



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

SCOTT CHRISTIAN COLLEGE

- Name of the Head of the institution **J Robert Victor Edward**
- Designation **Principal**
- Does the institution function from its own campus? **Yes**

- Phone No. of the Principal **04652235240**
- Alternate phone No.
- Mobile No. (Principal) **9443605698**
- Registered e-mail ID (Principal) **sccprincipal@yahoo.com**
- Address **K.P. Road, Veturnimadam Post.**
- City/Town **Nagercoil**
- State/UT **Tamil Nadu**
- Pin Code **629003**

2. Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **16/05/2005**
- Type of Institution **Co-education**

- Location **Semi-Urban**

- Financial Status **UGC 2f and 12(B)**

- Name of the IQAC Co-ordinator/Director **C. James**
- Phone No. **04652235240**
- Mobile No: **9443746555**
- IQAC e-mail ID **iqac@scottchristian.org**

3. Website address (Web link of the AQAR (Previous Academic Year)) <https://scott.ac.in/aqar/>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <https://scott.ac.in/>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 2	B++	2.96	2019	01/05/2019	30/04/2024

6. Date of Establishment of IQAC **26/05/2000**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
Nil	Nil	Nil	Nil	Nil

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9. No. of IQAC meetings held during the year **2**

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken **Yes**

uploaded on the institutional website?

- If No, please upload the minutes of the meeting(s) and Action Taken Report
- No File Uploaded

10. Did IQAC receive funding from any funding agency to support its activities during the year?

No

- If yes, mention the amount

11. Significant contributions made by IQAC during the current year (maximum five bullets)

A practical session for the faculty members to adopt uniformity in evaluating the Course Outcomes (CO), Programme specific Outcomes (PSO) and Programme Outcomes (PO), Workshop on "ICT enabled teaching learning methods"

12. Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
<p>Benchmarking on various NAAC parameters</p>	<p>IQAC has developed quality benchmarks/parameters for the various academic and administrative activities of the College. A sincere efforts has been made to rationalize the benchmarks by investigating the metric wise data and the scores obtained by different other Colleges in the recent AAA of NAAC. IQAC has subsequently disseminated the benchmarks for the 104 quality parameters among the faculty members by organizing several Department level interactions.</p>
<p>Conduct Academic and Administrative Audit :</p>	<p>IQAC has conducted Academic and administrative Audit (AAA) for the Academic Year 2019-20 in a similar way of NAAC's RAF. IQAC has come out with modalities for conducting the AAA with 70 % of QnMs by system generated score (SGS) and the remaining 30% Qlms with External peer-team assessment. The first step of data collection for AAA was made on both digital and physical form, The departments and Units had a freedom of submitting the data either digital mode or physical mode. In order to maintain the accuracy and reliability of the data. IQAC team verified thoroughly each metric with the documents submitted for proof. The collected data have been fed to the computer through a system developed by IQAC to generate score for al Qlms. External Peer - Team, Comprising Dr. S. ALFRED CECIL RAJ, Controller of</p>

Examinations, Associate Professor of Physics, St. Joseph's College (Autonomous), Trichy, and Dr. V. Jude Nirmal, Assistant Professor, Department of Computer Science, St. Joseph's College (Autonomous), Trichy, visited our college on 19th April 2021 physical audited all the 17 Departments 15 Administrative Units, 10 clubs/Cells and 9 Extension units and finally submitted the report along with the scores for QIMs. Understanding the value off critical information that impacts stragic decision making, IQAC adhered adata quality strategy wherein the collected data have been validated, processed and stored in computer database with proper data integration. Grading of all Departments, Administrative Units, Club/Cells and Extension units have been made after due consolidation of SGS and peer team assessment. Reports for every individual units of the College have been generated according to NAAC RAF methodology. AAA report 2019 - 2020 has been published in November 2019 as book consisting of grade-sheets, radar-charts, bar-charts and strengths and weaknesses for College, Departments, Administrative Units, Clubs/Cells and Extension Units.

IQAC News Letter :

Publication of the IQAC News Letter has been delayed owing to data digitization and AAA related works. Now the efforts are underway for the publication

	of IQAC Newsletter for dissemination of quality parameters and quality-related activities, including adoption and dissemination of best practices to all its stakeholders shortly.
Implementation of Research Information Network System (IRINS)	IQAC conducted seminar series on 2020 March 18 to 20 for all teachers on awareness about IRINS and hands-on training to enter their research data in VIDWAN along with Dean-Student Affairs.
Collection and Analysis of feedback on Curriculum	IQAC prepared collected and analyzed the feedback on curriculum from all stakeholders through online using google forms
Roles and Responsibilities of Administrators	For internalizing and Institutionalizing qualities at National/Global standards of Higher Education, IQAC stated

13. Was the AQAR placed before the statutory body? Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Academic Council	23/12/2021

14. Was the institutional data submitted to AISHE ? Yes

- Year

statutory body?	
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Academic Council	23/12/2021
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020-21	02/03/2022
15. Multidisciplinary / interdisciplinary	
<p>The institution offers a wide range of academic programs encompassing undergraduate, postgraduate, M.Phil, and Ph.D. degrees in the fields of Arts, Science, and Humanities, showcasing its multidisciplinary approach.</p>	
16. Academic bank of credits (ABC):	
<p>Scott Christian College has registered ABC through NAD with ID NAD032765 and the request for participation with ABC has been approved. Awareness programs for both teachers and students have been organized for successful implementation. Steps are underway to create unique ABC IDs for students from 2021-22 batch.</p>	
17. Skill development:	
<p>Scott Christian College has developed a robust Curriculum incorporating four skill enhancement courses for all the undergraduate programs. Of the four skill enhancement courses, two are discipline specific and remaining two are generic type to enhance employability.</p>	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
<p>Scott Christian College has successfully integrated the Indian Knowledge System into its curriculum. In compliance to the Tamil</p>	

Nadu state government directives, all undergraduate programs now include mandatory Indian language courses in Tamil, Malayalam, or Hindi during the first and second year of all undergraduate programs as under Part-1.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Scott Christian College has successfully implemented Learning Outcome Based Curriculum Framework (LOCF), proposed by UGC from AY2017 onwards. Now, entire curriculum is designed using LOCF with a strong focus on Outcome-Based Education (OBE). Every course module is intricately linked to course outcomes (COs), which in turn are aligned with program-specific outcomes (PSOs) and program outcomes (POs). These POs are aligned with the graduate attributes and mission of the college.

20.Distance education/online education:

Scott Christian College serves as a center for distance education for prestigious institutions such as Tamilnadu Open University, Manonmaniam Sundaranar University, and Annamalai University. Scott Christian College is partnering with these Universities and offers ODL programs cater to the employability needs of students as twinning programs and dual degree programs.

Extended Profile

1.Programme

1.1 46

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 3183

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1129

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3016

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1

1405

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2

177

Number of full-time teachers during the year:

Extended Profile

1. Programme

1.1 **46**

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1 **3183**

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 **1129**

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **3016**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3. Academic

3.1 **1405**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **177**

Number of full-time teachers during the year:		
File Description	Documents	
Institutional Data in Prescribed Format	View File	
3.3	177	
Number of sanctioned posts for the year:		
4.Institution		
4.1	834	
Number of seats earmarked for reserved categories as per GOI/State Government during the year:		
4.2	75	
Total number of Classrooms and Seminar halls		
4.3	213	
Total number of computers on campus for academic purposes		
4.4	199.15	
Total expenditure, excluding salary, during the year (INR in Lakhs):		

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

Incorporating local, national, regional, and global developmental needs and requirements, our curriculum seamlessly integrates Outcome-Based Education (OBE) into the existing framework. At Scott Christian College, our curriculum is meticulously crafted with a dedicated focus on OBE. Each course module is intricately linked to specific course outcomes (COs), which, in turn, align with program-specific outcomes (PSOs) and program outcomes (POs). These POs are in perfect accord with the graduate attributes and mission of our institution.

Our General Elective courses encourage students to explore diverse fields beyond their major areas of study. Meanwhile, our Life Skills courses are designed to enhance personal, social, and computer skills. Courses in Environmental Studies and related core subjects aim to instill an appreciation for sustainable practices, biodiversity conservation, and maintaining a balanced ecosystem.

Furthermore, our Value Education component offers students an opportunity to appreciate themselves, diverse cultural backgrounds, and contributes to nation-building and peace. In essence, our curriculum is designed to foster holistic development, preparing our students to make meaningful contributions to both nation-building and global development.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	Nil

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

57

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

143

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	No File Uploaded
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

143

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

57

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution maintains a steadfast commitment to key aspects

such as Gender Equality, Environmental Awareness and Sustainability, Human Values, and Professional Ethics. These commitments are evident throughout the syllabi of all our offered courses, spanning from Part I to Part V, including Independent Study Courses.

Gender Equality: Our curriculum is designed to sensitize students to the principles of gender equality and empowerment. This understanding serves as the foundational pillar for achieving peace, prosperity, and sustainable development.

Environment and Sustainability: At the undergraduate level, all students are required to earn two credits in Environmental Studies, fostering awareness of environmental concerns. Additionally, many of our programs offer specialized courses tailored to their respective fields. Our college places a strong emphasis on encouraging student engagement in 'green' campus initiatives, making sustainability a top priority.

Human Values and Professional Ethics: The Department of Value Education and Campus Ministry plays a vital role in fostering personal growth in all dimensions. In the curriculum's Part IV, students have the opportunity to earn six credits during their undergraduate studies and four credits during their postgraduate studies, focusing on values and ethics. The department further enhances this by regularly organizing conferences, workshops, and guest lectures aimed at training and sensitizing both students and faculty members.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	No File Uploaded
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	No File Uploaded
Any additional information	No File Uploaded

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

29

File Description	Documents
List of students enrolled	View File
Any additional information	No File Uploaded

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

563

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	Nil
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

B. Feedback collected, analysed and action taken

File Description	Documents
Provide URL for stakeholders' feedback report	Nil
Any additional information	No File Uploaded

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

1270

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

1032

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Scott Christian College is firmly dedicated to fostering an inclusive learning community. Our institution's primary aim is to empower, educate, and enrich the educational journeys of first-generation learners, as well as those who may learn at a slower or more advanced pace. We achieve this by designing and implementing programs that focus on enhancing conceptual understanding, promoting experiential learning, developing

essential skills, and enhancing employability prospects.

Identification and Support for Slow Learners: Slow learners are identified during the admission process and through initial Continuous Assessment tests. Once identified, we integrate them into various programs tailored to foster their growth and development. For first and second-year students who fall below the required pass percentage, our Remedial Coaching Program, which includes peer teaching, facilitates enhanced interaction and learning among peers. Our departments additionally offer extra classes, supplementary practice hours, and learning materials specifically designed to support slow learners in their academic journey.

Empowering Advanced Learners: On the other hand, we encourage advanced learners to take on research projects, challenging assignments, and independent learning initiatives. Our postgraduate advanced learners actively engage in summer and winter internships at both national and international levels, further enriching their educational journey.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/05/2021	3183	183

File Description	Documents
Upload any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

At Scott Christian College, our educational approach places teachers in the role of facilitators, catering to the diverse needs of our students and serving as the cornerstone of our

learning framework. We believe in providing students with opportunities to explore a wide range of courses across disciplines, facilitated through General Electives, Interdisciplinary and Independent Elective courses, and the option to enroll in courses via platforms like SWAYAM, NPTEL, Coursera, and other e-learning portals.

Our dedicated faculty meticulously plan their teaching, learning, and evaluation methods based on the Program Outcomes (PO), Program Specific Outcomes (PSO), and Course Outcomes (CO) that are clearly outlined in our curriculum.

For experiential learning, the faculty implement the following methods to enhance skills sets of the students: hands-on training in the laboratories/industries/Language Labs, Extension Programmes, Workshops, Internships, Peer Teaching, etc.

We place a strong emphasis on enhancing problem-solving skills through analytical skill training, data analysis, case studies, and more. Additionally, we require mandatory research projects for postgraduate programs and offer optional research opportunities at the undergraduate level, empowering students to apply their knowledge in meaningful ways.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

Scott Christian College has been at the forefront of integrating custom ICT-enabled tools into the teaching-learning process for over two decades. While traditional teaching methods remain popular, the introduction of ICT tools has significantly enriched the overall educational experience.

Our college offers General Elective Courses through Learning Management System (LMS) platforms, where our dedicated faculty members create video resources. We also actively encourage our students to explore online courses available on platforms like SWAYAM, NPTEL, and Coursera, providing them with a diverse and dynamic learning experience.

To facilitate seamless interaction and knowledge exchange, we utilize web services such as Zoom, Google Meet, Edmodo, and Google Classroom. These tools have not only increased student participation but have also expanded our network to include individuals, industries, and institutions at both the national and international levels. This broader reach has opened up valuable opportunities for meaningful interactions and knowledge sharing.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	Nil
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

175

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	No File Uploaded
Circulars with regard to assigning mentors to mentees	No File Uploaded

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar of our college is a comprehensive document that outlines the schedule of the academic year. This calendar is meticulously crafted by a core team led by the Principal and Vice Principals, in collaboration with a dedicated team of faculty members representing various departments.

Within this Academic Calendar, you can find a wealth of information, including:

1. **History of the College:** An overview of the college's historical background and heritage.
2. **Vision and Mission Statement:** The college's guiding

principles and objectives.

3. **Administrative Staff and Faculty List:** A listing of administrative personnel and faculty members.
4. **Rules and Attendance Norms:** Guidelines and regulations governing student attendance and conduct.
5. **Programme Structures:** Information on the structure of various academic programs offered.
6. **Courses Offered Under OBE:** Details of courses offered under the Outcome-Based Education (OBE) framework.
7. **Public Holidays:** A list of public holidays observed by the college.
8. **Dates of Internal Continuous Assessment:** Scheduled dates for internal assessments throughout the academic year.
9. **End of Semester Examinations:** Dates for semester-end examinations and assessment periods.

This Academic Calendar serves as a vital reference guide for all members of our college community, providing a clear and organized roadmap for the academic year.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

183

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

146

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	No File Uploaded

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

2640

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

13

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	No File Uploaded
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Controller of Examination office at Scott Christian College has successfully integrated IT solutions across our campus, automating and computerizing all examination and assessment processes. Our commitment to meeting the needs of our student community has driven us to consistently innovate and modernize our practices, with a strong emphasis on enhancing transparency.

To ensure the highest standards, our Examination Committee convenes regularly to review and update examination procedures, keeping them in line with best practices and evolving educational requirements. As part of our commitment to academic excellence, we continue to follow the Continuous Internal Assessment (CIA) and End Semester (ES) pattern for student evaluation. This approach reflects our dedication to maintaining a fair and rigorous assessment system that benefits our students and upholds the integrity of our educational programs.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The Mission and Vision of our college are seamlessly integrated into various levels of our curriculum, ensuring that they are central to our educational approach. This integration is achieved through a well-defined template established by our Academic Deans. This template outlines the Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) applicable to courses across different disciplines, aligning with the guidelines provided by the University Grants Commission (UGC).

Our commitment to communicating these outcomes begins at the common orientation, where we introduce Program Learning Outcomes, offering students a comprehensive perspective on the skills and knowledge they will acquire by the time they graduate. At the departmental level, students and their parents are provided with detailed briefings on the Program Specific Outcomes (PSOs) and Course Outcomes (COs). Furthermore, course teachers communicate the syllabus, ensuring that students are aware of how each course contributes to achieving the COs at the start of each semester. This comprehensive approach ensures that our students have a clear understanding of the educational journey they are embarking on and how it aligns with our institution's mission and vision.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	No File Uploaded
Upload any additional information	No File Uploaded
Link for additional Information	Nil

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the

institution

In our current restructured syllabus, we prioritize the achievement of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs) through a variety of methods, reflecting our commitment to holistic education and real-world application. These methods encompass diverse aspects, including:

To ensure the attainment of these outcomes, we employ a strategic approach that involves aligning Course Outcomes (COs) and Programme Specific Outcomes (PSOs) with appropriate teaching and assessment methodologies. Scott Christian College utilizes its unique technology to map students' scores to Course Outcome attainment, providing a structured and systematic way to evaluate progress and ensure that our educational goals are met. This approach underscores our commitment to fostering well-rounded and accomplished individuals who excel in various domains of knowledge and practice.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

874

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://docs.google.com/forms/d/1DEaB1RW9tFi-gIf1l3YBTdGKoGrm0_bE8FjiuMlypwc/edit

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Centers at Scott Christian College are dedicated to fostering a tightly-knit community of researchers, promoting knowledge dissemination, and generating substantial research contributions. To meet these high standards, our Centers actively seek to establish robust and productive collaborations with partner institutions, both regionally and nationally, as well as on an international scale.

Leveraging our existing strengths, we remain receptive to innovative proposals and novel research initiatives, continually exploring emerging areas of research within our campus. Our goal is to provide an intellectually and creatively stimulating environment in which researchers can flourish.

To advance these objectives, our Multidisciplinary Research Center plays a pivotal role by offering information and services while actively promoting various activities. Our Research Centers are committed to creating an environment where the exchange of ideas thrives, where interdisciplinary research flourishes, and where knowledge creation and dissemination are core tenets of our academic community.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	No File Uploaded
Provide URL of policy document on promotion of research uploaded on the website	Nil
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

2

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

50.09

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

99

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	View File

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

Scott Christian College boasts 11 research departments, each dedicated to fostering academic excellence and producing a substantial volume of high-quality research papers and nurturing scholars. Our commitment to research and scholarly pursuits is a testament to our academic rigor and dedication to knowledge creation and dissemination.

Furthermore, we are actively engaged in the ongoing development of an incubation center. This initiative reflects our commitment to innovation, entrepreneurship, and providing a supportive environment for students and aspiring entrepreneurs to develop and refine their ideas. As this incubation center takes shape, it will serve as a hub for nurturing innovation and supporting the growth of entrepreneurial ventures within our academic community. We look forward to the exciting opportunities and contributions this center will bring to our institution and the broader community in the near future.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

13

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

38

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

0.52

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

0.67

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

35

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

281

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

1.59

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

243047

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

At the heart of our college's vision and mission lies the imperative to mold students into socially sensitive and responsible citizens. To realize this vision, we have established various centers and programs aimed at addressing and engaging with a range of social issues. Our goal is to sensitize students to these issues and empower them with the knowledge and skills to respond effectively to the challenges posed by our society.

Our college actively promotes social engagement through programs like the National Service Scheme (NSS) and the Youth Red Cross (YRC) unit. These initiatives are driven by a commitment to saving lives and contribute significantly to social progress.

Additionally, we take great pride in our National Cadet Corps (NCC) units, including the Army and Navy Cadets, and our NCC officers. They have not only participated but excelled in various camps at the national, international, and regional levels. These camps, including Republic Day Camps, are notable for their strong social components and have garnered awards, highlighting the dedication of our students and the positive impact they make in these social arenas.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

3

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

3

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

43

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

21

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

10

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

Our college is equipped with extensive infrastructure to facilitate a rich and immersive learning environment. We have more than 90 classrooms, each designed to accommodate various academic activities. In addition to classrooms, we have 12 seminar halls, which are well-furnished conference rooms. These seminar halls are equipped with cutting-edge ICT facilities, including LCD projectors and computers, enabling us to conduct seminars, conferences, workshops, and panel discussions efficiently. The latest audiovisual and lighting effects enhance the overall experience, making these spaces ideal for various academic and professional gatherings.

Moreover, we take pride in our DST-FIST Lab, which is equipped with advanced scientific instruments such as a sputtering unit, Solid UV-Vis Spectrophotometer, Atomic Absorption Spectrophotometer, and various other specialized equipment. This lab facilitates cutting-edge research and experimentation, providing students and researchers with the tools they need to explore and innovate in their respective fields.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Our college is proud to feature a large and spacious auditorium, perfectly suited for hosting a wide range of cultural events. It has been meticulously designed to ensure that all members of the audience enjoy unobstructed views and a memorable experience during various programs.

In addition to providing a rich academic environment, we prioritize physical fitness and sportsmanship among our students. To encourage their participation, we offer opportunities for students to earn credits in sports like Basketball, Kho-Kho, Cricket, Lawn Tennis, Table Tennis, and Volleyball. Our institution continually invests in enhancing its sports infrastructure to support a well-rounded education.

Currently, our sports facilities include:

- Hockey Field (multipurpose)
- Basketball Court
- Volleyball Court
- Tennis Courts (both Clay and Cement)
- Mobile Tennis Court
- Ball Badminton Court
- Indoor Table Tennis (2 tables)
- Cricket Pitch (with net)
- Athletics Track
- Gymnasium (available for both girls and boys on different schedules)

We believe that physical fitness, teamwork, and sportsmanship are essential components of a holistic education, and we are committed to providing our students with the facilities and opportunities they need to excel in both academics and sports.

File Description	Documents
Geotagged pictures	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

8

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

78.84

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Scott Christian College Library is at the forefront of modern library technology and services. It operates as a fully automated library, leveraging the power of an Integrated Library Management System (ILMS) that is seamlessly integrated with Radio Frequency Identification (RFID) technology.

The library itself is housed in a spacious two-storey building, boasting a substantial carpet area of over 1500 square meters. It has been thoughtfully designed to cater to the distinct needs of both undergraduate and postgraduate students. In line with this, the library maintains separate collections for these two student groups. Additionally, individual academic departments have their own specialized departmental collections, further enhancing the depth and relevance of the resources available to students and faculty.

This modern and well-organized library infrastructure underscores our commitment to providing students with access to a rich and diverse range of information resources, facilitating their academic pursuits and fostering a culture of research and

knowledge exploration within our academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.57867

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

107

File Description	Documents
Upload details of library usage by teachers and students	No File Uploaded
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Our institution places a strong emphasis on maintaining and enhancing its IT infrastructure to meet the evolving needs of the academic community. To this end, we regularly streamline our IT facilities, including Wi-Fi and cybersecurity measures.

We have established a robust campus-wide network, ensuring reliable and high-speed connectivity throughout the campus. Our network operates at an efficient 100 Mbps internet connectivity speed, providing students and faculty with swift access to online resources and information.

To facilitate teaching and learning in the digital age, we have equipped our classrooms with state-of-the-art technology, designed to meet the demands of today's educational enhancements. Our campus enjoys continuous Wi-Fi internet availability, with no restricted timings, enabling seamless access to online resources.

It's important to note that the Wi-Fi access points provided across campus areas are the exclusive property of the college, highlighting our commitment to providing a secure and efficient IT environment for our academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3183	213

File Description	Documents
Upload any additional information	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	No File Uploaded
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: E. None of the above
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

10479320

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers,

etc.

Scott Christian College, nestled within a lush green expanse of 42 acres, serves as a harmonious sanctuary for both humans and animals. Our commitment to balancing infrastructural development with environmental preservation is at the core of the unique experience offered to all who become part of our institution.

The College Management, in collaboration with experienced architects, plays a pivotal role in ensuring that our campus infrastructure aligns with our vision while respecting the ecological balance of the surroundings. Our infrastructure encompasses a wide range of facilities, including Auditorium, Seminar Halls, Conference Rooms, Classrooms, Administrative Office Buildings, Staff Rooms, Well-Equipped Laboratories etc.

We adhere to an annual maintenance call system, which ensures the proper upkeep of research equipment, laboratory apparatus, and other electrical and infrastructural needs. This proactive approach underscores our commitment to providing students and faculty with a well-maintained and conducive environment for learning, research, and personal development, all while preserving the natural beauty and ecological balance of our campus.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

1035

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	No File Uploaded

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

296

File Description	Documents
Upload any additional information	No File Uploaded
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

B. Any 3 of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

216

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

245

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

477

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

11

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

19

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The Student Council at Scott Christian College is a democratically elected body, consisting of Students' Union members, class representatives, and assistant class representatives. We take pride in conducting fair and transparent elections for the selection of our Student Union

members, with every student having the opportunity to exercise their right to vote.

The Student Council convenes meetings twice a year, providing a valuable platform for students to voice their concerns and grievances regarding the facilities and infrastructure provided by the institution. This open communication channel ensures that student feedback is heard and addressed, contributing to a positive and collaborative campus environment.

Recognizing the importance of nurturing leadership qualities and promoting awareness of the roles, responsibilities, and functions of leaders, we organize annual Leadership Training Programs for the Student Council members. These programs empower our student leaders to effectively serve their peers and contribute positively to the college community, fostering a culture of responsible leadership and active engagement among our students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

2

File Description	Documents
Report of the event	No File Uploaded
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The success and reputation of an educational institution are often best reflected in the achievements of its former students. At Scott Christian College, we understand the significance of

this connection, and our Scott Alumni Association (SAA) plays a vital role in fostering a strong and lifelong bond between the college and its alumnae. We aspire to create a global community of alumnae, encouraging their active involvement with the college.

One of the key objectives of the association is to promote philanthropy among our alumnae and other benefactors. By doing so, we aim to cultivate a sense of pride and loyalty among our alumnae, inspiring them to give back to the institution that played a significant role in their academic and personal development.

Our engagement efforts with our alumni are tailored to their individual skills, interests, and life stages, recognizing that each alumna has a unique contribution to make. We are in the process of formalizing the registration of the Scott Alumni Association, further solidifying our commitment to maintaining strong ties with our former students and involving them actively in the life of the college.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Vision

Most sought after world acclaimed institution

Mission

- Impart finest knowledge through innovative teaching learning methods
- Accelerate Outcome Based Education towards success for all
- Accomplish holistic development through novel Curriculum with regional, national and international relevance
- Enhance linkages with institutions of excellence
- Vocationalize learning through reskilling and upskilling
- Inculcate smart, soft, life skills and professional ethics

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Scott Christian College has been practicing decentralization and participative management of its leadership functions since the beginning. The college has a well-conceived and designed organizational structure in line with its leadership style with committees and positions at different levels of decision making. The core leadership team at Scott Christian College comprises the Managing Trustee, Chairperson, the Secretary, the Principal, and the Director. Policies and processes that govern the college are initiated and debated upon by this core team before the same are disseminated to others for discussions, deployment and action at the functional levels. The Secretary and the Principal are responsible for the operations of the college and are supported by Group of Deans, Heads of the Departments, Faculty, Staff and student representatives at various levels. Academic and co-curricular activities are supported by Group of Deans of various functional areas. Decentralization of academic and administrative functions resulted in effective coordination, professional development, sense of participation, accountability, and sharing of knowledge among the faculty. Bottom up approach is adopted in the institution. Deans and Heads of the Departments assist the principal in overall decision making, implementation and coordination of all activities leading to the successful and smooth functioning of the institution.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The outbreak of the COVID-19 pandemic presented unprecedented challenges, and during this trying time, Scott Christian College demonstrated its resilience and adaptability by taking several crucial steps to ensure the continuity of education and administrative activities.

The pre-existing G Suite infrastructure played a pivotal role in facilitating the seamless transition to online teaching. It provided a reliable platform for teachers and students to engage in virtual classrooms and ensured that the educational process continued uninterrupted.

In addition to this, the college made significant investments in digital facilities, creating a space for conducting virtual meetings, digital events, and various online courses. This infrastructure proved invaluable in maintaining communication and engagement with students and faculty during the pandemic.

Recognizing the importance of maintaining academic standards, the Board of Studies and Academic Council also shifted their operations online. This proactive approach ensured that critical academic activities could proceed smoothly despite the challenges posed by the pandemic.

Scott Christian College's commitment to providing a supportive and technologically advanced learning environment was evident in its response to the COVID-19 pandemic. By leveraging digital tools and platforms, the institution demonstrated its dedication to the well-being and academic progress of its students and the broader college community.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The governance and administration of Scott Christian College are structured to ensure effective oversight and management of academic and administrative processes.

Governing Body:

The Bishop of Kanniyakumari Diocese of the Church of South India serves as the Chairman of the Governing Body. The Correspondent-Secretary heads the administrative wing, including Human Resources and Infrastructure Management. The Governing Body comprises five elected members who participate in reviewing academic and administrative processes. They contribute to the decision-making and overall governance of the institution.

Academic Leadership:

The Principal is responsible for the overall academic direction and management of the college. They collaborate with various academic leaders and administrative heads to ensure the smooth functioning of the institution. The Vice Principals, Deans and other staff council members play a role in planning and executing academic activities, contributing to the college's educational mission.

The Controller of Examination and her team are responsible for conducting end-semester examinations and ensuring the timely publication of results. This role is pivotal in maintaining the academic assessment processes.

The collaborative efforts of these leadership roles ensure that Scott Christian College operates effectively, upholds academic standards, and provides a nurturing and enriching educational environment for its students and faculty.

File Description	Documents
Paste link to Organogram on the institution webpage	Nil
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

Scott Christian College places a strong emphasis on fostering a conducive atmosphere for the professional development and well-being of its staff members. Here are some of the key initiatives and support provided to faculty and non-teaching staff:

Faculty members are granted leave to pursue Ph.D. studies, encouraging them to advance their academic qualifications. Financial aid is also provided to support their participation in conferences, promoting knowledge sharing and networking. The college acknowledges outstanding research contributions through institutional awards, motivating and appreciating the efforts of faculty members in the field of research.

For non-teaching staff, the college conducts skill development programs covering areas such as soft skills, computer

proficiency, and communication skills. These programs contribute to their professional growth and effectiveness. The institution provides staff with the option of advance withdrawal of a portion of their salary during festivals. The college offers preferential treatment and fee concession to the wards of staff who meet the qualification criteria, enabling them to pursue higher education at the institution.

These comprehensive measures highlight the institution's commitment to the holistic development and well-being of its staff, ultimately contributing to a thriving and supportive academic community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

3

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

3

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

152

File Description	Documents
Summary of the IQAC report	No File Uploaded
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Scott Christian College maintains a rigorous and transparent approach to financial auditing, both internally and externally. Here's an overview of the audit processes and practices:

Internal Audit:

- Internal audits are conducted twice a year, with an auditor appointed by the college's management.
- The internal audit is concurrent, ensuring that financial transactions are reviewed in real-time.
- The college follows approved accounting policies, with clear implementation guidelines. These policies are established with the approval of both the management and the auditor to maintain strict adherence to accounting standards.
- All financial bills, whether submitted by teaching or non-teaching staff members, are scrutinized by the college auditor and subsequently passed to the Bursar for payment

and accounting.

External Audit:

- The external audit is conducted annually and spans three days. It is performed by government auditors.
- Any objections raised during the government audit are addressed with supporting evidence. In many cases, these objections are resolved during the audit reviews.
- As per the instructions provided by the auditors, necessary corrections are made in various records, including the Attendance Register, Service Registers, and Ledgers, to ensure accuracy and compliance.

These robust internal and external auditing practices reflect the institution's dedication to sound financial management and governance.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

69.48

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The Bursar, in consultation with the Secretary, Principal and the Finance Committee Members, develops a strategic plan for

fundraising along with a budget every financial year. The plan is shared with the College Management, the Governing Body, and other officers of the institution to streamline fundraising and utilisation processes. The Resource Mobilisation Policy identifies government, management, philanthropists, fund-raising programmes, and corporate sponsors as the main sources of funding. The resource mobilisation aims at meeting the financial requirements Funds are provided for the establishment and maintenance of the infrastructural facilities of the College. Food tokens, Scholarships, fee concessions are provided to students. The institution also provided relief funds to the families of deserving students during the pandemic. Faculty members are given research seed money, conference funding, and small travel grants for research. The College provides Loans, hospitalization expenses and fee concessions for wards of administrative staff.

The comprehensive resource mobilization strategies reflect the institution's commitment to financial sustainability, accessibility, and supporting the academic and personal development of its students, faculty, and staff.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Scott Christian College is actively embracing the digital age by modernizing its administrative processes and documentation. Here are some key aspects of their digitalization efforts:.

Quality Assurance and Digitalization:

- The Internal Quality Assurance Cell (IQAC) has taken a proactive role in the digitalization of documentation and record-keeping. This initiative improves data management and enhances the quality assurance process.

Online Meetings and Records:

- Meetings, including academic and administrative ones, are conducted online. This practice not only ensures continuity in communication but also allows for digital record-keeping. Minutes of meetings and attendance records are maintained digitally, ensuring accuracy and accessibility.

Management Information System (MIS):

- An indigenous Management Information System has been developed for documentation and developmental purposes. This system likely serves as a comprehensive tool for managing various aspects of college operations, including data collection, analysis, and reporting.

By embracing digitalization, Scott Christian College is aligning with modern administrative practices, enhancing data management, and improving overall efficiency and accessibility of records and processes. These efforts reflect the institution's commitment to leveraging technology for improved governance and administration.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

The COVID-19 pandemic necessitated a significant reevaluation of teaching and learning processes, highlighting the importance of extensive training and IT infrastructure upgrades. In response to these challenges, Scott Christian College took several steps to adapt to the new normal:

Training and Development:

- Recognizing the need for training and development, the Internal Quality Assurance Cell (IQAC) played a pivotal role in organizing Faculty Development Program (FDP) sessions. These sessions focused on equipping educators

with effective strategies for utilizing information technology (IT) in teaching.

Technological Platforms:

- The college adopted Google Classroom and Google Meet as primary platforms for delivering remote education. Additionally, other tools such as MOODLE and various web meeting platforms were used to accommodate different teaching and learning needs.

Recording and Accessibility:

- Following the training, faculty members began recording lectures and uploading learning resources in virtual classrooms. This approach ensured that students facing challenges related to COVID-19, such as health issues or connectivity problems, could access the educational material at their convenience.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	Nil
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Scott Christian College encourages active participation from both students and faculty members in organizing a diverse range of programs aimed at creating awareness and sensitizing both the college community and the broader society. Here are some key highlights:

Diverse Programs:

- Students and faculty members from various departments collaborate to organize a wide spectrum of programs, spanning from academic conferences to community outreach initiatives. These initiatives aim to address various social, cultural, and academic issues.

Guest Lectures and Workshops:

- The college invites notable activists and academics to deliver lectures and conduct workshops on campus. This practice enriches the academic and intellectual environment by providing students with exposure to diverse perspectives and expertise.

Special Celebrations:

- The college actively participates in the celebration of important events and occasions. For example, Women's Day was celebrated on March 8, 2020, highlighting the institution's commitment to recognizing and appreciating

the contributions of women in society.

These programs and initiatives underscore the institution's commitment to holistic education, community engagement, and the promotion of awareness and sensitivity among its students and the wider community. They contribute to fostering a well-rounded and socially responsible college community.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy conservation: Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment **B. Any 3 of the above**

File Description	Documents
Geotagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Scott Christian College has taken a proactive approach to teaching practical classes by adopting Microscale techniques. Here are the key aspects of this approach:

Microscale Technique:

- Undergraduate and postgraduate students in the Department of Chemistry and microbiology are trained in Microscale techniques for their practical classes. This method minimizes the use of essential chemicals and reduces the quantity of solvents and reagents traditionally used in testing.

Efficiency and Environmental Impact:

- The use of Microscale techniques involves the use of tiles

that require only a small drop of a specific reagent, significantly reducing the consumption of chemicals. This not only enhances efficiency but also makes disposal safer and more environmentally friendly.

Webinars on Sustainability:

- The college has organized several webinars focused on sustainability and energy conservation. These webinars feature presentations by eminent industry experts and provide students with valuable insights into environmental responsibility and sustainable practices.

By adopting Microscale techniques and organizing webinars on sustainability, Scott Christian College demonstrates its commitment to environmentally responsible education and promotes the development of students who are conscious of the environmental impact of their work. These initiatives align with broader efforts to foster sustainability and conservation practices within the academic community.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

D. Any 1 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	No File Uploaded
Policy documents and brochures on the support to be provided	No File Uploaded
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

Scott Christian College places a strong emphasis on creating an inclusive and welcoming learning environment that transcends religious, cultural, linguistic, and economic differences. Here are some key features of their inclusive approach:

Diverse Student Body:

- The institution admits students from diverse backgrounds, ensuring that the college community is inclusive and representative of a wide range of perspectives and experiences.

Respectful Learning Environment:

- Faculty and staff work to create a respectful learning environment where every student feels valued and

supported. Teachers build supportive and responsive relationships with students, fostering a sense of belonging.

Support Systems:

- The college offers various support systems to assist students in their personal and academic journeys. This includes personal mentoring and counseling services, providing socio-emotional support to those who may need it.

Financial Assistance During the Pandemic:

- Recognizing the financial challenges faced by students during the COVID-19 pandemic, the college extended support in the form of scholarships, fee concessions, and fee waivers. This assistance aimed to alleviate the financial burdens students were experiencing.

These inclusive practices demonstrate the college's commitment to providing not only high-quality education but also a nurturing and supportive environment where all students can thrive, regardless of their individual backgrounds or circumstances.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Scott Christian College stands firm in upholding the values and principles enshrined in the Constitution of India, and these ideals are visibly reflected in the college's various activities and initiatives. The college actively celebrates and promotes the themes of national integration and cultural diversity, particularly on occasions like Independence Day. These celebrations serve as platforms to foster unity in diversity and to showcase the rich cultural tapestry of the nation.

The National Cadet Corps (NCC) unit plays a significant role in

instilling a strong sense of patriotism and commitment to serving the nation among cadets. Their participation in national-level constitutional duties awareness programs exemplifies their dedication to civic responsibility.

In response to the COVID-19 pandemic, cadets attended a national-level program where they pledged to encourage a sense of responsibility among citizens toward their duties during the pandemic. This initiative underscores the college's commitment to community and social responsibility.

These activities and initiatives not only reflect the college's dedication to constitutional values but also highlight its role in shaping socially responsible and civic-minded individuals who contribute positively to their communities and the nation as a whole.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Scott Christian College actively engages its various departments in organizing webinars and cultural events to commemorate both national and international occasions. Here are some notable events and celebrations:

The college organized events to celebrate International Yoga Day on June 21, 2020. This observance likely emphasized the importance of yoga for physical and mental well-being. The College celebrated Independence Day on August 15, 2020, and Republic Day in January 2021. These patriotic celebrations likely included flag hoisting, cultural programs, and activities that reflect the spirit of the nation.

The college observed Teachers' Day to honor and appreciate the contributions of educators. This day typically involves students expressing their gratitude to their teachers. The college also celebrated various cultural and regional festivals, including Onam, Pongal, and Christmas. These celebrations likely involved cultural programs, traditional rituals, and the coming together of the college community to observe these festive occasions.

These events and celebrations demonstrate the college's commitment to promoting cultural diversity, acknowledging important national milestones, and fostering a sense of community and togetherness among students and staff.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	No File Uploaded
Geotagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Title of the practice

Innovative Teaching and Learning through hybrid and blended learning.

Object is of the practice

- **Interactive online activities:** Utilizing online platforms with polls, quizzes, simulations, and collaborative tools to keep students engaged beyond the classroom.
- **Differentiated instruction:** Offering varying content formats and activities to cater to different learning styles and preferences.
- **Self directed learning :** Giving students some control over their learning pace and pathway by allowing them to choose specific activities or tasks.

File Description	Documents
Best practices in the Institutional website	https://www.scott.ac.in
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Distinctiveness

Scott Christian College (SCC) has distinguished itself in the realm of assessment by embracing a unique and innovative approach that prioritizes formative assessment and learning outcomes over traditional methods focused solely on memorization and grades. This report delves into the key characteristics of SCC's assessment practices, exploring its impact on fostering vertical and horizontal progression in student learning.

Moving Beyond Traditional Assessment:

SCC recognizes that traditional assessments, often reliant on closed-book exams and singular grading schemes, provide a limited snapshot of a student's true understanding. To address this, SCC employs a multifaceted assessment strategy that incorporates a variety of tools and approaches:

Fostering Inclusive Assessment:

Impact on Vertical and Horizontal Progression:

Addressing Challenges and Future Directions:

Conclusion:

Scott Christian College's innovative approach to assessment demonstrates a shift towards a more holistic and student-centered learning environment. By embracing diverse methods of evaluating understanding, focusing on learning outcomes, and promoting inclusivity, SCC fosters a space where all students can develop their knowledge, skills, and confidence, paving the way for successful vertical and horizontal progression toward their academic and personal goals.

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Fostering Inclusive Assessment:

Impact on Vertical and Horizontal Progression:

Addressing Challenges and Future Directions:

Conclusion:

Scott Christian College's innovative approach to assessment demonstrates a shift towards a more holistic and student-centered learning environment. By embracing diverse methods of evaluating understanding, focusing on learning outcomes, and promoting inclusivity, SCC fosters a space where all students can develop their knowledge, skills, and confidence, paving the way for successful vertical and horizontal progression toward their academic and personal goals.

File Description	Documents
Appropriate link in the institutional website	https://www.scott.ac.in
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

Scott Christian College has outlined plans for submitting the Autonomy Extension proposal to the UGC

Furthermore, IQAC has laid out plans for various activities aimed at enhancing quality on campus:

The introduction of a Teacher Handbook for all faculty, which will include the academic calendar, teaching plans, enrichment activities for advanced learners, and special programs for slow learners.

The creation of an online instance for the Institutional Research Information Network System (IRINS) specific to Scott Christian College, followed by training sessions for faculty members to join the portal and curate their publications.

The launch of an online newsletter titled "Scott Times" under

the editorship of Dr. L. Judith Sophia, featuring a staff reporter and two student reporters from each department.

The organization of a Faculty Development Programme focused on "Quality Enhanced Teaching Learning."

The Academic and Administrative Audit for the 2020-21 year was planned to be conducted by an external peer team consisting of Dr. V. Balamurugan, former IQAC Director at Manonmaniam Sundaranar University, and Dr. B. William Dharma Raja, current IQAC Director at the same university.