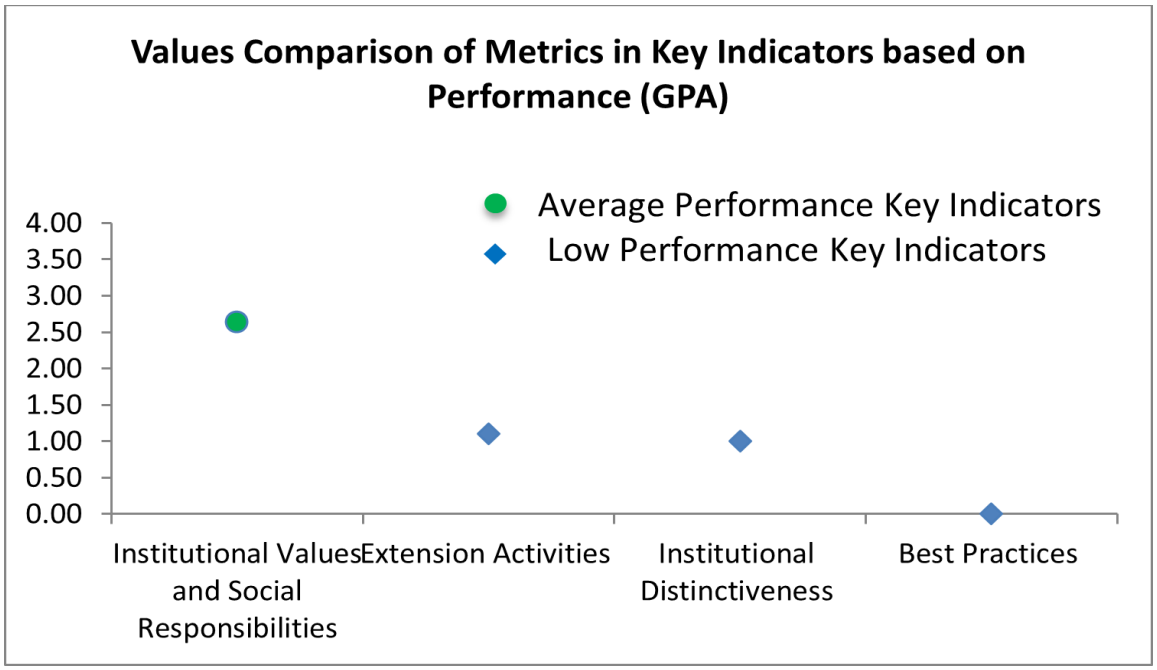
Principal



Unit / Cell / Club: NCC - Navy

Academic and Administrative Audit - 2019-2020

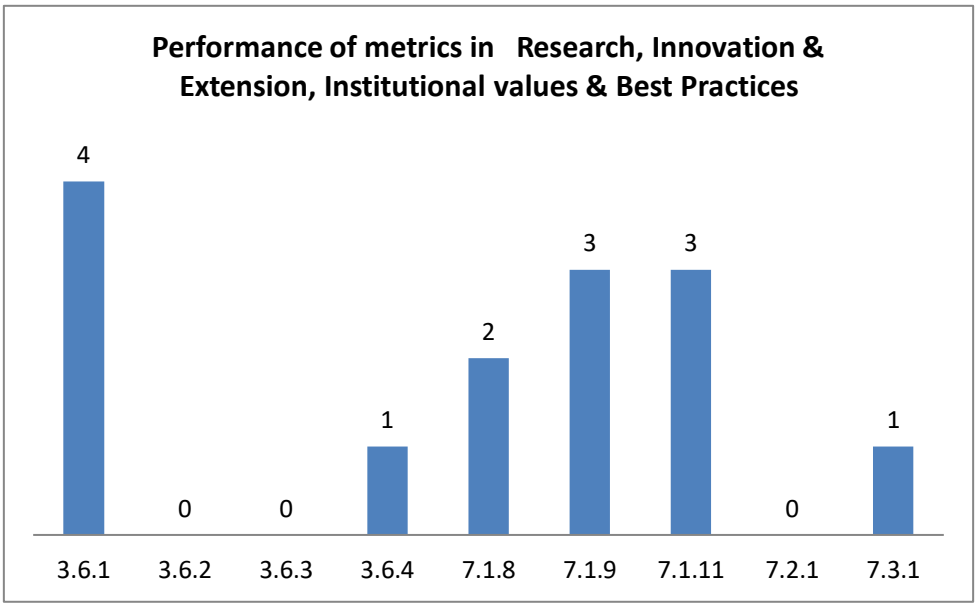
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	55.00	1.10
	Total	**50**	**55.00**	**1.10**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	37.00	2.64
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	64	57.00	**0.89**
	Grand Total	**114**	**112.00**	**0.98**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	1.1	55
Criterion III – Research, Innovations and Extension			50	1.1	55
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	3	**12**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	3	**15**
7.1	**Institutional Values and Social Responsibilities**		14	2.64	37
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			64	0.89	57
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	1.10	55.00
7	Institutional values & Best Practices		64.00	0.89	57.00
	Overall:-		114.00	0.98	112.00



Unit / Cell / Club: NCC - Navy

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Extension Activities
- Institutional Distinctiveness
- Best Practices

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 90

GRADE

Score : 1.45/4

Unit / Cell / Club: NSS - 90

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**173.00**	**1.45**
	CGPA :	**1.45**		

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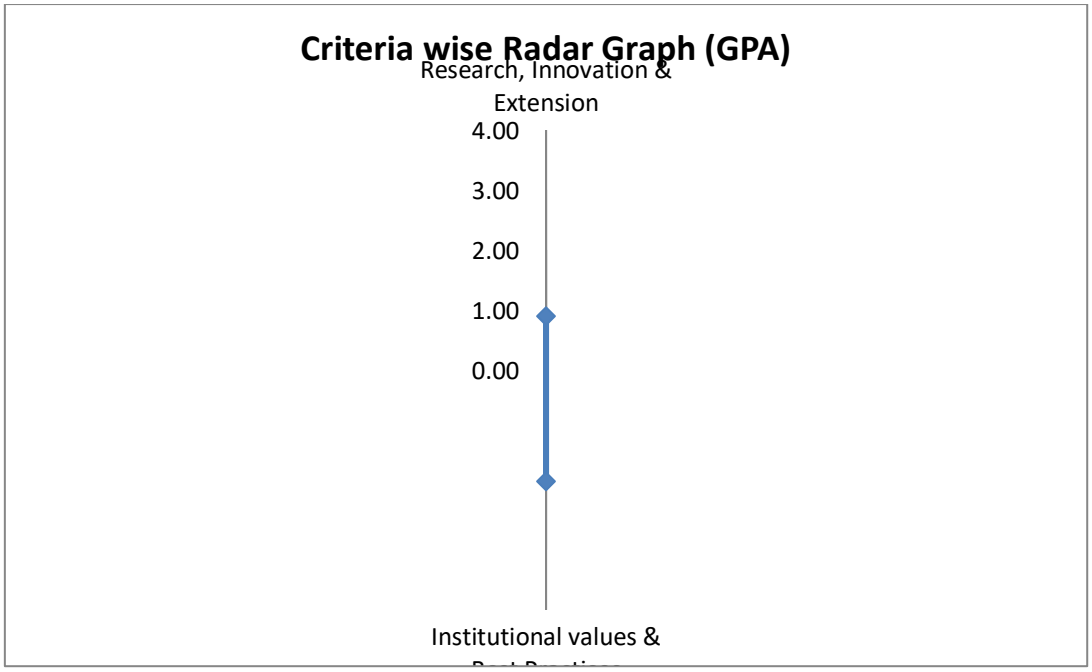
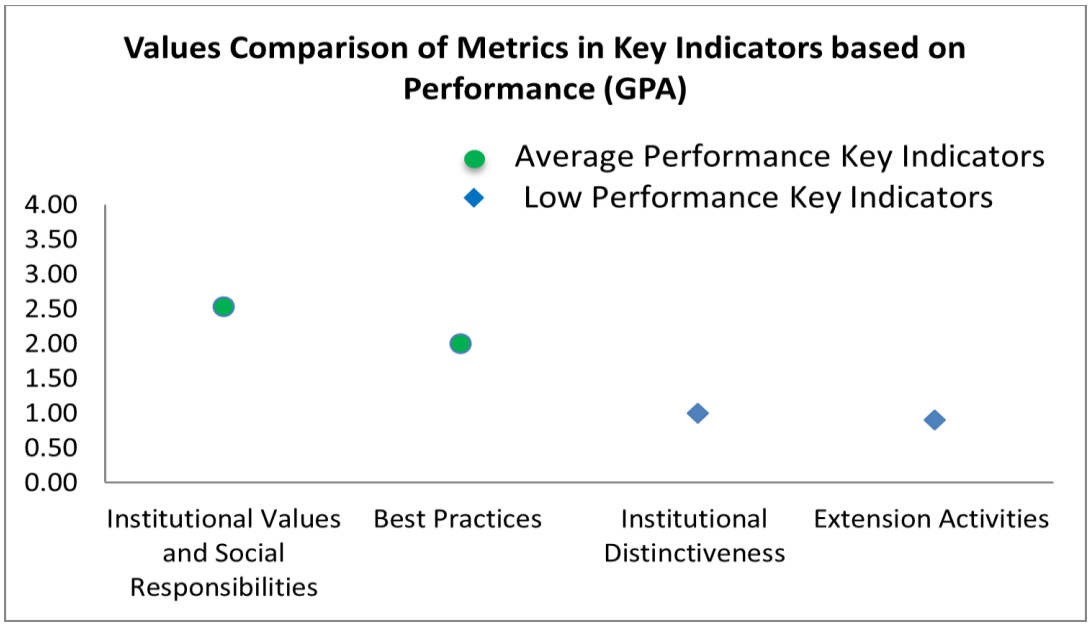
Principal


Criteria wise Radar Graph (GPA)
Research, Innovation &
Extension
4.00
3.00
2.00
1.00
0.00
Institutional values &

Unit / Cell / Club: NSS - 90

Academic and Administrative Audit - 2019-2020

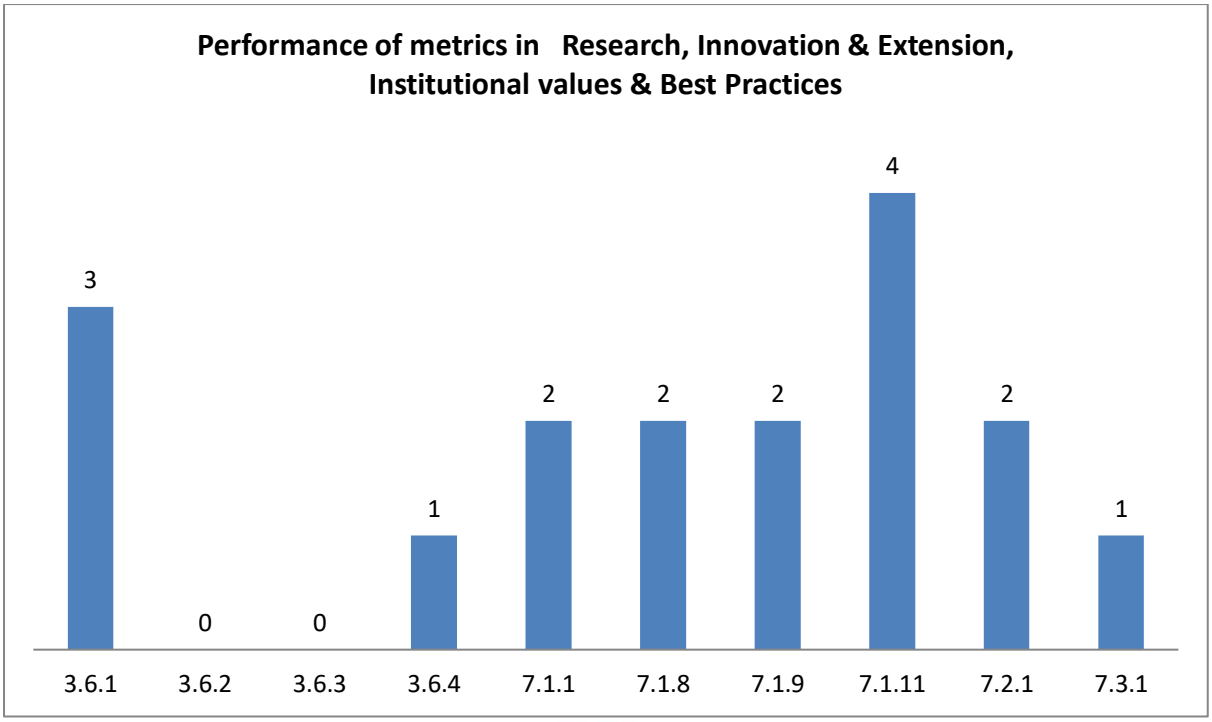
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	45.00	0.90
	Total	**50**	**45.00**	**0.90**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**173.00**	**1.45**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	0.9	45
Criterion III – Research, Innovations and Extension			50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	2	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	0.90	45.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.45	173.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
3
0
0
1
2
2
2
4
2
1
3.6.1
3.6.2
3.6.3
3.6.4
7.1.1
7.1.8
7.1.9
7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 90

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 91

GRADE

Score : 1.45/4

Unit / Cell / Club: NSS - 91

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**173.00**	**1.45**
	CGPA :	**1.45**		

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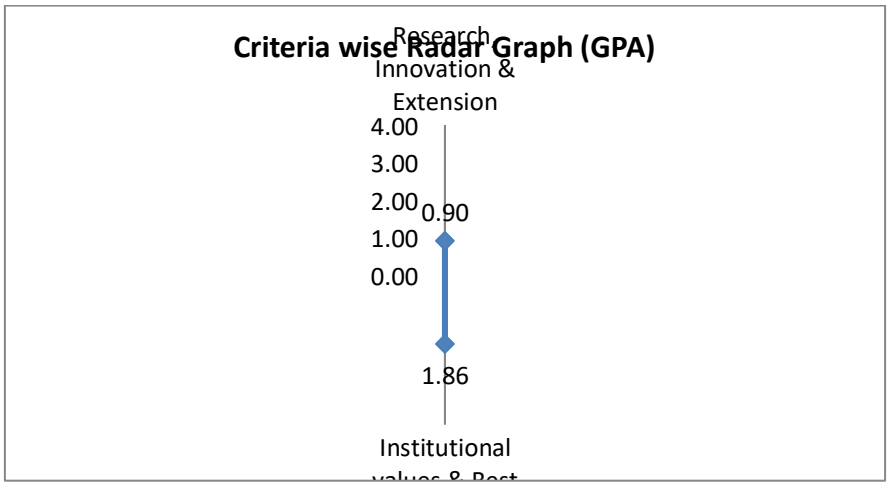
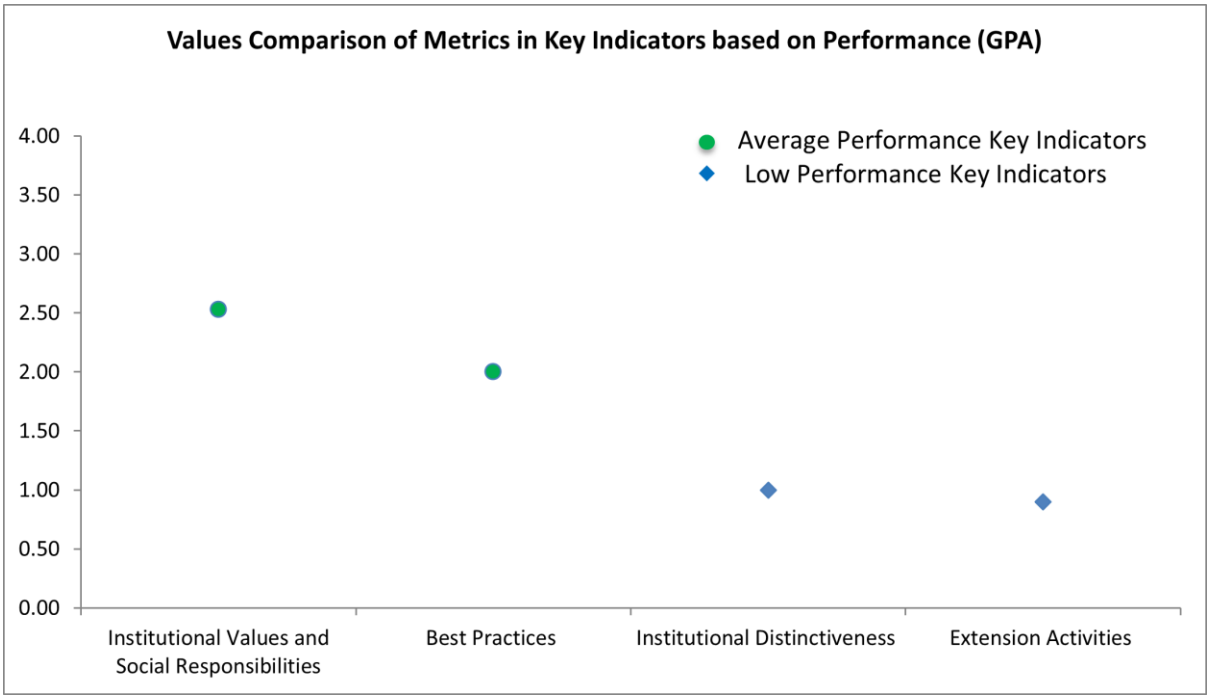
Principal



Unit / Cell / Club: NSS - 91

Academic and Administrative Audit - 2019-2020

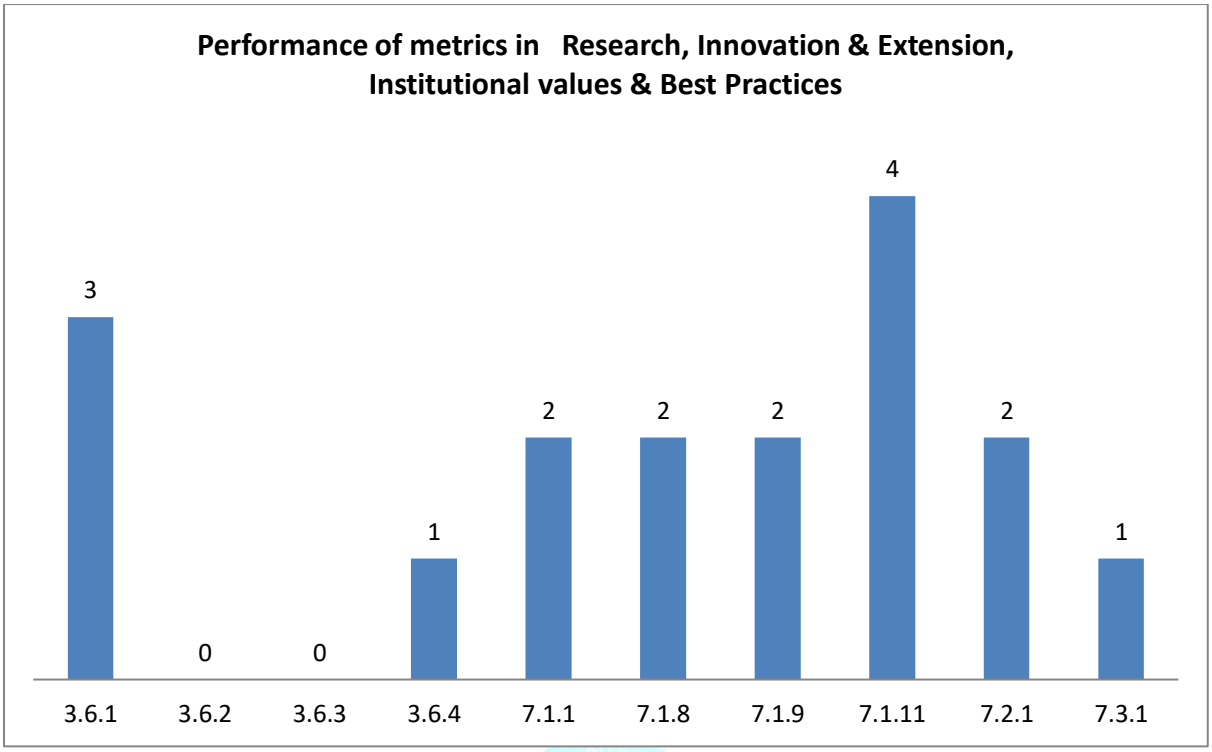
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	45.00	0.90
	Total	**50**	**45.00**	**0.90**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**173.00**	**1.45**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	0.9	45
Criterion III – Research, Innovations and Extension			50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	2	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	0.90	45.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.45	173.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
3
0
0
1
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2
2
4
2
1
3.6.1
3.6.2
3.6.3
3.6.4
7.1.1
7.1.8
7.1.9
7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 91

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 92

GRADE

Score : 1.45/4

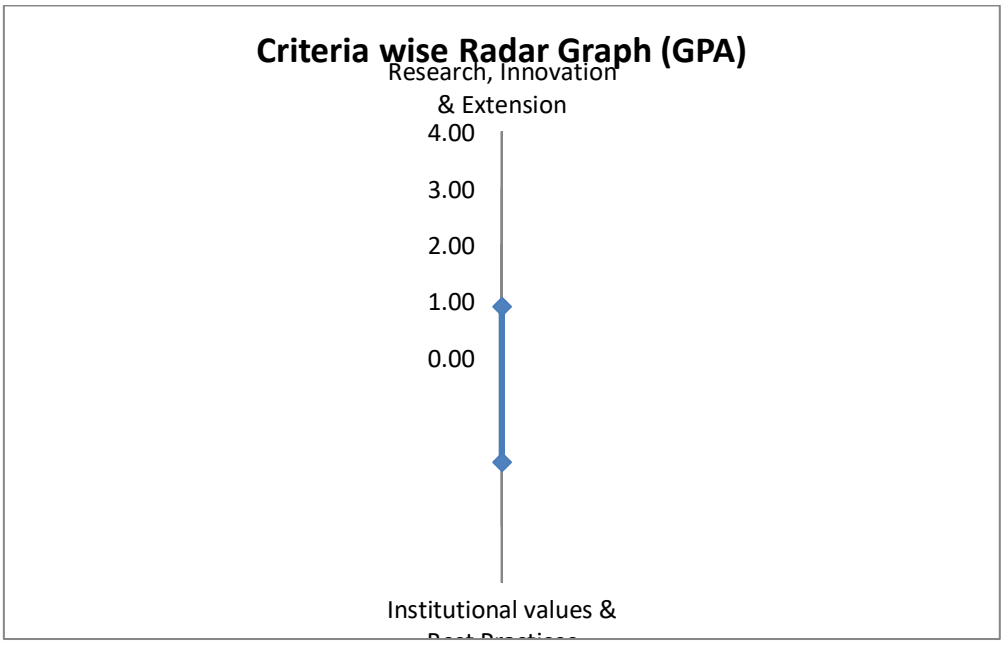
Unit / Cell / Club: NSS - 92

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**173.00**	**1.45**
	CGPA :	**1.45**		

Dean IQAC

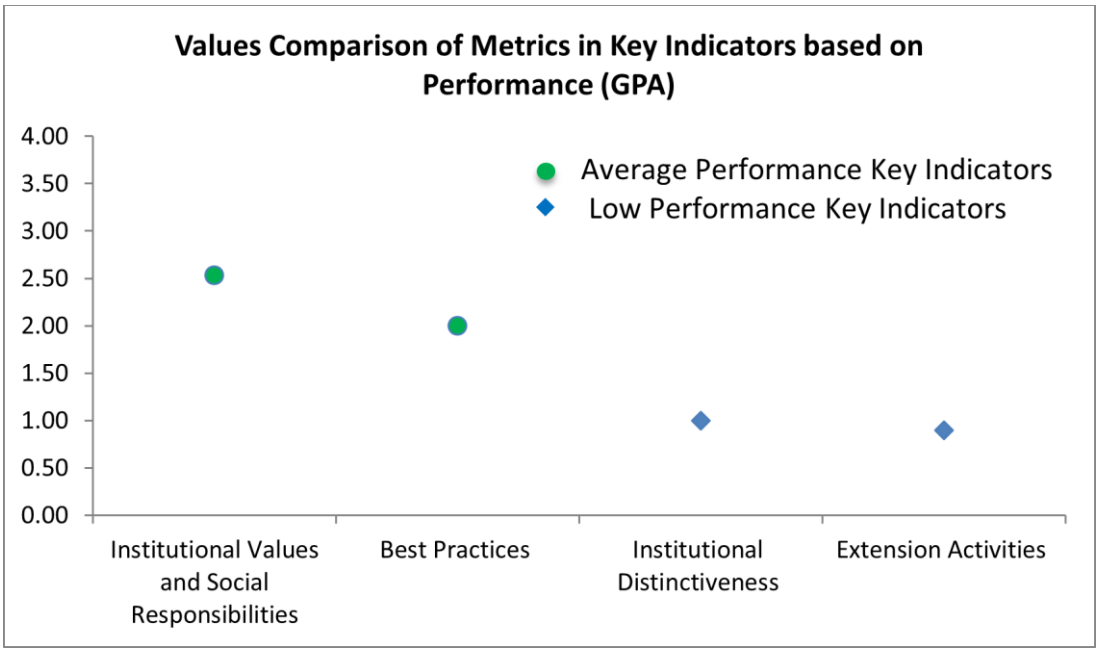
Principal



Unit / Cell / Club: NSS - 92

Academic and Administrative Audit - 2019-2020

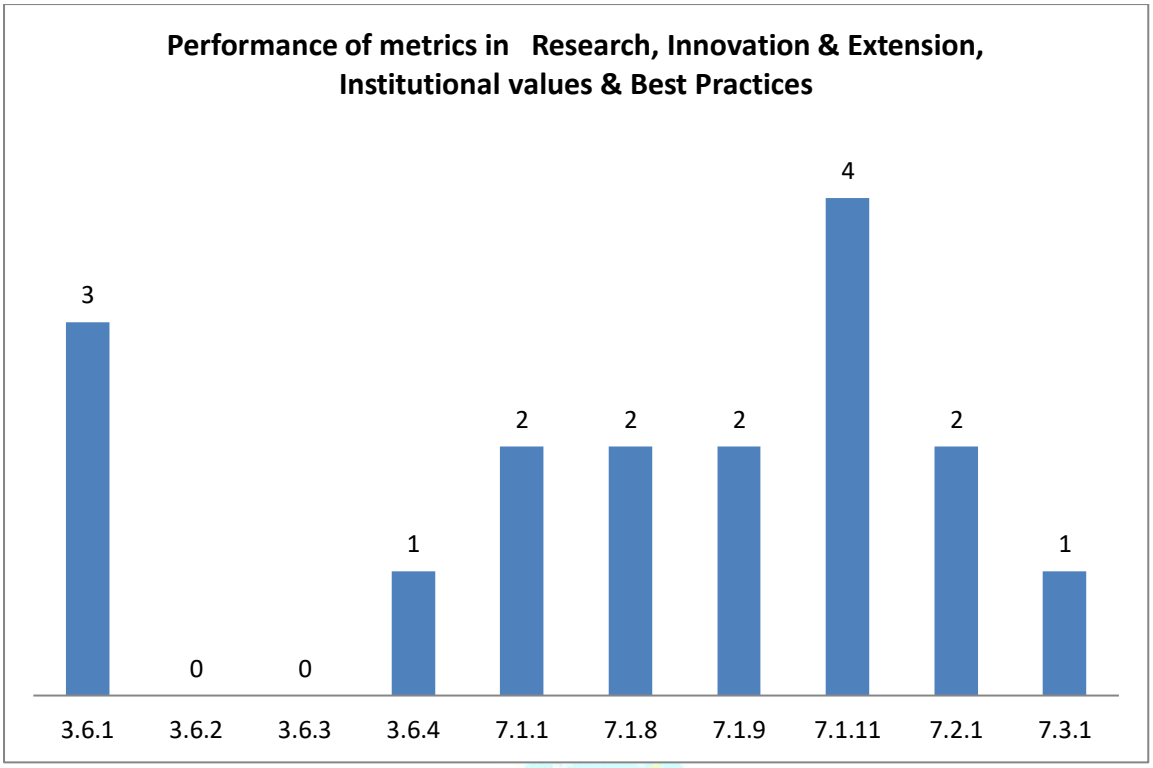
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	45.00	0.90
	Total	**50**	**45.00**	**0.90**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**173.00**	**1.45**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	0.9	45
Criterion III – Research, Innovations and Extension			50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**2**	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	0.90	45.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.45	173.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
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3.6.3
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7.1.9
7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 92

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

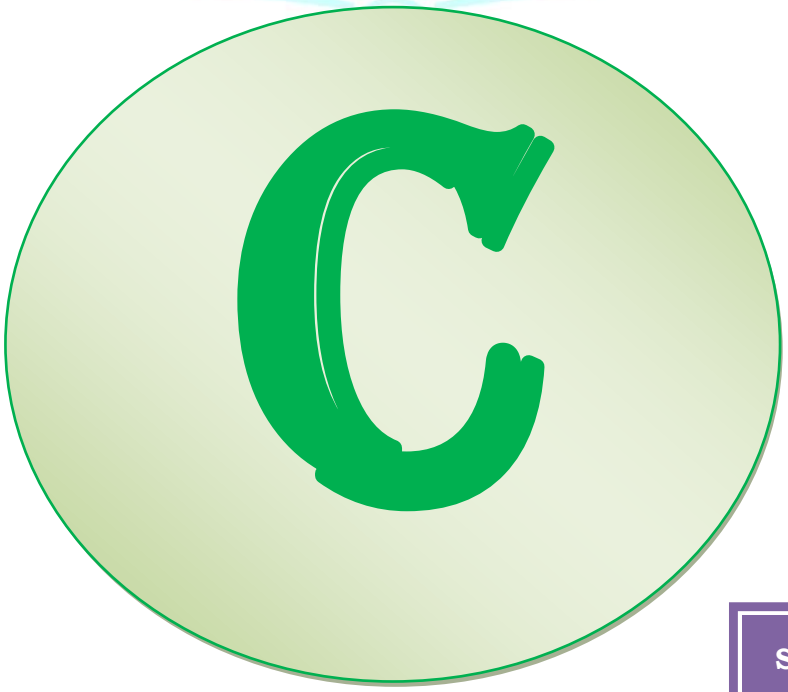
Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 93

GRADE



Score : 1.58/4

Unit / Cell / Club: NSS - 93

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**188.00**	**1.58**
	CGPA :	**1.58**		

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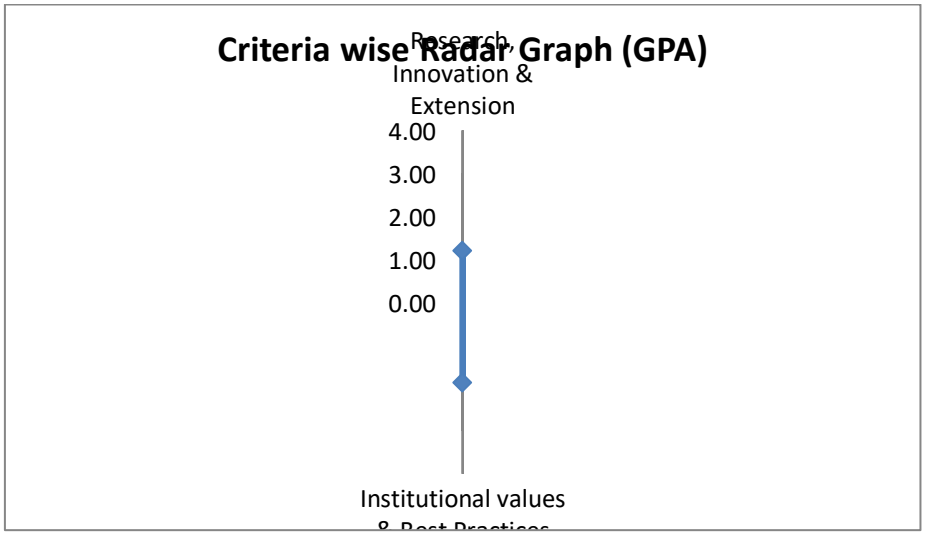
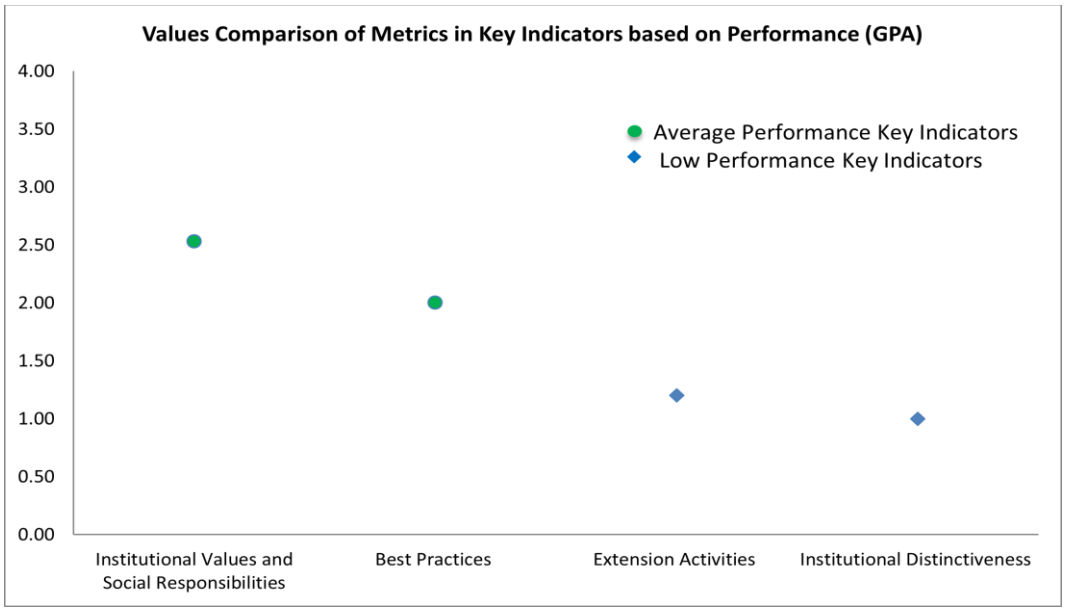


Unit / Cell / Club: NSS - 93

Academic and Administrative Audit - 2019-2020

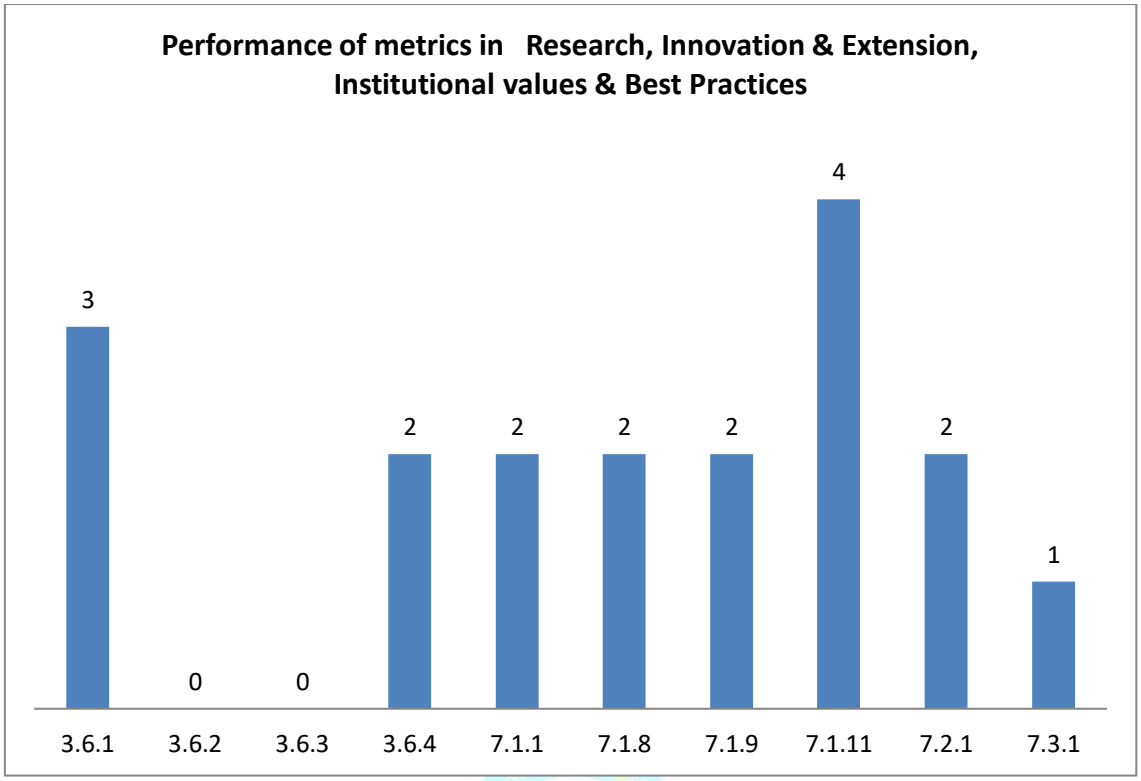
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	60.00	1.20
	Total	**50**	**60.00**	**1.20**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**188.00**	**1.58**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	2	30
3.6	**Extension Activities**		50	1.2	60
Criterion III – Research, Innovations and Extension			50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**2**	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	1.20	60.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.58	188.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
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7.3.1

Unit / Cell / Club: NSS - 93

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 123

GRADE

Score : 1.45/4

Unit / Cell / Club: NSS - 123

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**173.00**	**1.45**
	CGPA :	**1.45**		

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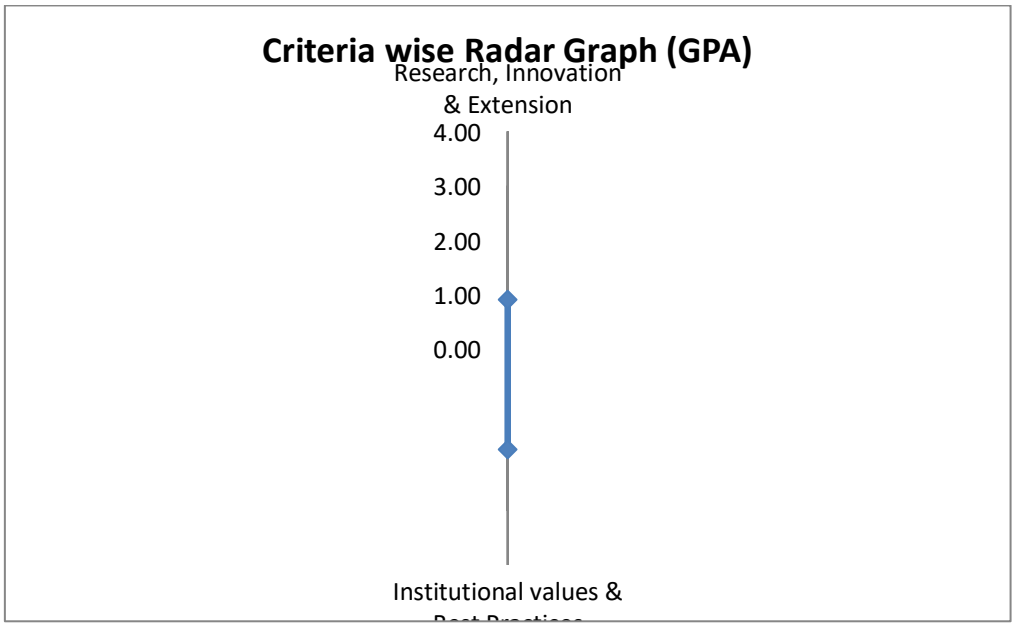
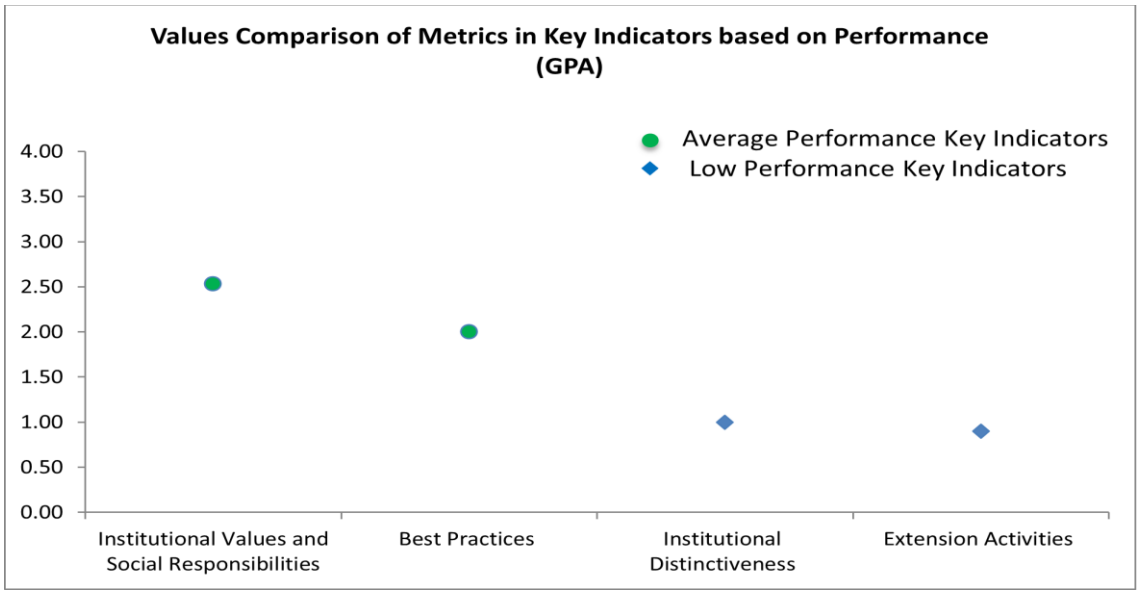


Unit / Cell / Club: NSS - 123

Academic and Administrative Audit - 2019-2020

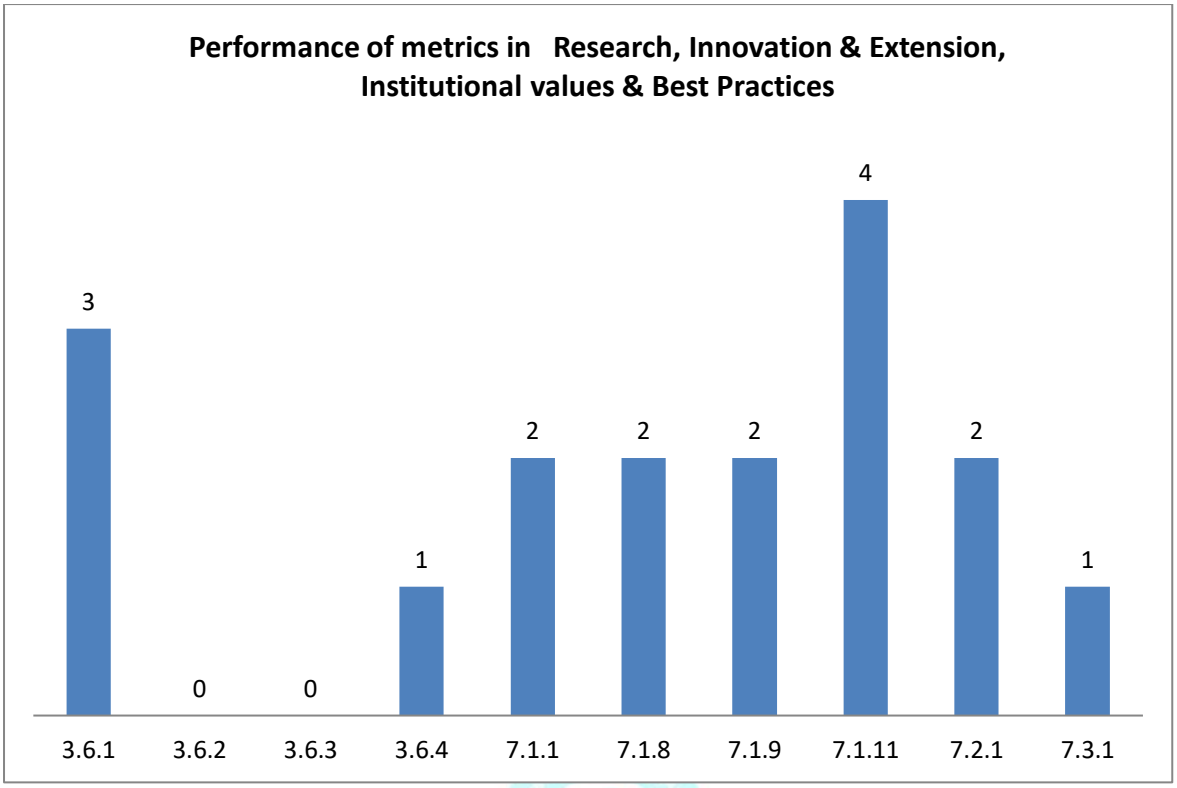
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	45.00	0.90
	Total	**50**	**45.00**	**0.90**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**173.00**	**1.45**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	**Extension Activities**		50	0.9	45
Criterion III – Research, Innovations and Extension			50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**2**	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	0.90	45.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.45	173.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
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7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 123

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

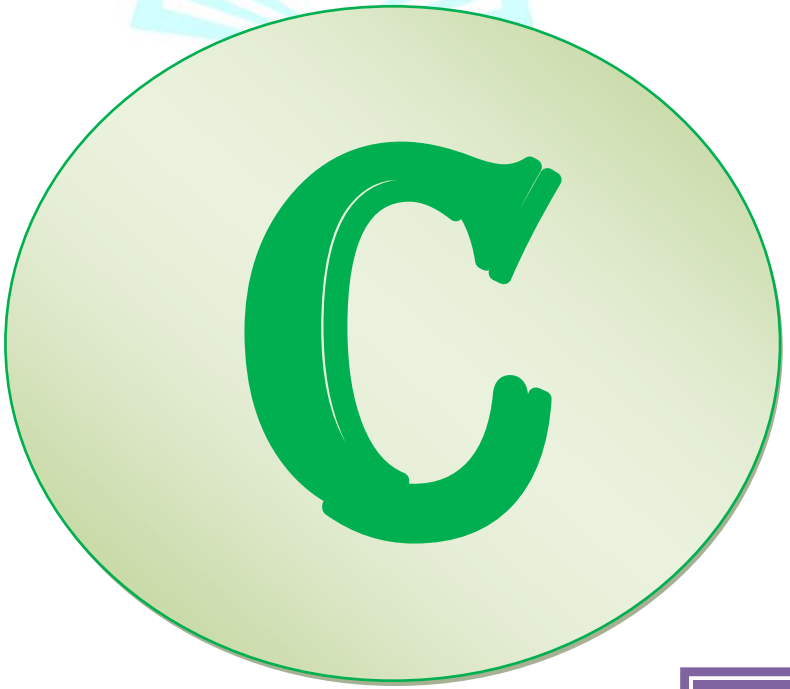
Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 124

GRADE



Score : 1.58/4

Unit / Cell / Club: NSS - 124

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**188.00**	**1.58**
	CGPA :	**1.58**		

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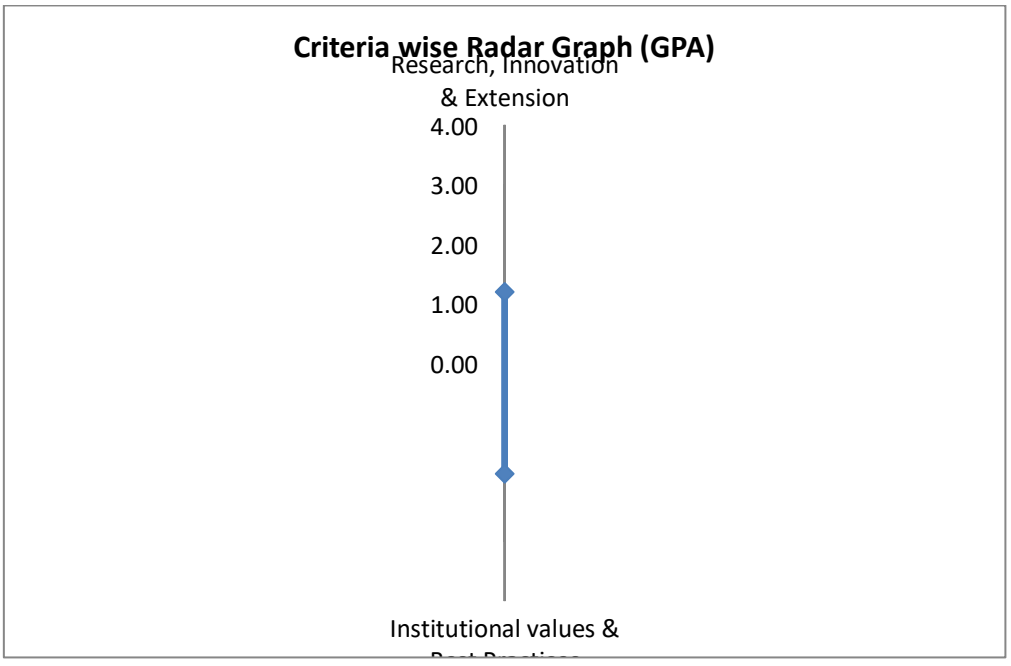
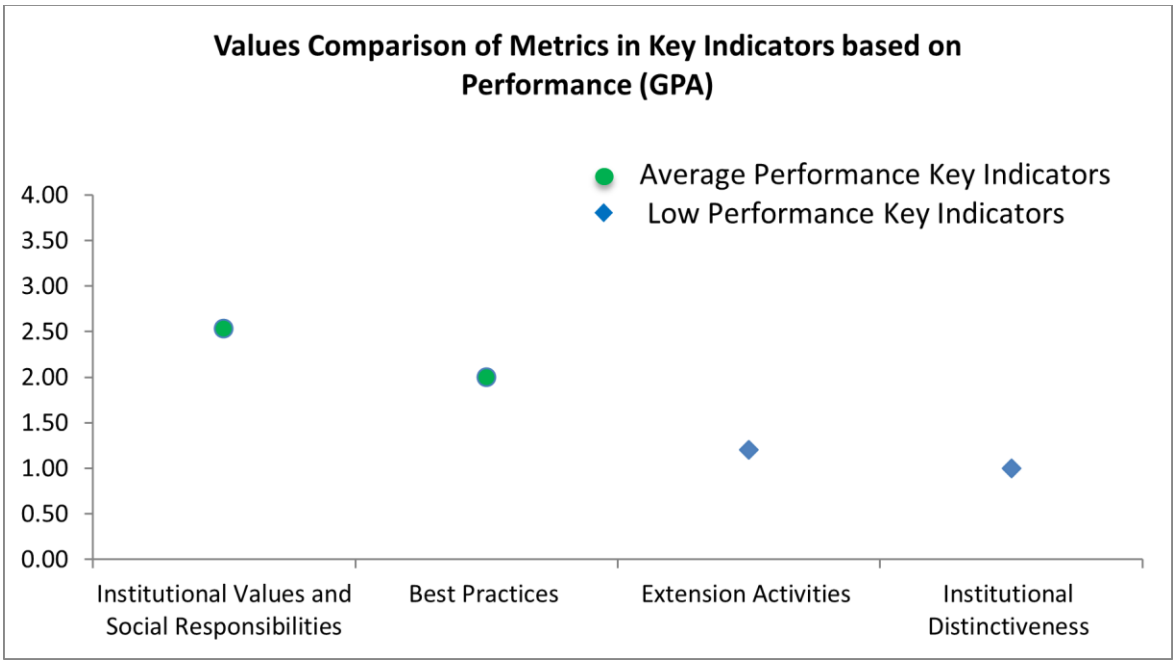
Principal



Unit / Cell / Club: NSS - 124

Academic and Administrative Audit - 2019-2020

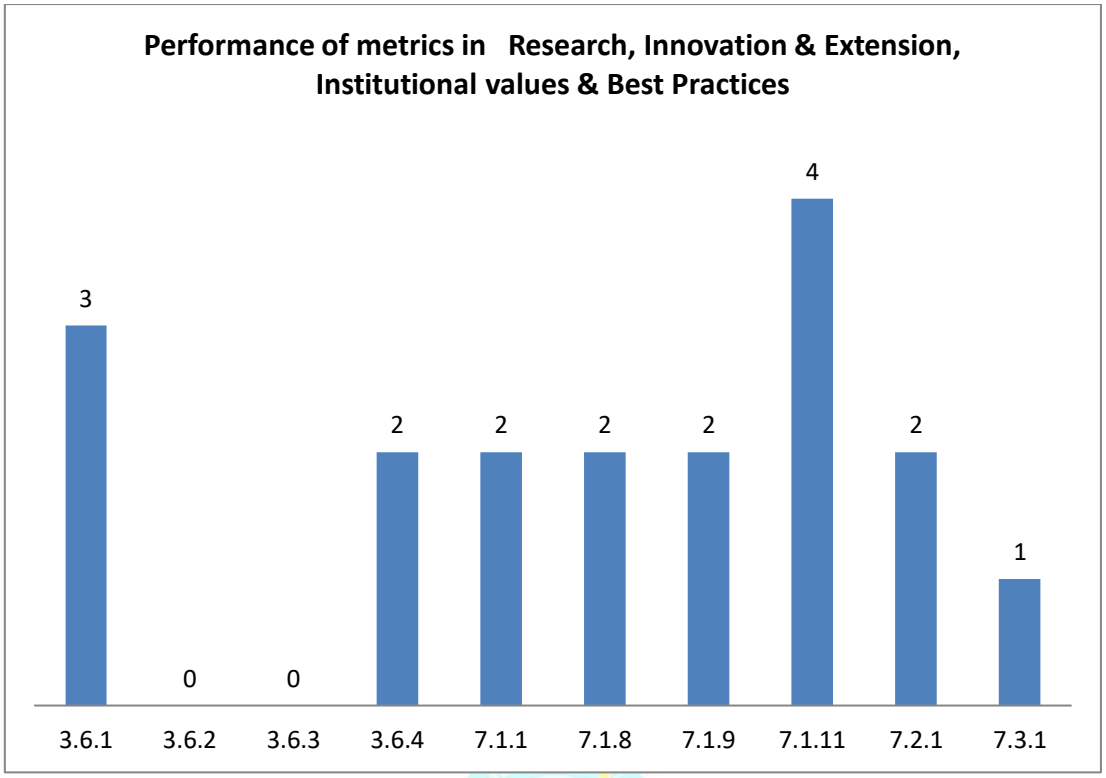
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	60.00	1.20
	Total	**50**	**60.00**	**1.20**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**188.00**	**1.58**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non-Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	2	30
3.6	**Extension Activities**		50	1.2	60
Criterion III – Research, Innovations and Extension			50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	2	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	1.20	60.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.58	188.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
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3.6.3
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7.1.9
7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 124

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

NSS – 127

GRADE

Score : 1.58/4

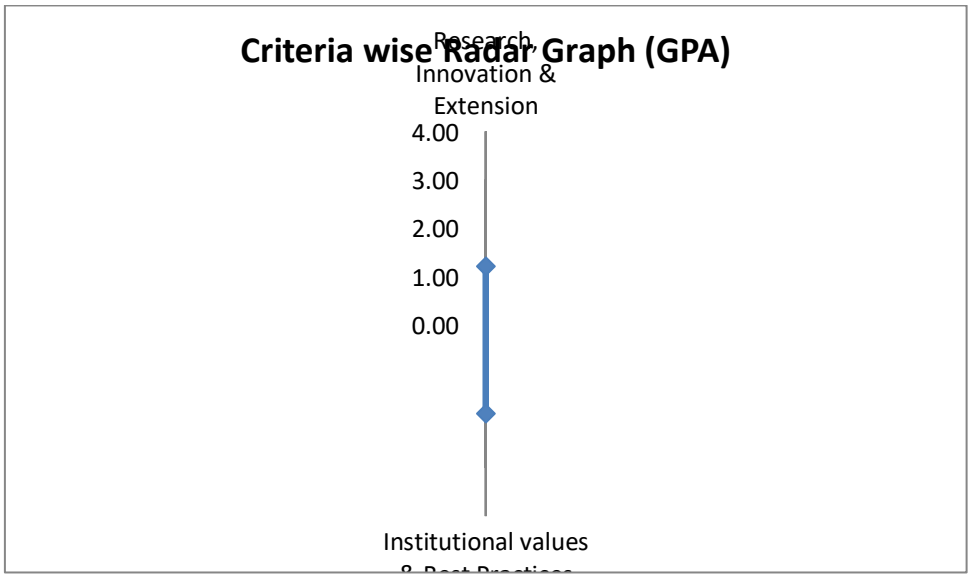
Unit / Cell / Club: NSS - 127

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	**119.00**	**188.00**	**1.58**
	CGPA :	**1.58**		

Dean IQAC

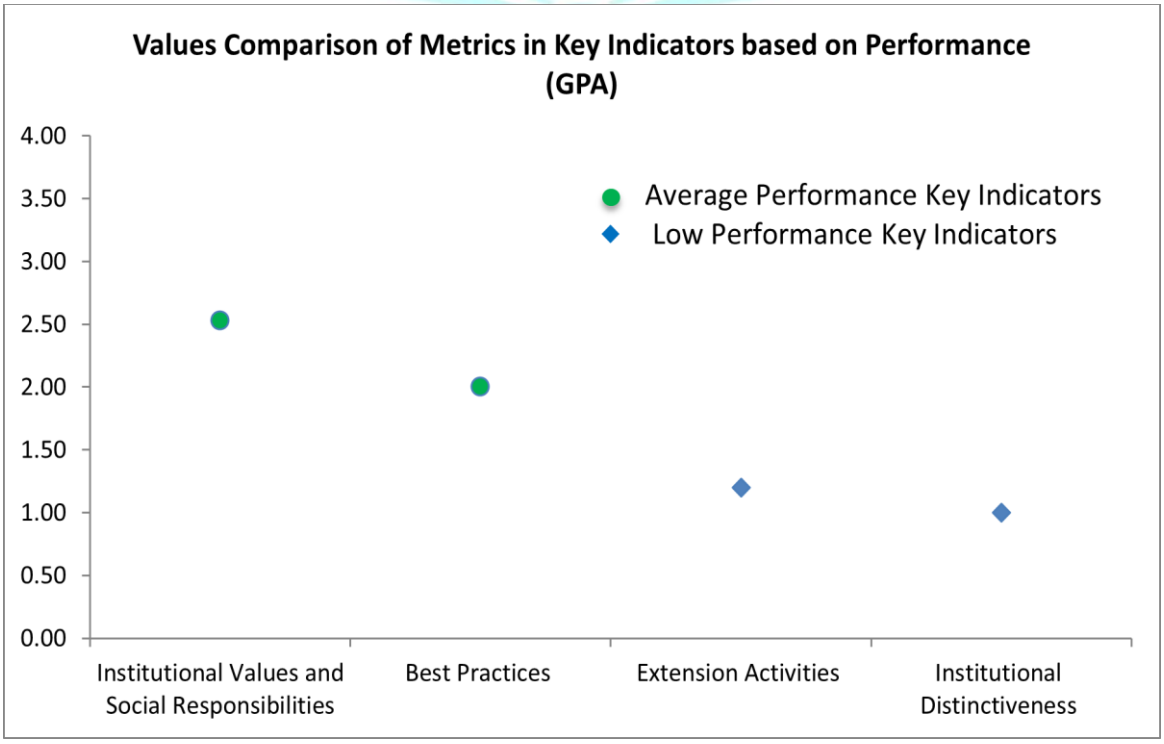
Principal



Unit / Cell / Club: NSS - 127

Academic and Administrative Audit - 2019-2020

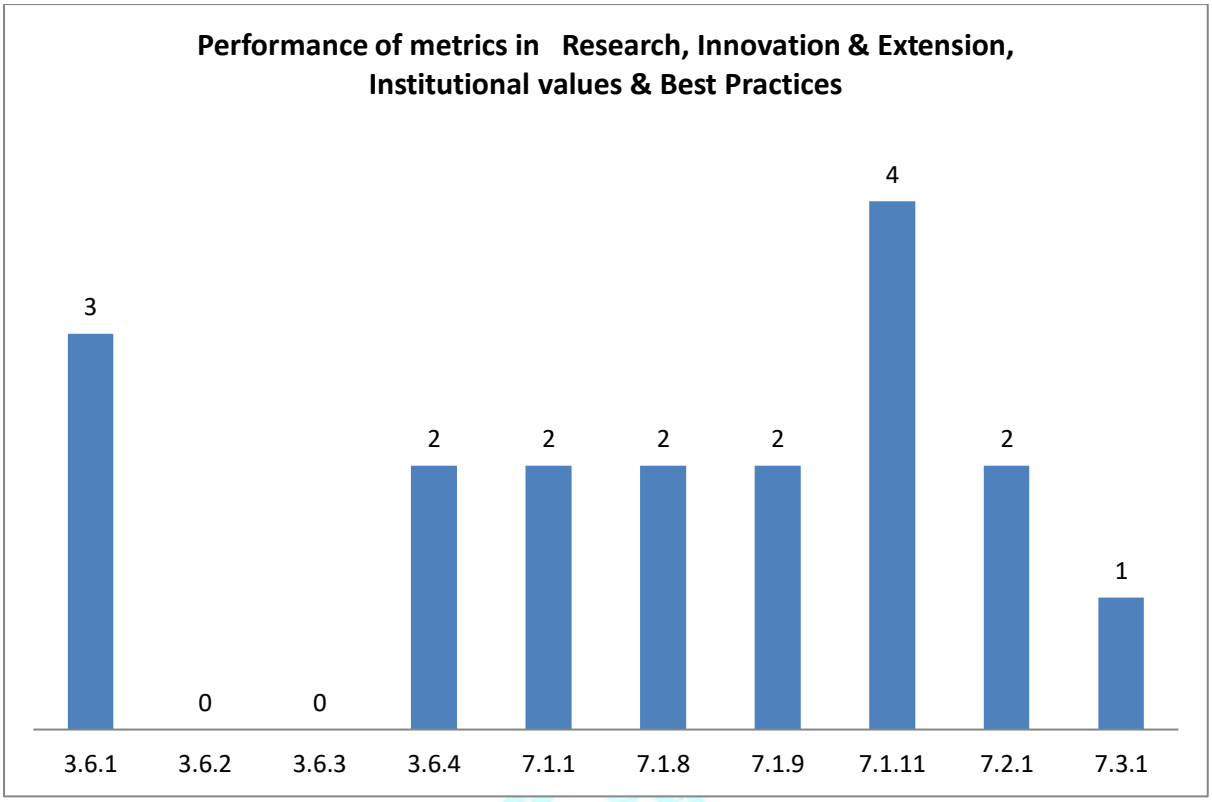
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	50	60.00	1.20
	Total	**50**	**60.00**	**1.20**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	69	128.00	**1.86**
	Grand Total	**119**	**188.00**	**1.58**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	2	30
3.6	**Extension Activities**		50	1.2	60
Criterion III – Research, Innovations and Extension			50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	2	**10**

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QlM	5	4	**20**
7.1	**Institutional Values and Social Responsibilities**		19	2.53	48
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			69	1.86	128
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		50.00	1.20	60.00
7	Institutional values & Best Practices		69.00	1.86	128.00
	Overall:-		119.00	1.58	188.00


Performance of metrics in Research, Innovation & Extension, Institutional values & Best Practices
3
0
0
2
2
2
2
4
2
1
3.6.1
3.6.2
3.6.3
3.6.4
7.1.1
7.1.8
7.1.9
7.1.11
7.2.1
7.3.1

Unit / Cell / Club: NSS - 127

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

SPORTS

GRADE

Score : 0.92/4

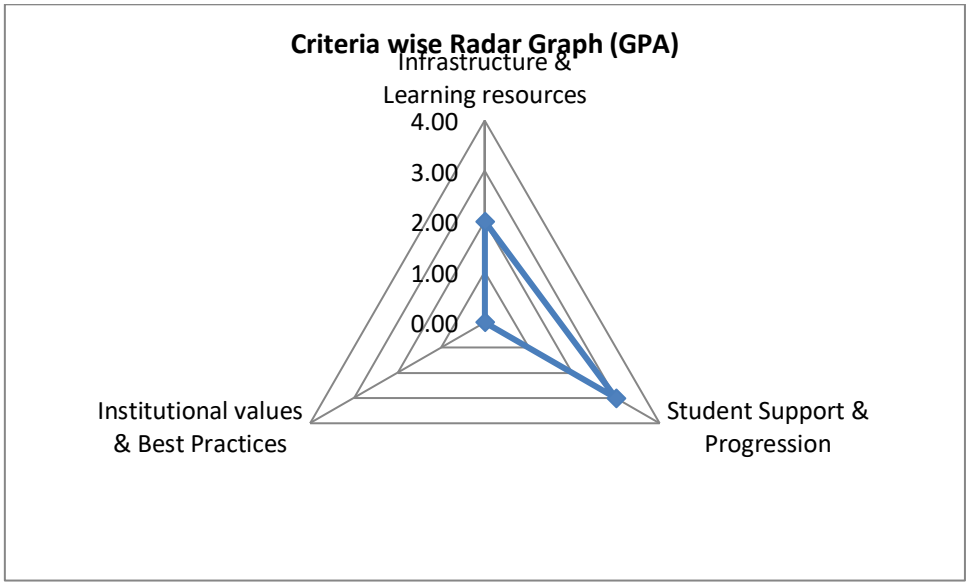
Unit / Cell / Club: Sports

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	4.00	8.00	2.00
5	Student Support & Progression	20.00	60.00	3.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	**74.00**	**68.00**	**0.92**
	CGPA :	**0.92**		

Dean IQAC

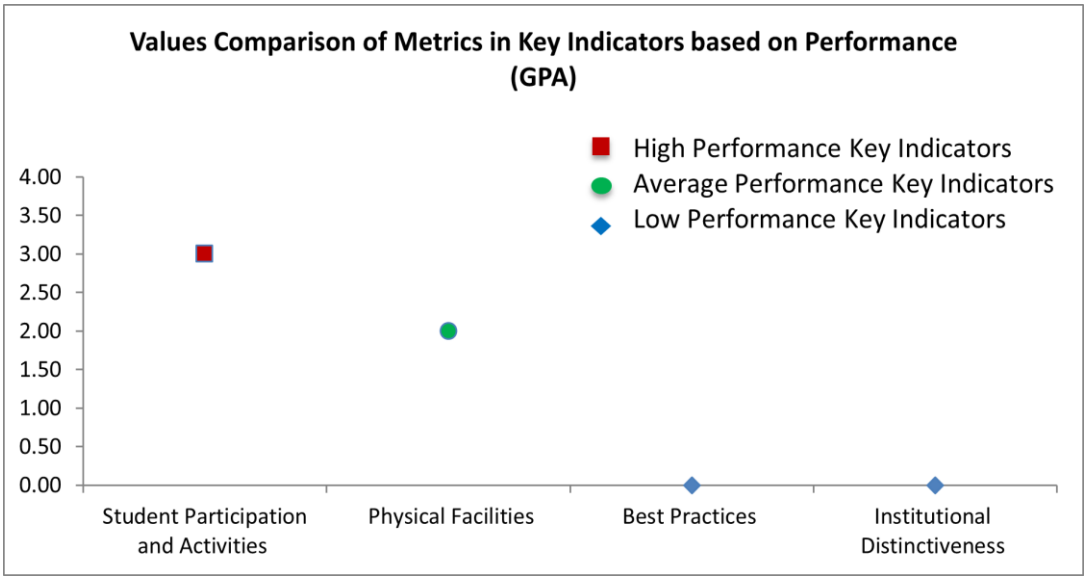
Principal



Unit / Cell / Club: Sports

Academic and Administrative Audit - 2019-2020

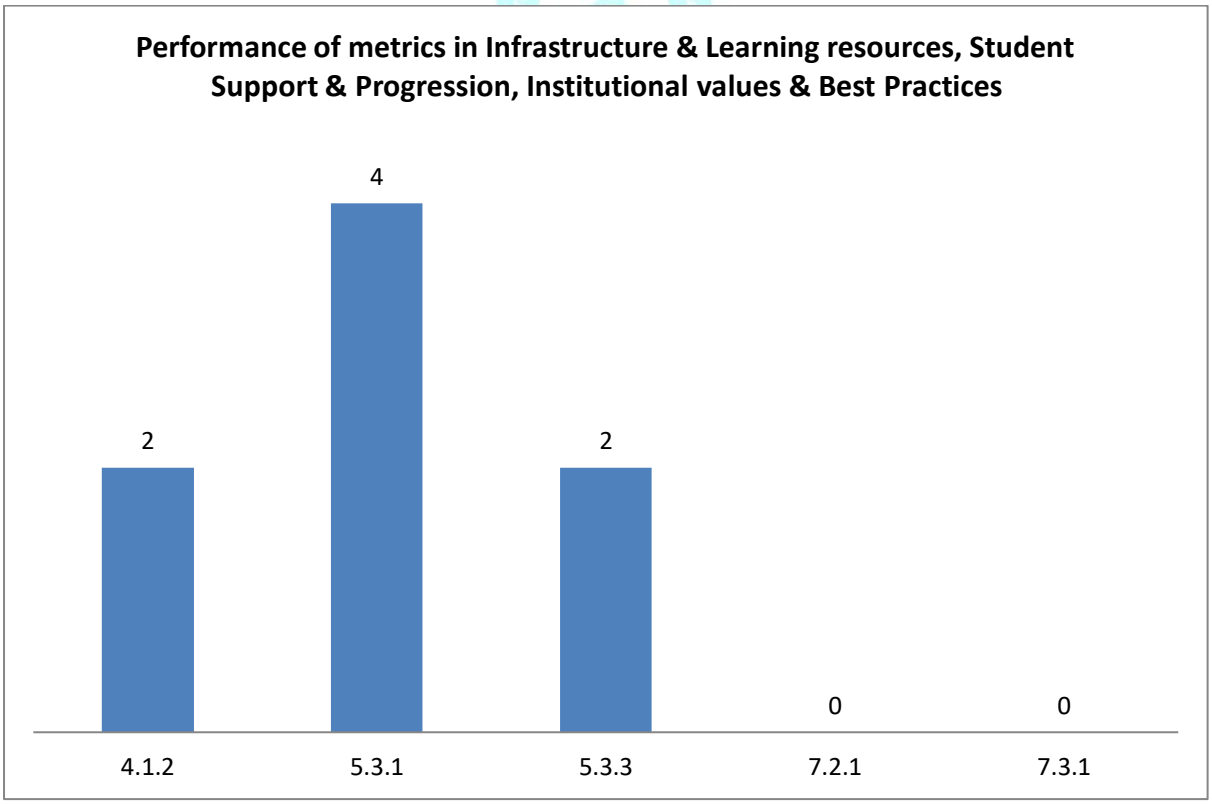
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	4	8.00	2.00
	Total	**4**	**8.00**	**2.00**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	20	60.00	3.00
	Total	**20**	**60.00**	**3.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	**0.00**
	Grand Total	**74**	**68.00**	**0.92**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QlM	4	2	8
4.1	**Physical Facilities**		4	2	8
Criterion IV – Infrastructure and Learning Resources			4	2	8
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	4	**40**
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	2	**20**
5.3	**Student Participation and Activities**		20	3	60
Criterion V - Student Support and Progression			20	3	60
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			50	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
4	Infrastructure & Learning resources		4.00	2.00	8.00
5	Student Support & Progression		20.00	3.00	60.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		74.00	0.92	68.00



Unit / Cell / Club: Sports

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Student Participation and Activities

Weaknesses :

- Physical Facilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

YOUTH WELFARE

GRADE

Score : 1.14/4

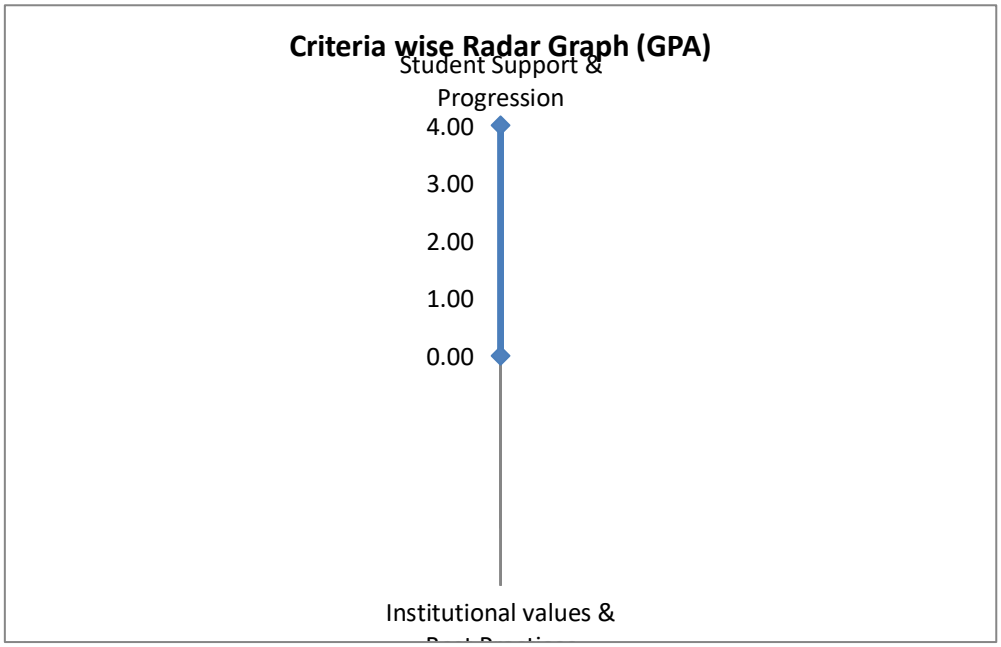
Unit / Cell / Club: Youth Welfare

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	20.00	80.00	4.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	**70.00**	**80.00**	**1.14**
	CGPA :	**1.14**		

Dean IQAC

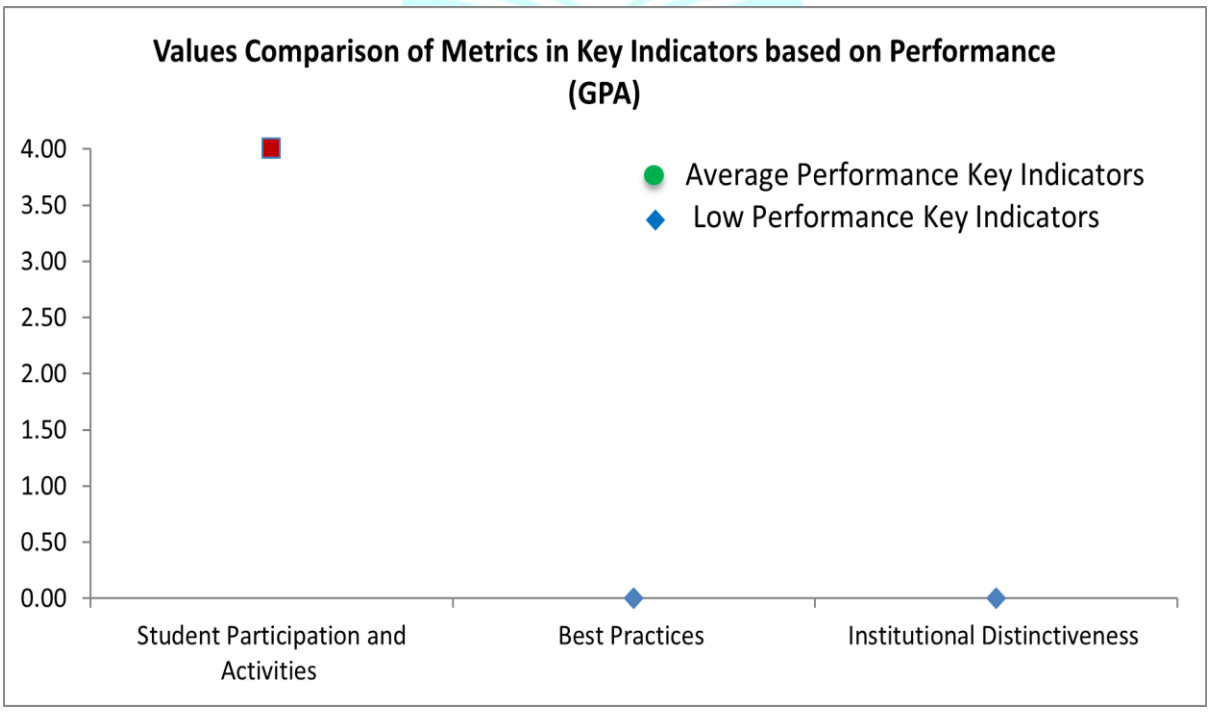
Principal



Unit / Cell / Club: Youth Welfare

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	20	80.00	4.00
	Total	**20**	**80.00**	**4.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	**0.00**
	Grand Total	**70**	**80.00**	**1.14**



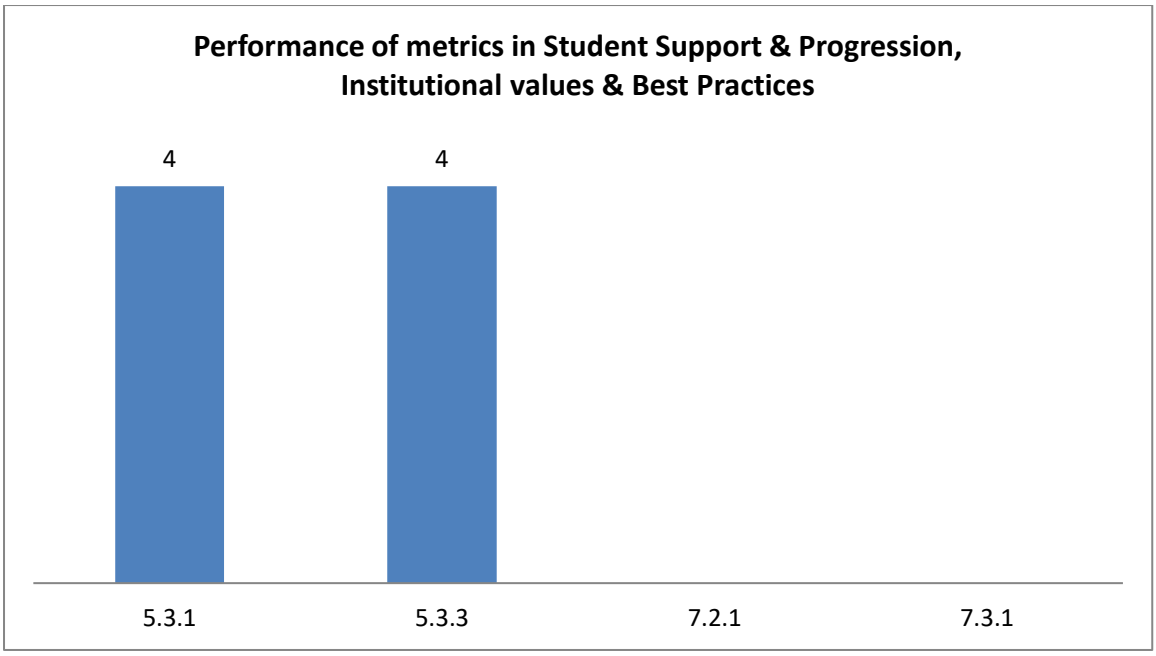
Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Youth Welfare (Cultural)

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	4	**40**
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	4	**40**
5.3	**Student Participation and Activities**		20	4	80
Criterion V - Student Support and Progression			20	4	80
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30		0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20		0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			50	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
5	Student Support & Progression		20.00	4.00	80.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		70.00	1.14	80.00


Performance of metrics in Student Support & Progression,
Institutional values & Best Practices
4
4
5.3.1
5.3.3
7.2.1
7.3.1

Unit / Cell / Club: Youth Welfare

Academic and Administrative Audit - 2019-2020

Strengths :

- ✓ Student Participation and Activities

Weaknesses :

- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

SCIENCE CLUB

GRADE

Score : 0.00/4

Partly Participated

Unit / Cell / Club: Science Club

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	0.00	0.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	**99.00**	**0.00**	**0**
	CGPA :	**0**		

Dean IQAC

Principal

Unit / Cell / Club: Science Club

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	25	0.00	0.00
	Total	**25**	**0.00**	**0.00**
#REF!				
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**10**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	**0.00**
	Grand Total	**99**	**0.00**	**0**

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Science Club - Not Participated

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	**Extension Activities**		25	0	0
Criterion III – Research, Innovations and Extension			25	0	0
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	0	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1	**Institutional Values and Social Responsibilities**		14	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		25.00	0.00	0.00
5	Student Support & Progression		10.00	0.00	0.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		99.00	0.00	0.00

Strengths and Weaknesses

Strengths : –

Weaknesses : –

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

YOUTH RED CROSS

GRADE

Score : 0.61/4

Partly Participated

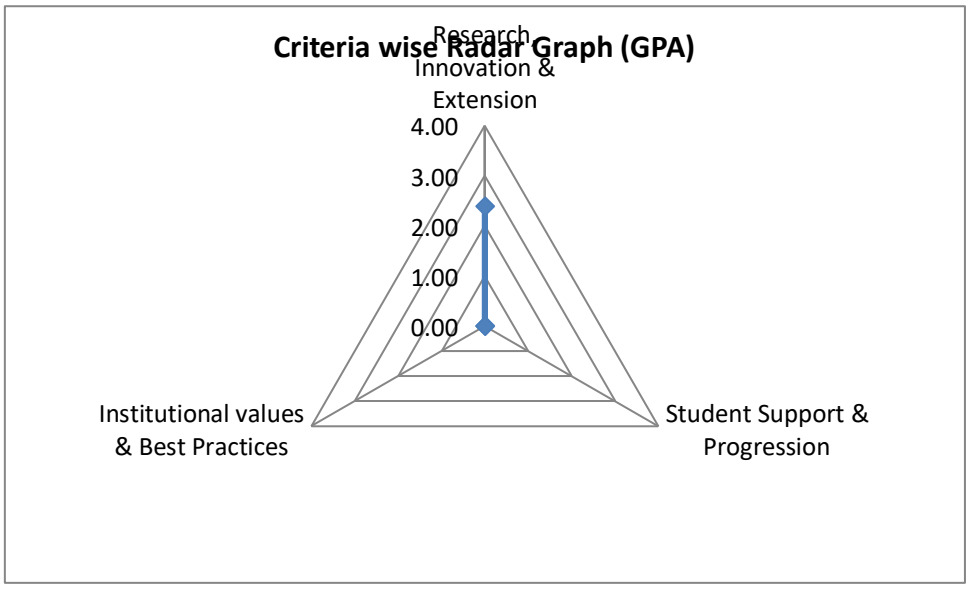
Unit / Cell / Club: Youth Red Cross

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	60.00	2.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	**99.00**	**60.00**	**0.61**
	CGPA :	**0.61**		

Dean IQAC

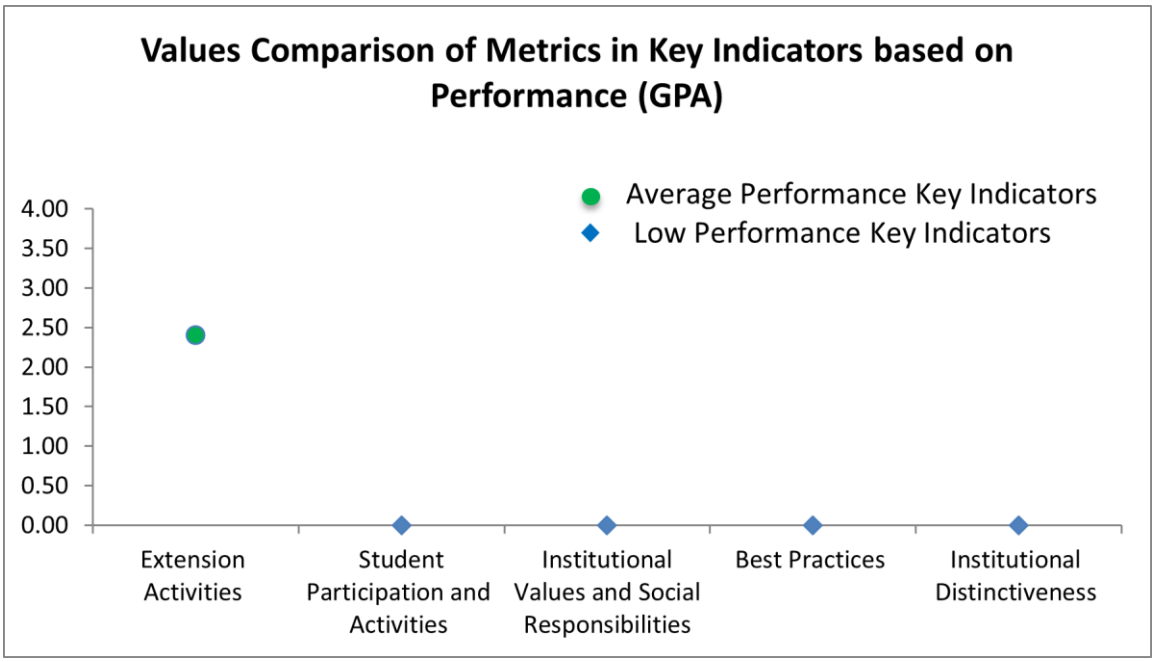
Principal



Unit / Cell / Club: Youth Red Cross

Academic and Administrative Audit - 2019-2020

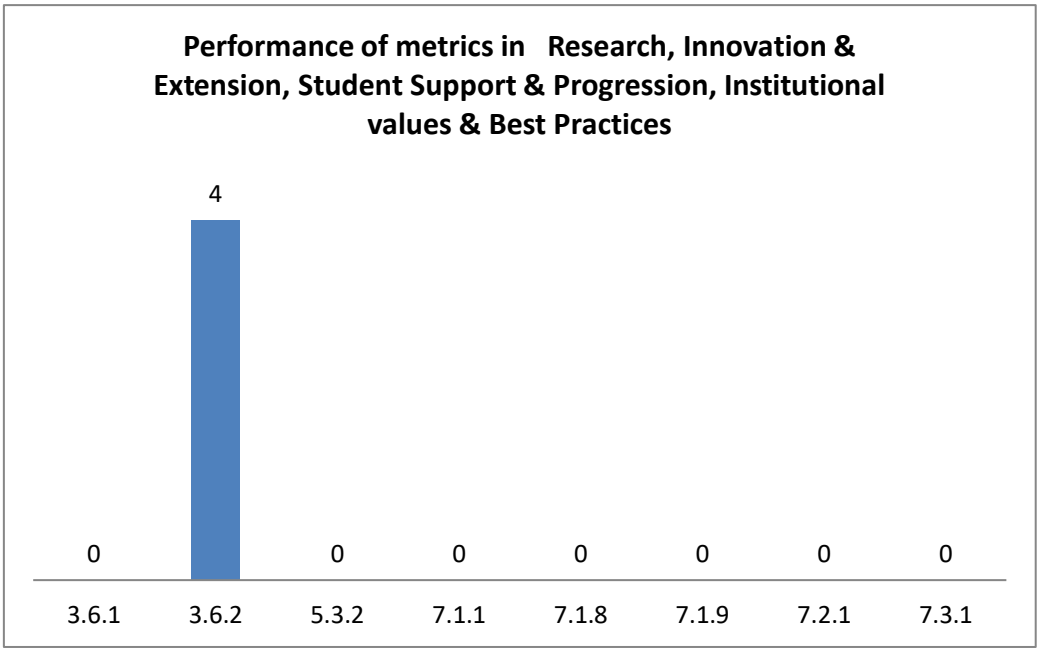
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	25	60.00	2.40
	Total	**25**	**60.00**	**2.40**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**10**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	**0.00**
	Grand Total	**99**	**60.00**	**0.61**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	4	60
3.6	**Extension Activities**		25	2.4	60
Criterion III – Research, Innovations and Extension			25	2.4	60
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	0	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1	**Institutional Values and Social Responsibilities**		14	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		25.00	2.40	60.00
5	Student Support & Progression		10.00	0.00	0.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		99.00	0.61	60.00



Unit / Cell / Club: Youth Red Cross

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Extension Activities
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

SCOTT ADVENTURE CLUB

GRADE

Score : 0.79/4

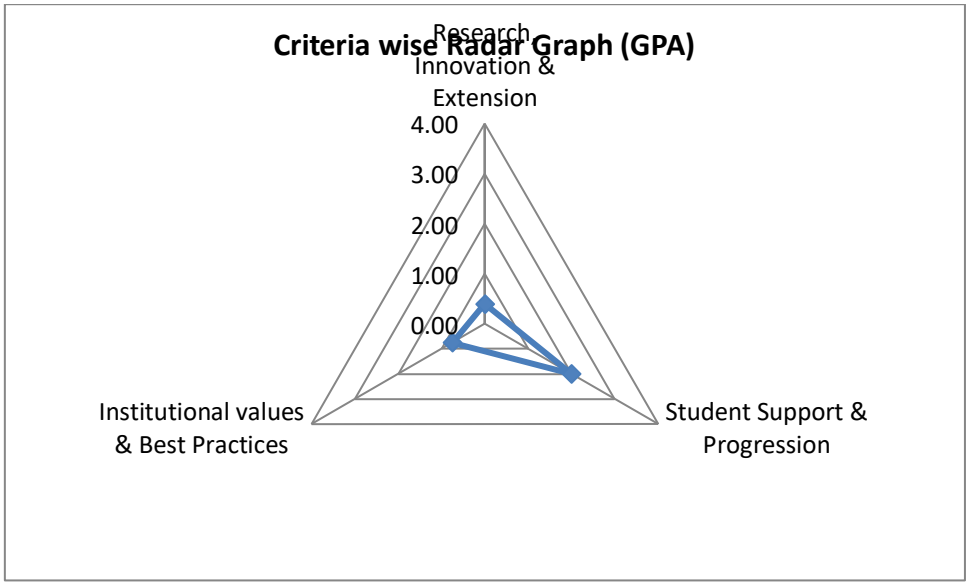
Unit / Cell / Club: Scott Adventure Club

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	10.00	0.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	48.00	0.75
	Total	**99.00**	**78.00**	**0.79**
	CGPA :	**0.79**		

Dean IQAC

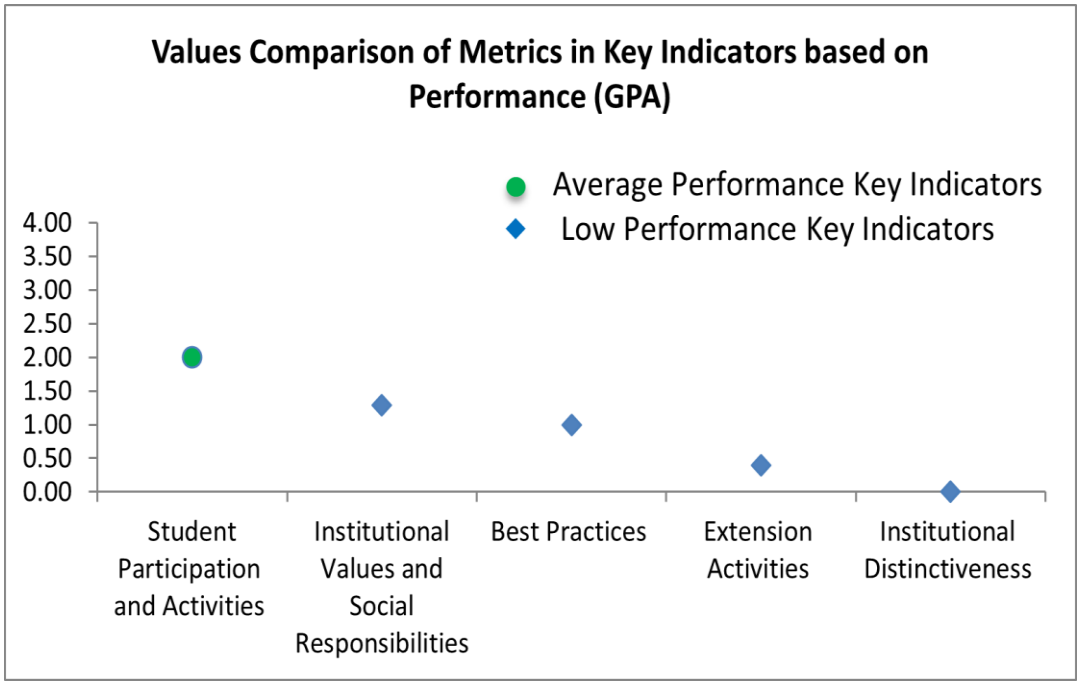
Principal



Unit / Cell / Club: Scott Adventure Club

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	25	10.00	0.40
	Total	**25**	**10.00**	**0.40**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	18.00	1.29
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	48.00	**0.75**
	Grand Total	**99**	**78.00**	**0.79**



Scott Christian College (Autonomous), Nagercoil

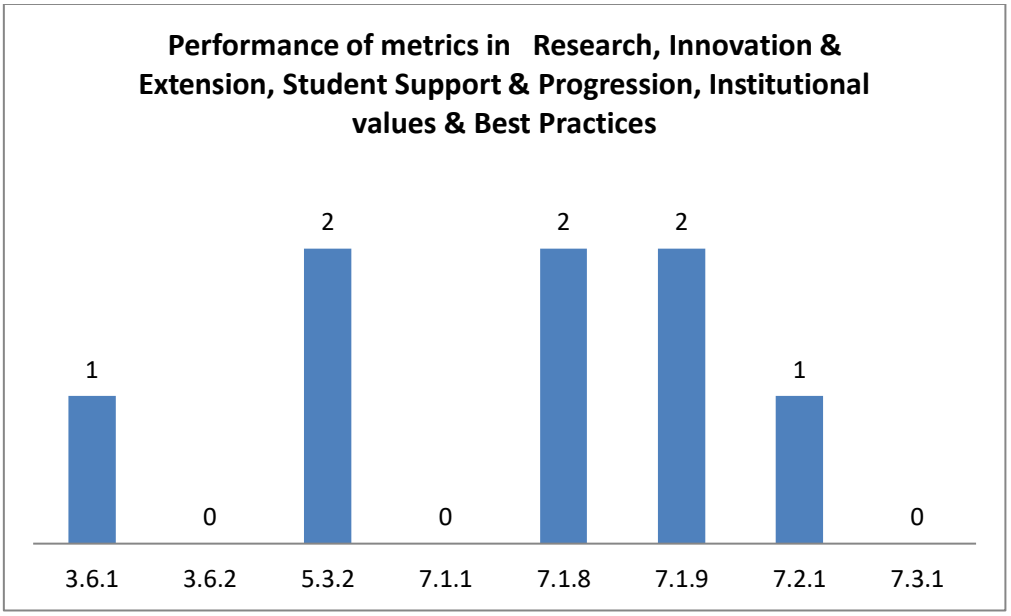
AAA 2019 - 2020 - Assessment Sheet

Scott Adventure Club

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	1	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	**Extension Activities**		25	0.4	10
Criterion III – Research, Innovations and Extension			25	0.4	10
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			10	2	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	2	**10**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	2	**8**
7.1	**Institutional Values and Social Responsibilities**		14	1.29	18
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	0.75	48
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		25.00	0.40	10.00
5	Student Support & Progression		10.00	2.00	20.00
7	Institutional values & Best Practices		64.00	0.75	48.00
	Overall:-		99.00	0.79	78.00



Unit / Cell / Club: Scott Adventure Club

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

ROTARACT CLUB

GRADE

Score : 1.72/4

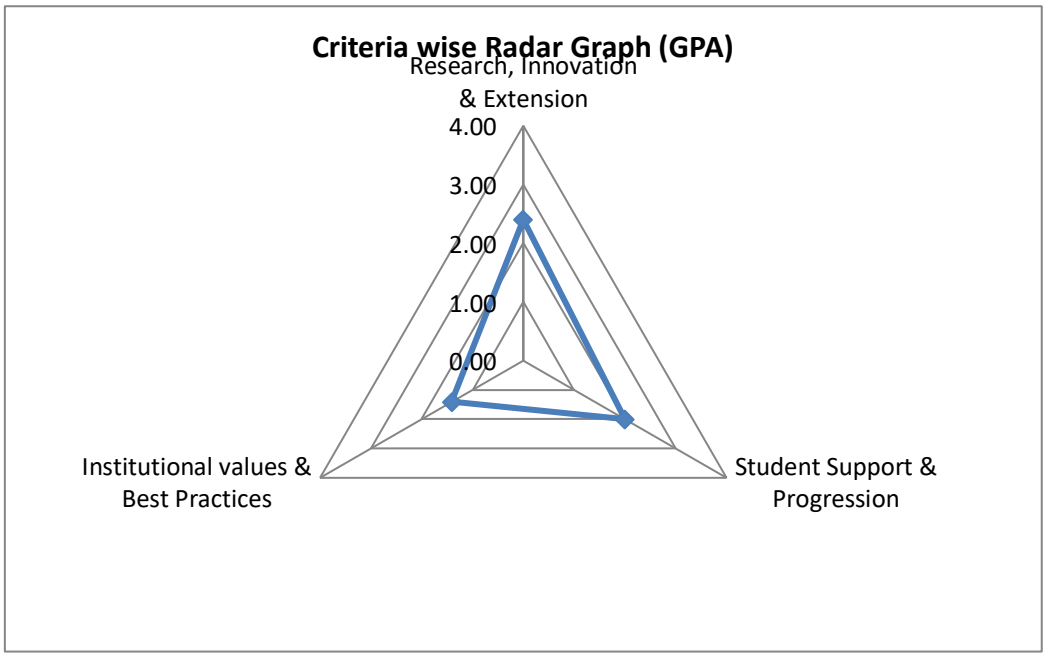
Unit / Cell / Club: Rotaract Club

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	60.00	2.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	90.00	1.41
	Total	**99.00**	**170.00**	**1.72**
	CGPA :	**1.72**		

Dean IQAC

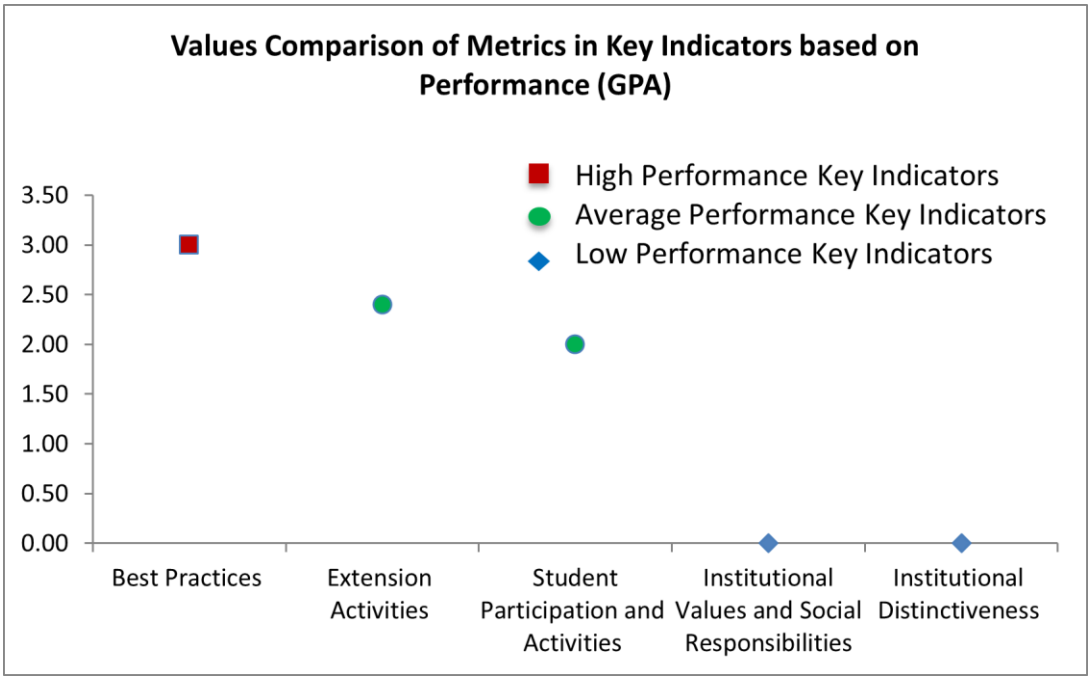
Principal



Unit / Cell / Club: Rotaract Club

Academic and Administrative Audit - 2019-2020

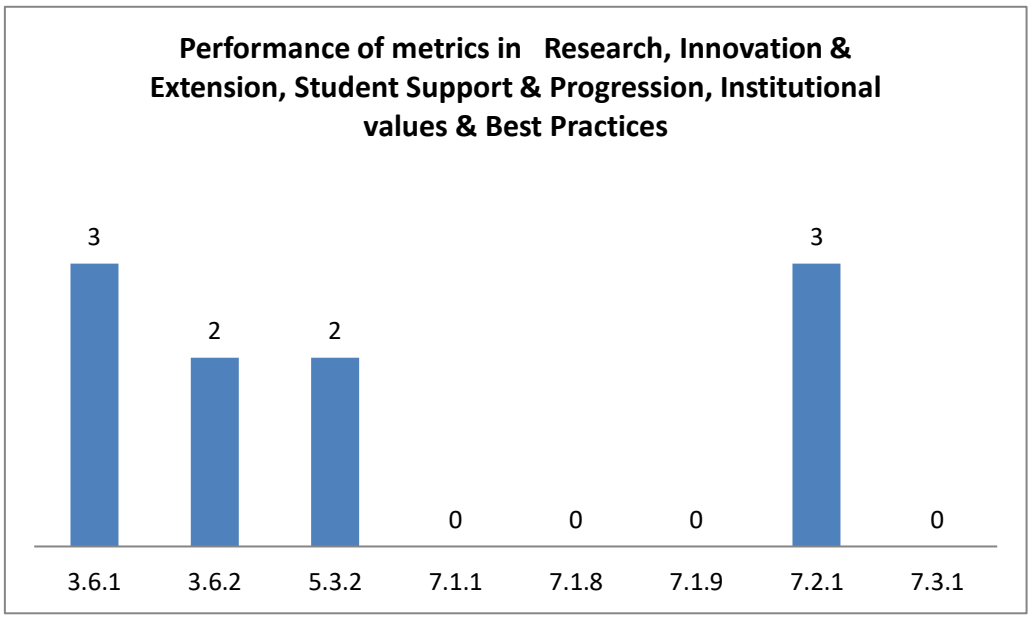
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	25	60.00	2.40
	Total	**25**	**60.00**	**2.40**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	90.00	3.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	90.00	**1.41**
	Grand Total	**99**	**170.00**	**1.72**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	2	30
3.6	**Extension Activities**		25	2.4	60
Criterion III – Research, Innovations and Extension			25	2.4	60
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**2**	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			10	2	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1	**Institutional Values and Social Responsibilities**		14	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	3	90
7.2	**Best Practices**		30	3	90
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	1.41	90
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		25.00	2.40	60.00
5	Student Support & Progression		10.00	2.00	20.00
7	Institutional values & Best Practices		64.00	1.41	90.00
	Overall:-		99.00	1.72	170.00



Unit / Cell / Club: Rotaract Club

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Best Practices

Weaknesses :

- Extension Activities
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

ECO CLUB

GRADE

Not Participated

Unit / Cell / Club: Eco Club

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	0.00	0.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	**99.00**	**0.00**	**0**
	CGPA :	**0**		

Dean IQAC Principal

Unit / Cell / Club: Eco Club

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.6	Extension Activities	25	0.00	0.00
	Total	**25**	**0.00**	**0.00**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	0.00	0.00
	Total	**10**	**0.00**	**0.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	**0.00**
	Grand Total	**99**	**0.00**	**0**

Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Eco Club

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	**Extension Activities**				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QlM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	**Extension Activities**		25	0	0
Criterion III – Research, Innovations and Extension			25	0	0
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	**0**	**0**
5.3	**Student Participation and Activities**		10	0	0
Criterion V - Student Support and Progression			10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	**0**	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	**0**
7.1	**Institutional Values and Social Responsibilities**		14	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20		0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
3	Research, Innovation & Extension		25.00	0.00	0.00
5	Student Support & Progression		10.00	0.00	0.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		99.00	0.00	0.00

Strengths and Weaknesses

Strengths : –

Weaknesses : –

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

ICTC

GRADE

C

Score : 1.73/4

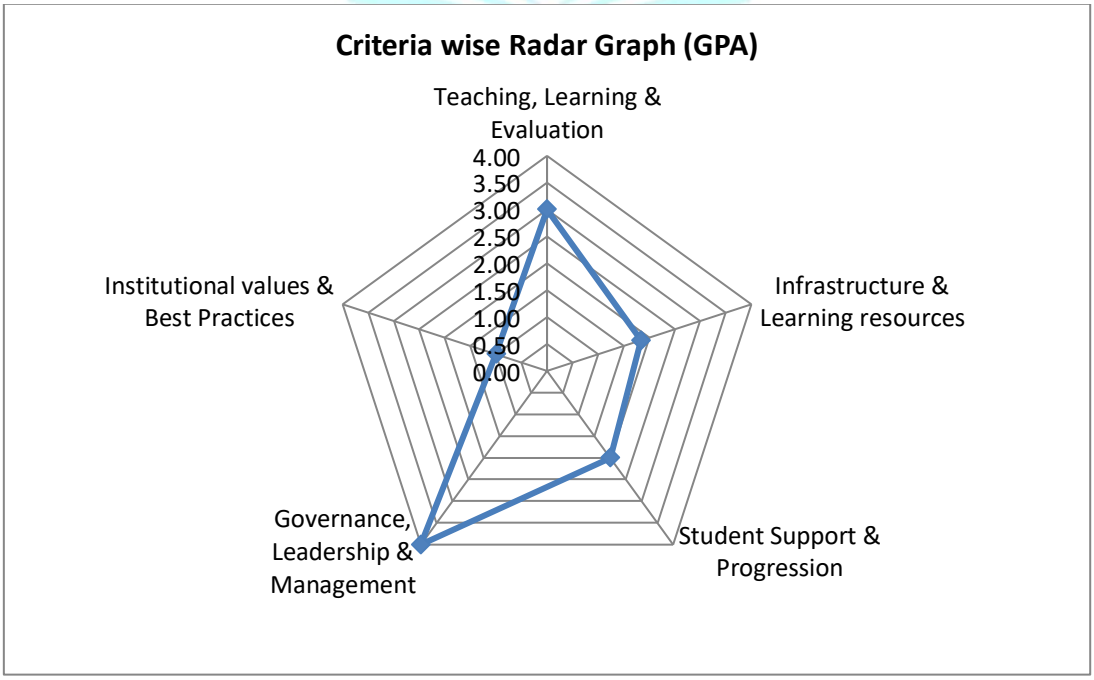
Unit / Cell / Club: ICTC

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	15.00	45.00	3.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	50.00	92.00	1.84
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	4.00	16.00	4.00
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	**129.00**	**223.00**	**1.73**
	CGPA :	**1.73**		

Dean IQAC

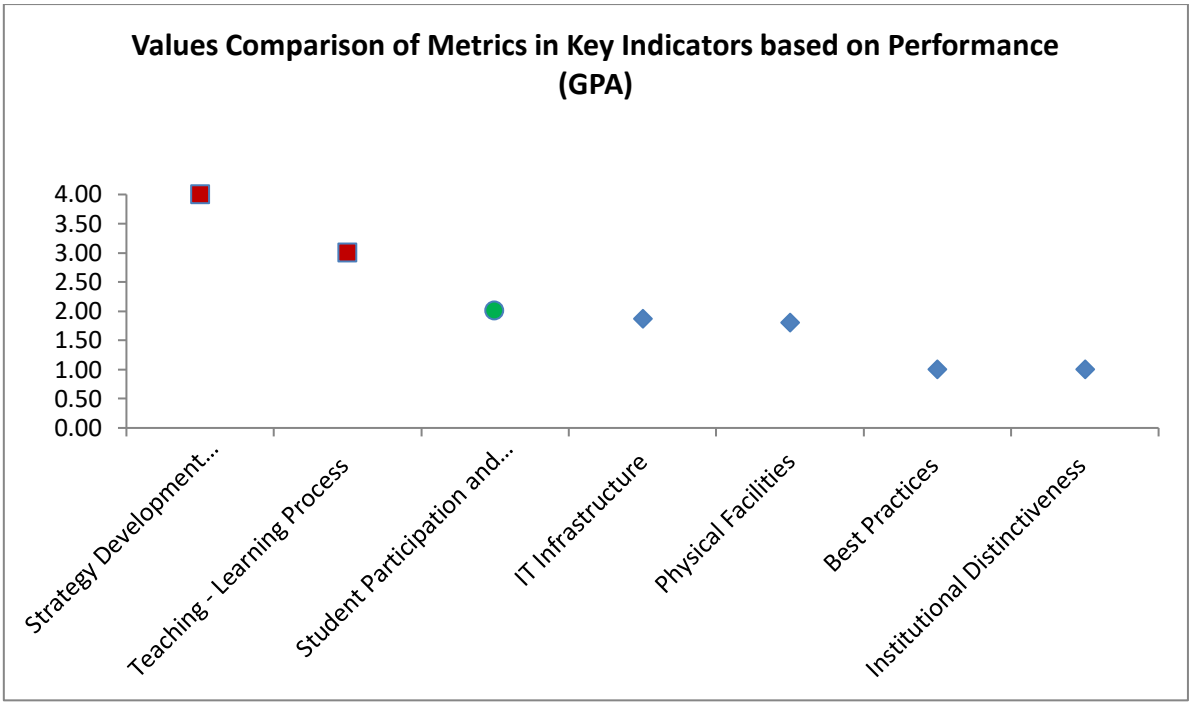
Principal



Unit / Cell / Club: Eco Club

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process	15	45.00	3.00
	Total	**15**	**45.00**	**3.00**
Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities	20	36.00	1.80
4.3	IT Infrastructure	30	56.00	1.87
	Total	**50**	**92.00**	**1.84**
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment	4	16.00	4.00
	Total	**4**	**16.00**	**4.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	**1.00**
	Grand Total	**129**	**223.00**	**1.73**


Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
Strategy Development...
Teaching - Learning Process
Student Participation and...
IT Infrastructure
Physical Facilities
Best Practices
Institutional Distinctiveness

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.3	**Teaching - Learning Process**				
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	3	45
2.3	**Teaching - Learning Process**		15	3	45
Criterion II – Teaching-Learning and Evaluation			15	3	45
	Criterion IV – Infrastructure and Learning Resources				
4.1	**Physical Facilities**				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QlM	6	4	24
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QlM	4	3	12
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	**Physical Facilities**		20	1.8	36
4.3	**IT Infrastructure**				
4.3.1	Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities	QlM	8	2	16
4.3.2	Student - Computer ratio (current year data) Number of Computers in working condition	QnM	8	0	0
4.3.3	Available bandwidth of internet connection in the Institution	QnM	10	4	40
4.3.4	Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS), Mixing equipments and softwares for editing	QnM	4	0	0
4.3	**IT Infrastructure**		30	**1.87**	**56**
Criterion IV – Infrastructure and Learning Resources			50	1.84	92

	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	2	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			10	2	20
	Criterion VI – Governance, Leadership and Management				
6.2	**Strategy Development and Deployment**				
6.2.3	Implementation of e-governance in areas of operation : 1. Administration 2. Finance and Accounts 3. Student Admission and Support 4. Examination	QnM	4	4	**16**
6.2	**Strategy Development and Deployment**		4	4	16
Criterion VI – Governance, Leadership and Management			4	4	16
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	1	30
7.2	**Best Practices**		30	1	30
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	1	20
7.3	**Institutional Distinctiveness**		20	1	20
Criterion VII – Institutional Values and Best Practices			50	1	50
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		15.00	3.00	45.00
4	Infrastructure & Learning resources		50.00	1.84	92.00
5	Student Support & Progression		10.00	2.00	20.00
6	Governance, Leadership & Management		4.00	4.00	16.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		129.00	1.73	223.00

Unit / Cell / Club: ICTC

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Strategy Development and Deployment
- ✓ Teaching - Learning Process

Weaknesses :

- Student Participation and Activities
- IT Infrastructure
- Physical Facilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

SCOTT RESEARCH FORUM

GRADE

Score : 0.27/4

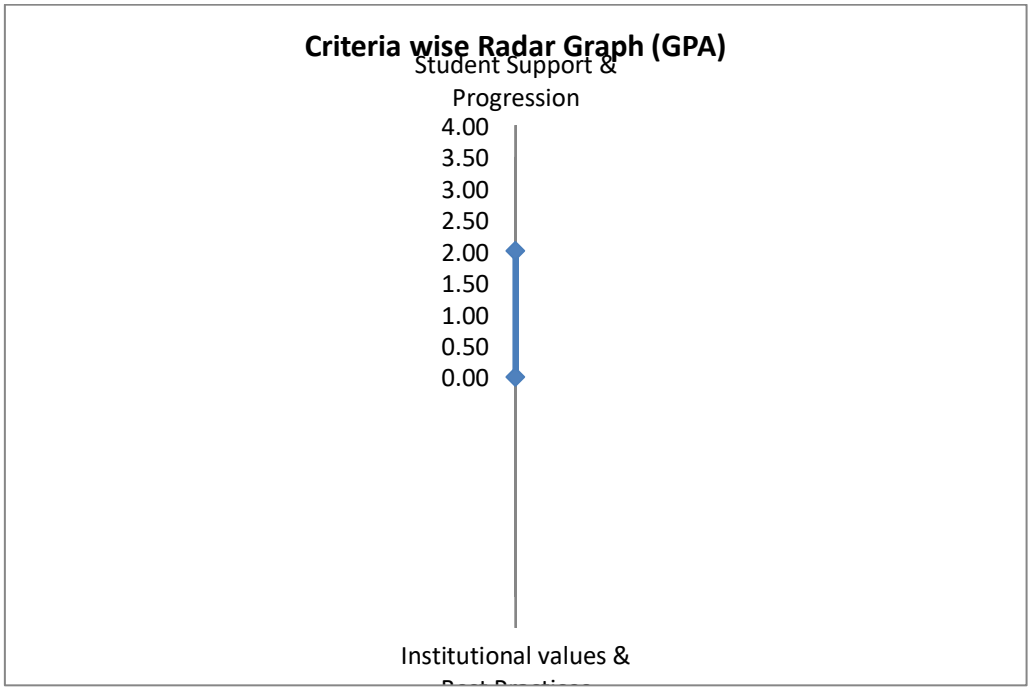
Unit / Cell / Club: Scott Research Forum

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	**74.00**	**20.00**	**0.27**
	CGPA :	**0.27**		

Dean IQAC

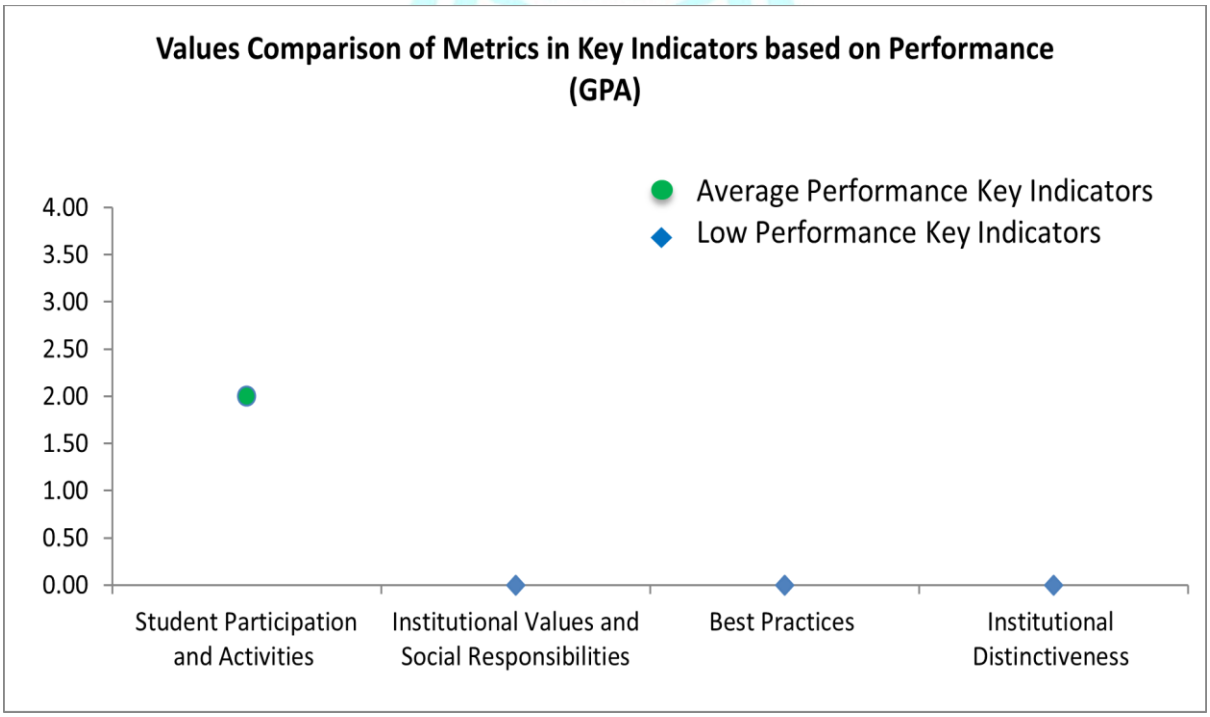
Principal



Unit / Cell / Club: Scott Research Forum

Academic and Administrative Audit - 2019-2020

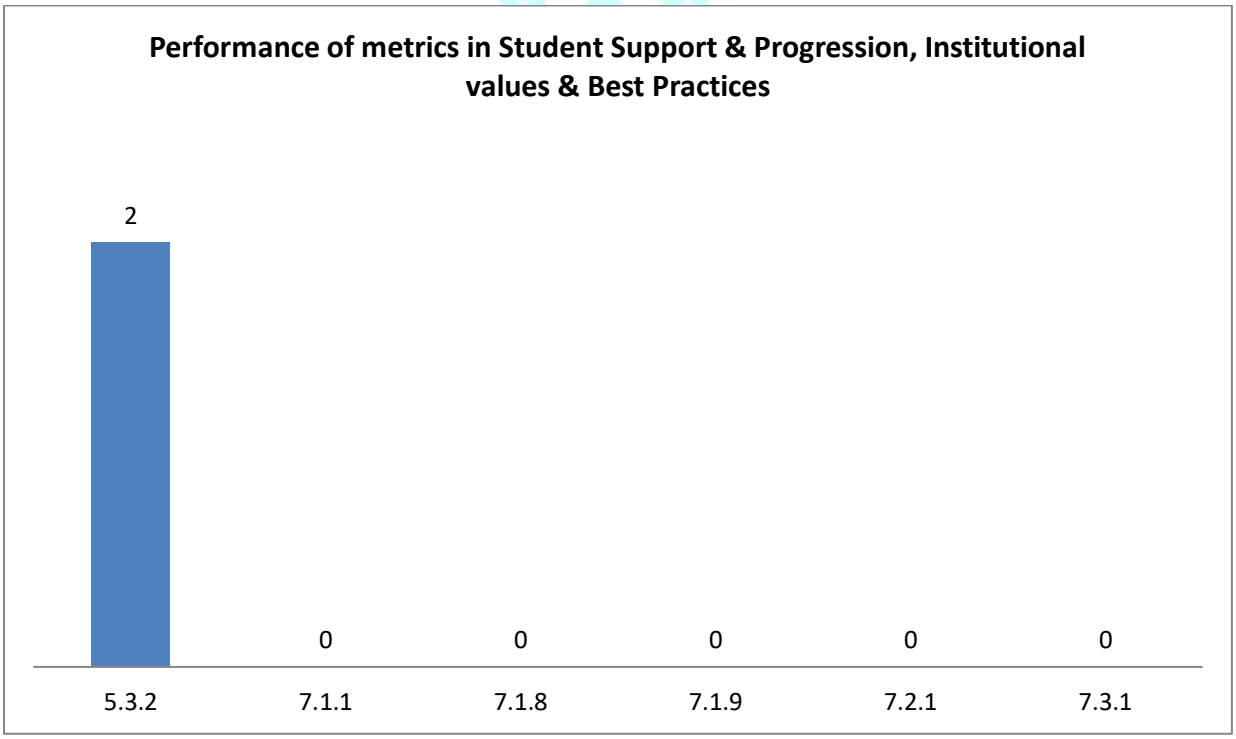
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion V - Student Support and Progression				
5.3	Student Participation and Activities	10	20.00	2.00
	Total	**10**	**20.00**	**2.00**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	**0.00**
	Grand Total	**74**	**20.00**	**0.27**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.3	**Student Participation and Activities**				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QlM	10	2	**20**
5.3	**Student Participation and Activities**		10	2	20
Criterion V - Student Support and Progression			10	2	20
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QlM	5	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	0	**0**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	0	**0**
7.1	**Institutional Values and Social Responsibilities**		14	0	0
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			64	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
5	Student Support & Progression		10.00	2.00	20.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		74.00	0.27	20.00



Unit / Cell / Club: Scott Research Forum

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

INNOVATION

GRADE

Score : 0.17/4

Partly Participated

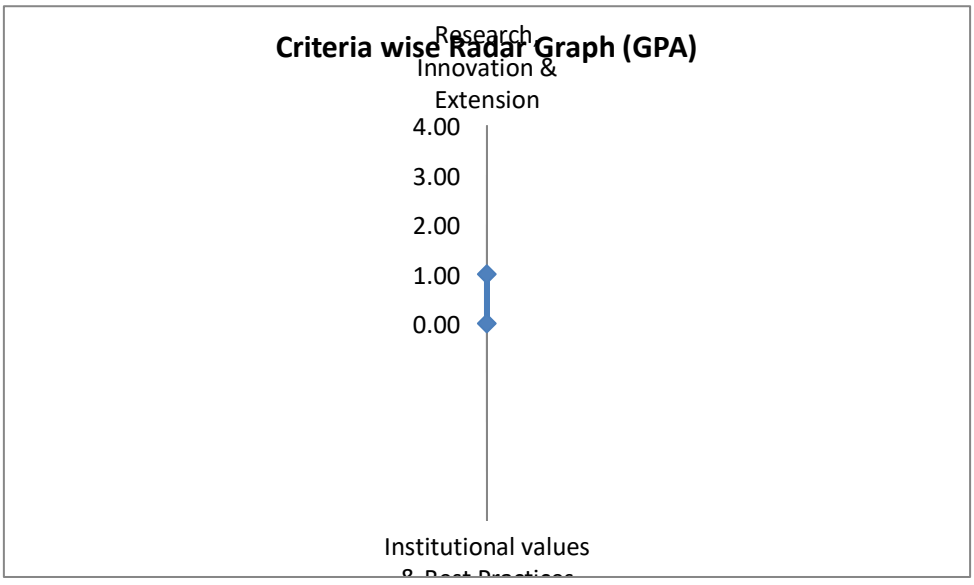
Unit / Cell / Club: Innovation

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	10.00	10.00	1.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	**60.00**	**10.00**	**0.17**
	CGPA :	**0.17**		

Dean IQAC

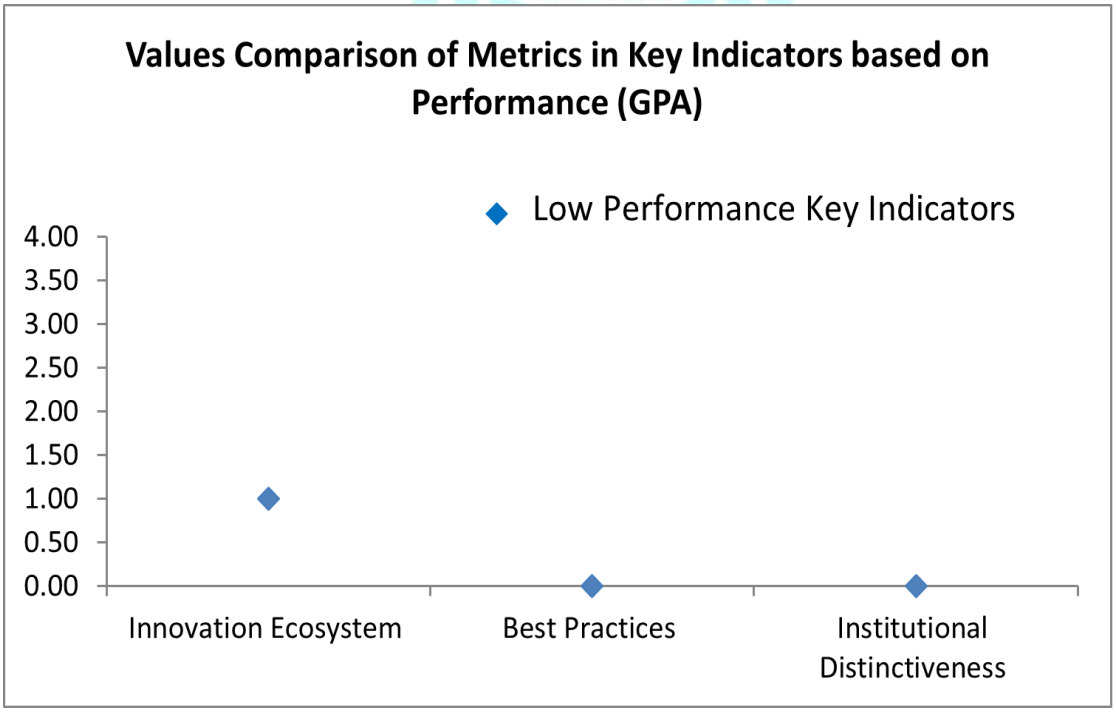
Principal



Unit / Cell / Club: Innovation

Academic and Administrative Audit - 2019-2020

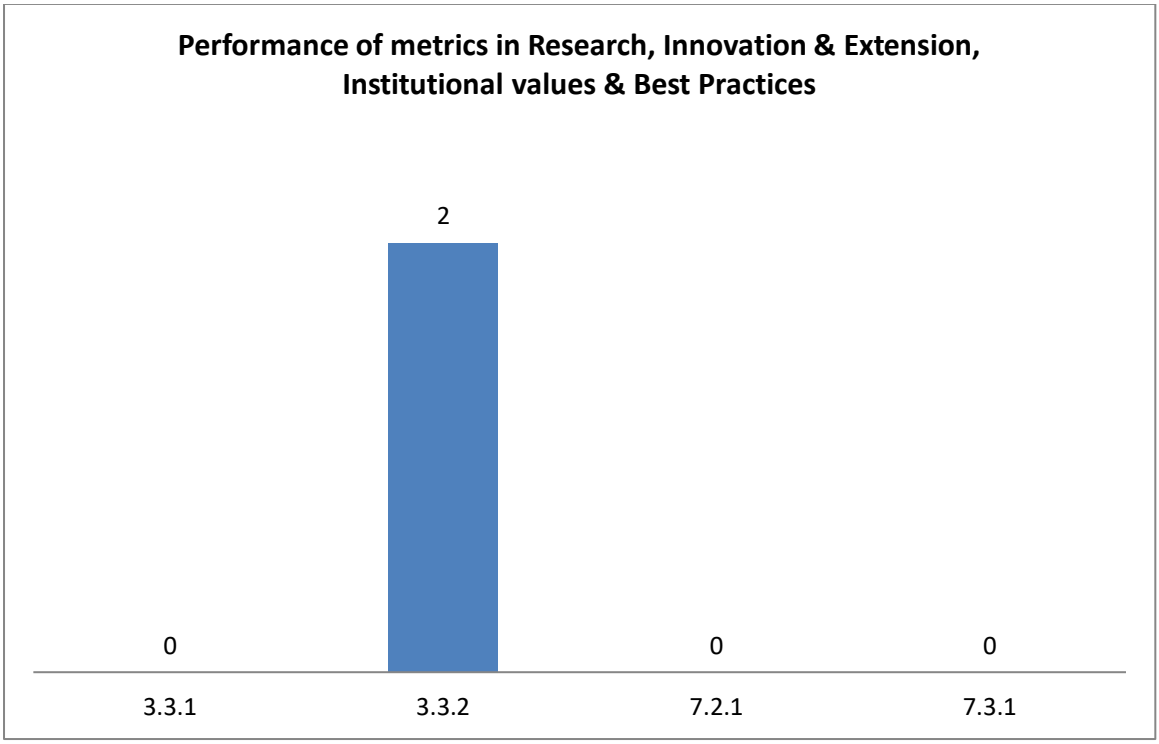
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion III – Research, Innovations and Extension				
3.3	Innovation Ecosystem	10	10.00	1.00
	Total	**10**	**10.00**	**1.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	**0.00**
	Grand Total	**60**	**10.00**	**0.17**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.3	**Innovation Ecosystem**				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QlM	5	0	**0**
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	2	**10**
3.3	**Innovation Ecosystem**		10	1	10
Criterion III – Research, Innovations and Extension			10	1	10
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			50	0	0

	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		10.00	1.00	10.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		60.00	0.17	10.00



Unit / Cell / Club: Innovation

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Innovation Ecosystem
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

HRDC

GRADE

Score : 0.65/4

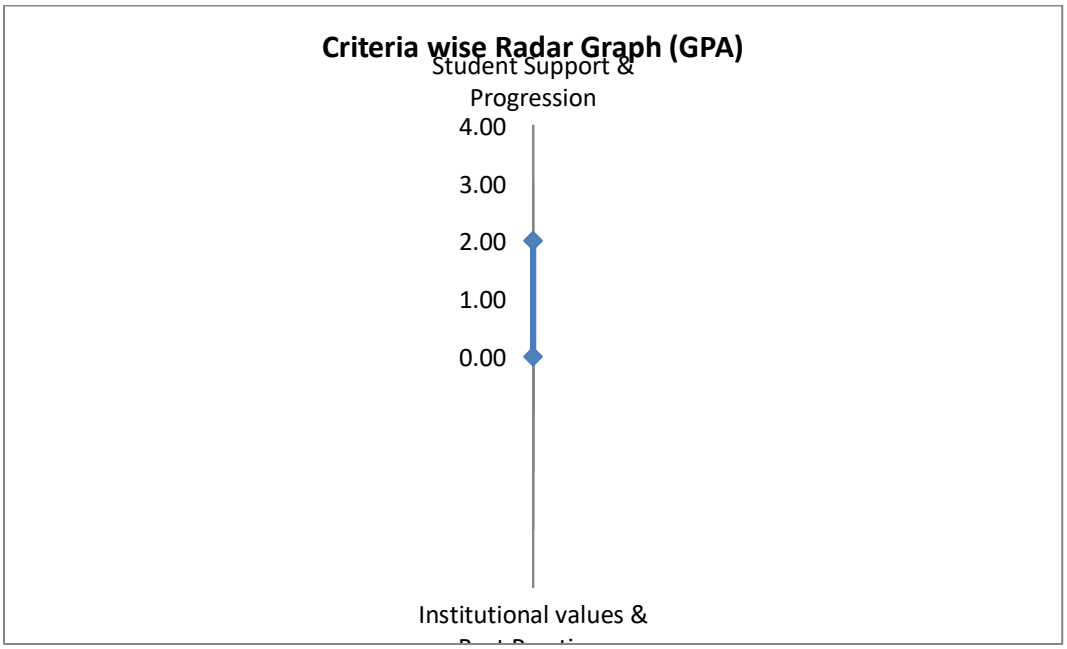
Unit / Cell / Club: HRDC

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	24.00	48.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	**74.00**	**48.00**	**0.65**
	CGPA :	**0.65**		

Dean IQAC

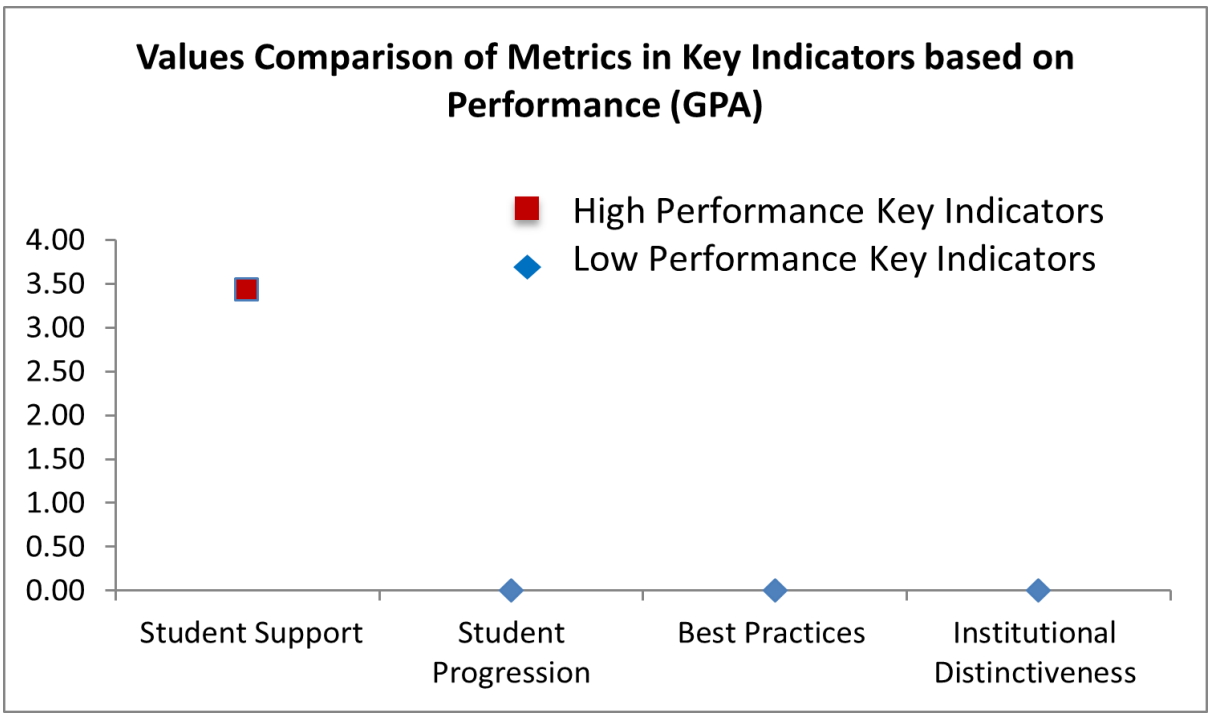
Principal



Unit / Cell / Club: HRDC

Academic and Administrative Audit - 2019-2020

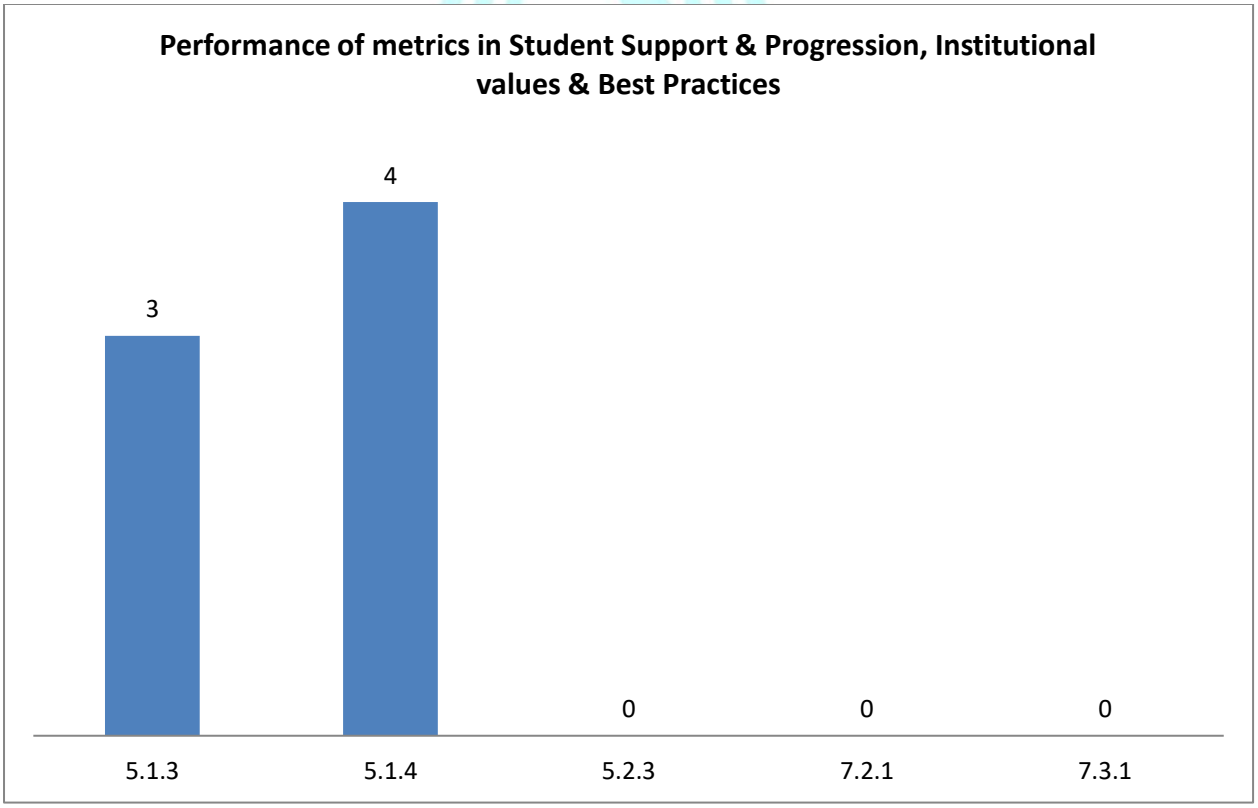
No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion V - Student Support and Progression				
5.1	Student Support	14	48.00	3.43
5.2	Student Progression	10	0.00	0.00
	Total	**24**	**48.00**	**2.00**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	**50**	**0.00**	**0.00**
	Grand Total	**74**	**48.00**	**0.65**



Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	**Student Support**				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	3	24
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	**Student Support**		14	3.43	48
5.2	**Student Progression**				
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	**Student Progression**		10	0	0
Criterion V - Student Support and Progression			24	2	48
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0

7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			50	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
5	Student Support & Progression		24.00	2.00	48.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		74.00	0.65	48.00



Unit / Cell / Club: HRDC

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Student Support

Weaknesses :

- Student Progression
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

ADMISSION COMMITTEE

GRADE

Score :0.43/4

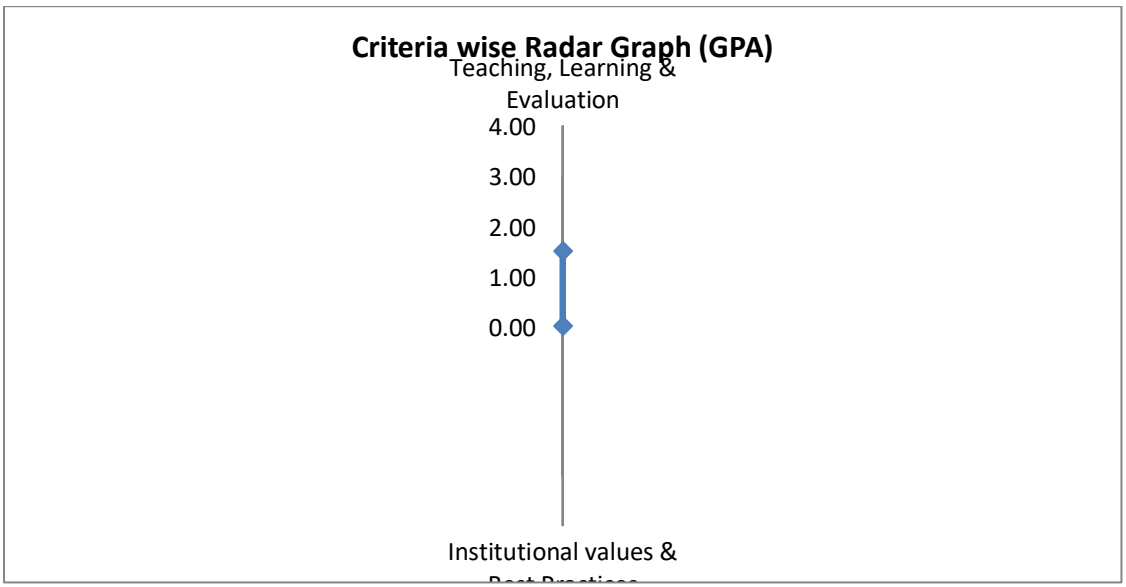
Unit / Cell / Club: Admission

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	20.00	30.00	1.50
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	**70.00**	**30.00**	**0.43**
	CGPA :	**0.43**		

Dean IQAC

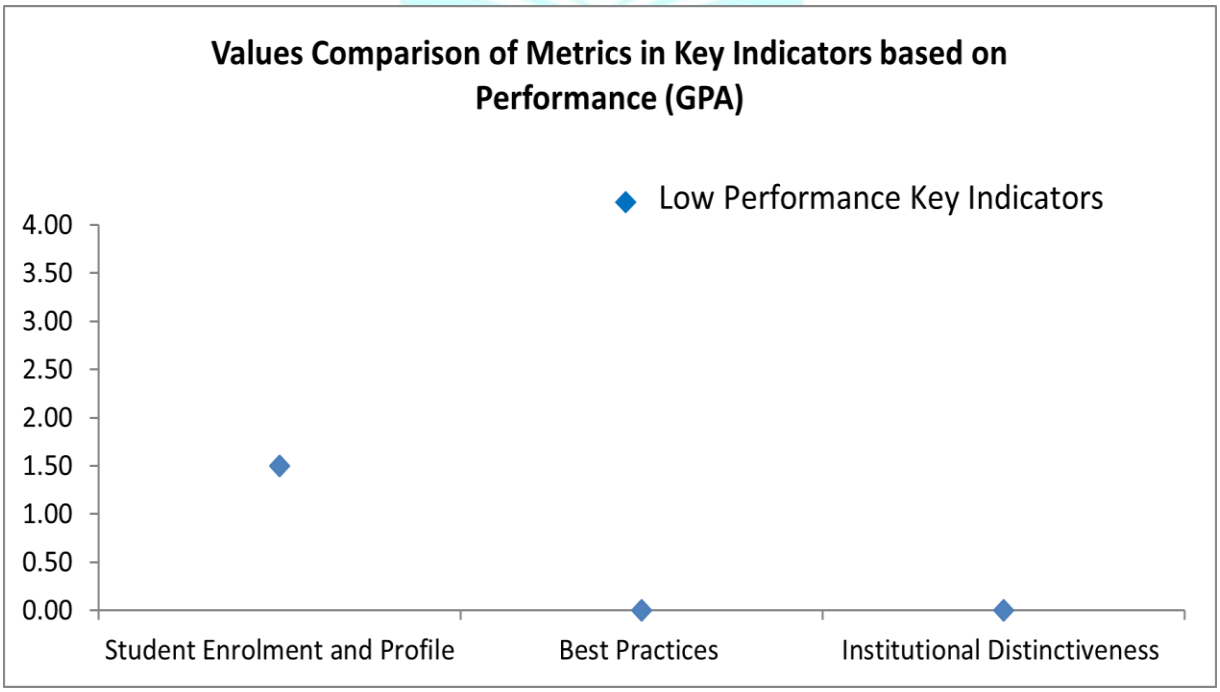
Principal



Unit / Cell / Club: Admission

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile	20	30.00	1.50
	Total	**20**	**30.00**	**1.50**
Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	**0.00**
	Grand Total	**70**	**30.00**	**0.43**



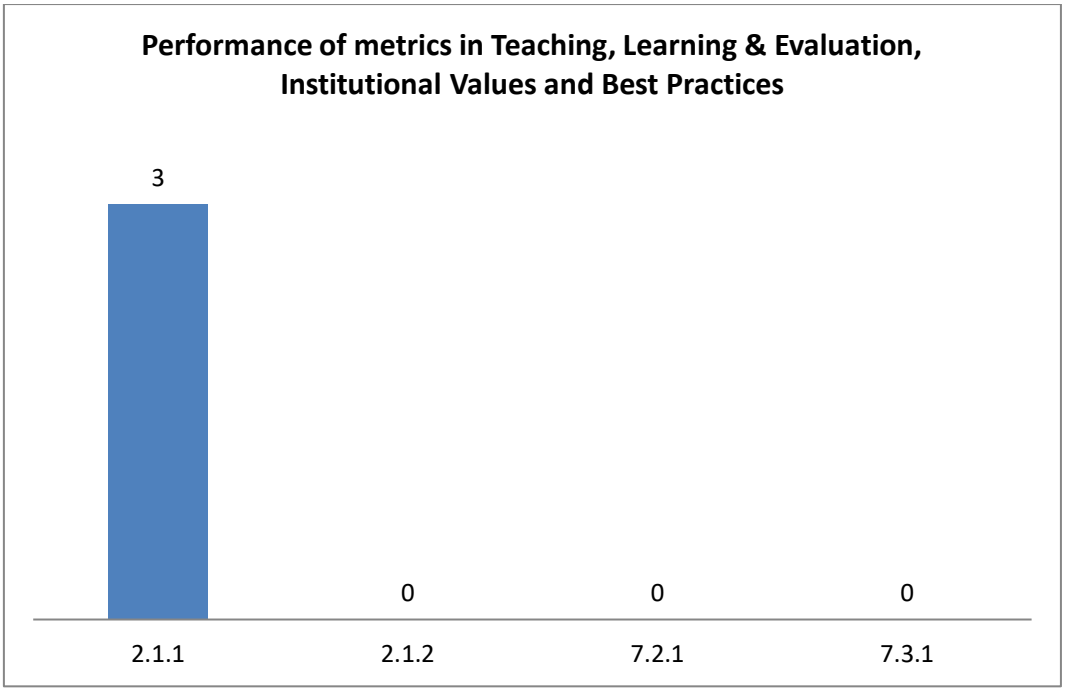
Scott Christian College (Autonomous), Nagercoil

AAA 2019 - 2020 - Assessment Sheet

Admission Committee

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.1	**Student Enrolment and Profile**				
2.1.1	Average Enrolment percentage during 2019-2020	QnM	10	3	**30**
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the 2019-2020	QnM	10	0	**0**
2.1	**Student Enrolment and Profile**		20	**1.5**	**30**
Criterion II – Teaching-Learning and Evaluation			20	1.5	30
	Criterion VII – Institutional Values and Best Practices				
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	0	0
7.2	**Best Practices**		30	0	0
7.3	**Institutional Distinctiveness**				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QlM	20	0	0
7.3	**Institutional Distinctiveness**		20	0	0
Criterion VII – Institutional Values and Best Practices			50	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		20.00	1.50	30.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		70.00	0.43	30.00


Performance of metrics in Teaching, Learning & Evaluation, Institutional Values and Best Practices
3
0
0
0
2.1.1
2.1.2
7.2.1
7.3.1

Unit / Cell / Club: Admission

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths : Nil

Weaknesses :

- Student Enrolment and Profile
- Best Practices
- Institutional Distinctiveness

ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

GOVERNANCE

GRADE

Score :2.33/4

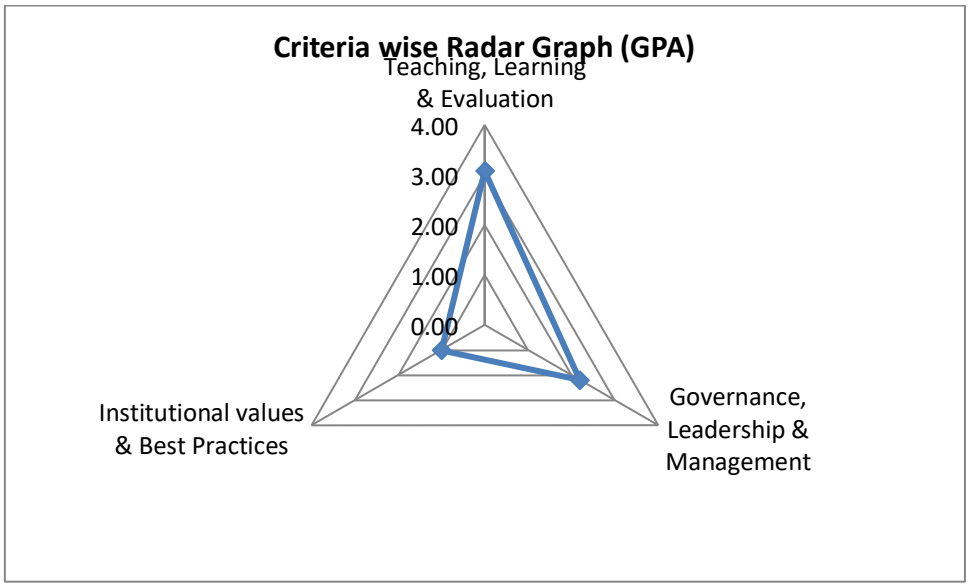
Unit / Cell / Club: Governance

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	65.00	200.00	3.08
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	16.00	35.00	2.19
7	Institutional values & Best Practices	35.00	35.00	1.00
	Total	**116.00**	**270.00**	**2.33**
	CGPA :	**2.33**		

Dean IQAC

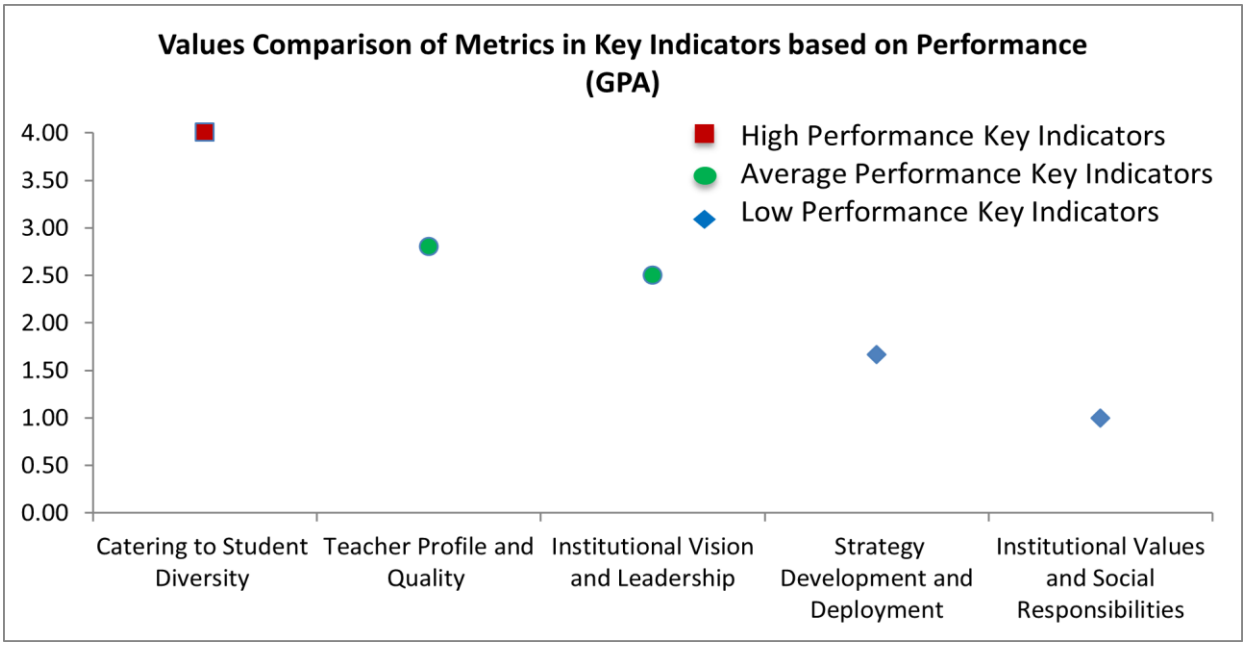
Principal



Unit / Cell / Club: Governance

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	15	60.00	4.00
2.4	Teacher Profile and Quality	50	140.00	2.80
	Total	**65**	**200.00**	**3.08**
Criterion VI – Governance, Leadership and Management				
6.1	Institutional Vision and Leadership	10	25.00	2.50
6.2	Strategy Development and Deployment	6	10.00	1.67
	Total	**16**	**35.00**	**2.19**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	35	35.00	1.00
	Total	35	35.00	**1.00**
	Grand Total	**116**	**270.00**	**2.33**



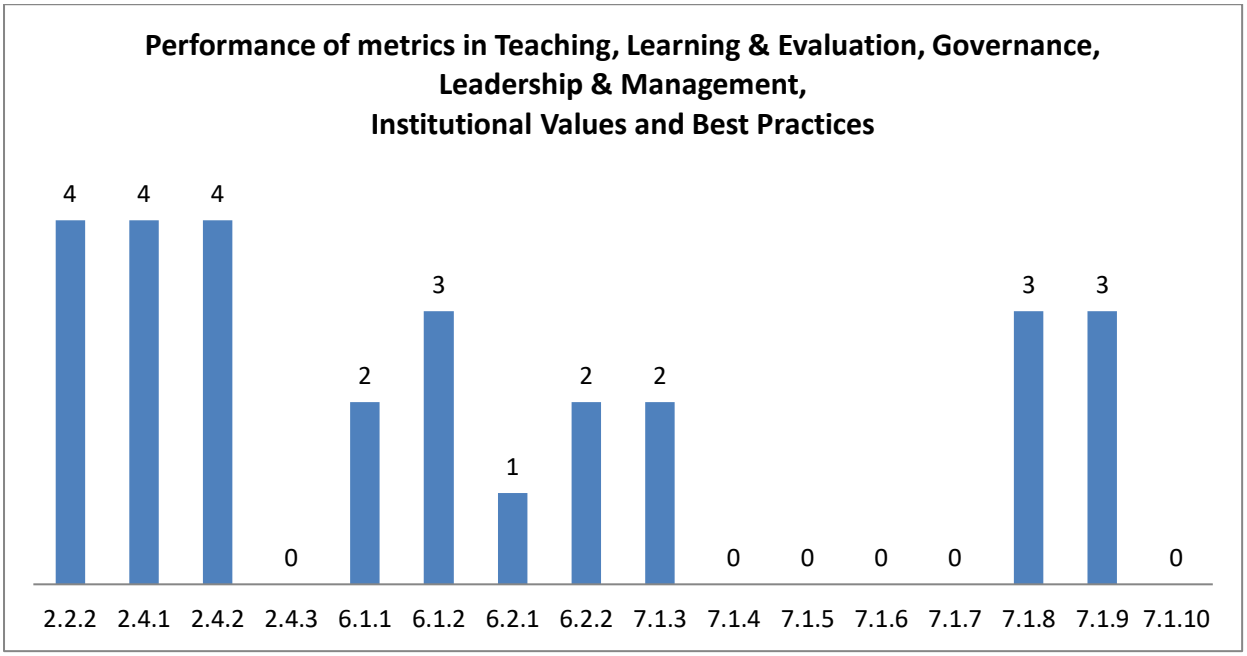
Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.2	**Catering to Student Diversity**				
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	**Catering to Student Diversity**		15	4	60
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt.)during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	**Teacher Profile and Quality**		50	2.8	140
Criterion II – Teaching-Learning and Evaluation			65	3.08	200
	Criterion VI – Governance, Leadership and Management				
6.1	**Institutional Vision and Leadership**				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution.	QlM	5	2	10
6.1.2	The institution practices decentralization and participative management	QlM	5	3	15
6.1	**Institutional Vision and Leadership**		10	**2.5**	**25**
6.2	**Strategy Development and Deployment**				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QlM	2	**1**	**2**

6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism	QlM	4	**2**	**8**
6.2	**Strategy Development and Deployment**		6	1.67	10
Criterion VI – Governance, Leadership and Management			16	2.19	35
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QlM	4	2	**8**
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	**0**
7.1.5	Green Practices`: 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	QnM	4	0	**0**

7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	**0**
7.1.7	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	QnM	4	0	**0**
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QlM	5	3	**15**
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QlM	4	3	**12**

7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	**0**
7.1	**Institutional Values and Social Responsibilities**		35	1	35
Criterion VII – Institutional Values and Best Practices			35	1	35
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
2	Teaching, Learning & Evaluation		65.00	3.08	200.00
6	Governance, Leadership & Management		16.00	2.19	35.00
7	Institutional values & Best Practices		35.00	1.00	35.00
	Overall:-		116.00	2.33	270.00



Unit / Cell / Club: Governance

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Catering to Student Diversity

Weaknesses :

- Teacher Profile and Quality
- Institutional Vision and Leadership
- Strategy Development and Deployment
- Institutional Values and Social Responsibilities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

WEBSITE

GRADE

Score :1.5/4

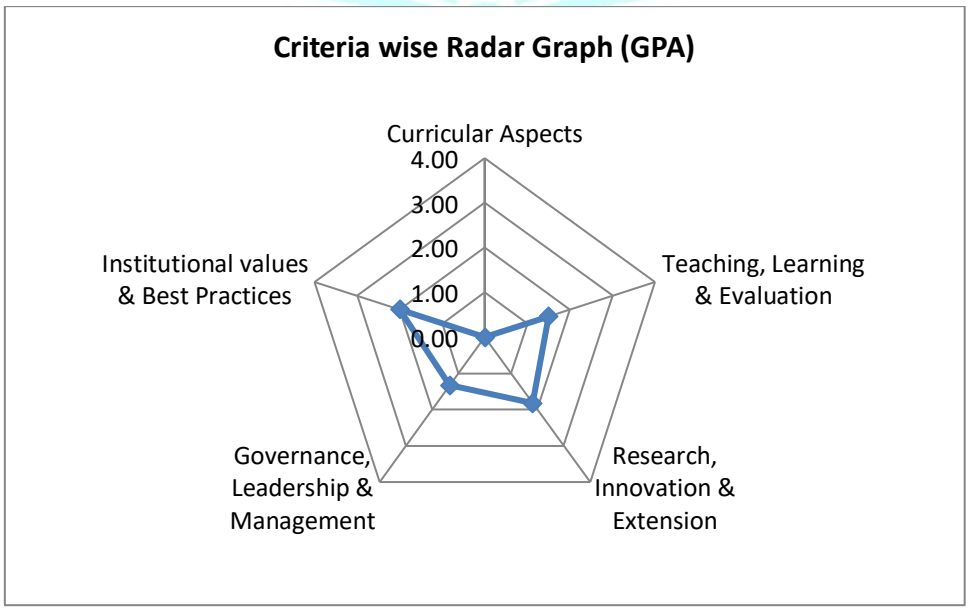
Unit / Cell / Club: Website

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	20.00	0.00	0.00
2	Teaching, Learning & Evaluation	50.00	75.00	1.50
3	Research, Innovation & Extension	11.00	20.00	1.82
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	6.00	8.00	1.33
7	Institutional values & Best Practices	55.00	110.00	2.00
	Total	**142.00**	**213.00**	**1.5**
	CGPA :	**1.5**		

Dean IQAC

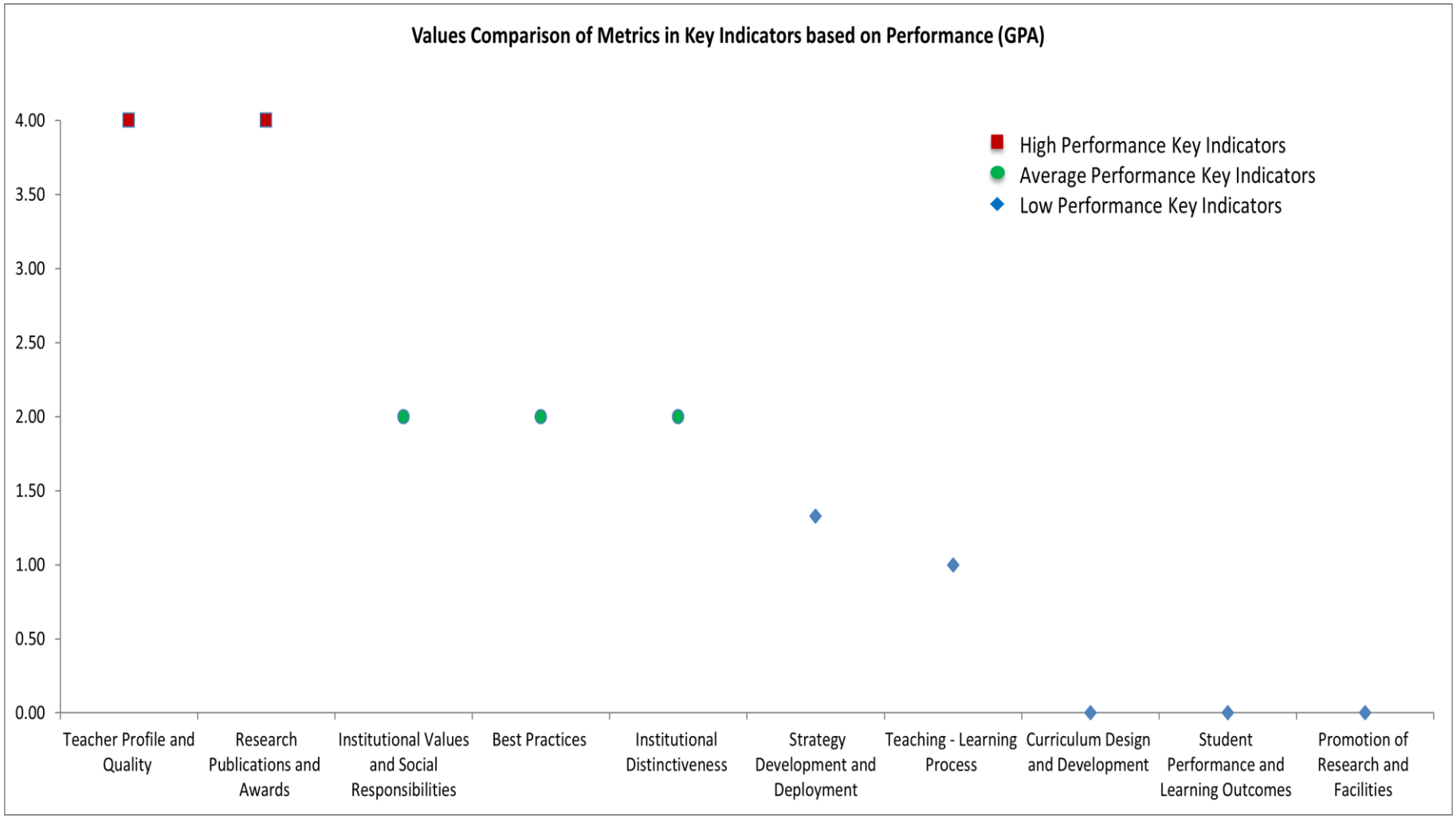
Principal



Unit / Cell / Club: Website

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	20	0.00	0.00
	Total	**20**	**0.00**	**0.00**
Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process	15	15.00	1.00
2.4	Teacher Profile and Quality	15	60.00	4.00
2.6	Student Performance and Learning Outcomes	20	0.00	0.00
	Total	**50**	**75.00**	**1.50**
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.4	Research Publications and Awards	5	20.00	4.00
	Total	**11**	**20.00**	**1.82**
Criterion VI – Governance, Leadership and Management				
6.2	Strategy Development and Deployment	6	8.00	1.33
	Total	**6**	**8.00**	**1.33**
Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities	5	10.00	2.00
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	55	110.00	**2.00**
	Grand Total	**142**	**213.00**	**1.5**

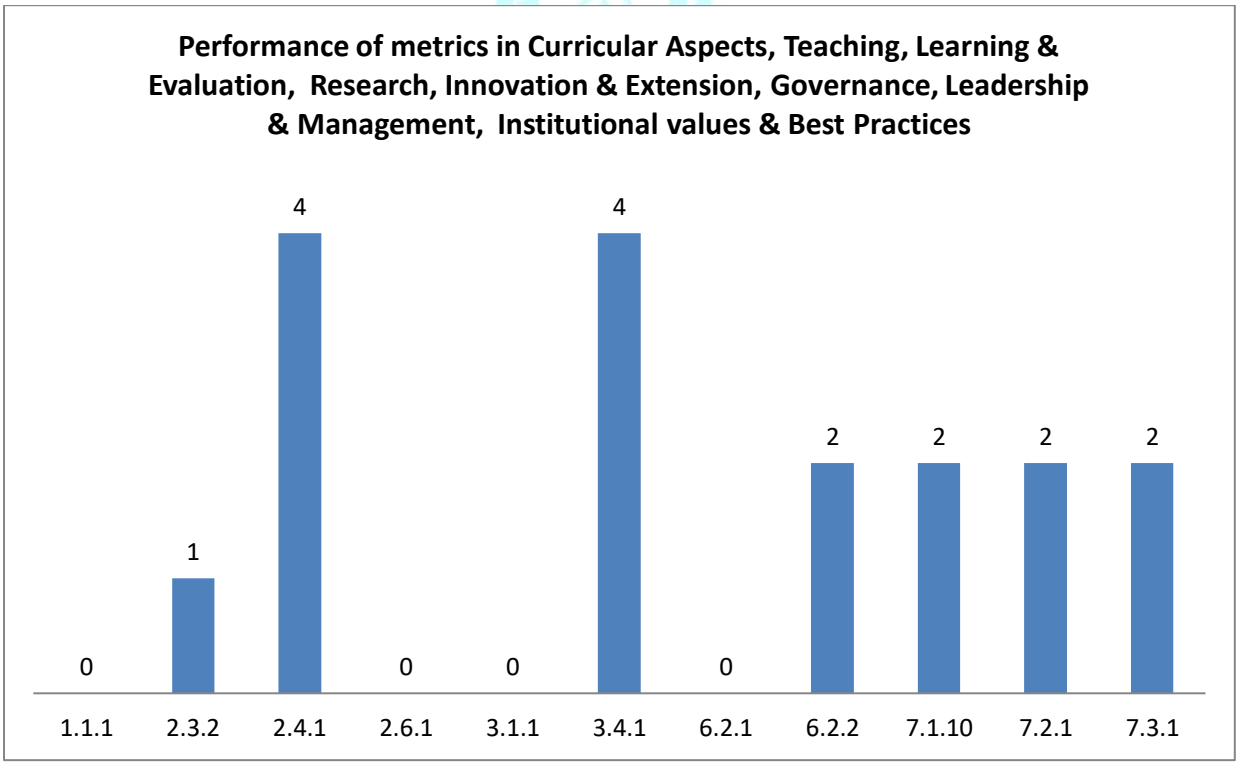

Values Comparison of Metrics in Key Indicators based on Performance (GPA)
4.00
3.50
3.00
2.50
2.00
1.50
1.00
0.50
0.00
High Performance Key Indicators
Average Performance Key Indicators
Low Performance Key Indicators
Teacher Profile and Quality
Research Publications and Awards
Institutional Values and Social Responsibilities
Best Practices
Institutional Distinctiveness
Strategy Development and Deployment
Teaching - Learning Process
Curriculum Design and Development
Student Performance and Learning Outcomes
Promotion of Research and Facilities

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	**Curriculum Design and Development**				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QlM	20	0	0
1.1	**Curriculum Design and Development**		20	0	0
Criterion I – Curricular Aspects			20	0	0
	Criterion II – Teaching-Learning and Evaluation				
2.3	**Teaching - Learning Process**				
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QlM	15	1	15
2.3	**Teaching - Learning Process**		15	1	15
2.4	**Teacher Profile and Quality**				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4	**Teacher Profile and Quality**		15	4	60
2.6	**Student Performance and Learning Outcomes**				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QlM	20	0	0
2.6	**Student Performance and Learning Outcomes**		20	0	0
Criterion II – Teaching-Learning and Evaluation			50	1.5	75
	Criterion III – Research, Innovations and Extension				
3.1	**Promotion of Research and Facilities**				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QlM	6	0	**0**
3.1	**Promotion of Research and Facilities**		6	0	0

3.4	**Research Publications and Awards**				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4	**Research Publications and Awards**		5	4	20
Criterion III – Research, Innovations and Extension			11	1.82	20
	Criterion VI – Governance, Leadership and Management				
6.2	**Strategy Development and Deployment**				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QlM	2	0	**0**
6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism	QlM	4	2	**8**
6.2	**Strategy Development and Deployment**		6	1.33	8
Criterion VI – Governance, Leadership and Management			6	1.33	8
	Criterion VII – Institutional Values and Best Practices				
7.1	**Institutional Values and Social Responsibilities**				
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	2	**10**
7.1	**Institutional Values and Social Responsibilities**		5	2	10
7.2	**Best Practices**				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QlM	30	2	60
7.2	**Best Practices**		30	2	60

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	**Institutional Distinctiveness**		20	2	40
Criterion VII – Institutional Values and Best Practices			55	2	110
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
1	Curricular Aspects		20.00	0.00	0.00
2	Teaching, Learning & Evaluation		50.00	1.50	75.00
3	Research, Innovation & Extension		11.00	1.82	20.00
6	Governance, Leadership & Management		6.00	1.33	8.00
7	Institutional values & Best Practices		55.00	2.00	110.00
	Overall:-		142.00	1.50	213.00



Unit / Cell / Club: Website

Academic and Administrative Audit - 2019-2020

Strengths and Weaknesses

Strengths :

- ✓ Teacher Profile and Quality
- ✓ Research Publications and Awards

Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Strategy Development and Deployment
- Teaching - Learning Process
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Promotion of Research and Facilities

ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

ALUMNI

GRADE

Score :0.00/4

Partly Participated

Unit / Cell / Club: Alumni

Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian-wise Weighted Grade Point (CrWGP1)	Grade Point Averages ($CrWGP_i/W_i$)
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	-	-	-
	Total	**10.00**	**0.00**	**0**
	CGPA :	**0**		

Dean IQAC

Principal

Unit / Cell / Club: Alumni

Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W_i)	Key Indicator Wise Weighted Grade Points $(KIWGP)_i$	Grade Point Averages (CrWGPi/Wi)
Criterion V - Student Support and Progression				
5.4	Alumni Engagement	10	0.00	0.00
	Total	**10**	**0.00**	**0.00**
	Grand Total	**10**	**0.00**	**0**

Qualitative & Quantitative Metrics

Metric	Parameter	QlM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.4	**Alumni Engagement**				
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means. other support services	QlM	5		0
5.4.2	Alumni financial contribution during 2019-2020	QnM	5	0	0
5.4	**Alumni Engagement**		10	0	0
Criterion V - Student Support and Progression			10	0	0
	Criteriawise Assessment		**Weightage (W)**	**Score**	**Wtd Grade Point (WGP)**
5	Student Support & Progression		10.00	0.00	0.00
	Overall:-		10.00	0.00	0.00

Strengths and Weaknesses

Strengths : –

Weaknesses : –