



Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 25 September 2023

The meeting of the IQAC of Scott Christian College (Autonomous) was held on Monday, the 25th September 2023 at 3.00 pm in the College Conference Hall. The following members attended the meeting and shared their ideas.

1. Dr D. Henry Raja (Principal & Chairman)
2. Dr J.G. Duresh (Vice Principal - Senior Faculty)
3. Dr A.E. Dulip Daniels (Vice Principal - Senior Faculty)
4. Dr L. Judith Sophia (Asst. Coordinator)
5. Dr Shirley Daniel (Asst. Coordinator)
6. Dr A. Malar Retna (Asst. Coordinator)
7. Dr D. Hudson Oliver (Asst. Coordinator)
8. Dr Sidney Shirly (Dean: Arts)
9. Dr V. Robin Perinba Smith (Dean – Sciences)
10. Dr J. Prema Kumari (Dean: Research)
11. Dr G. Allen Gnana Raj (Dean: Inter-Institutional Relations)
12. Dr B. Shamina Ross (Dean IT & Technical Education)
13. Mr T. Smith (Office Superintendent)
14. Ms J. Merina Nissi (MSc Physics 2016-18)
15. Mrs Parveen Mathew (MD, KA Industries, Nagercoil)
16. Dr C. James (Dean – IQAC)

Dr J.G. Duresh (Vice – Principal) welcomed the Committee members and appreciated the quality measures initiated by IQAC.

Thereafter, the agendas were taken up for discussion.


Minute No	Minutes
1/2023-24	<p>Confirmation of the Minutes (2022-23/1-11) of the IQAC meeting held on 24th November 2022 at 10.00 am in the Conference Hall</p> <p>Dean IQAC read the minutes (2022-23/1-11) of IQAC Meeting held on 24th November 2022 and the minutes were confirmed.</p>

2/2023-24	<p>Action Taken Report on the Minutes (2022-23/1-11).</p> <p>The IQAC Committee carefully perused the “Action Taken Report (ATR)” presented by the Dean IQAC and expressed its satisfaction on the initiatives made as per the minutes of the IQAC Meeting held on 24th November 2022.</p>
3/2023-24	<p>Review of Student Centric Teaching Learning Methods.</p> <p>Resolved to conduct workshop on Student Centric Teaching-Learning Methods and to review the implementation of practicing active learning.</p> <p>Also resolved to entrust Dean of Arts and Dean-Science arrange series of workshops in this regard and periodically promote the effective use of student centric method and ICT enabled tools.</p>
4/2023-24	<p>Research Ethics and Quality Publications</p> <p><i>Resolved to conduct workshops in order to create awareness on Research bibliometrics to both Research guides and scholars and to motivate them to increase number of quality publications in Scopus/WoS indexed Journal.</i></p>
5/2023-24	<p>Conduction of Academic and Administrative Audit 2022 -23</p> <p><i>Resolved to conduct AAA 2022-23 in the month of December by Manonmanium Sundaranar University IQAC Director.</i></p>
6/2023-24	<p>Collection and Analysis of Student Satisfaction Survey (SSS)</p> <p><i>Resolved to conduct SSS through online in the month of December 2023.</i></p>
7/2023-24	<p>Collection and Analysis of Curriculum Feedback 2022-23</p> <p><i>Resolved to mobilize students to participate in the curriculum Feedback 2022-23 through online.</i></p>
	<p>Reported Items:</p> <p><i>AISHE – Resolved to upload relevant data before the month of February.</i></p> <p><i>NIRF – Registered to participate in NIRF-2023 and began data collection also resolved to increase placement drives to attain High Score in Placement and Progression.</i></p>

Dr. Henry Raja (Principal) proposed the vote of thanks.

Date: 25 Sept. 2023


Dean IQAC


PRINCIPAL
PRINCIPAL IN CHARGE
SANTHOSH CHRISTIAN COLLEGE (Autonomous)
KAGERCOIL