

SCOTT CHRISTIAN COLLEGE (AUTONOMOUS), NAGERCOIL - 3

DEPARTMENT OF MICROBIOLOGY

BOARD OF STUDIES

Date : 28.06.2025

Time : 10.00 am

Venue: Department Faculty Room

AGENDA

1. Introducing the external members and welcome the gathering. Dr.K.Jenitha,
Head of the Department.
2. Approval of previous Bos Meeting Minutes.
Review & ratify the minute of last Bos conducted.
3. Review of Existing Curriculum.
 - overall evaluation of the Existing current curriculum for B.Sc and
M.Sc. Microbiology Degree Programmes.
4. Suggestion & proposals for revision of syllabus (2026 – 2029).
5. Vote of Thanks.

Dr.D.K.Helen Sheeba, Member Secretary


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NAGERCOIL- 629 003


DR. K. JENITHA, M.Sc.,M.Phil.,Ph.D.,
Asst. Professor & Head
Dept. of Microbiology
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**MINUTES OF THE 21st MEETING OF THE BOARD OF STUDIES OF THE
DEPARTMENT OF MICROBIOLOGY
HELD ON 28.06.2025**

The 21st Meeting of the Board of Studies (BoS) of the Department of Microbiology was held on 28.06.2025 in which the following members were present:

1. Dr. K. Jenitha , Head of the Department - Chairperson
2. Dr. D. K. Helensheeba, Dr. C. R. Shalinimol, Dr. P. W. Jeba Malar, Dr. Neeta V. M. Joshi, Dr. B. Josephin Sheeba, Dr. R. Bright, Dr. P.J. Beena-Faculty Members
3. Dr. P. Kiruthika Lakshmi ,Assistant professor, Department of Biotechnology, American College, Madurai- Subject expert 1 (from outside the parent University)
4. Dr. Joys Selva Mary Albert, Assistant Professor and Head, St. Mary's College, Tuticorin- Subject expert (Nominated by the VC)
5. Mrs. A. K. Ramya, Managing Director, Veridian Micro Lab Pvt. LTD-Representative (from industry)
6. Ms. Gamma Mohan, Research Scholar, Malankara Catholic College, Mariagiri, K. K. Dist. (Postgraduate meritorious alumnus)

The meeting of the Board of Studies of the Department of Microbiology was held at 10 am on 28.06.2025 in the Faculty Room.

In the beginning, the Chairperson Dr. K. Jenitha introduced and welcomed the members. The Chairperson also acknowledged and appreciated the significant contributions of the outgoing members Dr. P. Kiruthika Lakshmi, Dr. Shalom Gnana Thanga Vincent, Dr. Joys Selva Mary Albert, Mrs. A. K. Ramya, Ms. Gamma Mohan.

Thereafter, the agendas were taken up for discussion.

Minute No	Minutes
1	<i>Confirmation of the Minutes of the 20th BoS meeting held on 9.12.2023</i> Member Secretary Dr. D. K. Helen Sheeba, read the minutes of 20 th BoS meeting held on 9.12.2023 and the minutes were confirmed.
2	<i>Action Taken Report on the Minutes of the 20th BoS meeting.</i> The members of BoS carefully perused the "Action Taken Report (ATR)" presented by the member Secretary Dr. D. K. Helen sheeba and expressed their satisfaction and appreciation.
3	<i>Review of Feedback Report on curriculum obtained from 1) Students, 2) Teachers, 3) Employers, 4) Alumni.</i> Dr. K. Jenitha presented the Feedback Report obtained from Students, Teachers, Employers and Alumni on the curriculum of Department of Microbiology for the academic year 2024-2025


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	<p>The members of BoS carefully reviewed the Feedback Report received from the stake holders and proposed the following actions to be taken in the curriculum.</p> <p>a) Field/Industrial/Laboratory visits to be increased with respect to the courses offered in the program.</p> <p>b) To make students attend Bioinstrumentation workshops to make the Stakeholders familiar with modern Techniques.</p> <p>c) To initiate startup programs for Entrepreneurship development in the parent field.</p>
4	<p><i>Recommendations for Revision of syllabus of existing courses to be carried out from the academic year 2026 onwards</i></p> <p>Dr.K. Jenitha proposed revision of syllabuses of the existing course(s) in the curriculum of Department of Microbiology to be carried out in the academic year 2026- 2027.</p> <ol style="list-style-type: none"> 1. In majority of the courses rearrangement of contents to be done in 2026 in case of both UG and PG Microbiology programme. 2. Complete revamping of the contents of the course Mushroom and Algal cultivation Technology- SEC III in UG degree programme to be performed in the 2026 revision. 3. The major course Immunomics and Microbial Genetics in semester I to be transferred to Semester II and the major course Microbial Physiology from semester II to be transferred to semester I to be carried out in 2026 revision in PG degree programme. <p>Instead of the Elective course,</p> <ol style="list-style-type: none"> 4. Lifescience for Competitive Examinations in semester IV, new course Nanotechnology to be introduced for PG degree programme in 2026 revision. <p>Board Resolved to revise the syllabuses of the above course(s) in the curriculum of the Department of Microbiology from the academic year 2026-2027.</p>


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**MINUTES OF THE MEETING OF THE BOARD OF STUDIES OF THE MICROBIOLOGY
DEPARTMENT HELD ON 28TH JUNE, 2025**

So. No	Name	Designation	Role	Signature
1.	Dr. K. Jenitha	Assistant Professor and Head of the Department	Chair person	
2.	Dr. D. K. Helen Sheeba	Assistant Professor	Member	
3.	Dr. P. Jasmine Beula	Assistant Professor	Member	ABSENT
4.	Dr. Dr. C. R. Shalanimol	Assistant Professor	Member	
5.	Dr. P. W. Jeba Malar	Assistant Professor	Member	
6.	Dr. Neeta V.M. Joshi	Assistant Professor	Member	
7.	Dr. B. Josephine Sheeba	Assistant Professor	Member	
8.	Dr. R. Bright	Assistant Professor	Member	
9.	Dr. P. J. Beena	Assistant Professor	Member	
10.	Dr. P. Kiruthika Lakshmi	Assistant Professor, Department of Biotechnology, American College, Madurai	Subject expert 1 (from outside the parent University)	ONLINE
11.	Dr. Shalom GnanaThanga Vincent	Head and Associate Professor, Department of Environmental Sciences, University of Kerala, Thiruvananthapuram	Subject expert 2 (from outside the parent University)	ABSENT
12.	Dr. Joys Selva Mary Albert	Assistant Professor and Head, St. Mary's College, Tuticorin	Subject expert (Nominated by the VC)	 28/6/25
13.	Mrs. A. K. Ramya	Veridian Micro Lab Pvt. Ltd. In Association with Golden Jubilee Biotech Park for Women, Kelambakkam Bus Depot, Kelsmbakkam, Chennai	Representative (from Industry)	ONLINE
14.	Ms. Gamma Mohan	Research Scholar, Malankara Catholic College, Mariagiri, K. K. Dist.	Post graduate meritorious alumnus	ONLINE

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