



Scott Christian College (Autonomous)

INTERNAL QUALITY ASSURANCE CELL



Minutes of the Internal Quality Assurance Cell (IQAC) Meeting held on 16 Mar 2021

The meeting of the IQAC of Scott Christian College (Autonomous) was held on Tuesday, the 16th March 2021 at 3.00 pm in the College Conference Hall. The following members attended the meeting and shared their ideas.

1. Dr J. Robert Victor Edward (Principal & Chairman)
2. Dr A. Moses Ezhil Raj (Vice-Principal)
3. Dr G. Allen Gnana Raj (Controller of Examinations)
4. Dr J.G. Duresh (Dean: Arts)
5. Dr A.E. Dulip Daniels (Dean: Research)
6. Dr R. Ragel Mabel Saroja (Dean: Student Welfare)
7. Dr R.D. Stevens Jones (Dean – Sciences)
8. Dr G. Isaac Arul Dhas (Senate Member)
9. Dr B. Shamina Ross (Website)
10. Dr D. Hudson Oliver (IQAC-MIS)
11. Mr N. Subhanandha Raj (Governing Board Member)
12. Ms J. Merilla Nissi (MSc Physics 2016-18)
13. Mrs Parveen Mathew - KA Industries
14. Dr C. James (Dean – IQAC)

Dr J. Robert Victor Edward (Principal & Chairman), welcomed the Committee members and appreciated the quality measures initiated by IQAC.


Thereafter, the agendas were taken up for discussion.

Minute No	Minutes
1/2020-21	<p><i>Confirmation of the Minutes (2019-20/6-11) of the IQAC meeting held on 14th February 2020 at 2.30 pm in the Conference Hall</i></p> <p>Dean IQAC read the minutes (2019-20/6-11) of IQAC Meeting held on 14th February 2020 and the minutes were confirmed.</p>


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Nagercoil - 629 003
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2/2020–21	<p>Action Taken Report on the Minutes (2019-20/6-11).</p> <p>The IQAC Committee carefully perused the “Action Taken Report (ATR)” presented by the Dean IQAC and expressed its satisfaction on the initiatives made as per the minutes of the IQAC Meeting held on 14th February 2020.</p>
3/2020–21	<p>Academic and Administrative Audit (AAA 2019 - 2020)</p> <p>NAAC expects the colleges to undertake continuous Academic and Administrative Audits (AAA) to assess the strengths and weaknesses of the Departments and Administrative Units and to suggest the methods for improvement. The following action plan was proposed by the Dean – IQAC for conducting Academic and Administrative Audit (AAA) for the academic year 2018 – 2019.</p> <ul style="list-style-type: none"> A) Issuing department-wise NAAC-based self-evaluation data collection format: 22 Mar 2021. B) Deadline for receiving self-evaluation report with evidences: 09 Apr 2021. C) Data validation and verification (DVV) of the 70% quantitative parameters: 19 Apr 2021. D) External peers visit for 30% qualitative parameters: 27 Apr 2021. E) Publication of Department-wise AAA report: 05 May 2021. <p><i>Resolved to implement the above action plan as proposed by the Dean – IQAC for conducting Academic and Administrative Audit (AAA) for the academic year 2019 – 2020.</i></p> <p><i>Also resolved to conduct AAA in a more meaningful way by fixing Auditors from NAAC excelled College.</i></p>
4/2020–21	<p>Propose methodology and give trainings for evaluating Outcome Attainments</p> <p>Dean IQAC explained the obligatory need of outcome based education (OBE) and evaluation of outcome attainment. In order to practice a uniform methodology to evaluate the attainment of outcomes, proper trainings must be given to faculty.</p> <p><i>Resolved to organize Department-wise training programming on “Evaluation of outcome attainments” by IQAC from 22 to 26 Mar 2021.</i></p>


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<p>5/2020-21</p>	<p><i>Review of existing Teaching – Learning methods and propose innovative teaching learning methods.</i></p> <p>It is very essential to practice ICT enabled innovative teaching learning methods.</p> <p>Dean IQAC has proposed to conduct a hands-on training on “ICT enabled teaching learning methods” for the faculty members. Dr. S. Senthilnathan, Director, UGC-Human Resource Development Centre, Professor, Department of Educational Technology, Bharathidasan University Tiruchirappalli is one of the leading resource persons in the area.</p> <p><i>Resolved to conduct a hands-on training on “ICT enabled teaching learning methods” to all faculty members with the financial support from the Management.</i></p> <p><i>Also resolved to arrange enrichment activities for Advanced Learners and tutorials for Slow learners.</i></p>
<p>6/2020-21</p>	<p>Improve the Quality & Quantity of Research</p> <p>Principal has proposed to take necessary steps to improve the quality & quantity of the research outputs of our institution.</p> <p><i>Resolved to formulate a team under Dean – Research to create an instance of IRINS for Scott Christian College and also to give more awareness on research quality indicators.</i></p>

Date: 16 Mar 2021


 Dean IQAC

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