



Scott Christian College (Autonomous)

Nagercoil – 629 003, Tamil Nadu, India

INTERNAL QUALITY ASSURANCE CELL



Action Taken Report on the Minutes of the IQAC Meeting held on 16 March 2021

Action Taken on the Minutes (2020-21/1-6 are given hereunder.

Minute No	Minutes
1/2020–21	<p>Confirmation of the Minutes (2019-20/6-11) of the IQAC meeting held on 14th February 2020 at 2.30 pm in the Conference Hall</p> <p>Dean IQAC read the minutes (2019-20/6-11) of IQAC Meeting held on 14th February 2020 and the minutes were confirmed.</p> <p>Action : The minutes were duly recorded and published in the College Website.</p>
2/2020–21	<p>Action Taken Report on the Minutes (2019-20/6-11)</p> <p>The IQAC Committee carefully perused the “Action Taken Report (ATR)” presented by the Dean IQAC and expressed its satisfaction on the initiatives made as per the minutes of the IQAC Meeting held on 14th February 2020.</p> <p>Action: The action taken report was duly recorded and published in the college website.</p>
3/2020–21	<p>Academic and Administrative Audit (AAA 2019 - 2020)</p> <p>NAAC expects the colleges to undertake continuous Academic and Administrative Audits (AAA) to assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement. The following action plan was proposed by the Dean – IQAC for conducting Academic and Administrative Audit (AAA) for the academic year 2019 – 2020.</p> <p>A) Issuing department-wise NAAC-based self-evaluation data collection format: 22 Mar 2021.</p> <p>B) Deadline for receiving self-evaluation report with evidences: 09 Apr 2021.</p> <p>C) Data validation and verification (DVV) of the 70% quantitative parameters: 19 Apr 2021.</p> <p>D) External peers visit for 30% qualitative parameters: 27 Apr 2021.</p> <p>E) Publication of Department-wise AAA report: 05 May 2021.</p>

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Resolved to implement the above action plan as proposed by the Dean – IQAC for conducting Academic and Administrative Audit (AAA) for the academic year 2019 – 2020.

Also resolved to conduct AAA in a more meaningful way by fixing Auditors from NAAC excelled College.

Action: As per the action plan IQAC conducted Academic and Administrative Audit (AAA) for the Academic year 2019 – 20.

- Department wise NAAC based self evaluating data format was issued and details were collected on 9 April 2021.
- Data Validation and Verification for the 70% quantitative parameters was done on 19 April 2021.
- External peer team comprising Dr. S Alfred Cecil Raj, Controller of Examinations & Associate Professor of Physics, St. Joseph's College (Autonomous) Trichy and Dr. V. Jude Nirmal, Assistant Professor, Department of Computer Science, St. Joseph's College (Autonomous) Trichy, visited on 19 April 2021 to validate 30% qualitative parameters.
- Department-wise AAA report was published on 1 April 2022.

4/2020–21

Propose methodology and give trainings for evaluating Outcome Attainments

Dean IQAC explained the obligatory need of outcome based education (OBE) and evaluation of outcome attainment. In order to practice a uniform methodology to evaluate the attainment of outcomes, proper trainings must be given to faculty.

Resolved to organize Department-wise training programming on “Evaluation of outcome attainments” by IQAC from 22 to 26 Mar 2021.

Action: Department-wise training programmes on “Evaluation of Outcome Attainments” were conducted from 22 March 2021 to 26 March 2021.

5/2020–21

Review of existing Teaching – Learning methods and propose innovative teaching learning methods.

It is very essential to practice ICT enabled innovative teaching learning methods.

Dean IQAC has proposed to conduct a hands-on training on “ICT enabled teaching learning methods” for the faculty members. Dr. S. Senthilnathan, Director, UGC-Human Resource Development Centre, Professor, Department of Educational

	<p>Technology, Bharathidasan University Tiruchirappalli is one of the leading resource persons in the area.</p> <p><i>Resolved to conduct a hands-on training on "ICT enabled teaching learning methods" to all faculty members with the financial support from the Management.</i></p> <p><i>Also resolved to arrange enrichment activities for Advanced Learners and tutorials for Slow learners.</i></p> <p>Action: An online hands-on training on "ICT Enabled Teaching Learning methods" to the Faculty members was conducted on 10 April 2021.</p> <p>A Teacher Handbook was introduced and training was offered on 1st & 2nd February 2022 to record the enrichment activities for Advanced Learners and tutorials for slow learners.</p>
6/2020-21	<p>Improve the Quality & Quantity of Research</p> <p>Principal has proposed to take necessary steps to improve the quality & quantity of the research outputs of our institution.</p> <p><i>Resolved to formulate a team under Dean – Research to create an instance of IRINS for Scott Christian College and also to give more awareness on research quality indicators.</i></p> <p>Action: The online web instance of Institutional Research Information Network System (IRINS) for Scott Christian College has been created with the web link: https://scott.irins.org for research promotion.</p> <p>174 faculty members have joined the portal and their publications have been curated.</p>

Date: 01 April 2022


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