



Scott Christian College (Autonomous)

Nagercoil – 629 003, Tamil Nadu, India

INTERNAL QUALITY ASSURANCE CELL



Action Taken Report on the Minutes of the IQAC Meeting held on April 1, 2022

Actions Taken on the Minutes (2021-22/1-7) are given hereunder.

Minute No	Minutes
1/2021-22	<p>Confirmation of the Minutes (2021-22/1-7) of the IQAC meeting held on the 1st of April 2022 at 3.00 pm in the Conference Hall</p> <p>Dean IQAC read the minutes (2021-22/1-7) of IQAC Meeting held on the 1st of April 2022 and the minutes were confirmed.</p> <p>Action: The minutes were duly recorded and published in the College Website.</p>
2/2021-22	<p>Action Taken Report on the Minutes (2020-21/1-5).</p> <p>The IQAC Committee carefully perused the "Action Taken Report (ATR)" presented by the Dean IQAC and expressed its satisfaction on the initiatives made as per the minutes of the IQAC Meeting held on the 1st of April 2022.</p> <p>Action: The action taken report was duly recorded and published in the college website.</p>
3/2021-22	<p>Academic and Administrative Audit Report (AAA 2019 - 2020)</p> <p>The Principal released the Academic and Administrative Audit Report 2019-20 consisting of 529 pages and the first copy was received by the Governing Board Member Mr G. Rajesh.</p> <p>Dean IQAC presented the AAA 2019-20 report and the members analysed the score obtained in various quality parameters. Members suggested the need to concentrate on the low performance areas.</p> <p>Action: IQAC reviewed the data input of low performance areas and conducted a meeting on October 6, 2022 with the liaison officers of each department and interacted with them to catalize more qualitative initiatives.</p>



4/2021-22	<p>Academic and Administrative Audit for the year 2020 - 21.</p> <p>Resolved to conduct the Academic and Administrative Audit 2020-21 after the Autonomy Extension visit.</p> <p>Also resolved to conduct the mock visit with the peer team comprising Dr. V. Balamurugan, Professor & Formerly Director, IQAC of Manonmaniam Sundaranar University and Dr. B. William Dharma Raja, Dean of Education & Director, IQAC of Manonmaniam Sundaranar University on 12th April 2022 .</p> <p>Action: Dr. V. Balamurugan, Professor & Formerly Director, IQAC of Manonmaniam Sundaranar University and Dr. B. William Dharma Raja, Dean of Education & Director, IQAC of Manonmaniam Sundaranar University visited each department on 12. 04.2022 and conducted the Academic Audit Assessment for the year 2020-21.</p>
5/2021-22	<p>FDP on Quality Research and Publications</p> <p>Resolved to entrust Dr. A.E. Dulip Daniels (Dean- Research) and Dr. D. Hudson Oliver (Assistant IQAC Coordinator) to conduct FDP on Quality Research and Publications for Research Guides with Dr. Lifton as Resource Person for Science.</p> <p>Also resolved to entrust Dr. J. G. Duresh to suggest an eminent resource person for Arts.</p> <p>Action : Dr. A.E. Dulip Daniels (Dean- Research) and Dr. D. Hudson Oliver (Assistant IQAC Coordinator) have taken genuine efforts to conduct the FDP on "Research Quality and Ethics" on the 25th of November 2022 with Dr. S. Senthil Nathan Professor and Head Department of Environmental Science, Manonmaniam Sundaranar University as the resource person.</p>
6/2021-22	<p>FDP on Teaching Learning methods</p> <p>Resolved to entrust Dr. D. Hylin Reba (Assistant IQAC Coordinator) to arrange an FDP on Teaching Learning Methods to young Teachers with the IQAC team.</p> <p>Action: FDP on "Teaching Teachers: Style and Professionalism" was conducted on October 3, 2022. Dr Jebamalai Vinanchiarachi, Former Principal Adviser to the Director General United Nations Industrial Development Organization (UNIDO) Vienna served as the resource person.</p>



7/2021-22	<p>“Scott Times” News letter and a Youtube channel</p> <p><i>The IQAC committee pointed out the importance of having a Newsletter and a YouTube channel for proper communication among the stakeholders.</i></p> <p><i>The committee welcomed this and resolved to initiate mass communication through a monthly digital Newsletter and a YouTube Channel in the name of “Scott Times.”</i></p> <p><i>Also resolved to entrust Dr L. Judith Sophia (Assistant IQAC Coordinator) to be the Editor and the Principal as the Editor-in-Chief.</i></p> <p>Action: <i>The initiatives have been taken, a committee comprising reporters (one staff and three students) representing each department has been constituted to provide reports on various events of the departments to scotttimes@scottchristian.org</i></p> <p><i>A meeting of the editors and the reporters was conducted on May 19, 2022.</i></p> <p><i>Reports on research, teaching learning and extensive activities were collected and preliminary works have been undertaken to publish it.</i></p>
-----------	--

Date: 24 November 2022


Dean IQAC




PRINCIPAL