

# Scott Christian College (Autonomous), Nagercoil – 3

Report of the

# ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020



# **INTERNAL QUALITY ASSURANCE CELL**

### Foreword

In pursuance of the ongoing process of Internalizing the Quality Mandates and Institutionalizing the Best-practices in Campus, IQAC Committee has resolved to conduct the Academic and Administrative Audit (AAA) for the academic year 2019-20 in a similar way of NAAC's RAF. As a first step of AAA, IQAC has created quality benchmarks/parameters for the various academic and administrative activities of the College. A sincere effort has been made to rationalize the benchmarks by investigating the metric-wise data and the scores obtained by different other Colleges in the recent A&A of NAAC. Concomitantly IQAC has come out with modalities for conducting the AAA with 70% of QnMs by system generated score (SGS) and the remaining 30% QIMs with External peer-team assessment.

The first step of data collection for AAA was made on both digital and physical form. The Departments and Units had a freedom of submitting the data either digital mode or physical mode. In order to maintain the accuracy and reliability of the data, IQAC team verified thoroughly each metric with the documents submitted for proof. The collected data have been fed to the computer through a system developed by IQAC to generate score for all QIMs.

External peer-team, comprising Dr S. Alfred Cecil Raj – Controller of Examinations, Associate Professor of Physics, St. Joseph's College (Autonomous), Tiruchirappalli and Dr V. Jude Nirmal – Assistant Professor of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli, visited our college on 19<sup>th</sup> April 2021, physically audited all the 17 Departments, 15 Administrative Units, 10 Clubs/Cells and 9 Extension Units and finally submitted the report along with the scores for QIMs.

Understanding the value of critical information that impacts strategic decision making, IQAC adhered a data quality strategy wherein the collected data have been validated, processed and stored in computer database with proper data integration. Grading of all Departments, Administrative Units, Clubs/Cells and Extension Units have been made after due consolidation of SGS and peer team assessment. Reports for every individual units of the College have been generated according to NAAC RAF methodology.

I am pleased to put on record the guidance and support rendered by the Management, Principal and IQAC committee. I thank all Heads of Administrative Units, HoDs, IQAC liaison members, Coordinators/Conveners of Cells/Units, IQAC Assistant Coordinators Dr D. Hylin Reba, Dr L. Judith Sophia, Dr Shirley Daniel, Dr A. Malar Retna, Dr D. Hudson Oliver and IQAC office staff Ms S. Presanna, Mr K. Prabhu and Ms. J. Shoba for their time, effort and valuable suggestions based on their expertise which has resulted in this valuable AAA report. It is a matter of privilege to present this AAA Report to all the stake holders of our College for continuous quality sustenance and enhancement.

Nagercoil March 2022

# **IQAC** Committee

### A) Chairman

1. Dr J. Robert Victor Edward Principal

### **B)** Faculty Members

- 2. Dr G. Isaac Arul Dhas Senior Faculty
- 3. Dr G. Allen Gnana Raj Senior Faculty
- 4. **Dr D. Hylin Reba** Asst. Coordinator
- 5. **Dr L. Judith Sophia** Asst. Coordinator
- 6. **Dr Shirley Daniel** Asst. Coordinator
- 7. Dr A. Malar Retna Asst. Coordinator
- 8. **Dr D. Hudson Oliver** Asst. Coordinator
- 9. Dr B. Shamina Ross Website





### C) Administrative Officers

- 10. Dr J.G. Duresh Dean: Arts
- 11. Dr R.D. Stevens Jones Dean – Sciences
- 12. Dr A.E. Dulip Daniels Dean: Research
- 13. Dr R. Ragel Mabel Saroja Dean: Student Welfare
- 14. Mr T. Smith (Office Superintendent)

### C) Management

- 15. **Mr G. Rajesh** Governing Board Member
  - D) Local Society / Alumni :
- 16. **Ms J. Merrila Nissi** MSc Physics 2016-18

### E) Employers / Industrialists

- 17. Mrs Parveen Mathew KA Industries
  - F) Dean IQAC
- 18. Dr C. James













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# ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020





# Scott Christian College

## **Criteria-wise Overall Grade Sheet**

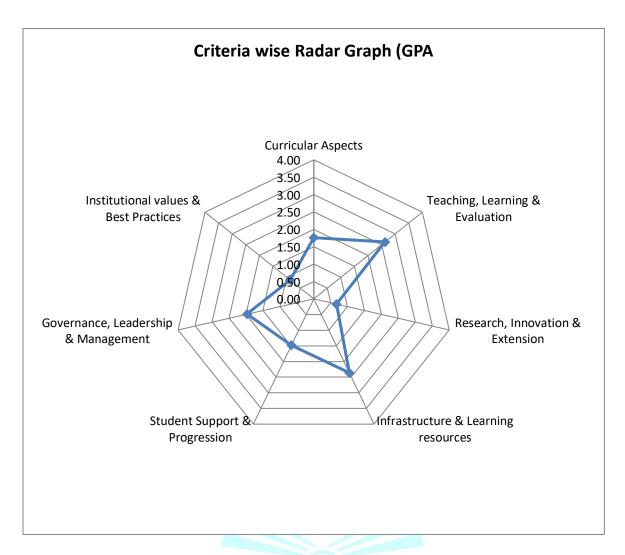
Academic and	Administrative	Audit -	2019-2020
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No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	263.89	1.76
2	Teaching, Learning & Evaluation	300.00	785.55	2.62
3	Research, Innovation & Extension	150.00	99.84	0.67
4	Infrastructure & Learning resources	100.00	235.75	2.36
5	Student Support & Progression	100.00	148.43	1.48
6	Governance, Leadership & Management	100.00	197.45	1.97
7	Institutional values & Best Practices	100.00	87.16	0.87
	Total	1000.00	1818.07	1.82

CGPA: 1.82

Dean IQAC

Principal



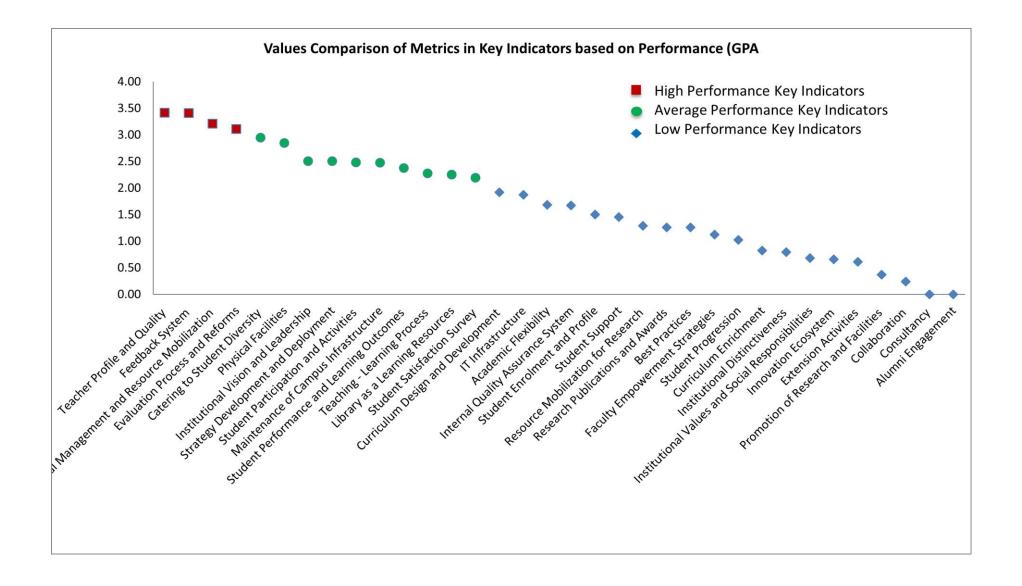
# Radar graph indicating the performance of College

# Key Indicator-wise Grade Sheet - College

## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	95.89	1.92
1.2	Academic Flexibility	40	67.37	1.68
1.3	Curriculum Enrichment	40	32.63	0.82
1.4	Feedback System	20	68.00	3.40
	Total	150	263.89	1.76
	Criterion II – Teaching-Learning	g and Evaluat	ion	
2.1	Student Enrolment and Profile	20	30.00	1.50
2.2	Catering to Student Diversity	30	88.11	2.94
2.3	Teaching - Learning Process	50	113.51	2.27
2.4	Teacher Profile and Quality	50	170.56	3.41
2.5	Evaluation Process and Reforms	50	155.00	3.10
2.6	Student Performance and Learning Outcomes	50	118.67	2.37
2.7	Student Satisfaction Survey	50	109.71	2.19
	Total	300	785.55	2.62
	Criterion III – Research, Innovati	ons and Exter	nsion	
3.1	Promotion of Research and Facilities	20	7.42	0.37
3.2	Resource Mobilization for Research	10	12.91	1.29
3.3	Innovation Ecosystem	10	6.58	0.66
3.4	Research Publications and Awards	30	37.78	1.26
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	30.41	0.61
3.7	Collaboration	20	4.74	0.24
	Total	150	99.84	0.67

	Criterion IV – Infrastructure and Learning Resources					
4.1	Physical Facilities	30	85.33	2.84		
4.2	Library as a Learning Resources	20	45.00	2.25		
4.3	IT Infrastructure	30	56.00	1.87		
4.4	Maintenance of Campus Infrastructure	20	49.41	2.47		
	Total	100	235.75	2.36		
	Criterion V - Student Support a	and Progressi	on			
5.1	Student Support	30	43.60	1.45		
5.2	Student Progression	30	30.47	1.02		
5.3	Student Participation and Activities	30	74.36	2.48		
5.4	Alumni Engagement	10	0.00	0.00		
	Total	100	148.43	1.48		
	Criterion VI – Governance, Leaders	nip and Mana	gement			
6.1	Institutional Vision and Leadership	10	25.00	2.50		
6.2	Strategy Development and Deployment	10	25.00	2.50		
6.3	Faculty Empowerment Strategies	30	33.45	1.12		
6.4	Financial Management and Resource Mobilization	20	64.00	3.20		
6.5	Internal Quality Assurance System	30	50.00	1.67		
	Total	100	197.45	1.97		
	Criterion VII – Institutional Values	and Best Pra	octices			
7.1	Institutional Values and Social Responsibilities	50	33.75	0.68		
7.2	Best Practices	30	37.66	1.26		
7.3	Institutional Distinctiveness	20	15.74	0.79		
	Total	100	87.16	0.87		
	Grand Total	1000	1818.07	1.82		



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019-20 IQAC



Scott Christian College (Autonomous), Nagercoil



# AAA 2019 - 2020 - Assessment Sheet

College – Overall Performance

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	3.40	68.00
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0.89	17.89
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1.00	10.00
1.1	Curriculum Design and Development		50	1.92	95.89
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0.00	0.00
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	3.37	67.37
1.2	Academic Flexibility		40	1.68	67.37
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3.05	30.53
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0.00	0.00

(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the studentsAndDescription official studentsDescription official st				-		
1.3.4/ internships (2019 - 2020)QnM100.212.111.3Curriculum Enrichment400.8232.631.4Feedback System111103.4034.001.4.1Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above D. Any 1 of the above E. None of the above C. Any 2	1.3.3	the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details	QnM	10	0.00	0.00
1.4Feedback SystemImage: Constraint of the second se	1.3.4		QnM	10	0.21	2.11
Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of 	1.3	Curriculum Enrichment		40	0.82	32.63
Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above D. Eedback collected and analysed D. Feedback collected and analysed D. Feedback collected and analysed D. Feedback collected E. Feedback the above D. Feedback collected E. Feedback the above D. Eedback SystemQnM103.4034.001.4.2Feedback SystemCCZXXSS1.4.2Feedback SystemCZXXSS1.4.2Feedback SystemCZXXSS2.1.1Student Enrolment and Profile 2020QnM103.	1.4	Feedback System				
L4.2classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected and analysed D) Feedback collected E) Feedback not obtainedL03.4034.001.4.2Feedback System203.4034.001.4.3Feedback System203.4034.001.4.4Feedback System203.4034.001.4.4Feedback System203.4068.00Criterion II - Teaching-Learning and Evaluation201.001.76263.892.1.1Student Enrolment and Profile100.00103.0030.002.1.1Average Enrolment percentage during 2019- 2020QnM103.0030.002.1.2Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, et. as per applicable reservation policy ) during the 2019-2020QnM100.000.00	1.4.1	Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of	QnM	10	3.40	34.00
Criterion II - Curricular Aspects1501.76263.89Criterion II - Teaching-Learning and Evaluation1001001002.1Student Enrolment and Profile0.000.002.1.1Average Enrolment percentage during 2019- 2020QnM103.002.1.2Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the 2019-2020QnM100.000.00	1.4.2	classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback	QnM	10	3.40	34.00
Criterion II – Teaching-Learning and EvaluationImage: Criterion II – Teaching-Learning and 	1.4	Feedback System		20	3.40	68.00
EvaluationImage: Constraint of the second of th	Criterio	n I – Curricular Aspects		150	1.76	263.89
2.1.1Average Enrolment percentage during 2019- 2020QnM103.0030.002.1.2Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the 2019-2020QnM100.000.00						
2.1.1QnM103.0030.002020Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the 2019-2020QnM100.000.00	2.1	Student Enrolment and Profile			0.00	
2.1.2reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy ) during the 2019-2020QnM100.000.00	2.1.1		QnM	10	3.00	30.00
2.1         Student Enrolment and Profile         20         1.50         30.00	2.1.2	reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy )	QnM	10	0.00	0.00
	2.1	Student Enrolment and Profile		20	1.50	30.00

2.2	Catering to Student Diversity			0.00	
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2.26	33.95
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3.61	54.17
2.2	Catering to Student Diversity		30	2.94	88.11
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2.00	30.00
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	1.79	26.84
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3.22	32.22
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2.44	24.44
2.3	Teaching - Learning Process		50	2.27	113.51
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4.00	60.00
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	3.78	75.56
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2.33	35.00
2.4	Teacher Profile and Quality		50	3.41	170.56
2.5	Evaluation Process and Reforms				
2.5.1	Number of days from the date of last semester-end/ year- end examination till the declaration of results during 2019-2020	QnM	20	4.00	80.00
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	15	1.00	15.00

2.5.3	IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution	QIM	15	4.00	60.00
2.5	Evaluation Process and Reforms		50	3.10	155.00
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific</li> <li>Outcomes (PSO) / Course Outcomes (CO) for</li> <li>all programmes offered by the Department.</li> </ul>	QIM	20	2.70	54.00
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	1.80	18.00
2.6.3	Passed out details of final year students	QnM	20	2.33	46.67
2.6	Student Performance and Learning Outcomes		50	2.37	118.67
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.19	109.71
2.7	Student Satisfaction Survey		50	2.19	109.71
Criterio	n II – Teaching-Learning and Evaluation		300	2.62	785.55
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QIM	6	0.50	3.00
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0.00	0.00
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0.74	4.42
3.1	Promotion of Research and Facilities		20	0.37	7.42

3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	1.05	2.11
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0.74	1.47
3.2.3	Teachers recognised as research guides	QnM	3	3.11	9.33
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0.00	0.00
3.2	Resource Mobilization for Research		10	1.29	12.91
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0.37	1.84
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0.95	4.74
3.3	Innovation Ecosystem		10	0.66	6.58
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	1.11	5.56
3.4.2	Number of Ph.D.s registered per teacher during 2019-2020	QnM	5	2.00	10.00
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	3.28	16.39
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1.17	5.83

	Bibliometrics of the publications during 2019-					
3.4.5	2020 based on average citation index in	QnM	5	0.00	0.00	
01110	Scopus/ Web of Science or Pub Med/ Indian	Q	5	0.00	1.26     37.78       0.00     0.00       0.00     0.00	
	Citation Index					
	Bibliometrics of the publications during 2019-					
3.4.6	3.4.6 20 based on Scopus/ Web of Science – h-		5	0.00	0.00	
	index of the Department					
3.4	Research Publications and Awards		30	1.26	37.78	
3.5	Consultancy					
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0.00	0.00	
	Amount spent on developing facilities,					
3.5.2	training teachers and staff for undertaking	QnM	5	0.00	0.00	
	consultancy during 2019 - 2020 (in Lakhs)					
3.5	Consultancy		10	0.00	0.00	
3.6	Extension Activities					
	What are the Extension activities in the	_				
3.6.1	neighborhood community in terms of impact		10	1.26	17 50	
3.0.1	and sensitizing students to social issues and	QIM	10	1.20	12.58	
	holistic development during 2019-2020?					
	Number of awards and recognition received					
3.6.2	for extension activities from Government	QnM	15	0.42	6.29	
	/recognized bodies during 2019 - 2020					
	Number of extension and outreach					
	Programmes conducted in collaboration with					
3.6.3	industry, community and Non- Government	QnM	10	0.00	0.00	
	Organizations through NSS/NCC/Red					
	cross/YRC etc., during 2019-2020					
1				1		
	Students participating in extension activities					
	Students participating in extension activities with Government Organizations, Non-					
3.6.4	with Government Organizations, Non- Government Organizations and Programmes	QnM	15	0.77	11.54	
3.6.4	with Government Organizations, Non-	QnM	15	0.77	11.54	

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019-20 IQAC

3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0.00	0.00
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0.47	4.74
3.7	Collaboration		20	0.24	4.74
Criterio	n III – Research, Innovations and Extension		150	0.67	99.84
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	3.56	21.33
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	door) gymnasium, QIM 4			
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM 10		0.00	0.00
4.1.4	Budget allocation, excluding salary for infrastructure augmentation (INR in Lakhs)	QnM	10	4.00	40.00
4.1	Physical Facilities		30	2.84	85.33
4.2	Library as a Learning Resources				
4.2.1	Provide the details of Integrated library Management System (ILMS)	QIM	5	3.00	15.00
		QnM 5 (			
4.2.2	Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases 6. Remote access to e-resources	QnM	5	0.00	0.00
4.2.2	<ul> <li>journals 2. e-ShodhSindhu 3. Shodhganga</li> <li>membership 4. e-books 5. Databases 6.</li> </ul>	QnM QnM	5	0.00	0.00 20.00
	<ul> <li>journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases 6. Remote access to e-resources</li> <li>Annual expenditure for purchase of books / e-books and subscription to journals/e-</li> </ul>				

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019-20 IQAC

4.3	IT Infrastructure				
4.3.1	Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities	QIM	2.00	16.00	
4.3.2	Student - Computer ratio (current year data) Number of Computers in working condition	QnM	8	0.00	0.00
4.3.3	Available bandwidth of internet connection in the Institution	QnM	10	4.00	40.00
4.3.4	Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS), Mixing equipments and softwares for editing	QnM	4	0.00	0.00
4.3	IT Infrastructure		30	1.87	56.00
4.4	Maintenance of Campus Infrastructure				
4.4.1	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2019-2020	QnM	10	4.00	40.00
4.4.2	Provide the Service/Maintenance Record	QIM	10	0.94	9.41
4.4	Maintenance of Campus Infrastructure		20	2.47	49.41
Criterio	n IV – Infrastructure and Learning Resources		100	2.36	235.75
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4.00	24.00
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non-government agencies schemes during 2019-2020	QnM	5	1.00	5.00
5.1.3	Number of capability enhancement and development schemes 1. Soft skills2. Language and communication skills3. Life skills (Yoga, physical fitness, health and hygiene)QnM4. Awareness of trends in technology (Opt one)		8	0.85	6.80
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1.30	7.80

5.1.5	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	5	0.00	0.00
5.1	Student Support		30	1.45	43.60
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	0.39	3.89
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2.16	21.58
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0.50	5.00
5.2	Student Progression		30	1.02	30.47
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	2.67	26.67
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	1.77	17.69
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	3.00	30.00
5.3	Student Participation and Activities		30	2.48	74.36
5.4	Alumni Engagement				
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means. other support services	QIM	5	0.00	0.00
5.4.2	Alumni financial contribution during 2019- 2020	QnM	5	0.00	0.00
5.4	Alumni Engagement		10	0.00	0.00
Criterio	n V - Student Support and Progression		100	1.48	148.43

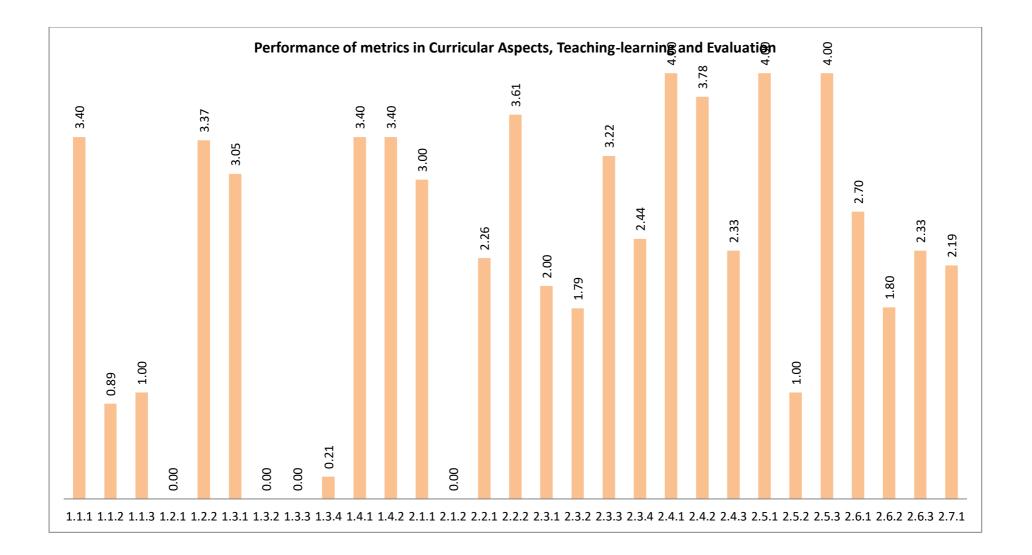
	Criterion VI – Governance, Leadership and Management				
6.1	Institutional Vision and Leadership				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution.	QIM	5	2.00	10.00
6.1.2	The institution practices decentralization and participative management	QIM	5	3.00	15.00
6.1	Institutional Vision and Leadership		10	2.50	25.00
6.2	Strategy Development and Deployment				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QIM	2	0.50	1.00
6.2.2	Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanism	QIM	4	2.00	8.00
	Implementation of e-governance in areas of				
	operation : 1. Administration 2. Finance and		4		
6.2.3	Accounts 3. Student Admission and Support	QnM		4.00	16.00
	4. Examination				
6.2	Strategy Development and Deployment		10	2.50	25.00
6.3	Faculty Empowerment Strategies		10	2.30	23.00
6.3.1	List of Welfare measures for teaching & Non- teaching Staff	QIM	4	2.00	8.00
	Teachers provided with financial support to				
	attend conferences / workshops and towards				
6.3.2	membership fee of professional bodies during	QnM	8	0.00	0.00
	2019-2020				
	Number of professional development /				
	administrative training Programmes organized				
6.3.3	by the Institution for teaching and non	QnM	8	0.68	5.45
	teaching staff during 2019-2020				

6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2.00	20.00
6.3	Faculty Empowerment Strategies		30	1.12	33.45
6.4	Financial Management and Resource Mobilization				
6.4.1	Internal Audit & External Audit Report and Balance Sheets	QIM	4	3.00	12.00
6.4.2	Funds / Grants received from Government, non-government bodies, individuals, philanthropers during 2019-2020	QnM	10	4.00	40.00
6.4.3	Institutional strategies for mobilisation of funds and the optimal utilisation of resources	QIM	6	2.00	12.00
6.4	Financial Management and Resource Mobilization		20	3.20	64.00
6.5	Internal Quality Assurance System				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QIM	10	3.00	30.00
6.5.2	The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms	QIM	10	2.00	20.00
6.5.3			10	0.00	0.00
6.5	Internal Quality Assurance System		30	1.67	50.00
	on VI – Governance, Leadership and Managemer	nt	100	1.97	197.45

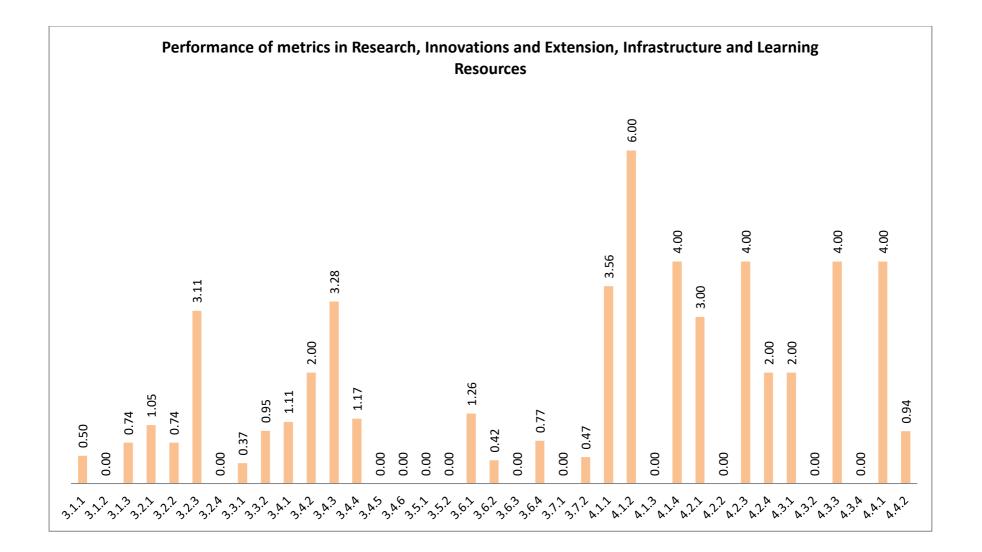
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
	Number of gender equity promotion				
7.1.1	Programmes organized by the	QIM	5	0.90	4.52
	department/club/cell/ unit during 2019-2020				
	The Department / Cell / Body / Committee /				
	Club/Unit has facilities for alternate sources of				
	energy and energy conservation measures				
	such as : 1. Solar energy				
7.1.2	2. Biogas plant	QnM	5	0.00	0.00
	3. Wheeling to the Grid				
	4. Sensor-based energy conservation				
	5. Use of LED bulbs/ power efficient				
	equipment				
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0.53	2.11
	Rain water harvesting structures and				
	utilization : 1. Rain water harvesting				
	2. Borewell /Open well recharge				
7.1.4	3. Construction of tanks and bunds	QnM	4	0.32	1.26
	4. Waste water recycling				
	5. Maintenance of water bodies and				
	distribution system in the campus				
7.1.5	<ul> <li>Green Practices`: 1. Restricted entry of automobiles</li> <li>2. Use of Bicycles/ Battery powered vehicles</li> <li>3. Pedestrian Friendly pathways</li> <li>4. Ban on use of Plastic</li> <li>5. landscaping with trees and plants</li> </ul>	QnM	4	0.00	0.00

7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0.00	0.00
7.1.7	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	QnM	4	0.00	0.00
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	1.14	5.71
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	1.06	4.23

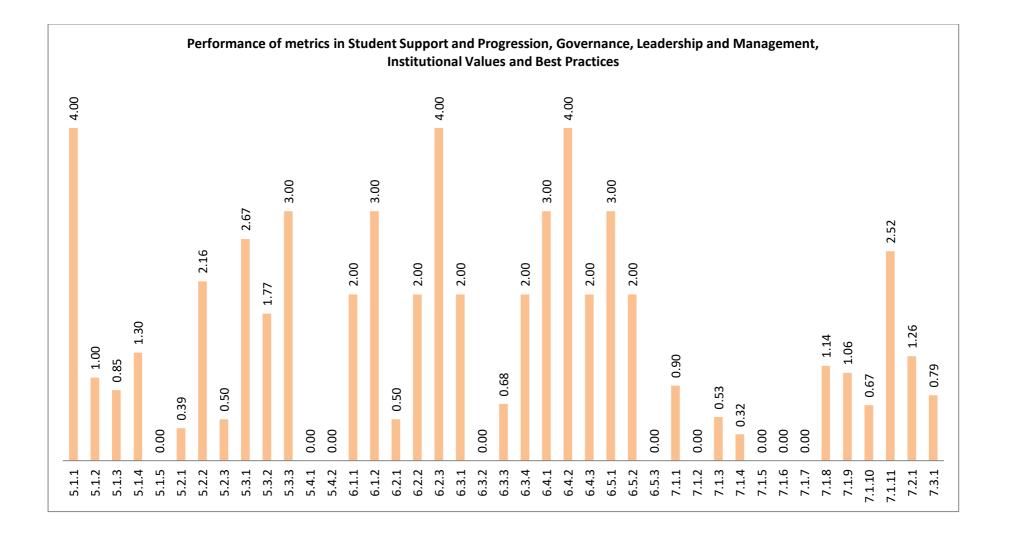
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0.67	3.33
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	2.52	12.59
7.1	Institutional Values and Social		50	0.68	33.75
7.2	Responsibilities Best Practices				
1.2					
	Describe any one best practice followed by		20	1.26	37.66
7.2.1	the Department / Cell / Body / Committee / Club/Unit	QIM	30	1.20	
7.2.1 <b>7.2</b>		QIM	30	1.26	37.66
	Club/Unit	QIM			
7.2	Club/Unit Best Practices	QIM		1.26	
7.2 7.3	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its		30	1.26 0.00	37.66
7.2 7.3 7.3.1 7.3	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust		<u>30</u> 20	1.26 0.00 0.79	37.66
7.2 7.3 7.3.1 7.3	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness		30 20 20	1.26 0.00 0.79 0.79	37.66 15.74 15.74
7.2 7.3 7.3.1 7.3	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness		30 20 20	1.26 0.00 0.79 0.79	37.66 15.74 15.74
7.2 7.3 7.3.1 7.3	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best Practices		30 20 20 100 Weightage	1.26 0.00 0.79 0.79 0.87	37.66 15.74 15.74 87.16 Wtd Grade Point
7.2 7.3 7.3.1 7.3 Criterio	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness On VII – Institutional Values and Best Practices Criteriawise Assessment		30 20 20 100 Weightage (W)	1.26 0.00 0.79 0.79 0.87 Score	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP)
7.2 7.3 7.3.1 7.3 Criterio	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects		30 20 20 100 Weightage (W)	1.26 0.00 0.79 0.79 0.87 Score 1.76	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP) 263.89
7.2 7.3 7.3.1 7.3 Criterio	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation		30 20 20 100 Weightage (W) 150.00 300.00	1.26 0.00 0.79 0.87 0.87 Score 1.76 2.62	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP) 263.89 785.55
7.2 7.3 7.3.1 7.3 Criterio	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness On VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension		30 20 20 100 Weightage (W) 150.00 300.00	1.26 0.00 0.79 0.87 0.87 Score 1.76 2.62 0.67	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP) 263.89 785.55 99.84
7.2 7.3 7.3.1 7.3 Criterio 1 2 3 4 5 6	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension Infrastructure & Learning resources Student Support & Progression Governance, Leadership & Management		30 20 20 100 <b>Weightage</b> (W) 150.00 300.00 150.00	1.26 0.00 0.79 0.87 0.87 <b>Score</b> 1.76 2.62 0.67 2.36	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP) 263.89 785.55 99.84 235.75
7.2 7.3 7.3.1 7.3 Criterio 1 2 3 4 5	Club/Unit Best Practices Institutional Distinctiveness Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness On VII – Institutional Values and Best Practices Criteriawise Assessment Curricular Aspects Teaching, Learning & Evaluation Research, Innovation & Extension Infrastructure & Learning resources Student Support & Progression		30 20 20 100 <b>Weightage</b> (W) 150.00 150.00 100.00	1.26 0.00 0.79 0.87 0.87 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5 5	37.66 15.74 15.74 87.16 Wtd Grade Point (WGP) 263.89 785.55 99.84 235.75 148.43



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## Academic and Administrative Audit - 2019-2020

# Grade

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade	
	Departments									
Mathematics	2.4	2.93	0. <mark>5</mark> 1	1.69	0.93	1.33	0.94	1.88	С	
Botany	1.73	3.2	0.42	1.69	1.11	2.22	0.96	1.85	С	
Chemistry	1.93	3.48	0.89	2.46	2.15	2.67	3.32	2.46	В	
Physics	2	3.28	1.37	1.31	2.44	2.22	1.52	2.27	В	
Zoology	2	2.54	0.86	3.23	1.63	3.56	1.64	1.98	С	
Economics	1.8	2.15	0.32	1.69	1.44	1.67	3.12	1.75	С	
History	2.33	2.63	0.68	0.92	1.04	0.56	0.25	1.68	С	
English	2	3.17	0.85	0.46	0.85	2.67	0	1.82	С	
Tamil	2.47	2.52	0.94	1.31	1.3	1.11	0.52	1.8	С	
Malayalam	1.6	3.22	0.76	0.92	0.74	2.22	2.53	1.92	С	
Hindi	2.13	2.94	0.08	0.46	0.37	0	1.49	1.58	С	
Commerce	2.33	3	0.24	1.69	1.11	0	0	1.71	С	
Computer Science	2.2	2.2	0.19	0.92	0.56	2.22	1.86	1.6	С	
Physical Education	1.6	2.22	0.09	0	0.74	0	0	1.17	С	
Business Studies	1.73	2.17	0.4	2.08	1.26	1.11	0.78	1.48	D	
Computer Application	2	2.24	0.4	0.92	0.85	1.11	0	1.4	D	
Microbiology	2.07	3.24	0.43	0.92	0.93	0	0	1.73	С	

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019-20 IQAC

Department	Curricular Aspects	Teaching, Learning & Evaluation	Research, Innovation & Extension	Infrastructure & Learning resources	Student Support & Progression	Governance, Leadership & Management	Institutional values & Best Practices	Overall	Grade
		Units /	Cells / Cl	ubs					
Controller of Examinations	-	3.19	-	-	-	0	2	2.57	B+
Library	-	-	-	2.25	-	-	1	1.36	D
IQAC	-	2	-	-	-	2.16	-	2.13	В
Dean -Arts	0	0	-	-	-	0	0	0.00	Х
Dean -Science	0	0	-	-	-	0	0	0.00	Х
Dean -Research	-	-	1.24	-	-	1.69	1.67	1.44	D
Dean Student Welfare	-	2	-	-	1.73	-	2.46	2.17	В
Dean - Placement	-	-	-	-	1.91	-	1	1.43	D
Dean – Foreign Affairs	-	-	0.97	-	1	-	1	0.99	D*
Bursar	-	APA D	0	4	2.64	2.25	1.28	1.87	С
NCC – Army	-		0.4	-	-	-	1.05	0.76	D
NCC - Navy	-	E - /	1.1	-	-	-	0.89	0.98	D
NSS – 90	-	131	0.9	-	-	-	1.86	1.45	D
NSS – 91	1.1		0.9	X -	-	-	1.86	1.45	D
NSS – 92		-	0.9	1 -	-	-	1.86	1.45	D
NSS – 93		1	1.2	- 11	-	-	1.86	1.58	С
NSS – 123	-		0.9		-	-	1.86	1.45	D
NSS – 124			1.2		- 1	-	1.86	1.58	С
NSS – 127	-		1.2	-	-	-	1.86	1.58	С
Sports	-	-	-	2	3	-	0	0.92	D
Youth Welfare	-	-	-	-	4	-	0	1.14	D
Science Club	-	-	0	-	0	-	0	0.00	D*
Youth Red Cross	-	-	2.4	-	0	-	0	0.61	D*
Scott Adventure Club	-	-	0.4	-	2	-	0.75	0.79	D*
Rotaract Club	-	-	2.4	-	2	-	1.41	1.72	С
Eco club	-	-	0	-	0	-	0	0.00	Х
ICTC	-	3	-	1.84	2	4	1	1.73	С
Scott Research Forum	-	-	-	-	2	-	0	0.27	D
Innovation Council	-	-	1	-	-	-	0	0.17	D*
HRDC	-	-	-	-	2	-	0	0.65	D
Admission	-	1.5	-	-	-	-	0	0.43	D
Governance - Office	-	3.08	-	-	-	2.19	1	2.33	В
Website	0	1.5	1.82	-	-	1.33	2	1.50	D
Alumni	-	-	-	-	0	-	-	0.00	D*

 $X \rightarrow$  Not Participated \*  $\rightarrow$  Partly Participated

## Dean IQAC

# Principal

### Academic and Administrative Audit - 2019-2020

### **Strengths and Weaknesses - College**

### Strengths :

- ✓ Teacher Profile and Quality
- ✓ Feedback System
- ✓ Financial Management and Resource Mobilization
- ✓ Evaluation Process and Reforms

#### Weaknesses :

- Catering to Student Diversity
- Physical Facilities
- Institutional Vision and Leadership
- Strategy Development and Deployment
- Student Participation and Activities
- Maintenance of Campus Infrastructure
- Student Performance and Learning Outcomes
- Teaching Learning Process
- Library as a Learning Resources
- Student Satisfaction Survey
- Curriculum Design and Development
- IT Infrastructure
- Academic Flexibility
- Internal Quality Assurance System
- Student Enrolment and Profile
- Student Support
- Resource Mobilization for Research
- Research Publications and Awards
- Best Practices
- Faculty Empowerment Strategies
- Student Progression
- Curriculum Enrichment
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Innovation Ecosystem
- Extension Activities
- Promotion of Research and Facilities
- Collaboration
- Consultancy
- Alumni Engagement

### Scott Christian College (Autonomous) - Nagercoil

### ACADEMIC and ADMINSTRATIVE AUDIT (AAA) for the year 2019-20

### 19th April 2021

We, the audit members acknowledge the service rendered by the Management, Principal, IQAC team and the faculty towards this quality initiative exercise undertaken for their own growth. It should be done annually, seriously by understanding the recent higher education expectations, needs and demands.

#### REASON FOR NOT AWARDING MARKS

The following are the reasons, why we are not awarding marks in the score card? One or more reasons applicable to the departments and units:

- There is no matching for the quality metrics given to us and the responses from the department / units for their score, in most of the cases
- No presenter was able to justify what is expected off for the audit report to carry the required information
- No QnMs data was shown which are the supportive document for the QIMs to be judged for its tangibility in the departments/ units
- o Insufficient time to learn from the faculty what they owned in this exercise
- Comprehension of questions and the required answer for most of the metrics from them is extremely poor

However, we provide the following as our observation for betterment.

#### CURRICULAR, TEACHING AND LEARNING ASPECTS

The College has adopted and implemented OBE and a flexible CBCS across all UG and PG programmes. It is one of the first Arts and Science HEI to adopt OBE in 2017 itself which is HIGHLY significant.

The CBCS curriculum framework for both UG and PG programmes has included several scopes of learning through Core, Allied and Languages, Core Electives and Skill Based Courses (SBC)

Audit Members felt the departments can take up <u>one or two value added courses</u> in each academic year. The departments can also try the blended learning approach in few courses.

Departments also needs to identify cross cutting issues on Gender Sensitivity, Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum

The faculty members across the college have attempted at moving from regular teaching to e-teaching adopting different methods and tools like Scott LMS and Google Classrooms. In this aspect, we suggest the departments to create more Digital Content to deliver the courses in a better way. The students across departments are also encouraged to participate in various intercollegiate curricular, co-curricular and extracurricular activities and have been awarded and recognized for the same.

Intensive remedial coaching is also done in certain departments of the college, and in certain departments even nearly half of the students have received the same.

In some departments specifically in the Management side the staff members felt the exchange of faculty in handling courses across departments will be beneficial to the student community. We, strongly suggests the management to consider in this aspect

#### RESEARCH CONSULTANCY AND EXTENSION

The faculty members of the college (Aided and Management) are well experienced and highly qualified. More than 50% of the faculty members are doctorates as well as guides also a few Emirates Professors. This indicates that the college provides conducive ambience for research which has manifested into receiving some extramural grants from UGC, DST, DBT, *etc* and consultancy.

It is also observed that the college <u>doesn't provides any seed money as a research grant</u> specially to young teachers to enable them become good researchers in order to attract extramural research funding in future.

This intensive research has made an impact on the output of publications. The audit members expects departments under life sciences can go for patents - filed on societal problems by innovation.

Even though the faculty are continuously updating their knowledge through participation in workshops, FDPs, seminars and conferences both at national and international levels collaborations among departments within the college and with other colleges is the need of the hour.

#### LIBRARY

Scott Christian College has an adequate library for the benefit of students, faculties and researchers. The Library has a large collection of books covering various branches of Commerce, Science, Humanities and a few rare collection of books or library enrichment

Library automation starts with the adoption of indigenous library management software in the library. The software should have the maximum facilities to automate the library into computerized systems. At present <u>only minimum number of facilities are incorporated</u> in the Library ILMS software. <u>Bar coding is not integrated inside the software</u>.

The Library have subscriptions via INFLIBNET and DELENT to access various resources, but the audit members felt that purchasing of e-Journals and getting access to few databases is the

need of the hour. The management can think of expanding the average annual expenditure for purchase of books and journals.

#### SUPPORTING UNITS

#### NCC (Navy & Army) and various NSS Units

The college is actively engaged in helping the marginalised communities by conducting various awareness programmes/camps

The college has also engaged regular services under its extension activities through various Clubs, Cells along with NSS and NCC units. The NCC Navy unit of the College do a commendable work in this area by receiving few notable awards

Documenting the activities is very crucial in the current manual with proper evidences like geo-Tagged Photographs, News Paper Clippings; Appreciation letter for the works to be carried out should be included in the reports

#### Scott Research Forum

This entity is actively functioning by publishing articles through the in-House journal from various departments and outside college also. This forum can take up the activity of framing the research policy of the institution.

#### IIC, ICTC, Eco Club, HRDC

These clubs are doing their few activities. The clubs activities can be further strengthened in the coming year. Their accomplishments should be visible in the College Website

#### Website Committee

Though the User Interface of the website seems good there are considerable areas the website should be improved

- ✓ Strengthen the Content Management System (CMS) to easily update content.
- ✓ Encourage sharing of information from various departments and units of the College
- ✓ Integrate document sharing.

#### STRENGTHS

- The automation part in the O/o CoE, their implementation strategy are highly encouraging
- The implementation of LOCF by the college with the support of the department and faculty, mapping, etc.in alignment with the UGC
- Research work of select departments and their publications sounds well
- Faculty were made to work, which could be better if they work by knowing them correctly
- Sufficiently a good infrastructure and ambience

#### WEAKNESS

- Ambiguity in knowing the metrics across disciplines and faculty. QIMs demands the pooling of QnMs. Thus, there may be less data from each department / unit or wrong collection of information
- Certain misnomer in conceiving the concepts such as Best Practices (721), Distinctiveness (731) and almost many metrics in Institutional Values and Social Responsibility (711 – 7111), Incubation and Eco system (331), Extension Activities as per the current manual (361), ICT integration(232) are some of the areas
- ICT integration in Teaching-Learning-Evaluation; their count; their repository status; utility point upgradation, their outcome; *etc.* are to be taught among faculty and students
- Computer facility and utility to be enhanced
- Most of the departments and unit heads are unaware of Governance Procedure and the Policies of the College
- Faculty need a complete picture what is what; a detailed input to how to work for this RAF Manual to rise the CGPA of the college

#### GENERAL COMMENT

- Commitment of faculty and a motivated group of IQAC Core Team will bring back the reputation of Scott in the fifth accreditation if consistent efforts are in full swing
- Resolve issues exhibited during the audit by some departments
- If Audit Instruments and Audit purpose is known to the departments and units, they could work better

#### RECOMMENDATIONS BY THE COMMITTEE

- Present OBE model may be continuously monitored and assessed on flexibility catering to different types of learners
- Course content for OBE may be prepared as modules rather than units indicating suggestive learning methods and tools for each course
- · The Scott LMS may be strengthened for the benefit of students
- More Workshops may be conducted on e-content developments to create more digital contents to strengthen the institutional repository
- Providing Seed Money to young researchers
- Promotion of innovative projects to impact the society to be undertaken at UG, PG and research level through consultancy services
- · College may develop policies to on Research, Consultancy, e-Governance, etc.
- · An orientation programme can be planned for the staff members on NAAC-RAF

Thank you for the opportunity given to us to learn from the century old institution of high repute in the down South.

#### ALL THE BEST FOR THE FUTURE

Dr. S. ALFRED CECIE RAJ, 19/4/2021 Controller of Examinations, Associate Professor of Physics, St. Joseph's College (Autonomous), Tiruchirappalli – 620 002

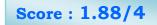
Dr. V. JUDE NIRMAL, Assistant Professor of Computer Science, St. Joseph's College (Autonomous), Tiruchirappalli – 620 002



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 – 2020

# **DEPARTMENT OF MATHEMATICS**



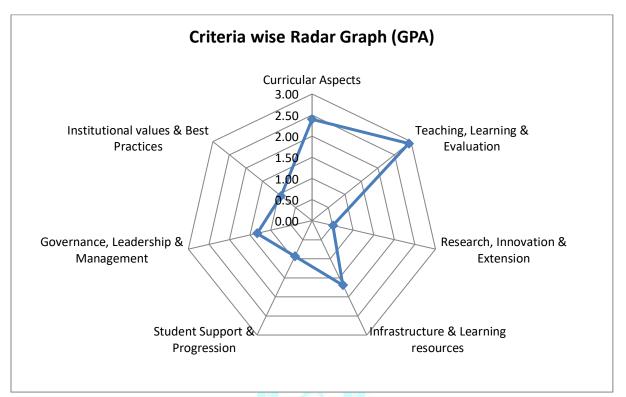


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	360.00	2.40
2	Teaching, Learning & Evaluation	230.00	675.00	2.93
3	Research, Innovation & Extension	131.00	67.00	0.51
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	50.00	0.93
6	Governance, Leadership & Management	18.00	24.00	1.33
7	Institutional values & Best Practices	77.00	72.00	0.94
	Total	686.00	1292.00	1.88
	CGPA :	1.88		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

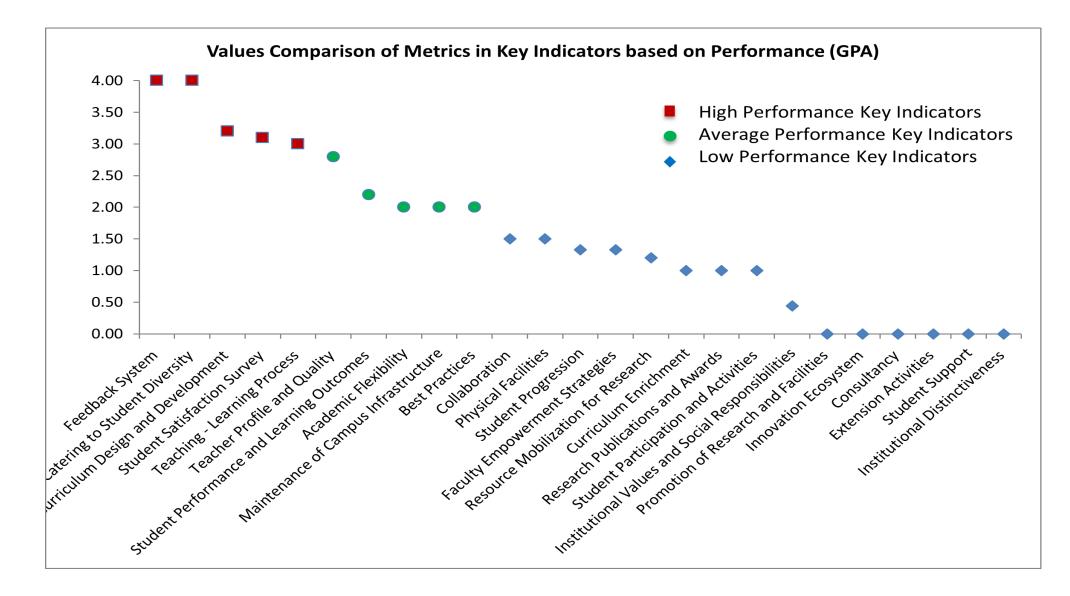




#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	160.00	3.20
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	360.00	2.40
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	120.00	4.00
2.3	Teaching - Learning Process	50	150.00	3.00
2.4	Teacher Profile and Quality	50	140.00	2.80
2.6	Student Performance and Learning Outcomes	50	110.00	2.20
2.7	Student Satisfaction Survey	50	155.00	3.10
	Total	230	675.00	2.93
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	131	67.00	0.51
	Criterion IV – Infrastructure and Le	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	26	44.00	1.69
	Criterion V - Student Support a	nd Progressio	'n	
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	10.00	1.00
	Total	54	50.00	0.93
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	24.00	1.33
	Total	18	24.00	1.33
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	27	12.00	0.44
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	72.00	0.94
	Grand Total	686	1292.00	1.88



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Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	3.2	160
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40

1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterion	I – Curricular Aspects		150	2.4	360
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	4	120
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	4	60
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		50	3	150
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60

2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019- 2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	Teacher Profile and Quality		50	2.8	140
2.6	Student Performance and Learning Outcomes				
	i) Provide the web link displaying Programme				
	Outcomes(PO)/Programme Specific Outcomes			_	
2.6.1	(PSO) / Course Outcomes (CO) for all programmes	QIM	20	2	40
	offered by the Department.				
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	Student Performance and Learning Outcomes		50	2.2	110
2.7	Student Satisfaction Survey				
	Online student satisfaction survey (SSS) regarding				
2.7.1	to teaching learning process.	QnM	50	3.1	155
2.7	Student Satisfaction Survey		50	3.1	155
Criterion	II – Teaching-Learning and Evaluation		230	2.93	675
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/				
3.1.3	international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1.3 3.1	international fellowship for advanced studies/	QnM	6 6	0	<b>0</b>
	international fellowship for advanced studies/ research during 2019-2020	QnM			
3.1	international fellowship for advanced studies/ research during 2019-2020 Promotion of Research and Facilities	QnM QnM			
3.1 3.2	international fellowship for advanced studies/ research during 2019-2020 Promotion of Research and Facilities Resource Mobilization for Research Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-		6	0	0
3.1 3.2 3.2.1	<ul> <li>international fellowship for advanced studies/ research during 2019-2020</li> <li>Promotion of Research and Facilities</li> <li>Resource Mobilization for Research</li> <li>Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019- 2020</li> <li>Number of teachers having research projects</li> </ul>	QnM	2	0	0
3.1 3.2 3.2.1 3.2.2	international fellowship for advanced studies/ research during 2019-2020 <b>Promotion of Research and Facilities</b> <b>Resource Mobilization for Research</b> Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019- 2020 Number of teachers having research projects during the 2019 - 2020	QnM	6 2 2	0	0 0

3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	1	25
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0

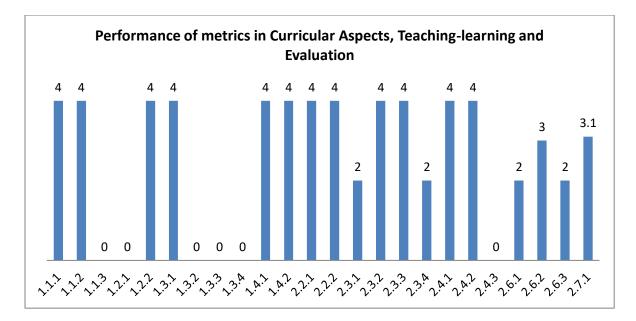
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3.6.3conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020QnM1000Students participating in extension activities with Government Organizations, Non-Government Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020M15003.6.4Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-20200003.6Extension Activities00003.7Collaboration110003.7.1faculty exchange, student exchange / internship/ on -the-job training/ project work0nM10003.7.2Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-202001.5303.7.4Collaboration201.5303.7.2Collaboration1310.51673.7.2Collaboration1310.51673.7.4Collaboration1310.51673.7.5Collaboration1310.51673.7.6Collaboration1310.51673.7.7Collaboration1310.51673.7.8Collaboration1310.51673.7.9Collaboration1310.51673.7.1Fresources1310.51673.7.2Collaboration1		bodies during 2019 - 2020				
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3.6.4Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020015003.6Extension Activities500003.7Collaboration500003.7.1faculty exchange, student exchange / internship/ on -the-job training/ project work010003.7.2Number of functional MOUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-20200103303.7.2Collaboration201530Triterion IV - Infrastructure and Learning 		Students participating in extension activities with				
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2019-2020Image: constraint of the image: const	3.6.4	Organizations and Programmes such as Swachh	QnM	15	0	0
3.6Extension ActivitiesImage: Constraint of CollaborationSource in the constraint of Collaborative activities for research, international importance, internship/ on -the-job training/ project workSource in the constraint of Collaborative activities for research, international importance, other universities, industries, corporate houses etc. during 2019-2020On M10003.7Collaboration201.5303.7.2Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020QnM103303.7Collaboration201.530Criterion III - Research, Innovations and Extension1310.51674.1Physical Facilities11214.1.1- learning, viz., classrooms, laboratories, computing equipment, etc.QnM10004.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.161.5244.4.2Provide the Service/Maintenance RecordQIM102204.4.3Maintenance of Campus InfrastructureQIM10220		Bharat, Aids Awareness, Gender Issue, etc. during				
3.7CollaborationImage: collaborative activities for research, faculty exchange, student exchange / internship/ on -the-job training/ project workQnM100003.7.1faculty exchange, student exchange / internship/ on -the-job training/ project workQnM100003.7.2Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020QnM103303.7Collaboration201.530Criterion III - Research, Innovations and Extension1310.51674.1Physical Facilities1111The institution has adequate facilities for teaching computing equipment, etc.QIM64244.1.3Percentage of classrooms, laboratories, computing equipment, etc.QnM10004.1.4Physical Facilities161.5244.44.1.3Percentage of Classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.161.5244.4Maintenance of Campus InfrastructureQIM102204.4Maintenance of Campus Infrastructure210220		2019-2020				
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Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on -the-job training/ project workDescriptionD	3.7	Collaboration				
S.1.1Or -the-job training/ project workCum1000on -the-job training/ project workImage: Cum and the state of the		Number of Collaborative activities for research,				
Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020QnMIno3303.7CollaborationI201.530Criterion II - Research, Innovations and ExtensionI1310.5167Criterion IV - Infrastructure and Learning ResourcesIIII1Physical FacilitiesIIII1Indication AdaptionIIII1Physical FacilitiesIIII1Physical FacilitiesIIII1Indication Adaption Adaption Adaption Adaption Adaption Adaption Infrastructure and Learning ResourcesIII1Physical FacilitiesIIIII1Physical FacilitiesIIIII1Infrastructure and Learning ResourcesIIII1Physical FacilitiesIIII1Infrastructure and Learning ResourcesIIII1Physical FacilitiesIIIII1Infrastructure and Learning ResourcesIIIII1Infrastructure and Learning ResourcesIIIIII1Infrastructure and Learning ResourcesIIIIIII	3.7.1	faculty exchange, student exchange / internship/	QnM	10	0	0
3.7.2national, international importance, other universities, industries, corporate houses etc. during 2019-2020QnM103303.7Collaboration201.530Criterion III - Research, Innovations and Extension1310.5167Criterion IV - Infrastructure and Learning Resources201.61010214.1Physical Facilities111114.1.1- learning, viz., classrooms, laboratories, computing equipment, etc.QIM64244.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM100004.1.3Percentage of classrooms and seminar halls with LCT - enabled facilities such as smart class, LMS, etc.QnM1002244.1.3Percentage of Classrooms and seminar halls with LCT - enabled facilities such as smart class, LMS, etc.0102244.1.4Maintenance of Campus InfrastructureQIM1002204.4.2Provide the Service/Maintenance RecordQIM100220		on –the-job training/ project work				
Criterion III - Research, Innovations and Extension1310.5167Criterion IV - Infrastructure and Learning Resources1310.51674.1Physical Facilities111Physical Facilities11114.1.1Physical Facilities111- learning, viz., classrooms, laboratories, computing equipment, etc.QIM64244.1.3Percentage of classrooms and seminar halls with ICT - enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities112414.1.3Percentage of Campus Infrastructure1102204.1Maintenance of Campus InfrastructureQIM1002204.4Maintenance of Campus Infrastructure010220	3.7.2	national, international importance, other universities, industries, corporate houses etc.	QnM	10	3	30
Criterion IV – Infrastructure and Learning ResourcesImage: Construct of the service/Maintenance of Campus InfrastructureImage: ConstructureImage: ConstructureImage: ConstructureImage: Constructure4.1.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: ConstructureImage: ConstructureImage: Constructure4.4Maintenance of Campus InfrastructureImage: Cons	3.7	Collaboration		20	1.5	30
ResourcesImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of the institution has adequate facilities for teachingImage: constraint of teach	Criterion	III – Research, Innovations and Extension		131	0.51	67
4.1Physical FacilitiesImage: Second Se		Criterion IV – Infrastructure and Learning				
A.1.1The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.QIM64244.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities161.5244.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure102204.4Maintenance of Campus Infrastructure10220						
4.1.1- learning, viz., classrooms, laboratories, computing equipment, etc.QIM64244.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities161.5244.1.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure10220	4.1					
4.1.1Computing equipment, etc.Computing equipment, etc.Computing equipment, etc.4.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities161.5244.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordQIM10220		The institution has adequate facilities for teaching				
A.1.3Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical FacilitiesImage: Compute transmission of the service/Maintenance RecordImage: Compute transmission of the service/Maintenance of Campus InfrastructureImage: Compute transmission of the service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute transmission of the service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute transmission of the service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute transmission of the service/Maintenance RecordQIM10220	4.1.1	<ul> <li>learning, viz., classrooms, laboratories,</li> </ul>	QIM	6	4	24
4.1.3ICT – enabled facilities such as smart class, LMS, etc.QnM10004.1Physical Facilities161.5244.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordQIM102204.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordQIM102204.4Maintenance of Campus InfrastructureImage: Compute the Service/Maintenance RecordImage: Compute the		computing equipment, etc.				
etc.Image: constraint of the service of t	4.1.3	-	QnM	10	0	0
4.4Maintenance of Campus InfrastructureImage: Compute Service/Maintenance RecordQIM102204.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure10220						
4.4.2Provide the Service/Maintenance RecordQIM102204.4Maintenance of Campus Infrastructure10220	4.1	Physical Facilities		16	1.5	24
4.4Maintenance of Campus Infrastructure10220	4.4	Maintenance of Campus Infrastructure				
	4.4.2		QIM	10	2	20
Criterion IV – Infrastructure and Learning Resources261.6944						
	Criterion	IV – Infrastructure and Learning Resources		26	1.69	44

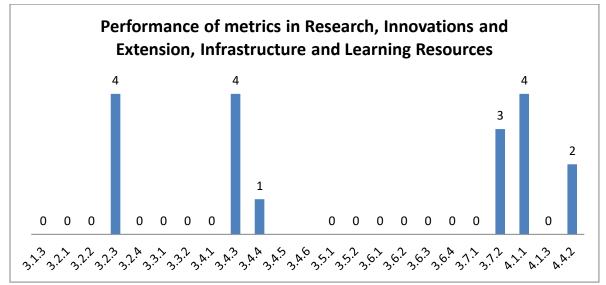
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	4	40
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1.33	40
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	1	10
5.3	Student Participation and Activities		10	1	10
Criteri	on V - Student Support and Progression		54	0.93	50
	Criterion VI – Governance, Leadership and				
	· · · · · · · · · · · · · · · · · · ·				
6.2	Management				
6.3	· · · · · · · · · · · · · · · · · · ·				
<b>6.3</b> .3	Management	QnM	8	3	24
	ManagementFaculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for	QnM QnM	8	3	24
6.3.3	ManagementFaculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development				

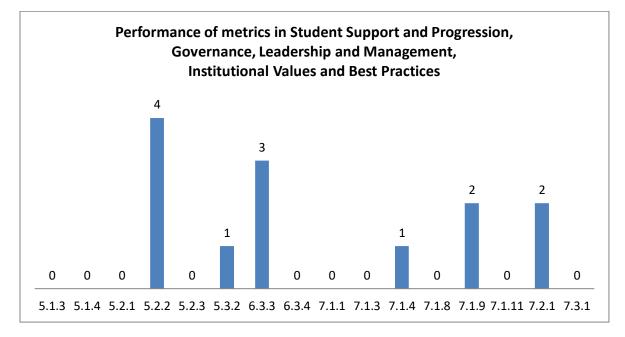
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1.</li> <li>Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	1	4
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.1 1	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0.44	12
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criteri	on VII – Institutional Values and Best Practices		77	0.94	72
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.40	360.00
2	Teaching, Learning & Evaluation		230.00	2.93	675.00
3	Research, Innovation & Extension		131.00	0.51	67.00
4	Infrastructure & Learning resources		26.00	1.69	44.00
5	Student Support & Progression		54.00	0.93	50.00
6	Governance, Leadership & Management		18.00	1.33	24.00
7	Institutional values & Best Practices		77.00	0.94	72.00
	Overall:-		686.00	1.88	1292.00









#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Curriculum Design and Development
- ✓ Student Satisfaction Survey
- ✓ Teaching Learning Process

#### Weaknesses :

- Teacher Profile and Quality
- Student Performance and Learning Outcomes
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Best Practices
- Collaboration
- Physical Facilities
- Student Progression
- Faculty Empowerment Strategies
- Resource Mobilization for Research
- Curriculum Enrichment
- Research Publications and Awards
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Student Support
- Institutional Distinctiveness



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF BOTANY**



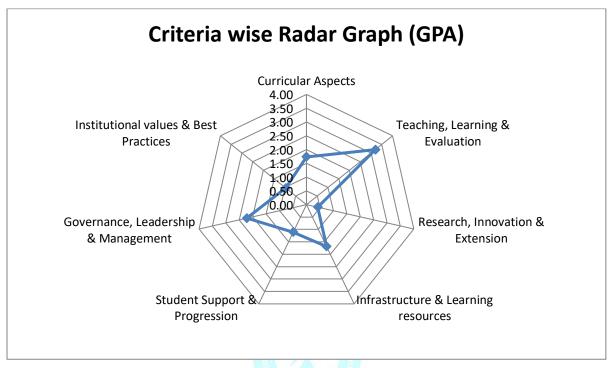


1       Curricular Aspects       150.00       260.00       1.73         2       Teaching, Learning & Evaluation       230.00       735.00       3.20         3       Research, Innovation & Extension       131.00       55.00       0.42         4       Infrastructure & Learning resources       26.00       44.00       1.69         5       Student Support & Progression       54.00       60.00       1.11         6       Governance, Leadership & Management       18.00       40.00       2.22         7       Institutional values & Best Practices       77.00       74.00       0.96 <b>Total 686.00 1268.00 1.85</b>	No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
3       Research, Innovation & Extension       131.00       55.00       0.42         4       Infrastructure & Learning resources       26.00       44.00       1.69         5       Student Support & Progression       54.00       60.00       1.11         6       Governance, Leadership & Management       18.00       40.00       2.22         7       Institutional values & Best Practices       77.00       74.00       0.96         Total       686.00       1268.00       1.85	1	Curricular Aspects	150.00	260.00	1.73
4       Infrastructure & Learning resources       26.00       44.00       1.69         5       Student Support & Progression       54.00       60.00       1.11         6       Governance, Leadership & Management       18.00       40.00       2.22         7       Institutional values & Best Practices       77.00       74.00       0.96         Total       686.00       1268.00       1.85	2	Teaching, Learning & Evaluation	230.00	735.00	3.20
5Student Support & Progression54.0060.001.116Governance, Leadership & Management18.0040.002.227Institutional values & Best Practices77.0074.000.96Total686.001268.001.85	3	Research, Innovation & Extension	131.00	55.00	0.42
6         Governance, Leadership & Management         18.00         40.00         2.22           7         Institutional values & Best Practices         77.00         74.00         0.96           Image: Construction of the state of the	4	Infrastructure & Learning resources	26.00	44.00	1.69
7       Institutional values & Best Practices       77.00       74.00       0.96         686.00       1268.00       1.85	5	Student Support & Progression	54.00	60.00	1.11
Total         686.00         1268.00         1.85	6	Governance, Leadership & Management	18.00	40.00	2.22
	7	Institutional values & Best Practices	77.00	74.00	0.96
CGPA : 1.85		Total	686.00	1268.00	1.85
		CGPA :	1.85		

### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

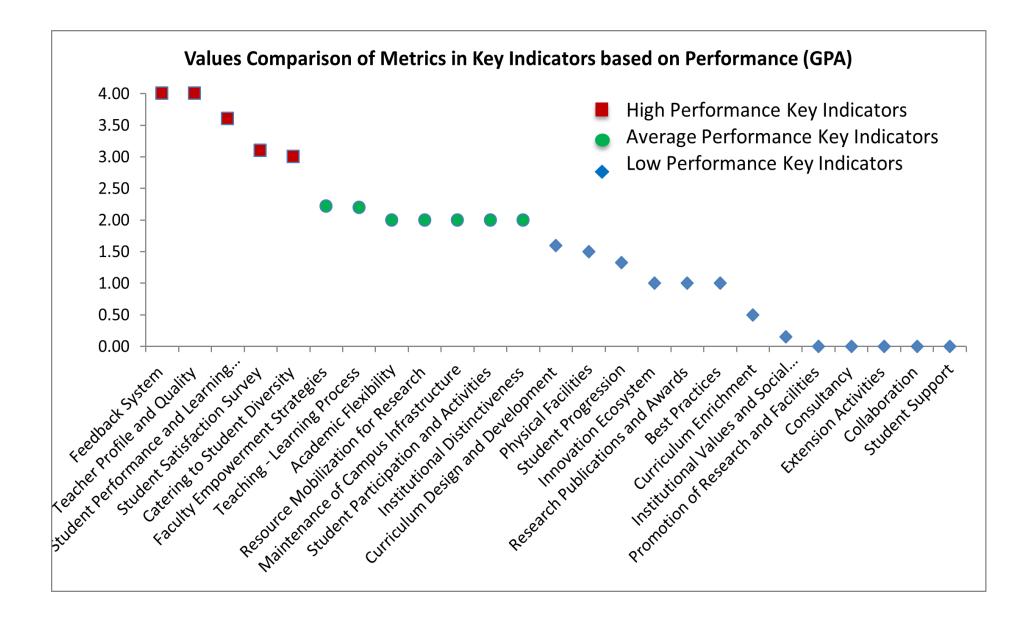




## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
	Criterion I – Curricular /	Aspects				
1.1	Curriculum Design and Development	50	80.00	1.60		
1.2	Academic Flexibility	40	80.00	2.00		
1.3	Curriculum Enrichment	40	20.00	0.50		
1.4	Feedback System	20	80.00	4.00		
	Total	150	260.00	1.73		
Criterion II – Teaching-Learning and Evaluation						
2.2	Catering to Student Diversity	30	90.00	3.00		
2.3	Teaching - Learning Process	50	110.00	2.20		
2.4	Teacher Profile and Quality	50	200.00	4.00		
2.6	Student Performance and Learning Outcomes	50	180.00	3.60		
2.7	Student Satisfaction Survey	50	155.00	3.10		
	Total	230	735.00	3.20		
	Criterion III – Research, Innovatio	ons and Exten	sion			
3.1	Promotion of Research and Facilities	6	0.00	0.00		
3.2	Resource Mobilization for Research	10	20.00	2.00		
3.3	Innovation Ecosystem	10	10.00	1.00		
3.4	Research Publications and Awards	25	25.00	1.00		
3.5	Consultancy	10	0.00	0.00		

3.6	Extension Activities	50	0.00	0.00		
3.7	Collaboration	20	0.00	0.00		
	Total	131	55.00	0.42		
	Criterion IV – Infrastructure and Le	earning Resou	urces			
4.1	Physical Facilities	16	24.00	1.50		
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00		
	Total	26	44.00	1.69		
	Criterion V - Student Support and Progression					
5.1	Student Support	14	0.00	0.00		
5.2	Student Progression	30	40.00	1.33		
5.3	Student Participation and Activities	10	20.00	2.00		
	Total	54	60.00	1.11		
	Criterion VI – Governance, Leadersh	ip and Manag	gement			
6.3	Faculty Empowerment Strategies	18	40.00	2.22		
	Total	18	40.00	2.22		
	Criterion VII – Institutional Values	and Best Prac	ctices			
7.1	Institutional Values and Social Responsibilities	27	4.00	0.15		
7.2	Best Practices	30	30.00	1.00		
7.3	Institutional Distinctiveness	20	40.00	2.00		
	Total	77	74.00	0.96		
	Grand Total	686	1268.00	1.85		



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Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

## Department of Botany

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/Q nM	Weighta ge	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.6	80
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.5	20
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
	Feedback processes of the institution may be				
	classified as follows: A) A. Feedback				
	collected, analysed and action taken and		10		
	report made available on website B)			4	
1.4.2	Feedback collected, analysed and action has	QnM			40
	been taken C) Feedback collected and				
	analysed D) Feedback collected E) Feedback				
	not obtained				
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	1.73	260
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	2	30
2.3.3	Ratio of students to mentor for academic and	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	1	10
2.3	Teaching - Learning Process		50	2.2	110
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	Teacher Profile and Quality		50	4	200
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific</li> <li>Outcomes (PSO) / Course Outcomes (CO) for</li> <li>all programmes offered by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	3	60
2.6	Student Performance and Learning Outcomes		50	3.6	180
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3.1	155
2.7	Student Satisfaction Survey		50	3.1	155
Criterio	on II – Teaching-Learning and Evaluation		230	3.2	735
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	8
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0

3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non-government	QnM	3	0	0
	agencies during 2019-2020				
3.2	Resource Mobilization for Research		10	2	20
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	2	10
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	1	10
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
	Bibliometrics of the publications during 2019-				
3.4.5	2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science – h- index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	1	25
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
252	Amount spent on developing facilities, training teachers and staff for undertaking	QnM	5	0	0
3.5.2	consultancy during 2019 - 2020 (in Lakhs)				
3.5.2 3.5	consultancy during 2019 - 2020 (in Lakhs) Consultancy		10	0	0

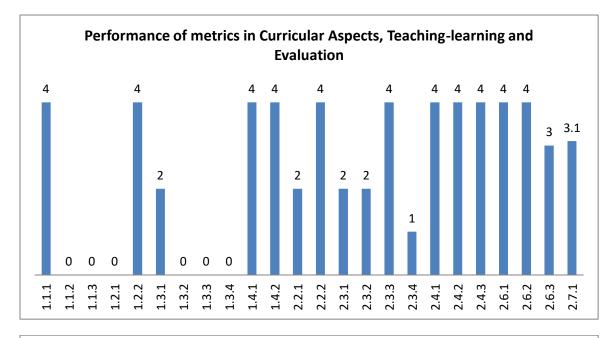
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		131	0.42	55
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Maintenance of Campus Infrastructure		10	2	20
Criterio	on IV – Infrastructure and Learning Resources		26	1.69	44

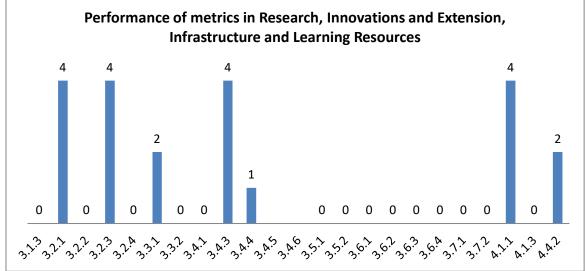
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1.33	40
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criteri	on V - Student Support and Progression		54	1.11	60
	Criterion VI – Governance, Leadership and Mar	agement			
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.22	40
Critori	on VI – Governance, Leadership and Manageme	nt	18	2.22	40
Criteri					

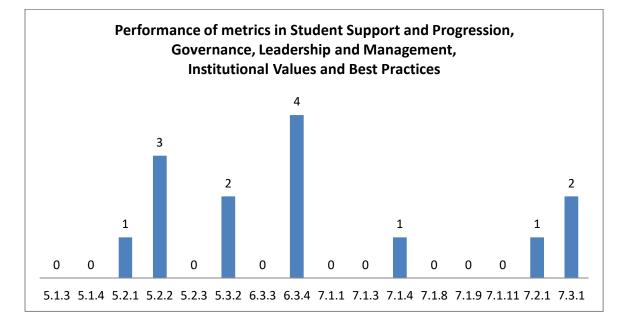
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	1	4
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.1 1	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0.15	4
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40

	Criteriawise Assessment	Weighta ge (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	1.73	260.00
2	Teaching, Learning & Evaluation	230.00	3.20	735.00
3	Research, Innovation & Extension	131.00	0.42	55.00
4	Infrastructure & Learning resources	26.00	1.69	44.00
5	Student Support & Progression	54.00	1.11	60.00
6	Governance, Leadership & Management	18.00	2.22	40.00
7	Institutional values & Best Practices	77.00	0.96	74.00
	Overall:-	686.00	1.85	1268.0 0









#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Student Satisfaction Survey
- ✓ Catering to Student Diversity

#### Weaknesses :

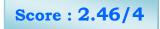
- Faculty Empowerment Strategies
- Teaching Learning Process
- Academic Flexibility
- Resource Mobilization for Research
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Distinctiveness
- Curriculum Design and Development
- Physical Facilities
- Student Progression
- Innovation Ecosystem
- Research Publications and Awards
- Best Practices
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities
- Consultancy
- Extension Activities
- Collaboration
- Student Support



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF CHEMISTRY**



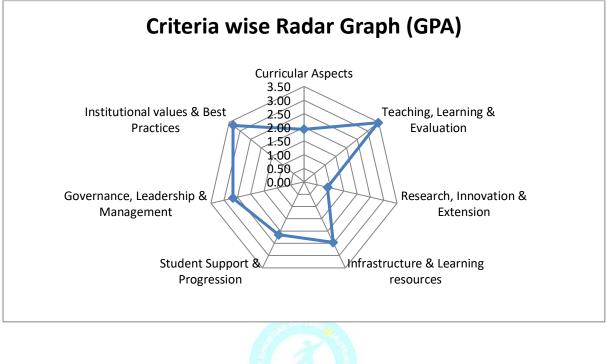


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	290.00	1.93
2	Teaching, Learning & Evaluation	230.00	800.00	3.48
3	Research, Innovation & Extension	131.00	116.00	0.89
4	Infrastructure & Learning resources	26.00	64.00	2.46
5	Student Support & Progression	54.00	116.00	2.15
6	Governance, Leadership & Management	18.00	48.00	2.67
7	Institutional values & Best Practices	77.00	256.00	3.32
	Total	686.00	1690.00	2.46
	CGPA :	2.46		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

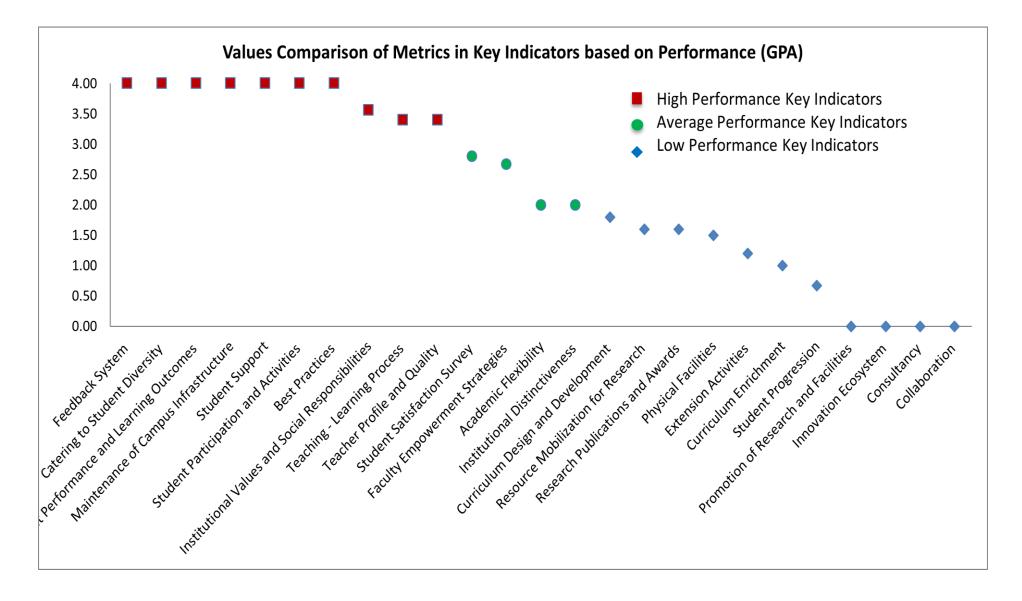




#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	90.00	1.80
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	290.00	1.93
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	120.00	4.00
2.3	Teaching - Learning Process	50	170.00	3.40
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	200.00	4.00
2.7	Student Satisfaction Survey	50	140.00	2.80
	Total	230	800.00	3.48
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	16.00	1.60
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	40.00	1.60
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	60.00	1.20

3.7	Collaboration	20	0.00	0.00
	Total	131	116.00	0.89
	Criterion IV – Infrastructure and Lo	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	40.00	4.00
	Total	26	64.00	2.46
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	14	56.00	4.00
5.2	Student Progression	30	20.00	0.67
5.3	Student Participation and Activities	10	40.00	4.00
	Total	54	116.00	2.15
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	48.00	2.67
	Total	18	48.00	2.67
	Criterion VII – Institutional Values	and Best Prac	ctices	
7.1	Institutional Values and Social Responsibilities	27	96.00	3.56
7.2	Best Practices	30	120.00	4.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	256.00	3.32
	Grand Total	686	1690.00	2.46





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Department of Chemistry

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019- 2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	Curriculum Design and Development		50	1.8	90
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterion I	– Curricular Aspects		150	1.93	290
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	4	120
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	4	60

	Teachers use ICT enabled tools including				
	online resources for effective teaching and learning process	QIM	15	2	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	4	40
2.3	Teaching - Learning Process		50	3.4	170
2.4	Teacher Profile and Quality				
1 1 4 1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	4	80
	Evaluation of attainment of PO, PSO & CO	QIM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	4	200
2.7	Student Satisfaction Survey				
	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.8	140
2.7	Student Satisfaction Survey		50	2.8	140
Criterion II -	- Teaching-Learning and Evaluation		230	3.48	800
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/ international fellowship for advanced	QnM	6	0	0
	studies/ research during 2019-2020				

3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	2	4
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.6	16
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019- 2020	QnM	5	4	20
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0

3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	Research Publications and Awards		25	1.6	40
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	4	60
3.6	Extension Activities		50	1.2	60
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0

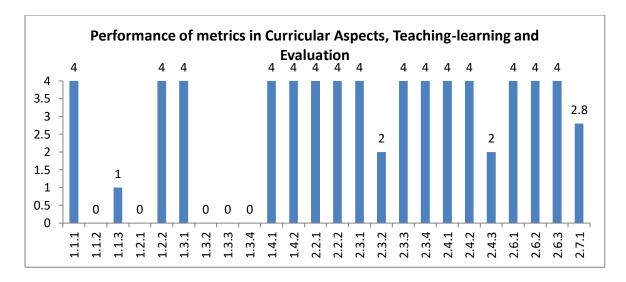
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterion I	I – Research, Innovations and Extension		131	0.89	116
	Criterion IV – Infrastructure and Learning	Resources			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	4	40
4.4	Maintenance of Campus Infrastructure		10	4	40
Criterion I	V – Infrastructure and Learning Resources		26	2.46	64
	Criterion V - Student Support and Progres	sion			
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	4	32
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	Student Support		14	4	56
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20

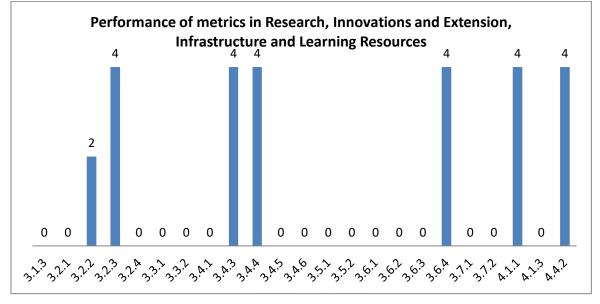
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0.67	20
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	4	40
5.3	Student Participation and Activities		10	4	40
Criterion V	- Student Support and Progression		54	2.15	116
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	1	8
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019- 2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.67	48
Criteri	on VI – Governance, Leadership and Manag	ement	18	2.67	48
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	4	20

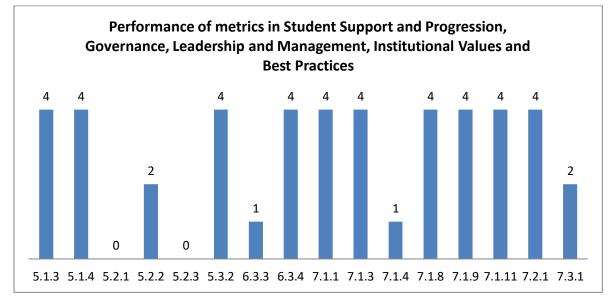
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	4	16
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	1	4
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	4	20
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	4	16
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		27	3.56	96
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterion V Practices	/II – Institutional Values and Best		77	3.32	256

	Criteriawise Assessment	Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	1.93	290.00
2	Teaching, Learning & Evaluation	230.00	3.48	800.00
3	Research, Innovation & Extension	131.00	0.89	116.00
4	Infrastructure & Learning resources	26.00	2.46	64.00
5	Student Support & Progression	54.00	2.15	116.00
6	Governance, Leadership & Management	18.00	2.67	48.00
7	Institutional values & Best Practices	77.00	3.32	256.00
	Overall:-	686.00	2.46	1690.00









#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Student Performance and Learning Outcomes
- ✓ Maintenance of Campus Infrastructure
- ✓ Student Support
- ✓ Student Participation and Activities
- ✓ Best Practices
- ✓ Institutional Values and Social Responsibilities
- ✓ Teaching Learning Process
- ✓ Teacher Profile and Quality

#### Weaknesses :

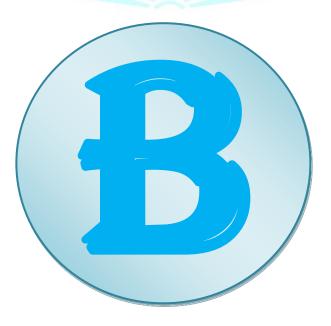
- Student Satisfaction Survey
- Faculty Empowerment Strategies
- Academic Flexibility
- Institutional Distinctiveness
- Curriculum Design and Development
- Resource Mobilization for Research
- Research Publications and Awards
- Physical Facilities
- Extension Activities
- Curriculum Enrichment
- Student Progression
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration



### ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF PHYSICS**

# GRADE



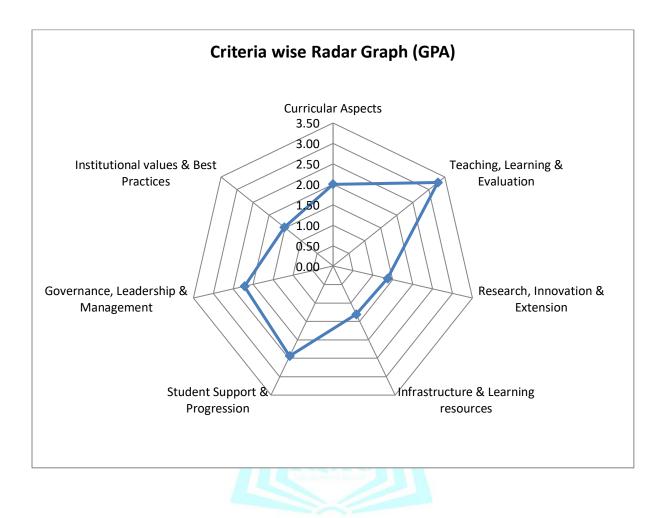


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	755.00	3.28
3	Research, Innovation & Extension	131.00	179.00	1.37
4	Infrastructure & Learning resources	26.00	34.00	1.31
5	Student Support & Progression	54.00	132.00	2.44
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	117.00	1.52
	Total	686.00	1557.00	2.27
	CGPA :	2.27		

#### Academic and Administrative Audit - 2019-2020

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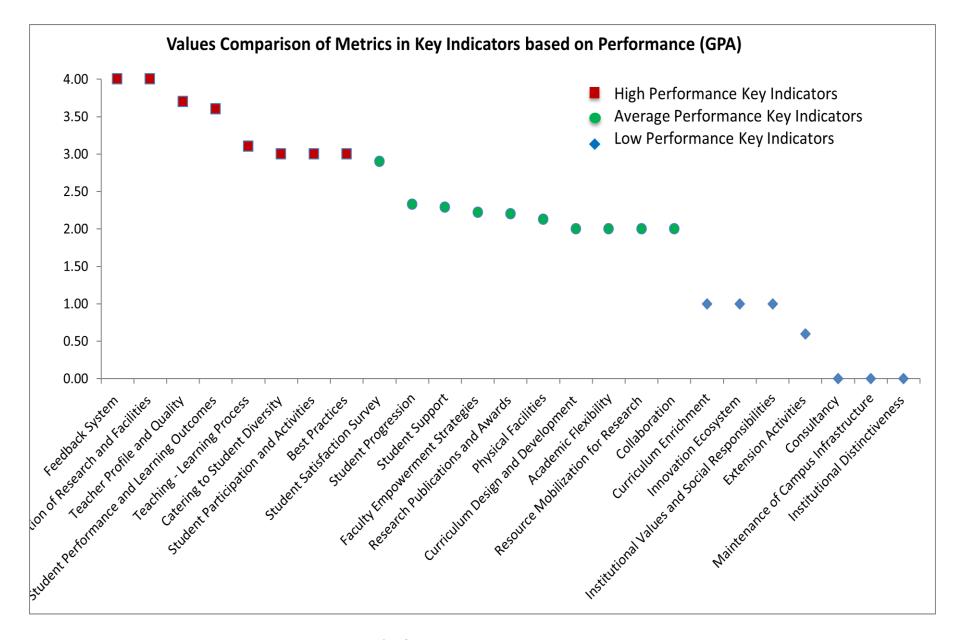
Principal



#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion I – Curricular Aspects						
1.1	Curriculum Design and Development	50	100.00	2.00			
1.2	Academic Flexibility	40	80.00	2.00			
1.3	Curriculum Enrichment	40	40.00	1.00			
1.4	Feedback System	20	80.00	4.00			
	Total	150	300.00	2.00			
	Criterion II – Teaching-Learning	and Evaluation	on				
2.2	Catering to Student Diversity	30	90.00	3.00			
2.3	Teaching - Learning Process	50	155.00	3.10			
2.4	Teacher Profile and Quality	50	185.00	3.70			
2.6	Student Performance and Learning Outcomes	50	180.00	3.60			
2.7	Student Satisfaction Survey	50	145.00	2.90			
	Total	230	755.00	3.28			
	Criterion III – Research, Innovatio	ons and Exten	sion				
3.1	Promotion of Research and Facilities	6	24.00	4.00			
3.2	Resource Mobilization for Research	10	20.00	2.00			
3.3	Innovation Ecosystem	10	10.00	1.00			
3.4	Research Publications and Awards	25	55.00	2.20			
3.5	Consultancy	10	0.00	0.00			

3.6	Extension Activities	50	30.00	0.60		
3.7	Collaboration	20	40.00	2.00		
	Total	131	179.00	1.37		
	Criterion IV – Infrastructure and Learning Resources					
4.1	Physical Facilities	16	34.00	2.13		
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00		
	Total	26	34.00	1.31		
	Criterion V - Student Support a	nd Progressio	n			
5.1	Student Support	14	32.00	2.29		
5.2	Student Progression	30	70.00	2.33		
5.3	Student Participation and Activities	10	30.00	3.00		
	Total	54	132.00	2.44		
	Criterion VI – Governance, Leadersh	ip and Manag	gement			
6.3	Faculty Empowerment Strategies	18	40.00	2.22		
	Total	18	40.00	2.22		
	Criterion VII – Institutional Values	and Best Prac	ctices			
7.1	Institutional Values and Social Responsibilities	27	27.00	1.00		
7.2	Best Practices	30	90.00	3.00		
7.3	Institutional Distinctiveness	20	0.00	0.00		
	Total	77	117.00	1.52		
	Grand Total	686	1557.00	2.27		





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet Department of Physics

#### Qualitative & Quantitative Metrics

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019- 2020	QnM	20	1	20
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

	(Augusta Davageta en efictuda etc		[		
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details	QnM	10	0	0
1.3.4	of the students Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
-	I – Curricular Aspects		150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	3	45

4					
	Teachers use ICT enabled tools		15	2	
2.3.2	including online resources for	QIM			30
	effective teaching and learning process				
	Ratio of students to mentor for				
2.3.3	academic and stress related issues	QnM	10	4	40
	(current year data)				
	Preparation and adherence to				
2.3.4	Academic Calendar and Teaching plans	QIM	10	4	40
	by the institution				
2.3	Teaching - Learning Process		50	3.1	155
2.4	Teacher Profile and Quality				
	Full time teachers against sanctioned				
2.4.1	_	QnM	15	4	60
	posts during 2019-2020				
	Full time teachers with Ph.D. (/ D.M. /				
2.4.2	M.Ch. /	QnM	20	4	80
	D.N.B Super speciality / D.Sc. / D.Litt.	Qinti			
	)during 2019-2020				
	Teaching experience of full time	QnM	1M 15	3	
2.4.3	teachers in same institution number of				45
	years (current year data)				
2.4	Teacher Profile and Quality		50	3.7	185
2.6	Student Performance and Learning				
2.0	Outcomes				
	i) Provide the web link displaying				
	Programme Outcomes(PO)/Programme		20		
2.6.1	Specific Outcomes (PSO) / Course	QIM		4	80
	Outcomes (CO) for all programmes				
	offered by the Department.				
2.6.2	Evaluation of attainment of PO, PSO &		10		10
2.6.2	со	QIM	10	4	40
_				-	40
2 2 2 2	Desced out datails of final year students	Orth	20		
2.6.3	Passed out details of final year students	QnM	20	3	60
	Passed out details of final year students Student Performance and Learning	QnM		3	60
2.6.3 <b>2.6</b>		QnM	20 50		
	Student Performance and Learning	QnM		3	60
2.6 2.7	Student Performance and Learning Outcomes		50	3 3.6	60 180
2.6	Student Performance and Learning Outcomes Student Satisfaction Survey	QnM QnM		3	60
2.6 2.7	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS)		50	3 3.6	60 180
<b>2.6</b> <b>2.7</b> 2.7.1 <b>2.7</b>	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.Student Satisfaction Survey		<b>50</b> 50	3 3.6 2.9	60 180 145
<b>2.6</b> <b>2.7</b> 2.7.1 <b>2.7</b>	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50 50 50	3 3.6 <b>2.9</b> 2.9	60 180 <b>145</b> 145
<b>2.6</b> <b>2.7</b> 2.7.1 <b>2.7</b>	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.Student Satisfaction SurveyII – Teaching-Learning and Evaluation	QnM	50 50 50	3 3.6 <b>2.9</b> 2.9	60 180 145 145
<b>2.6</b> <b>2.7</b> 2.7.1 <b>2.7</b>	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.Student Satisfaction SurveyII – Teaching-Learning and Evaluation	QnM	50 50 50	3 3.6 <b>2.9</b> 2.9	60 180 145 145
2.6 2.7.1 2.7.1 Criterion	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.Student Satisfaction SurveyII – Teaching-Learning and Evaluation Criterion III – Research, Innovations and Promotion of Research and Facilities	QnM	50 50 50	3 3.6 <b>2.9</b> 2.9	60 180 145 145
2.6 2.7.1 2.7.1 Criterion	Student Performance and Learning Outcomes         Student Satisfaction Survey         Online student satisfaction survey (SSS) regarding to teaching learning process.         Student Satisfaction Survey         II – Teaching-Learning and Evaluation         Criterion III – Research, Innovations and         Promotion of Research and Facilities         Number of teachers awarded national/	QnM	50 50 50	3 3.6 <b>2.9</b> 2.9	60 180 145 145
2.6 2.7.1 2.7.1 Criterion 3.1	Student Performance and Learning OutcomesStudent Satisfaction SurveyOnline student satisfaction survey (SSS) regarding to teaching learning process.Student Satisfaction SurveyII – Teaching-Learning and Evaluation Criterion III – Research, Innovations and Promotion of Research and FacilitiesNumber of teachers awarded national/ international fellowship for advanced	QnM Extension	50 50 50 230	3 3.6 2.9 3.28	60 180 145 145 755
2.6 2.7.1 2.7.1 Criterion 3.1	Student Performance and Learning Outcomes         Student Satisfaction Survey         Online student satisfaction survey (SSS) regarding to teaching learning process.         Student Satisfaction Survey         II – Teaching-Learning and Evaluation         Criterion III – Research, Innovations and         Promotion of Research and Facilities         Number of teachers awarded national/	QnM Extension	50 50 50 230	3 3.6 2.9 3.28	60 180 145 145 755

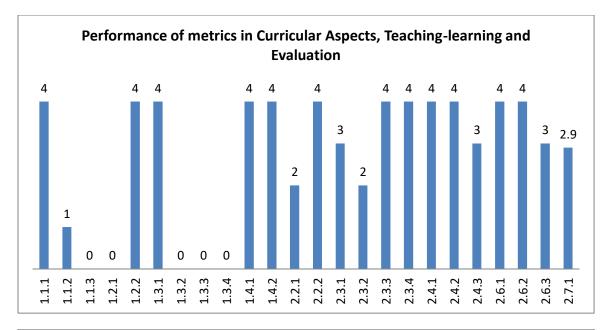
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	8
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019- 2020	QnM	3	0	0
3.2	<b>Resource Mobilization for Research</b>		10	2	20
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	2	10
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	1	10
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	3	15
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0

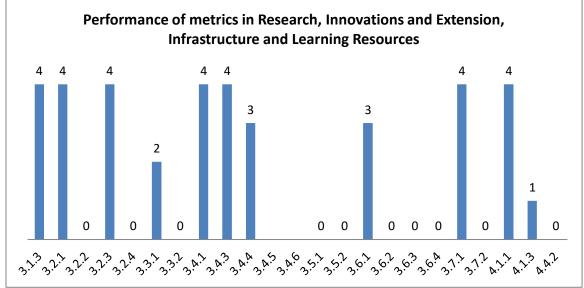
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	2.2	55
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0.6	30
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	4	40
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	2	40

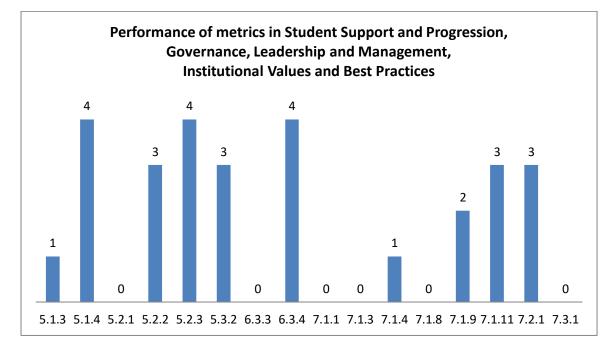
	Criterion IV – Infrastructure and				
4.1	Learning Resources Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	Physical Facilities		16	2.13	34
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterio Resourc			26	1.31	34
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	Student Support		14	2.29	32
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
	Student progression to higher education				
5.2.2	(previous graduating batch i.e., 2019 -	QnM	10	3	30
	2020)				
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	4	40
5.2	Student Progression		30	2.33	70

5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		54	2.44	132
	Criterion VI – Governance, Leadership				
6.3	and Management				
0.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019- 2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.22	40
Criterio	n VI – Governance, Leadership and Manage	ement	18	2.22	40
	Criterion VII – Institutional Values and				
	Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	4

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	3	15
7.1	Institutional Values and Social		27	1	27
7.2	Responsibilities Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practic	es	77	1.52	117
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	3.28	755.00
3	Research, Innovation & Extension		131.00	1.37	179.00
4	Infrastructure & Learning resources		26.00	1.31	34.00
5	Student Support & Progression		54.00	2.44	132.00
6	Governance, Leadership & Management		18.00	2.22	40.00
7	Institutional values & Best Practices		77.00	1.52	117.00
	Overall:-		686.00	2.27	1557.00







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Promotion of Research and Facilities
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Teaching Learning Process
- ✓ Catering to Student Diversity
- ✓ Student Participation and Activities

**Best Practices** 

#### Weaknesses :

- Student Satisfaction Survey
- Student Progression
- Student Support
- Faculty Empowerment Strategies
- Research Publications and Awards
- Physical Facilities
- Curriculum Design and Development
- Academic Flexibility
- Resource Mobilization for Research
- Collaboration
- Curriculum Enrichment
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Extension Activities
- Consultancy
- Maintenance of Campus Infrastructure
- Institutional Distinctiveness

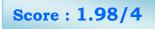


### ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

## **DEPARTMENT OF ZOOLOGY**







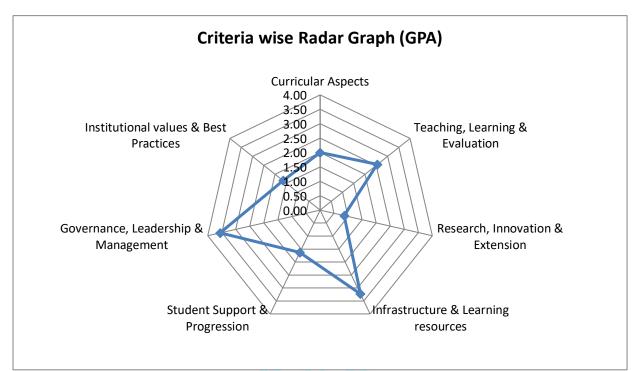
#### **Department : Zoology**

#### Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	585.00	2.54
3	Research, Innovation & Extension	131.00	113.00	0.86
4	Infrastructure & Learning resources	26.00	84.00	3.23
5	Student Support & Progression	54.00	88.00	1.63
6	Governance, Leadership & Management	18.00	64.00	3.56
7	Institutional values & Best Practices	77.00	126.00	1.64
	Total	686.00	1360.00	1.98
	CGPA :	1.98		

Dean IQAC

Principal



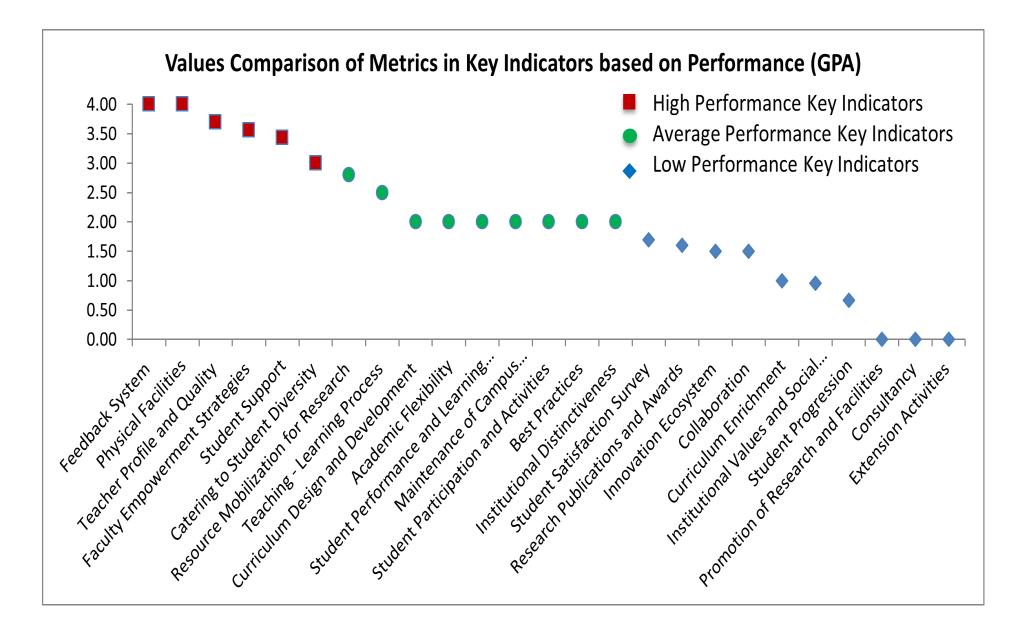


#### **Department : Zoology**

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	300.00	2.00
Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	125.00	2.50
2.4	Teacher Profile and Quality	50	185.00	3.70
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	85.00	1.70
	Total	230	585.00	2.54
Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	28.00	2.80
3.3	Innovation Ecosystem	10	15.00	1.50
3.4	Research Publications and Awards	25	40.00	1.60

				1
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	131	113.00	0.86
	Criterion IV – Infrastructure and Lo	earning Resou	urces	
4.1	Physical Facilities	16	64.00	4.00
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00
	Total	26	84.00	3.23
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	14	48.00	3.43
5.2	Student Progression	30	20.00	0.67
5.3	Student Participation and Activities	10	20.00	2.00
	Total	54	88.00	1.63
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	64.00	3.56
	Total	18	64.00	3.56
	Criterion VII – Institutional Values	and Best Prac	ctices	
7.1	Institutional Values and Social Responsibilities	27	26.00	0.96
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	126.00	1.64
	Grand Total	686	1360.00	1.98





Scott Christian College (Autonomous), Nagercoil



# AAA 2019 - 2020 - Assessment Sheet

# Department of Zoology

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterion	I – Curricular Aspects		150	2	300
	Criterion II – Teaching-Learning and Evaluat	tion			
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	1	10
2.3	Teaching - Learning Process		50	2.5	125
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	3	45
2.4	Teacher Profile and Quality		50	3.7	185
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course</li> <li>Outcomes (CO) for all programmes offered</li> <li>by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10		0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2	100
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	1.7	85
2.7	Student Satisfaction Survey		50	1.7	85
Criterion	II – Teaching-Learning and Evaluation		230	2.54	585
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	8

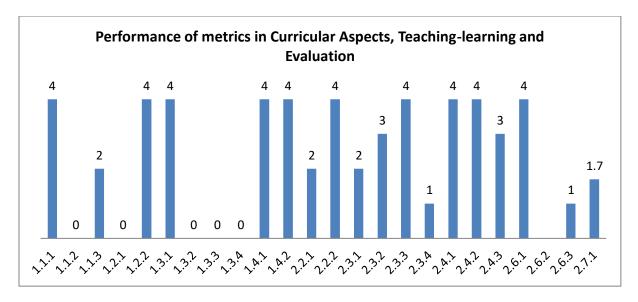
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	4	8
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	2.8	28
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	3	15
3.3	Innovation Ecosystem		10	1.5	15
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
	Bibliometrics of the publications during				
	2019-2020 based on average citation			5	
3.4.5	index in Scopus/ Web of Science or Pub	QnM	5		0
	Med/Indian Citation Index				
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	1.6	40
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0

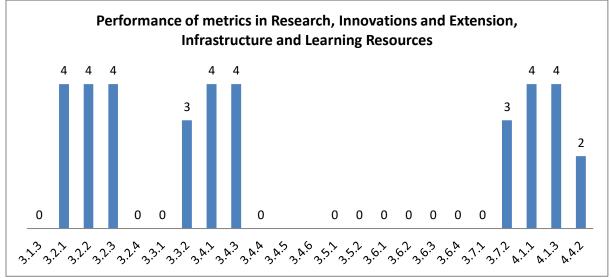
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
<b>3.6</b> 3.6.1	Extension Activities What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	3	30
3.7	Collaboration		20	1.5	30
Criterion	III – Research, Innovations and Extension		131	0.86	113
	Criterion IV – Infrastructure and Learning				
4.1	Resources Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24

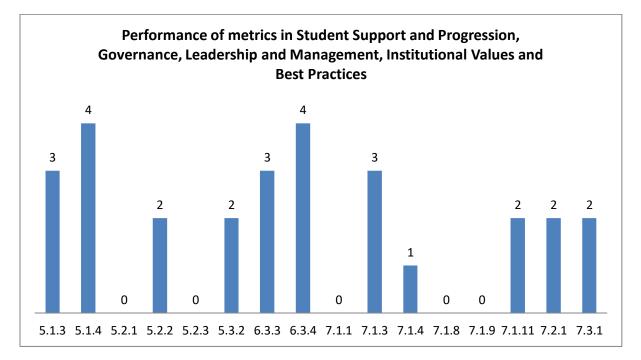
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	4	40
4.1	Physical Facilities		16	4	64
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Maintenance of Campus Infrastructure		10	2	20
Criterion	IV – Infrastructure and Learning Resources		26	3.23	84
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	3	24
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution	QnM	6	4	24
	during 2019-2020				
5.1			14	3.43	48
5.1 5.2	during 2019-2020		14	3.43	48
	during 2019-2020 Student Support	QnM	14	3.43 0	48 0
5.2	during 2019-2020Student SupportStudent ProgressionPlacement of outgoing students during	QnM QnM			
<b>5.2</b>	during 2019-2020 Student Support Student Progression Placement of outgoing students during 2019-2020 Student progression to higher education (previous graduating batch i.e., 2019 -		10	0	0
<b>5.2.1</b> 5.2.2	during 2019-2020 Student Support Student Progression Placement of outgoing students during 2019-2020 Student progression to higher education (previous graduating batch i.e., 2019 - 2020) Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State	QnM	10	0	0 20
5.2.1         5.2.2         5.2.3	during 2019-2020 Student Support Student Progression Placement of outgoing students during 2019-2020 Student progression to higher education (previous graduating batch i.e., 2019 - 2020) Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10 10 10	0 2 0	0 20 0
5.2         5.2.1         5.2.2         5.2.3	during 2019-2020 Student Support Student Progression Placement of outgoing students during 2019-2020 Student progression to higher education (previous graduating batch i.e., 2019 - 2020) Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression	QnM	10 10 10	0 2 0	0 20 0
5.2         5.2.1         5.2.2         5.2.3         5.2.3         5.2         5.3	during 2019-2020 Student Support Student Progression Placement of outgoing students during 2019-2020 Student progression to higher education (previous graduating batch i.e., 2019 - 2020) Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic &	QnM QnM	10 10 10 10 30	0 2 0 0 0.67	0 20 0 20 20

	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	3	24
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	3.56	64
Criterion	VI – Governance, Leadership and Managem	ent	18	3.56	64
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	3	12
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	1	4
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	2	10
7.1	Institutional Values and Social Responsibilities		27	0.96	26
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterion Practices	VII – Institutional Values and Best		77	1.64	126
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	2.54	585.00
3	Research, Innovation & Extension		131.00	0.86	113.00
4	Infrastructure & Learning resources		26.00	3.23	84.00
5	Student Support & Progression		54.00	1.63	88.00
6	Governance, Leadership & Management		18.00	3.56	64.00
7	Institutional values & Best Practices		77.00	1.64	126.00
	Overall:-		686.00	1.98	1360.00







#### **Department : Zoology**

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Physical Facilities
- ✓ Teacher Profile and Quality
- ✓ Faculty Empowerment Strategies
- ✓ Student Support
- ✓ Catering to Student Diversity

#### Weaknesses :

- Resource Mobilization for Research
- Teaching Learning Process
- Curriculum Design and Development
- Academic Flexibility
- Student Performance and Learning Outcomes
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Best Practices
- Institutional Distinctiveness
- Student Satisfaction Survey
- Research Publications and Awards
- Innovation Ecosystem
- Collaboration
- Curriculum Enrichment
- Institutional Values and Social Responsibilities
- Student Progression
- Promotion of Research and Facilities
- Consultancy
- Extension Activities



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF ECONOMICS**





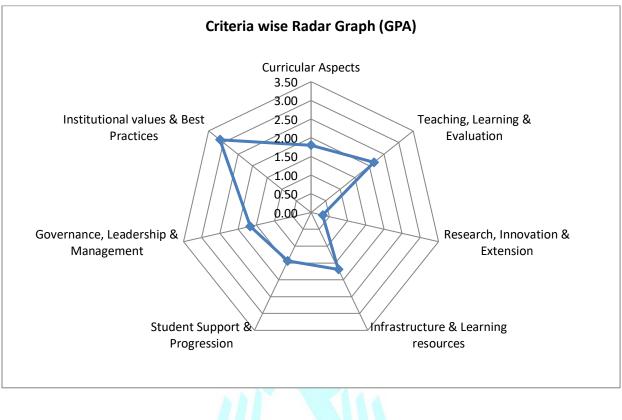


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	270.00	1.80
2	Teaching, Learning & Evaluation	230.00	495.00	2.15
3	Research, Innovation & Extension	131.00	42.00	0.32
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	78.00	1.44
6	Governance, Leadership & Management	18.00	30.00	1.67
7	Institutional values & Best Practices	77.00	240.00	3.12
	Total	686.00	1199.00	1.75
	CGPA :	1.75		

# Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

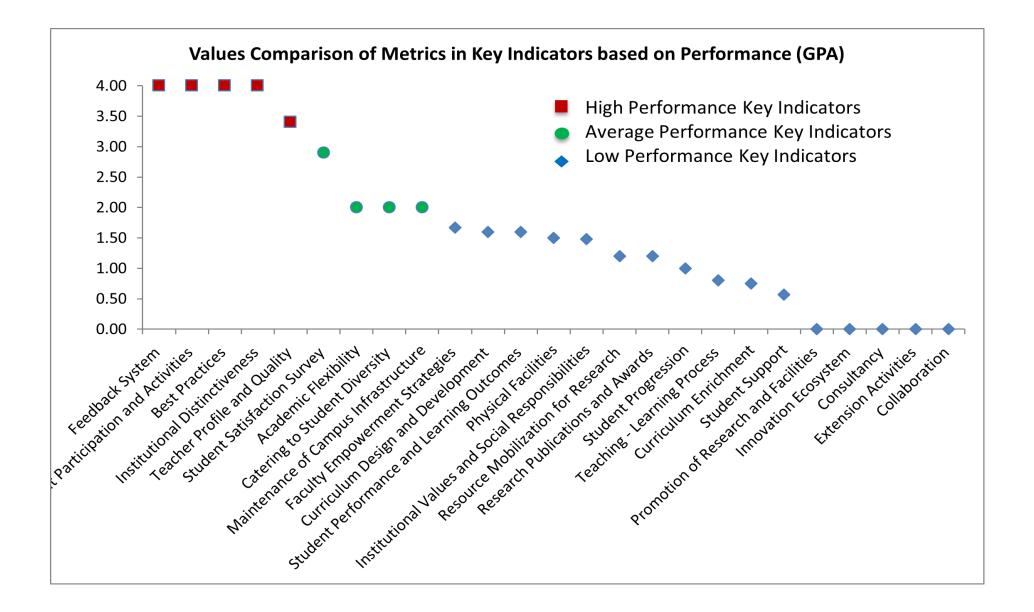




## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	30.00	0.75
1.4	Feedback System	20	80.00	4.00
	Total	150	270.00	1.80
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	60.00	2.00
2.3	Teaching - Learning Process	50	40.00	0.80
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	80.00	1.60
2.7	Student Satisfaction Survey	50	145.00	2.90
	Total	230	495.00	2.15
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	30.00	1.20
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00			
3.7	Collaboration	20	0.00	0.00			
	Total	131	42.00	0.32			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	24.00	1.50			
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00			
	Total	26	44.00	1.69			
	Criterion V - Student Support a	nd Progressio	'n				
5.1	Student Support	14	8.00	0.57			
5.2	Student Progression	30	30.00	1.00			
5.3	Student Participation and Activities	10	40.00	4.00			
	Total	54	78.00	1.44			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	30.00	1.67			
	Total	18	30.00	1.67			
	Criterion VII – Institutional Values	and Best Prac	ctices				
7.1	Institutional Values and Social Responsibilities	27	40.00	1.48			
7.2	Best Practices	30	120.00	4.00			
7.3	Institutional Distinctiveness	20	80.00	4.00			
	Total	77	240.00	3.12			
	Grand Total	686	1199.00	1.75			





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

# Department of Economics

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.6	80
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.75	30
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	1.8	270
	Criterion II – Teaching-Learning and Evaluation	า			
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	0	0
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity				
2.2			30	2	60
2.2	Teaching - Learning Process		30	2	60
	Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	30	0	60 0
2.3	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for	QIM QIM			
<b>2.3</b>	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers use ICT enabled tools including online resources for		15	0	0
2.3.1         2.3.2	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers use ICT enabled tools including online resources for effective teaching and learning process Ratio of students to mentor for academic and	QIM	15	0	0

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific</li> <li>Outcomes (PSO) / Course Outcomes (CO) for</li> <li>all programmes offered by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	1.6	80
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.9	145
2.7	Student Satisfaction Survey		50	2.9	145
Criterio	on II – Teaching-Learning and Evaluation		230	2.15	495
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced	QnM	6	0	0
	studies/ research during 2019-2020				
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
	Number of research papers per teacher in				
3.4.3	the Journals notified on UGC website during	QnM	5	4	20
	2019-2020	4			
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	2	10
3.4.5	Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
	Bibliometrics of the publications during 2019-				
3.4.6	20 based on Scopus/ Web of Science – h-	OnM	5		0
5.4.0	index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	1.2	30
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
	Amount spent on developing facilities,				
3.5.2	training teachers and staff for undertaking	QnM	5	0	0
	consultancy during 2019 - 2020 (in Lakhs)				
3.5	Consultancy		10	0	0

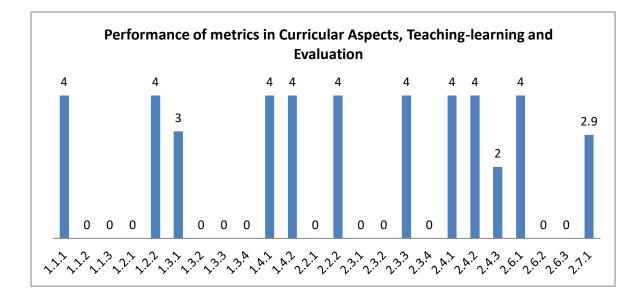
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		131	0.32	42
	Criterion IV – Infrastructure and Learning Reso	ources			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Maintenance of Campus Infrastructure		10	2	20
	n IV – Infrastructure and Learning Resources		26	1.69	44

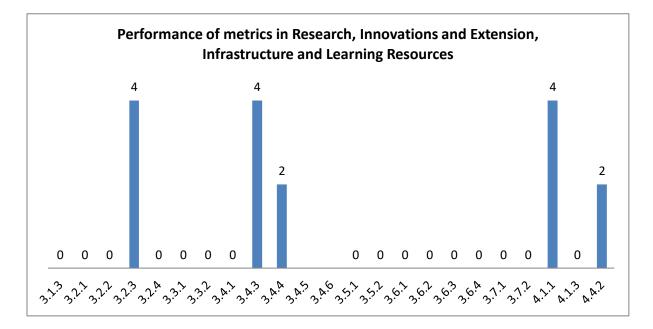
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0.57	8
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	4	40
5.3	Student Participation and Activities		10	4	40
Criterio	on V - Student Support and Progression		54	1.44	78
	Criterion VI – Governance, Leadership and				
6.3	Management Faculty Empowerment Strategies				
0.5	Number of professional development /				
6.3.3	administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term	QnM	10	3	30
6.3.4	Course, Faculty Development Programmes during 2019-2020				
6.3			18	1.67	30

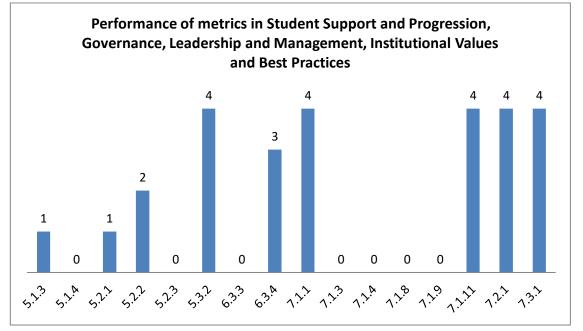
	Criterion VII – Institutional Values and Best Pr	actices			
7.1	Institutional Values and Social				
	Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	4	20
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		27	1.48	40
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	4	120
7.2	Best Practices		30	4	120
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	4	80
7.3	Institutional Distinctiveness		20	4	80
Criterio	n VII – Institutional Values and Best Practices		77	3.12	240

	Criteriawise Assessment	Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	1.80	270.00
2	Teaching, Learning & Evaluation	230.00	2.15	495.00
3	Research, Innovation & Extension	131.00	0.32	42.00
4	Infrastructure & Learning resources	26.00	1.69	44.00
5	Student Support & Progression	54.00	1.44	78.00
6	Governance, Leadership & Management	18.00	1.67	30.00
7	Institutional values & Best Practices	77.00	3.12	240.00
	Overall:-	 686.00	1.75	1199.00









#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Best Practices
- ✓ Institutional Distinctiveness
- ✓ Teacher Profile and Quality

#### Weaknesses :

- Student Satisfaction Survey
- Academic Flexibility
- Catering to Student Diversity
- Maintenance of Campus Infrastructure
- Faculty Empowerment Strategies
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Physical Facilities
- Institutional Values and Social Responsibilities
- Resource Mobilization for Research
- Research Publications and Awards
- Student Progression
- Teaching Learning Process
- Curriculum Enrichment
- Student Support
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF HISTORY**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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# **Department : History**

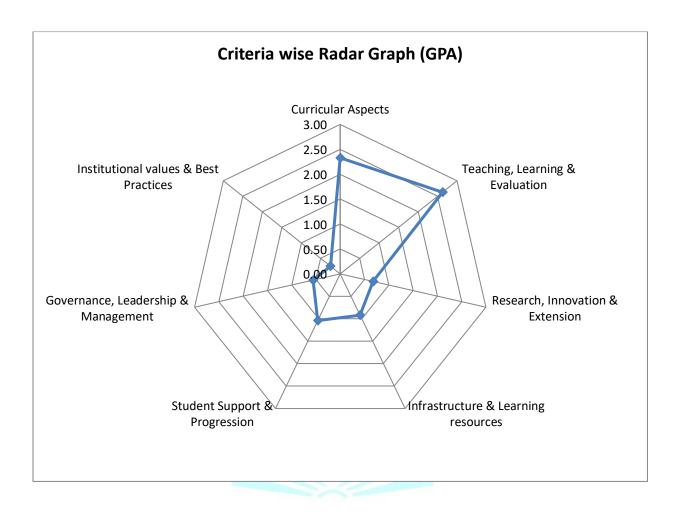
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	350.00	2.33
2	Teaching, Learning & Evaluation	230.00	605.00	2.63
3	Research, Innovation & Extension	131.00	89.00	0.68
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	56.00	1.04
6	Governance, Leadership & Management	18.00	10.00	0.56
7	Institutional values & Best Practices	77.00	19.00	0.25
	Total	686.00	1153.00	1.68
	CGPA :	1.68		

# Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

#### **Department : History**

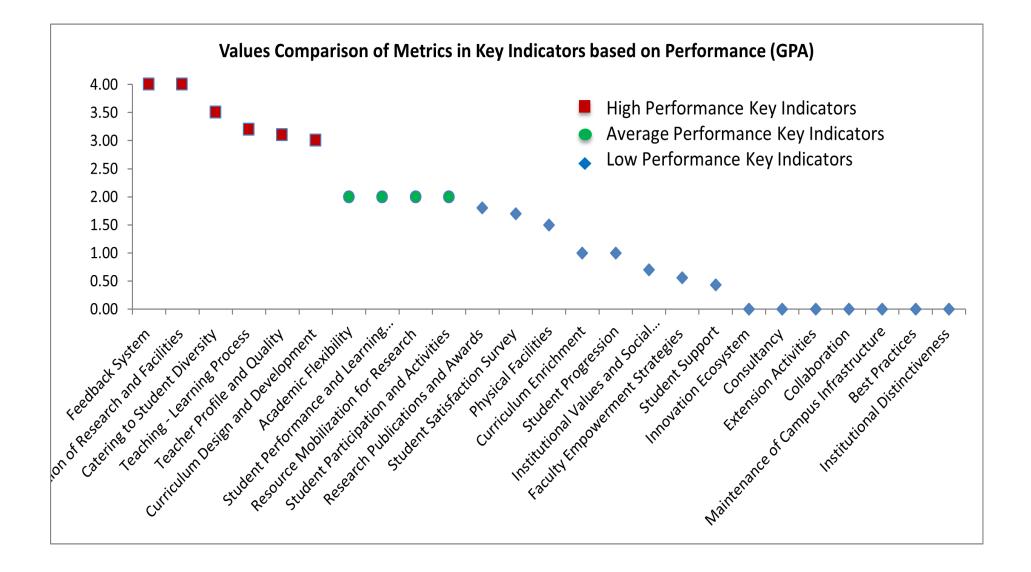


# **Department : History**

# Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	150.00	3.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	350.00	2.33
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	105.00	3.50
2.3	Teaching - Learning Process	50	160.00	3.20
2.4	Teacher Profile and Quality	50	155.00	3.10
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	85.00	1.70
	Total	230	605.00	2.63
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	24.00	4.00
3.2	Resource Mobilization for Research	10	20.00	2.00
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	45.00	1.80
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	0.00	0.00

3.7	Collaboration	20	0.00	0.00
	Total	131	89.00	0.68
	Criterion IV – Infrastructure and Le	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	26	24.00	0.92
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	14	6.00	0.43
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	20.00	2.00
	Total	54	56.00	1.04
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	10.00	0.56
	Total	18	10.00	0.56
	Criterion VII – Institutional Values	and Best Prac	ctices	
7.1	Institutional Values and Social Responsibilities	27	19.00	0.70
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	19.00	0.25
	Grand Total	686	1153.00	1.68





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

# Department of History

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightag e	Scor e	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	3	60
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	Curriculum Design and Development		50	3	150
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	2.33	350
	Criterion II – Teaching-Learning and Evaluation	on			
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2.2 <b>2.2</b>		QnM	15 30	3	45 105
	year data)	QnM			_
2.2	year data) Catering to Student Diversity	QnM QIM			_
2.2 2.3	year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are		30	3.5	105
<b>2.2</b> <b>2.3</b> 2.3.1	year data) Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences Teachers use ICT enabled tools including online resources for	QIM	30	3.5	45
2.2         2.3         2.3.1         2.3.2	year data)Catering to Student DiversityTeaching - Learning ProcessStudent centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesTeachers use ICT enabled tools including online resources for effective teaching and learning processRatio of students to mentor for academic	QIM	30 15 15	3.5	105 45 45

2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	1	15
2.4	Teacher Profile and Quality		50	3.1	155
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course Outcomes</li> <li>(CO) for all programmes offered by the</li> <li>Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2	100
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	1.7	85
2.7	Student Satisfaction Survey		50	1.7	85
Criterio	n II – Teaching-Learning and Evaluation		230	2.63	605
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	4	24
3.1	Promotion of Research and Facilities		6	4	24
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	8
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	2	20
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
	The institution has a stated Code of Ethics to				
3.4.1	check malpractices and plagiarism in Research	QnM	5	4	20
	Research				
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
	Bibliometrics of the publications during				
3.4.6	2019-20 based on Scopus/ Web of Science –	QnM	5		0
	h-index of the Department	2			-
3.4	Research Publications and Awards		25	1.8	45
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0

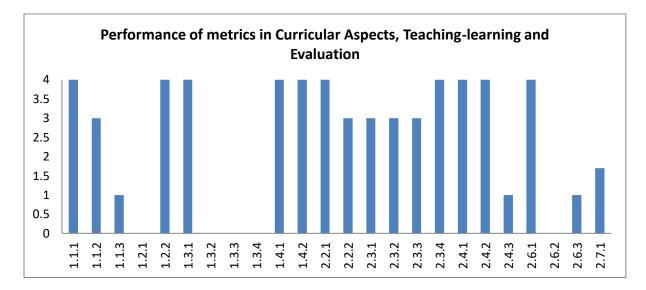
3.6	Extension Activities				
	What are the Extension activities in the				
	neighborhood community in terms of				-
3.6.1	impact and sensitizing students to social	QIM	10	0	0
	issues and holistic development during 2019-2020?				
	Number of awards and recognition received				
3.6.2	for extension activities from Government	QnM	15	0	0
	/recognized bodies during 2019 - 2020				
	Number of extension and outreach				
	Programmes conducted in collaboration				
3.6.3	with industry, community and Non-	QnM	10	0	0
	Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-				
	2020				
	Students participating in extension activities				
	with Government Organizations, Non-				
3.6.4	Government Organizations and Programmes	QnM	15	0	0
	such as Swachh Bharat, Aids Awareness,				
3.6	Gender Issue, etc. during 2019-2020 Extension Activities		50	0	0
3.7	Collaboration		50	0	0
5.7	Number of Collaborative activities for				
	research, faculty exchange, student	4			
3.7.1	exchange / internship/ on -the-job training/	QnM	10	0	0
	project work				
	Number of functional MoUs with institutions				
3.7.2	of national, international importance, other	QnM	10	0	0
	universities, industries, corporate houses				-
3.7	etc. during 2019-2020 Collaboration		20	0	0
	1 III – Research, Innovations and Extension		131	0.68	89
cincerio	Criterion IV – Infrastructure and Learning Res	ources	101	0.00	
	-				
4.1	Physical Facilities				
	The institution has adequate facilities for		_		
4.1.1	teaching – learning, viz., classrooms,	QIM	6	4	24
	laboratories, computing equipment, etc.				
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart	QnM	10	0	0
4.1.5	class, LMS, etc.	QIIIVI	10	0	U
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterior	n IV – Infrastructure and Learning Resources		26	0.92	24

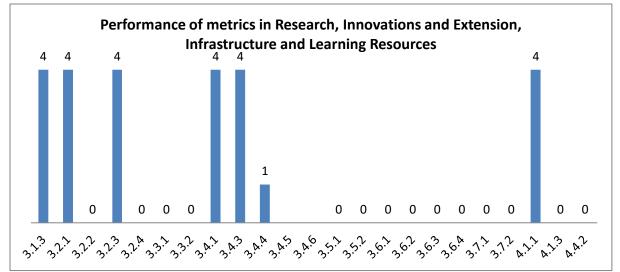
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	<ul> <li>Number of capability enhancement and development schemes 1. Soft skills</li> <li>2. Language and communication skills</li> <li>3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)</li> </ul>	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1	6
5.1	Student Support		14	0.43	6
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criteri	on V - Student Support and Progression		54	1.04	56
	Criterion VI – Governance, Leadership and Mar	nagemer	nt		
6.3	Faculty Empowerment Strategies				
<b>6.3</b>	Faculty Empowerment StrategiesNumber of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
	Number of professional development / administrative training Programmes organized by the Institution for teaching and non	QnM QnM	8	0	0
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty				

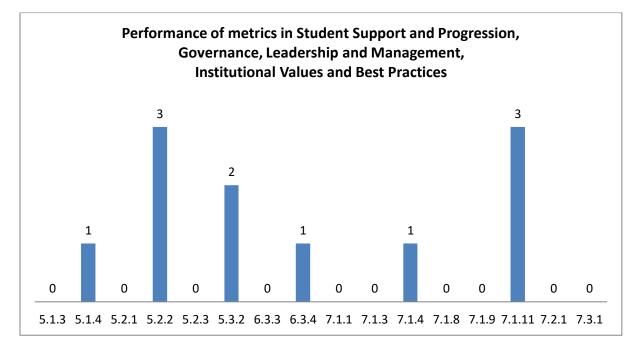
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	1	4
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.1 1	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	3	15
7.1	Institutional Values and Social Responsibilities		27	0.7	19
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criteri	on VII – Institutional Values and Best Practices		77	0.25	19

	Criteriawise Assessment	Weightag e (W)	Scor e	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	2.33	350.00
2	Teaching, Learning & Evaluation	230.00	2.63	605.00
3	Research, Innovation & Extension	131.00	0.68	89.00
4	Infrastructure & Learning resources	26.00	0.92	24.00
5	Student Support & Progression	54.00	1.04	56.00
6	Governance, Leadership & Management	18.00	0.56	10.00
7	Institutional values & Best Practices	77.00	0.25	19.00
	Overall:-	686.00	1.68	1153.0 0









#### **Department : History**

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Promotion of Research and Facilities
- ✓ Catering to Student Diversity
- ✓ Teaching Learning Process
- ✓ Teacher Profile and Quality
- ✓ Curriculum Design and Development

#### Weaknesses :

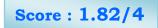
- Academic Flexibility
- Student Performance and Learning Outcomes
- Resource Mobilization for Research
- Student Participation and Activities
- Research Publications and Awards
- Student Satisfaction Survey
- Physical Facilities
- Curriculum Enrichment
- Student Progression
- Institutional Values and Social Responsibilities
- Faculty Empowerment Strategies
- Student Support
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Maintenance of Campus Infrastructure
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF ENGLISH**



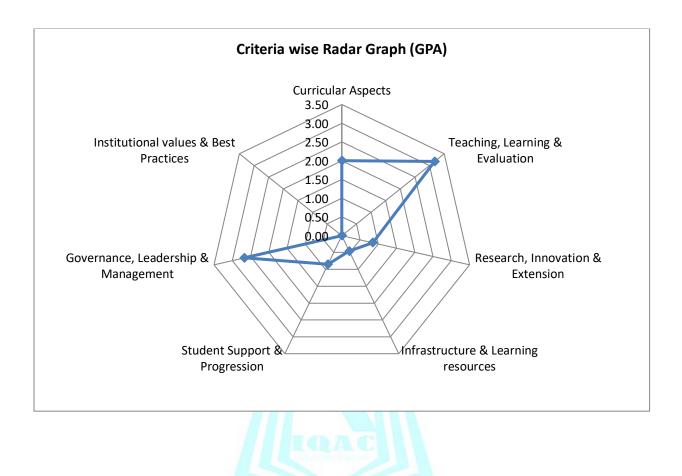


# Academic and Administrative Audit - 2019-2020

	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	730.00	3.17
3	Research, Innovation & Extension	131.00	112.00	0.85
4	Infrastructure & Learning resources	26.00	12.00	0.46
5	Student Support & Progression	54.00	46.00	0.85
6	Governance, Leadership & Management	18.00	48.00	2.67
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	686.00	1248.00	1.82
	CGPA :	1.82		

Dean IQAC

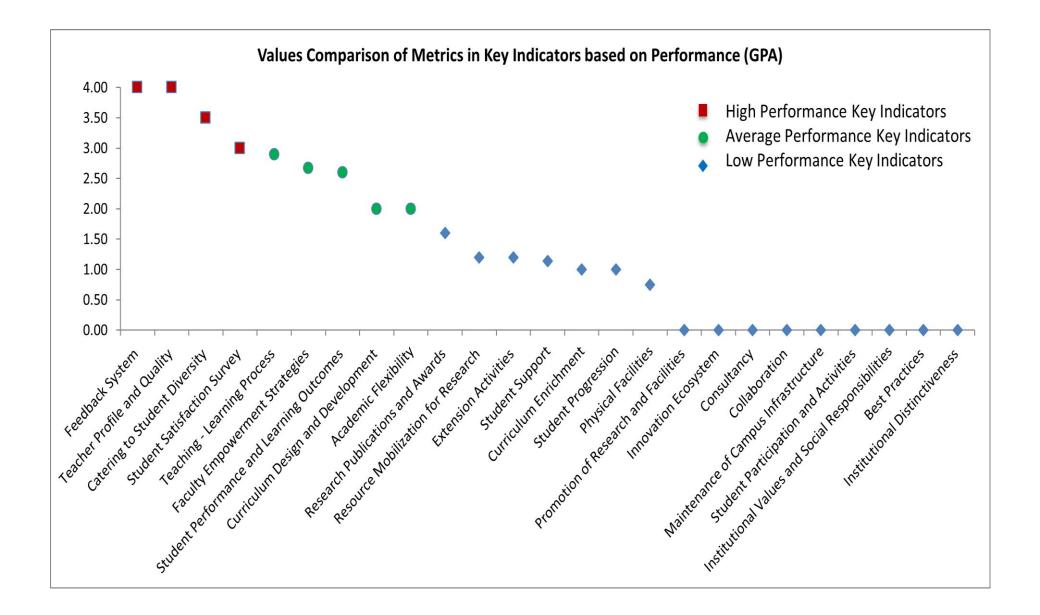
Principal



## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	300.00	2.00
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	105.00	3.50
2.3	Teaching - Learning Process	50	145.00	2.90
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	130.00	2.60
2.7	Student Satisfaction Survey	50	150.00	3.00
	Total	230	730.00	3.17
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	40.00	1.60
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	60.00	1.20

3.7	Collaboration	20	0.00	0.00			
	Total	131	112.00	0.85			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	12.00	0.75			
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00			
	Total	26	12.00	0.46			
	Criterion V - Student Support a	nd Progressio	n				
5.1	Student Support	14	16.00	1.14			
5.2	Student Progression	30	30.00	1.00			
5.3	Student Participation and Activities	10	0.00	0.00			
	Total	54	46.00	0.85			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	48.00	2.67			
	Total	18	48.00	2.67			
	Criterion VII – Institutional Values	and Best Prac	ctices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00			
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	77	0.00	0.00			
	Grand Total	686	1248.00	1.82			





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Department of English

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	3	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	3.5	105
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	3	45
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	2	30
2.3.3	Ratio of students to mentor for academic	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3	30
2.3	Teaching - Learning Process		50	2.9	145
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	Teacher Profile and Quality		50	4	200
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course Outcomes</li> <li>(CO) for all programmes offered by the</li> <li>Department.</li> </ul>	QIM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	3	60
2.6	Student Performance and Learning Outcomes		50	2.6	130
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	3	150
2.7	Student Satisfaction Survey		50	3	150
Criterio	n II – Teaching-Learning and Evaluation		230	3.17	730
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0

3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	1.6	40
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0

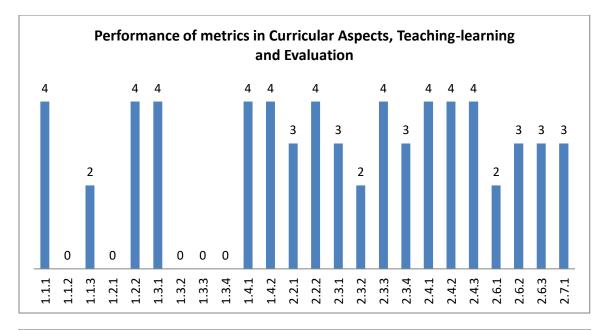
3.6	Extension Activities				
	What are the Extension activities in the				
	neighborhood community in terms of				
3.6.1	impact and sensitizing students to social	QIM	10	0	0
	issues and holistic development during				
	2019-2020?				
	Number of awards and recognition received				
3.6.2	for extension activities from Government	QnM	15	4	60
	/recognized bodies during 2019 - 2020				
	Number of extension and outreach				
	Programmes conducted in collaboration				
3.6.3	with industry, community and Non-	QnM	10	0	0
	Government Organizations through				
	NSS/NCC/Red cross/YRC etc., during 2019- 2020				
	Students participating in extension activities				
	with Government Organizations, Non-				
	Government Organizations and				
3.6.4	Programmes such as Swachh Bharat, Aids	QnM	15	0	0
	Awareness, Gender Issue, etc. during 2019-				
	2020				
3.6	Extension Activities		50	1.2	60
3.7	Collaboration				
	Number of Collaborative activities for	4			
3.7.1	research, faculty exchange, student	QnM	10	0	0
5.7.1	exchange / internship/ on -the-job training/	Quinti	10	Ŭ	Ũ
	project work				
3.7.2	project work Number of functional MoUs with institutions of national, international	OnM	10	0	0
3.7.2	project work Number of functional MoUs with institutions of national, international importance, other universities, industries,	QnM	10	0	0
	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM			-
3.7	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration	QnM	20	0	0
3.7	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension				-
3.7 Criterior	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res		20	0	0
3.7	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities		20	0	0
3.7 Criterior 4.1	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for	sources	20 131	0.85	0 112
3.7 Criterior	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms,		20	0	0
3.7 Criterior 4.1	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	sources	20 131	0.85	0 112
<b>3.7</b> Criterion <b>4.1</b> 4.1.1	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls	QIM	20 131 6	0 0.85 2	0 112 12
3.7 Criterior 4.1	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart	sources	20 131	0.85	0 112
3.7 Criterior 4.1 4.1.1 4.1.3	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QIM	20 131 6 10	0 0.85 2 0	0 112 12 0
3.7 Criterior 4.1 4.1.1 4.1.3 4.1.3	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc. Physical Facilities	QIM	20 131 6	0 0.85 2	0 112 12
3.7         Criterior         4.1         4.1.3         4.1.3         4.1	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc. Physical Facilities Maintenance of Campus Infrastructure	QIM	20 131 6 10 16	0 0.85 2 0 0.75	0 112 12 0 12
3.7         Criterior         4.1.1         4.1.3         4.1.3         4.1.3         4.1.3	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc. Physical Facilities Maintenance of Campus Infrastructure Provide the Service/Maintenance Record	QIM	20 131 6 10 16 10	0 0.85 2 2 0 0.75 0	0 112 12 0 12 0 12 0
3.7         Criterior         4.1         4.1.1         4.1.3         4.1.3         4.1.4         4.4.4         4.4.4	project work Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020 Collaboration n III – Research, Innovations and Extension Criterion IV – Infrastructure and Learning Res Physical Facilities The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc. Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc. Physical Facilities Maintenance of Campus Infrastructure	QIM	20 131 6 10 16	0 0.85 2 0 0.75	0 112 12 0 12

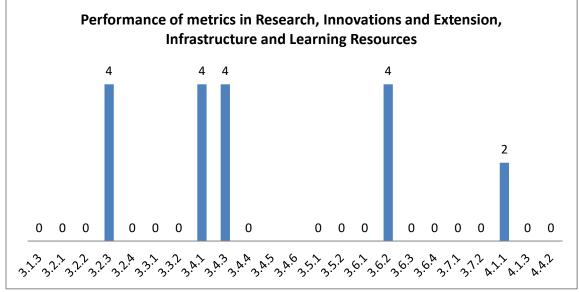
	Criterion V - Student Support and				
	Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	2	16
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	1.14	16
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	1	10
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterio	on V - Student Support and Progression		54	0.85	46
	Criterion VI – Governance, Leadership and Ma	nageme	ent		
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	1	8
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.67	48
Criteric	on VI – Governance, Leadership and Manageme	nt	18	2.67	48

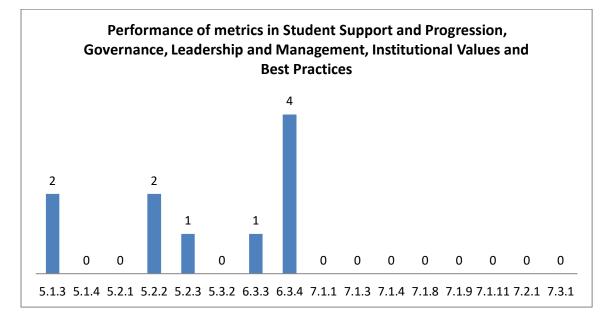
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				

7.3.1	Depart	e/Explain the performance the ment in one area distinctive to its Priority & Thrust	QIM	20	0	0
7.3	Institut	ional Distinctiveness		20	0	0
Criterio	Criterion VII – Institutional Values and Best Practices			77	0	0
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1		Curricular Aspects		150.00	2.00	300.00
2		Teaching, Learning & Evaluation		230.00	3.17	730.00
3		Research, Innovation & Extension		131.00	0.85	112.00
4		Infrastructure & Learning resources		26.00	0.46	12.00
5		Student Support & Progression		54.00	0.85	46.00
6		Governance, Leadership & Management		18.00	2.67	48.00
7		Institutional values & Best Practices		77.00	0.00	0.00
		Overall:-		686.00	1.82	1248.00









#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Catering to Student Diversity
- ✓ Student Satisfaction Survey

#### Weaknesses :

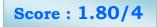
- Teaching Learning Process
- Faculty Empowerment Strategies
- Student Performance and Learning Outcomes
- Curriculum Design and Development
- Academic Flexibility
- Research Publications and Awards
- Resource Mobilization for Research
- Extension Activities
- Student Support
- Curriculum Enrichment
- Student Progression
- Physical Facilities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF TAMIL**





# Department : TAMIL

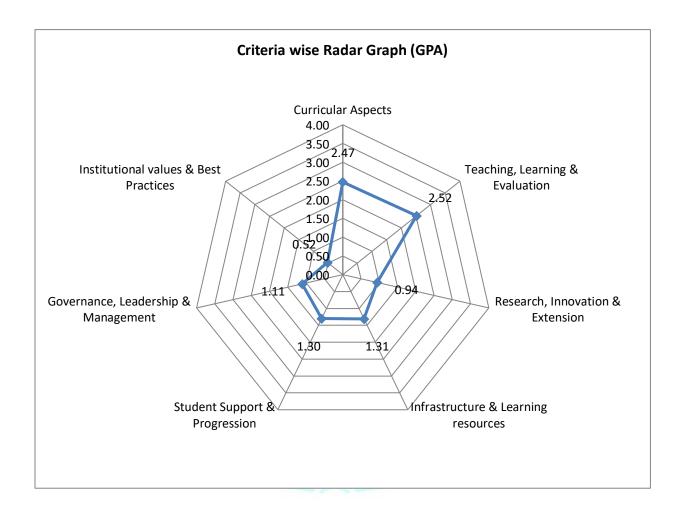
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	370.00	2.47
2	Teaching, Learning & Evaluation	230.00	580.00	2.52
3	Research, Innovation & Extension	131.00	123.00	0.94
4	Infrastructure & Learning resources	26.00	34.00	1.31
5	Student Support & Progression	54.00	70.00	1.30
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	40.00	0.52
	Total	686.00	1237.00	1.8
	CGPA :	1.8		

### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

#### **Department : TAMIL**

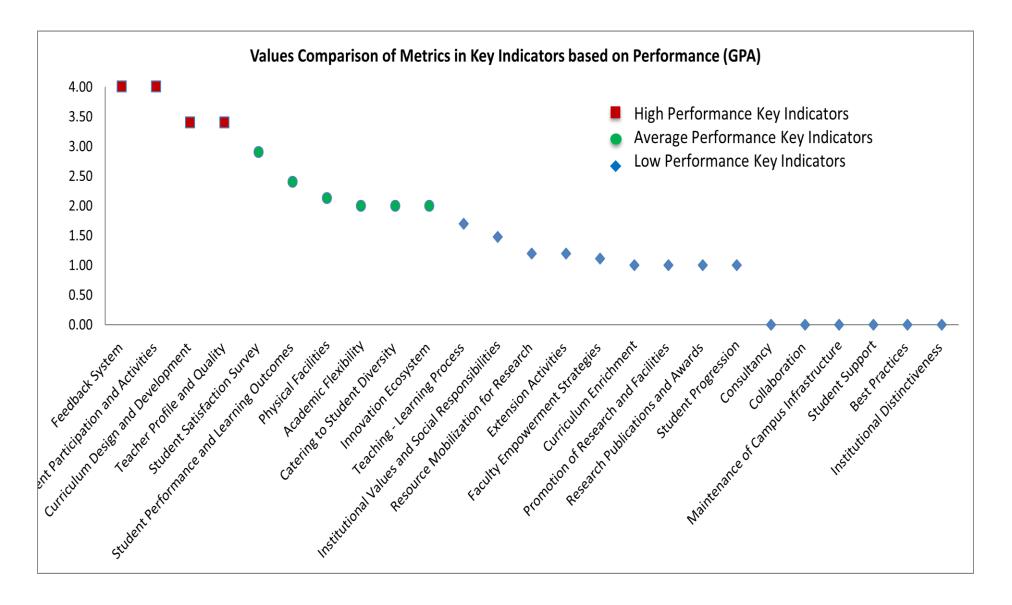


# Department : Tamil

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion I – Curricular Aspects						
1.1	Curriculum Design and Development	50	170.00	3.40		
1.2	Academic Flexibility	40	80.00	2.00		
1.3	Curriculum Enrichment	40	40.00	1.00		
1.4	Feedback System	20	80.00	4.00		
	Total	150	370.00	2.47		
	Criterion II – Teaching-Learning	and Evaluation	on			
2.2	Catering to Student Diversity	30	60.00	2.00		
2.3	Teaching - Learning Process	50	85.00	1.70		
2.4	Teacher Profile and Quality	50	170.00	3.40		
2.6	Student Performance and Learning Outcomes	50	120.00	2.40		
2.7	Student Satisfaction Survey	50	145.00	2.90		
	Total	230	580.00	2.52		
	Criterion III – Research, Innovatio	ons and Exten	sion			
3.1	Promotion of Research and Facilities	6	6.00	1.00		
3.2	Resource Mobilization for Research	10	12.00	1.20		
3.3	Innovation Ecosystem	10	20.00	2.00		
3.4	Research Publications and Awards	25	25.00	1.00		
3.5	Consultancy	10	0.00	0.00		

3.6	Extension Activities	50	60.00	1.20			
3.7	Collaboration	20	0.00	0.00			
	Total	131	123.00	0.94			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	34.00	2.13			
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00			
	Total	26	34.00	1.31			
	Criterion V - Student Support a	nd Progressio	'n				
5.1	Student Support	14	0.00	0.00			
5.2	Student Progression	30	30.00	1.00			
5.3	Student Participation and Activities	10	40.00	4.00			
	Total	54	70.00	1.30			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	20.00	1.11			
	Total	18	20.00	1.11			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	27	40.00	1.48			
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	77	40.00	0.52			
	Grand Total	686	1237.00	1.8			



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Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

# Department of Tamil

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	4	80
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	Curriculum Design and Development		50	3.4	170
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has	QnM	10	4	40
	been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained				
1.4	Feedback System		20	4	80
	n I – Curricular Aspects		150	2.47	370
Criterio	Criterion II – Teaching-Learning and Evaluation				
Criterio		on			
Criterio		on			
	Criterion II – Teaching-Learning and Evaluation	on QIM	15	0	0
2.2	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced		15	<b>0</b>	0
<b>2.2</b> 2.2.1	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current	QIM			
<b>2.2</b> 2.2.1 2.2.2 <b>2.2</b>	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data) Catering to Student Diversity	QIM	15	4	60
<b>2.2</b> 2.2.1 2.2.2	Criterion II – Teaching-Learning and Evaluation Catering to Student Diversity The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners Student - Full time teacher ratio(current year data)	QIM	15	4	60

					1
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	0	0
2.3	Teaching - Learning Process		50	1.7	85
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course Outcomes</li> <li>(CO) for all programmes offered by the</li> <li>Department.</li> </ul>	QIM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	2.4	120
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.9	145
2.7	Student Satisfaction Survey		50	2.9	145
Criterio	n II – Teaching-Learning and Evaluation		230	2.52	580

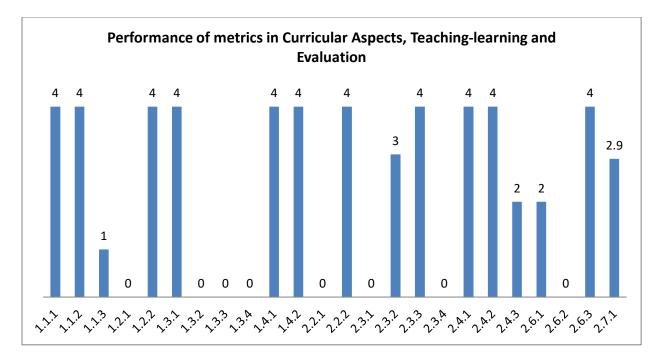
	Criterion III – Research, Innovations and Exter	sion			
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	1	6
3.1	Promotion of Research and Facilities		6	1	6
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	4	20
3.3	Innovation Ecosystem		10	2	20
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5

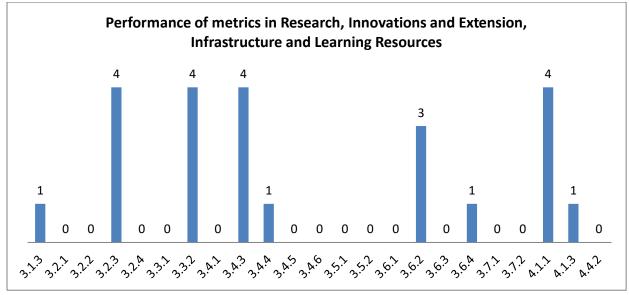
		1	l	1	
3.4.5	Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science – h- index of the Department	QnM	5	0	0
3.4	Research Publications and Awards		25	1	25
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	3	45
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	Extension Activities		50	1.2	60
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Critorion	n III – Research, Innovations and Extension		131	0.94	123

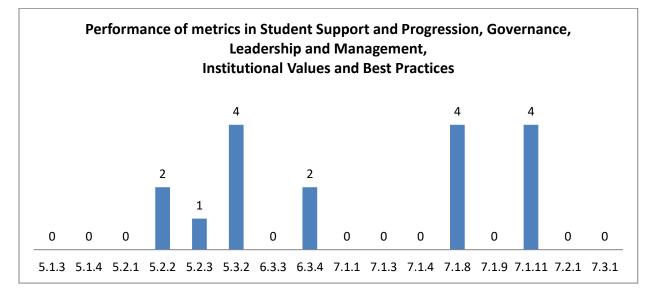
	Criterion IV – Infrastructure and Learning				
	Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	Physical Facilities		16	2.13	34
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterior	n IV – Infrastructure and Learning Resources		26	1.31	34
	Criterion V - Student Support and				
<b>F</b> 4	Progression Church Summert				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology . (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	1	10
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	4	40
5.3	Student Participation and Activities		10	4	40
Critorio	n V - Student Support and Progression		54	1.3	70

	Criterion VI – Governance, Leadership and				
6.3	Management Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	Faculty Empowerment Strategies		18	1.11	20
Criterio	n VI – Governance, Leadership and Managemer	nt	18	1.11	20
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	4	20
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0

7.1.11	and i	ution celebrates / organizes national nternational commemorative days, ts and festivals	QIM	5	4	20
7.1		utional Values and Social onsibilities		27	1.48	40
7.2	Best	Practices				
7.2.1		ribe any one best practice followed by epartment/ Body / Committee / 'Unit	QIM	30	0	0
7.2	Best	Practices		30	0	0
7.3	Instit	utional Distinctiveness				
7.3.1	Depa	ribe/Explain the performance the rtment in one area distinctive to its n, Priority & Thrust	QIM	20	0	0
7.3	Instit	utional Distinctiveness		20	0	0
Criterio	n VII –	Institutional Values and Best Practices		77	0.52	40
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1		Curricular Aspects		150.00	2.47	370.00
2		Teaching, Learning & Evaluation		230.00	2.52	580.00
3		Research, Innovation & Extension		131.00	0.94	123.00
4		Infrastructure & Learning resources		26.00	1.31	34.00
5		Student Support & Progression		54.00	1.30	70.00
6		Governance, Leadership & Management		18.00	1.11	20.00
7		Institutional values & Best Practices		77.00	0.52	40.00
		Overall:-		686.00	1.80	1237.0 0







#### **Department : Tamil**

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Curriculum Design and Development
- ✓ Teacher Profile and Quality

#### Weaknesses :

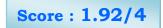
- Student Satisfaction Survey
- Student Performance and Learning Outcomes
- Physical Facilities
- Academic Flexibility
- Catering to Student Diversity
- Innovation Ecosystem
- Teaching Learning Process
- Institutional Values and Social Responsibilities
- Resource Mobilization for Research
- Extension Activities
- Faculty Empowerment Strategies
- Curriculum Enrichment
- Promotion of Research and Facilities
- Research Publications and Awards
- Student Progression
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Best Practices
- Institutional Distinctiveness



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

## **DEPARTMENT OF MALAYALAM**



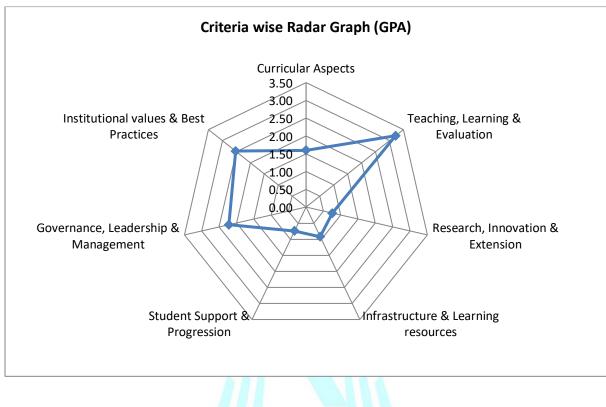


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	240.00	1.60
2	Teaching, Learning & Evaluation	180.00	580.00	3.22
3	Research, Innovation & Extension	131.00	100.00	0.76
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	40.00	0.74
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	195.00	2.53
	Total	636.00	1219.00	1.92
	CGPA :	1.92		

### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

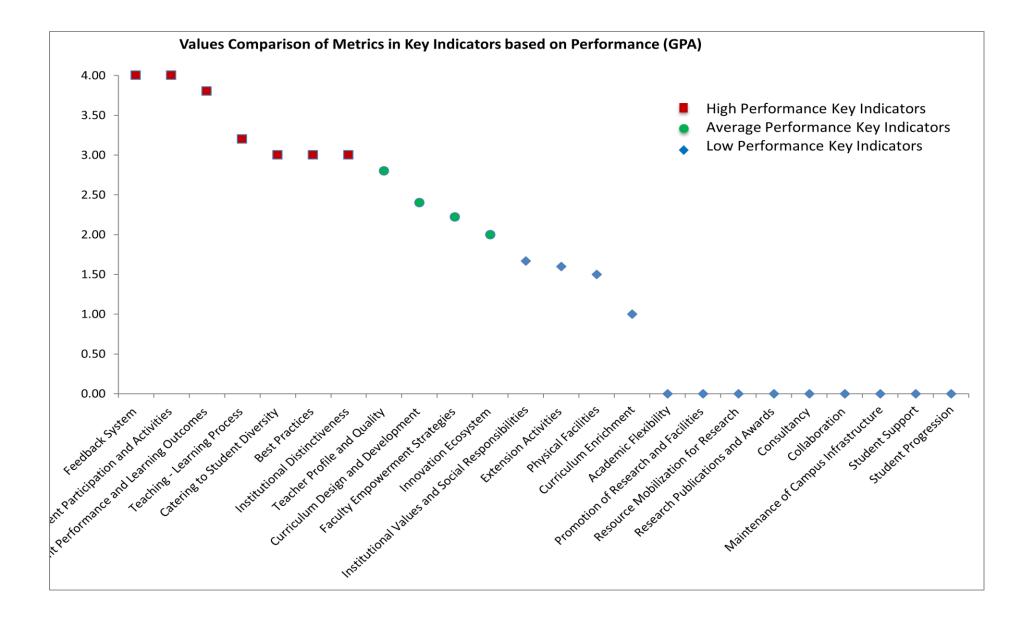




### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	120.00	2.40
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	240.00	1.60
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	160.00	3.20
2.4	Teacher Profile and Quality	50	140.00	2.80
2.6	Student Performance and Learning Outcomes	50	190.00	3.80
	Total	180	580.00	3.22
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	20.00	2.00
3.4	Research Publications and Awards	25	0.00	0.00
3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	80.00	1.60

3.7	Collaboration	20	0.00	0.00
	Total	131	100.00	0.76
	Criterion IV – Infrastructure and L	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	26	24.00	0.92
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	0.00	0.00
5.3	Student Participation and Activities	10	40.00	4.00
	Total	54	40.00	0.74
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	18	40.00	2.22
	Criterion VII – Institutional Values	and Best Prac	ctices	
7.1	Institutional Values and Social Responsibilities	27	45.00	1.67
7.2	Best Practices	30	90.00	3.00
7.3	Institutional Distinctiveness	20	60.00	3.00
	Total	77	195.00	2.53
	Grand Total	636	1219.00	1.92



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Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet Department of Malayalam

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019- 2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.4	120
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	1.6	240
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	2	30
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	4	60
	Ratio of students to mentor for academic				

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	4	40
2.3	Teaching - Learning Process		50	3.2	160
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	Teacher Profile and Quality		50	2.8	140
2.6	Student Performance and Learning Outcomes				
	i) Provide the web link displaying				
	Programme Outcomes(PO)/Programme				
2.6.1	Specific Outcomes (PSO) / Course	QIM	20	4	80
2.0.1	Outcomes (CO) for all programmes	QIIVI	20	4	80
	offered by the Department.	11			
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	3.8	190
Criterio	n II – Teaching-Learning and Evaluation		180	3.22	580
	Criterion III – Research, Innovations and Ex	ctension			
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced	QnM	6	0	0
	studies/ research during 2019-2020				
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0

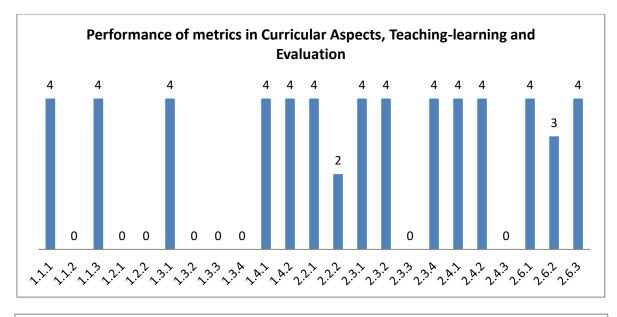
3.2.3	Teachers recognised as research guides	QnM	3	0	0
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	<b>Resource Mobilization for Research</b>		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	3	15
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	1	5
3.3	Innovation Ecosystem		10	2	20
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019- 2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	0	0
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 -	QnM	5	0	0
	2020 (in Lakhs)				

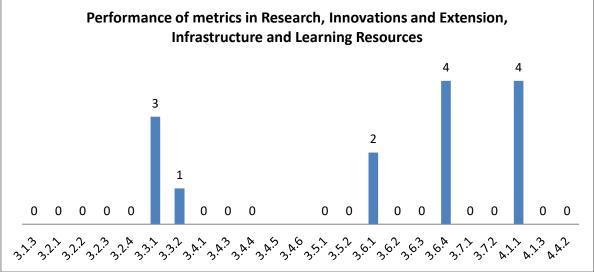
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	4	60
3.6	Extension Activities		50	1.6	80
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio Extensio	n III – Research, Innovations and on		131	0.76	100
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
	Percentage of classrooms and seminar halls with ICT – enabled facilities such as	QnM	10	0	0
4.1.3	smart class. LMS. etc.				
4.1.3	smart class, LMS, etc. Physical Facilities		16	1.5	24

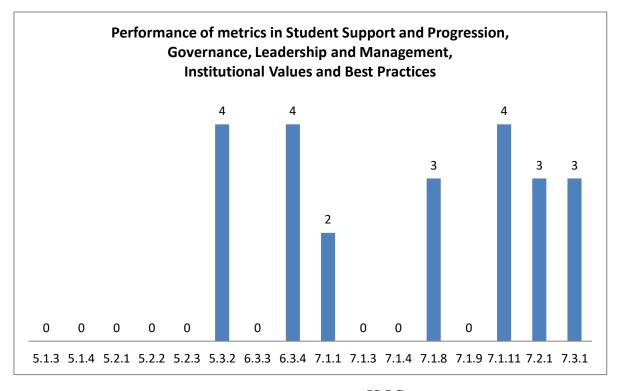
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterio	n IV – Infrastructure and Learning Resources	5	26	0.92	24
	Criterion V - Student Support and				
	Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	4	40
5.3	Student Participation and Activities		10	4	40
Criterio	n V - Student Support and Progression		54	0.74	40
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0

6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019- 2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.22	40
Criterio	n VI – Governance, Leadership and Manager		18	2.22	40
	Criterion VII – Institutional Values and Bes Institutional Values and Social	t Practices			
7.1	Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	2	10
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	3	15
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
74	Institutional Values and Social		27	1.07	45
7.1	Responsibilities		27	1.67	45

7.2	Best I	Practices				
7.2.1		ibe any one best practice followed e Department/ Body / Committee / Unit	QIM	30	3	90
7.2	Best I	Practices		30	3	90
7.3	Instit	utional Distinctiveness				
7.3.1	Depa	ibe/Explain the performance the rtment in one area distinctive to its n, Priority & Thrust	QIM	20	3	60
7.3	Instit	utional Distinctiveness		20	3	60
Criterion Practice		Institutional Values and Best		77	2.53	195
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1		Curricular Aspects		150.00	1.60	240.00
2		Teaching, Learning & Evaluation		180.00	3.22	580.00
3		Research, Innovation & Extension		131.00	0.76	100.00
4		Infrastructure & Learning resources		26.00	0.92	24.00
5		Student Support & Progression		54.00	0.74	40.00
6		Governance, Leadership & Management		18.00	2.22	40.00
7		Institutional values & Best Practices		77.00	2.53	195.00
		Overall:-		636.00	1.92	1219.00







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Student Performance and Learning Outcomes
- ✓ Teaching Learning Process
- ✓ Catering to Student Diversity
- ✓ Best Practices
- ✓ Institutional Distinctiveness

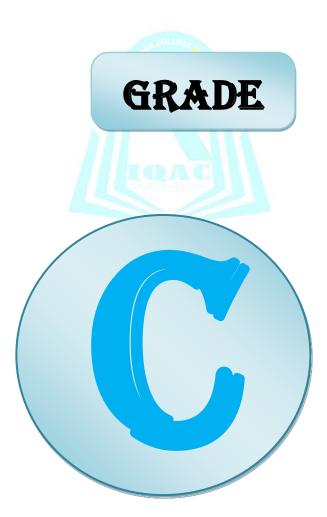
#### Weaknesses :

- Teacher Profile and Quality
- Curriculum Design and Development
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Institutional Values and Social Responsibilities
- Extension Activities
- Physical Facilities
- Curriculum Enrichment
- Academic Flexibility
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Research Publications and Awards
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Student Progression



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF HINDI**



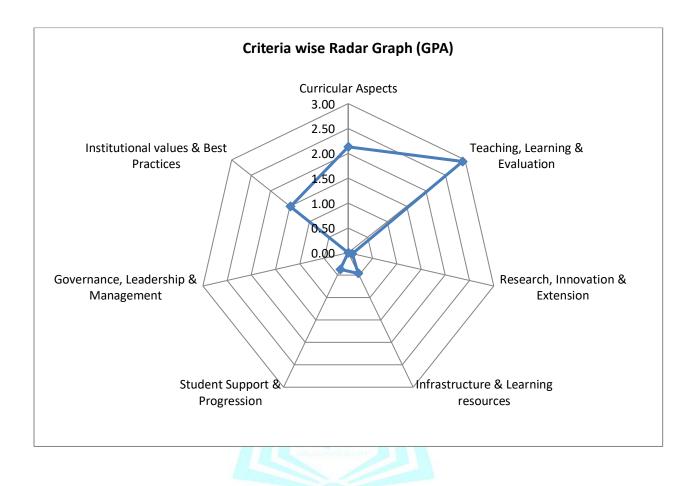


### Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	320.00	2.13
2	Teaching, Learning & Evaluation	180.00	530.00	2.94
3	Research, Innovation & Extension	131.00	10.00	0.08
4	Infrastructure & Learning resources	26.00	12.00	0.46
5	Student Support & Progression	54.00	20.00	0.37
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	115.00	1.49
	Total	636.00	1007.00	1.58
	CGPA :	1.58		

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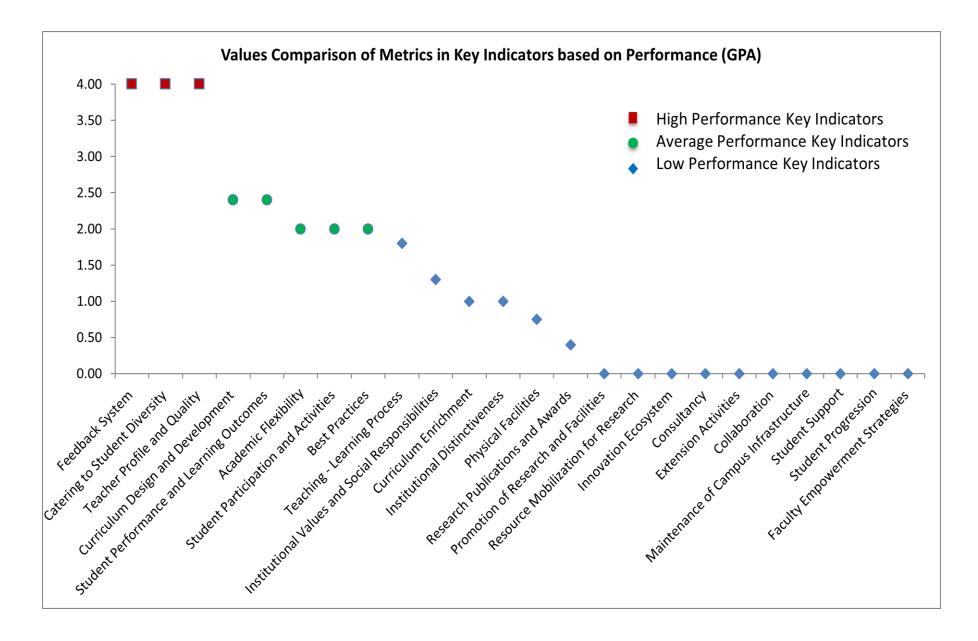
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## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion I – Curricular Aspects						
1.1	Curriculum Design and Development	50	120.00	2.40		
1.2	Academic Flexibility	40	80.00	2.00		
1.3	Curriculum Enrichment	40	40.00	1.00		
1.4	Feedback System	20	80.00	4.00		
	Total	150	320.00	2.13		
	Criterion II – Teaching-Learning	and Evaluation	on			
2.2	Catering to Student Diversity	30	120.00	4.00		
2.3	Teaching - Learning Process	50	90.00	1.80		
2.4	Teacher Profile and Quality	50	200.00	4.00		
2.6	Student Performance and Learning Outcomes	50	120.00	2.40		
	Total	180	530.00	2.94		
	Criterion III – Research, Innovatio	ons and Exten	sion			
3.1	Promotion of Research and Facilities	6	0.00	0.00		
3.2	Resource Mobilization for Research	10	0.00	0.00		
3.3	Innovation Ecosystem	10	0.00	0.00		
3.4	Research Publications and Awards	25	10.00	0.40		
3.5	Consultancy	10	0.00	0.00		
3.6	Extension Activities	50	0.00	0.00		

3.7	Collaboration	20	0.00	0.00		
	Total	131	10.00	0.08		
	Criterion IV – Infrastructure and Le	Learning Resources				
4.1	Physical Facilities	16	12.00	0.75		
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00		
	Total	26	12.00	0.46		
	Criterion V - Student Support a	nd Progressio	n			
5.1	Student Support	14	0.00	0.00		
5.2	Student Progression	30	0.00	0.00		
5.3	Student Participation and Activities	10	20.00	2.00		
	Total	54	20.00	0.37		
	Criterion VI – Governance, Leadersh	ip and Mana	gement			
6.3	Faculty Empowerment Strategies	18	0.00	0.00		
	Total	18	0.00	0.00		
	Criterion VII – Institutional Values	and Best Prac	ctices			
7.1	Institutional Values and Social Responsibilities	27	35.00	1.30		
7.2	Best Practices	30	60.00	2.00		
7.3	Institutional Distinctiveness	20	20.00	1.00		
	Total	77	115.00	1.49		
	Grand Total	636	1007.00	1.58		





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

## Department of Hindi

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	4	40
1.1	Curriculum Design and Development		50	2.4	120
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	2.13	320
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	4	120
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	2	30
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	0	0

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	3	30
2.3	Teaching - Learning Process		50	1.8	90
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	Teacher Profile and Quality		50	4	200
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific</li> <li>Outcomes (PSO) / Course Outcomes (CO) for</li> <li>all programmes offered by the Department.</li> </ul>	QIM	20	1	20
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	2.4	120
Criterio	n II – Teaching-Learning and Evaluation		180	2.94	530
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	0	0

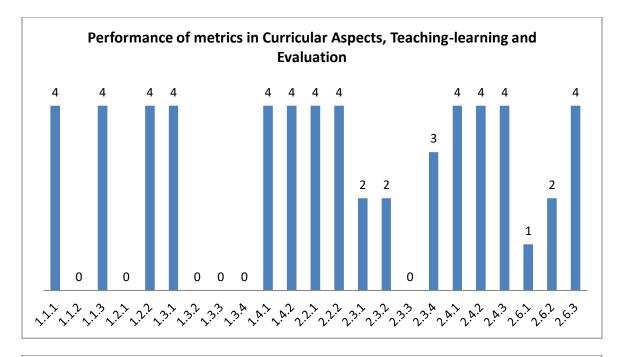
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	<b>Research Publications and Awards</b>				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	2	10
3.4.5	Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	0.4	10
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0

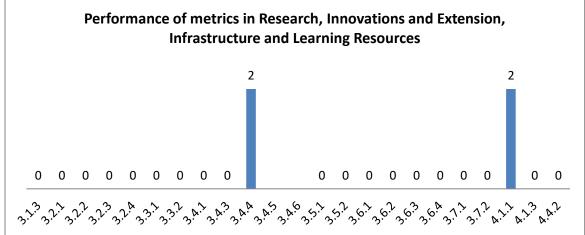
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		131	0.08	10
	Criterion IV – Infrastructure and Learning Reso	urces			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	2	12
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	0.75	12
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0

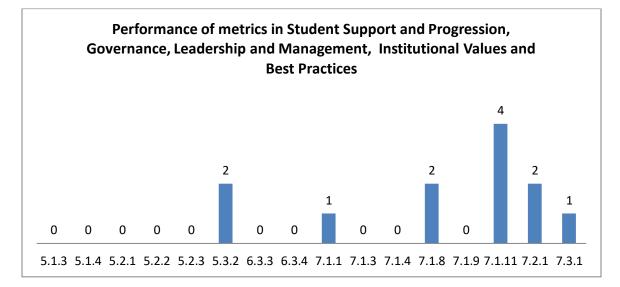
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0	0
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterio	on V - Student Support and Progression		54	0.37	20
	Criterion VI – Governance, Leadership and				
6.3	Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.3 6.3.4	Number of professional development / administrative training Programmes organized by the Institution for teaching and non	QnM QnM	8	0	0
	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty				

	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	1	5
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		27	1.3	35
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				

7.3.1	Depart	be/Explain the performance the tment in one area distinctive to its . Priority & Thrust	QIM	20	1	20
7.3	Institu	tional Distinctiveness		20	1	20
Criterio	Criterion VII – Institutional Values and Best Practices			77	1.49	115
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	-	Curricular Aspects		150.00	2.13	320.00
2	2	Teaching, Learning & Evaluation		180.00	2.94	530.00
3	}	Research, Innovation & Extension		131.00	0.08	10.00
4	Ļ	Infrastructure & Learning resources		26.00	0.46	12.00
5	5	Student Support & Progression		54.00	0.37	20.00
6	6	Governance, Leadership & Management		18.00	0.00	0.00
7	,	Institutional values & Best Practices		77.00	1.49	115.00
		Overall:-		636.00	1.58	1007.00







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Teacher Profile and Quality

#### Weaknesses :

- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Academic Flexibility
- Student Participation and Activities
- Best Practices
- Teaching Learning Process
- Institutional Values and Social Responsibilities
- Curriculum Enrichment
- Institutional Distinctiveness
- Physical Facilities
- Research Publications and Awards
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Student Progression
- Faculty Empowerment Strategies

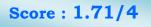


## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020



# GRADE





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

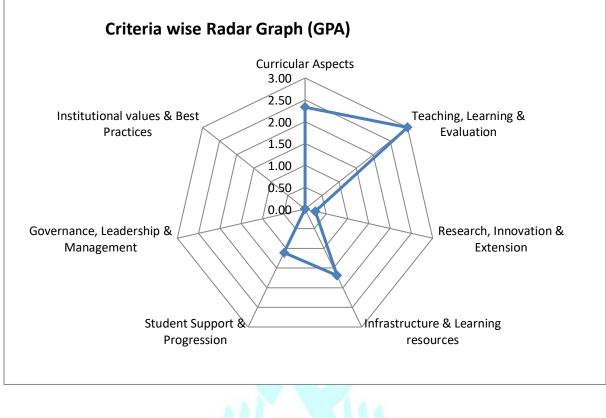
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#### Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	350.00	2.33
2	Teaching, Learning & Evaluation	230.00	690.00	3.00
3	Research, Innovation & Extension	131.00	32.00	0.24
4	Infrastructure & Learning resources	26.00	44.00	1.69
5	Student Support & Progression	54.00	60.00	1.11
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	686.00	1176.00	1.71
	CGPA :	1.71		

Dean IQAC

Principal

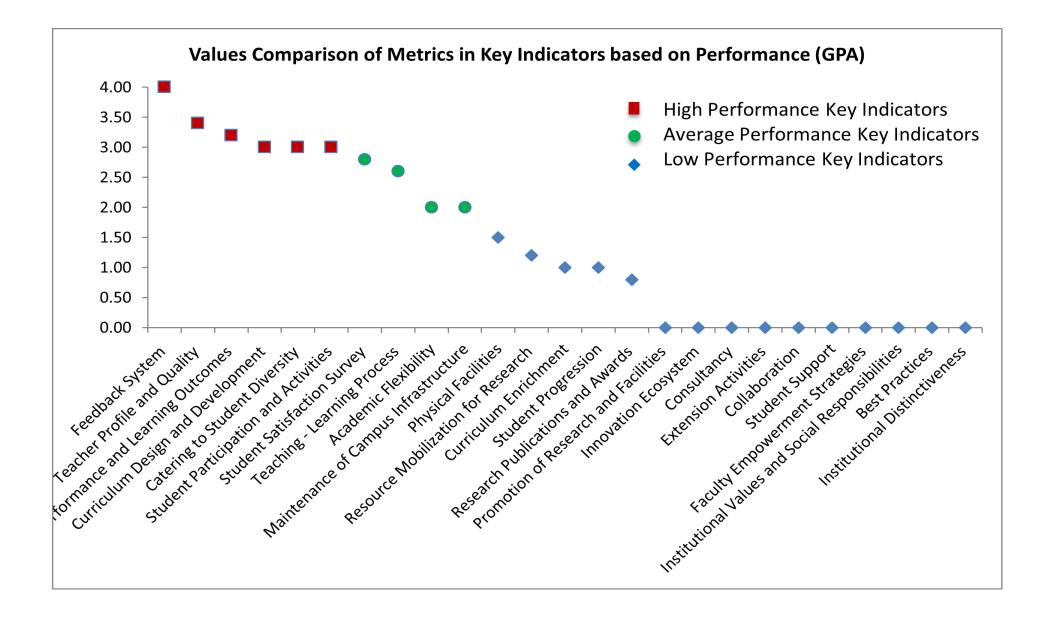




#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion I – Curricular	Aspects					
1.1	Curriculum Design and Development	50	150.00	3.00			
1.2	Academic Flexibility	40	80.00	2.00			
1.3	Curriculum Enrichment	40	40.00	1.00			
1.4	Feedback System	20	80.00	4.00			
	Total	150	350.00	2.33			
	Criterion II – Teaching-Learning and Evaluation						
2.2	Catering to Student Diversity	30	90.00	3.00			
2.3	Teaching - Learning Process	50	130.00	2.60			
2.4	Teacher Profile and Quality	50	170.00	3.40			
2.6	Student Performance and Learning Outcomes	50	160.00	3.20			
2.7	Student Satisfaction Survey	50	140.00	2.80			
	Total	230	690.00	3.00			
	Criterion III – Research, Innovatio	ons and Exten	sion				
3.1	Promotion of Research and Facilities	6	0.00	0.00			
3.2	Resource Mobilization for Research	10	12.00	1.20			
3.3	Innovation Ecosystem	10	0.00	0.00			
3.4	Research Publications and Awards	25	20.00	0.80			
3.5	Consultancy	10	0.00	0.00			

3.6	Extension Activities	50	0.00	0.00		
3.7	Collaboration	20	0.00	0.00		
	Total	131	32.00	0.24		
	Criterion IV – Infrastructure and Learning Resources					
4.1	Physical Facilities	16	24.00	1.50		
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00		
	Total	26	44.00	1.69		
	Criterion V - Student Support a	nd Progressio	'n			
5.1	Student Support	14	0.00	0.00		
5.2	Student Progression	30	30.00	1.00		
5.3	Student Participation and Activities	10	30.00	3.00		
	Total	54	60.00	1.11		
	Criterion VI – Governance, Leadersh	ip and Manag	gement			
6.3	Faculty Empowerment Strategies	18	0.00	0.00		
	Total	18	0.00	0.00		
	Criterion VII – Institutional Values	and Best Prac	ctices			
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00		
7.2	Best Practices	30	0.00	0.00		
7.3	Institutional Distinctiveness	20	0.00	0.00		
	Total	77	0.00	0.00		
	Grand Total	686	1176.00	1.71		





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Department of Commerce

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightag e	Scor e	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	3	60
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	Curriculum Design and Development		50	3	150
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	2.33	350
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	3	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	4	40
2.3	Teaching - Learning Process		50	2.6	130
<b>2.4</b> 2.4.1	Teacher Profile and QualityFull time teachers against sanctioned postsduring 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific</li> <li>Outcomes (PSO) / Course Outcomes (CO) for</li> <li>all programmes offered by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	2	40
2.6	Student Performance and Learning Outcomes		50	3.2	160
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.8	140
2.7	Student Satisfaction Survey		50	2.8	140
Criterio	on II – Teaching-Learning and Evaluation		230	3	690
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0

3.2.2Number of rescarch publiced innovation rescarch guidesQnM2003.2.3Teachers recognised as research guidesQnM34123.2.4Number of research projects per teacher agencies during 2019-2020QnM3003.2.7Resource Mobilization for Research agencies during 2019-2020Innovation EcosystemInnovation Ecosyst		Number of teachers having research projects				
Number of research projects per teacher funded by government and non-government agencies during 2019-2020O03.2Resource Mobilization for Research101.2123.3Innovation Ecosystem0101.2123.3Innovation Ecosystem0003.3.1Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?00Number of workshops/seminars conducted on Research Methodology, Intellectual Innovative practices during 2019-2020003.3Innovation Ecosystem0003.4Research Publications and Awards10003.4.1check malpractices and plagiarism in Research0003.4.3the Journals notified on UGC website during 2019-20200003.4.4Number of research papers per teacher in national/international conference - proceedings per teacher during 2019-2020003.4.4Bibliometrics of the publications during 2019-20200003.4.5Scopus/ Web of Science or Pub Med/ Indian Citation Index0003.4.6Bibliometrics of the publications during 2019-20200003.4.6Bibliometrics of the publications during 2019-20200003.4.7Research Publications during 2019-20200003.4.8Bibliometrics of the publications during 2019-20200003.4.7Bibliometrics of	3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.4funded by government and non-government agencies during 2019-2020QnM3003.2Resource Mobilization for ResearchI101.2123.3Innovation EcosystemQIM5003.3.1Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?QIM5003.3.2Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020QIM5003.4Research Publications and AwardsI10003.4.1The institution has a stated Code of Ethics to check malpractices and plagiarism in national/international conference - proceedings per teacher in attonal/international conference - proceedings per teacher during 2019-2020003.4.3Bibliometrics of the publications during 2019-20200003.4.4Research00003.4.5Research0003.4.4Research0003.4.5Bibliometrics of the publications during 2019-2020003.4.5Bibliometrics of the publications during 2019-2020003.4.6Research0003.4.7Research0003.4.8Research0003.4.9Distribution and Awards0003.4.1Research00003.4.2Distributiona	3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.3Innovation EcosystemImage: Constraint of the co	3.2.4	funded by government and non-government	QnM	3	0	0
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3.3.1Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?QIM500Number of workshops/seminars conducted on Research Methodology, IntellectualAAAAA3.3.2Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020O003.3Innovation Ecosystem00003.4Research Publications and Awards10003.4.1check malpractices and plagiarism in Research0,nM5003.4.3Number of research papers per teacher in the Journals notified on UGC website during 2019-20200,nM54203.4.4Sibliometrics of the publications during 2019-20200,nM5003.4.4Research0,nM5003.4.4Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index0,nM503.4Research Publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian index of the Department0,nM503.4Research Publications and Awards20.0003.5Consultancy corporate training during 2019-20200,nM5003.5.1Revenue generated from consultancy corporate training during 2019-20200,nM500<	3.3	Innovation Ecosystem				
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3.4Research Publications and AwardsImage: constraint of the second	3.3.2	on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia	QnM	5	0	0
3.4.1The institution has a stated Code of Ethics to check malpractices and plagiarism in ResearchQnM5003.4.3Number of research papers per teacher in the Journals notified on UGC website during 2019-2020QnM54203.4.4Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020QnM5003.4.4Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian 	3.3	Innovation Ecosystem		10	0	0
3.4.1check malpractices and plagiarism in ResearchQnM5003.4.3Number of research papers per teacher in the Journals notified on UGC website during 2019-2020QnM54203.4.3Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020QnM5003.4.4Sibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation IndexQnM5003.4.6Bibliometrics of the publications during 2019- 2020 based on Scopus/ Web of Science – h- index of the DepartmentQnM5003.4.7Research Publications and Awards250.820203.4.8Research Publications and Awards250.8203.5.1Revenue generated from consultancy corporate training during 2019-2020QnM5003.5.2Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500	3.4	Research Publications and Awards				
3.4.3the Journals notified on UGC website during 2019-2020QnM54203.4.4Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020QnM5003.4.5Bibliometrics of the publications during 2019-2020QnM5003.4.5Bibliometrics of the publications during 2019-2020QnM5003.4.6Bibliometrics of the publications during 2019-2020QnM5003.4.6Bibliometrics of the publications during 2019-2020QnM5003.4.6Bibliometrics of the publications during 2019-2020QnM5003.4.6Research Publications and Awards250.820203.5.1Revenue generated from consultancy corporate training during 2019-2020QnM5003.5.2Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500	3.4.1	check malpractices and plagiarism in	QnM	5	0	0
3.4.4volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020QnM5003.4.5Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation IndexQnM5603.4.6Bibliometrics of the publications during 2019- 2020 based on Scopus/ Web of Science - h- index of the DepartmentQnM5003.4.6Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science - h- index of the DepartmentQnM5003.4.6Research Publications and Awards<	3.4.3	the Journals notified on UGC website during	QnM	5	4	20
3.4.52020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation IndexQnM503.4.6Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science – h- index of the DepartmentQnM503.4Research Publications and AwardsImage: Consultancy corporate training during 2019-2020Image: Consultancy Consultancy during 2019-2020 (in Lakhs)Image: Consultancy Consultancy during 2019 - 2020 (in Lakhs)Image: Consultancy Consultancy Consultancy during 2019 - 2020 (in Lakhs)Image: Consultancy Consultancy Consultancy during 2019 - 2020 (in Lakhs)Image: Consultancy Consultancy Consultancy during 2019 - 2020 (in Lakhs)Image: Consultancy Consultancy Consultancy Consultancy during 2019 - 2020 (in Lakhs)Image: Consultancy <b< td=""><td>3.4.4</td><td>volumes / books published, and papers in national/international conference -</td><td>QnM</td><td>5</td><td>0</td><td>0</td></b<>	3.4.4	volumes / books published, and papers in national/international conference -	QnM	5	0	0
3.4.620 based on Scopus/ Web of Science – h- index of the DepartmentQnM503.4Research Publications and Awards250.8203.5Consultancy1113.5.1Revenue generated from consultancy corporate training during 2019-2020QnM5003.5.2Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500	3.4.5	2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian	QnM	5		0
3.5ConsultancyImage: Consultancy Corporate training during 2019-2020QnM5003.5.1Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500		20 based on Scopus/ Web of Science – h- index of the Department	QnM			0
3.5.1Revenue generated from consultancy corporate training during 2019-2020QnM5003.5.2Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500				25	0.8	20
3.5.1Corporate training during 2019-2020QnM500Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500	3.5					
3.5.2training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)QnM500	3.5.1	-	QnM	5	0	0
<b>3.5 Consultancy</b> 10 0 0		training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM			0
	3.5	Consultancy		10	0	0

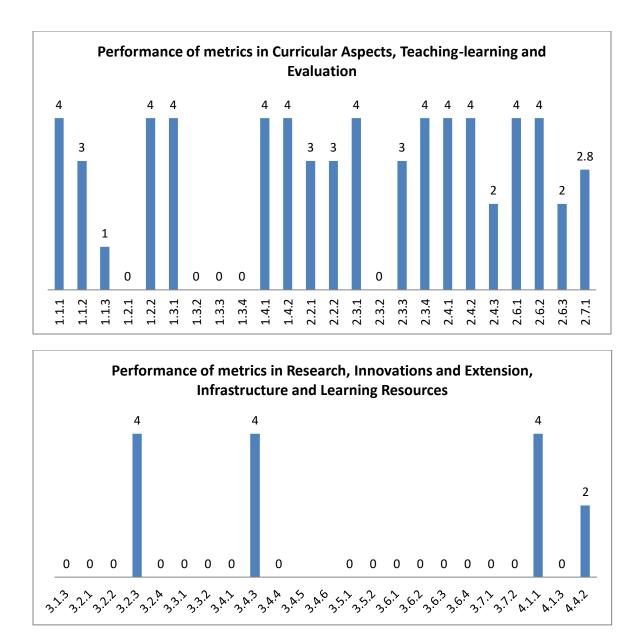
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	on III – Research, Innovations and Extension		131	0.24	32
	Criterion IV – Infrastructure and Learning Reso	ources			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
			10	2	20
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Provide the Service/Maintenance Record Maintenance of Campus Infrastructure on IV – Infrastructure and Learning Resources	QIM	10	2	20

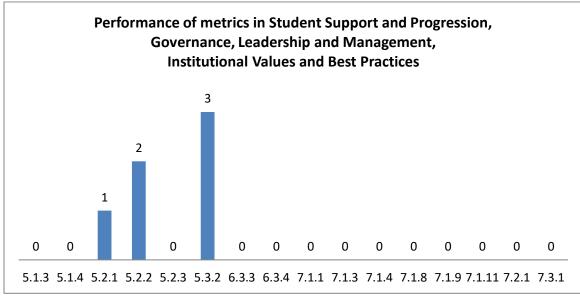
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019- 2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30
5.3	Student Participation and Activities				
<b>5.3</b> 5.3.2	Student Participation and Activities Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
	Presence of an active Student Council & representation of students on academic &	QIM	10	3	<b>30</b> 30
5.3.2 <b>5.3</b>	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM			
5.3.2 <b>5.3</b>	Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities	QIM	10	3	30
5.3.2 <b>5.3</b>	Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and	QIM	10	3	30
5.3.2 5.3 Criteric	Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and Management	QIM	10	3	30
5.3.2 5.3 Criteric 6.3	Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and Management Faculty Empowerment Strategies Number of professional development / administrative training Programmes organized by the Institution for teaching and		<u>10</u> 54	3 1.11	30 60
5.3.2 5.3 Criteric 6.3 6.3.3	Presence of an active Student Council & representation of students on academic & administrative bodies/committees Student Participation and Activities on V - Student Support and Progression Criterion VI – Governance, Leadership and Management Faculty Empowerment Strategies Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes	QnM	10 54 8	3 1.11 0	30 60 0

	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	on VII – Institutional Values and Best Practices		77	0	0
	Criteriawise Assessment		Weightag e (W)	Scor e	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.33	350.00
2	Teaching, Learning & Evaluation		230.00	3.00	690.00
3	Research, Innovation & Extension		131.00	0.24	32.00
4	Infrastructure & Learning resources		26.00	1.69	44.00
5	Student Support & Progression		54.00	1.11	60.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.71	1176.0 0







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Curriculum Design and Development
- ✓ Catering to Student Diversity
- ✓ Student Participation and Activities

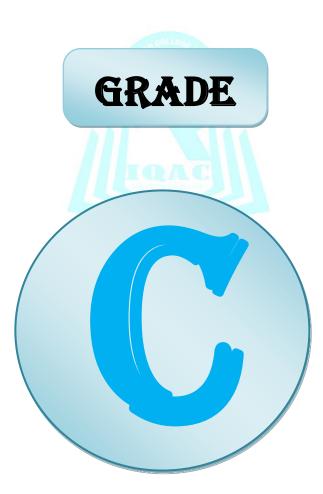
#### Weaknesses :

- Student Satisfaction Survey
- Teaching Learning Process
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Physical Facilities
- Resource Mobilization for Research
- Curriculum Enrichment
- Student Progression
- Research Publications and Awards
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Student Support
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

### **DEPARTMENT OF COMPUTER SCIENCE**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

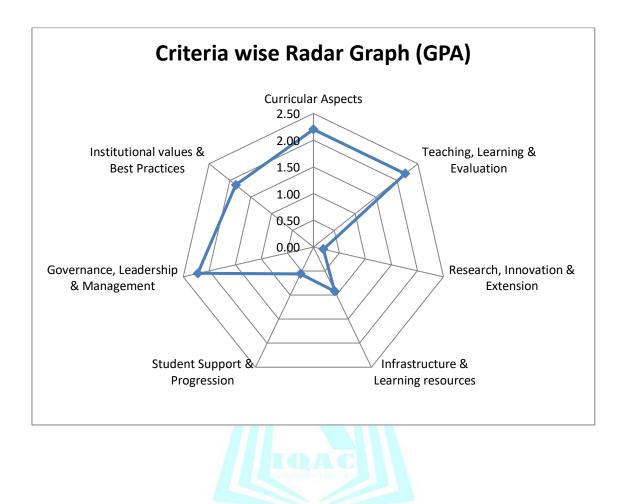
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No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	330.00	2.20
2	Teaching, Learning & Evaluation	230.00	505.00	2.20
3	Research, Innovation & Extension	131.00	25.00	0.19
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	30.00	0.56
6	Governance, Leadership & Management	18.00	40.00	2.22
7	Institutional values & Best Practices	77.00	143.00	1.86
	Total	686.00	1097.00	1.6
	CGPA :	1.6		

#### Academic and Administrative Audit - 2019-2020

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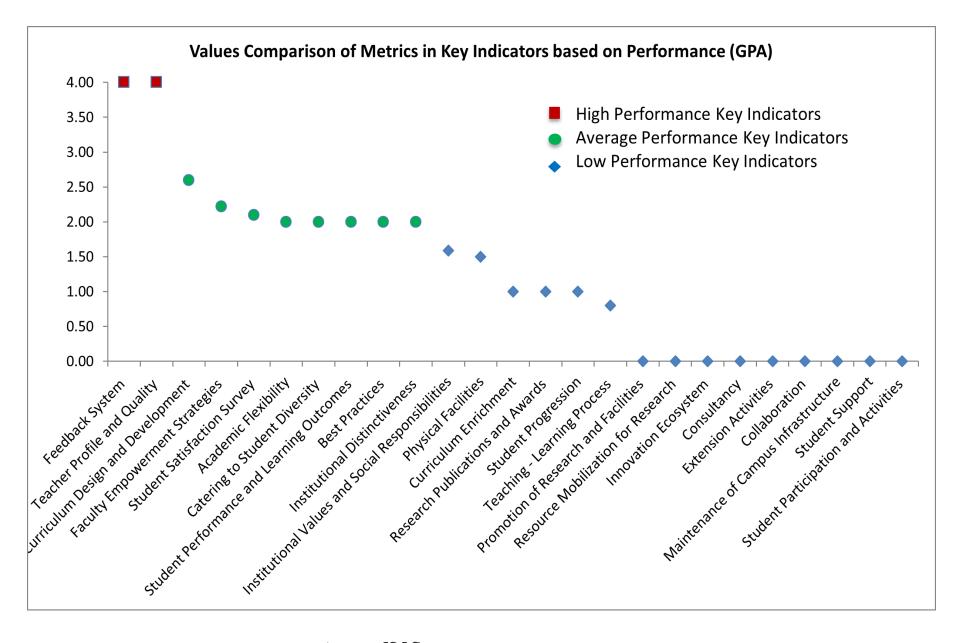
Principal



#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular /	Aspects		
1.1	Curriculum Design and Development	50	130.00	2.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	330.00	2.20
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	60.00	2.00
2.3	Teaching - Learning Process	50	40.00	0.80
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	105.00	2.10
	Total	230	505.00	2.20
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	25.00	1.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00
3.7	Collaboration	20	0.00	0.00
	Total	131	25.00	0.19
	Criterion IV – Infrastructure and Le	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	26	24.00	0.92
	Criterion V - Student Support a	nd Progressio	'n	
5.1	Student Support	14	0.00	0.00
5.2	Student Progression	30	30.00	1.00
5.3	Student Participation and Activities	10	0.00	0.00
	Total	54	30.00	0.56
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	40.00	2.22
	Total	18	40.00	2.22
	Criterion VII – Institutional Values	and Best Prac	ctices	
7.1	Institutional Values and Social Responsibilities	27	43.00	1.59
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	77	143.00	1.86
	Grand Total	686	1097.00	1.6





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Department of Computer Science

#### **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightag e	Scor e	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	2	40
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	1	10
1.1	Curriculum Design and Development		50	2.6	130
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	2.2	330
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	0	0
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	2	60
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	0	0
2.3	Teaching - Learning Process		50	0.8	40
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	Teacher Profile and Quality		50	4	200
2.6	Student Performance and Learning Outcomes				
	i) Provide the web link displaying				
	Programme Outcomes(PO)/Programme				
2.6.1	Specific Outcomes (PSO) / Course Outcomes	QIM	20	4	80
	(CO) for all programmes offered by the				
	Department.				
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2	100
2.7	Student Satisfaction Survey				
	Online student satisfaction survey (SSS)				
2.7.1	regarding to teaching learning process.	QnM	50	2.1	105
2.7	Student Satisfaction Survey		50	2.1	105
Criterio	n II – Teaching-Learning and Evaluation		230	2.2	505
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced	QnM	6	0	0
	studies/ research during 2019-2020				
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				

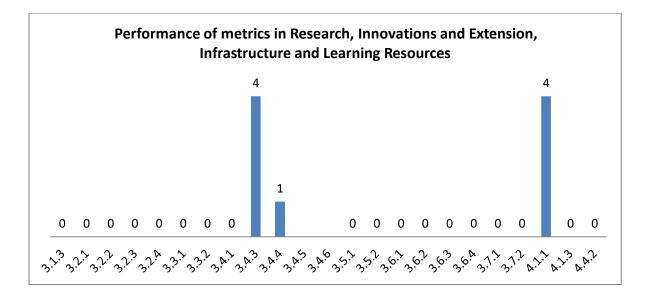
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	<b>Resource Mobilization for Research</b>		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3					
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards		10	0	0
		QnM	5	0	0
3.4	<b>Research Publications and Awards</b> The institution has a stated Code of Ethics to check malpractices and plagiarism in	QnM QnM			
<b>3.4</b> 3.4.1	Research Publications and AwardsThe institution has a stated Code of Ethics to check malpractices and plagiarism in ResearchNumber of research papers per teacher in the Journals notified on UGC website during		5	0	0
3.4.1 3.4.3	Research Publications and AwardsThe institution has a stated Code of Ethics to check malpractices and plagiarism in ResearchNumber of research papers per teacher in the Journals notified on UGC website during 2019-2020Number of books and chapters in edited volumes / books published, and papers in national/international conference -	QnM	5	0	0 20
3.4.1 3.4.3 3.4.4	Research Publications and AwardsThe institution has a stated Code of Ethics to check malpractices and plagiarism in ResearchNumber of research papers per teacher in the Journals notified on UGC website during 2019-2020Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/	QnM	5	0	0 20 5

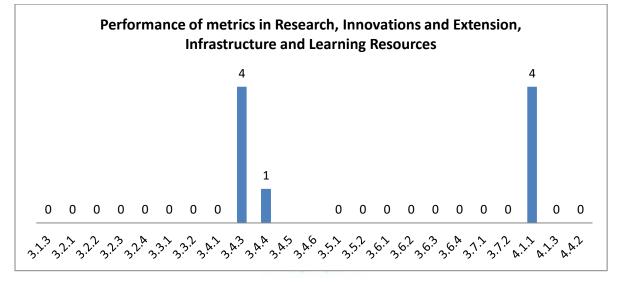
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		131	0.19	25
	Criterion IV – Infrastructure and Learning Res	ources			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24

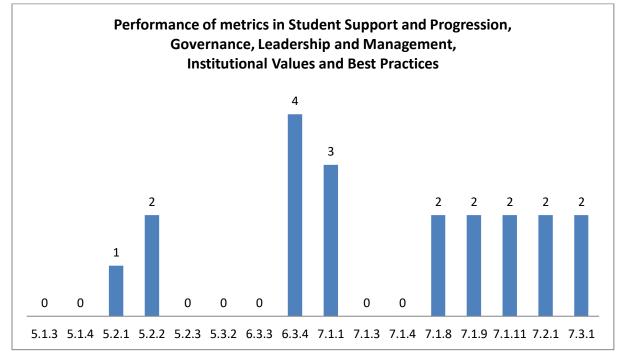
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterio	n IV – Infrastructure and Learning Resources		26	0.92	24
	Criterion V - Student Support and Progression	n			
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT	QnM	10	0	0
5.2.3	/CAT, GRE/TOFEL/Civil Services/State government examinations)				
5.2.3 <b>5.2</b>	/CAT, GRE/TOFEL/Civil Services/State		30	1	30
	/CAT, GRE/TOFEL/Civil Services/State government examinations)		30	1	30
5.2	/CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression	QIM	30	0	30 0
<b>5.2</b> <b>5.3</b>	/CAT, GRE/TOFEL/Civil Services/State government examinations)Student ProgressionStudent Participation and ActivitiesPresence of an active Student Council & representation of students on academic &				

	Criterion VI – Governance, Leadership and M				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	4	40
6.3	Faculty Empowerment Strategies		18	2.22	40
Criterio	n VI – Governance, Leadership and Manageme	nt	18	2.22	40
	Criterion VII – Institutional Values and Best				
	Practices Institutional Values and Social				
7.1	Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	3	15
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8

7.1.11	and i	ution celebrates / organizes national nternational commemorative days, ts and festivals	QIM	5	2	10
7.1		utional Values and Social onsibilities		27	1.59	43
7.2	Best	Practices				
7.2.1	7.2.1 Describe any one best practice followed by the Department/ Body / Committee / Club/Unit		QIM	30	2	60
7.2	Best	Practices		30	2	60
7.3	Instit	utional Distinctiveness				
7.3.1	Depa	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust		20	2	40
7.3	Instit	utional Distinctiveness		20	2	40
Criterio	n VII –	Institutional Values and Best Practices		77	1.86	143
		Criteriawise Assessment		Weightag e (W)	Scor e	Wtd Grade Point (WGP)
1		Curricular Aspects	1	150.00	2.20	330.00
2		Teaching, Learning & Evaluation		230.00	2.20	505.00
3		Research, Innovation & Extension		131.00	0.19	25.00
4		Infrastructure & Learning resources		26.00	0.92	24.00
5		Student Support & Progression		54.00	0.56	30.00
6		Governance, Leadership & Management		18.00	2.22	40.00
7		Institutional values & Best Practices		77.00	1.86	143.00
		Overall:-		686.00	1.60	1097.0 0







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality

#### Weaknesses :

- Curriculum Design and Development
- Faculty Empowerment Strategies
- Student Satisfaction Survey
- Academic Flexibility
- Catering to Student Diversity
- Student Performance and Learning Outcomes
- Best Practices
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Physical Facilities
- Curriculum Enrichment
- Research Publications and Awards
- Student Progression
- Teaching Learning Process
- Promotion of Research and Facilities
- Resource Mobilization for Research
- Innovation Ecosystem
- Consultancy
- Extension Activities
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Student Participation and Activities



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

### **DEPARTMENT OF PHYSICAL EDUCATION**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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#### **Department : Physical Education**

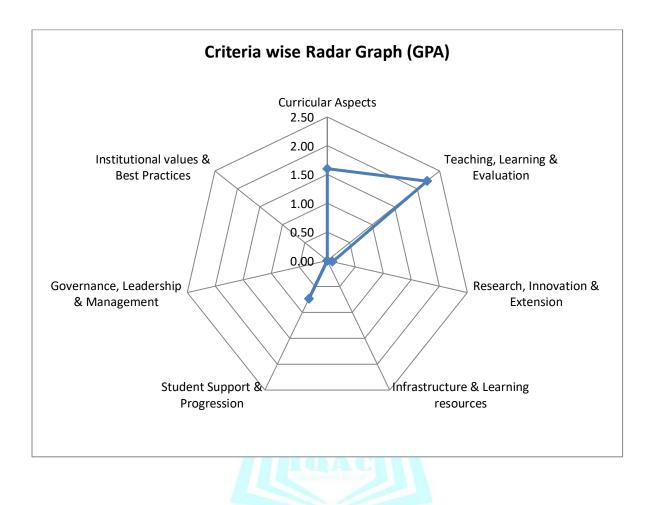
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	240.00	1.60
2	Teaching, Learning & Evaluation	230.00	510.00	2.22
3	Research, Innovation & Extension	131.00	12.00	0.09
4	Infrastructure & Learning resources	26.00	0.00	0.00
5	Student Support & Progression	54.00	40.00	0.74
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	686.00	802.00	1.17
	CGPA :	1.17		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

#### **Department : Physical Education**

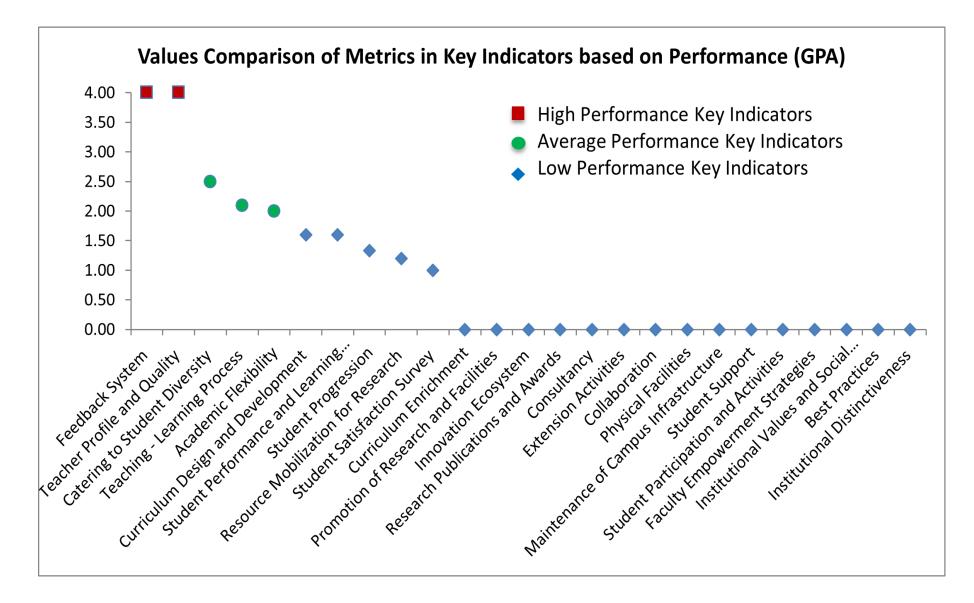


#### **Department : Physical Education**

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular /	Aspects		
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	0.00	0.00
1.4	Feedback System	20	80.00	4.00
	Total	150	240.00	1.60
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	75.00	2.50
2.3	Teaching - Learning Process	50	105.00	2.10
2.4	Teacher Profile and Quality	50	200.00	4.00
2.6	Student Performance and Learning Outcomes	50	80.00	1.60
2.7	Student Satisfaction Survey	50	50.00	1.00
	Total	230	510.00	2.22
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	0.00	0.00
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00			
3.7	Collaboration	20	0.00	0.00			
	Total	131	12.00	0.09			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	0.00	0.00			
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00			
	Total	26	0.00	0.00			
	Criterion V - Student Support a	nd Progressio	'n				
5.1	Student Support	14	0.00	0.00			
5.2	Student Progression	30	40.00	1.33			
5.3	Student Participation and Activities	10	0.00	0.00			
	Total	54	40.00	0.74			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	0.00	0.00			
	Total	18	0.00	0.00			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00			
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	77	0.00	0.00			
	Grand Total	686	802.00	1.17			





Scott Christian College (Autonomous), Nagercoil



## AAA 2019 - 2020 - Assessment Sheet

Department of Physical Education

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weighta ge	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.6	80
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0	0
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	1.6	240
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2	30
2.2.2	Student Full time teacher ratio (ourrent year date)	QnM	15	2	45
	Student - Full time teacher ratio(current year data)	QIIIVI	15	3	45
2.2	Catering to Student Diversity	QIIIVI	30	2.5	75
		QIIM			
2.2	Catering to Student Diversity	QIM			
2.2 2.3	Catering to Student Diversity Teaching - Learning Process Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning		30	2.5	75

-				1	
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		50	2.1	105
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	4	60
2.4	Teacher Profile and Quality		50	4	200
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all programmes</li> <li>offered by the Department.</li> </ul>	QIM	20	4	80
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	0	0
2.6	Student Performance and Learning Outcomes		50	1.6	80
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	1	50
2.7	Student Satisfaction Survey		50	1	50
Criterio	n II – Teaching-Learning and Evaluation		230	2.22	510
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019- 2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12

3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
	Number of workshops/seminars conducted on				
	Research Methodology, Intellectual Property Rights				
3.3.2	(IPR) and entrepreneurship and skills development	QnM	5	0	0
	Industry-Academia Innovative practices during				
	2019-2020				
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards		10	0	0
5.4					
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	0	0
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	0	0
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
	Amount spent on developing facilities, training				
3.5.2	teachers and staff for undertaking consultancy	QnM	5	0	0
	during 2019 - 2020 (in Lakhs)				
3.5	Consultancy		10	0	0

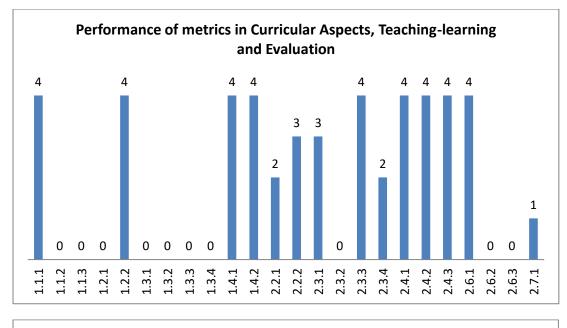
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		131	0.09	12
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	0	0
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	0	0
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
<b>•</b> • • •	n IV – Infrastructure and Learning Resources		26	0	0

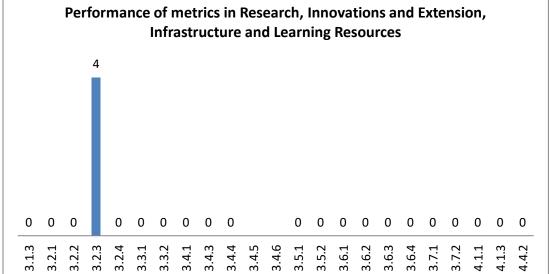
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1.33	40
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterio	n V - Student Support and Progression		54	0.74	40
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
l	Number of professional development /				
1	administrative training Programmes organized by				
6.3.3			_	_	0
6.3.3	the Institution for teaching and non teaching staff	QnM	8	0	0
6.3.3	the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.3	с с	QnM	8	0	0
	during 2019-2020			0	0
6.3.3	during 2019-2020 Teachers attending professional development	QnM	8	0	0
	during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme,				
	during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty				

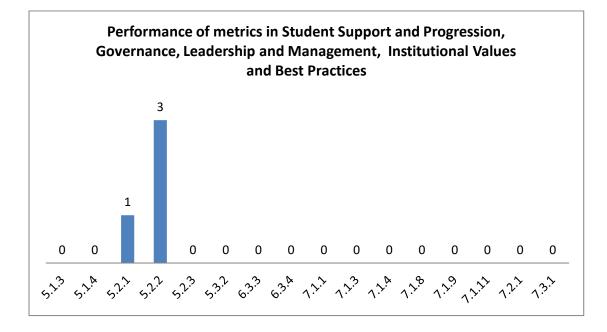
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1.</li> <li>Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		77	0	0

	Criteriawise Assessment	Weighta ge (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	1.60	240.00
2	Teaching, Learning & Evaluation	230.00	2.22	510.00
3	Research, Innovation & Extension	131.00	0.09	12.00
4	Infrastructure & Learning resources	26.00	0.00	0.00
5	Student Support & Progression	54.00	0.74	40.00
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Overall:-	686.00	1.17	802.00









### **Department : Physical Education**

## Academic and Administrative Audit - 2019-2020

### **Strengths and Weaknesses**

### Strengths :

- ✓ Feedback System
- ✓ Teacher Profile and Quality

#### Weaknesses :

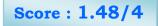
- Catering to Student Diversity
- Teaching Learning Process
- Academic Flexibility
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Student Progression
- Resource Mobilization for Research
- Student Satisfaction Survey
- Curriculum Enrichment
- Promotion of Research and Facilities
- Innovation Ecosystem
- Research Publications and Awards
- Consultancy
- Extension Activities
- Collaboration
- Physical Facilities
- Maintenance of Campus Infrastructure
- Student Support
- Student Participation and Activities
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

## **DEPARTMENT OF BUSINESS STUDIES**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

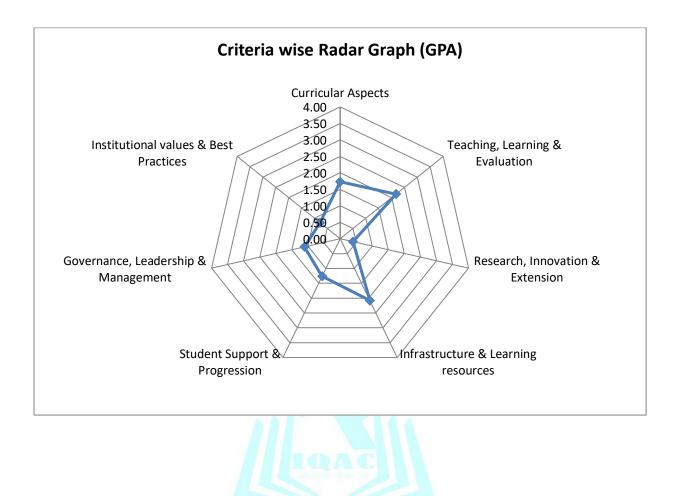
Page | 257

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	260.00	1.73
2	Teaching, Learning & Evaluation	230.00	500.00	2.17
3	Research, Innovation & Extension	131.00	52.00	0.40
4	Infrastructure & Learning resources	26.00	54.00	2.08
5	Student Support & Progression	54.00	68.00	1.26
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	60.00	0.78
	Total	686.00	1014.00	1.48
	CGPA :	1.48		

## Academic and Administrative Audit - 2019-2020

Dean IQAC

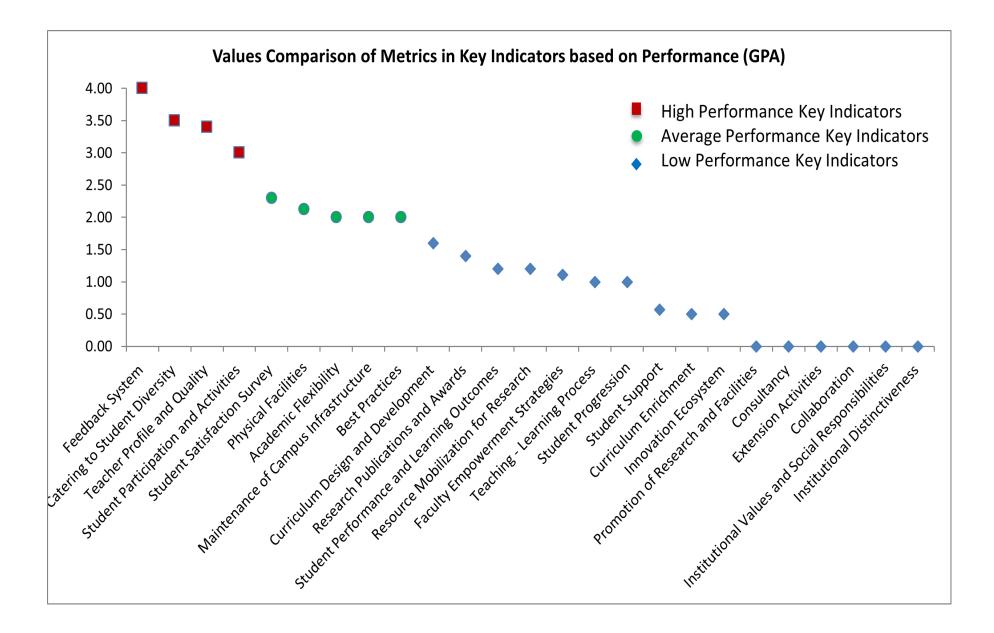
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## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	20.00	0.50
1.4	Feedback System	20	80.00	4.00
	Total	150	260.00	1.73
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	105.00	3.50
2.3	Teaching - Learning Process	50	50.00	1.00
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	60.00	1.20
2.7	Student Satisfaction Survey	50	115.00	2.30
	Total	230	500.00	2.17
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	5.00	0.50
3.4	Research Publications and Awards	25	35.00	1.40
3.5	Consultancy	10	0.00	0.00

3.6	Extension Activities	50	0.00	0.00			
3.7	Collaboration	20	0.00	0.00			
	Total	131	52.00	0.40			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	34.00	2.13			
4.4	Maintenance of Campus Infrastructure	10	20.00	2.00			
	Total	26	54.00	2.08			
	Criterion V - Student Support a	nd Progressio	'n				
5.1	Student Support	14	8.00	0.57			
5.2	Student Progression	30	30.00	1.00			
5.3	Student Participation and Activities	10	30.00	3.00			
	Total	54	68.00	1.26			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	20.00	1.11			
	Total	18	20.00	1.11			
	Criterion VII – Institutional Values	and Best Prac	ctices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	77	60.00	0.78			
	Grand Total	686	1014.00	1.48			





## Scott Christian College (Autonomous), Nagercoil



## AAA 2019 - 2020 - Assessment Sheet

Department of Business Studies

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.6	80
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	2	20
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0.5	20
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	1.73	260
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	4	60
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	Catering to Student Diversity		30	3.5	105
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		50	1	50
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying</li> <li>Programme Outcomes(PO)/Programme</li> <li>Specific Outcomes (PSO) / Course</li> <li>Outcomes (CO) for all programmes offered</li> <li>by the Department.</li> </ul>	QIM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	1.2	60
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	2.3	115
2.7	Student Satisfaction Survey		50	2.3	115
Criterio	n II – Teaching-Learning and Evaluation		230	2.17	500
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced	QnM	6	0	0
	studies/ research during 2019-2020				
3.1	Promotion of Research and Facilities		6	0	0

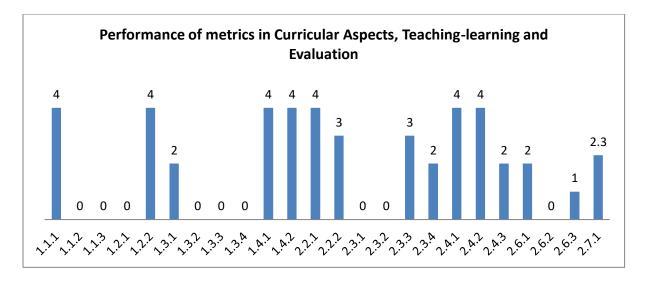
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	1	5
3.3	Innovation Ecosystem		10	0.5	5
3.3 3.4	Innovation Ecosystem Research Publications and Awards		10	0.5	5
	-	QnM	10 5	0.5	0
3.4	<b>Research Publications and Awards</b> The institution has a stated Code of Ethics to check malpractices and plagiarism in	QnM QnM			
<b>3.4</b> 3.4.1	Research Publications and AwardsThe institution has a stated Code of Ethicsto check malpractices and plagiarism inResearchNumber of research papers per teacher inthe Journals notified on UGC website		5	0	0
<b>3.4</b> 3.4.1 3.4.3	Research Publications and AwardsThe institution has a stated Code of Ethicsto check malpractices and plagiarism inResearchNumber of research papers per teacher inthe Journals notified on UGC websiteduring2019-2020Number of books and chapters in editedvolumes / books published, and papers innational/international conference -	QnM	5	0	0
3.4         3.4.1         3.4.3         3.4.4	Research Publications and AwardsThe institution has a stated Code of Ethicsto check malpractices and plagiarism inResearchNumber of research papers per teacher inthe Journals notified on UGC websiteduring2019-2020Number of books and chapters in editedvolumes / books published, and papers innational/international conference -proceedings per teacher during 2019-2020Bibliometrics of the publications during2019-2020 based on average citation indexin Scopus/ Web of Science or Pub Med/	QnM QnM	5	0	0 20 15

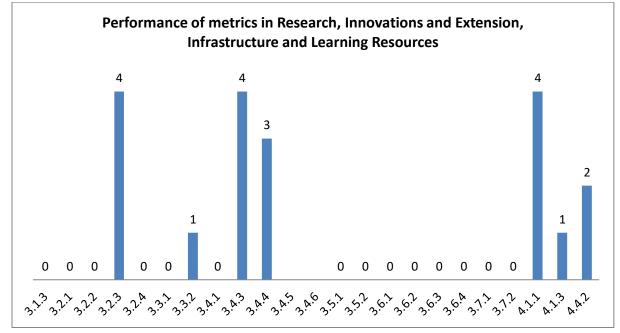
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	0	0
3.6	Extension Activities		50	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		131	0.4	52

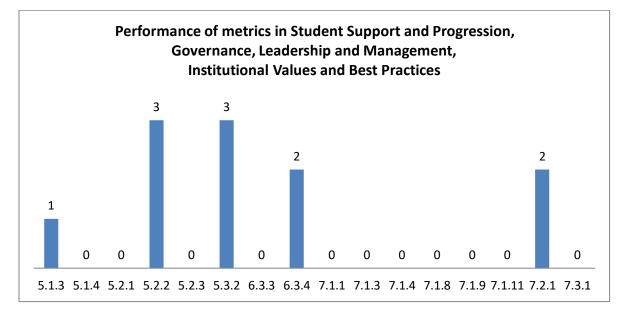
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	1	10
4.1	Physical Facilities		16	2.13	34
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	2	20
4.4	Maintenance of Campus Infrastructure		10	2	20
Criterio	n IV – Infrastructure and Learning Resources		26	2.08	54
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	1	8
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0.57	8
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	1	30

5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	3	30
5.3	Student Participation and Activities		10	3	30
Criterio	n V - Student Support and Progression		54	1.26	68
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	Faculty Empowerment Strategies		18	1.11	20
Criterio	n VI – Governance, Leadership and Managem	ent	18	1.11	20
	Criterion VII – Institutional Values and				
	Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social		27	0	0
7.2	Responsibilities Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio Practice	n VII – Institutional Values and Best es		77	0.78	60
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	1.73	260.00
2	Teaching, Learning & Evaluation		230.00	2.17	500.00
3	Research, Innovation & Extension		131.00	0.40	52.00
4	Infrastructure & Learning resources		26.00	2.08	54.00
5	Student Support & Progression		54.00	1.26	68.00
6	Governance, Leadership & Management		18.00	1.11	20.00
7	Institutional values & Best Practices		77.00	0.78	60.00
	Overall:-		686.00	1.48	1014.00







#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity
- ✓ Teacher Profile and Quality
- ✓ Student Participation and Activities

#### Weaknesses :

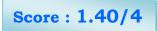
- Student Satisfaction Survey
- Physical Facilities
- Academic Flexibility
- Maintenance of Campus Infrastructure
- Best Practices
- Curriculum Design and Development
- Research Publications and Awards
- Student Performance and Learning Outcomes
- Resource Mobilization for Research
- Faculty Empowerment Strategies
- Teaching Learning Process
- Student Progression
- Student Support
- Curriculum Enrichment
- Innovation Ecosystem
- Promotion of Research and Facilities
- Consultancy
- Extension Activities
- Collaboration
- Institutional Values and Social Responsibilities
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

## **DEPARTMENT OF COMPUTER APPLICATION**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

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## **Department : Computer Application**

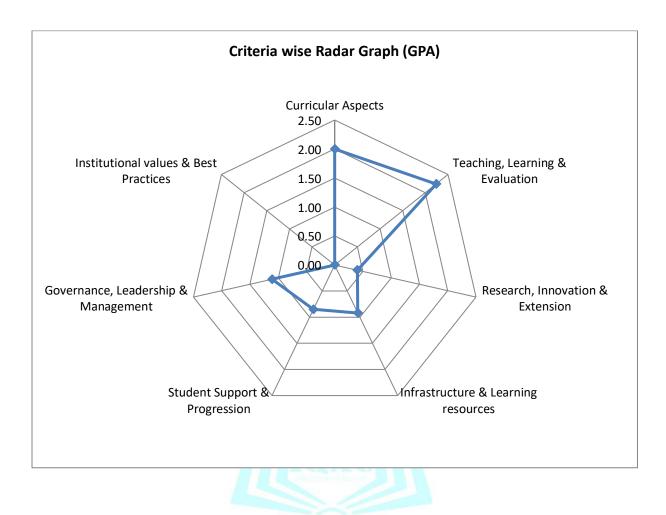
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	300.00	2.00
2	Teaching, Learning & Evaluation	230.00	515.00	2.24
3	Research, Innovation & Extension	131.00	52.00	0.40
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	46.00	0.85
6	Governance, Leadership & Management	18.00	20.00	1.11
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	686.00	957.00	1.4
	CGPA :	1.4		

## Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

## **Department : Computer Application**

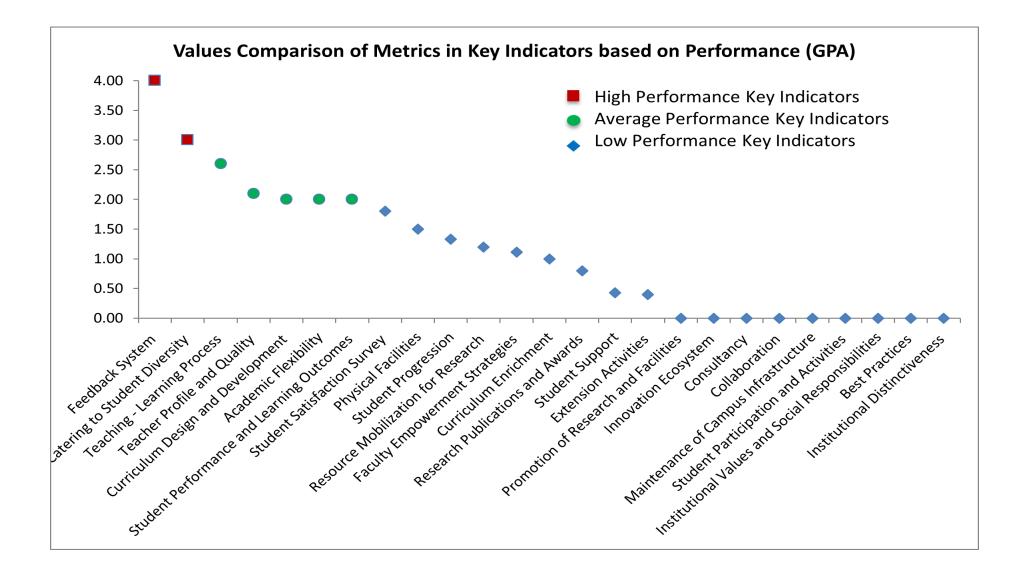


## **Department : Computer Application**

## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular	Aspects		
1.1	Curriculum Design and Development	50	100.00	2.00
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	40.00	1.00
1.4	Feedback System	20	80.00	4.00
	Total	150	300.00	2.00
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	130.00	2.60
2.4	Teacher Profile and Quality	50	105.00	2.10
2.6	Student Performance and Learning Outcomes	50	100.00	2.00
2.7	Student Satisfaction Survey	50	90.00	1.80
	Total	230	515.00	2.24
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.2	Resource Mobilization for Research	10	12.00	1.20
3.3	Innovation Ecosystem	10	0.00	0.00
3.4	Research Publications and Awards	25	20.00	0.80

3.5	Consultancy	10	0.00	0.00
3.6	Extension Activities	50	20.00	0.40
3.7	Collaboration	20	0.00	0.00
	Total	131	52.00	0.40
	Criterion IV – Infrastructure and Le	earning Resou	urces	
4.1	Physical Facilities	16	24.00	1.50
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00
	Total	26	24.00	0.92
	Criterion V - Student Support a	nd Progressio	n	
5.1	Student Support	14	6.00	0.43
5.2	Student Progression	30	40.00	1.33
5.3	Student Participation and Activities	10	0.00	0.00
	Total	54	46.00	0.85
	Criterion VI – Governance, Leadersh	ip and Manag	gement	
6.3	Faculty Empowerment Strategies	18	20.00	1.11
	Total	18	20.00	1.11
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	77	0.00	0.00
	Grand Total	686	957.00	1.4





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Department of Computer Application

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	2	20
1.1	Curriculum Design and Development		50	2	100
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	4	40
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	1	40
1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	on I – Curricular Aspects		150	2	300
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	3	45
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	3	45
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	4	60
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	0	0
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	3	30

2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	4	40
2.3	Teaching - Learning Process		50	2.6	130
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. / D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	0	0
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	3	45
2.4	Teacher Profile and Quality		50	2.1	105
2.6	Student Performance and Learning Outcomes				
2.6.1	i) Provide the web link displaying Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.	QIM	20	2	40
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	4	40
2.6.3	Passed out details of final year students	QnM	20	1	20
2.6	Student Performance and Learning Outcomes		50	2	100
2.7	Student Satisfaction Survey				
2.7.1	Online student satisfaction survey (SSS) regarding to teaching learning process.	QnM	50	1.8	90
2.7	Student Satisfaction Survey		50	1.8	90
Criterio	on II – Teaching-Learning and Evaluation		230	2.24	515
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0

3.1	Promotion of Research and Facilities		6	0	0
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	0	0
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	0	0
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non- government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	1.2	12
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	0	0
3.3	Innovation Ecosystem		10	0	0
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	3	15
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5		0

3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5		0
3.4	Research Publications and Awards		25	0.8	20
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6	Extension Activities		50	0.4	20
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7	Collaboration		20	0	0

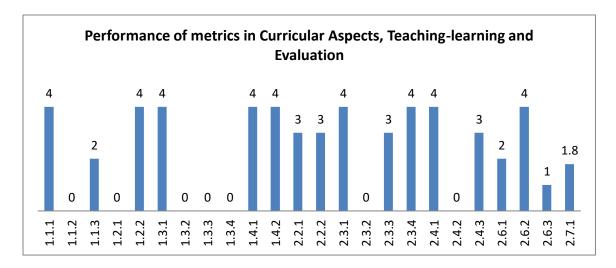
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

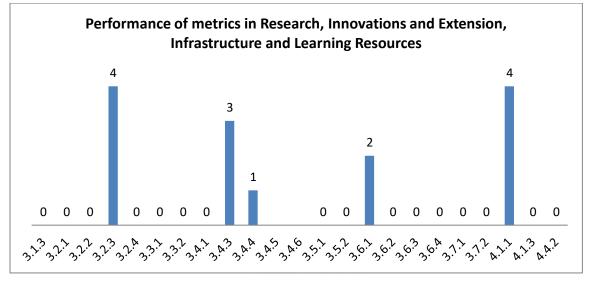
	Criterion IV – Infrastructure and Learning F	Resources			
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		16	1.5	24
4.4	Maintenance of Campus Infrastructure				
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure		10	0	0
Criterio	n IV – Infrastructure and Learning Resources	5	26	0.92	24
	<b>Criterion V - Student Support and Progress</b>	sion			
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	1	6
5.1	Student Support		14	0.43	6
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
	)				
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2.3 <b>5.2</b>	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State	QnM	10	0	0
	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM			_
5.2	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression	QnM QIM			_
<b>5.2</b> <b>5.3</b>	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations) Student Progression Student Participation and Activities Presence of an active Student Council & representation of students on academic		30	1.33	40

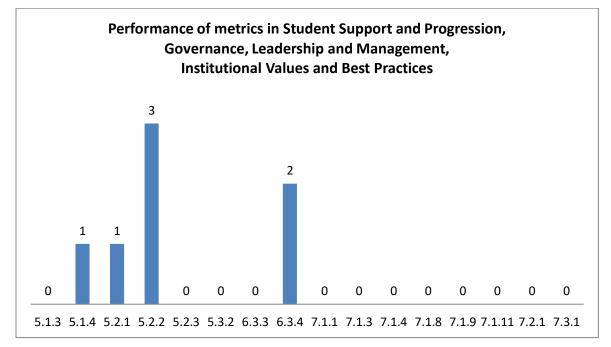
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	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019- 2020	QnM	10	2	20
6.3	Faculty Empowerment Strategies		18	1.11	20
Criterio	n VI – Governance, Leadership and Manager	ment	18	1.11	20
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	Rain water harvesting structures and utilization : 1. Rain water harvesting 2. Borewell /Open well recharge 3. Construction of tanks and bunds 4. Waste water recycling 5. Maintenance of water bodies and distribution system in the campus	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social		27	0	0
7.2	Responsibilities Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio Practico	on VII – Institutional Values and Best es		77	0	0
		4			
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		150.00	2.00	300.00
2	Teaching, Learning & Evaluation		230.00	2.24	515.00
3	Research, Innovation & Extension		131.00	0.40	52.00
4	Infrastructure & Learning resources		26.00	0.92	24.00
5	Student Support & Progression		54.00	0.85	46.00
6	Governance, Leadership & Management		18.00	1.11	20.00
7	Institutional values & Best Practices		77.00	0.00	0.00
	Overall:-		686.00	1.40	957.00







## **Department : Computer Application**

## Academic and Administrative Audit - 2019-2020

### **Strengths and Weaknesses**

#### Strengths :

- ✓ Feedback System
- ✓ Catering to Student Diversity

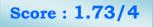
- Teaching Learning Process
- Teacher Profile and Quality
- Curriculum Design and Development
- Academic Flexibility
- Student Performance and Learning Outcomes
- Student Satisfaction Survey
- Physical Facilities
- Student Progression
- Resource Mobilization for Research
- Faculty Empowerment Strategies
- Curriculum Enrichment
- Research Publications and Awards
- Student Support
- Extension Activities
- Promotion of Research and Facilities
- Innovation Ecosystem
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEPARTMENT OF MICROBIOLOGY**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

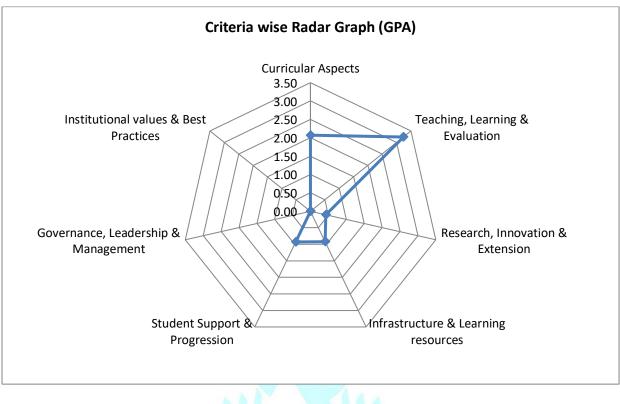
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## Academic and Administrative Audit - 2019-2020

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	150.00	310.00	2.07
2	Teaching, Learning & Evaluation	230.00	745.00	3.24
3	Research, Innovation & Extension	131.00	56.00	0.43
4	Infrastructure & Learning resources	26.00	24.00	0.92
5	Student Support & Progression	54.00	50.00	0.93
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Total	686.00	1185.00	1.73
	CGPA :	1.73		

Dean IQAC

Principal



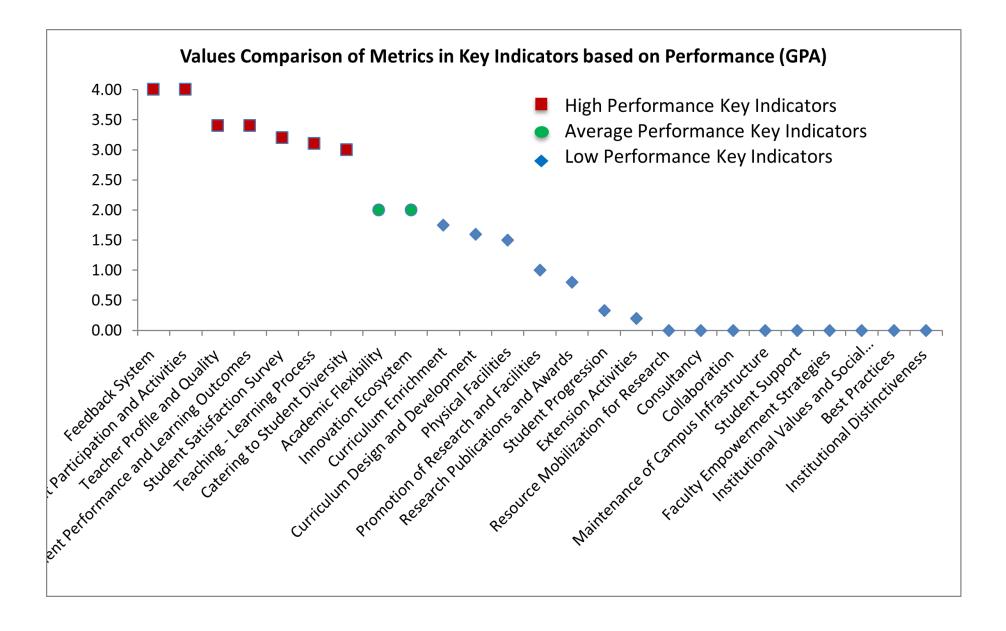


## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular /	Aspects		
1.1	Curriculum Design and Development	50	80.00	1.60
1.2	Academic Flexibility	40	80.00	2.00
1.3	Curriculum Enrichment	40	70.00	1.75
1.4	Feedback System	20	80.00	4.00
	Total	150	310.00	2.07
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	30	90.00	3.00
2.3	Teaching - Learning Process	50	155.00	3.10
2.4	Teacher Profile and Quality	50	170.00	3.40
2.6	Student Performance and Learning Outcomes	50	170.00	3.40
2.7	Student Satisfaction Survey	50	160.00	3.20
	Total	230	745.00	3.24
	Criterion III – Research, Innovatio	ons and Exten	sion	
3.1	Promotion of Research and Facilities	6	6.00	1.00
3.2	Resource Mobilization for Research	10	0.00	0.00
3.3	Innovation Ecosystem	10	20.00	2.00
3.4	Research Publications and Awards	25	20.00	0.80
3.5	Consultancy	10	0.00	0.00

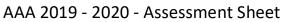
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2018-19 IQAC

3.6	Extension Activities	50	10.00	0.20			
3.7	Collaboration	20	0.00	0.00			
	Total	131	56.00	0.43			
	Criterion IV – Infrastructure and Learning Resources						
4.1	Physical Facilities	16	24.00	1.50			
4.4	Maintenance of Campus Infrastructure	10	0.00	0.00			
	Total	26	24.00	0.92			
Criterion V - Student Support and Progression							
5.1	Student Support	14	0.00	0.00			
5.2	Student Progression	30	10.00	0.33			
5.3	Student Participation and Activities	10	40.00	4.00			
	Total	54	50.00	0.93			
	Criterion VI – Governance, Leadersh	ip and Manag	gement				
6.3	Faculty Empowerment Strategies	18	0.00	0.00			
	Total	18	0.00	0.00			
	Criterion VII – Institutional Values	and Best Prac	ctices				
7.1	Institutional Values and Social Responsibilities	27	0.00	0.00			
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	77	0.00	0.00			
	Grand Total	686	1185.00	1.73			





Scott Christian College (Autonomous), Nagercoil





Department of Microbiology

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion I – Curricular Aspects	<b>_</b>	-8-		
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	4	80
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	1.6	80
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	4	80
1.2	Academic Flexibility		40	2	80
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	3	30
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.4	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	4	40
1.3	Curriculum Enrichment		40	1.75	70

1.4	Feedback System				
1.4.1	Structured feedback received from: 1) Students, 2) Teachers, 3) Employers, 4) Alumni 5) Parents, for design and review of syllabus - Semester wise /year wise (Weightage: 10 QnM) Options: A. Any 4 of the above B. Any 3 of the above C. Any 2 of the above D. Any 1 of the above E. None of the above	QnM	10	4	40
1.4.2	Feedback processes of the institution may be classified as follows: A) A. Feedback collected, analysed and action taken and report made available on website B) Feedback collected, analysed and action has been taken C) Feedback collected and analysed D) Feedback collected E) Feedback not obtained	QnM	10	4	40
1.4	Feedback System		20	4	80
Criterio	n I – Curricular Aspects		150	2.07	310
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	2	30
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		30	3	90
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	2	30
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	3	45
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	4	40
224	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	4	40
2.3.4					
2.3.4 <b>2.3</b>	Teaching - Learning Process		50	3.1	155

				1	
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
	Full time teachers with Ph.D. (/ D.M. / M.Ch. /				
2.4.2	D.N.B Super speciality / D.Sc. / D.Litt. )during	QnM	20	4	80
	2019-2020				
	Teaching experience of full time teachers in same				
2.4.3	institution number of years (current year data)	QnM	15	2	30
2.4	Teacher Profile and Quality		50	3.4	170
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all programmes</li> <li>offered by the Department.</li> </ul>	QIM	20	3	60
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	3	30
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		50	3.4	170
2.7	Student Satisfaction Survey				
	Online student satisfaction survey (SSS) regarding				
2.7.1	to teaching learning process.	QnM	50	3.2	160
2.7	Student Satisfaction Survey		50	3.2	160
Criterio	n II – Teaching-Learning and Evaluation		230	3.24	745
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced studies/	QnM	6	1	6
	research during 2019-2020				
3.1	research during 2019-2020 Promotion of Research and Facilities		6	1	6
3.1 3.2			6	1	6
	Promotion of Research and Facilities	QnM	6	0	6 0

3.2.3	Teachers recognised as research guides	QnM	3	0	0
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	0	0
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	4	20
3.3	Innovation Ecosystem		10	2	20
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
	Number of research papers per teacher in the				
3.4.3	Journals notified on UGC website during	QnM	5	4	20
	2019-2020				
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	0	0
3.4.5	Bibliometrics of the publications during 2019-2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019-20 based on Scopus/ Web of Science – h-index of the Department	QnM	5	0	0
3.4	Research Publications and Awards		25	0.8	20
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0

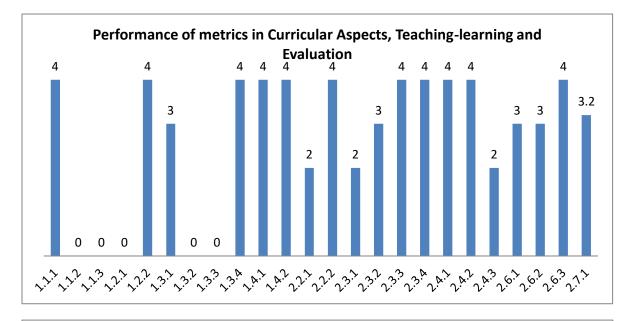
Criterio	n IV – Infrastructure and Learning Resources		26	0.92	24
4.4	Maintenance of Campus Infrastructure		10	0	0
4.4.2	Provide the Service/Maintenance Record	QIM	10	0	0
4.4	Maintenance of Campus Infrastructure				
4.1	Physical Facilities		16	1.5	24
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1	Physical Facilities				
	Criterion IV – Infrastructure and Learning Resources				
Criterio	n III – Research, Innovations and Extension		131	0.43	56
3.7	Collaboration		20	0	0
3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	0	0
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
3.7	Collaboration				
3.6	Extension Activities		50	0.2	10
3.6.4	Students participating in extension activities with Government Organizations, Non-Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	1	10

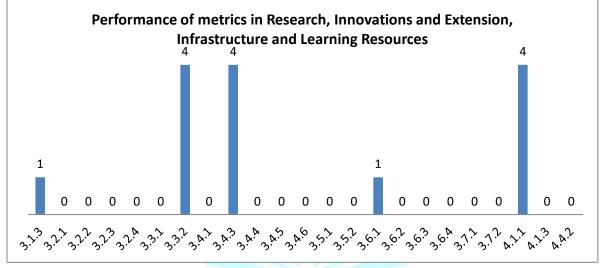
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	0	0
5.1	Student Support		14	0	0
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	1	10
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	0	0
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		30	0.33	10
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	4	40
5.3	Student Participation and Activities		10	4	40
Criterio	n V - Student Support and Progression		54	0.93	50
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	Faculty Empowerment Strategies		18	0	0
Criterio	n VI – Governance, Leadership and Management		18	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				

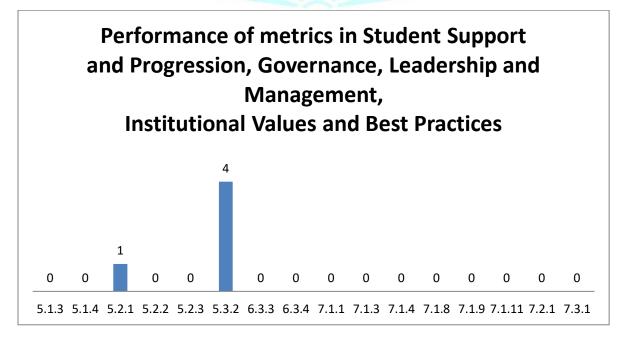
					I
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	0	0
7.1.4	<ul> <li>Rain water harvesting structures and utilization :</li> <li>1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	0	0
7.1	Institutional Values and Social Responsibilities		27	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department/ Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		77	0	0

	Criteriawise Assessment	Weight age (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	150.00	2.07	310.00
2	Teaching, Learning & Evaluation	230.00	3.24	745.00
3	Research, Innovation & Extension	131.00	0.43	56.00
4	Infrastructure & Learning resources	26.00	0.92	24.00
5	Student Support & Progression	54.00	0.93	50.00
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	77.00	0.00	0.00
	Overall:-	686.00	1.73	1185.00









Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

## Strengths :

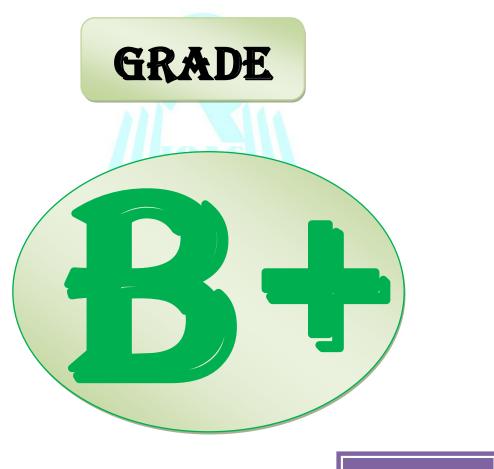
- ✓ Feedback System
- ✓ Student Participation and Activities
- ✓ Teacher Profile and Quality
- ✓ Student Performance and Learning Outcomes
- ✓ Student Satisfaction Survey
- ✓ Teaching Learning Process
- ✓ Catering to Student Diversity

- Academic Flexibility
- Innovation Ecosystem
- Curriculum Enrichment
- Curriculum Design and Development
- Physical Facilities
- Promotion of Research and Facilities
- Research Publications and Awards
- Student Progression
- Extension Activities
- Resource Mobilization for Research
- Consultancy
- Collaboration
- Maintenance of Campus Infrastructure
- Student Support
- Faculty Empowerment Strategies
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **CONTROLLER OF EXAMINATIONS**



Score : 2.57/4

## Unit / Cell / Club: Controller of Examinations

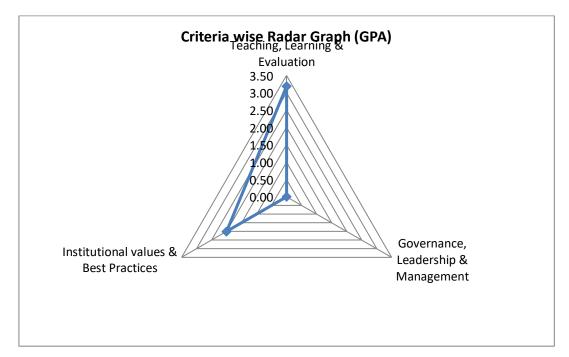
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	80.00	255.00	3.19
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	8.00	0.00	0.00
7	Institutional values & Best Practices	50.00	100.00	2.00
	Total	138.00	355.00	2.57
	CGPA :	2.57		

## Academic and Administrative Audit - 2019-2020



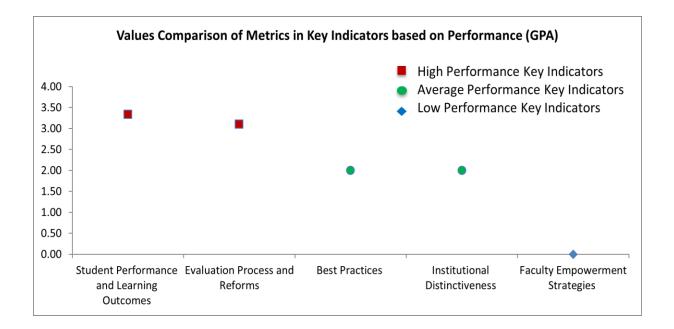
#### Dean IQAC

Principal



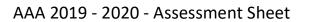
## Unit / Cell / Club: Controller of Examinations

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion II – Teaching-Learning and Evaluation						
2.5	Evaluation Process and Reforms	50	155.00	3.10		
2.6	Student Performance and Learning Outcomes	30	100.00	3.33		
	Total	80	255.00	3.19		
	Criterion VI – Governance, Leadersh	ip and Manag	ement			
6.3	Faculty Empowerment Strategies	8	0.00	0.00		
	Total	8	0.00	0.00		
	Criterion VII – Institutional Values	and Best Prac	tices			
7.2	Best Practices	30	60.00	2.00		
7.3	Institutional Distinctiveness	20	40.00	2.00		
	Total	50	100.00	2.00		
	Grand Total	138	355.00	2.57		





Scott Christian College (Autonomous), Nagercoil



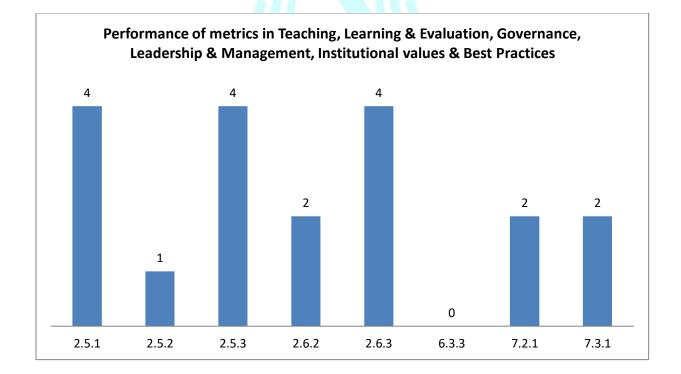


Controller of Examinations

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.5	Evaluation Process and Reforms				
	Number of days from the date of last semester-				
2.5.1	end/ year- end examination till the declaration of results during 2019-2020	QnM	20	4	80
2.5.2	Student complaints/grievances about evaluation against total number appeared in the examinations	QnM	15	1	15
2.5.3	IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution	QIM	15	4	60
2.5	Evaluation Process and Reforms		50	3.1	155
2.6	Student Performance and Learning Outcomes				
2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	2	20
2.6.3	Passed out details of final year students	QnM	20	4	80
2.6	Student Performance and Learning Outcomes		30	3.33	100
Criterio	n II – Teaching-Learning and Evaluation		80	3.19	255
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
	Number of professional development /				
	administrative training Programmes organized by		-		_
6.3.3	the Institution for teaching and non teaching staff	QnM	8	0	0
	during 2019-2020				
6.3	Faculty Empowerment Strategies		8	0	0
0.5	Criterion VI – Governance, Leadership and Management				

	Criterion VII – Institutional Values and Best				
	Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	2	40
7.3	Institutional Distinctiveness		20	2	40
Criterio	n VII – Institutional Values and Best Practices		50	2	100
	Criteriawise Assessment		Weight age (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation		80.00	3.19	255.00
6	Governance, Leadership & Management		8.00	0.00	0.00
			F0.00	2.00	100.00
7	Institutional values & Best Practices		50.00	2.00	100.00



## Unit / Cell / Club: Controller of Examinations

## Academic and Administrative Audit - 2019-2020

## Strengths and Weaknesses

## Strengths :

- ✓ Student Performance and Learning Outcomes
- ✓ Evaluation Process and Reforms

- Best Practices
- Institutional Distinctiveness
- Faculty Empowerment Strategies

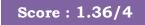


## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# LIBRARY







## Unit / Cell / Club: Library

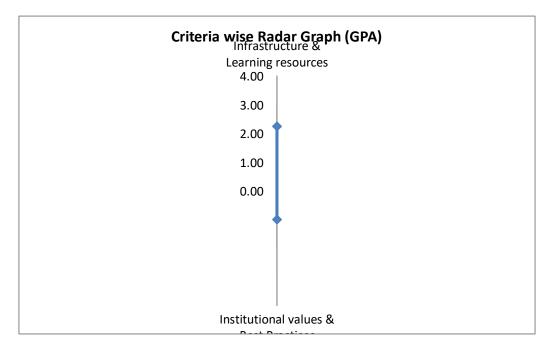
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	20.00	45.00	2.25
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	70.00	95.00	1.36
	CGPA :	1.36		

## Academic and Administrative Audit - 2019-2020



Dean IQAC

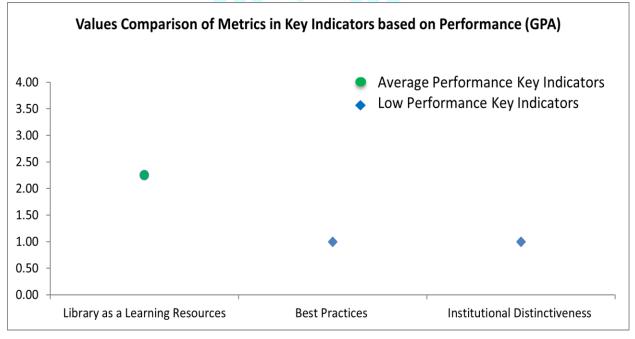
Principal



## Unit / Cell / Club: Library

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
Criterion IV – Infrastructure and Learning Resources								
4.2	Library as a Learning Resources	20	45.00	2.25				
	Total	20	45.00	2.25				
Criterion VII – Institutional Values and Best Practices								
7.2	Best Practices	30	30.00	1.00				
7.3	Institutional Distinctiveness	20	20.00	1.00				
	Total	50	50.00	1.00				
	Grand Total	70	95.00	1.36				

IQAC







## Scott Christian College (Autonomous), Nagercoil

## AAA 2019 - 2020 - Assessment Sheet

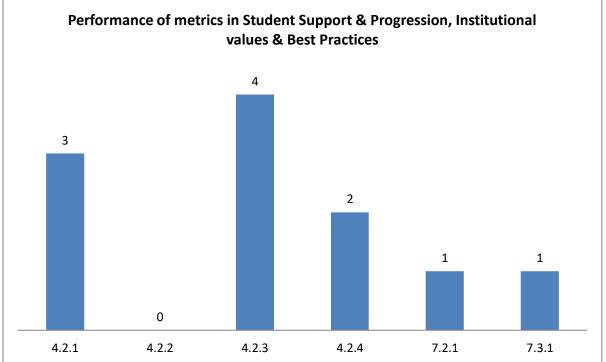
## Library

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion IV – Infrastructure and Learning Resources				
4.2	Library as a Learning Resources				
4.2.1	Provide the details of Integrated library Management System (ILMS)	QIM	5	3	15
4.2.2	Does the institution have the following: 1. e – journals 2. e-ShodhSindhu 3. Shodhganga membership 4. e-books 5. Databases 6. Remote access to e-resources	QnM	5	0	0
4.2.3	Annual expenditure for purchase of books / e-books and subscription to journals/e- journals during 2019-2020	QnM	5	4	20
4.2.4	Usage of library by teachers and students (2019-20)	QnM	5	2	10
4.2	Library as a Learning Resources		20	2.25	45
Criterion	Criterion IV – Infrastructure and Learning Resources		20	2.25	45
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterion VII – Institutional Values and Best Practices			50	1	50
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
4	Infrastructure & Learning resources		20.00	2.25	45.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		70.00	1.36	95.00





## Unit / Cell / Club: Library

## Academic and Administrative Audit - 2019-2020

## Strengths and Weaknesses

Strengths : Nil

- Library as a Learning Resources
- Best Practices
- Institutional Distinctiveness





## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# IQAC





## Unit / Cell / Club: IQAC

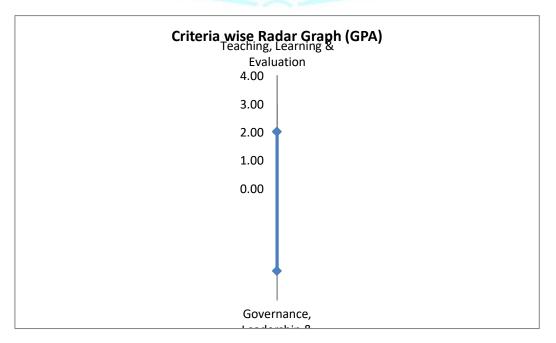
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	10.00	20.00	2.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	38.00	112.00	2.95
7	Institutional values & Best Practices	-	-	-
	Total	48.00	132.00	2.75
	CGPA :	2.75		

#### Academic and Administrative Audit - 2019-2020



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Principal

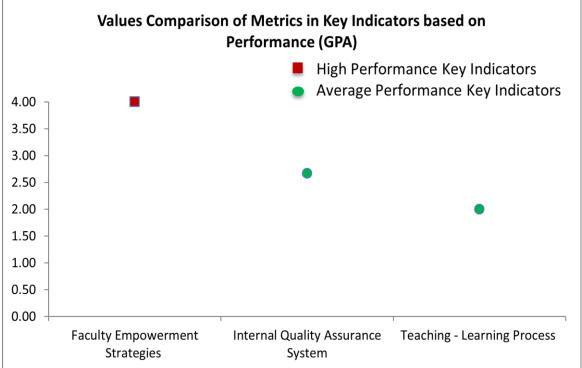


## Unit / Cell / Club: IQAC

Academic and Administrative Audit - 2019-202	20
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No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion II – Teaching-Learni	ng and Evalu	ation	
2.3	Teaching - Learning Process	10	20.00	2.00
	Total	10	20.00	2.00
	Criterion VI – Governance, Leader	ship and Ma	nagement	
6.3	Faculty Empowerment Strategies	8	32.00	4.00
6.5	Internal Quality Assurance System	30	80.00	2.67
	Total	38	112.00	2.95
	Grand Total	48	132.00	2.75







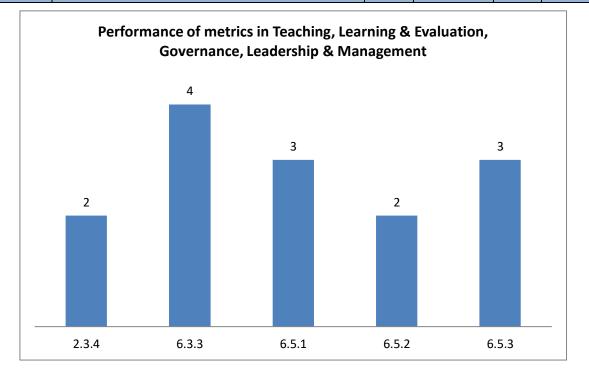


### AAA 2019 - 2020 - Assessment Sheet

## IQAC

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation	n			
2.3	Teaching - Learning Process				
2.3.4	Preparation and adherence to Academic Calendar and Teaching plans by the institution	QIM	10	2	20
2.3	Teaching - Learning Process		10	2	20
Criterio	n II – Teaching-Learning and Evaluation		10	2	20
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	4	32
6.3	Faculty Empowerment Strategies		8	4	32
6.5	Internal Quality Assurance System				
6.5.1	Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes	QIM	10	3	30

	intervals through IQAC set up as per norms Quality assurance initiatives of the institution				
6.5.3	include: 1. Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality Assurance Report (AQAR) to NAAC; Feedback collected, analysed and used for improvements 2. Collaborative quality initiatives with other institution(s) Academic Administrative Audit (AAA) and initiation of follow up action 3. Participation in NIRF 4. NBA or any other quality audit recognized by state, national or international agencies (ISO Certification)	QnM	10	3	30
	Internal One litter American on Constants		20	2.67	
6.5	Internal Quality Assurance System		30	2.67	80
	n VI – Governance, Leadership and Managemen	lt	30	2.67	80 112
		it			
		it			
	n VI – Governance, Leadership and Managemen	nt	38 Weightage	2.95	112 Wtd Grade Point
Criterio	NVI – Governance, Leadership and Managemen Criteriawise Assessment		38 Weightage (W)	2.95 Score	112 Wtd Grade Point (WGP)



### Unit / Cell / Club: IQAC

### Academic and Administrative Audit - 2019-2020

### Strengths and Weaknesses

### Strengths :

✓ Faculty Empowerment Strategies

#### Weaknesses :

- Internal Quality Assurance System
- Teaching Learning Process





## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# DEAN – ARTS



**Not Participated** 

## Unit / Cell / Club: Dean Arts

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	130.00	0.00	0.00
2	Teaching, Learning & Evaluation	75.00	0.00	0.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	60.00	0.00	0.00
	Total	283.00	0.00	0
	CGPA :	0		

### Academic and Administrative Audit - 2019-2020



Dean IQAC

Principal

## Unit / Cell / Club: Dean Arts

## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular A	Aspects		
1.1	Curriculum Design and Development	50	0.00	0.00
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	0.00	0.00
	Total	130	0.00	0.00
	Criterion II – Teaching-Learning	and Evaluatio	on	
2.2	Catering to Student Diversity	15	0.00	0.00
2.3	Teaching - Learning Process	30	0.00	0.00
2.6	Student Performance and Learning Outcomes	30	0.00	0.00
	Total	75	0.00	0.00
	Criterion VI – Governance, Leadershi	ip and Manag	ement	
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	18	0.00	0.00
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	10	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	60	0.00	0.00
	Grand Total	283	0.00	0.00





## AAA 2019 - 2020 - Assessment Sheet

## Dean Arts - Not Participated; File not submitted

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	0	0
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	0	0
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

Average Percentage of students enrolled in the courses under 1.3.2 above) List of virth details of the students ing transferable and life skills offered during 2019-2020 with details of the studentsQnM10001.3.4Details of students undertaking field projects / internships (2019 - 2020)QnM10001.3Curriculum EnrichmentIncolIncol00Criterion II - Teaching-Learning and EvaluationIncolIncolIncol02.2Catering to Student DiversityIncolIncol002.3.1The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersIncolIncol002.3.2Catering to Student DiversityIncolIncolIncol003.3.3Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesIncolIncolIncol3.3.2Teaching - Learning ProcessIncolIncolIncolIncol3.3.3Student Centric methods, such as experiential learning processIncolIncolIncol3.3.3Student Centric methods including end problem solving methodologies are used for enhancing learning experiencesIncolIncol3.3.4Feaching - Learning ProcessIncolIncolIncol3.3.5Student Performance and Learning Dutcomes (PO)/ProgrammeIncolIncolIncol3						
1.3.4 projects / internships (2019 - 2020)Curiw1.0001.3Curriculum Enrichment4000Criterion II - Caurricular Aspects13000Criterion II - Teaching-Learning and Evaluation130002.2Catering to Student Diversity1010102.2Catering to Student Diversity101002.2.1The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learnersQIM15002.3Teaching - Learning Process150002.3.1Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences0IM15002.3.2online resources for effective teaching and learning process0IM15002.3.3Teaching - Learning Process300002.3.4Teaching - Learning Process300002.3.5Teaching - Learning Process300002.3.6Student Performance and Learning Dutcomes (PO) / Programme Outcomes (PO) / Programme Outcomes (PO) / Programme offered Dutcomes (PO) / Programme Outcomes (CO) for all programmes offered Dy the Department.0IM10002.6.2Evaluation of attainment of PO, PSO & COQIM10000	1.3.3	the courses under 1.3.2 above) List of Value-added courses imparting transferable and life skills offered during 2019-2020	QnM	10	0	0
Criterion II - Curricular AspectsImage: Constraint of the student of t	1.3.4	_	QnM	10	0	0
Criterion II - Teaching-Learning and Evaluation         Image: Criterion II - Teaching-Learning Ivensity         Image: Criterion II - Teaching Ivensity         Image: Criterion Ivensity         Image:	1.3	Curriculum Enrichment		40	0	0
EvaluationImage: Catering to Student DiversityImage: Catering to Student Dive	Criterio	n I – Curricular Aspects		130	0	0
1.1.1						
2.2.1of the students, after admission and organises special programs for advanced learners and slow learnersQIM15002.2Catering to Student DiversityII002.3Teaching - Learning ProcessII002.3.1Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesQIM15002.3.2Teachers use ICT enabled tools including effective teaching and learning processQIM15002.3.3Teaching - Learning ProcessI0002.3.4Teachers use ICT enabled tools including online resources for effective teaching and learning processQIM150002.3.5Teaching - Learning ProcessI00002.3.6Student Performance and Learning Outcomes (CO) for all programmes offered by the Department.QIM100002.6.1Student Performance and Learning OutcomesQIM100002.6.2Evaluation of attainment of PO, PSO & COQIM100002.6.3Student Performance and Learning OutcomesQIM10000	2.2	Catering to Student Diversity				
C.3.Teaching - Learning ProcessImage: Constraint of the section of the sectio	2.2.1	of the students, after admission and organises special programs for advanced	QIM	15	0	0
2.3.1Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesQIM15002.3.2Teachers use ICT enabled tools including online resources for effective teaching and learning processQIM15002.3Teaching - Learning ProcessQIM15002.6Student Performance and Learning Outcomes (CO) for all programme offered by the Department.QIM10002.6.2Evaluation of attainment of PO, PSO & COQIM100002.6.4Student Performance and Learning OutcomesQIM1000	2.2	Catering to Student Diversity		15	0	0
2.3.1experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiencesQIM15002.3.2Teachers use ICT enabled tools including online resources for effective teaching and learning processQIM15002.3.3Teaching - Learning ProcessQIM15002.3Teaching - Learning Process30002.6Student Performance and Learning Outcomes (PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programme offered by the Department.QIM20002.6.2Evaluation of attainment of PO, PSO & COQIM1000	2.3	Teaching - Learning Process				
2.3.2online resources for effective teaching and learning processQIM15002.3Teaching - Learning Process30002.6Student Performance and Learning Outcomes30002.6.1Student Performance and Learning OutcomesQIM20002.6.1Student Performance and Learning OutcomesQIM20002.6.2Evaluation of attainment of PO, PSO & COQIM10002.6.3Student Performance and Learning OutcomesQIM1000	2.3.1	experiential learning, participative learning and problem solving methodologies are	QIM	15	0	0
2.6Student Performance and Learning OutcomesImage: Constraint of the section of attainment of PO, PSO & COQIM2002.6.1Specific Outcomes (PO)/Programme Outcomes (CO) for all programmes offered by the Department.QIM20002.6.2Evaluation of attainment of PO, PSO & COQIM10002.6.3Student Performance and Learning Outcomes3000	2.3.2	online resources for	QIM	15	0	0
2.6OutcomesImage: Constraint of PC programme of Programme Outcomes(PO)/Programme Programme Outcomes(PO)/Programme Outcomes (CO) for all programmes offered by the Department.QIM20002.6.2Evaluation of attainment of PO, PSO & COQIM10002.6.2Student Performance and Learning Outcomes3000	2.3	Teaching - Learning Process		30	0	0
2.6.1Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered by the Department.QIM20002.6.2Evaluation of attainment of PO, PSO & COQIM10002.6Student Performance and Learning Outcomes3000	2.6					
2.6     Student Performance and Learning Outcomes     30     0	2.6.1	Programme Outcomes(PO)/Programme Specific Outcomes (PSO) / Course Outcomes (CO) for all programmes offered	QIM	20	0	0
	2.6.2	Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
Critorion II – Teaching Learning and Evaluation	2.6	6 Student Performance and Learning Outcomes		30	0	0
	Criterio	n II – Teaching-Learning and Evaluation		75	0	0

	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	0	0
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	0	0
6.3	Faculty Empowerment Strategies		18	0	0
Criterio	on VI – Governance, Leadership and Managem	ent	18	0	0
	Criterion VII – Institutional Values and Best P	ractices			
7.1	Institutional Values and Social Responsibilitie	25			
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	0
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	0
	Institutional Values and Social		10		0

7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criteric Practic	on VII – Institutional Values and Best es		60	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects		130.00	0.00	0.00
2	Teaching, Learning & Evaluation		75.00	0.00	0.00
6	Governance, Leadership & Management		18.00	0.00	0.00
7	Institutional values & Best Practices		60.00	0.00	0.00
	Overall:-		283.00	0.00	0.00

## Strengths and Weaknesses

Strengths : -

Weaknesses : -



## ACADEMIC & ADMINISTRATIVE

## AUDIT 2019 - 2020

# **DEAN – SCIENCE**







## Unit / Cell / Club: Dean - Science

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	130.00	0.00	0.00
2	Teaching, Learning & Evaluation	75.00	0.00	0.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	60.00	0.00	0.00
	Total	283.00	0.00	0.00
	CGPA :	0		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

## Unit / Cell / Club: Dean - Science

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular A	Aspects		
1.1	Curriculum Design and Development	50	0.00	0.00
1.2	Academic Flexibility	40	0.00	0.00
1.3	Curriculum Enrichment	40	0.00	0.00
	Total	130	0.00	0.00
	Criterion II – Teaching-Learning	and Evaluatio	on	
2.2	Catering to Student Diversity	15	0.00	0.00
2.3	Teaching - Learning Process	30	0.00	0.00
2.6	Student Performance and Learning Outcomes	30	0.00	0.00
	Total	75	0.00	0.00
	Criterion VI – Governance, Leadershi	ip and Manag	ement	
6.3	Faculty Empowerment Strategies	18	0.00	0.00
	Total	18	0.00	0.00
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	10	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	60	0.00	0.00
	Grand Total	283	0.00	0.00





AAA 2019 - 2020 - Assessment Sheet

## Dean Science - Not Participated; File not Submitted

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	0	0
1.1.2	List of Programmes where syllabus revision was carried out during 2019-2020	QnM	20	0	0
1.1.3	Courses having focus on employability/ entrepreneurship/ skill development during 2019 - 2020	QnM	10	0	0
1.1	Curriculum Design and Development		50	0	0
1.2	Academic Flexibility				
1.2.1	New courses introduced of the total number of courses across all programs offered during 2019 - 2020.	QnM	20	0	0
1.2.2	Programs in which Choice Based Credit System (CBCS)/elective course system has been implemented (2019 - 2020)	QnM	20	0	0
1.2	Academic Flexibility		40	0	0
1.3	Curriculum Enrichment				
1.3.1	List of courses whose syllabusus integrate Cross cutting Issues related to Gender/ Environment & Sustainability/Human Values & Professional Ethics.	QIM	10	0	0
1.3.2	List of Value-added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0
1.3.3	(Average Percentage of students enrolled in the courses under 1.3.2 above) List of Value- added courses imparting transferable and life skills offered during 2019-2020 with details of the students	QnM	10	0	0

1	Details of students undertaking field projects / internships (2019 - 2020)	QnM	10	0	0
1.3	Curriculum Enrichment		40	0	0
Criterion	I – Curricular Aspects		130	0	0
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.1	The institution assesses the learning levels of the students, after admission and organises special programs for advanced learners and slow learners	QIM	15	0	0
2.2	Catering to Student Diversity		15	0	0
2.3	Teaching - Learning Process				
2.3.1	Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences	QIM	15	0	0
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	0	0
2.3	Teaching - Learning Process		30	0	0
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all</li> </ul>	QIM	20	0	0
	programmes offered by the Department.				
2.6.2	programmes offered by the Department. Evaluation of attainment of PO, PSO & CO	QIM	10	0	0
2.6.2 <b>2.6</b>		QIM	10 30	0	0
2.6	Evaluation of attainment of PO, PSO & CO	QIM		-	
2.6	Evaluation of attainment of PO, PSO & CO Student Performance and Learning Outcomes	QIM	30	0	0
2.6	Evaluation of attainment of PO, PSO & CO Student Performance and Learning Outcomes II – Teaching-Learning and Evaluation Criterion VI – Governance, Leadership and	QIM	30	0	0
2.6 Criterion	Evaluation of attainment of PO, PSO & CO Student Performance and Learning Outcomes II – Teaching-Learning and Evaluation Criterion VI – Governance, Leadership and Management	QIM QIM QnM	30	0	0
2.6 Criterion 6.3	Evaluation of attainment of PO, PSO & CO Student Performance and Learning Outcomes II – Teaching-Learning and Evaluation Criterion VI – Governance, Leadership and Management Faculty Empowerment Strategies Number of professional development / administrative training Programmes organized by the Institution for teaching and non		30 75	0	0
2.6 Criterion 6.3 6.3.3	Evaluation of attainment of PO, PSO & CO Student Performance and Learning Outcomes II – Teaching-Learning and Evaluation Criterion VI – Governance, Leadership and Management Faculty Empowerment Strategies Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020 Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty	QnM	30 75 8	0	0

	Criterion VII – Institutional Values and Best				
	Practices				
7.4	Institutional Values and Social				
7.1	Responsibilities				
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	0
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	0
7.1	Institutional Values and Social Responsibilities		10	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterion	VII – Institutional Values and Best Practices		60	0	0

	Criteriawise Assessment	Weightage (W)	Score	Wtd Grade Point (WGP)
1	Curricular Aspects	130.00	0.00	0.00
2	Teaching, Learning & Evaluation	75.00	0.00	0.00
6	Governance, Leadership & Management	18.00	0.00	0.00
7	Institutional values & Best Practices	60.00	0.00	0.00
	Overall:-	283.00	0.00	0.00

## Strengths and Weaknesses

Strengths : -

Weaknesses : -





## ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# **DEAN – RESEARCH**









## Unit / Cell / Club: Dean - Research

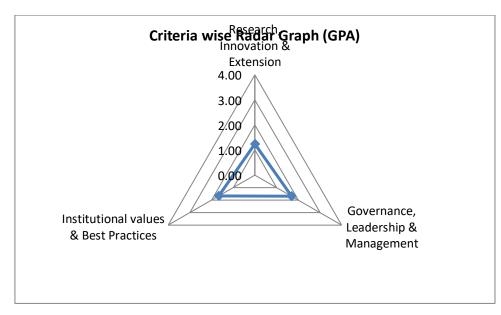
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	100.00	124.00	1.24
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	26.00	44.00	1.69
7	Institutional values & Best Practices	60.00	100.00	1.67
	Total	186.00	268.00	1.44
	CGPA :	1.44		

#### Academic and Administrative Audit - 2019-2020



Dean IQAC

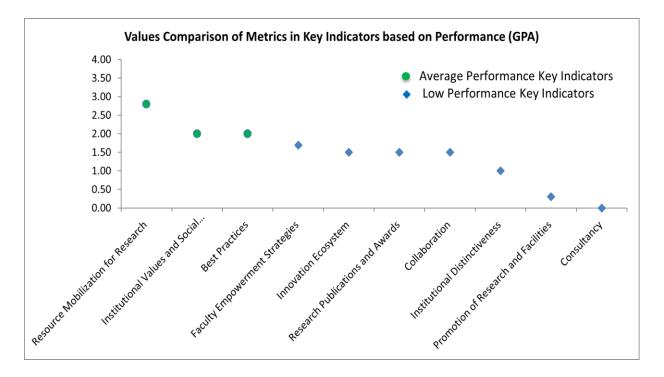
Principal



## Unit / Cell / Club: Dean - Research

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ns and Extens	sion	
3.1	Promotion of Research and Facilities	20	6.00	0.30
3.2	Resource Mobilization for Research	10	28.00	2.80
3.3	Innovation Ecosystem	10	15.00	1.50
3.4	Research Publications and Awards	30	45.00	1.50
3.5	Consultancy	10	0.00	0.00
3.7	Collaboration	20	30.00	1.50
	Total	100	124.00	1.24
	Criterion VI – Governance, Leadershi	ip and Manag	ement	
6.3	Faculty Empowerment Strategies	26	44.00	1.69
	Total	26	44.00	1.69
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	10	20.00	2.00
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	60	100.00	1.67
	Grand Total	186	268.00	1.44









## AAA 2019 - 2020 - Assessment Sheet

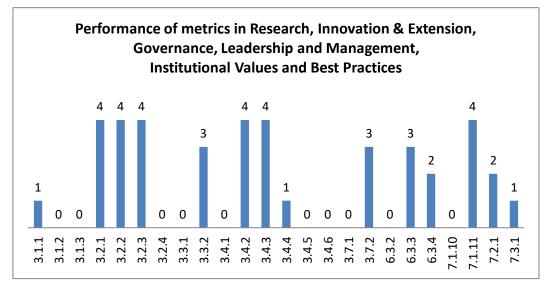
Dean Research

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QIM	6	1	6
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0	0
3.1.3	Number of teachers awarded national/ international fellowship for advanced studies/ research during 2019-2020	QnM	6	0	0
3.1	Promotion of Research and Facilities		20	0.3	6
3.2	Resource Mobilization for Research				
3.2.1	Grants for research projects sponsored by the government, non-government sources such as industry, corporate houses, international bodies, endowments, Chairs in the institution during 2019-2020	QnM	2	4	8
3.2.2	Number of teachers having research projects during the 2019 - 2020	QnM	2	4	8
3.2.3	Teachers recognised as research guides	QnM	3	4	12
3.2.4	Number of research projects per teacher funded by government and non-government agencies during 2019-2020	QnM	3	0	0
3.2	Resource Mobilization for Research		10	2.8	28
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0

3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	3	15
3.3	Innovation Ecosystem		10	1.5	15
3.4	Research Publications and Awards				
3.4.1	The institution has a stated Code of Ethics to check malpractices and plagiarism in Research	QnM	5	0	0
3.4.2	Number of Ph.D.s registered per teacher during 2019-2020	QnM	5	4	20
3.4.3	Number of research papers per teacher in the Journals notified on UGC website during 2019-2020	QnM	5	4	20
3.4.4	Number of books and chapters in edited volumes / books published, and papers in national/international conference - proceedings per teacher during 2019-2020	QnM	5	1	5
3.4.5	Bibliometrics of the publications during 2019- 2020 based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index	QnM	5	0	0
3.4.6	Bibliometrics of the publications during 2019- 20 based on Scopus/ Web of Science – h- index of the Department	QnM	5	0	0
3.4	Research Publications and Awards		30	1.5	45
3.5	Consultancy				
3.5.1	Revenue generated from consultancy corporate training during 2019-2020	QnM	5	0	0
3.5.2	Amount spent on developing facilities, training teachers and staff for undertaking consultancy during 2019 - 2020 (in Lakhs)	QnM	5	0	0
3.5	Consultancy		10	0	0
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0

3.7.2	Number of functional MoUs with institutions of national, international importance, other universities, industries, corporate houses etc. during 2019-2020	QnM	10	3	30
3.7	Collaboration		20	1.5	30
Criterion	III – Research, Innovations and Extension		100	1.24	124
	Criterion VI – Governance, Leadership and				
6.2	Management				
6.3	Faculty Empowerment Strategies				
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020	QnM	8	0	0
6.3.3	Number of professional development / administrative training Programmes organized by the Institution for teaching and non teaching staff during 2019-2020	QnM	8	3	24
6.3.4	Teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during 2019-2020	QnM	10	2	20
6.3	Faculty Empowerment Strategies		26	1.69	44
Criterion	VI – Governance, Leadership and Management	t	26	1.69	44
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social				
	Responsibilities				
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	0

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		10	2	20
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterion	VII – Institutional Values and Best Practices		60	1.67	100
	apallon a				
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		100.00	1.24	124.00
6	Governance, Leadership & Management		26.00	1.69	44.00
7	Institutional values & Best Practices		60.00	1.67	100.00
	Overall:-		186.00	1.44	268.00



### Unit / Cell / Club: Dean - Research

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

Strengths : Nil

#### Weaknesses :

- Resource Mobilization for Research
- Institutional Values and Social Responsibilities
- Best Practices
- Faculty Empowerment Strategies
- Innovation Ecosystem
- Research Publications and Awards
- Collaboration
- Institutional Distinctiveness
- Promotion of Research and Facilities
- Consultancy



# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **DEAN - STUDENT WELFARE**

# GRADE





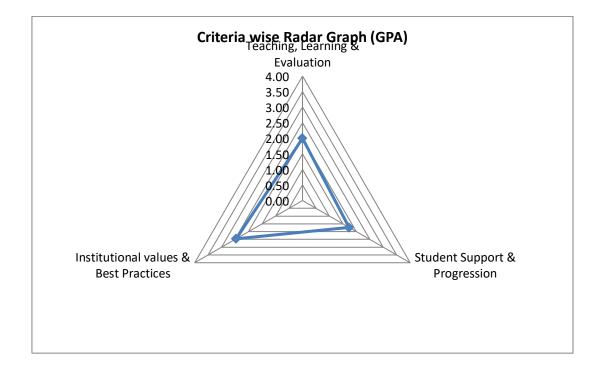
## Unit / Cell / Club: Dean - Student Welfare

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	10.00	20.00	2.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	40.00	69.00	1.73
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	65.00	160.00	2.46
	Total	115.00	249.00	2.17
	CGPA :	2.17		

#### Academic and Administrative Audit - 2019-2020



Principal

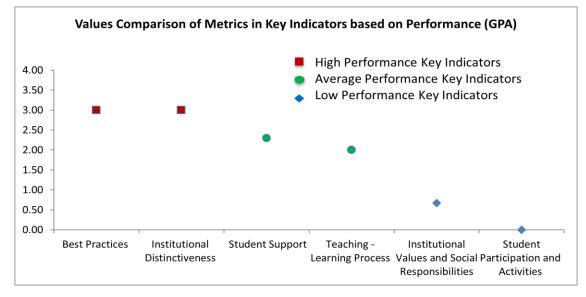


Dean IQAC

#### Unit / Cell / Club: Dean - Student Welfare

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion II – Teaching-Learning and Evaluation							
2.3	Teaching - Learning Process	10	20.00	2.00			
	Total	10	20.00	2.00			
Criterion V - Student Support and Progression							
5.1	Student Support	30	69.00	2.30			
5.3	Student Participation and Activities	10	0.00	0.00			
	Total	40	69.00	1.73			
Criterion VII – Institutional Values and Best Practices							
7.1	Institutional Values and Social Responsibilities	15	10.00	0.67			
7.2	Best Practices	30	90.00	3.00			
7.3	Institutional Distinctiveness	20	60.00	3.00			
	Total	65	160.00	2.46			
	Grand Total	115	249.00	2.17			







AAA 2019 - 2020 - Assessment Sheet Dean - Student Welfare

#### Dean - Student Wenare

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process				
2.3.3	Ratio of students to mentor for academic and stress related issues (current year data)	QnM	10	2	20
2.3	Teaching - Learning Process		10	2	20
Criterio	n II – Teaching-Learning and Evaluation		10	2	20
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4	24
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non-government agencies schemes during 2019-2020	QnM	5	1	5
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	2	16
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1.5	The institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases	QnM	5	0	0
5.1	Student Support		30	2.3	69

5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterior	n V - Student Support and Progression		40	1.73	69
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.2	The Department / Cell / Body / Committee / Club/Unit has facilities for alternate sources of energy and energy conservation measures such as : 1. Solar energy 2. Biogas plant 3. Wheeling to the Grid 4. Sensor-based energy conservation 5. Use of LED bulbs/ power efficient equipment	QnM	5	0	0
7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	2	10
7.1	Institutional Values and Social Responsibilities		15	0.67	10
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	3	60
7.3	Institutional Distinctiveness		20	3	60
Criterion VII – Institutional Values and Best Practices			65	2.46	160
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation		10.00	2.00	20.00
5	Student Support & Progression		40.00	1.73	69.00
7	Institutional values & Best Practices		65.00	2.46	160.00
	Overall:-		115.00	2.17	249.00



## Unit / Cell / Club: Dean - Student Welfare

#### Academic and Administrative Audit - 2019-2020

### **Strengths and Weaknesses**

#### Strengths :

- ✓ Best Practices
- ✓ Institutional Distinctiveness

#### Weaknesses :

- Student Support
- Teaching Learning Process
- Institutional Values and Social Responsibilities
- Student Participation and Activities





# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# **DEAN – PLACEMENT**





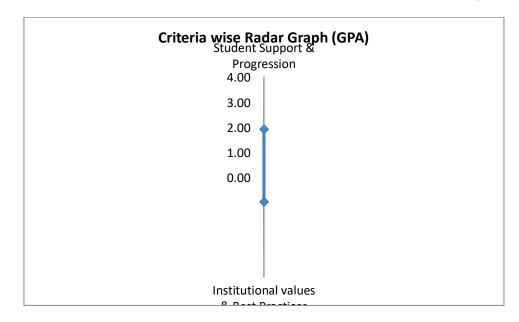
# Unit / Cell / Club: Placement

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	44.00	84.00	1.91
6	Governance, Leadership & Management		-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	94.00	134.00	1.43
	CGPA :	1.43		

# Academic and Administrative Audit - 2019-2020

Dean IQAC

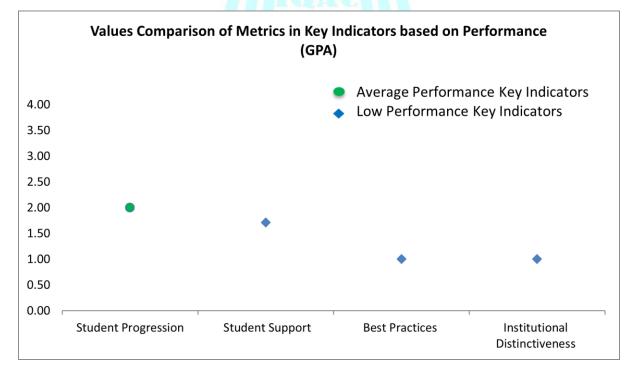
Principal



# Unit / Cell / Club: Placement

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion V - Student Support and Progression						
5.1	Student Support	14	24.00	1.71			
5.2	Student Progression	30	60.00	2.00			
	Total	44	84.00	1.91			
	Criterion VII – Institutional Values a	nd Best Practi	ices				
7.2	Best Practices	30	30.00	1.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	50	50.00	1.00			
	Grand Total	94	134.00	1.43			





Scott Christian College (Autonomous), Nagercoil



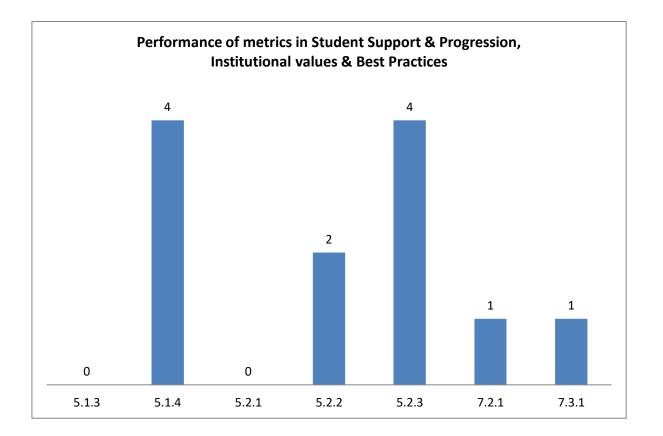
AAA 2019 - 2020 - Assessment Sheet

Dean - Placement Cell

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	0	0
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	Student Support		14	1.71	24
5.2	Student Progression				
5.2.1	Placement of outgoing students during 2019-2020	QnM	10	0	0
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	2	20
5.2.3	Students qualifying in state/ national/ international level examinations during 2019-2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	4	40
5.2	Student Progression		30	2	60
Criterio	n V - Student Support and Progression		44	1.91	84
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
	Describe any one best practice followed by				
7.2.1	the Department / Cell / Body / Committee /	QIM	30	1	30
	Club/Unit				
7.2	Best Practices		30	1	30

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio	n VII – Institutional Values and Best Practices		50	1	50
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression		44.00	1.91	84.00
J	Student Support & Progression			110 1	
7	Institutional values & Best Practices		50.00	1.00	50.00



# Unit / Cell / Club: Placement

# Academic and Administrative Audit - 2019-2020

# **Strengths and Weaknesses**

Strengths: Nil

### Weaknesses :

- Student Progression
- Student Support
- Best Practices
- Institutional Distinctiveness



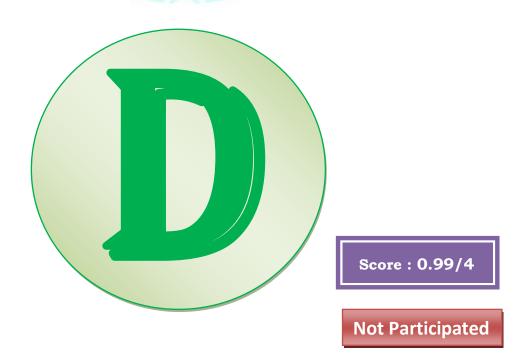


# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# **DEAN – FOREIGN AFFAIRS**





# Unit / Cell / Club: Dean – Foreign Affairs

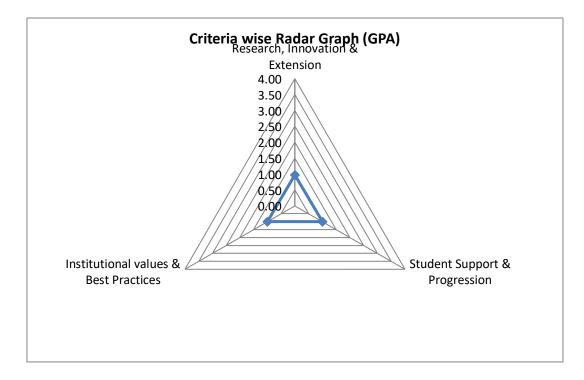
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	33.00	32.00	0.97
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	30.00	30.00	1.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	113.00	112.00	0.99
	CGPA :	0.99		

# Academic and Administrative Audit - 2019-2020

Dean IQAC



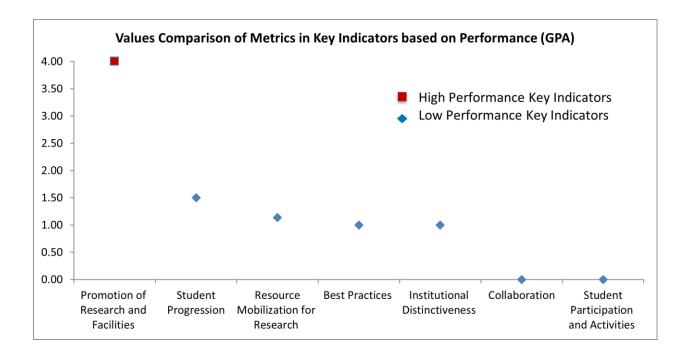
Principal



# Unit / Cell / Club: Dean – Foreign Affairs

# Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovati	ons and Exte	ension	
3.1	Promotion of Research and Facilities	6	24.00	4.00
3.2	Resource Mobilization for Research	7	8.00	1.14
3.7	Collaboration	20	0.00	0.00
	Total	33	32.00	0.97
	Criterion V - Student Support	and Progress	ion	L
5.2	Student Progression	20	30.00	1.50
5.3	Student Participation and Activities	10	0.00	0.00
	Total	30	30.00	1.00
	Criterion VII – Institutional Values	s and Best Pr	actices	L
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	1.00
	Grand Total	113	112.00	0.99







Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

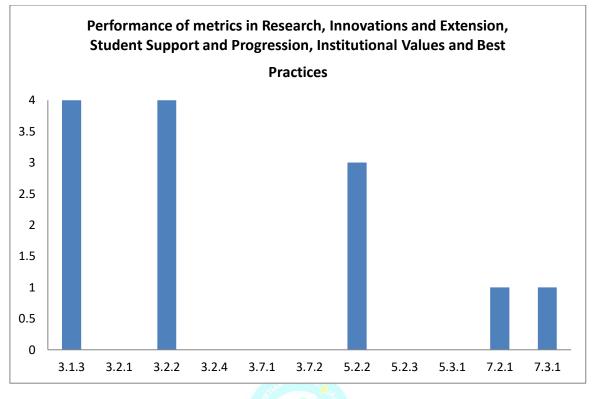
Dean - Foreign Affairs

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
	Number of teachers awarded national/				
3.1.3	international fellowship for advanced studies/	QnM	6	4	24
	research during 2019-2020				
3.1	Promotion of Research and Facilities		6	4	24
3.2	Resource Mobilization for Research				
	Grants for research projects sponsored by the				
	government, non-government sources such as				
3.2.1	industry, corporate houses, international	QnM	2	0	0
	bodies, endowments, Chairs in the institution				
	during 2019-2020				
3.2.2	Number of teachers having research projects	QnM	2	4	8
	during the 2019 - 2020				
	Number of research projects per teacher				
3.2.4	funded by government and non-government	QnM	3	0	0
	agencies during 2019-2020				
3.2	Resource Mobilization for Research		7	1.14	8
3.7	Collaboration				
3.7.1	Number of Collaborative activities for research, faculty exchange, student exchange / internship/ on –the-job training/ project work	QnM	10	0	0
	Number of functional MoUs with institutions				
2 7 2	of national, international importance, other	0	10	6	•
3.7.2	universities, industries, corporate houses etc.	QnM	10	0	0
	during 2019-2020				
3.7	Collaboration		20	0	0
Criterio	n III – Research, Innovations and Extension		33	0.97	32

	Criterion V - Student Support and Progression				
5.2	Student Progression				
5.2.2	Student progression to higher education (previous graduating batch i.e., 2019 - 2020)	QnM	10	3	30
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		20	1.5	30
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019- 2020	QnM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterior	n V - Student Support and Progression		30	1	30
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterior	n VII – Institutional Values and Best Practices		50	1	50
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		33.00	0.97	32.00
5	Student Support & Progression		30.00	1.00	30.00
7	Institutional values & Best Practices		50.00	1.00	50.00
	Overall:-		113.00	0.99	112.00

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC





# Unit / Cell / Club: Dean – Foreign Affairs

# Academic and Administrative Audit - 2019-2020

# Strengths and Weaknesses

Strengths: Nil

#### Weaknesses :

- Student Progression
- Student Support
- Best Practices
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **BURSAR**







SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

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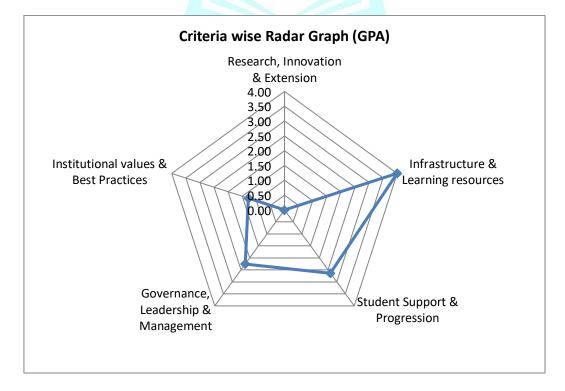
# Unit / Cell / Club: Bursar

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	8.00	0.00	0.00
4	Infrastructure & Learning resources	20.00	80.00	4.00
5	Student Support & Progression	11.00	29.00	2.64
6	Governance, Leadership & Management	32.00	72.00	2.25
7	Institutional values & Best Practices	80.00	102.00	1.28
	Total	151.00	283.00	1.87
	CGPA :	1.87		

### Academic and Administrative Audit - 2019-2020

#### Dean IQAC

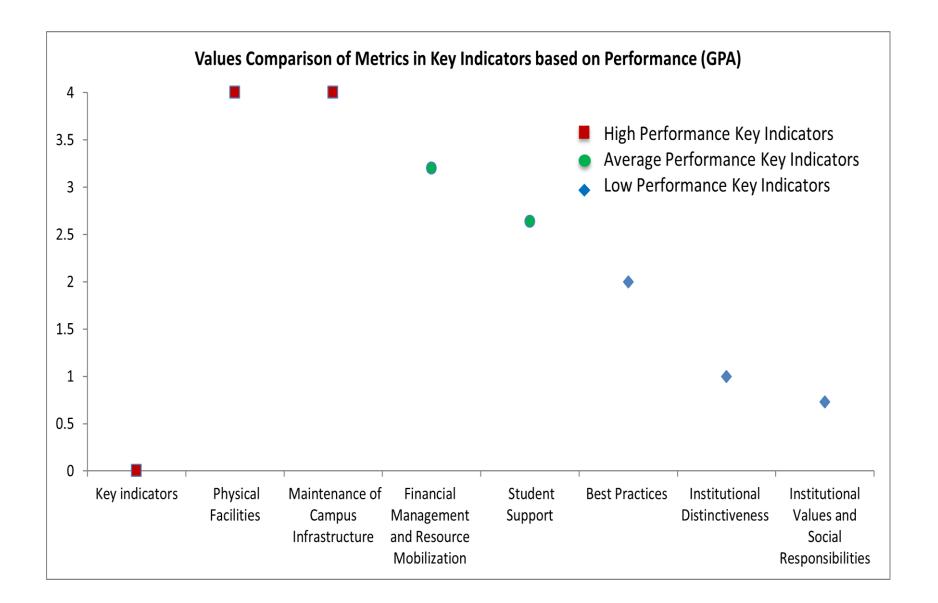
Principal



# Unit / Cell / Club: Bursar

# Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.1	Promotion of Research and Facilities	8	0.00	0.00			
	Total	8	0.00	0.00			
	Criterion IV – Infrastructure and Le	earning Resou	irces				
4.1	Physical Facilities	10	40.00	4.00			
4.4	Maintenance of Campus Infrastructure	10	40.00	4.00			
	Total	20	80.00	4.00			
	Criterion V - Student Support a	nd Progressio	n				
5.1	Student Support	11	29.00	2.64			
	Total	11	29.00	2.64			
	Criterion VI – Governance, Leadershi	ip and Manag	ement				
6.3	Faculty Empowerment Strategies	12	8	0.67			
6.4	Financial Management and Resource Mobilization	20	64.00	3.20			
	Total	20 <b>32</b>	64.00 <b>72.00</b>	2.25			
	Criterion VII – Institutional Values			I			
7.1	Institutional Values and Social Responsibilities	30	22.00	0.73			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	80	102.00	1.28			
	Grand Total	151	283.00	1.87			





# Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Bursar

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/Q nM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.2	The institution provides seed money to its teachers for research	QnM	8	0	0
3.1	Promotion of Research and Facilities		8	0	0
Criterion Extension	III – Research, Innovations and n		8	0	0
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.4	Budget allocation, excluding salary for infrastructure augmentation (INR in Lakhs)	QnM	10	4	40
4.1	Physical Facilities		10	4	40
4.4	Maintenance of Campus Infrastructure				
4.4.1	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during 2019-2020	QnM	10	4	40
4.4	Maintenance of Campus Infrastructure		10	4	40
Criterion Resource	IV – Infrastructure and Learning		20	4	80
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.1	Students benefited by scholarships and freeships provided by the Government during 2019 -20	QnM	6	4	24

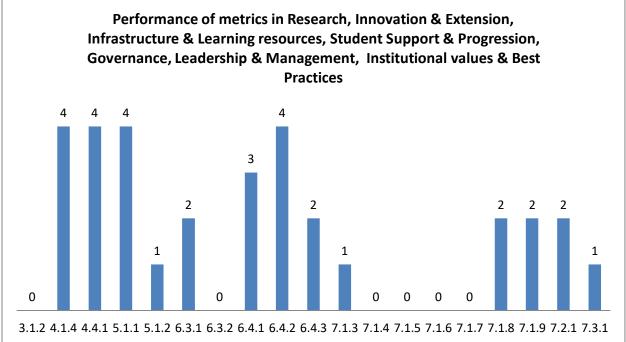
5.1.2	Students benefited by scholarships, freeships, etc. provided by the institution besides government/non- government agencies schemes during 2019-2020	QnM	5	1	5
5.1	Student Support		11	2.64	29
Criterio	n V - Student Support and Progression		11	2.64	29
	Criterion VI – Governance, Leadership and Management				
6.3	Faculty Empowerment Strategies				
6.3.1	List of Welfare measures for teaching & Non-teaching Staff	QIM	4	2	8
6.3.2	Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during 2019-2020	QnM	8	0	0
6.3	Faculty Empowerment Strategies		12	0.67	8
6.4	Financial Management and Resource Mobilization				
6.4.1	Internal Audit & External Audit Report				
0.4.1	and Balance Sheets	QIM	4	3	12
6.4.2	•	QIM QnM	4	3	12 40
	and Balance Sheets Funds / Grants received from Government, non-government bodies, individuals, philanthropers during				
6.4.2	and Balance Sheets Funds / Grants received from Government, non-government bodies, individuals, philanthropers during 2019-2020 Institutional strategies for mobilisation of funds and the optimal utilisation of	QnM	10	4	40

	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.3	Waste Management steps including: a) Solid waste management b) Liquid waste management c) Biomedical waste management d) E-waste management e) Waste recycling system f) Hazardous chemicals and radioactive waste management	QIM	4	1	4
7.1.4	<ul> <li>Rain water harvesting structures and utilization : 1. Rain water harvesting</li> <li>2. Borewell /Open well recharge</li> <li>3. Construction of tanks and bunds</li> <li>4. Waste water recycling</li> <li>5. Maintenance of water bodies and distribution system in the campus</li> </ul>	QnM	4	0	0
7.1.5	Green Practices': 1. Restricted entry of automobiles 2. Use of Bicycles/ Battery powered vehicles 3. Pedestrian Friendly pathways 4. Ban on use of Plastic 5. landscaping with trees and plants	QnM	4	0	0
7.1.6	Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	QnM	5	0	0

7.1.7	Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading	QnM	4	Ο	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1	Institutional Values and Social Responsibilities		30	0.73	22
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio Practice	n VII – Institutional Values and Best s		80	1.28	102

	Criteriawise Assessment	Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension	8.00	0.00	0.00
4	Infrastructure & Learning resources	20.00	4.00	80.00
5	Student Support & Progression	11.00	2.64	29.00
6	Governance, Leadership & Management	32.00	2.25	72.00
7	Institutional values & Best Practices	80.00	1.28	102.00
	Overall:-	151.00	1.87	283.00





# Unit / Cell / Club: Bursar

### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

## Strengths :

- ✓ Physical Facilities
- ✓ Maintenance of Campus Infrastructure
- ✓ Financial Management and Resource Mobilization

#### Weaknesses :

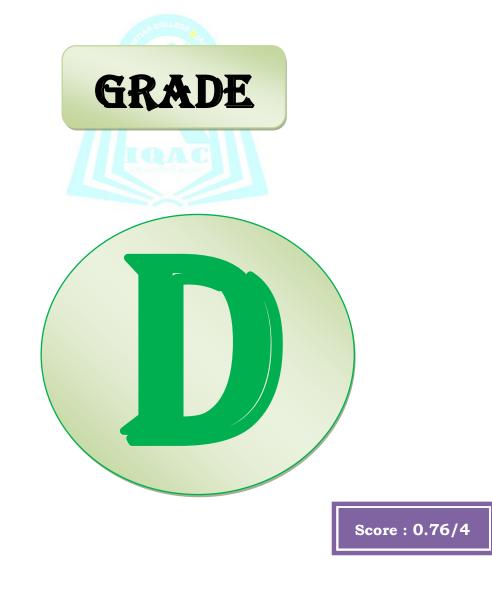
- Student Support
- Best Practices
- Institutional Distinctiveness
- Institutional Values and Social Responsibilities
- Promotion of Research and Facilities



# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# NCC – ARMY



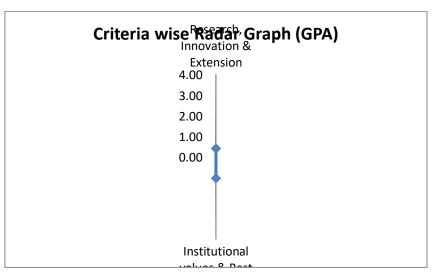
# Unit / Cell / Club: NCC - Army

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	20.00	0.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	ol L E ga	-	-
6	Governance, Leadership & Management		-	-
7	Institutional values & Best Practices	64.00	67.00	1.05
	Total	114.00	87.00	0.76
	CGPA :	0.76		

# Academic and Administrative Audit - 2019-2020

Dean IQAC

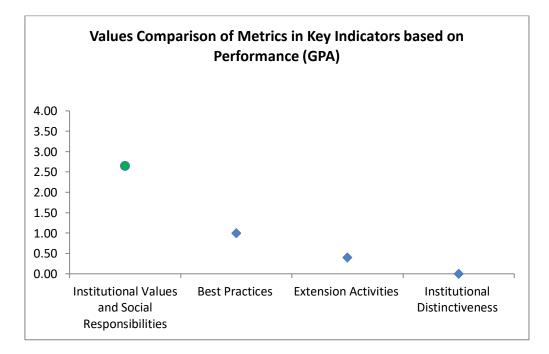
Principal



# Unit / Cell / Club: NCC - Army

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	20.00	0.40		
	Total	50	20.00	0.40		
	Criterion VII – Institutional Values	and Best Prac	tices			
7.1	Institutional Values and Social Responsibilities	14	37.00	2.64		
7.2	Best Practices	30	30.00	1.00		
7.3	Institutional Distinctiveness	20	0.00	0.00		
	Total	64	67.00	1.05		
	Grand Total	114	87.00	0.76		





Scott Christian College (Autonomous), Nagercoil



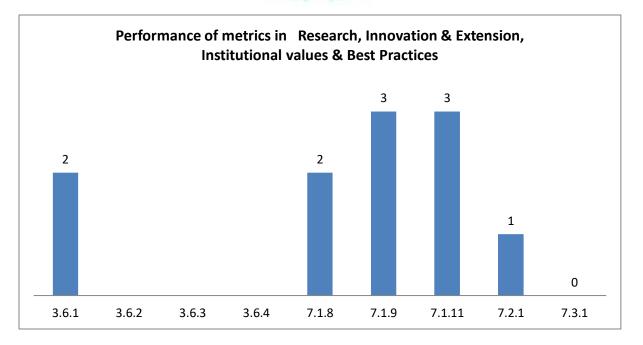
AAA 2019 - 2020 - Assessment Sheet

NCC - Army

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				30012
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	2	20
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15		0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10		0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15		0
3.6	Extension Activities		50	0.4	20
Criterio	n III – Research, Innovations and Extension		50	0.4	20
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	3	12

7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	3	15
7.1	Institutional Values and Social Responsibilities		14	2.64	37
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		64	1.05	67
	ONLEGO.				
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50.00	0.40	20.00
7	Institutional values & Best Practices		64.00	1.05	67.00
	Overall:-		114.00	0.76	87.00



Unit / Cell / Club: NCC - Army

### Academic and Administrative Audit - 2019-2020

## Strengths and Weaknesses

Strengths : Nil

### Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# NCC – NAVY



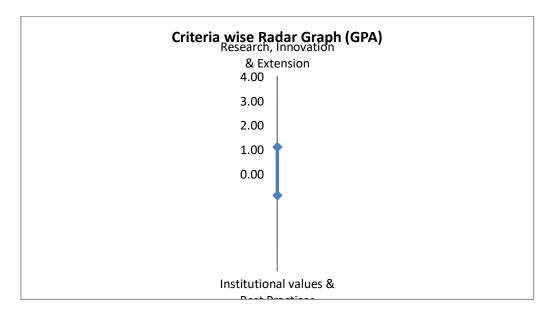
# Unit / Cell / Club: NCC - Navy

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	55.00	1.10
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	57.00	0.89
	Total	<b>114.00</b>	112.00	0.98
	CGPA :	0.98		

# Academic and Administrative Audit - 2019-2020

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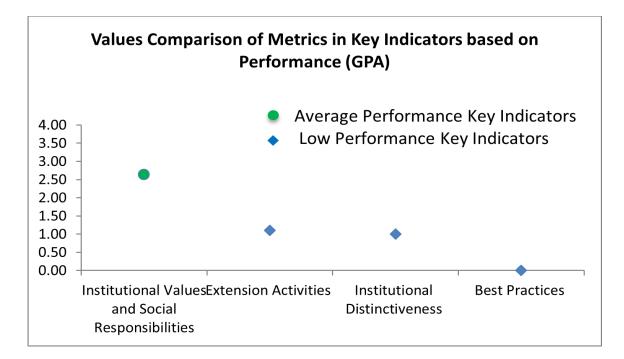
Principal



# Unit / Cell / Club: NCC - Navy

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)		
Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	55.00	1.10		
	Total	50	55.00	1.10		
	Criterion VII – Institutional Values	and Best Prac	tices			
7.1	Institutional Values and Social Responsibilities	14	37.00	2.64		
7.2	Best Practices	30	0.00	0.00		
7.3	Institutional Distinctiveness	20	20.00	1.00		
	Total	64	57.00	0.89		
	Grand Total	114	112.00	0.98		





Scott Christian College (Autonomous), Nagercoil



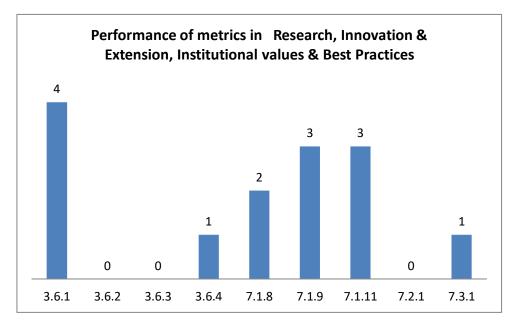
AAA 2019 - 2020 - Assessment Sheet

NCC - Navy

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	4	40
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	1	15
3.6	Extension Activities		50	1.1	55
Criterio	n III – Research, Innovations and Extension		50	1.1	55
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	3	12
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	3	15
7.1	Institutional Values and Social Responsibilities		14	2.64	37
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio Practico	on VII – Institutional Values and Best es		64	0.89	57
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50.00	1.10	55.00
7	Institutional values & Best Practices		64.00	0.89	57.00
	Overall:-		114.00	0.98	112.00



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

# Unit / Cell / Club: NCC - Navy

# Academic and Administrative Audit - 2019-2020

## Strengths and Weaknesses

## Strengths : Nil

#### Weaknesses :

- Institutional Values and Social Responsibilities
- Extension Activities
- Institutional Distinctiveness
- Best Practices





# AUDIT 2019 - 2020

# NSS – 90



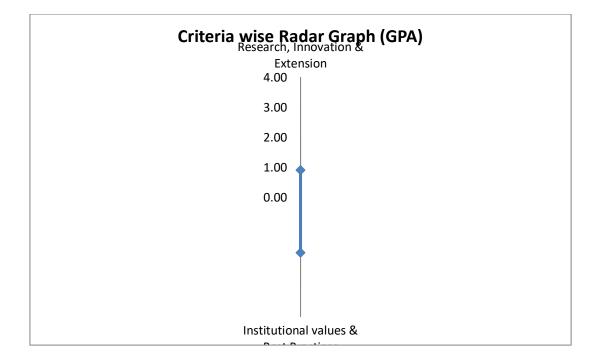


SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	173.00	1.45
	CGPA :	1.45		
			1	1

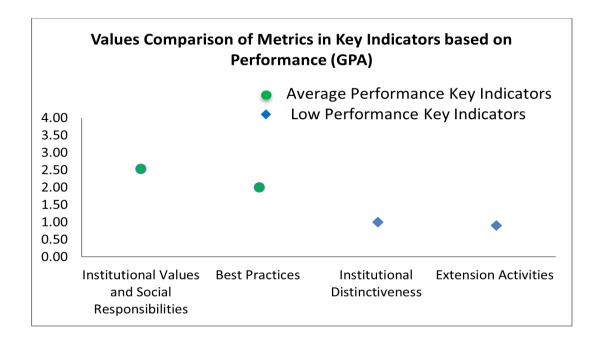
#### Academic and Administrative Audit - 2019-2020

Dean IQAC





No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	45.00	0.90			
	Total	50	45.00	0.90			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	173.00	1.45			





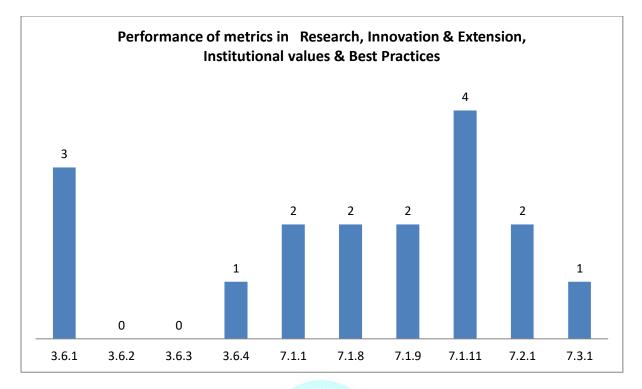


AAA 2019 - 2020 - Assessment Sheet

## NSS Unit - 90

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and				
	Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	1	15
3.6	Extension Activities		50	0.9	45
Criterio	n III – Research, Innovations and Extension		50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	2	10

	Institutional efforts/initiatives in providing an				
7.1.8	inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.5					
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
	Describe/Explain the performance the Department in one area distinctive to its	QIM	20 20	1	20 20
7.3.1 <b>7.3</b>	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM		_	
7.3.1 <b>7.3</b>	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness	QIM	20	1	20
7.3.1 <b>7.3</b>	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness	QIM	20	1	20
7.3.1 <b>7.3</b>	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness n VII – Institutional Values and Best Practices	QIM	20 69 Weightage	1 1.86	20 128 Wtd Grade Point
7.3.1 7.3 Criterion	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust Institutional Distinctiveness NVII – Institutional Values and Best Practices Criteriawise Assessment	QIM	20 69 Weightage (W)	1 1.86 Score	20 128 Wtd Grade Point (WGP)





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths : Nil

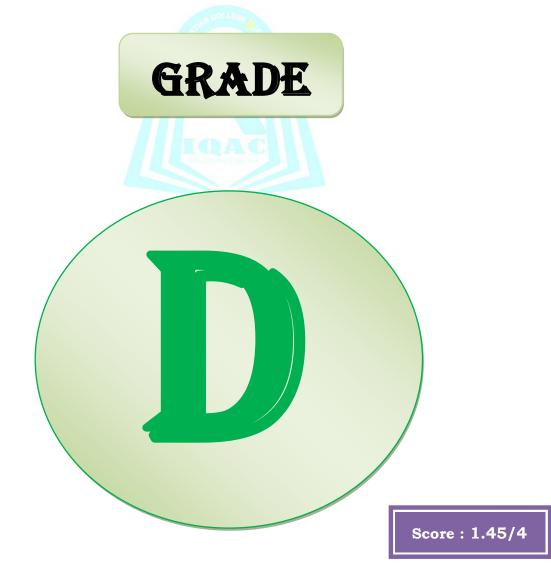
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities





# AUDIT 2019 - 2020

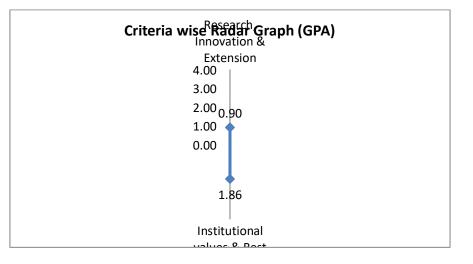
# NSS – 91



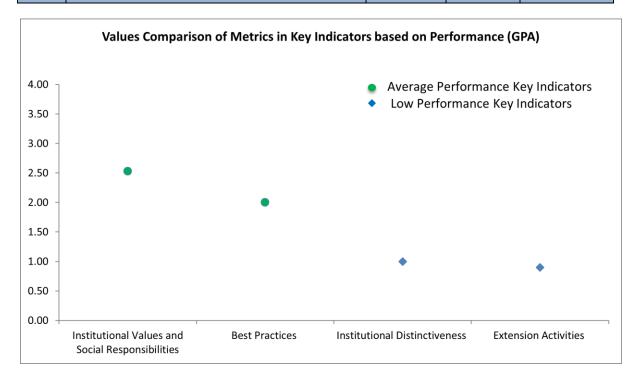
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	Powert of A	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	173.00	1.45
	CGPA :	1.45		

#### Academic and Administrative Audit - 2019-2020

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No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	45.00	0.90			
	Total	50	45.00	0.90			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	173.00	1.45			





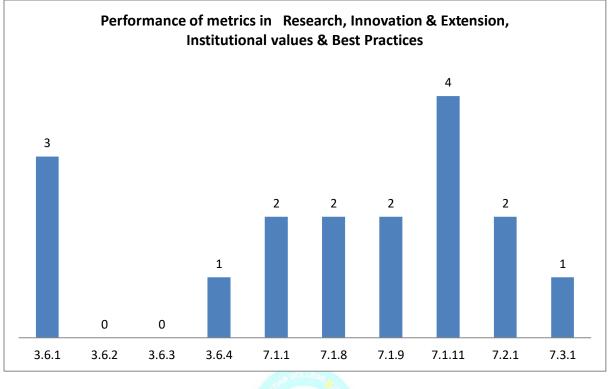


AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 91

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	1	15
3.6	Extension Activities		50	0.9	45
Criterio	n III – Research, Innovations and Extension		50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	2	10

	Overall:-		119.00	1.45	173.00
7	Institutional values & Best Practices		69.00	1.86	128.00
3	Research, Innovation & Extension		50.00	0.90	45.00
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
Criteric Practic	on VII – Institutional Values and Best es		69	1.86	128
7.3	Institutional Distinctiveness		20	1	20
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness				
7.2.1 <b>7.2</b>	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit Best Practices	QIM	30 30	2	60 60
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

Strengths : Nil

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities





# AUDIT 2019 - 2020

# NSS – 92

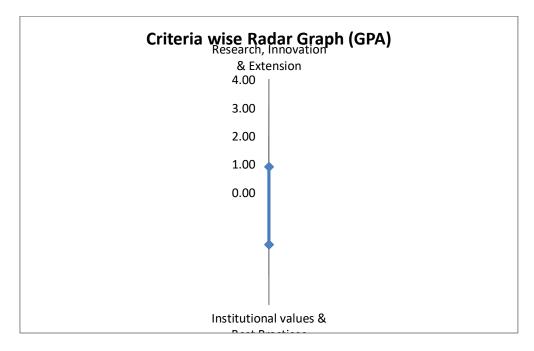


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	173.00	1.45
	CGPA :	1.45		

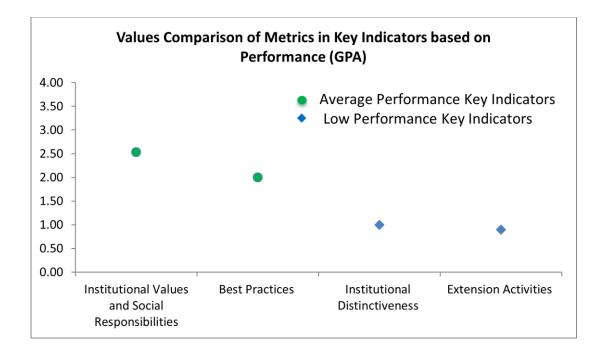
#### Academic and Administrative Audit - 2019-2020



Dean IQAC



No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
	Criterion III – Research, Innovations and Extension						
3.6	Extension Activities	50	45.00	0.90			
	Total	50	45.00	0.90			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	173.00	1.45			





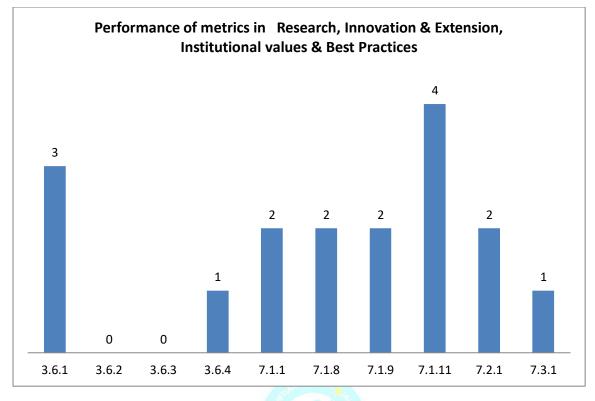


AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 92

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	1	15
3.6	Extension Activities		50	0.9	45
Criterio	n III – Research, Innovations and Extension		50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	2	10

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its	QIM	20	1	20
	Vision, Priority & Thrust				
7.3			20	1	20
7.3	Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best		20 69	1 1.86	20 128
7.3 Criterio	Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best				
7.3 Criterio	Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best				
7.3 Criterio	Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best es		69 Weightage	1.86	128 Wtd Grade Point
7.3 Criteric Practic	Vision, Priority & Thrust Institutional Distinctiveness on VII – Institutional Values and Best es Criteriawise Assessment		69 Weightage (W)	1.86 Score	128 Wtd Grade Point (WGP)





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths : Nil

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities





# AUDIT 2019 - 2020

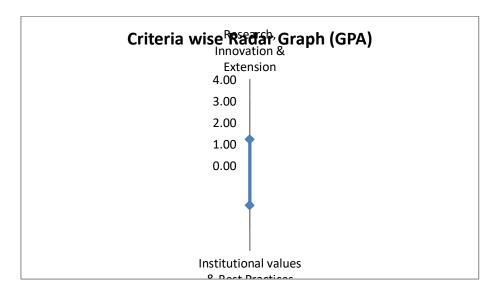
# NSS – 93



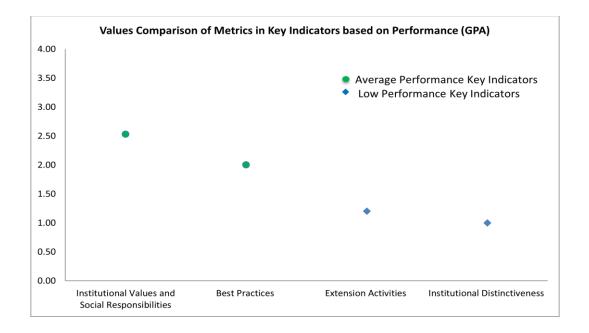
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	- NONO	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119. <mark>0</mark> 0	188.00	1.58
	CGPA :	1.58		

#### Academic and Administrative Audit - 2019-2020

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No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	50	60.00	1.20			
	Total	50	60.00	1.20			
	Criterion VII – Institutional Values and Best Practices						
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	188.00	1.58			





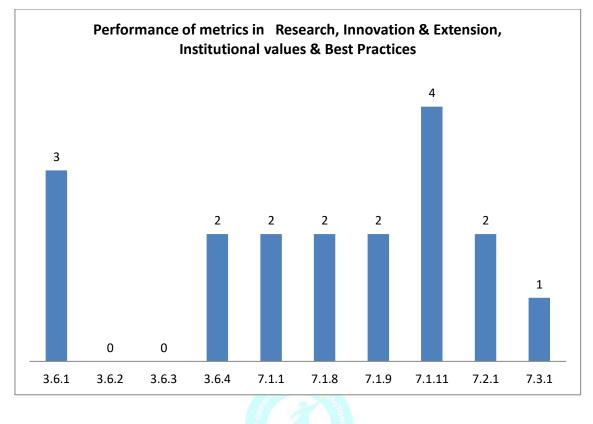


AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 93

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	2	30
3.6	Extension Activities		50	1.2	60
Criterio	n III – Research, Innovations and Extension		50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	2	10

<ul> <li>Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and</li> <li>7.1.8 harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities</li> </ul>	QIM			
		5	2	10
7.1.9Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizensC	QIM	4	2	8
7.1.11Institution celebrates / organizes national and international commemorative days, events and festivalsC	QIM	5	4	20
7.1 Institutional Values and Social Responsibilities		19	2.53	48
7.2 Best Practices				
Describe any one best practice followed by the Department / Cell / Body / Committee / Club/UnitC	QIM	30	2	60
7.2 Best Practices		30	2	60
7.3 Institutional Distinctiveness				
Describe/Explain the performance the7.3.1Department in one area distinctive to itsCVision, Priority & ThrustC	QIM	20	1	20
7.3 Institutional Distinctiveness		20	1	20
Criterion VII – Institutional Values and Best Practices		69	1.86	128
	,	Weightage	Score	Wtd Grade Point
Criteriawise Assessment		(W)		(WGP)
Criteriawise Assessment         3       Research, Innovation & Extension		<b>(W)</b> 50.00	1.20	
			1.20 1.86	(WGP)





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

Strengths : Nil

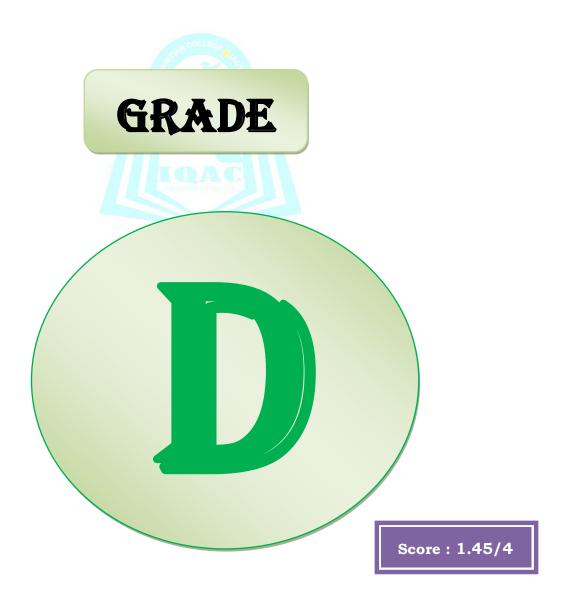
- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness





# AUDIT 2019 - 2020

# NSS – 123

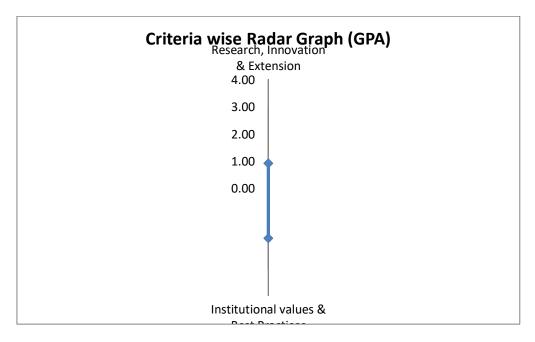


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	45.00	0.90
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	173.00	1.45
	CGPA :	1.45		

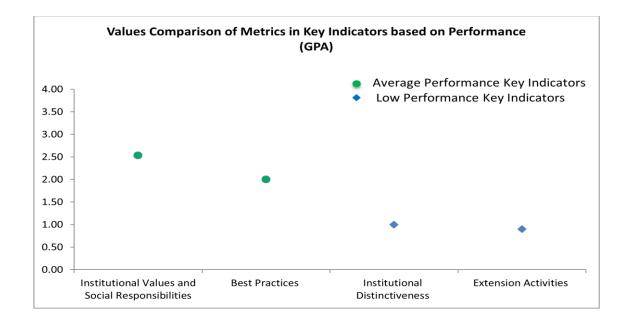
#### Academic and Administrative Audit - 2019-2020



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No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	50	45.00	0.90			
	Total	50	45.00	0.90			
	Criterion VII – Institutional Values and Best Practices						
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	173.00	1.45			





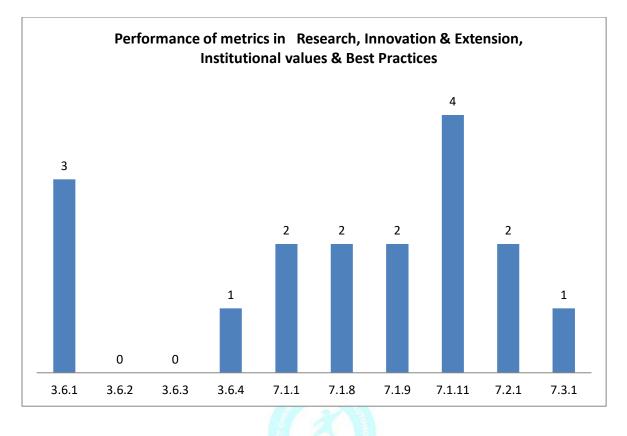


# AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 123

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	1	15
3.6	Extension Activities		50	0.9	45
Criterio	n III – Research, Innovations and Extension		50	0.9	45
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	2	10

	Overall:-		119.00	1.45	173.00
7	Institutional values & Best Practices		69.00	1.86	128.00
3	Research, Innovation & Extension		50.00	0.90	45.00
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
Criteric Practic	on VII – Institutional Values and Best es		69	1.86	128
7.3	Institutional Distinctiveness		20	1	20
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness				
7.2.1 <b>7.2</b>	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit Best Practices	QIM	30 30	2	60
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

Strengths : Nil

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Extension Activities

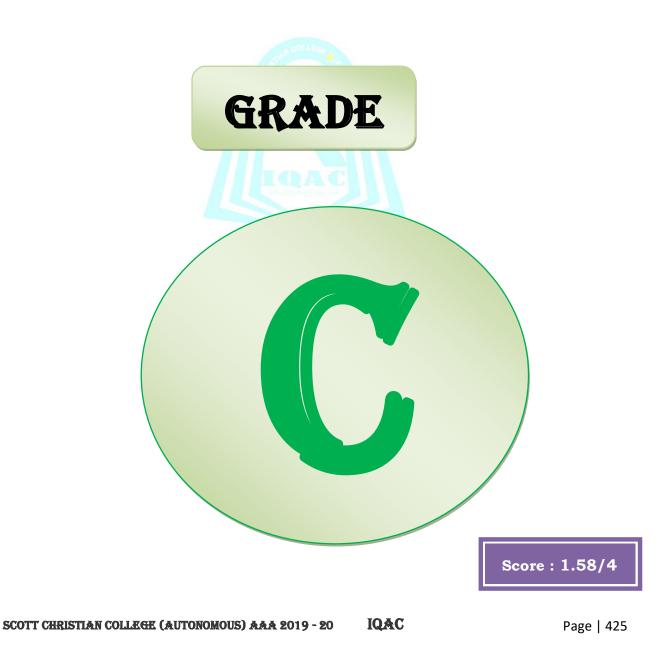




### ACADEMIC & ADMINISTRATIVE

## AUDIT 2019 - 2020

# NSS – 124

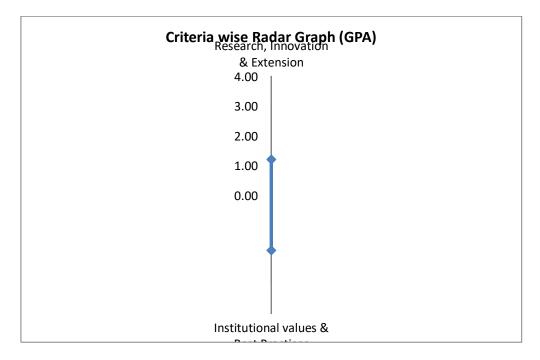


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	188.00	1.58
	CGPA :	1.58		

#### Academic and Administrative Audit - 2019-2020

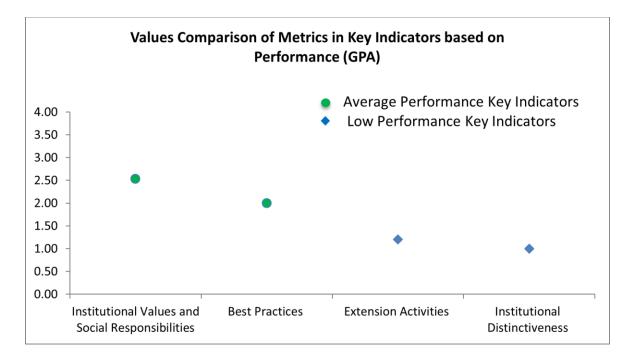


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#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	50	60.00	1.20			
	Total	50	60.00	1.20			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	188.00	1.58			





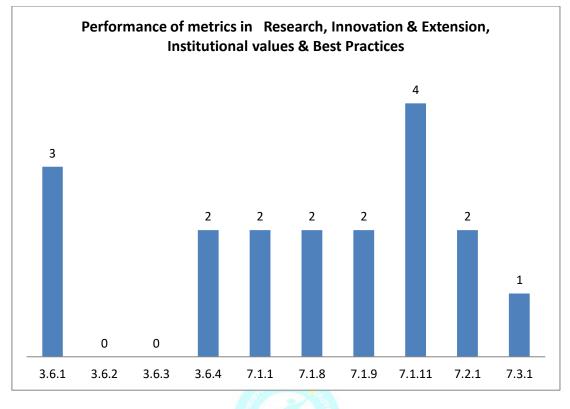


#### AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 124

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019- 2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019- 2020	QnM	15	2	30
3.6	Extension Activities		50	1.2	60
Criterio	n III – Research, Innovations and Extension		50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	2	10

	Overall:-		119.00	1.58	188.00
7	Institutional values & Best Practices		69.00	1.86	128.00
3	Research, Innovation & Extension		50.00	1.20	60.00
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
Criteric Practic	on VII – Institutional Values and Best es		69	1.86	128
7.3	Institutional Distinctiveness		20	1	20
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness				
7.2.1 <b>7.2</b>	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit Best Practices	QIM	30 30	2	60 60
7.2	Best Practices				
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths : Nil

#### Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness





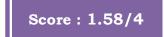
### ACADEMIC & ADMINISTRATIVE

### AUDIT 2019 - 2020

# NSS – 127





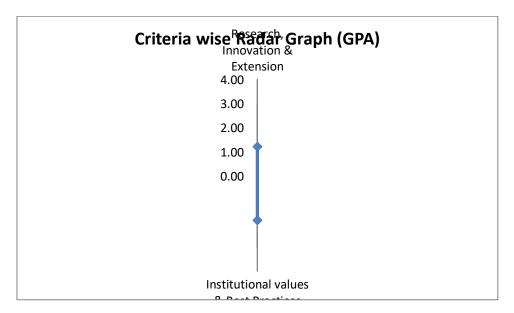


No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	50.00	60.00	1.20
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	69.00	128.00	1.86
	Total	119.00	188.00	1.58
	CGPA :	1.58		

#### Academic and Administrative Audit - 2019-2020

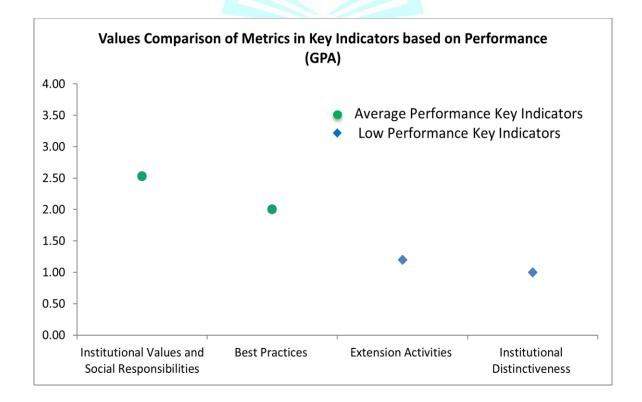


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#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	50	60.00	1.20			
	Total	50	60.00	1.20			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	19	48.00	2.53			
7.2	Best Practices	30	60.00	2.00			
7.3	Institutional Distinctiveness	20	20.00	1.00			
	Total	69	128.00	1.86			
	Grand Total	119	188.00	1.58			





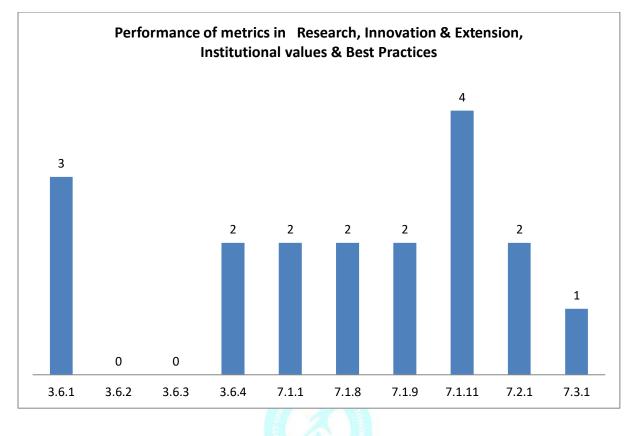


AAA 2019 - 2020 - Assessment Sheet

NSS Unit - 127

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6.3	Number of extension and outreach Programmes conducted in collaboration with industry, community and Non- Government Organizations through NSS/NCC/Red cross/YRC etc., during 2019-2020	QnM	10	0	0
3.6.4	Students participating in extension activities with Government Organizations, Non- Government Organizations and Programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during 2019-2020	QnM	15	2	30
3.6	Extension Activities		50	1.2	60
Criterio	n III – Research, Innovations and Extension		50	1.2	60
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	2	10

7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1.11	Institution celebrates / organizes national and international commemorative days, events and festivals	QIM	5	4	20
7.1	Institutional Values and Social Responsibilities		19	2.53	48
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	2	60
7.2	Best Practices		30	2	60
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	1	20
7.3	Institutional Distinctiveness		20	1	20
Criterio	n VII – Institutional Values and Best Practices		69	1.86	128
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		50.00	1.20	60.00
3 7	Research, Innovation & Extension Institutional values & Best Practices		50.00 69.00	1.20 1.86	60.00 128.00





#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths : Nil

#### Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness





### ACADEMIC & ADMINISTRATIVE

## AUDIT 2019 - 2020

# **SPORTS**



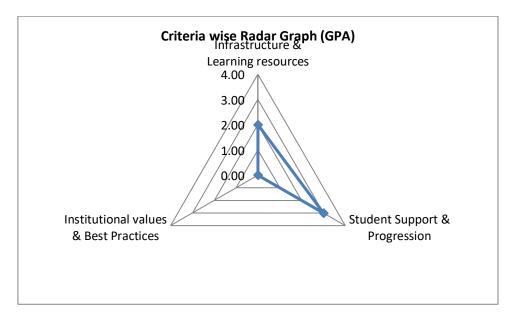


#### Unit / Cell / Club: Sports

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	4.00	8.00	2.00
5	Student Support & Progression	20.00	60.00	3.00
6	Governance, Leadership & Management	- Line	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	74.00	68.00	0.92
	CGPA :	0.92		

#### Academic and Administrative Audit - 2019-2020

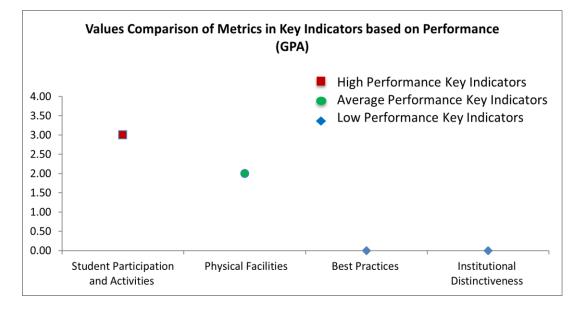
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#### Unit / Cell / Club: Sports

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)				
	Criterion IV – Infrastructure and Learning Resources							
4.1	Physical Facilities	4	8.00	2.00				
	Total	4	8.00	2.00				
	Criterion V - Student Suppor	t and Progres	sion					
5.3	Student Participation and Activities	20	60.00	3.00				
	Total	20	60.00	3.00				
	Criterion VII – Institutional Valu	es and Best P	ractices					
7.2	Best Practices	30	0.00	0.00				
7.3	Institutional Distinctiveness	20	0.00	0.00				
	Total	50	0.00	0.00				
	Grand Total	74	68.00	0.92				



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC



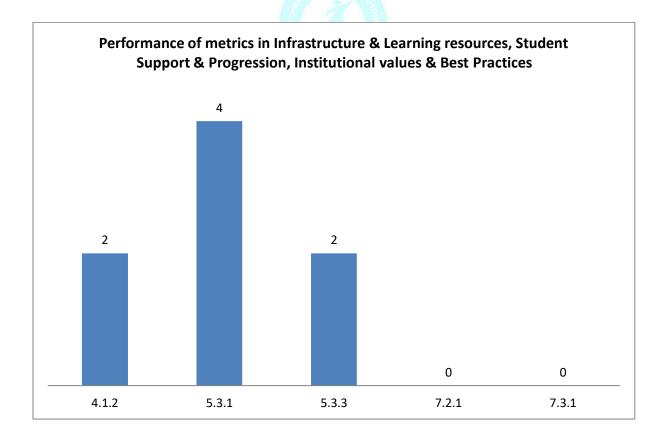


AAA 2019 - 2020 - Assessment Sheet

Sports

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QIM	4	2	8
4.1	Physical Facilities		4	2	8
Criterion	IV – Infrastructure and Learning Resources		4	2	8
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	4	40
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	2	20
5.3	Student Participation and Activities		20	3	60
Criterion	V - Student Support and Progression		20	3	60
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterion	Criterion VII – Institutional Values and Best Practices		50	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
4	Infrastructure & Learning resources		4.00	2.00	8.00
5	Student Support & Progression		20.00	3.00	60.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		74.00	0.92	68.00



#### Unit / Cell / Club: Sports

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

✓ Student Participation and Activities

#### Weaknesses :

- Physical Facilities
- Best Practices
- Institutional Distinctiveness





## ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **YOUTH WELFARE**





SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

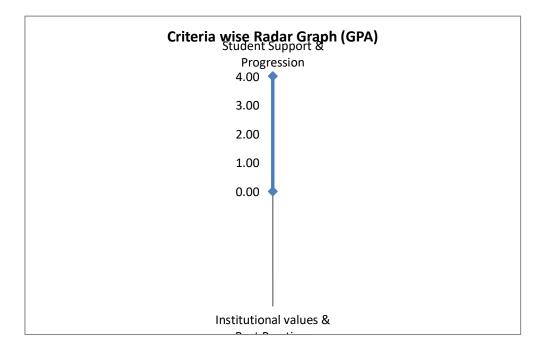
#### Unit / Cell / Club: Youth Welfare

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	20.00	80.00	4.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	70.00	80.00	1.14
	CGPA :	1.14		

#### Academic and Administrative Audit - 2019-2020



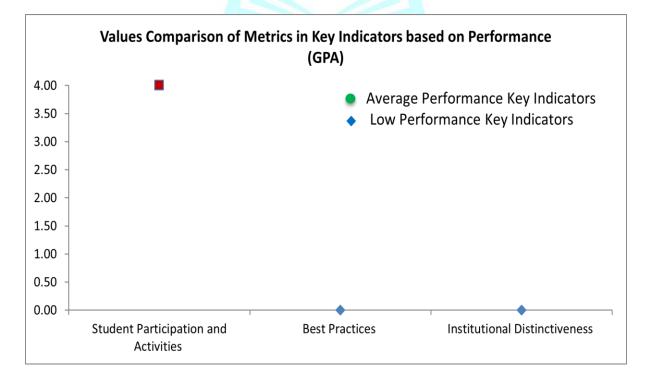
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#### Unit / Cell / Club: Youth Welfare

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion V - Student Support and Progression							
5.3	Student Participation and Activities	20	80.00	4.00			
	Total	20	80.00	4.00			
	Criterion VII – Institutional Values a	nd Best Pract	ices				
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	50	0.00	0.00			
	Grand Total	70	80.00	1.14			
	200 Alternet Alternet		•	·			



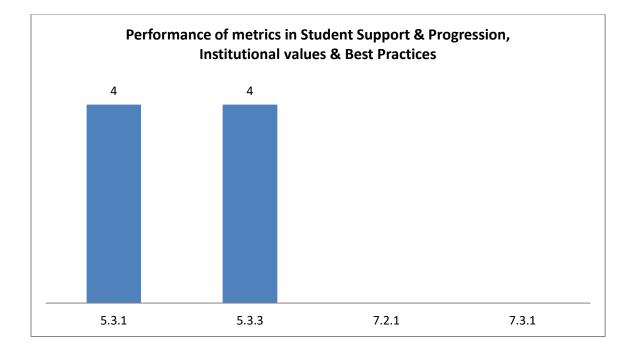




AAA 2019 - 2020 - Assessment Sheet

Youth Welfare (Cultural)

Metri c	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.1	Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) during 2019-2020	QnM	10	4	40
5.3.3	Sports and cultural activities / competitions organized at the institution level during 2019 – 2020	QnM	10	4	40
5.3	Student Participation and Activities		20	4	80
Criterio	n V - Student Support and Progression		20	4	80
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30		0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20		0
7.3	Institutional Distinctiveness		20	0	0
Criterio	on VII – Institutional Values and Best Practices	S	50	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression		20.00	4.00	80.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		70.00	1.14	80.00





#### Unit / Cell / Club: Youth Welfare

#### Academic and Administrative Audit - 2019-2020

#### Strengths :

✓ Student Participation and Activities

#### Weaknesses :

- Best Practices
- Institutional Distinctiveness

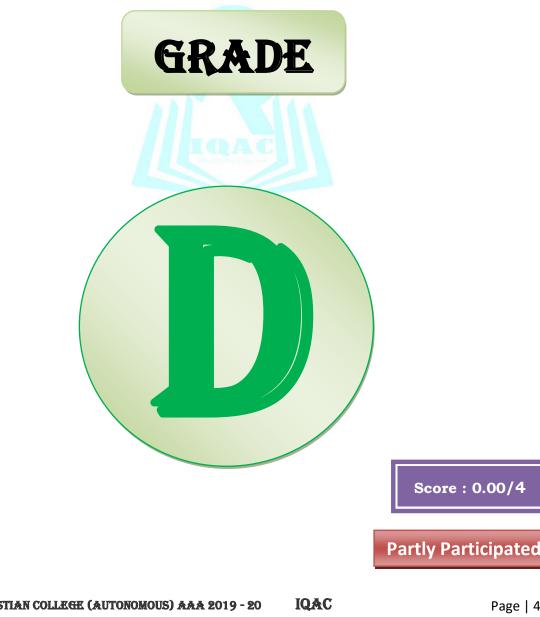




# **ACADEMIC & ADMINISTRATIVE**

### AUDIT 2019 - 2020

# **SCIENCE CLUB**



#### Unit / Cell / Club: Science Club

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	0.00	0.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	99.00	0.00	0
	CGPA :	0		

#### Academic and Administrative Audit - 2019-2020



#### Unit / Cell / Club: Science Club

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ns and Exten	sion	
3.6	Extension Activities	25	0.00	0.00
	Total	25	0.00	0.00
	#REF!			
5.3	Student Participation and Activities	10	0.00	0.00
	Total	10	0.00	0.00
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	0.00
	Grand Total	99	0.00	0





AAA 2019 - 2020 - Assessment Sheet

Science Club - Not Participated

Metri c	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	Extension Activities		25	0	0
Criterio	on III – Research, Innovations and Extension		25	0	0
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterio	on V - Student Support and Progression		10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1	Institutional Values and Social Responsibilities		14	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	•	•
7.5	Institutional Distinctiveness		20	0	0
	on VII – Institutional Values and Best		64	0	0
Criterio	on VII – Institutional Values and Best				
Criterio	on VII – Institutional Values and Best				
Criterio	on VII – Institutional Values and Best es		64 Weightage	0	0 Wtd Grade Point
Criterio	on VII – Institutional Values and Best ces Criteriawise Assessment		64 Weightage (W)	0 Score	0 Wtd Grade Point (WGP)
Criterio Practic	on VII – Institutional Values and Best res Criteriawise Assessment Research, Innovation & Extension		64 Weightage (W) 25.00	0 Score 0.00	0 Wtd Grade Point (WGP) 0.00

#### Strengths and Weaknesses

Strengths : -

Weaknesses : -



## **ACADEMIC & ADMINISTRATIVE** AUDIT 2019 - 2020

# **YOUTH RED CROSS**



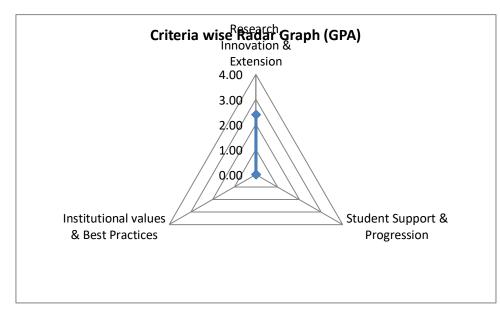
SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20

#### Unit / Cell / Club: Youth Red Cross

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	60.00	2.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	99.00	60.00	0.61
	CGPA :	0.61		

#### Academic and Administrative Audit - 2019-2020

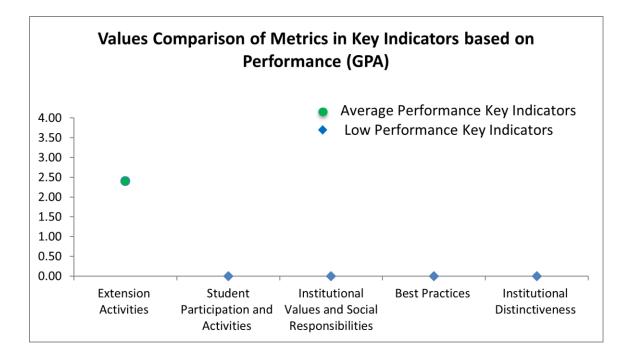
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#### Unit / Cell / Club: Youth Red Cross

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	25	60.00	2.40			
	Total	25	60.00	2.40			
	Criterion V - Student Support a	nd Progressio	n				
5.3	Student Participation and Activities	10	0.00	0.00			
	Total	10	0.00	0.00			
	<b>Criterion VII – Institutional Values</b>	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00			
7.2	Best Practices	30	0.00	0.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	64	0.00	0.00			
	Grand Total	99	60.00	0.61			





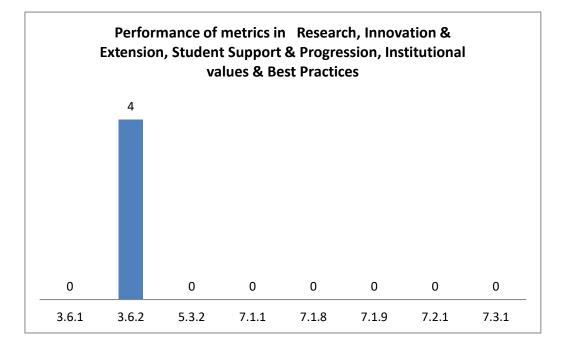


AAA 2019 - 2020 - Assessment Sheet

Youth Red Cross

Metri c	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	4	60
3.6	Extension Activities		25	2.4	60
Criterio	on III – Research, Innovations and Extension		25	2.4	60
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterio	on V - Student Support and Progression		10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1	Institutional Values and Social Responsibilities		14	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio Practic	on VII – Institutional Values and Best es		64	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25.00	2.40	60.00
5	Student Support & Progression		10.00	0.00	0.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		99.00	0.61	60.00



# Unit / Cell / Club: Youth Red Cross

### Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

Strengths : Nil

### Weaknesses :

- Extension Activities
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness



# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# **SCOTT ADVENTURE CLUB**





# Unit / Cell / Club: Scott Adventure Club

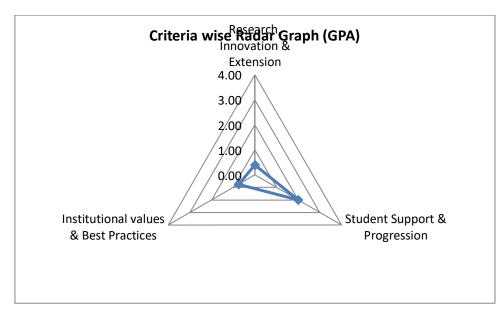
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	10.00	0.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	48.00	0.75
	Total	99.00	78.00	0.79
	CGPA :	0.79		

### Academic and Administrative Audit - 2019-2020



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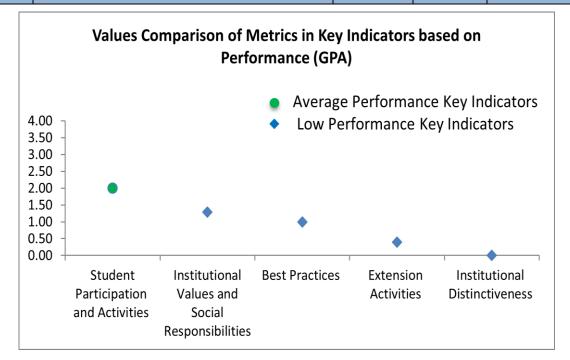
Principal



# Unit / Cell / Club: Scott Adventure Club

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	25	10.00	0.40			
	Total	25	10.00	0.40			
	Criterion V - Student Support a	nd Progressio	n				
5.3	Student Participation and Activities	10	20.00	2.00			
	Total	10	20.00	2.00			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	14	18.00	1.29			
7.2	Best Practices	30	30.00	1.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	64	48.00	0.75			
	Grand Total	99	78.00	0.79			





Scott Christian College (Autonomous), Nagercoil



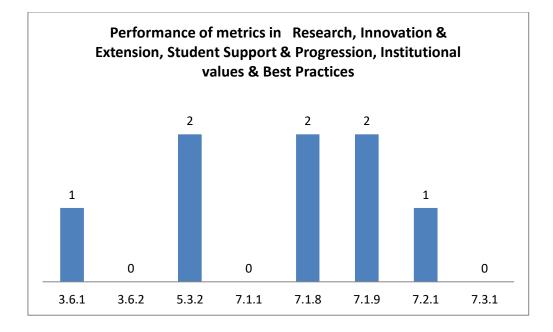
AAA 2019 - 2020 - Assessment Sheet

# Scott Adventure Club

# **Qualitative & Quantitative Metrics**

Metri c	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	1	10
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	Extension Activities		25	0.4	10
Criterio	on III – Research, Innovations and Extension		25	0.4	10
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterio	on V - Student Support and Progression		10	2	20
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	2	10

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	2	8
7.1	Institutional Values and Social Responsibilities		14	1.29	18
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	1	30
7.2	Best Practices		30	1	30
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio Practic	on VII – Institutional Values and Best es		64	0.75	48
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25.00	0.40	10.00
5	Student Support & Progression		10.00	2.00	20.00
7	Institutional values & Best Practices		64.00	0.75	48.00
	Overall:-		99.00	0.79	78.00



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## Unit / Cell / Club: Scott Adventure Club

### Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

Strengths : Nil

### Weaknesses :

- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Extension Activities
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# **ROTARACT CLUB**







# Unit / Cell / Club: Rotaract Club

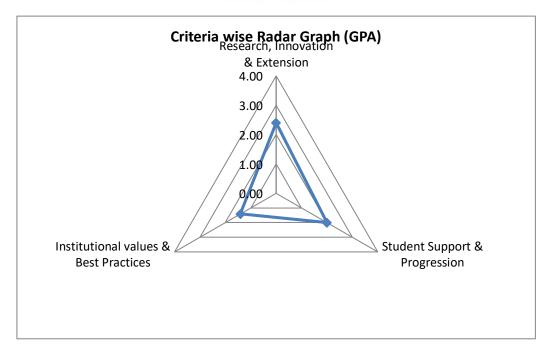
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	60.00	2.40
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	90.00	1.41
	Total	99.00	170.00	1.72
	CGPA :	1.72		

## Academic and Administrative Audit - 2019-2020



Dean IQAC

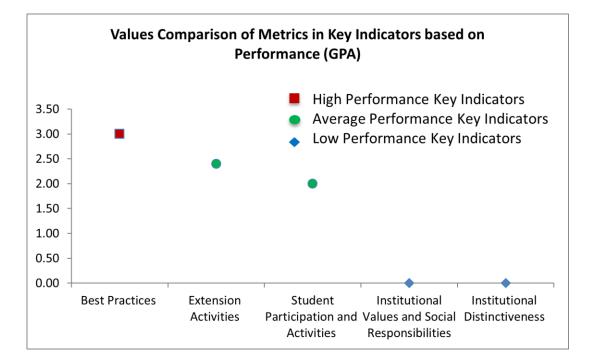
Principal



## Unit / Cell / Club: Rotaract Club

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)			
Criterion III – Research, Innovations and Extension							
3.6	Extension Activities	25	60.00	2.40			
	Total	25	60.00	2.40			
	Criterion V - Student Support a	nd Progressio	n				
5.3	Student Participation and Activities	10	20.00	2.00			
	Total	10	20.00	2.00			
	Criterion VII – Institutional Values	and Best Prac	tices				
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00			
7.2	Best Practices	30	90.00	3.00			
7.3	Institutional Distinctiveness	20	0.00	0.00			
	Total	64	90.00	1.41			
	Grand Total	99	170.00	1.72			





Scott Christian College (Autonomous), Nagercoil



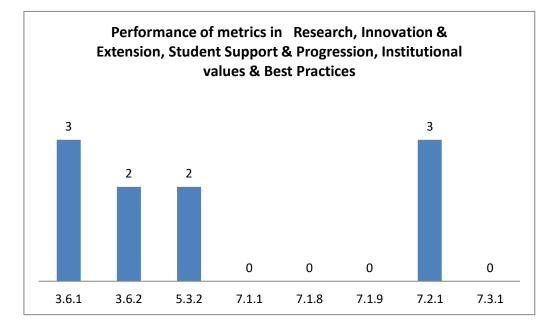
AAA 2019 - 2020 - Assessment Sheet

**Rotaract Club** 

# **Qualitative & Quantitative Metrics**

Metri c	Parameter	QIM/Qn M	Weightag e	Scor e	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	3	30
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	2	30
3.6	Extension Activities		25	2.4	60
Criterio	on III – Research, Innovations and Extension		25	2.4	60
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterio	on V - Student Support and Progression		10	2	20
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019- 2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1	Institutional Values and Social Responsibilities		14	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	3	90
7.2	Best Practices		30	3	90
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio Practic	on VII – Institutional Values and Best es		64	1.41	90
	Criteriawise Assessment		Weightag e (W)	Scor e	Wtd Grade Point (WGP )
3	Research, Innovation & Extension		25.00	2.40	60.00
5	Student Support & Progression		10.00	2.00	20.00
7	Institutional values & Best Practices	8	64.00	1.41	90.00
	Overall:-		99.00	1.72	170.0 0



# Unit / Cell / Club: Rotaract Club

### Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

### Strengths :

✓ Best Practices

### Weaknesses :

- Extension Activities
- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# ECO CLUB





Not Participated

# Unit / Cell / Club: Eco Club

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	25.00	0.00	0.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management		-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	99.00	0.00	0
	CGPA :	0		

## Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

# Unit / Cell / Club: Eco Club

## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP);	Grade Point Averages (CrWGPi/Wi)
	Criterion III – Research, Innovatio	ns and Exten	sion	
3.6	Extension Activities	25	0.00	0.00
	Total	25	0.00	0.00
	Criterion V - Student Support a	nd Progressio	n	
5.3	Student Participation and Activities	10	0.00	0.00
	Total	10	0.00	0.00
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	0.00
	Grand Total	99	0.00	0



# Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Eco Club

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.6	Extension Activities				
3.6.1	What are the Extension activities in the neighborhood community in terms of impact and sensitizing students to social issues and holistic development during 2019-2020?	QIM	10	0	0
3.6.2	Number of awards and recognition received for extension activities from Government /recognized bodies during 2019 - 2020	QnM	15	0	0
3.6	Extension Activities		25	0	0
Criterio	n III – Research, Innovations and Extension		25	0	0
	Criterion V - Student Support and Progression				
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	0	0
5.3	Student Participation and Activities		10	0	0
Criterio	n V - Student Support and Progression		10	0	0
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0

7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1	Institutional Values and Social Responsibilities		14	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20		0
7.3	Institutional Distinctiveness		20	0	0
Criterio	on VII – Institutional Values and Best Practices		64	0	0
	SH COLLEGE				
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension		25.00	0.00	0.00
5	Student Support & Progression		10.00	0.00	0.00
7	Institutional values & Best Practices		64.00	0.00	0.00
	Overall:-		99.00	0.00	0.00

# Strengths and Weaknesses

Strengths : -

Weaknesses : -



# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# ICTC





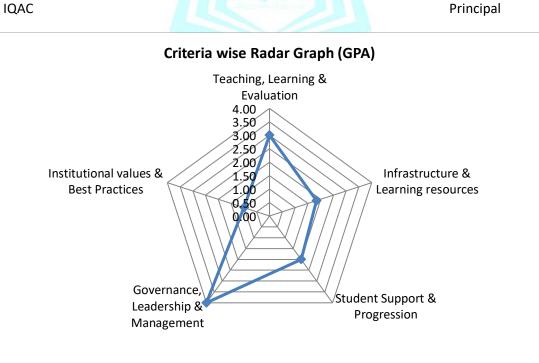


## Unit / Cell / Club: ICTC

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	15.00	45.00	3.00
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	50.00	92.00	1.84
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	4.00	16.00	4.00
7	Institutional values & Best Practices	50.00	50.00	1.00
	Total	129.00	223.00	1.73
	CGPA :	1.73		

### Academic and Administrative Audit - 2019-2020

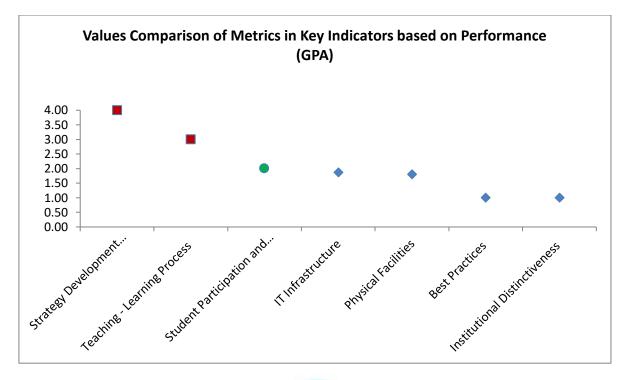
Dean IQAC



# Unit / Cell / Club: Eco Club

# Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion II – Teaching-Learning	g and Evaluat	ion	
2.3	Teaching - Learning Process	15	45.00	3.00
	Total	15	45.00	3.00
	Criterion IV – Infrastructure and I	earning Reso	ources	
4.1	Physical Facilities	20	36.00	1.80
4.3	IT Infrastructure	30	56.00	1.87
	Total	50	92.00	1.84
	Criterion V - Student Support a	and Progressi	on	
5.3	Student Participation and Activities	10	20.00	2.00
	Total	10	20.00	2.00
	Criterion VI – Governance, Leadersh	nip and Mana	gement	
6.2	Strategy Development and Deployment	4	16.00	4.00
	Total	4	16.00	4.00
	Criterion VII – Institutional Values	and Best Pra	ctices	
7.2	Best Practices	30	30.00	1.00
7.3	Institutional Distinctiveness	20	20.00	1.00
	Total	50	50.00	1.00
	Grand Total	129	223.00	1.73







# Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

ICTC

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process				
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	3	45
2.3	Teaching - Learning Process		15	3	45
Criterio	n II – Teaching-Learning and Evaluation		15	3	45
	Criterion IV – Infrastructure and Learning Resources				
4.1	Physical Facilities				
4.1.1	The institution has adequate facilities for teaching – learning, viz., classrooms, laboratories, computing equipment, etc.	QIM	6	4	24
4.1.2	The institution has adequate facilities for sports, games (indoor, outdoor) gymnasium, yoga centre etc., and cultural activities	QIM	4	3	12
4.1.3	Percentage of classrooms and seminar halls with ICT – enabled facilities such as smart class, LMS, etc.	QnM	10	0	0
4.1	Physical Facilities		20	1.8	36
4.3	IT Infrastructure				
4.3.1	Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities	QIM	8	2	16
4.3.2	Student - Computer ratio (current year data) Number of Computers in working condition	QnM	8	0	0
4.3.3	Available bandwidth of internet connection in the Institution	QnM	10	4	40
4.3.4	Facilities for e-content development such as Media centre, Recording facility, Lecture Capturing System (LCS), Mixing equipments and softwares for editing	QnM	4	0	0
4.3	IT Infrastructure		30	1.87	56
Criterio	n IV – Infrastructure and Learning Resources		50	1.84	92

	Criterio	n V - Student Support and Progression				
5.3	Studer	t Participation and Activities				
5.3.2	represe	e of an active Student Council & ntation of students on academic & trative bodies/committees	QIM	10	2	20
5.3	Studer	t Participation and Activities		10	2	20
Criteri	ion V - St	udent Support and Progression		10	2	20
	Criterio Manag	n VI – Governance, Leadership and ement				
6.2	Strateg	y Development and Deployment				
6.2.3	operati	entation of e-governance in areas of on : 1. Administration 2. Finance and ts 3. Student Admission and Support 4. ation	QnM	4	4	16
6.2	Strateg	y Development and Deployment		4	4	16
Criteri		overnance, Leadership and Managemen	ht	4	4	16
	Criterio Practico	n VII – Institutional Values and Best es				
7.2	Best Pr	actices				
7.2.1		be any one best practice followed by the tment / Cell / Body / Committee / QIM Unit		30	1	30
7.2	Best Pr	actices		30	1	30
7.3	Institut	ional Distinctiveness				
7.3.1	Departi	e/Explain the performance the nent in one area distinctive to its Priority & Thrust	QIM	20	1	20
7.3	Institut	ional Distinctiveness		20	1	20
Criteri	ion VII –	Institutional Values and Best Practices		50	1	50
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
	2	Criteriawise Assessment Teaching, Learning & Evaluation			<b>Score</b> 3.00	Grade Point
	2 4			(W)		Grade Point (WGP)
		Teaching, Learning & Evaluation		<b>(W)</b> 15.00	3.00	Grade Point (WGP) 45.00
	4	Teaching, Learning & Evaluation Infrastructure & Learning resources		(W) 15.00 50.00	3.00 1.84	<b>Grade</b> <b>Point</b> <b>(WGP)</b> 45.00 92.00
	4 5	Teaching, Learning & Evaluation Infrastructure & Learning resources Student Support & Progression Governance, Leadership &		(w) 15.00 50.00 10.00	3.00 1.84 2.00	Grade Point (WGP) 45.00 92.00 20.00

# Unit / Cell / Club: ICTC

### Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

### Strengths :

- ✓ Strategy Development and Deployment
- ✓ Teaching Learning Process

### Weaknesses :

- Student Participation and Activities
- IT Infrastructure
- Physical Facilities
- Best Practices
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **SCOTT RESEARCH FORUM**

# GRADE



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

Page | 486

Score : 0.27/4

# Unit / Cell / Club: Scott Research Forum

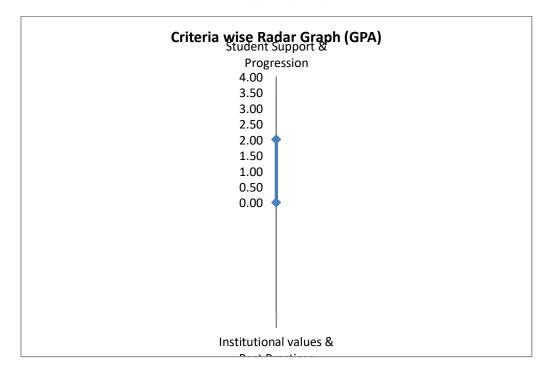
No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	20.00	2.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	64.00	0.00	0.00
	Total	74.00	20.00	0.27
	CGPA :	0.27		

### Academic and Administrative Audit - 2019-2020



Dean IQAC

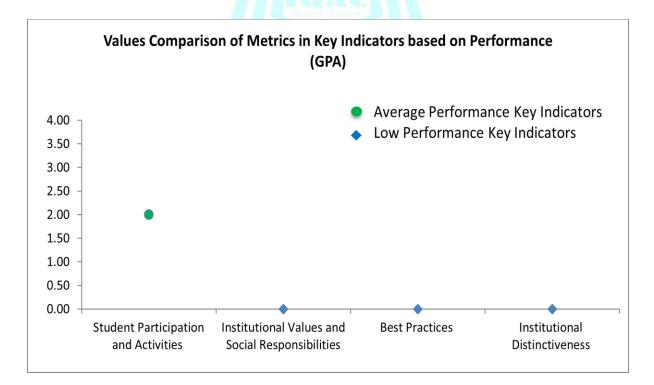
Principal



## Unit / Cell / Club: Scott Research Forum

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion V - Student Support a	nd Progressio	n	
5.3	Student Participation and Activities	10	20.00	2.00
	Total	10	20.00	2.00
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	14	0.00	0.00
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	64	0.00	0.00
	Grand Total	74	20.00	0.27





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

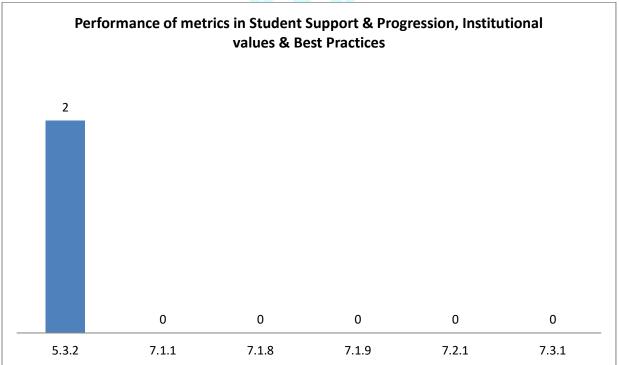
Scott Research Forum

# Qualitative & Quantitative Metrics

Metric	Parameter	QIM/ QnM	Weight age	Score	Wtd. Score
	Criterion V - Student Support and Progression	-			
5.3	Student Participation and Activities				
5.3.2	Presence of an active Student Council & representation of students on academic & administrative bodies/committees	QIM	10	2	20
5.3	Student Participation and Activities		10	2	20
Criterion V	- Student Support and Progression		10	2	20
	Criterion VII – Institutional Values and Best Pra	ctices			
7.1	Institutional Values and Social Responsibilities				
7.1.1	Number of gender equity promotion Programmes organized by the department/club/cell/ unit during 2019-2020	QIM	5	0	0
7.1.8	Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities	QIM	5	0	0
7.1.9	Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens	QIM	4	0	0
7.1	Institutional Values and Social Responsibilities		14	0	0
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				

7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterion V	Criterion VII – Institutional Values and Best Practices		64	0	0
			Weight	Score	Wtd Grade
	Criteriawise Assessment		age (W)	50010	Point (WGP)
5	Criteriawise Assessment Student Support & Progression		-	2.00	
5			(W)		(WGP)





# Unit / Cell / Club: Scott Research Forum

### Academic and Administrative Audit - 2019-2020

## **Strengths and Weaknesses**

Strengths : Nil

### Weaknesses :

- Student Participation and Activities
- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# INNOVATION





Score : 0.17/4

**Partly Participated** 

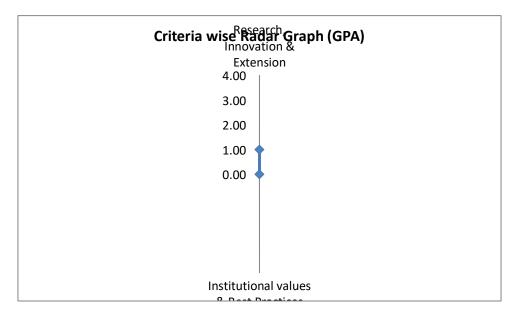
# Unit / Cell / Club: Innovation

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	10.00	10.00	1.00
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	60.00	10.00	0.17
	CGPA :	0.17		

### Academic and Administrative Audit - 2019-2020

Dean IQAC

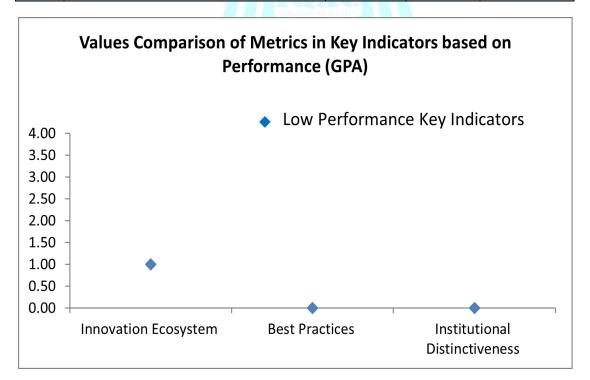
Principal



## Unit / Cell / Club: Innovation

### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)					
	Criterion III – Research, Innovations and Extension								
3.3	Innovation Ecosystem	10	10.00	1.00					
	Total	10	10.00	1.00					
	Criterion VII – Institutional Valu	ies and Best P	ractices						
7.2	Best Practices	30	0.00	0.00					
7.3	Institutional Distinctiveness	20	0.00	0.00					
	Total	50	0.00	0.00					
	Grand Total	60	10.00	0.17					





# Scott Christian College (Autonomous), Nagercoil



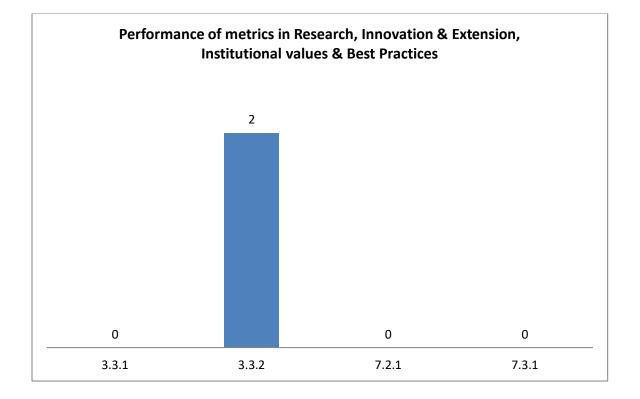
# AAA 2019 - 2020 - Assessment Sheet

# Innovation

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion III – Research, Innovations and Extension				
3.3	Innovation Ecosystem				
3.3.1	What are the innovation done by the Department / Club including Incubation Centre and other initiatives for creation and transfer of knowledge?	QIM	5	0	0
3.3.2	Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship and skills development Industry-Academia Innovative practices during 2019-2020	QnM	5	2	10
3.3	Innovation Ecosystem		10	1	10
Criteri	on III – Research, Innovations and Extension		10	1	10
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criteri	on VII – Institutional Values and Best Practices		50	0	0

	Criteriawise Assessment	Weightage (W)	Score	Wtd Grade Point (WGP)
3	Research, Innovation & Extension	10.00	1.00	10.00
7	Institutional values & Best Practices	50.00	0.00	0.00
	Overall:-	60.00	0.17	10.00



### Unit / Cell / Club: Innovation

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

Strengths : Nil

#### Weaknesses :

- Innovation Ecosystem
- Best Practices
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# HRDC



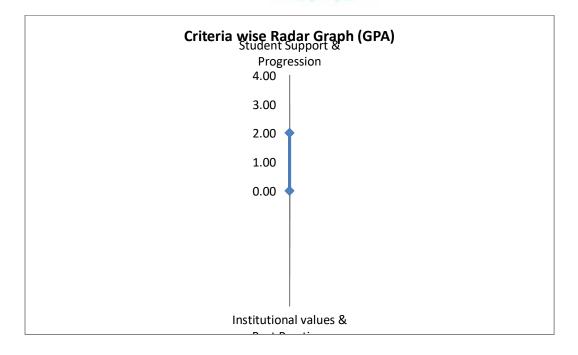
## Unit / Cell / Club: HRDC

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	24.00	48.00	2.00
6	Governance, Leadership & Management	C DILEAU	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	74.00	48.00	0.65
	CGPA :	0.65		

#### Academic and Administrative Audit - 2019-2020



Principal

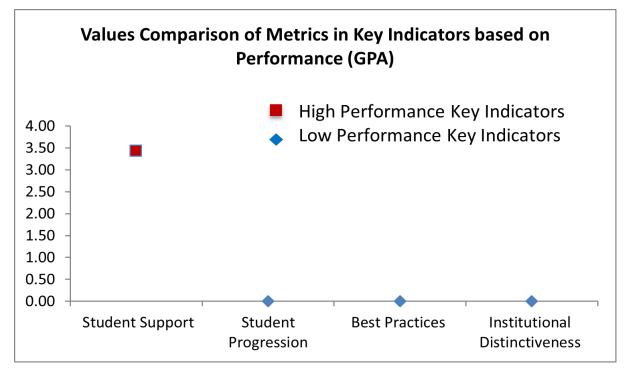


Dean IQAC

## Unit / Cell / Club: HRDC

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion V - Student Support and	l Progression		
5.1	Student Support	14	48.00	3.43
5.2	Student Progression	10	0.00	0.00
	Total	24	48.00	2.00
	Criterion VII – Institutional Values an	d Best Praction	ces	
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	0.00
	Grand Total	74	48.00	0.65



SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC



## Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

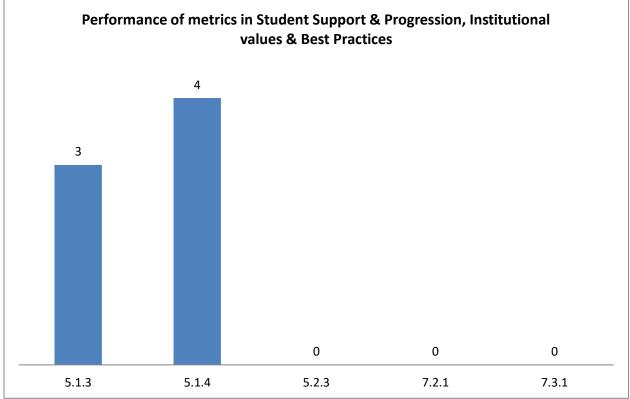
HRDC

## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.1	Student Support				
5.1.3	Number of capability enhancement and development schemes 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology (Opt one)	QnM	8	3	24
5.1.4	Students benefited by guidance for competitive examinations and career counseling offered by the institution during 2019-2020	QnM	6	4	24
5.1	Student Support		14	3.43	48
5.2	Student Progression				
5.2.3	Students qualifying in state/ national/ international level examinations during 2019- 2020 (eg: NET/ SLET/GATE/GMAT /CAT, GRE/TOFEL/Civil Services/State government examinations)	QnM	10	0	0
5.2	Student Progression		10	0	0
Criterio	n V - Student Support and Progression		24	2	48
	Criterion VII – Institutional Values and Best Pra	ctices			
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0

7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
Criterio	n VII – Institutional Values and Best Practices		50	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression		24.00	2.00	48.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		74.00	0.65	48.00





## Unit / Cell / Club: HRDC

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

✓ Student Support

#### Weaknesses :

- Student Progression
- Best Practices
- Institutional Distinctiveness





# ACADEMIC & ADMINISTRATIVE AUDIT 2019 - 2020

# **ADMISSION COMMITTEE**





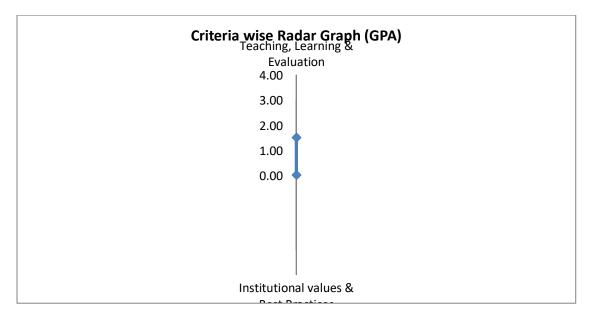
## Unit / Cell / Club: Admission

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	20.00	30.00	1.50
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	50.00	0.00	0.00
	Total	70.00	30.00	0.43
	CGPA :	0.43		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

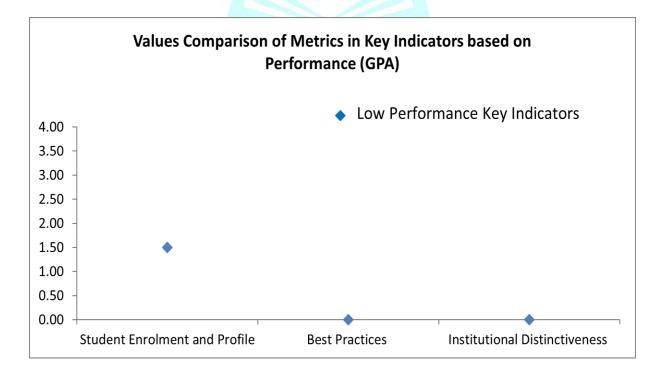
Principal



#### Unit / Cell / Club: Admission

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion II – Teaching-Learning	and Evaluatio	'n	
2.1	Student Enrolment and Profile	20	30.00	1.50
	Total	20	30.00	1.50
	Criterion VII – Institutional Values a	and Best Prac	tices	
7.2	Best Practices	30	0.00	0.00
7.3	Institutional Distinctiveness	20	0.00	0.00
	Total	50	0.00	0.00
	Grand Total	70	30.00	0.43





Scott Christian College (Autonomous), Nagercoil

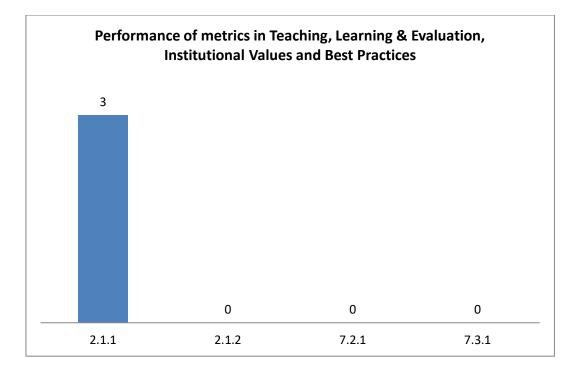


AAA 2019 - 2020 - Assessment Sheet

Admission Committee

## **Qualitative & Quantitative Metrics**

Metri c	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.1	Student Enrolment and Profile				
2.1.1	Average Enrolment percentage during 2019-2020	QnM	10	3	30
2.1.2	Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the 2019-2020	QnM	10	0	0
2.1	<b>Student Enrolment and Profile</b>		20	1.5	30
Criterio	on II – Teaching-Learning and Evaluation		20	1.5	30
	Criterion VII – Institutional Values and Best Practices				
7.2	Best Practices				
7.2.1	Describe any one best practice followed by the Department / Cell / Body / Committee / Club/Unit	QIM	30	0	0
7.2	Best Practices		30	0	0
7.3	Institutional Distinctiveness				
7.3.1	Describe/Explain the performance the Department in one area distinctive to its Vision, Priority & Thrust	QIM	20	0	0
7.3	Institutional Distinctiveness		20	0	0
	on VII – Institutional Values and Best		50	0	0
Practic	es				
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation		20.00	1.50	30.00
7	Institutional values & Best Practices		50.00	0.00	0.00
	Overall:-		70.00	0.43	30.00





### Unit / Cell / Club: Admission

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths : Nil

#### Weaknesses :

- Student Enrolment and Profile
- Best Practices
- Institutional Distinctiveness

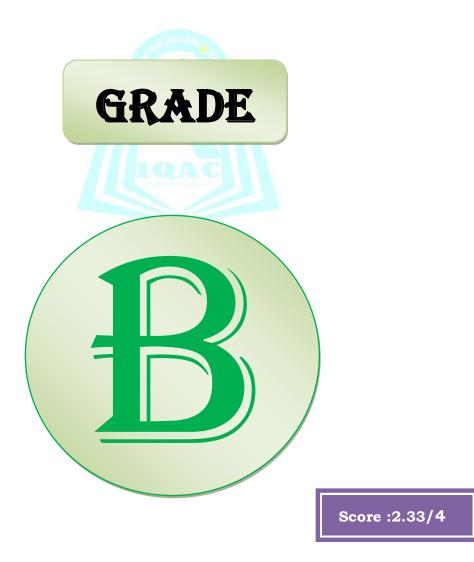




# ACADEMIC & ADMINISTRATIVE

# AUDIT 2019 - 2020

# GOVERNANCE



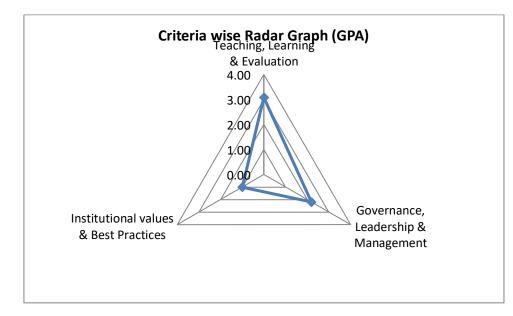
#### Unit / Cell / Club: Governance

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	65.00	200.00	3.08
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	16.00	35.00	2.19
7	Institutional values & Best Practices	35.00	35.00	1.00
	Total	116.00	270.00	2.33
	CGPA :	2.33		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

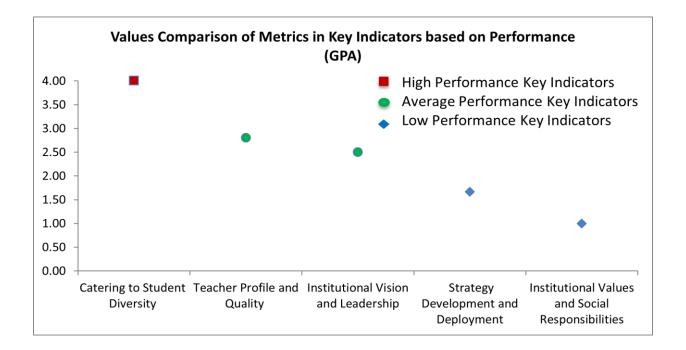
Principal



#### Unit / Cell / Club: Governance

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion II – Teaching-Learning	and Evaluation	on	
2.2	Catering to Student Diversity	15	60.00	4.00
2.4	Teacher Profile and Quality	50	140.00	2.80
	Total	65	200.00	3.08
	Criterion VI – Governance, Leadershi	ip and Manag	ement	
6.1	Institutional Vision and Leadership	10	25.00	2.50
6.2	Strategy Development and Deployment	6	10.00	1.67
	Total	16	35.00	2.19
	<b>Criterion VII – Institutional Values</b>	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	35	35.00	1.00
	Total	35	35.00	1.00
	Grand Total	116	270.00	2.33





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Governance

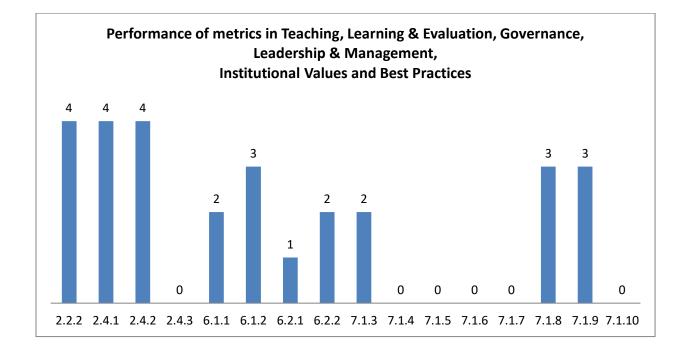
## **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion II – Teaching-Learning and Evaluation				
2.2	Catering to Student Diversity				
2.2.2	Student - Full time teacher ratio(current year data)	QnM	15	4	60
2.2	Catering to Student Diversity		15	4	60
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4.2	Full time teachers with Ph.D. (/ D.M. / M.Ch. /D.N.B Super speciality / D.Sc. / D.Litt. )during 2019-2020	QnM	20	4	80
2.4.3	Teaching experience of full time teachers in same institution number of years (current year data)	QnM	15	0	0
2.4	Teacher Profile and Quality		50	2.8	140
Criterion	II – Teaching-Learning and Evaluation		65	3.08	200
	Criterion VI – Governance, Leadership and Management				
6.1	Institutional Vision and Leadership				
6.1.1	The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution.	QIM	5	2	10
6.1.2	The institution practices decentralization and participative management	QIM	5	3	15
6.1	Institutional Vision and Leadership		10	2.5	25
6.2	Strategy Development and Deployment				
6.2.1	Perspective/Strategic plan and deployment documents are available in the institution	QIM	2	1	2

	Organizational structure of the Institution				
	Organizational structure of the Institution				
	including governing body, administrative				
6.2.2	setup, and functions of various bodies,	QIM	4	2	8
0.2.2	service rules, procedures, recruitment,	QIIVI	4	2	0
	promotional policies as well as grievance				
	redressal mechanism				
6.2	Strategy Development and Deployment		6	1.67	10
Criterion	VI – Governance, Leadership and Managemer	nt	16	2.19	35
	Criterion VII – Institutional Values and Best Practices				
7.1	Institutional Values and Social Responsibilities				
	Waste Management steps including: a) Solid				
	waste management b) Liquid waste			2	
	management c) Biomedical waste	QIM	4		
7.1.3	management d) E-waste management e)				8
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	Waste recycling system				Ū
	f) Hazardous chemicals and radioactive				
	waste management				
	Rain water harvesting structures and				
	utilization : 1. Rain water harvesting				
	2. Borewell /Open well recharge				
7.1.4	3. Construction of tanks and bunds	QnM	4	0	0
	4. Waste water recycling				
	5. Maintenance of water bodies and				
	distribution system in the campus				
7.1.5	<ul> <li>Green Practices`: 1. Restricted entry of automobiles</li> <li>2. Use of Bicycles/ Battery powered vehicles</li> <li>3. Pedestrian Friendly pathways</li> <li>4. Ban on use of Plastic</li> <li>5. landscaping with trees and plants</li> </ul>	QnM	4	0	0

Quality audits on environment and energy are regularly undertaken by the institution (Weightage 5 QnM) The institutional environment and energy initiatives are confirmed through the following 1.Green audit 3.Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activitiesQnM500Differently abled (Divyangjan) friendliness : Resources available in the institution:1. Built environment with ramps/lifts for easy access to classrooms. 2. Disabled-friendly washrooms 3. Signage including tactile path, lights, display boards and signposts 4. Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading an inclusive environment i.e., tolerance and other diversitiesQnM4007.1.8Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and other diversitiesQIM53157.1.8Sensitization of students and employees of the Institution to the constitutional other diversitiesQIM4312					1	
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to classrooms<		Resources available in the institution:1. Built				
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3. Signage including tactile path, lights, display boards and signpostsABA007.1.7Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipmentA4005. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading7.1.8Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversitiesQIM53157.1.9Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312		to classrooms.				
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7.1.74. Assistive technology and facilities for persons with disabilities ( Divyangjan) accessible website, screen-reading software, mechanized equipmentQnM4005. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading		3. Signage including tactile path, lights,				
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Human assistance, reader, scribe, soft copies of reading material, screen readingImage: Copies of reading material, screen readingImage: Copies of reading material, screen readingInstitutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversitiesQIM53157.1.8Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312		mechanized equipment				
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7.1.8harmony towards cultural, regional, linguistic, communal socioeconomic and other diversitiesQIM53157.1.9Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312		Institutional efforts/initiatives in providing				
Inguistic, communal socioeconomic and other diversitiesImage: Communal socioeconomic and other diversitiesSensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312		an inclusive environment i.e., tolerance and				
other diversitiesImage: Constitution of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312	7.1.8	harmony towards cultural, regional,	QIM	5	3	15
7.1.9Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties andQIM4312		linguistic, communal socioeconomic and				
7.1.9the Institution to the constitutional obligations: values, rights, duties andQIM4312		other diversities				
7.1.9Obligations: values, rights, duties andQIM4312		Sensitization of students and employees of				
obligations: values, rights, duties and	740	the Institution to the constitutional		Δ	3	10
responsibilities of citizens	7.1.9	obligations: values, rights, duties and	QIIVI	4		12
		responsibilities of citizens				

7.1.10	Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	QnM	5	0	0
7.1	Institutional Values and Social Responsibilities		35	1	35
Criterion	VII – Institutional Values and Best Practices		35	1	35
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
2	Teaching, Learning & Evaluation		65.00	3.08	200.00
6	Governance, Leadership & Management		16.00	2.19	35.00
7	Institutional values & Best Practices		35.00	1.00	35.00
	Overall:-		116.00	2.33	270.00



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#### Unit / Cell / Club: Governance

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

✓ Catering to Student Diversity

#### Weaknesses :

- Teacher Profile and Quality
- Institutional Vision and Leadership
- Strategy Development and Deployment
- Institutional Values and Social Responsibilities



# ACADEMIC & ADMINISTRATIVE

# **AUDIT 2019 – 2020**

# WEBSITE



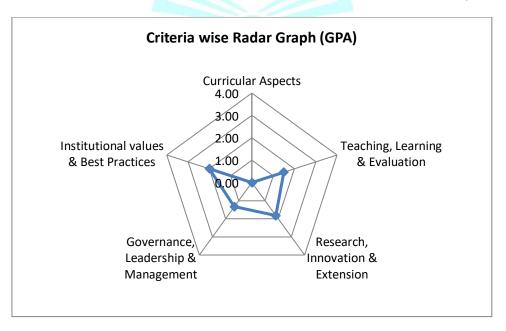
#### Unit / Cell / Club: Website

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	20.00	0.00	0.00
2	Teaching, Learning & Evaluation	50.00	75.00	1.50
3	Research, Innovation & Extension	11.00	20.00	1.82
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	-	-	-
6	Governance, Leadership & Management	6.00	8.00	1.33
7	Institutional values & Best Practices	55.00	110.00	2.00
	Total	142.00	213.00	1.5
	CGPA :	1.5		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

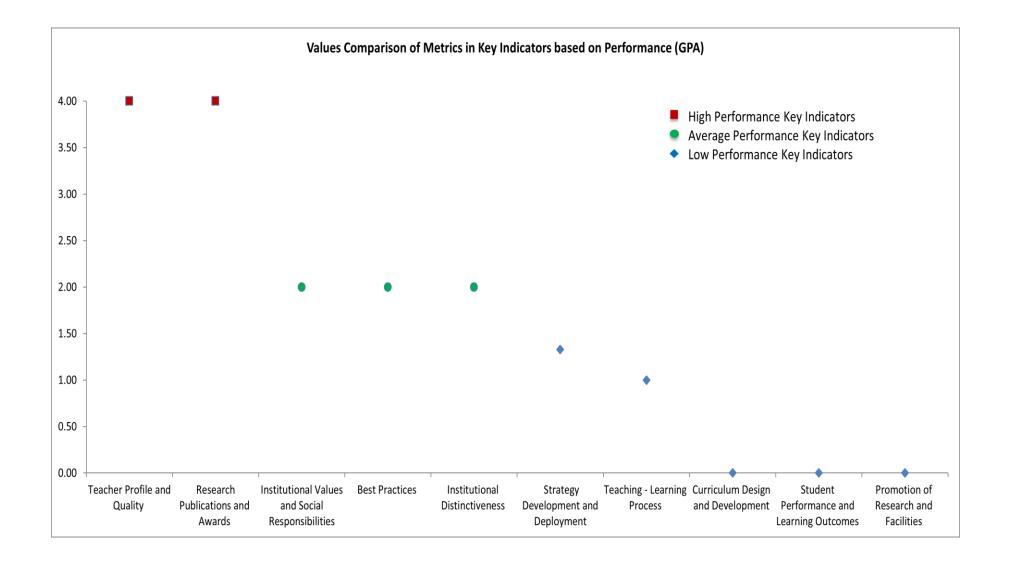
Principal



## Unit / Cell / Club: Website

#### Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion I – Curricular A	Aspects		
1.1	Curriculum Design and Development	20	0.00	0.00
	Total	20	0.00	0.00
	Criterion II – Teaching-Learning	and Evaluation	on	
2.3	Teaching - Learning Process	15	15.00	1.00
2.4	Teacher Profile and Quality	15	60.00	4.00
2.6	Student Performance and Learning Outcomes	20	0.00	0.00
	Total	50	75.00	1.50
	Criterion III – Research, Innovatio	ns and Extens	sion	
3.1	Promotion of Research and Facilities	6	0.00	0.00
3.4	Research Publications and Awards	5	20.00	4.00
	Total	11	20.00	1.82
	Criterion VI – Governance, Leadershi	ip and Manag	ement	
6.2	Strategy Development and Deployment	6	8.00	1.33
	Total	6	8.00	1.33
	Criterion VII – Institutional Values	and Best Prac	tices	
7.1	Institutional Values and Social Responsibilities	5	10.00	2.00
7.2	Best Practices	30	60.00	2.00
7.3	Institutional Distinctiveness	20	40.00	2.00
	Total	55	110.00	2.00
	Grand Total	142	213.00	1.5



#### SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC Page

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Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

Website

## **Qualitative & Quantitative Metrics**

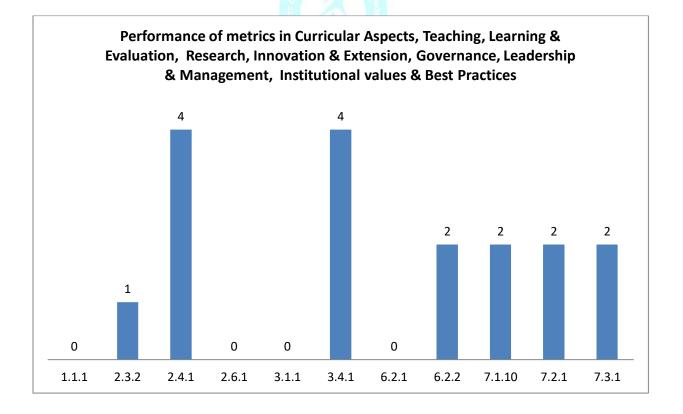
Metric	Parameter	QIM/ QnM	Weightage	Score	Wtd. Score
	Criterion I – Curricular Aspects				
1.1	Curriculum Design and Development				
1.1.1	Curricula developed/adopted having Learning Outcomes including Programme Outcomes (Pos), Programme specific outcomes (PSOs) and Course Outcomes (COs) for all the UG, PG and M.Phil programmes offered by the Department and mapped them with syllabus properly.	QIM	20	0	0
1.1	Curriculum Design and Development		20	0	0
Criterion	I – Curricular Aspects		20	0	0
	Criterion II – Teaching-Learning and Evaluation				
2.3	Teaching - Learning Process				
2.3.2	Teachers use ICT enabled tools including online resources for effective teaching and learning process	QIM	15	1	15
2.3	Teaching - Learning Process		15	1	15
2.4	Teacher Profile and Quality				
2.4.1	Full time teachers against sanctioned posts during 2019-2020	QnM	15	4	60
2.4	Teacher Profile and Quality		15	4	60
2.6	Student Performance and Learning Outcomes				
2.6.1	<ul> <li>i) Provide the web link displaying Programme</li> <li>Outcomes(PO)/Programme Specific Outcomes</li> <li>(PSO) / Course Outcomes (CO) for all</li> <li>programmes offered by the Department.</li> </ul>	QIM	20	0	0
2.6	Student Performance and Learning Outcomes		20	0	0
Criterion	II – Teaching-Learning and Evaluation		50	1.5	75
	Criterion III – Research, Innovations and Extension				
3.1	Promotion of Research and Facilities				
3.1.1	The institution has a well defined policy for promotion of research and the same is uploaded on the institutional website	QIM	6	0	0
3.1	Promotion of Research and Facilities		6	0	0

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

3.4.1The institution has a stated Code of Ethics to check malpractices and plagiarism in ResearchQnM5.4203.4Research Publications and AwardsI111.8220Criterion II - Research, Innovations and ExtensionI111.8220Criterion VI - Governance, Leadership and ManagementIIIIII6.2Strategy Development and Deployment documents are available in the institution including governing body, administrative setup, procedures, recruitment, promotional policies as well as grievance redressal mechanismQIM4286.2.2Strategy Development and Deployment including governing body, administrative setup, procedures, recruitment, promotional policies as well as grievance redressal mechanism61.338Criterion VI - Governance, Leadership and Management Practices61.3381Institutional Values and Social ResponsibilitiesIIII7.1.10Institutional Values and Social ResponsibilitiesIIII7.1.10Institutional values and Social ResponsibilitiesIS2107.1.10Institutional values and Social ResponsibilitiesIS2107.1.10Institutional values and Social ResponsibilitiesIIII7.1.10Institutional values and Social ResponsibilitiesIIII7.1.11Institutional values and Social ResponsibilitiesIIII <tr< th=""><th>3.4</th><th>Research Publications and Awards</th><th></th><th></th><th></th><th></th></tr<>	3.4	Research Publications and Awards				
Criterion II - Research, Innovations and Extension111.8220Criterion VI - Governance, Leadership and ManagementImagementImagementImagementImagement6.2Strategy Development and Deployment documents are available in the institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanismQIM4286.2Strategy Development and Deployment including governing body, administrative setup, procedures, recruitment, promotional policies as well as grievance redressal mechanism0IM4286.2Strategy Development and Deployment of Criterion VI - Governance, Leadership and Management Practices61.338Criterion VI - Governance, Leadership and Management periodic programmes in this regard. 1. The Code of Conduct for students, teachers, administrators and other staff A. Annual awareness programmes on Code of Conduct are organizedQnM52107.1Institutional Values and Social Responsibilities52107.2Best PracticesFFF7.3Institutional Values and Soc	3.4.1		QnM	5	4	20
Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Governance, Leadership and deployment documents are available in the institution including governing body, administrative setup, procedures, recruitment, promotional policies as well as grievance redressal mechanismImage: Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Governance, Leadership and ManagementImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Institutional Values and Best PracticesImage: Criterion VI - Institutional Values and Social ResponsibilitiesImage: Criterion VI - Institution Values and Social ResponsibilitiesImage: C	3.4	Research Publications and Awards		5	4	20
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6.2.1Perspective/Strategic plan and deployment documents are available in the institutionQIM2000Organizational structure of the Institution including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanismQIM4286.2Strategy Development and Deployment61.338Criterion VI - Governance, Leadership and Management61.338Criterion VI - Governance, Leadership and Management61.338Criterion VI - Institutional Values and Best Practices111Practices11117.1Institutional Values and Social Responsibilities117.1.10Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.2Best Practices52107.2.1Describe any one best practice followed by the Club/UnitQIM30260		· · · ·				
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including governing body, administrative setup, and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanismA286.2.2Strategy Development and Deployment61.338Criterion VI - Governance, Leadership and Management61.338Criterion VII - Institutional Values and Best Practices61.338Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.1Institutional Values and Social Responsibilities52107.1.10Institutional Values and Social Responsibilities52107.1.20Institutional Values and Social Responsibilities52107.1.10Institutional Values and Social Responsibilities5 <t< td=""><td>6.2.1</td><td></td><td>QIM</td><td>2</td><td>0</td><td>0</td></t<>	6.2.1		QIM	2	0	0
6.2.2and functions of various bodies, service rules, procedures, recruitment, promotional policies as well as grievance redressal mechanismQIM4286.2Strategy Development and Deployment61.338Criterion VI – Governance, Leadership and Management61.338Criterion VII – Institutional Values and Best Practices61.338Code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.1.10Institutional Values and Social Responsibilities52107.1.10Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.2.1Institutional Values and Social Responsibilities52107.2.1Department / Cell / Body / Committee / Club/UnitQIM30260		Organizational structure of the Institution				
OutlineCentreCent		including governing body, administrative setup,				
procedures, recruitment, promotional policies as well as grievance redressal mechanismImage: Construct of the systemImage: Construct of	6.2.2	and functions of various bodies, service rules,	ОМ	4	2	8
as well as grievance redressal mechanismImage: Constraint of the system of		procedures, recruitment, promotional policies	2			-
6.2Strategy Development and Deployment61.338Criterion VI - Governance, Leadership and Management61.338Criterion VII - Institutional Values and Best Practices61.3387.1Institutional Values and Social Responsibilities61.3387.1Institutional Values and Social Responsibilities1117.1Institutional Values and Social Responsibilities1117.1Institutional Values and Social Responsibilities1117.1Institutional Values and Other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.1Institutional Values and Social Responsibilities52107.2.1Describe any one best practice followed by the Club/Unit30260						
Criterion VI - Governance, Leadership and Management61.338Criterion VII - Institutional Values and Best Practices61.3387.1Institutional Values and Social Responsibilities61.3387.1Institutional Values and Social Responsibilities61.3387.1Institutional Values and Social Responsibilities61.3387.1Institutional Values and Social Responsibilities61.3387.1Institutional Values and Social Responsibilities7117.1.10Code of conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized52107.2Best Practices52107.2.1Department / Cell / Body / Committee / Club/UnitQIM300260	6.2			C	1 2 2	0
Criterion VII – Institutional Values and Best PracticesImage and the state of th				-		
7.1Institutional Values and Social ResponsibilitiesImage: Constraint of the state of the	citterion				1.00	
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administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organizedQnM52107.1Institutional Values and Social Responsibilities Describe any one best practice followed by the 7.2.1Set Practices52107.2.1Department / Cell / Body / Committee / Club/UnitQIM30260	7.1	Institutional Values and Social Responsibilities				
7.2     Best Practices     Image: Constraint of the sector of the	7.1.10	administrators and other staff and conducts periodic programmes in this regard. 1. The Code of Conduct is displayed on the website 2. There is a committee to monitor adherence to the Code of Conduct 3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of	QnM	5	2	10
Describe any one best practice followed by the     QIM     30     2     60       7.2.1     Department / Cell / Body / Committee /     QIM     30     2     60	7.1	Institutional Values and Social Responsibilities		5	2	10
7.2.1     Department / Cell / Body / Committee /     QIM     30     2     60       Club/Unit	7.2					
Club/Unit		Describe any one best practice followed by the				
	7.2.1	Department / Cell / Body / Committee /	QIM	30	2	60
7.2         Best Practices         30         2         60		Club/Unit				
	7.2	Best Practices		30	2	60

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS) AAA 2019 - 20 IQAC

7.3	Institu	tional Distinctiveness				
7.3.1 Depar		pe/Explain the performance the ment in one area distinctive to its Priority & Thrust	QIM	20	2	40
7.3	Institu	tional Distinctiveness		20	2	40
Criterion	VII – Ins	stitutional Values and Best Practices		55	2	110
		Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
1		Curricular Aspects		20.00	0.00	0.00
2		Teaching, Learning & Evaluation		50.00	1.50	75.00
3		Research, Innovation & Extension		11.00	1.82	20.00
6		Governance, Leadership & Management		6.00	1.33	8.00
7		Institutional values & Best Practices		55.00	2.00	110.00
		Overall:-		142.00	1.50	213.00



### Unit / Cell / Club: Website

#### Academic and Administrative Audit - 2019-2020

#### **Strengths and Weaknesses**

#### Strengths :

- ✓ Teacher Profile and Quality
- ✓ Research Publications and Awards

#### Weaknesses :

- Institutional Values and Social Responsibilities
- Best Practices
- Institutional Distinctiveness
- Strategy Development and Deployment
- Teaching Learning Process
- Curriculum Design and Development
- Student Performance and Learning Outcomes
- Promotion of Research and Facilities



# ACADEMIC & ADMINISTRATIVE

# **AUDIT 2019 – 2020**

# ALUMNI



## Unit / Cell / Club: Alumni

No	Criteria	Weightage (W1)	Criterian- wise Weighted Grade Point (CrWGP1)	Grade Point Averages (CrWGP <sub>i</sub> /W <sub>i</sub> )
1	Curricular Aspects	-	-	-
2	Teaching, Learning & Evaluation	-	-	-
3	Research, Innovation & Extension	-	-	-
4	Infrastructure & Learning resources	-	-	-
5	Student Support & Progression	10.00	0.00	0.00
6	Governance, Leadership & Management	-	-	-
7	Institutional values & Best Practices	<u> -</u>	-	-
	Total	10.00	0.00	0
	CGPA :	o C		

#### Academic and Administrative Audit - 2019-2020

Dean IQAC

Principal

## Unit / Cell / Club: Alumni

## Academic and Administrative Audit - 2019-2020

No	Criteria and Key Indicators	Key Indicator Weightage (W <sub>i</sub> )	Key Indicator Wise Weighted Grade Points (KIWGP) <sub>i</sub>	Grade Point Averages (CrWGPi/Wi)
	Criterion V - Student Suppor	rt and Progres	ssion	
5.4	Alumni Engagement	10	0.00	0.00
	Total	10	0.00	0.00
	Grand Total	10	0.00	0





Scott Christian College (Autonomous), Nagercoil



AAA 2019 - 2020 - Assessment Sheet

# Alumni - Not Participated

# **Qualitative & Quantitative Metrics**

Metric	Parameter	QIM/QnM	Weightage	Score	Wtd. Score
	Criterion V - Student Support and Progression				
5.4	Alumni Engagement				
5.4.1	The Alumni Association/Chapters (registered and functional) contributes significantly to the development of the institution through financial and non financial means. other support services	QIM	5		0
5.4.2	Alumni financial contribution during 2019- 2020	QnM	5	0	0
5.4	Alumni Engagement		10	0	0
Criterio	n V - Student Support and Progression		10	0	0
	Criteriawise Assessment		Weightage (W)	Score	Wtd Grade Point (WGP)
5	Student Support & Progression		10.00	0.00	0.00
	Overall:-		10.00	0.00	0.00

#### **Strengths and Weaknesses**

Strengths : -

Weaknesses : -