



Scott Christian College (Autonomous)

INTERNAL QUALITY ASSURANCE CELL



Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on November 24, 2022

The meeting of the IQAC of Scott Christian College (Autonomous) was held on Thursday, the 24th of November 2022 at 10.00 am in the College Conference Hall. The following members attended the meeting and shared their ideas.

1. Dr J. Robert Victor Edward (Principal & Chairman)
2. Dr G. Isaac Arul Dhas (Senior Faculty)
3. Dr G. Allen Gnana Raj (Senior Faculty)
4. Dr D. Hysin Reba (Asst. Coordinator)
5. Dr L. Judith Sophia (Asst. Coordinator)
6. Dr Shirley Daniel (Asst. Coordinator)
7. Dr A. Malar Retna (Asst. Coordinator)
8. Dr D. Hudson Oliver (Asst. Coordinator)
9. Dr B. Shamina Ross (Website Convener)
10. Dr J.G. Duresh (Dean - Arts)
11. Dr R.D. Stevens Jones (Dean - Sciences)
12. Dr A.E. Dulip Daniels (Dean - Research)
13. Dr R. Ragel Mabel Saroja (Dean - Student Welfare)
14. Mr T. Smith (Office Superintendent)
15. Ms J. Merilla Nissi (MSc Physics 2016-18)
16. Mrs Parveen Mathew (MD, KA Industries, Nagercoil)
17. Dr C. James (Dean – IQAC)

Dr J. Robert Victor Edward (Principal & Chairman), welcomed the Committee members and appreciated the quality measures initiated by IQAC.

Thereafter, the agendas were taken up for discussion.

Minute No	Minutes
8/2021–22	<i>Confirmation of the Minutes (2021-22/1-7) of the IQAC meeting held on 1st April 2022 at 3.00 pm in the Conference Hall</i>

Dean IQAC
Scott Christian College (Autonomous)
Nagercoil - 629 003
Tamilnadu, India

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	<i>Dean IQAC read the minutes (2021-22/1-7) of IQAC Meeting held on 1st April 2022 and the minutes were confirmed.</i>
9/2021-22	Action Taken Report on the Minutes (2021-22/1-7) <i>The IQAC Committee carefully perused the "Action Taken Report (ATR)" presented by the Dean IQAC and expressed its satisfaction on the initiatives made as per the minutes of the IQAC Meeting held on 1st April 2022.</i>
10/2021-22	Conduction of the Academic and Administrative Audit for the year 2021 - 22 <i>Resolved to conduct the Academic and Administrative Audit 2021-22 in the last week of January 2023.</i>
11/2021-22	Collection and Analysis of Student Satisfaction Survey for the year 2021 - 22 <i>Resolved to collect, analyse and take action on the SSS for the Academic Year 2021-22. Also resolved to make students take part in SSS through online.</i>
12/2021-22	Collection of Curriculum feedback (2021-22) <i>Resolved to collect curriculum Feedback from students and stakeholders.</i>
13/2021-22	Academic Bank of Credits (ABC) <i>In pursuance of UGC regulation (2020-21) it was resolved to implement ABC from the Academic Year 2020-23. Also resolved to give training to faculty members and provide counseling and guidance to the students.</i>
14/2021-22	Action Plan for the Academic Year 2023 - 24 <i>Resolved to collect action plan from each Department for the Academic Year 2023-24.</i>
15/2021-22	Review of Outcome attainment for the Academic Year 2021-22 <i>Resolved to review the attainment of outcome for the Academic Year 2021-22.</i>
16/2021-22	Review of Teaching Learning for the Academic Year 2021-22 <i>Resolved to collect Innovative Teaching Learning Methods employed by each Teacher and review them.</i>

17/2021-22	<p>Workshop on Curriculum Design</p> <p><i>It was also resolved to conduct a workshop on Curriculum Design.</i></p>
	<p>All India Survey on Higher Education 2020 – 21, 2021-22</p> <p><i>Dean IQAC reported that the data of AISHE 2020-21 was uploaded on February 28, 2022 and received the certificate for successfully uploading the data of AISHE 2020-21.</i></p> <p><i>Work has been started to submit AISHE 2021-22 data before 13 February 2023.</i></p> <p>Annual Quality Assurance Report 2019 – 20, 2020 – 21</p> <p><i>Dean IQAC reported that the data for AQAR 2019-20 was uploaded on 30.07.2022 and 2020-21 data uploading process is on progress.</i></p> <p>National Institutional Ranking Framework 2023</p> <p><i>Dean IQAC reported that Online registration for NIRF 2023 is done and the data collection is on progress.</i></p> <p>Academic and Administrative Audit (AAA) 2020-21</p> <p><i>Dr Malar Retna reported that the AAA 2021-21 was conducted by Dr V. Balamurugan, Professor & Formerly Director, IQAC of Manonmaniam Sundaranar University and Dr B. William Dharma Raja, Dean of Education & Director, IQAC of Manonmaniam Sundaranar University on 12.04.2022. Grading process is going on and will be completed in the month of December 2022.</i></p>

Date: November 24, 2022


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